



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, December 9, 2024

6:00 PM

Commissioners' Chambers

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### Regular Session

### Closed Session (To be held at: 6:00 pm)

[24-0779](#)

#### Closed Session

**Agenda Text:**

The Board is requested to adjourn into Closed Session to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged to G.S. 143-318.11(a)(3)

**Alignment with Strategic Plan:** This item aligns with Strategic Goal: High Performing Organization

**Resource Persons:** Larissa Williamson, County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

**"Public Charge"**

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

**"Land Acknowledgment"**

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

**7:00 pm Regular Session**

- 1. Opening of Regular Session - Pledge of Allegiance (5 min)**
- 2. Agenda Adjustments (5 min)**
- 3. Announcements (5 min)**

**[24-0770](#)****Announcements (5min)****Agenda Text:**

- 1. Most DCo Offices Closing for Winter Holidays** - Most Durham County Government offices will be closed in observance of the Winter Holidays from Tuesday, December 24 through Thursday, December 26, 2024. Offices will reopen with normal business hours on Friday, December 27. Our offices will also close for New Year's Day on Wednesday, January 1, 2025, and reopen on Thursday, January 2. Read how it will impact services at [www.DCONC.GOV](http://www.DCONC.GOV) <<http://www.DCONC.GOV>>.
- 2. Info Session for the BULLS Academy Cohort 11** - Open enrollment for BULLS Academy is now open; however, you must first attend an info session. Session dates are December 11th at 12pm, January 15th at 12pm

and February 5th at 12pm. Please visit [www.madeindurham.org](http://www.madeindurham.org) [<http://www.madeindurham.org>](http://www.madeindurham.org) to receive additional information.

3. **Stanford L. Warren Branch Library Re-opening** - The Durham County Library is excited to host the grand re-opening of the Stanford L. Warren Branch Library on Thursday, December 12, at 10 a.m. The branch, located at 1201 Fayetteville Stret, closed for extensive renovations, structural repairs, and updates for three years. The branch's history began with the founding of the Durham Colored Library in 1916 as only the second Black library in North Carolina. Learn more at <https://nccdigital.durhamcountylibrary.org/exhibits/the-history-of-stanford-l.-warren-branch-library>.
4. **Little WORLD Charity Holiday Model Train Show** - All aboard and welcome to the train show! This exhibit is brought to us by Little WORLD Charity. Watch as 10 model trains travel through the State Fair, Winter Town, Spooky Town, and more. The purpose of this 100% volunteer effort is to encourage literacy and bring joy to kids needing medical care. When: Dec. 13-16, 17, 19-21, 23, 27-28, 10 a.m-4 p.m., at Durham County Main Library, 300 N. Roxboro Street. Learn more at <https://durhamcountylibrary.libcal.com/event/13537940>.
5. **NAIA Football Championship on Dec. 21** - Durham County Memorial Stadium (750 Stadium Drive) will host the 69th Annual NAIA Football Championship game at 12 p.m. on Saturday, December 21. The game will pit the top two teams that advance through the NAIA Football Championship Series, which runs from Nov. 23 to Dec. 14. Tickets are available at <https://bit.ly/DCoNAIA24tix>.
6. **2024 Annual Property Tax Billing** - The Durham County Tax Administration mailed 2024 tax bills to Durham County property owners in mid-August. Taxes are due September 1, 2024, but must be paid by January 6, 2025, to avoid interest and additional costs. For information, visit our website at [www.dconc.gov/tax](http://www.dconc.gov/tax) [<http://www.dconc.gov/tax>](http://www.dconc.gov/tax) or contact Durham County Government Call Center at 919-560-0300.
7. **2025 Reappraisal Notices** - The Durham County Tax Administration wants to inform everyone that notices for the 2025 Reappraisal will be mailed to all real property owners during the first quarter of 2025. These will inform taxpayers of their 2025 assessed values. Property owners are encouraged to review the values, compare them with sales they have observed in their markets, and verify that their property listing is accurate. For questions, call 919-560-0300.

**8. Durham Homicide and Victims of Violent Death Memorial Quilt**

**Exhibit** - The Durham County Department of Public Health and the DCo Firearm Injury Prevention Partnership invite all community members to come to the Human Services Building, 414 E. Main Street, during the month of December to view the Durham Homicide and Victim of Violent Death Memorial Quilt exhibit. Artist Sidney Brodie created the quilt in the mid 1990s. Event is free and open to the public during normal business hours. Learn more at <https://www.sidneybrodie.net/introducing-the-quilt>.

- 9. Watch Latest “In Touch with Durham County”** - Be sure to check out the latest edition of “In Touch with Durham County” from the DCo Public Information Office. The latest episode features Durham County Tax Administrator Keyar Doyle. He will discuss the upcoming 2025 General Reappraisal and what taxpayers need to know. The episode will run all month on Durham Television network. Watch it on demand here:  
[www.youtube.com/dcwebmaster](http://www.youtube.com/dcwebmaster)  
<<http://www.youtube.com/dcwebmaster>>.

- 10. Help Shape the Future of Biking and Walking** - Have ideas on how to make biking, walking, and rolling in Durham better? Residents are now invited to provide their input to help update the 2025 Durham Bike+Walk Plan, a guide for improving sidewalks, bike lanes, greenways, and other infrastructure. Residents can participate by completing an online survey or attending an in-person community meetings or pop-up events. Those meetings are as follows:

Community Meetings

- Saturday, December 8: 2 p.m. - 3:30 p.m.  
Free People’s Bike Ride, CCB Plaza
- Saturday, December 14: 10 a.m. - noon  
W.G. Pearson Center, 600 E. Umstead St.
- Thursday, January 16: 6 p.m. - 7:30 p.m.  
Avila Retreat Center, 711 Mason Rd.

Pop-Up Events

- Saturday, December 7: 9 a.m. - 10:30 a.m.  
LEAP 5K Jingle Walk/Run, 473 Morehead Ave.
- Saturday, December 21: 10 a.m. - noon  
PAC 1 Meeting, Holton Career and Resource Center,  
401 N. Driver St.

For additional information, please visit

<https://engagedurham.com/221/Durham-BikeWalk-Plan-Update>

#### 4. Citizen Comments (30 min)

[24-0762](#)

##### **Citizen Comments (30min)**

**Agenda Text:**

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

**Alignment with Strategic Plan:** Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

**Resource Persons:** Monica W. Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

#### 5. Ceremonial Items (10 min)

[24-0763](#)

##### **Resolution - Observing January 1, 2025, as Emancipation Day (10min)**

**Agenda Text:**

The Board is requested to issue a resolution observing January 1, 2025, as Emancipation Day in Durham County.

This observation serves several key purposes:

1. Commemorates Freedom: It marks the anniversary of the Emancipation Proclamation (1863), celebrating the liberation of enslaved African Americans.
2. Acknowledges History: It recognizes the legacy of slavery and its lasting impact, highlighting the systemic disparities that persist today.
3. Celebrates Heritage: Emancipation Day honors the achievements and contributions of African Americans, especially descendants of Freedmen.
4. Educates the Public: It offers an opportunity to reflect on the history of slavery and the ongoing fight for racial justice and equity.
5. Promotes Unity: The day fosters community solidarity and healing, encouraging collective action towards a more equitable future.

In summary, Emancipation Day is a time for remembrance, education, celebration, and a call to continue advancing civil rights and justice.

**Alignment with Strategic Plan:** this item aligns with Strategic Plan Goal: Empowered Community

**Resource Persons:** Dawn Paige, Founder, Concerned Black American Citizens Organization

**County Manager's Recommendation:** The County Manager recommends that the Board issue a resolution observing January 1, 2025, as Emancipation Day in Durham County.

**Attachments:** [Resolution - Emancipation Day](#)

## 6. Minutes (5 min)

[24-0778](#)

### Minutes (5min)

**Agenda Text:** The Board is requested to approve the November 25, 2024 Regular Session and December 2, 2024 Work Session meeting minutes.

**Alignment With Strategic Plan:** This item aligns with Strategic Plan Goal: High Performing Organization

**Resource Persons:** Monica W. Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board approve the November 25, 2024, Regular Session and December 2, 2024, Work Session meeting minutes.

**Attachments:** [Regular Session - November 25, 2024](#)  
[Work Session - December 2, 2024](#)

## 7. Consent Agenda (15 min)

[24-0701](#)

**Approval of Capital Project Amendment No.25CPA023 and Budget Ordinance Amendment No.25BCC046 Appropriating \$368,119.48 from Debt Service Fund Fund Balance and Transferring the Funding to the PAYGO Fund for the Durham County Sheriff's Office Body-Worn and In-Car Camera Capital Project (43103600DC092); as well as Contract Approval with Motorola Solutions, Inc. in the amount of \$1,392,671**

**Agenda Text:** The Board is requested to approve Capital Project Amendment No.25CPA023 and Budget Ordinance Amendment No.25BCC046 appropriating \$368,119.48 from Debt Service Fund Fund Balance and transferring the funding to the PAYGO Fund for the Durham County Sheriff's Office Body-Worn and In-Car Camera Capital Project (4310DC092); as well as authorize the County Manager to execute a contract with Motorola Solutions, Inc. in the amount of \$1,392,671 for year-one of

the five-year contract and to execute subsequent renewals not to exceed \$3,652,852.48. Years two through five will be funded by PAYGO.

Durham County Capital Projects	Current Budget	Increase/Decrease
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Updated Budget		
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Body-Worn Camera Project (43103600DC092)	\$2,220,135.00	\$368,119.48
		\$2,588,254.48

This camera system captures both audio and visual data. Officers activate their body-worn cameras (BWC) during encounters with victims, witnesses, and suspects. The BWCs will provide an accurate and unbiased evidentiary recording of deputy-involved incidents. BWCs will also strengthen accountability and transparency and aid in the de-escalation of conflicts resulting in a more constructive encounter between law enforcement and the community. BWCs, in-car cameras, and vehicle panoramic cameras can be a highly effective resource to capturing evidence in the event of a crime, law enforcement-citizen interaction, and/or use-of-force. The value of modifications in behavior that occurs for both deputies and citizens when aware that their actions are being recorded strengthens agency accountability and increases public trust in the professionalism of deputies that serve the community.

This project will upgrade the current system that will go EOL at the end of calendar year 2024. It will upgrade the current database to a cloud version, which is becoming the industry standard, that will enable the Sheriff and designated personnel the ability to view video in real-time. This upgraded database and user portal will allow a quicker, more efficient way to upload, share and livestream video.

**Alignment with Strategic Plan:** This agenda item aligns with Goal 3: Safe Community

**Resource Persons:** Vincent Ritter, IT Director, Durham County Sheriff's Office; Keisha Gaither, Finance Manager, Durham County Sheriff's Office; Clarence Birkhead, Durham County Sheriff.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.25CPA023 and Budget Ordinance Amendment No.25BCC046 appropriating \$368,119.48 from Debt Service Fund Fund Balance and transferring the funding to the PAYGO Fund for the Durham County Sheriff's Office Body-Worn and In-Car Camera Capital Project (4310DC092); as well as authorize the County Manager to execute a contract with Motorola Solutions, Inc. in the amount of \$1,392,671 for year-one of the five-year contract and to execute subsequent renewals not to exceed \$3,652,852.48. Years two through five will be funded by PAYGO.

**Attachments:**      [Motorola \(BWC\) Service Contract Template FY2025](#)  
[Attachment 1 Motorola \(BWC\) Scope of Services Form FY2025](#)  
[Attachment 1A Durham County Sheriff NC - Mobile Video Quote-2761963 276](#)  
[Attachment 1B NC Sheriff's Association Bid #25-04-0222 Contract Award Agr](#)  
[Attachment 1C NC Sheriff's Association Bid #25-04-0222 Price List](#)  
[Attachment 1D NC Sheriff's Association Bid #25-04-0222 2024-2025 Technol](#)  
[BW ICC Supplemental Ph4](#)  
[CPA-23 LEGAL FORM Body-Worn Camera Project \(\\$368,119.48\)](#)  
[AAF-46 LEGAL FORM Body-Worn Camera Project \(\\$368119.48\)](#)

**24-0707**      **Approval of Budget Ordinance Amendment No. 25BCC047 Recognizing \$31,915 from the 2024 Homeland Security Grant Program (HSGP) through the North Carolina Department of Public Safety to the Durham County Sheriff's Office.**

**Agenda Text:**      The Board is requested to approve Budget Ordinance Amendment No. 25BCC047 recognizing \$31,915 from the 2024 Homeland Security Grant Program (HSGP) through the North Carolina Department of Public Safety to the Durham County Sheriff's Office.

The Homeland Security Grant Program provides funding on an annual basis to enhance emergency responses. The North Carolina Department of Public Safety manages and distributes these funds across the state. The Durham County Sheriff's Office is a member of North Carolina's Disaster Preparedness Region 4 (DPR4), where these funds are awarded. There is no local match required for this grant.

The grant funds will be used to purchase bomb technician equipment used during suspicious package operations. Funding will also be utilized to purchase an ATV to deploy during search and recovery requests. These types of responses often require officers to traverse through rough terrains which limits their ability to carry lifesaving resources, equipment and transport injured or disabled persons.

**Alignment with Strategic Plan:** This agenda item aligns with Goal 3: Safe Community

**Resource Persons:** David LaBarre, Director of Planning and Development, Durham County Sheriff; John Hamlett, Lieutenant, Durham County Sheriff's Office.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC047 recognizing \$31,915 from the 2024 Homeland Security Grant Program (HSGP) through the North Carolina Department of Public Safety to the Durham County Sheriff's Office.

**Attachments:**      [AAF Supplemental Document - 2024 HSGP](#)  
[FY2024 HSGP award letter 24HSGP011 Durham County Sheriff's Office.docx](#) (  
[FY2024 HSGP award letter 24HSGP012 Durham County Sheriff's Office.docx](#)  
[AAF-47 LEGAL FORM DCSO to recognize \\$31,915 from NCDPS for HSGP](#)

**24-0713**      **Approval of Contract with NWN Corporation in the Amount of \$113,547.83 to Purchase Network Equipment and Licenses for the Durham County Detention Facility.**

**Agenda Text:**      The Board is requested to approve a contract with NWN Corporation in the amount of \$113,547.83 to purchase network equipment and licenses for the Detention Facility's Security Upgrade Project.

As part of our critical security infrastructure upgrade project, it is necessary to increase the capacity of our internal network to support the new devices. The attached equipment quotes were provided by the County's IS&T department in response to the number of existing and future network devices that have been identified for the project. Funding for this project was previously approved by the Board last fall (23-0787).

G.S. 143-129(e) (7) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through contracts established by the North Carolina Department of Information Technology as provided in Article 15 of Chapter 143B of the General Statutes.

**Alignment with Strategic Plan:** This agenda item aligns with Goal 3: Safe Community

**Resource Persons:** Dan Nosbush, Project Manager, Durham County Engineering & Environmental Services; David LaBarre, Director of Planning and Development, Durham County Sheriff's Office.

**County Manager's Recommendation:** The County Manager recommends that the Board approve a contract with NWN Corporation in the amount of \$113,547.83 to purchase network equipment and licenses for the Detention Facility's Security Upgrade Project.

**Attachments:**      [NWN Supplemental - DCDF](#)  
[NWN \(DCSO Detention upgrades-VMS Storage calculations\) Service Contract](#)  
[Attachment 1\\_NWN \(DCSO Detention upgrades-VMS Storage calculations\)\\_Sc](#)  
[Attachment 1A\\_Q-162174 for County of Durham, NC - HQ](#)  
[Attachment 1B\\_Q-162655 for County of Durham, NC - HQ](#)  
[Attachment 1C\\_State of NC IT contract #204X](#)

**24-0716**      **Approval of Contract with NWN Corporation in the Amount of \$115,532.91 to Purchase Replacement Switches for the Durham**

**County Sheriff's Office****Agenda Text:**

The Board is requested to approve a contract with NWN Corporation in the amount of \$115,532.91 to purchase replacement switches for data transfer for the Durham County Sheriff's Office.

The Durham County Sheriff's Office data center has two main core switches that handle all data transfer inside and outside of the agency. By having two Layer 3 switches and spreading servers on both, we achieve a higher level of redundancy in which the failure of one Layer 3 switch does not completely compromise the application and data environment. These new switches will also allow the Sheriff's Office to accept higher data transfer speeds, which will assist the DCSO grow into a more data-driven agency and handle more digital data as we continue to move into more video evidence from body worn, in-car and drone cameras.

Our current switches are 5 years old and have exceeded the industry standard Life Cycle Replacement practices of 4 years. Our current switches have also reached their End of Life, which means we are unable to replace parts, or put any type of maintenance plan on them. Funding is included in current budgeted amounts.

G.S. 143-129(e) (7) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through contracts established by the North Carolina Department of Information Technology as provided in Article 15 of Chapter 143B of the General Statutes.

**Alignment with Strategic Plan:** This agenda item aligns with Goal 3: Safe Community

**Resource Persons:** Vincent Ritter, IT Director, Durham County Sheriff's Office

**County Manager's Recommendation:** The County Manager recommends that the Board approve a contract with NWN Corporation in the amount of \$115,532.91 to purchase replacement switches for data transfer for the Durham County Sheriff's Office.

**Attachments:**

[NWN Supplemental - Switch Sup](#)

[NWN \(Switch replacements\) Service Contract Template FY2025](#)

[Attachment 1 NWN \(Switch replacements\) Scope of Services Form FY2025](#)

[Attachment 1A Q-164958 Quote DSO Switch Replacement 10.23.24](#)

[Attachment 1B State of NC IT contract #204X](#)

**24-0718**

**Approval of Ambulance Purchase through the SAVVIK Cooperative for Five Ambulance for the Office of Emergency Services for a Total of \$1,926,750.00.**

**Agenda Text:**

The BOCC is requested to authorize the County Manager to execute a contract with Spartan Fire and Emergency Apparatus in the amount of \$1,926,750.00 to purchase

five (5) Braun Liberty Ambulances.

In FY25, the Board of County Commissioners (BOCC) approved \$1,926,750.00 to replace five ambulances under the county's vehicle replacement policy, supporting a safer and more sustainable emergency response fleet. The purchase, facilitated through the SAVVIK Cooperative Agreement consortium with Spartan Fire and Emergency Apparatus, includes a \$385,350.00 per unit price that Spartan has agreed to honor until January, 2025. Each ambulance includes \$23,534.00 towards the purchase and installation Stealth Power anti-idle system, enhancing operational efficiency, reducing fuel consumption, and supporting Durham County's environmental goals. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Safe and Resilient Community.

**Resource Persons:** Mark Lockhart, OES Director, Marc Ferguson, OES Business Operations Supervisor.

**County Manager's Recommendation:** The County Manager recommends that the BOCC authorize the County Manager to execute a contract with Spartan Fire and Emergency Apparatus in the amount of \$1,926,750.00 for the purchase of five (5) Braun Liberty Ambulances for OES-Emergency Medical Services.

**Attachments:**

[Spartan Ambulance AAF Supplemental](#)

[DURHAM COUNTY EMS CPQ #10361 PDF 9-23-24](#)

[Quote Durham County EMS 2025 Purchase Braun Liberty Ford F550 4x4 Ext c](#)

[SAVVIK Agreement](#)

[SAVVIK RFB-2023-05-Ambulance-and-Transport-Vehicles-FINAL-VERSION](#)

[Savvik-2024-DBC-Form-2-Product-June-2024](#)

**24-0719**

**Approval of Contract with Stryker for the Purchase of Three (3) Power-LOAD Units in the amount of \$89,999.99.**

**Agenda Text:**

The Board is requested to approve a contract with Stryker for the purchase of three (3) Power-LOAD units that will equip three (3) new Braun ambulances. The Office of Emergency Services (OES) will utilize existing capital budget funds for EMS equipment replacement in the amount of \$89,999.99 utilizing Sole Source Exemption.

In 2021, the OES - Emergency Medical Services acquired Stryker stretchers and Power-LOAD systems, deploying them across all EMS ambulances. At that time, several ambulances were permanently out of service due to mechanical failures and were scheduled for replacement. Consequently, Power-LOAD units were not installed in these decommissioned vehicles. Due to substantial supply chain delays, the

replacements have been postponed until FY25. As a result, OES - EMS now requires the purchase of three additional Stryker Power-LOAD units for the new ambulances anticipated to arrive in the third quarter of FY25.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Safe and Resilient Community.

**Resource Persons:** Mark Lockhart, OES Director and Marc Ferguson, OES Business Operations Supervisor

**County Manager's Recommendation:** The County Manager recommends that the BOCC approve the contract with Stryker in the amount of \$89,999.99 and authorize the County Manager to sign and execute all contract documents for the purchase of three ( 3) Stryker Power-LOAD units.

**Attachments:** [AAF Supplemental Document - Contract Approval Template -Stryker PowerLOAD \(x3\) - Year-end Pricing \(11.6.24\)](#)  
[Power-LOAD sole source customer letter-dynamic date \(4\)](#)

**24-0739**

**Budget Ordinance Amendment No. 25BCC050 for the Department of Social Services to Recognize \$627,500 from the City of Durham for the Low Income Homeowners Tax Relief Program (LIHRP) and to approve the Interlocal Agreement (ILA) between Durham County Department of Social Services and the City of Durham for the Low Income Homeowners Tax Relief**

**Agenda Text:** The Board is requested to approve Budget Ordinance Amendment No. 25BCC050 for the Department of Social Services to Recognize \$627,500 from the City of Durham for the Low Income Homeowners Tax Relief Program (LIHRP) and to approve the Interlocal Agreement (ILA) between Durham County Department of Social Services and the City of Durham for the Low Income Homeowners Tax Relief. The breakdown of the city contributions is \$500,000.00 for the client \$120,000.00 in administrative support, and \$7,500.00 in publications.

The Durham County Department of Social Services worked in partnership with the Durham County Tax Office and the Durham County Board of Commissioners to develop a Low-Income Homeowners Relief Program. The objective of the program is to provide relief through a tax support program to help long-term homeowners in the lower income brackets to remain in their homes.

This budget ordinance is dependent on approval by the Council of the City of Durham.

**Alignment with Strategic Plan:** Goal: A Healthy and Inclusive Community.

**Resource Persons:** Maggie Cveticanin, Director, Department of Social Services,

Valery Dambreville, Deputy Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 25BCC050 for the Department of Social Services to Recognize \$627,500 from the City of Durham for the Low Income Homeowners Tax Relief Program (LIHRP) and to approve the Interlocal Agreement (ILA) between Durham County Department of Social Services and the City of Durham for the Low Income Homeowners Tax Relief

**Attachments:** [Low Income Homeowners Relief Program AAF Supp Form](#)  
[LIHRP ILA](#)  
[AAF-50 Legal Form](#)

**24-0740 Budget Ordinance Amendment No.25BCC048 to Recognize \$180,000 of a Grant Award to the Durham County Library and to Authorize the County Manager to Sign and Execute the Subaward Agreement between North Carolina Central University and Durham County Library**

**Agenda Text:** The Board is requested to approve Budget Ordinance Amendment No. 25BCC048 recognizing \$180,000 of a grant award to the Durham County Library and to authorize the County Manager to sign and execute the Subaward Agreement between North Carolina Central University and Durham County Library, creating three (3) provisional FTEs.

The NCCU Digital Equity Leadership Program (DELP) is designed to “address the lack of broadband access, connectivity, adoption, and equity at NCCU and surrounding anchor communities. The Budget Amendment in the amount of \$180,000 will cover salaries, benefits and other expenditures through October 14th, 2025. The purpose of the program is to provide sustainable digital literacy programming and one on one assistance to members of the community who need to improve their computer skills.

Durham County Library has proposed to hire three provisional FTE Senior Library Assistants, increasing Durham County Library’s authorized FTE strength from 144.38 to 147.38.

The County Attorney’s Office has reviewed and approved the subaward agreement document.

**Alignment with Strategic Plan:** This item aligns with Goal Two of Durham County’s Strategic Plan: Empowered Community

**Resource Persons:** Tammy Hall, Assistant County Manager; Kathy Makens, Assistant Library Director; Natalie Killion, Head of Main Library Adult Services.

**County Manager's Recommendation:** The County Manager recommends that the

Board approve Budget Ordinance Amendment No. 25BCC048 recognizing \$180,000 of a grant award to the Durham County Library and to authorize the County Manager to sign and execute the Subaward Agreement between North Carolina Central University and Durham County Library, creating three (3) provisional FTEs.

**Attachments:** [23-0165-A0001-SUB01](#)

[24-0740 AAF Supplemental Form NCCU Grant Award to Durham County Librar](#)  
[AAF-048 Legal Form](#)

### **24-0753**

### **Approval of Capital Project Amendment No.25CPA026 Reducing the Detention Center Cell Window Replacement Capital Project (4190DC084) by \$500,000 and Increasing the Ongoing Facilities Systems Upgrades Capital Project (4190DC087) by \$500,000 to Cover Unanticipated Equipment Replacement Costs**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No.25CPA026 reducing the Detention Center Cell Window Replacement Capital Project (4190DC084) by \$500,000 and increasing the Ongoing Facilities Systems Upgrades Project (4190DC087) by \$500,000 to cover unanticipated equipment replacement costs.

<b>Durham County Capital Projects</b>	<b>Current Budget</b>	<b>Increase/Decrease</b>	<b>Updated Budget</b>
Detention Center Window Replacement (41904200DC084)		\$3,060,303.00	(\$500,000.00)
	\$2,560,303.00		
Ongoing Facilities Systems Project (41904200DC087)		\$1,257,070.36	\$500,000.00
	\$1,757,070.36		

The Durham County Detention Center fire pump is currently non-functional and needs to be replaced. The Sheriff's staff must conduct round-the-clock fire watch on the building because it does not have a functioning sprinkler system. This condition is a life safety issue for the inmates and staff working at the building. The estimated cost of this project is \$300,000.

Also, a bypass line and valves on the domestic water line servicing the Detention Center must be installed. Currently, if the main backflow goes down, there will be no water service to the building. This bypass will allow water service to the building if and when the backflow needs to be repaired. This is a necessary redundancy for a facility that must operate 24-7. The estimated cost of this project is \$175,000.

Both projects fall within our Scope for the Ongoing Facilities Systems Upgrades. The Detention Center Window Replacement project's construction cost was well below the estimated project construction cost. This leaves a surplus that can be used to cover the above request.

**Alignment with Strategic Plan:** This project falls under the Sustainable

Infrastructure & Environment Focus Area.

**Resource Persons:** Shawn Davis Assistant Director General Services, Howard Heldreth Plumbing Supervisor, Shawn Swiatocha Assistant Director General Services, Motiryo Keambiroiro Director General Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.25CPA026 reducing the Detention Center Cell Window Replacement Project (4190DC084) by \$500,000 and increasing the Ongoing Facilities Systems Upgrades Project (4190DC087) by \$500,000 to cover unanticipated equipment replacement costs.

**Attachments:**

[AAF Supplemental Document - CIP Budget Amendment](#)

[CPA-26 Transfer Window Replacement to Ongoing Maintenance \(\\$0\)](#)

**24-0761**

**Approval of Budget Ordinance Amendment No.25BCC056 Recognizing \$1,137,481 of Durham County Transit Plan Funding from GoTriangle for the Bus Rapid Transit Vision Plan and Transit Plan Management, as well as Approval of One New Transportation FTE to be Funded by the Durham Transit Plan**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No.25BCC056 to recognize \$1,137,481 of Durham County Transit Plan funding from GoTriangle for the Bus Rapid Transit (BRT) Vision Plan and Transit Plan Management, as well as approval of one new Transportation FTE to be funded by the Durham Transit Plan.

On November 12, 2024, the Durham County Board of Commissioners approved the FY25 Durham Transit Work Program Q2 Amendment, and subsequently, on November 20, 2024, the GoTriangle Board of Trustees also approved the amendment. This amendment included the appropriation of up to \$1,076,939 for Durham County to undertake a Bus Rapid Transit Vision Plan and an additional \$60,542 of FY 2024-25 funding support for staff at the County to administer the Transit Plan and transit projects. This budget ordinance amendment is necessary for the Durham County budget to recognize these approved funds that will be reimbursed by GoTriangle using Durham County Transit Plan funding.

The Bus Rapid Transit Vision Plan will identify potential corridors for BRT or bus speed and reliability infrastructure. The Transit Plan Management project supports the half-year cost for an additional staff position at Durham County to manage the BRT Vision Plan and will work with project sponsors to the implementation of projects over the many years to come. The BRT Vision Plan is a one-time capital planning project, and the additional funding for Transit Plan Management is available starting mid-year in FY25 and will continue as a full-year ongoing operating project in the Annual Work Program.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Regional Leadership Enhance Access to Different Types of Transportation in

the Region.

**Resource Persons:** Ellen Beckmann, AICP, Transportation Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No.25BCC056 to recognize \$1,137,481 of Durham County Transit Plan funding from GoTriangle for the Bus Rapid Transit (BRT) Vision Plan and Transit Plan Management, as well as approval of one new Transportation FTE to be funded by the Durham Transit Plan.

**Attachments:** [AAF\\_Budget Ordinance Amendment - BRT - 2024-12-02](#)

[AAF-56 Legal Form Transportation Funding \(\\$1,137,481\)](#)

**24-0767**

**Approval of Amendment to increase Contract with Durham Children's Initiative by a total of \$61,500 using American Rescue Plan Act (ARPA) Funding to Administer the DCo Thrives Guaranteed Income Pilot Program**

**Agenda Text:**

The Board is requested to approve the amendment to the contract between the County and Durham Children's Initiative (DCI) for DCI to act as the implementation partner for the DCo Thrives guaranteed income pilot program to provide an additional \$61,500 in ARPA funding towards the contract. With this amendment, the contract amount will total \$1,652,500 with a period of performance ending September 30, 2025, or 6 months after the final guaranteed income payment, whichever comes later, not to exceed June 30, 2026.

The overall budget approved for DCo Thrives by the Board is \$1,690,000 from the County's ARPA allocation. This overall budgeted amount included a contract with a third-party program administrator, as well as a reserve for additional funding needs related to the DCo Thrives program. Throughout the planning of the pilot program, staff have worked with DCI and other project partners to refine and finalize the scope of needs, and have determined the best use of the funds is to allocate the remaining reserved funds, totaling \$61,500, to the program administration contract with DCI in order to carry out the DCo Thrives pilot program successfully and ensure that all ARPA funds budgeted for the program are encumbered by the December 31, 2024 compliance deadline.

The Board of County Commissioners (BOCC) originally approved the contract for DCI to serve as the program administrator for DCo Thrives on Monday, April 29th, 2024. The pilot program will target low-income families with at least one child under the age of 18 and will distribute \$750 per month to 125 families for one year in order to determine the effectiveness of guaranteed income in improving well-being for children and families in Durham.

Accordingly, it is now recommended that the Board approve the amendment to the contract with Durham Children's Initiative.

**Alignment with Strategic Plan:** This item aligns with Goal 1, Safe and Resilient Communities, - Objective 1 (Increase equitable opportunities for youth to succeed in Durham), and Healthy and Inclusive Community Objective 2 (Increase equitable outcomes through County operations and services).

**Resource Persons:** Shannon Trapp, Chief of Staff; Samantha Smith, Special Projects Coordinator; John Keefer, County Grants Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve the amendment to the contract with Durham Children's Initiative to increase their contract amount to administer the DCo Thrives guaranteed income pilot program, and to authorize the County Manager to execute all documents required to complete the contract amendment.

#### **24-0777**

### **Approval of Property Tax Releases and Refunds for November 2024**

**Agenda Text:**

The Board is requested to approve the Releases & Refunds for November 2024, which includes adjustments to the current year's levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached reports detail monthly releases and refunds for November 2024.

This month's report includes releases and refunds for tax year 2024 totaling \$ 811,727.86. Prior tax years' (2015-2023) releases and refunds are in the amount of \$ 36,238.23. November 2024 releases and refunds total \$ 847,966.09.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Financial Stewardship. This request is to ensure the county complies with financial requirement mandated by North Carolina General Statutes which ensures we are accountable to our citizens.

**Resource Persons:** Keyar Doyle, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve the property tax release and refund report for November 2024 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

**Attachments:**

[Releases and Refunds Backup Detail-Nov 2024-Dec. 09, 2024](#)

[Backup-Bill Release Report Nov 2024-Dec 09, 2024](#)

[Backup-Pending Refund Report Nov 2024-Dec 09, 2024](#)

[NCVTS October Refunds](#)

#### **24-0790**

### **Approval of Durham Board of County Commissioners - Boards and Commissions Appointments**

**Agenda Text:**

The Board is requested to approve the Boards and Commissions appointments for the County Commissioners.

**Alignment with Strategic Plan:** This item aligns all County Strategic Plan Goals

**Resource Persons:** Nida Allam, Chair

**County Manager's Recommendation:** The County Manager recommends that the Board approve the Boards and Commissions appointments for the County Commissioners

**Attachments:** [BOCC BC Assignment List](#)

## 8. Other Business (20 min)

### **24-0742** ARPA Budget Reconciliation and Approval of ARPA Grant Ordinance Amendment No. 25ARPA001 Moving Funding Between Functional Areas to Align with Final Project Authorizations and Approve Contract Amendments to Support Final Project Authorizations (20 min)

**Agenda Text:**

The Board is requested to approve ARPA Grant Ordinance Amendment No. 25ARPA001, moving funding between Functional Areas to align with final project authorizations. The reconciliations align with recent Board discussions and remain within the ARPA project budget, totaling \$62,445,275. In addition, the Board is asked to approve the contract amendments to support the childcare subsidy allocation, food insecurity, and funds to support a water-sewer project. More specifically, the Board is asked to authorize the County Manager to execute the contract amendments to support an increased childcare subsidy allocation of \$400,000 to the Child Care Services Association, bringing the contract total to \$2,400,000 and increasing funding to support the Inter-faith Food Shuttle from \$1,643,284 to \$1,985,368, a \$342,084 increase. The action also approves the contract amendment for the Durham Children's Initiative to increase the existing contract by \$61,500 to administer the DCo Thrives Guaranteed Income Pilot Program, which brings the contract amount to \$1,652,500. Finally, the budget to support Slater Road for the water-sewer project is increased to \$13,135,308, with transfers from the Broadband project allocation and other previously funded ARPA projects. The County will leverage funds available through the NC Department of Information Technology, Division of Broadband and Digital Equity to support broadband projects.

In 2021, Congress passed legislation to approve the American Rescue Plan Act (ARPA), a \$1.9 trillion bill passed to speed up the country's recovery from the economic and health effects of the COVID-19 pandemic and recession. Of this amount, \$350 billion was delivered to state, local, territorial, and Tribal governments to respond to the COVID-19 emergency. Durham County received \$62,445,275. In May 2022, the Durham County Board of Commissioners adopted a comprehensive framework for allocating and using ARPA funds aligned with US Treasury guidelines.

ARPA funds can support several priorities, including a public health response to

COVID-19, addressing negative economic impacts, replacing public sector revenue loss, and funding premium pay for essential workers. Funding can also address water, sewer, broadband infrastructure, and other priorities identified in the US Treasury Final rule. Funding must be encumbered by 2024, with all invoices paid by 2026.

**Alignment with Strategic Plan:** The project action aligns with Financial Stewardship.

**Resource Persons:** Claudia Hager, County Manager; John Keefer, Grants Administrator; and Ella Hargrove, Management Analyst

**County Manager's Recommendation:** The County Manager recommends that the Board approve ARPA Grant Ordinance Amendment No. 25ARPA001, moving funding between Functional Areas to align with final project authorizations. In addition, the Board is asked to authorize the County Manager to execute the contract amendments to support an increased childcare subsidy allocation of \$400,000 to the Child Care Services Association, bringing the contract total to \$2,400,000 and increase funding to support food insecurity with an increase in the contract by \$342,084, which brings the contract total to \$1,985,368 with Inter-faith Food Shuttle. The Board is recommended to approve the contract amendment for the Durham Children's Initiative by \$61,500 to administer the DCo Thrives Guaranteed Income Pilot Program, which brings the contract amount to \$1,652,500. Finally, due to project realignments, the budget to support Slater Road for the water-sewer project has increased from \$10,000,000 to \$13,135,308.

**Attachments:**

[ARPA-01 LEGAL FORM APRA Budget Reconciliation - Functional Area Transfe](#)

[ARPA - Project Descriptions and Funding Reconciliation, 12.6.24](#)

[ARPA Presentation - November 4, 2024 - BOCC worksession](#)

[Durham County ARPA Community Grants - 12.9.2024 - final](#)

[ARPA Community Initiatives, 12.09.24](#)

[Contract Amendment Durham Children's Initiative2](#)

[Inter-Faith Food Shuttle Contract Amendment](#)

**24-0793**

**Approval of Capital Project Amendment No. 25CPA027 and Budget Ordinance Amendment No. 25BCC059 Reducing \$3,135,308 of Sewer Utility Enterprise Fund Fund Balance Allocated for the Slater Road Lift Station, Force Main, and Outfall Capital Project (SE066), Transferring \$3,135,308 of Budgeted ARPA Funding to the Slater Road Capital Project. The project budget will remain \$22,349,654.00**

**Agenda Text:**

The Board is Requested to approve Capital Project Amendment No. 25CPA027 and Budget Ordinance Amendment No. 25BCC059, reducing \$3,135,308 of Sewer Utility Enterprise Fund Fund Balance allocated to the Slater Road Lift Station, Force Main and Outfall Capital Project, as well as transferring \$3,135,308 of budgeted ARPA funding to the project. The project budget remains \$22,349,654. The action represents a project reconciliation resultant from additional ARPA funds allocated to

support the project expenses. The project was initially approved during the November 12, 2024, Board of County Commissioners meeting.

**Durham County Capital Projects      Current Budget      Increase/Decrease**

**Updated Budget**

Slater Road Lift Station, Force Main, and Outfall Capital Project (41301310DC001)				\$
22,349,654.00	\$ 0	\$ 22,349,654.00		
TOTAL	\$ 22,349,654.00	\$ 0	\$ 22,349,654.00	

A relocated and upgraded Slater Road Lift Station (LS) was recommended in a preliminary engineering report. Upgrades to the LS will increase sewer capacity in the Northeast Creek basin, as well as improve reliability and ease of maintenance. The Slater Road LS was constructed in 1983.

Relocation of the Slater Road LS is recommended for the following reasons:

- The current location lies within Wake County, and customers served in this area can still be served by a gravity system that flows to the relocation point.
- By moving the LS west of I-540, the force main underneath I-540 can be abandoned, thereby eliminating a potential catastrophic liability.
- Roughly 1800 feet of existing force main will be abandoned, which will improve pumping efficiency.
- Construction at the new location allows for the current LS to operate with minimal interruptions or construction conflicts.

This project uses progressive design-build as its delivery method and involves ARPA-approved funding, which was initially approved at \$10,000,000 and has increased to \$13,135,308.

DCo Engineering is using the progressive design-build delivery method to expedite project completion and meet ARPA requirements for funds obligation (by December 31, 2024) and funds spent (by December 31, 2026). The County will be reimbursed for funds spent within ARPA's eligibility limits (December 31, 2026).

This is Phase 2 of the project. Phase 2 consists of the construction of the lift station, force main, and sewer outfall. Phase I consisted of field evaluations, permitting/encroachment, projecting flows, siting, right-of-way analysis, easement acquisition, surveying, subsurface utility surveys, geotechnical services, detailed design, and development of the Guaranteed Maximum Price (GMP).

**Alignment with Strategic Plan:** This action is in accordance with Durham County's Forward 2029 Strategic Plan:

- Proposed Strategic Plan Goal "Sustainable Infrastructure & Environment" by maintaining, protecting, and improving natural and built systems to support a sustainable community.
- Proposed Strategic Plan Goal "Financial Stewardship" by collecting, funding,

and managing resources for high quality service delivery.

**Resource Persons:** Jay Gibson PE, Director of Engineering and Environmental Services; Stephanie Brixey, Deputy Director of Engineering and Environmental Services; Jerry Morrone, Project Manager, Vincent Chirichella, Sr. Project Manager

**County Manager's Recommendation:**

The Board is recommended to approve Capital Project Amendment No.25CPA027 and Budget Ordinance Amendment No. 25BCC059, reducing \$3,135,308 of Sewer Utility Enterprise Fund Fund Balance allocated to the Slater Road Lift Station, Force Main and Outfall Capital Project, as well as transferring \$3,135,308 of budgeted ARPA funding to the project. The project budget remains \$22,349,654. The action represents a project reconciliation resultant from additional ARPA funds allocated to support the project expenses. The project was initially approved during the November 12, 2024, Board of County Commissioners meeting.

**Attachments:**

[AAF-59 and CPA-27 Reducing Sewer & ARPA Appropriation \(\\$3,135,308\)](#)

[CPA-27 LEGAL FORM Slater Road ARPA Appropriation \(\\$3,135,308\).pdf](#)

**24-0795**

**Approval of Capital Project Amendment No. 25CPA028 and Budget Ordinance Amendment No.25BCC060 Realigning Funding Sources for the Justice Services Department Transition House by Removing \$307,428 of ARPA Funding from the Project and Replacing it with Debt Service Fund Fund Balance Transferred to the PayGo Fund. The Project Budget Remains \$422,428.**

**Agenda Text:**

The Board is Requested to approve Capital Project Amendment No.25CPA028 and Budget Ordinance Amendment No. 25BCC060, realigning funding sources for the Justice Services Department Transition House by removing \$307,428 of ARPA funding from the project and replacing it with Debt Service Fund Fund Balance transferred to the PayGo Fund. The project budget remains \$422,428. The action represents a project reconciliation resultant from ensuring maximized use of ARPA funding and meeting the needs of this project. The project was approved during September 9, 2024, Board of County Commissioners meeting (Item 24-0456).

<b>Durham County Capital Projects</b>	<b>Current Budget</b>	<b>Increase/Decrease</b>
<b>Updated Budget</b>		
JSD Transition House Renovation (4370DC001)	\$422,428.00	\$0 \$422,428.00

**Alignment with Strategic Plan:** This action is in accordance with Durham County's Forward 2029 Strategic Plan: Sustainable Infrastructure & Environment

**Resource Persons:** Christy Rauli, Project Manager; Peri Manns, ASLA, LEED GA; Claudia Hager, County Manager; John Keefer, County Grants Administrator;

Keith Lane, Director of Budget and Management Services.

**County Manager's Recommendation:**

The Board is recommended to approve Capital Project Amendment No. 25CPA028 and Budget Ordinance Amendment No.25BCC060 realigning funding sources for the Justice Services Department Transition House by removing \$307,428 of ARPA funding from the project and replacing it with Debt Service Fund Fund Balance transferred to the PayGo Fund. The project budget remains \$422,428.

**Attachments:**     [AAF-60 Legal Form Realigning funding sources for the JSD Transition House re](#)  
[CPA-28 Legal Form Realigning funding source for the JSD Transition House rer](#)

## 9. Board and Commission Appointments (10 min)

**24-0765**

### **Board and Commission Appointments (10min)**

**Agenda Text:**

Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Board of Adjustment
- Dangerous Dog Appeal Board
- Durham County Women's Commission
- Durham Open Space and Trails Commission

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

**Alignment with Strategic Plan:** This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Monica Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

**Attachments:**     [B&C Appt Memo - 12.9.2024](#)

## 10. Items Pulled from the Consent Agenda (20 min)

## 11. Adjournment

