



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, February 3, 2025

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

"Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

25-0043

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are

requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receives citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (30 min)

25-0005

Approval of Purchase of Goods and Services Contract with Batteries of NC & S.W.S. LLC in the Amount of \$385,485.54 for the Sheriff's Office FY25 Vehicle Equipment

Agenda Text:

The Board is requested to approve and authorize the County Manager to execute a purchase of goods and services contract with Batteries of NC & S.W.S. LLC in the amount of \$385,485.54 for the Sheriff's Office FY25 vehicle equipment. Funding was previously budgeted and exists to cover the costs of this contract. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs.

This request will allow the Sheriff's Office to purchase emergency equipment and upfits for the FY25 fleet. The equipment to be purchased includes, but not limited to emergency lights, sirens, computer stands and associated radio systems hardware. Vehicles will be assigned and deployed after the equipment has been purchased and installed.

Alignment with Strategic Plan: This request aligns with the County's Strategic Plan Goal 3; Safe Community

Resource Persons: David LaBarre, Director of Planning & Development, Durham County Sheriff's Office; Preston Edwards, Logistics Manager, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize the County Manager to execute a purchase of goods and services contract with Batteries of NC & S.W.S. LLC in the amount of \$385,485.54 for the Sheriff's Office FY25 vehicle equipment. Funding was previously budgeted and exists to cover the costs of this contract.

Attachments: [Source-Well Sup 2025](#)
[Attachment 1 Batteries of NC \(FY25 DCSO vehicle equipment & upfits\) Scope](#)
[Attachment 1A Batteries of NC quotes \(FY25 vehicle equipment\)](#)
[Attachment 1B Batteries of NC FY25 DCSO approved vehicles](#)
[Attachment 1C FY25 DCSO Vehicle Request](#)
[Attachment 1D Sourcewell - Whelen Engineering Company, Inc. Contract# 090](#)
[Batteries of NC \(FY25 vehicle equipment & upfits\) Service Contract Template I](#)

25-0012 **Budget Ordinance Amendment No. 25BCC070 Public Health to Recognize \$15,000 from Duke University's Division of Community Health to Conduct the 2026 Durham County Community Health Assessment Survey with Durham County Residents**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 25BCC070 Public Health to Recognize \$15,000 from Duke University's Division of Community Health to Conduct the 2026 Durham County Community Health Assessment Survey with Durham County Residents

These funds will be used by the Durham County Department of Public Health to cover costs for conducting the 2026 Durham County Community Health Assessment survey with residents.

This amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Healthy and Inclusive Community.

Resource Persons: Rodney Jenkins, DrPH, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC070 Public Health to Recognize \$15,000 from Duke University's Division of Community Health to Conduct the 2026 Durham County Community Health Assessment Survey with Durham County Residents

Attachments: [AAF Pop Health Duke CHA Funds](#)
[AAF Supplemental Document - Non-contract Template Pop Health CHA Funds](#)
[CHA Support Duke Health FY 2025](#)
[AAF-70 Legal Form](#)

25-0017 **Authorize the County Manager to Sign a Memorandum of Agreement (MOA) with the North Carolina Department of Public Safety (NCDPS) for the Durham County Youth Home**

Agenda Text: The Board is requested to approve a Memorandum of Agreement (MOA) with the

North Carolina Department of Public Safety (NCDPS) and to authorize the County Manager to sign the MOA. The agreement became effective September 1, 2024. By mutual agreement, this MOA may be renewed for two (2) additional years in increments of one (1) year each renewal, provided that, for each renewal the mutual agreement is executed on or before August 15 immediately preceding the renewal period.

In accordance with North Carolina General Statute 143B-820, State Subsidy to County Detention Facilities, the Section shall administer a State subsidy program to pay a county that provides juvenile detention services and meets State standards a certain per diem per juvenile. In general, this per diem should be fifty percent (50%) of the total cost of caring for a juvenile from within the county and one hundred percent (100%) of the total cost of caring for a juvenile from another county. Any county placing a juvenile in a detention facility in another county shall pay fifty percent (50%) of the total cost of caring for the juvenile to the Section.

The proposed Memorandum of Agreement (MOA) seeks to maintain the current per diem rate for the Durham County Youth Home. The North Carolina Department of Public Safety (NCDPS) has established a daily per diem rate of \$160.00 for Durham County residents who are detained at the Youth Home. In contrast, juveniles from other counties or those charged in other counties will be billed at a daily rate of \$309.00 while housed at Youth Home

Alignment with Strategic Plan: This request aligns with Durham County Strategic Goal: Safe and Resilient Community, and Financial Stewardship.

Resource Persons: Angela G. Nunn, Youth Home; Director, Dwane Brinson, Assistant County Manager

County Manager's Recommendation: The County Manager recommends that the Board Authorize the County Manager to Sign a Memorandum of Agreement (MOA) with the North Carolina Department of Public Safety (NCDPS) for the Durham County Youth Home

Attachments: [AAF Supplemental Word Attachment MOA January 2025](#)
[Durham County Youth Home MOA Final 01.03.2025](#)

25-0018 **Approval of Purchase of Goods and Services Contract with eGroup Holding Company, LLC in the Amount of \$302,273 to provide Data Protection and Disaster Recovery for the Sheriff's Office**

Agenda Text: The Board is requested to approve and authorize the County Manager to execute a purchase of goods and services contract with eGroup Holding Company, LLC in the amount of \$302,273 to provide data protection and disaster recovery for the Sheriff's Office. Funding was previously budgeted and exists to cover the costs of this contract. G.S. 143-129(e) allows local governments to be exempted from the

competitive bidding requirements and purchase furnishings/equipment through group purchasing programs.

The current solution has reached the end of life and is obsolete. These upgrades will ensure that essential data, including citizen records, law enforcement data, and financial information, is securely backed up and recoverable, minimizing downtime during outages or cyberattacks. The platform will allow the Sheriff's Office to quickly recover from disasters, whether due to natural events or cybersecurity incidents like ransomware attacks, reducing the risk of data loss and ensuring business continuity.

Alignment with Strategic Plan: This request aligns with the County's Strategic Plan Goal: Safe and Resilient Community

Resource Persons: Vincent Ritter, IT Director, Durham County Sheriff's Office; Clarence Birkhead, Sheriff of Durham County.

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize the County Manager to execute a purchase of goods and services contract with eGroup Holding Company, LLC in the amount of \$302,273 to provide data protection and disaster recovery for the Sheriff's Office. Funding was previously budgeted and exists to cover the costs of this contract. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs.

Attachments:

[eGroup Holdings Co LLC Sup 2025](#)

[eGroup Service Contract Template FY2025](#)

[Attachment 1 eGroup Scope of Services Form FY2025](#)

[Attachment 1A DCSO Rubrik quote 12.12.2024](#)

[Attachment 1B GSA Contract GS-35F-303DA](#)

25-0034

Approval to provide blanket authorization for the Manager's execution of the documents required by the North Carolina Department of Transportation as part of the Triangle Wastewater Treatment Plant Utilities Administration Building II Project.

Agenda Text:

The North Carolina Department of Transportation (DOT) requires various applications, permits, encroachment agreements, and other similar documents to be completed and executed by a property owner when its development and construction will access or otherwise affect a DOT right-of-way, or other aspects of State Maintained roadways. As part of the necessary steps in the Triangle Wastewater Treatment Plant (TWWTP) Utilities Administration Building II Project, the Board is requested to authorize the County Manager (including appropriate staff authorized by the Manager in writing) to execute all necessary North Carolina Department of Transportation (DOT) Agreements, including but not limited to the following documents and/or amendments:

1. Right of Way Encroachment Agreement for Curb and Gutter, Pavement

Widening and Storm Drainage. This Agreement will allow for the installation of storm pipe and other improvements within the DOT right-of-way on NC 55 Hwy near the Route 55 and TW Alexander Dr. intersection. This is the same form as item 4 below but will serve the construction and improvements described here. The items under this agreement will be installed by the applicant (Durham County, the second party on the encroachment agreement) and ultimately owned and maintained by NCDOT.

2. Three Party Right of Way Encroachment Agreement on Primary and Secondary System. This Agreement will allow for the Ductile Iron Pipe (“DIP”) sewer line (bore and jack, encased) and all necessary appurtenances on NC 55 Hwy near the Route 55 and TW Alexander Drive intersection. The three parties are Durham County, NC DOT, and the City of Durham (the municipality who will ultimately maintain the utility).
3. Street and Driveway Access Permit Applications (3). These documents are required and will allow street/driveway access to and from the Triangle Wastewater Treatment Plant property from a state road and right-of-way.
4. Right of Way Encroachment Agreement for Curb and Gutter, Pavement Widening and Storm Drainage. This Agreement will allow for the installation of a turn lane and other improvements within the DOT right-of-way, northeast of the Hwy 55/TW Alexander Drive intersection. This is the same form as item 1 above but will serve the construction and improvements described here. The items under this agreement will be installed by the applicant (Durham County, the second party on the encroachment agreement) and ultimately owned and maintained by NCDOT.

Attachments: 1-6: items noted above. 7: Form Descriptions. 8: NC DOT Driveway and Access Policy. 9: Construction Drawings.

Alignment with Strategic Plan: This aligns with the Durham Strategic Plan Focus Area of Sustainable Infrastructure and Environment, Goal 1: Plan for long-term use of County land, facilities, and equipment.

Resource Persons: Brenda Hayes-Bright, Assoc. AIA, CDT, Project Manager; Peri Manns, ASLA, Deputy Director of E&ES; Stephanie Brixey, Deputy Director of E&ES; Jay Gibson, P.E., Director of E&S; Nathan McKinney, Senior Assistant County Attorney.

County Manager’s Recommendation: The County Manager recommends that the Board authorize the County Manager or her designee to execute the applications, agreements, amendments, and any other documents required by the North Carolina Department of Transportation as part of the Triangle Wastewater Treatment Plant Utilities Administration Building II Project, upon legal review and approval as to form by the County Attorney’s Office.

Attachments: [Attachment 1 - NC 55 16-1B-Two-Party-Related-To-Road-ConstructionR](#)
[Attachment 2- NC 55 16-6-Three-Party-Non-C-A](#)
[Attachment 3-NC 55 Street-and-Driveway-Access-Permit-Application](#)
[Attachment 4 - SR 2028 16-1B-Two-Party-Related-to-Road-Construction R](#)
[Attachment 5 -SR 2028 Street-and-Driveway-Access-Permit-Application](#)
[Attachment 6 - SR 2100 Street-and-Driveway-Access-Permit-Application](#)
[Attachment 7 -DOT Form Descriptions TWWTP Utilities Admin Bldg II Jan 202](#)
[Attachment 8- NC DOT - Policy on Street and Driveway Access](#)
[Attachment 9 - Durham Public Utilities Administration Building - 1st Constructor](#)

25-0035

Lease Amendment for China Wok at 3825 S Roxboro Rd. Suite 124 at the Shoppes of Hope Valley Shopping Center to extend the current lease through February 28, 2027, with a monthly base lease rate of \$3,019.02, plus monthly Common Area maintenance costs estimated to be \$400.00 per month for CY2025

Agenda Text: The Board is requested to approve a lease amendment for China Wok, a tenant at 3825 S. Roxboro Road, Suite 124 at the Shoppes of Hope Valley Shopping Center to extend the lease term two (2) years, through February 29, 2027. The original term of the Lease expires on March 1, 2025.

China Wok has maintained their tenancy at Shoppes of Hope Valley since 2002 and seek to remain in this location to serve their customers.

Alignment with Strategic Plan: The attached Lease Amendment supports the goal of Sustainable Infrastructure & Environment and the objective to plan for long-term use of County land, facilities, and equipment.

Resource Persons: Nancy Mitchell, Senior Real Estate Officer; Peri Manns, Deputy Director of E & E S; Jay Gibson, Director of E&ES; Julio Delgado, Assistant County Manager.

County Manager's Recommendation: China Wok, a tenant at 3825 S. Roxboro Road, Suite 124 at the Shoppes of Hope Valley Shopping Center to extend the lease term two (2) years, through February 29, 2027.

Attachments: [China wok amendment #6.docx](#)

25-0036

Durham County Matching Grants Program - Approval of FY 2024-25 Grant Cycle Recipients in the Amount of \$100,000

Agenda Text: The Board is requested to approve funding requests totaling \$100,000 for five projects for the current cycle of the Durham County Matching Grants Program. The Durham County Matching Grants Program for open space and recreation projects, now in its 34th year, provides matching funds to community groups for projects that protect open space or provide public recreational opportunities for the citizens of Durham County. The projects must be open to the public. The program is funded

annually from the County's operating budget, which for FY24-25 is \$100,000. The program requires matching value from applicants, which can include a cash match and/or the value of volunteer time on the project. Over the life of the program, the Durham County Matching Grants program has supported 130 community projects with a total value of over \$6.2 million using over \$2.1 million in county matching funds.

The 2024-25 cycle of the Matching Grants Program includes five applications, for projects that total \$100,000. At their January 15, 2025, meeting the Durham Open Space and Trails Commission (DOST) reviewed these projects and voted to approve funding.

Grant request and applicants include: \$5,000 for the Durham Community Land Trust; \$57,600 for Kestrel Heights Charter School; \$29,400 for El Futuro; \$5,000 for Merrick-Moore Community Development Corporation; \$3,000 for the Village Commons at St. Paul's. These projects are described in more detail in additional supplemental documents.

Alignment with Strategic Plan: This program aligns with the DCo Forward 2029 Strategic Plan through the Sustainable Infrastructure & Environment Focus Area's SI 1c Initiative to "create, maintain, and preserve vibrant, inclusive spaces in the County," and SI 3d Initiative to "protect and restore natural resources, land, recreational, historical, and rural spaces."

Resource Persons: Brendan Moore, Open Space Land Manager; Celeste Burns, Open Space and Real Estate Division Manager, Maureen Quinlan, DOST Matching Grants Committee Member and DOST Chair

County Manager's Recommendation: The County Manager recommends that the Board approve funding requests totaling \$100,000 for five projects for the current cycle of the Durham County Matching Grants Program.

Attachments:

[AAF Supplemental - 2024-25 Matching Grants Program](#)

[Attachment 1 - 2024-25 Matching Grant Summary Table](#)

[Attachment 2 - 2024-25 Matching Grants Location Map](#)

[Durham County Matching Grants Program Report - December 2024](#)

25-0037

Approval of Budget Ordinance Amendment No.25BCC072 Appropriating \$53,240 of General Fund Balance to the County Matching Grants Program for previously approved 2023-24 FY Grant Recipient

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.25BCC072 appropriating \$53,240 of General Fund Balance to the Matching Grants Fund Center to support a previously approved 2023-24 FY Matching Grant recipient, El Futuro.

In February 2024 the Board of County Commissions approved El Futuro's Matching

Grant application request of \$53,240 to support development and improvements to their public outdoor community space at the Lakewood Shopping Center at 2020 Chapel Hill Road. Grant recipients are awarded funds through the County's contract process through a funds reservation. Due to issues related to the county contract process and staff changes at El Futuro, the contract for this 2023-2024 grant award was not completed before the end of the County's fiscal year, June 30, 2024, and those funds were not encumbered. This budget request will provide funds to complete El Futuro's contract for last year's grant award.

Alignment with Strategic Plan: The Durham Matching Grants Program aligns with the DCo Forward 2029 Strategic Plan through the Sustainable Infrastructure & Environment Focus Area's SI 1c Initiative to "create, maintain, and preserve vibrant, inclusive spaces in the County," and SI 3d Initiative to "protect and restore natural resources, land, recreational, historical, and rural spaces."

Resource Persons: Brendan Moore, Open Space Land Manager; Celeste Burns, Open Space and Real Estate Division Manager; Jonathan Yeomans, Budget and Management Analyst

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No.25BCC072 appropriating \$53,240 of General Fund Balance to the Matching Grants Fund Center to support a previously approved 2023-24 FY Matching Grant recipient, El Futuro.

Attachments: [AAF-72 GF FB Approp for El Futuro \(\\$53,240\)](#)

25-0038

Approval of Addendum to Property Management Agreement between Durham County and TradeMark Properties, Inc. to incorporate the retail spaces at 201 E. Main Street, Durham, NC 27701 into the Property Management Agreement and increase the annual contract to a total annual amount of \$36,000.

Agenda Text: The Board is requested to approve the Addendum to the Property Management Agreement between TradeMark Properties, Inc. and Durham County to incorporate the two (2) retail spaces located at 201 E. Main Street, Durham. NC 27701. The addition of these retail spaces will increase the annual contract amount by \$18,000 to a total annual contract amount of \$36,000.

In December 2023, the Board of Commissioners approved a three-year Property Management Agreement between Durham County and TradeMark Properties, Inc. for the management, maintenance, and leasing of the in-line portion of the shopping center property located at 3825 S. Roxboro Street, known as The Shoppes of Hope Valley. TradeMark has been managing this property since that time, and has performed well, providing extensive support and professional property management of the shopping center. TradeMark Properties was selected through a Request for Proposals process in April 2023. Their scope of work includes collection and

accounting for all rent payments, management of the Security Deposits, move-in and move-out management, leasing and handling lease renewals and extensions. TradeMark provides monthly accounting reports to our Finance Department and maintains communication with all tenants as needed.

TradeMark Properties' base fee for service is a minimum of \$1500 per month per location. TradeMark's fee and costs of services and repairs to the retail spaces are deducted from the rent collected, and the net revenue is then transferred to the County. These expenses are included in the Common Area Maintenance (CAM) fees charged to the Tenants as Additional Rent. These CAM charges at Admin II include additional trash and recycling hauling service for the retail spaces, regular cleaning and maintenance of the grease trap that serves the two spaces, and additional restroom cleanings and supplies as required.

Alignment with Strategic Plan: The attached contract addendum supports the goal of Sustainable Infrastructure & Environment and the objective to plan for long-term use of County land, facilities, and equipment.

Resource Persons: Nancy Mitchell, Senior Real Estate Officer; Peri Manns, Deputy Director of E&ES; Jay Gibson, Director of E&ES; Julio Delgado, Assistant County Manager.

County Manager's Recommendation: The County Manager recommends that the Board approve the Addendum to the Property Management Agreement between TradeMark Properties, Inc. and Durham County to incorporate the retail spaces located at 201 E. Main Street, Durham. NC 27701.

Attachments: [Trademark - ADDENDUM TO REAL ESTATE MANAGEMENT AGREEMENT 2](#)
[Combined TMP Contract 112923](#)

3. Discussion Items (230 min)

25-0041 Request that the Board suspend the rules and delegate authority to the County Attorney to Execute a Contract Amendment with Arthur J. Gallagher Risk Management Company, LLC for Insurance Brokerage and Risk Management Services through January 9, 2026, in the Amount of \$42,000.00 (5min)

Agenda Text: The Board is requested to suspend the rules and delegate authority to the County Attorney to execute the Amendment to execute a Contract Amendment with Arthur J. Gallagher Risk Management Company, LLC for Insurance Brokerage and Risk Management Services through January 9, 2026, in the Amount of \$42,000.00 and to sign any future amendments to this contract.

The current contract term began in January 2024 and needs to be extended through January 9, 2026 (one year). Arthur J. Gallagher has had a long-standing relationship with the County serving as its insurance broker since 2012. The County finances its

risk using a combination of commercial insurance and self-insurance programs. This contract ensures that this strategy remains effective and in line with current market conditions for third party insurance coverage. Arthur J. Gallagher Risk Management Company, LLC provided a response to RFP 23-012 requesting vendors for consultation services in the areas of risk financing, claims reporting and claims management, safety and loss control, and insurance premium and bond premium payments, resulting in the current contract. Funding for this contract Amendment will come from the Risk Management budget. The services provided in the contract and this Amendment are critical to ensuring the County appropriately manages financial risk transfer on an annual basis through fair market pricing of insurance.

Attachments: Proposed Amendment; Scope of Work; Certificates of Insurance; Current Contract

Alignment with Strategic Plan: This aligns with Strategic Goal 5: Accountable, Efficient and Visionary Government - An effective organization committed to continuous innovation, exceptional customer service, transparency, and fiscal responsibility.

Resource Persons: Curtis Massey, Deputy County Attorney; Nathan McKinney, Senior Assistant County Attorney

County Manager's Recommendation: The County Manager recommends that the Board suspend the rules and delegate authority to the County Attorney to execute a Contract Amendment with Arthur J. Gallagher Risk Management Company, LLC for Insurance Brokerage and Risk Management Services through January 9, 2026, in the Amount of \$42,000.00 and to sign any future amendments to this contract.

Attachments:

[Contract Packet-Arthur J Gallagher Risk Management Services-FY25](#)
[Docusign FR 24-1534 Arthur J 20250128155030.326 X](#)

25-0039

Durham Convention Center and Headquarter Hotel Market and Financial Feasibility Study (45min)

Agenda Text:

The Board of County Commissioners is requested to receive a presentation of the completed feasibility study and recommendations from representatives of Hunden Partners, the City of Durham General Services Department and Durham Next; to engage in a question-and-answer session with the presenters; and to provide feedback on the next phase of project assessment. The initial study was funded by the City of Durham. The next phase of the project is expected to be funded by Durham Next.

Alignment with Strategic Plan: The proposed Convention Center Headquarters and Hotel Project promises to align with the Durham County's Strategic Plan Areas of Regional Leadership (RL 1), Empowered Community (EC 3) and Sustainable Infrastructure & Environment (SI 1).

Resource Persons: Jina Propst, Director, City of Durham General Services and

Susan Amey, President & CEO of Discover Durham (Acting Interim Executive Director of Durham Next.)

County Manager's Recommendation: The County Manager recommends the Board hear the report and recommendations of the feasibility study and provide feedback for the next phase of assessment.

Attachments: [Attachment - 17256 - MEMO - 1 - AGENDA MEMO - DCC AND HOTEL MARK](#)
[Durham Convention Center County Commissioner Presentation 02-03-25](#)
[Attachment - 17256 - REPORT - 3 - DURHAM CONVENTION CENTER AND H](#)

25-0028 **Draft FY26 Durham Annual Transit Work Program Presentation (45 min)**

Agenda Text: The Board is requested to receive a presentation on the Draft FY26 Durham Annual Transit Work Program ("Work Program").

As part of the appropriations process for the Durham County Transit Plan, an annual Work Program is developed which includes a budget for the upcoming fiscal year. The 2023 Transit Governance Interlocal Agreement ("ILA") determines the process by which the annual budget is developed and approved. Under the guidance of the ILA, the Work Program requires approval by the Durham Board of County Commissioners and the GoTriangle Board of Trustees.

The Durham Board of County Commissioners will receive an informal presentation at the February 3 work session. After a final recommendation is made by the Staff Working Group, the Board will be requested to adopt the Final Recommended FY26 Durham Annual Transit Work Program in April 2025.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Regional Leadership.

Resource Persons: Ellen Beckmann, AICP, Transportation Director; Brandi Minor, CLGFO, Senior Administrative Officer

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation on the Draft FY26 Durham Annual Transit Work Program.

Attachments: [Final FY26 Transit Work Program Memo from SWG Admin](#)
[Memo - Durham County Memo Draft FY26 Work Program - 2025-02](#)
[Durham Transit Plan FY26 Draft Work Program Presentation Final](#)
[Draft FY26 Annual Transit Work Program](#)
[DCo-FY26 Transit Work Program Infographic](#)

25-0031 **County Food Security Initiatives Implementation Update (45min)**

Agenda Text: The Board is requested to receive an annual update on County Food Security initiatives and the impact in Durham County and provide input on upcoming food

security plans and initiatives.

This annual update is focused on the County's commitment and efforts to target initiatives and investments in collaboration with the Durham community to improve food security for food insecure residents. Durham County's collaborative approach to its food security work, investments, and initiatives have strengthened internal and external capacity to make progress toward equitably and innovatively improving food security for all residents in Durham County during a period of increasing food insecurity post-COVID.

The update will review current food security data for Durham County; examine Durham County's current food security investments, including nearly \$3.1 million in American Rescue Plan Act (ARPA) funds; explore key County food security initiatives, including World Hunger Day, the County Food Security Network, Farm Campus, and the upcoming Food System analysis and strategic plan; and offer an opportunity to explore emerging food security initiatives, trends, and challenges.

Alignment with Strategic Plan: Food Security aligns with the DCo Forward strategic focus areas of Empowered Community and Healthy and Inclusive Community.

Resource Persons: Raina Goldstein Bunnag, County Food Security Coordinator; Donna Rewalt, County Extension Director.

County Manager's Recommendation: The County Manager recommends that the Board receive an annual update on County Food Security Initiative and the impact in Durham County.

Attachments: [BOCC Food Security Feb 2025](#)

*** LUNCH BREAK ***

25-0032

Durham PreK and Early Childhood Action Plan Implementation Update (45min)

Agenda Text:

The Board is requested to receive and discuss an annual update on County early childhood initiatives and the impact in Durham County.

This annual update is centered on the County's commitment to nurturing the youngest members of our community through the collective efforts of Durham's Early Childhood Action Plan (ECAP). ECAP, developed through a three-year process led by the community-based Grown in Durham Steering Committee, reflects community strengths, challenges and opportunities.

This update shares a significant milestone with the initial phase of implementation of this plan to support early childhood initiatives that align with the 5-to-Thrive priorities

from the ECAP, including cash payments to families with young children, social emotional health of our children at home and in schools, and places where families are welcomed and connected with early childhood services through peer support. Local efforts are aligned with the updated state Early Childhood Action Plan (ECAP) and its four priority areas: Healthy Babies, Food Security, Permanent Families for Children in Foster Care, and High-Quality Early Learning. The County partners with various organizations that implement this work in our community, and the presentation will highlight implementation efforts and impact.

The presentation additionally highlights the County's work and investment (\$7.3 million in 2024-2025) in Durham PreK-through which Durham is moving towards a goal of high-quality universal pre-K for all 4-year-olds, an effort which began and continues as a collaborative model led by CCSA, now Early Years, in the fall of 2019 along with other key partners, including Durham's Partnership for Children (NC PreK), Durham Public Schools, and Families and Communities Rising (Head Start). The program is now in its sixth year and uses a braided funding model to maximize the impact of public dollars via a mixed delivery system where children are served both at programs in the public schools, at Head Start, and at private childcare sites. This update is intended to provide a broader perspective on progress and barriers toward universality and elevate system-wide challenges and needs with an opportunity for discussion.

Alignment with Strategic Plan: A robust ecosystem of early childhood programs, including universal Pre-K, aligns with the DCo Forward strategic focus areas of Empowered Community (EC 1a, EC 1b, EC 1c, EC 2a, EC 2c) and Healthy and Inclusive Community (HI 1b, HI 1d, HI 2a, HI 2c).

Resource Persons: Meytal Barak, County Early Childhood Coordinator; Donna Rewalt, County Extension Director.

County Manager's Recommendation: The County Manager recommends that the Board receive and discuss an annual update on County Early Childhood Initiatives and the impact in Durham County.

Attachments: [BOCC EC Presentation 02-03-2025](#)

25-0042 **Presentation on the Resources for Youth Success and Empowerment (RYSE) Assessment Center at the Youth Home (30min)**

Agenda Text: The Board is requested to receive the Resources for Youth Success and Empowerment (RYSE) Assessment Center presentation. This presentation will provide an update and overview of the center's operation and processes.

Alignment with Strategic Plan: Safe and Resilient Community, Empowered Community

Resource Persons: Angela G. Nunn, Director; Jennifer McRant, Program Manager,

RYSE

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation.

Attachments: [RYSE Assessment Center Presentation for BOCC 02-2025](#)

25-0044

Review of County Commissioner Directives (15min)

Agenda Text: The Board is requested to review staff follow-up regarding previously issued directives.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly work sessions. Staff strive to have all directives input into the system as accurately as possible as soon as they are issued and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment with Strategic Plan: Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government

Resource Persons: Shannon Trapp, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review staff follow-up regarding previously issued directives.

4. Closed Session

25-0020

Closed Session

Agenda Text: The Board is requested to adjourn into Closed Session to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged to G.S. 143-318.11(a)(3).

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal: High Performing Organization.

Resource Persons: Larissa Williamson, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

5. Adjournment