



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, February 24, 2025

7:00 PM

Commissioners' Chambers

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### Regular Session

#### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

#### "Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

#### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[25-0087](#)

Announcements (5min)

Agenda Text:

1. 2025 Reappraisal Notices - The notices for the 2025 Reappraisal will be

mailed to all real property owners by the first week of March 2025. These will inform taxpayers of their 2025 assessed values. Property owners are encouraged to visit the Tax Administration website at [www.dconc.gov/tax](http://www.dconc.gov/tax) <<http://www.dconc.gov/tax>> to review the values, compare them with sales they have observed in their markets, and verify that their property listing is accurate.

2. **Low-Income Homeowners Relief Program** - The Durham County Department of Social Services' Low-Income Homeowners Relief Program (LIHR) assists with property taxes for eligible households in Durham County. Learn more and access the application here - <https://www.dconc.gov/county-departments/departments-f-z/social-services/aging-and-adult-services/low-income-housing-relief-lihr> - or call Durham's Department of Social Services (DSS) at 919-560-8000.
3. **Creative Engagement Team for the Durham Cultural Roadmap** - As we kick off Phase II of the Durham Cultural Roadmap, the City and County of Durham are seeking a team of artists and creatives to design, plan, facilitate, and document creative community engagement activities. The Creative Engagement Team will work closely with City & County staff and MJR Partners, the Durham Cultural Roadmap consultants. Submit your application via Submittable by 3 p.m. on March 18, 2025. For more information, visit <https://www.durhamnc.gov/5368/Creative-Engagement> -Team or email [arts@durhamnc.gov](mailto:arts@durhamnc.gov) <<mailto:arts@durhamnc.gov>>.
4. **"The Moment" a Conversation with Bakari Sellers** - Join the Durham County Library Humanities and the DCo Library Foundation for "The Moment" a conversation with Bakari Sellers and Durham Mayor Leonardo Williams on Wednesday, March 26 at 6 p.m., at Main Library. Sellers, a prominent voice in contemporary discourse, is a distinguished lawyer, political analyst, and author whose work embodies a commitment to social justice and civil rights. Registration holds a priority seating up until 5:45 p.m.; after that seating is first come first serve for registered and waitlisted patrons. Register here: <https://durhamcountylibrary.libcal.com/event/12990750>.
5. **2025 DCo Cares Recipient Organization Applications Open** - The 2025 DCo Cares Recipient Organization Applications are open to all nonprofits serving the Triangle community. Durham County (DCo) Cares is the annual Durham County Government Employee Giving Campaign, in which our employees donate funds to those nonprofit agencies chosen as our annual recipient organizations. The applications window has been extended through March 7, 2025. For more information, or to apply to be a recipient organization, please visit [www.dccocares.org](http://www.dccocares.org) <<http://www.dccocares.org>>.

6. **Stop the Bleed Workshops from Duke Trauma Center** - Want to learn how to save a life? Stop the Bleed is a FREE workshop sponsored by Duke Trauma Center. The workshop includes both a presentation on bleeding control basics as well as hands-on skills training by health professionals. For more information, visit <https://trauma.duhs.duke.edu/injury-prevention/stop-bleed>. Registration is required. Events held from January to June at Durham County Library locations. Find registration info here: <https://durhamcountylibrary.libcal.com/calendar?t=d&q=stop%20the%20bleed&cid=14288&cal=14288&inc=0>.
7. **Sign Up for Alert Durham** - Durham County residents are encouraged to sign up for Alert Durham, the service that sends you emergency alerts and community notifications from Durham City/County Emergency Management. You decide how you want to receive them, via text message, phone call, email, etc. Head to <https://AlertDurham.com> and sign up today!
8. **Moving? Don't Forget to Change Voter Registration!** - Durham County residents, are you planning to move this year or already moved? Don't forget to update your voter registration to your new address! For more information on updating voter registration, check out the registration page of the Durham County Board of Elections website: <https://www.dcovotes.dconc.gov/voters/registration>.

**Continuous Announcement for Posting Only - Will Not be Read During the Meeting**

**Open Office Hours with Planning Staff** - The Durham City-County Planning Department is updating the Unified Development Ordinance (UDO)! The UDO sets the rules for how land is developed in Durham, and we want your input! We will be hosting recurring office hours throughout the project. Drop in with your questions and feedback at the Durham County Main Library (300 N. Roxboro St.) on First Thursdays 3-6 p.m. and Third Thursdays 10 a.m.-1 p.m. through August 2025. Website: <https://engagedurham.com/35/New-UDO>. Contact: [NewUDO@DurhamNC.gov](mailto:NewUDO@DurhamNC.gov) [NewUDO@DurhamNC.gov](mailto:NewUDO@DurhamNC.gov).

**Cigna Healthcare has selected Durham County Government as a recipient of their 2024 gold level Healthy Workforce Designation** for demonstrating a strong commitment to improving the health and vitality of its employees through a workplace well-being program.

Vitality is defined as the capacity to pursue life with health, strength and energy. It is both a driver and an outcome of health and work/life engagement, and Cigna Healthcare believes it is not only essential to individuals, but also a catalyst for business and community growth. Research conducted as part of the Evernorth Vitality Index confirms that those with higher vitality experience better mental and physical health along with higher levels of job satisfaction and performance. An opportunity remains for employers as less than one in five U.S. adults report having high levels of vitality. A workplace well-being program that takes a comprehensive approach to employee health can be critical in boosting vitality and building a workforce that experiences better overall health and job productivity.

The Cigna Healthy Workforce Designation evaluates organizations based on the core components of their well-being program, including leadership and culture, program foundations and execution, policies and accommodations, and additional areas. Organizations recognized with this designation set the standard of excellence for organizational health and vitality. Cigna Healthcare is proud to honor Durham County Government with the gold level designation for having made strong progress towards a healthy work culture by establishing and growing their employee well-being and engagement program.

For more details, visit <https://cignahwd.com/>

#### 4. Minutes (5 min)

##### [25-0088](#)

##### **Minutes (5min)**

**Agenda Text:**

The Board is requested to approve the February 3, 2025, Work Session minutes and the February 10, 2025, Regular Session minutes.

**Alignment With Strategic Plan:** This item aligns with Strategic Plan Goal - High Performing Organization

**Resource Persons:** Monica Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board approve the February 3, 2025, Work Session minutes and the February 10, 2025, Regular Session minutes.

**Attachments:**

[Work Session - February 3, 2025](#)

[Regular Session - February 10, 2025](#)

#### 5. Ceremonial Items (15 min)

##### [25-0089](#)

##### **Resolution - Celebrating the Safe Return of Keith Siegel to this Family (10min)**

**Agenda Text:**

The Board is requested to approve the resolution celebrating the safe return of Keith Siegel to his family.

Triangle native Keith Siegel was taken captive over 15 months ago during the terrorist attack carried out on October 7, 2023. The safe return of Keith Siegel to his family symbolizes not only his triumph but also the collective support of the Durham community and the broader North Carolina community.

**Alignment with Strategic Plan:** This item aligns with Durham County's Strategic Plan Goals

**Resource Persons:** Nida Allam, Chair, Board of County Commissioners

**County Manager's Recommendation:** The County Manager recommends that the Board approve the resolution celebrating the safe return of Keith Siegel to his family.

**Attachments:** [Resolution - Celebrating the Safe Return of Keith siegel to His Family.24Feb25](#)

**25-0098**

**Resolution - Durham County Recognizing and Approving of the Durham County Official America 250 NC Committee (5min)**

**Agenda Text:**

The Board is requested to approve a resolution for Durham County, North Carolina, supporting the America 250 NC committee for the United States semi-quincentennial (AMERICA250NC).

Roy Cooper, former Governor of North Carolina created AMERICA250NC to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the United States. The heart of the America 250 NC commemoration lies within the county committees. These committees are dedicated to planning and organizing events, projects, and initiatives at the county level. They serve as the local conduit to statewide commemorative programming, amplifying the rich history of our state and local communities. They also seek to foster participation of a wide variety of local organizations and groups to participate in creating America 250 NC events and resources.

**Alignment with Strategic Plan:** This item aligns with Durham County's Empowered Community Focus - Empowering the community to enhance their opportunities to thrive. Objective (EC 1), Initiative (a) Strengthen partnerships with diverse internal and external agencies and service providers.

**Resource Persons:** Tammie Hall, Assistant County Manager, Sara Stephens, Library Development Officer

**County Manager's Recommendation:** The County Manager recommends that the Board approve the resolution of Durham County, North Carolina, supporting the America 250 NC committee for the United States semi-quincentennial.

**Attachments:** [Resolution - Durham County Recognizing and Approving of the Durham County](#)

**6. Consent Agenda (15 min)**

**25-0050**

**Approval to Renew the Lease Between Mbaye Fall and Seynabou**

**Mbengue, individuals D/B/A Thiosanne African Hair Braiding and Durham County for the Shoppes at Hope Valley, Suite 137 until October 31, 2027, at a monthly lease amount of \$2,706.34 with a 3% annual escalation amount plus an initial monthly Common Area Maintenance Fee of \$400/month.**

**Agenda Text:**

The Board is requested to approve and authorize execution of a Lease Renewal with Mbaye Fall and Seynabou Mbengue, individuals D/B/A Thiosanne African Hair Braiding (Thiosanne) at the Shoppes at Hope Valley located at 3825 South Roxboro Street, Suite 137, for the period November 1, 2024, through October 31, 2027, in accordance with the terms and conditions as set forth in the Lease Agreement and Lease Renewal attached to this agenda item.

This renewal will continue Thiosanne's tenancy under the terms of the original lease as previously executed by the County's predecessor-in-interest in the Shoppes at Hope Valley for a period of three years.

This lease renewal has been reviewed and approved by the County Attorney's Office and is in proper form. The delay in seeking approval for this lease renewal is due to updates to the insurance requirements from the previous lease requirements to meet the County requirements. The Tenant was able to secure a Certificate of Insurance in January.

**Alignment with Strategic Plan:** The attached Lease Renewal supports Sustainable Infrastructure & Environment Plan for long-term use of County land, facilities, and equipment.

**Resource Persons:** Nancy Mitchell, Senior Real Estate Officer; Peri Manns, Deputy Director Engineering and Environmental Services; Jay Gibson, Director, Engineering and Environmental Services; Julio Delgado, Assistant County Manager.

**County Manager's Recommendation:** The County Manager recommends that the Board approve and authorize execution of a Lease Renewal with Mbaye Fall and Seynabou Mbengue, individuals D/B/A Thiosanne African Hair Braiding at the Shoppes at Hope Valley located at 3825 South Roxboro Street, Suite 137, for the period November 1, 2024 through October 31, 2027.

**Attachments:**

[Thiosanne Lease Renewal - Nov 2024\\_Tsigned 013125](#)

**25-0051**

**Replacement of Steam Boilers at the County Detention Center**

**Agenda Text:**

The Board is requested to approve a contract with O'Brien Atkins Associates, PA, in the amount of \$149,758.00 for design and administrative services for the replacement of two steam boilers at the County Detention Center. O'Brien Atkins is the engineer of record for the facility, they will provide capacity analysis, construction documents, bid support and construction administration. They will provide recommendations on boiler sizing for the current building capacity.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Sustainable Infrastructure and Environment. Maintaining, protecting and improving natural and built systems to support a sustainable community.

**Resource Persons:** Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director General Services, David Alpaugh Project Facilitator, General Services, Claude Eubanks, General Services HVAC Supervisor.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into a contract with O'Brien Atkins Associates, PA in the amount of \$149,758.00 to provide design and administrative services for the replacement of two steam boilers at the County Detention Center. The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required as long as funds are available in the CIP Program.

**Attachments:** [AAF Supplemental Document - Contract Approval](#)  
[Proposal for Jail Steam Boiler Replacement](#)

## **25-0056**

### **Approval of Property Tax Releases and Refunds for January 2025**

**Agenda Text:**

The Board is requested to approve the Releases & Refunds for January 2025, which includes adjustments to the current year's levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached reports detail monthly releases and refunds for January 2025.

This month's report includes releases and refunds for tax year 2024 totaling \$ 773,183.74. Prior tax years' (2015-2023) releases and refunds are in the amount of \$ 79,513.62. January 2025, releases and refunds total \$ 852,697.36.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Financial Stewardship. This request is to ensure the county complies with financial requirements mandated by North Carolina General Statutes which ensures we are accountable to our citizens.

**Resource Persons:** Keyar Doyle, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve the property tax release and refund report for January 2025, as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

**Attachments:**      [Releases and Refunds Backup Detail-Jan 2025-Feb. 24, 2025](#)  
[Backup-Bill Release Report Jan 2025-Feb 24, 2025](#)  
[Backup-Pending Refund Report Jan 2025-Feb 24, 2025](#)  
[NCVTS December Refunds](#)

**25-0059**      **Budget Ordinance Amendment 25BCC073 Cooperative Extension to appropriate \$241,500 of General Fund balance for a Welcome Baby Duke Endowment Grant**

**Agenda Text:**      The Board is requested to recognize Budget Ordinance Amendment 25BCC073 Cooperative Extension to appropriate \$241,500 of General Fund balance for a Welcome Baby Duke Endowment Grant. Cooperative Extension's Welcome Baby Program received a \$241,000 grant from the Duke Endowment in May 2024 for its Fatherhood Initiative to Enhance Parenting Skills and Support Services for Fathers by Offering a Culturally Adapted Fatherhood Program.

The BOCC accepted the Duke Endowment grant and appropriated the grant funds on June 10, 2024. The funds were not restricted in FY 24 and so the funds need to be reappropriated for the Duke Endowment grant in the FY 2024-25 budget.

The grant implementation includes providing the 13-week evidence-based Nurturing Fathers Program (NFP) in English and Spanish twice annually over the next three years. Participants will learn in a father-friendly environment how to create safe, loving, stable, and nurtured families with positive discipline tools, effective family communication techniques to strengthen relationships, effective strategies for conflict resolution and problem-solving and achieve cooperation and teamwork in family life.

**Alignment with Strategic Plan:** Receiving a grant to implement a comprehensive Culturally Adapted Fatherhood Program aligns with the strategic focus areas of Healthy & Inclusive Community and Empowered Community, along with Financial Stewardship.

**Resource Persons:** Donna Rewalt, County Extension Director; Patience Mukelabai, Welcome Baby Program Manager.

**County Manager's Recommendation:** The County Manager recommends that the Board recognize Budget Ordinance Amendment 25BCC073 Cooperative Extension to appropriate \$241,500 of General Fund balance for a Welcome Baby Duke Endowment Grant

**Attachments:**      [Welcome Baby Duke Endowment June 10 AAF](#)  
[AAF-73 Legal Form](#)

**25-0060**      **2024 Durham Board of Adjustment Annual Report**

**Agenda Text:**      The Board is requested to receive the 2024 Durham Board of Adjustment Annual Report.

**Summary**

The Interlocal Agreement between the City of Durham and Durham County for planning requires that the Board of Adjustment submit an annual report to both governing bodies.

**Attachments**

1. Attachment A - 2024 Board of Adjustment Annual Report Memo
2. Attachment B - 2024 Cases Heard by the Board of Adjustment
3. Attachment C - 2024 Board of Adjustment Attendance

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: High Performing Organization. Streamlining government processes and increasing trust with the community

**Resource Persons:** Leigha Larkins, Senior Planner, and Sara Young, AICP, Planning Director.

**County Manager's Recommendation:** The County Manager recommends that the Board receive the 2024 Durham Board of Adjustment Annual Report.

**Attachments:**

[BOCC Cover Memo 2024 BOA Annual Report](#)

[Attachment A - 2024 Board of Adjustment Annual Report Memo-BOCC](#)

[Attachment B - 2024 Cases Heard by the Board of Adjustment](#)

[Attachment C - 2024 Board of Adjustment Attendance](#)

**25-0061****2024 Durham City-County Appearance Commission Annual Report****Agenda Text:**

The Board is requested to receive the 2024 Durham City-County Appearance Commission Annual Report.

**Summary**

The Durham City-County Appearance Commission is made up of 11 members: five are appointed by the City Council and six are appointed by the Board of County Commissioners. Its mission is to “cultivate visual appeal and recognize the benefits of good design, which enhance quality of life.” The Commission has completed its 2024 annual report, as required by the Interlocal Cooperation Agreement between the City of Durham and Durham County pertaining to the Appearance Commission.

**Attachments**

1. Attachment A - 2024 Appearance Commission Annual Report
2. Attachment B - 2024 Appearance Commission Attendance Report

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: High Performing Organization. Streamlining government processes and increasing trust with the community

**Resource Persons:** NKayla Seibel, Senior Planner, and Sara Young, AICP, Planning Director.

**County Manager's Recommendation:** The County Manager recommends that the Board receive the 2024 Durham City-County Appearance Commission Annual Report.

**Attachments:** [DCCAC 2024 Annual Report - Memo](#)  
[Attachment A - 2024 DCCAC Annual Report](#)  
[Attachment B - 2024 DCCAC Attendance Report](#)

## **25-0062**

### **2024 Durham Open Space and Trails Commission Annual Report**

**Agenda Text:** The Board is requested to receive the 2024 Durham Open Space and Trails Commission Annual Report.

#### **Summary**

DOST is made up of 17 voting members: eight appointed by the City Council, eight by the Board of County Commissioners, and one from the city's Recreation Advisory Commission. The purpose of DOST is to provide advice to the Board of County Commissioners and City Council on matters relating to open space creation, preservation, and trail development. The Commission has completed its 2024 annual report, as required by the Interlocal Cooperation Agreement between the City of Durham and Durham County.

#### **Attachments**

1. Attachment A - 2024 DOST Annual Report
2. Attachment B - 2024 DOST Attendance Report

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: High Performing Organization. Streamlining government processes and increasing trust with the community

**Resource Persons:** Carl Kolosna, Senior Planner, and Sara Young, AICP, Planning Director

**County Manager's Recommendation:** The County Manager recommends that the Board receive the 2024 Durham Open Space and Trails Commission Annual Report.

**Attachments:** [2024 DOST Annual Report - Memo](#)  
[Attachment A 2024 DOST Annual Report](#)  
[Attachment B 2024 DOST Attendance Report](#)

## **25-0063**

### **2024 Durham Historic Preservation Commission Annual Report**

**Agenda Text:** The Board is requested to receive the 2024 Durham Historic Preservation Commission Annual Report.

#### **Summary**

The City and County of Durham, as part of their Certified Local Government (CLG) status, are required annually to submit a report on the activities of the Historic Preservation Commission to the State Historic Preservation Office. Because the Interlocal Cooperation Agreement for the Historic Preservation Commission also requires an annual report, typically the CLG Annual Report has doubled as the annual report submitted to the City and the County.

**Attachments**

1. Attachment A - Letter from Alva Horton, HPC Chair, December 26, 2024
2. Attachment B - 2023-2024 Historic Preservation Commission CLG Annual Report
3. Attachment C - 2024 Historic Preservation Annual Attendance Report

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: High Performing Organization. Streamlining government processes and increasing trust with the community

**Resource Persons:** Karla Rosenberg, Senior Planner, and Sara Young, AICP, Planning Director

**County Manager's Recommendation:** The County Manager recommends that the Board receive the 2024 Durham Historic Preservation Commission Annual Report.

**Attachments:**

[BOCC Cover Memo 2024 HPC Annual Report - draft](#)

[Att A Letter from HPC Chair 2024](#)

[Att B Durham CLG Report FY2023-2024](#)

[Att C HPC Attendance-All 2024](#)

**25-0064****2024 Durham Planning Commission Annual Report****Agenda Text:**

The Board is requested to receive the 2024 Durham Planning Commission Annual Report.

**Summary**

The Interlocal Agreement between the City of Durham and Durham County for the Planning Department and Durham Planning Commission (DPC) requires that the Durham Planning Commission submit an annual report to both governing bodies. The attached report was prepared by the Chair of the Commission in consultation with Planning staff.

**Attachments**

1. Attachment A - Chair's Report
2. Attachment B - 2024 Case Report Table
3. Attachment C - 2024 Attendance Report

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic

Goal: High Performing Organization. Streamlining government processes and increasing trust with the community

**Resource Persons:** Aaron Cain, Senior Planning Manager, and Sara Young, AICP, Planning Director

**County Manager's Recommendation:** The County Manager recommends that the Board receive the 2024 Durham Planning Commission Annual Report.

**Attachments:**

[Attachment 000 - BOCC Cover Memo](#)

[Attachment A - Chair Report](#)

[Attachment B - Planning Commission Case Results Table](#)

[Attachment C - Attendance Report](#)

**25-0068**

**Adoption of a Resolution to Delegate Limited Authority to Sign an Option to Purchase and Contract for Real Property for a Transition House Operated Under the Durham County Justice Services Department**

**Agenda Text:**

The Board is requested to adopt a Resolution to delegate limited authority to sign an Option to Purchase and Contract for real property. This authority is limited to the Durham County Senior Real Estate Officer for transactions on property to be used for transitional housing by the Durham County Justice Services Department.

The Justice Services Department is seeking real property to provide temporary housing to up to six (6) individuals in need of their services who do not have alternate housing options. Due to the rapid turnover of available property in the Durham real estate market, the County's Senior Real Estate Officer may need to execute a Purchase and Sale Agreement and pay the associated due diligence fee in a timely manner, which would likely be before the next scheduled meeting of the Board of Commissioners. This Resolution allows the signing of such an agreement in close coordination with the County Manager, and notification to the Commissioners. The actual purchase of the contracted real property will still be brought to the Board for its approval as required by state statute.

**Alignment with Strategic Plan:** This item aligns with the following DCo Forward Strategic Plan Focus Areas: Healthy and Inclusive Community Goal 3b: Expand access to services and ensure underserved populations benefit from opportunities for which they are eligible, Safe and Resilient Community Goals 2c: Expand current investments in addressing substance use disorder and mental health needs in the community, and Safe and Resilient Community Goals 3a: Equitably invest and increase restorative and wraparound services for employees and residents.

**Resource Persons:** Nancy Mitchell, Senior Real Estate Officer; Peri Manns, ASLA, LEED GA, Deputy Director, Engineering and Environmental Services Department; Jay Gibson, Director of Engineering and Environmental Services Department; Roshanna Parker, Director of Justice Services; Dwane Brinson, Assistant County Manager for Community Safety

**County Manager's Recommendation:** The County Manager recommends the Board adopt a Resolution to delegate limited authority to sign an Option to Purchase and Contract for real property.

**Attachments:** [RESOLUTION - BOCC to Engineering for Purchase Option 02.04.2025](#)

**25-0069 Budget Amendment Ordinance No. 25BCC074 Cooperative Extension to recognize \$3,787.00 in additional Smart Start Welcome Baby Funding to Support the Program through the Remainder of the Fiscal Year**

**Agenda Text:** The Board is requested to approve Budget Amendment Ordinance No. 25BCC074 Cooperative Extension to recognize \$3,787.00 in additional Smart Start Welcome Baby Funding to Support the Program through the Remainder of the Fiscal Year

The Durham County Cooperative Extension - Welcome Baby Program receives partial funding from Smart Start through Durham's Partnership for Children. This program supports Durham families with children ages 0-17 by providing positive parenting workshops, safe sleep education, car seat safety, and direct services such as the Giving Closet, which serves an average of 100-120 children per week. The additional funds increase the amount to the funds that Welcome Baby had originally requested for FY25.

**Alignment with Strategic Plan:** Providing educational services to children and families aligns with DCO's Community Empowered focus area.

**Resource Persons:** Donna Rewalt, County Extension Director; Patience Mukelabai, Welcome Baby Program Manager.

**County Manager's Recommendation:** The County Manager recommends the board approve Budget Amendment Ordinance No. 25BCC074 Cooperative Extension to recognize \$3,787.00 in additional Smart Start Welcome Baby Funding to Support the Program through the Remainder of the Fiscal Year

**Attachments:** [S.S. Carry-Forward Funding](#)  
[AAF-73 Legal Form](#)

## 8. Board and Commission Appointments (10 min)

**25-0071 Board and Commission Appointments (10min)**

**Agenda Text:** Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Adult Care Home Community Advisory Committee
- Board of Health
- Boxing and Wrestling Commission
- City-County Appearance Commission

- Durham Planning Commission
- Durham Racial Equity Commission
- Juvenile Crime Prevention Council
- Nursing Home Community Advisory Committee

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

**Alignment with Strategic Plan:** This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Monica Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

**Attachments:** [B&C Appt Memo - 2.24.2025](#)

## 9. Items Pulled from the Consent Agenda (20 min)

## 10. Adjournment