



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, November 25, 2024

7:00 PM

Commissioners' Chambers

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### Regular Session

#### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

#### "Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

#### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[24-0756](#)

Announcements (5min)

Agenda Text:

1. Durham County to Observe Thanksgiving Holiday - Most Durham

County Government offices will close in observance of the Thanksgiving holiday on Thursday, November 28 and Friday, November 29, 2024. All offices will reopen with normal business hours on Monday, December 2. For information on specific impacts to our services, visit [www.dconc.gov](http://www.dconc.gov) [<http://www.dconc.gov>](http://www.dconc.gov).

2. **Kids Voting Durham Election Results** - Did you know that Durham County youth participated in the 2024 Election through Kids Voting Durham? Durham's youth have spoken! Over 18,000 youth across Durham cast their ballot in the 2024 Election. In 51 participating schools, at Durham Libraries, Book Harvest, and other community locations, in youth groups, at Election Day precincts, and online, youth were able to voice their votes for the candidates they wanted to lead us. See the KVD Election Results now at <https://www.kidsvotingdurham.org/blog-1/2024-results>. Interested in your kids being a part of KVD? Email Carolyn Kreuger at [ckreuger@dconc.gov](mailto:ckreuger@dconc.gov) [<mailto:ckreuger@dconc.gov>](mailto:ckreuger@dconc.gov).
3. **Durham Holiday Parade on Dec. 14** - Kick off the Winter Holidays with the annual Durham Holiday Parade at 10 a.m. on Saturday, December 14. Cheer on hometown bands, drill teams, schools, and community groups as they make their way down Main Street. The procession will conclude with a guest appearance from Santa! Learn more at the City of Durham Parks and Recreation's website here - <https://www.dprplaymore.org/309/Holiday-Parade>.
4. **NAIA Football Championship Coming to DCo** - Durham County Memorial Stadium will host the 69th Annual NAIA Football Championship game at 12 p.m. on Saturday, December 21. The game will pit the top two teams that advance through the NAIA Football Championship Series, which runs from Nov. 23 to Dec. 14. To read more about who is involved in the NAIA championships visit [https://www.naia.org/sports/fball/2024-25/Releases/FCS\\_Results](https://www.naia.org/sports/fball/2024-25/Releases/FCS_Results). Ticket information can be found here: [https://durhamncsports.hometownticketing.com/embed/event/33?access\\_code=f2f879a561b75dc453230709bba672f884924c0c](https://durhamncsports.hometownticketing.com/embed/event/33?access_code=f2f879a561b75dc453230709bba672f884924c0c)
5. **Anjappar Chettinad Indian Restaurant Now Open at Admin II** - Downtown Durham has a new restaurant, Anjappar Chettinad Indian Restaurant, and it's open in one of two retail spaces in the Durham County Government's Administration II Building at 201 E. Main Street! We hosted a grand opening on Nov. 20 with a ribbon cutting ceremony. This business will contribute to the vibrancy of downtown. It has hours independent of Durham County Government of - Monday through Friday (Lunch, 11 a.m.-2 p.m.; Dinner, 5-10 p.m.) and Saturday/Sunday (Lunch, 12-3 p.m.; Dinner 5-10

p.m.). More information, including menu at [www.anjappardurham.com/](http://www.anjappardurham.com/)  
<<http://www.anjappardurham.com/>>.

#### 4. Minutes (5 min)

**24-0755**

##### **Minutes (5min)**

**Agenda Text:**

The Board is requested to approve the following:

- November 4, 2024, Work Session minutes
- November 12, 2024, Regular Session minutes

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal: High Performing Organization

**Resource Persons:** Monica W. Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board approve the November 4th Work Session minutes and the November 12th Regular Session minutes.

**Attachments:**

[Work Session - November 4, 2024](#)

[Regular Session - November 12, 2024](#)

#### 5. Ceremonial Items (30 min)

**24-0743**

##### **Recognition of Outgoing County Commissioners Nimasheena Burns, Heidi Carter and Brenda Howerton (30min)**

**Agenda Text:**

The Board is requested to share personal reflections and extend good wishes to Commissioners Nimasheena Burns, Heidi Carter and Brenda Howerton as they prepare to leave the Board. Earlier this evening, the three were honored with a reception celebrating their outstanding contributions to Durham County. Commissioner Burns was elected to the Board of Commissioners in 2020 and served as Vice Chair from 2023-2024. Commissioner Carter was elected in 2016. Commissioner Brenda Howerton was elected in 2008 and served as Chair from 2020-2023.

County Manager Claudia O. Hager will also introduce a special presentation. This presentation can also be seen on the County YouTube channel:

<https://youtu.be/IexZY5pn9oE>

**Alignment with Strategic Plan:** This item aligns with all Strategic Goals of Durham County Government.

**Resource Persons:** Claudia O. Hager, County Manager

**County Manager's Recommendation:** The County Manager recommends that the Board extend sincere congratulations to Vice Chair Nimasheena Burns, Commissioner Heidi Carter and Commissioner Brenda Howerton for visionary and

innovative leadership during their outstanding tenures as Durham County Commissioners.

## 6. Consent Agenda (15 min)

### [24-0686](#)

**Capital Project Amendment No. 25CPA018 and Budget Ordinance Amendment No.25BCC040 Re-Opening Shoppes of Hope Valley Capital Project (4730DC154), Reducing the Project to \$0, Transferring \$10,713.62 to the Debt Service Fund, and Closing the Project**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No. 25CPA018 and Budget Ordinance Amendment No.25BCC040 re-opening the Shoppes of Hope Valley Capital Project (47302635DC154), reducing the project by \$10,713.62, transferring \$10,713.62 to the Debt Service Fund for a future use, and re-closing the Shoppes of Hope Valley Capital Project.

Durham County was refunded \$10,713.62 by the previous owner of Shoppes of Hope Valley as an overpayment on the closing costs of the Shoppes of Hope Valley Capital Project (4730DC154). To maintain the accuracy of our financial records, it is a need to reopen the project and apply the refund to reflect the correct cost of the project.

Project	Current Budget	Increase/Decrease	Revised Budget
Shoppes of Hope Valley (4730DC154)	\$11,992,235.46	(\$10,713.62)	\$11,981,521.54

**Alignment with Strategic Plan:** A well-functioning community college available financially and otherwise to its residents supports the County in many ways; this item aligns with Durham County Strategic Goal: Financial Stewardship.

**Resource Persons:** Crystally Wright, Chief Financial Officer; Keith Lane, Budget Director; David Ades, Assistant Budget Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No. 25CPA and Budget Ordinance Amendment No.25BCC040 re-opening the Shoppes of Hope Valley Capital Project (47302635DC154), reducing the project by \$10,713.62, transferring \$10,713.62 to the Debt Service Fund for a future use, and re-closing the Shoppes of Hope Valley Capital Project.

**Attachments:**

[CPA-18 LEGAL FORM Reduce SoHV \(-\\$10,713.62\)](#)

[AAF-40 LEGAL FORM Reduce SoHV and Transfer to Debt Service \(\\$10,713.62\)](#)

### [24-0706](#)

**Approval to Amend the Current Contract, Fr# 24-1382 with MSJ Construction, Inc., in the Amount of \$12,100.69 to Replace the Glass in the Detention Center service yard office. The Current Contract Amount is \$699,750.00, the amendment will increase this to \$711,850.69. Funding for this is currently available in the CIP budget**

for this project.

**Agenda Text:**

The Board is requested to authorize the County Manager to amend the current MSJ contract - Fr# 24-1382 - in the amount of \$12,100.69, utilizing funds available in the CIP budget. This amendment will allow General Services to replace glass in the Detention Center service yard security office. The current contract amount is \$699,750.00, the amendment will increase this to \$711,850.69. The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required as long as funds are available. The contract is supported by Capital Project WBS 4190420030084101. All funds for this project are already earmarked in the fund center for use. There is currently \$1,628,029.00 available in the fund.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment - Maintaining, protecting and improving natural and building systems to support a sustainable community.

**Resource Persons:** Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director, David Alpaugh, Project Facilitator\_

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to amend the current MSJ contract - Fr# 24-1382 - in the amount of \$12,100.69, utilizing funds available in the CIP budget. This amendment will allow General Services to replace glass in the Detention Center service yard security office. The current contract amount is \$699,750.00, the amendment will increase this to \$711,850.69. The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required as long as funds are available. The contract is supported by Capital Project WBS 4190420030084101. All funds for this project are already earmarked in the fund center for use. There is currently \$1,628,029.00 available in the fund.

**Attachments:**

[AAF Supplemental Document - Contract Approval for Security office glass repla](#)  
[COR 1 Isoclima Glass](#)  
[CO Signed](#)  
[FR 24-1382 MSJ Construction Inc Detention Center Glass Replacement](#)

**24-0732**

**Approval of Capital Project Amendment No. 25CPA024 Creating a New Santee Road Preserve Capital Project (4730DC165) with a Project Budget of \$600,000 by Transferring \$300,000 of Santee Road Property Fund Funding from the Open Space & Farmland Preserve Capital Project (4730DC083); and Approval of Budget Ordinance Amendment No. 25BCC052 Transferring \$276,591.62 of Open Space and Real State General Fund Funding to the PAYGO Fund; and Appropriating \$23,408.38 of Santee Road Property Fund Fund**

**Balance; and Authorize the County Manager to Execute a Contract for Master Plan Design Services, including Community Engagement Services, with Surface 678, PA Totaling an Amount not-to-exceed \$433,284.50**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No. 25CPA024 creating a new Santee Road Preserve capital project (4730DC165) with a project budget of \$600,000 by transferring \$300,000 of Santee Road Property Fund funding from the Open Space & Farmland Preserve capital project (4730DC083); and approval of Budget Ordinance Amendment No. 25BCC052 transferring \$276,591.62 of Open Space and Real State General Fund funding to the PAYGO Fund; and appropriating \$23,408.38 of Santee Road Property Fund fund balance; as well as authorize the County Manager to execute a contract for Master Plan design services - including community engagement services - with Surface 678, PA totaling an amount not-to-exceed \$433,284.50. The balance of the funding will be used for preliminary activities including environmental and geotechnical assessments, surveying and others.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
Santee Road Preserve (4730DC165)		600,000.00	\$600,000.00	New
Open Space & Farmland Preserve (4730DC083)			\$13,246,019.70	(\$300,000)
	\$12,946,019.70	Amended		

After presenting this project to the BOCC in February 2024, the Request for Qualifications (RFQ No.24-035) Architectural Design Services for the Durham County Santee Road Park was advertised on March 3, 2024. Three responses were received by the March 28, 2024 deadline. The responses were evaluated by representatives from the Open Space and Real Estate Division, Project Management, and the County Manager's Office. Surface 678, PA, was selected as the highest qualified firm for this project.

This contract totals 76.6% MWBE, with Surface 678, PA providing 40% of the scope of work, and the following MWBE subcontractors with their respective percentages of the scope: Katherine Hogan Architects, PA 3.8%; Planning Communities, 29%; and Palacio Collaborative, 3.8%. Please see Attachment 1 for the Proposal for Master Planning Design Services, and Attachment 2 for the Bid Tabulation.

The Santee Road property is an undeveloped 268-acre wooded parcel purchased by Durham County in 2013 to protect water quality, conserve and restore plant and wildlife habitats, and provide a model space for sustainable, nature-based experiences and low-impact recreational opportunities. The purchase of the Santee property was funded, in part, by the City of Raleigh's Watershed Protection Program and includes

a conservation funding agreement that permanently restricts development on the site. The property is near several public schools, and adjacent to the Falls Lake Game Lands, including a portion of the Mountains to Sea Trail. Please see the AAF Supplemental, Attachment 3, for additional site information, policy impacts, maps, and pictures.

This Master Plan development process will include extensive mapping, site analysis, and public engagement in close coordination with prospective partner entities. The resulting Master Plan will outline the uses and layout of the Preserve that best addresses the conservation/restoration and education goals of the County and recommend phasing to best leverage state and federal funding for construction. As this is the first Open Space Preserve that will be managed solely by the County, this Master Plan also includes an assessment of the operational and maintenance expenses associated with the various use elements of the project.

The Santee Road Fund Fund Balance appropriation of \$23,408.38 is the amount of interest that has accrued on \$300,000 fund since FY 2017-18.

**Alignment with Strategic Plan:** This item aligns with the following DCo Forward Strategic Plan Focus Areas: Sustainable Infrastructure and Environment, Objective 1: Plan for long-term use of County land, facilities, and equipment through Initiative 1c to create, maintain, and preserve vibrant, inclusive spaces in the County; Objective 3: Preserve and restore the natural and built environment through Initiative 3c to improve water quality through equitable and efficient use of resources and land protection and through Initiative 3d to protect and restore natural resources, land, recreational, historical, and rural spaces; and Healthy and Inclusive Community Objective 1: Increase healthy outcomes and quality of life for residents.

**Resource Persons:** Christy Rauli, Project Manager, and Peri Manns, ASLA, LEED GA, Deputy Director, Engineering and Environmental Services Department; Celeste Burns, Open Space and Real Estate Division Manager; Jay Gibson, P.E., Director, Engineering and Environmental Services Department; and Robert Pratt, PLA, LEED AP, Principal and Partner, Surface 678, PA

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No. 25CPA024 creating a new Santee Road Preserve Capital Project (4730DC165) with a project budget of \$600,000 by transferring \$300,000 of Santee Road Property Fund funding from the Open Space & Farmland Preserve capital project (4730DC083); and approval of Budget Ordinance Amendment No. 25BCC052 transferring \$276,591.62 of Open Space and Real State General Fund funding to the PAYGO Fund; and appropriating \$23,408.38 of Santee Road Property Fund fund balance; as well as authorize the County Manager to execute a contract for Master Plan design services - including community engagement services - with Surface 678, PA totaling an amount not-to-exceed \$433,284.50. The balance of the funding will be used for preliminary activities including environmental and geotechnical assessments, surveying and others.

**Attachments:**      [Surface 678 Santee Road Park Master Plan Proposal Rev](#)  
[RFQ 24-035 - Bid Tabulation](#)  
[AAF Supplemental - Santee Road Preserve](#)  
[AAF-52 Transferring \\$276,591.62 from OSRE to PAYGO for Santee Road Capi](#)  
[CPA-24 LEGAL FORM Santee Road Park Project \(\\$600,000\)](#)

**24-0741**      **Approval of Amendment of Existing Lease Between Mbaye Fall and Seynabou Mbengue, individuals D/B/A Thiosanne African Hair Braiding and Durham County for the Shoppes of Hope Valley, Suite 137**

**Agenda Text:**      The Board is requested to approve and authorize execution of Lease Amendment #5 to extend the term of the existing lease agreement with Mbaye Fall and Seynabou Mbengue, individuals D/B/A Thiosanne African Hair Braiding (Thiosanne) at the Shoppes of Hope Valley located at 3825 South Roxboro Street, Suite 137. This three-year renewal will extend the lease for the period November 1, 2024 through October 31, 2027, in accordance with the terms and conditions as set forth in the Lease Agreement and Lease Renewal attached to this agenda item.

This renewal will continue Thiosanne's tenancy under the terms of the original lease as previously executed by the County's predecessor-in-interest in the Shoppes of Hope Valley for a period of three years.

**Alignment with Strategic Plan:** The attached Lease Renewal supports Sustainable Infrastructure & Environment Plan for long-term use of County land, facilities, and equipment.

**Resource Persons:** Nancy Mitchell, Senior Real Estate Officer; Peri Manns, Deputy Director Engineering and Environmental Services; Jay Gibson, Director, Engineering and Environmental Services.

**County Manager's Recommendation:** The County Manager recommends that the Board approve and authorize execution of a Lease Renewal with Mbaye Fall and Seynabou Mbengue, individuals D/B/A Thiosanne African Hair Braiding at the Shoppes of Hope Valley located at 3825 South Roxboro Street, Suite 137, for the period November 1, 2024 through October 31, 2027.

**Attachments:**      [Thiosanne African Hair braiding amendment # 5](#)  
[2007-02.09 Thiosanne - Lease](#)

**24-0744**      **Approval of Contract to Award Housing for New Hope a Grant under the American Rescue Plan Act (ARPA) Nonprofit Grant Program Phase 3 - Homeless Services Grant Program**

**Agenda Text:**      The Board is requested to approve the grant agreement contract between the County and Housing for New Hope, Inc. as the recipient of the County's ARPA Nonprofit



Grant Program Phase 3 - Homeless Services Grant Program award. The grant award will total \$2,000,000 with a period of performance ending September 30, 2026.

In recognition of the significant health and economic impacts of the COVID-19 on the County's population of individuals experiencing homelessness, \$2,000,000 was included as part of the Board's strategic plan for administering the County's ARPA funding for the purposes of providing a grant to an organization to support the provision of daytime services for individuals experiencing homelessness in Durham County. On May 2, 2024, the County published a Request for Proposals (RFP) for the ARPA Homeless Services Grant Program to solicit applications for grant awards to expand daytime services for individuals experiencing homelessness within Durham County.

At the time of the closure of the solicitation on June 3, 2024, the County had received 4 eligible proposals that were subsequently evaluated and scored by a review panel using an approved evaluation rubric. Based on the panel's review, it was determined that the Housing for New Hope application was the highest scoring application submitted in response to the RFP. As such, Housing for New Hope was recommended for selection by the Board as a grant recipient for the ARPA Homeless Services Grant program.

On September 9, 2025, the Board approved the selection of Housing for New Hope as a grant recipient under the County's ARPA Nonprofit Grant Program - Phase 3 - Homeless Services Grant program. In the following weeks, County staff worked with Housing for New Hope to complete the grant agreement development process, including completion of the risk assessment required under 2 CFR 200.332(b), refinement and finalization of the grant Scope of Work and Project Budget, and creation of the grant agreement contract. Accordingly, it is now recommended that the Board approve the grant agreement contract with Housing for New Hope.

**Alignment with Strategic Plan:** This item aligns with Goal 2, Healthy and Inclusive Community - Objective 1 (Increase healthy outcomes and quality of life for residents), Objective 2 (Increase equitable outcomes through County operations and services), and Objective 3 (Expand and provide services that support residents across their entire lifespans).

**Resource Persons:** Claudia Hager, County Manager; John Keefer, County Grants Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve the grant agreement contract with Housing for New Hope as the recipient of the ARPA Homeless Services Grant Program, and to authorize the County Manager to execute all documents required to enter into a grant agreement with the selected organization.

**Attachments:**      [ARPA Federal Grant Agreement.Housing for New Hope.11.18.24](#)  
[Supplemental Item - RFP Homelessness.](#)  
[ARPA Homeless Services Grant RFP Scores by Criteria](#)  
[RFP - Grant Applications, ARPA Homeless Services](#)  
[ARPA Homeless Services Subgrant RFP.Final](#)

**24-0745****Deed Transfer for property located at 1510 E. Lawson Street from Durham County Government to Durham Technical Community College to support the Durham Technical Community College Facility Master Plan****Agenda Text:**

The Board is requested to approve the transfer of the deed for the property located at 1510 E. Lawson Street from Durham County Government to Durham Technical Community College to support the DTCC Master Facility Plan. The Board approved funding to support the purchase of 1510 E. Lawson Street on behalf of Durham Technical Community College in FY 2022-23. The 3.425-acre property is located at the corner of E. Lawson Street and Bacon Street, contiguous to the west side of the Durham Technical Community College (DTCC) campus and supports the long-term campus expansion.

On November 15, 2024, the State Board of Community Colleges approved the request made by the Board of Trustees of Durham Technical Community Colleges as per G.S. 115D-20 to acquire, by transfer, approximately 3.43 acres of property (Parcel ID / PIN 118848) with a 19,976 sq. ft. building located at 1510 E. Lawson Street, Durham, NC 27703, Durham, County to the college from Durham County. The college had a Phase II Environmental Site Assessment performed, to which the executive summary states, "One Recognized Environmental Condition (REC) and one Vapor Encroachment Condition (VEC) were identified. The State Board of Community Colleges approval was required to facilitate the deed transfer.

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal: Sustainable Infrastructure & Environment

**Resource Persons:** Julio Delgado, Assistant County Manager; Peri Manns, Asst. General Manager/Deputy Director of Engineering and Environmental Services, Nancy Mitchell, Sr. Real Estate Officer,

**County Manager's Recommendation:** The County Manager recommends that the Board approve the request to transfer the deed for the property located at 1510 E. Lawson Street from Durham County Government to Durham Technical Community College to support the DTCC Master Facility Plan.

**Attachments:**      [2024.11.15 Durham ACQ 3.43 acres 1510 E. Lawson Street \(002\)](#)

**24-0746****Approval of \$1,000,000 to Support the Durham Affordable Housing Loan Fund Managed by Self-Help. In addition, the Board is Requested to Approve Budget Ordinance Amendment No.**

**25BCC049 to Transfer \$1,000,000 from the Debt Service Fund Fund Balance to the General Fund to Support the Expense.****Agenda Text:**

The Board is requested to approve \$1,000,000 in funds to support the Durham Affordable Housing Loan fund managed by Self-Help. The Board is also requested to approve Budget Ordinance Amendment No. 25BCC049 a transfer of \$1,000,000 from the Debt Service Fund fund balance to the General Fund to support the expense. This action follows policy discussions on expanding the Durham Affordable Housing Loan Fund discussed during the February 5, 2024 work session.

The action appropriates funds to support the existing Durham Affordable Housing Loan Fund managed by Self Help. This revolving loan fund was created through a community roundtable process involving the Duke Office of Community Affairs, Self-Help, Durham County, the City of Durham, and members of the local development community. Self-Help has successfully managed this fund for years and has several other housing funds in place and in development with other local governments, including the Wake County Affordable Housing Preservation Fund.

Contributions to the Durham Affordable Housing Loan Fund are matched 4:1 by private sector funds once the \$2 million dollar public investment threshold is reached. Durham County is in discussions with partners to reach that threshold and trigger the private leverage, which will then create a \$10 million fund to support affordable housing efforts throughout Durham County.

**Alignment with Strategic Plan:** This item aligns with the Strategic Plan Goal: Financial Stewardship

**Resource Persons:** Claudia Hager, County Manager; Jay Gibson, Director of Engineering Director; Peri Manns, Deputy Director of Engineering; Christy Rauli, Project Manager and John Froehlich, Self Help Credit Union

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve the \$1,000,000 to support the affordable housing fund managed by Self-Help Credit Union and approve Budget Ordinance Amendment No. 25BCC049 a transfer of \$1,000,000 from the Debt Service Fund fund balance to the General Fund to support the expense.

**Attachments:**

[AAF-49 Legal Form Transfer \\$1M Debt Service Fund to General Fund for Affordable Housing](#)  
[Durham County BOCC November 2022 Policy Retreat - Affordable Housing](#)  
[Durham County Affordable Housing Steering Committee - Draft Recommendation](#)

**24-0747**

**Approval of Budget Ordinance Amendment No. 25BCC054 Appropriating \$81,497 in General Fund Restricted Fund Balance to Increase Federal Asset Forfeiture Spending Authority to a New Total**

**of \$256,497 for the Sheriff's Office****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 25BCC054 appropriating \$81,497 in General Fund Restricted fund balance to increase Federal Asset Forfeiture spending authority to a new total of \$256,497 for the Sheriff's Office.

The Durham County Sheriff's Office is a participant in the Federal Asset Forfeiture Program. This program is administered by two separate government agencies: the Department of Justice and the Department of Treasury. Through this program, federal forfeiture proceeds in appropriate cases are shared with cooperating state, local, and tribal law enforcement agencies through equitable sharing. The program enhances cooperation among federal, state, local, and tribal law enforcement agencies by providing valuable additional resources to those agencies assisting with investigations into violations of federal laws.

These funds, upon receipt, are classified as restricted due to the nature of the funding. This funding can only be utilized for law enforcement purposes. All unspent funds are kept in a reserve account for future use. The funds will be used in efforts to suppress violent crime and gun violence in the community.

The Sheriff's Office currently has \$175,000 in spending authority for Federal Asset Forfeitures. This request will increase the spending authority to a new total of \$256,497 for FY 24-25..

**Alignment with Strategic Plan:** This item aligns with Goal 3 Community Safety

**Resource Persons:** Keisha Gaither, Finance Manager, Durham County Sheriff's Office; Clarence Birkhead, Sheriff, Durham County Sheriff's Office.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC054 appropriating \$81,497 in General Fund Restricted fund balance to increase Federal Asset Forfeiture spending authority to a new total of \$256,497 for the Sheriff's Office.

**Attachments:**

[AAF-54 LEGAL FORM Appropriating \\$81,497 in General Fund Restricted fund l](#)

[AAF Supplemental - Sheriff Federal Forfeiture Funds](#)

**24-0748**

**Approval of Budget Ordinance Amendment No. 25BCC053 Appropriating \$229,141 in General Fund Restricted Fund Balance to Increase State Asset Forfeiture Expenditure Authority to a New Total of \$269,141 for the Sheriff's Office**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 25BCC053 appropriating \$229,141 in General Fund Restricted fund balance to increase State

Asset Forfeiture spending authority to a new total of \$269,141 for the Sheriff's Office.

The Durham County Sheriff's Office is a participant in the State Asset Forfeiture Program. Through this program, forfeiture proceeds in appropriate cases are shared with cooperating state, local, and tribal law enforcement agencies through equitable sharing. The program enhances cooperation among law enforcement agencies by providing valuable additional resources to those agencies assisting with investigations into violations of laws.

These funds, upon receipt, are classified as restricted due to the nature of the funding. This funding can only be utilized for law enforcement purposes. All unspent funds are kept in a reserve account for future use. The funds will be used in efforts to suppress violent crime and gun violence in the community.

The Sheriff's Office currently has \$40,000 in spending authority for State Asset Forfeitures.

**Alignment with Strategic Plan:** This item aligns with Goal 3 Community Safety

**Resource Persons:** Keisha Gaither, Finance Manager, Durham County Sheriff's Office; Clarence Birkhead, Sheriff, Durham County Sheriff's Office.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC053 appropriating \$229,141 in General Fund Restricted fund balance to increase State Asset Forfeiture spending authority to a New Total of \$269,141 for the Sheriff's Office.

**Attachments:** [AAF-53 LEGAL FORM Appropriating \\$229,141 in General Fund Restricted fund](#)  
[AAF Supplemental - Sheriff State Forfeiture Funds](#)

## **24-0757**

### **Approval of Property Tax Releases and Refunds for October 2024**

**Agenda Text:**

The Board is requested to approve the Releases & Refunds for October 2024, which includes adjustments to the current year's levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached reports detail partial month releases and refunds for October 2024.

This month's report includes releases and refunds for tax year 2024 totaling \$ 510,269.14. Prior tax years' (2015-2023) releases and refunds are in the amount of \$ 95,103.06. October 2024, releases and refunds total \$ 605,372.20.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Financial Stewardship. This request is to ensure the county complies with financial requirement mandated by North Carolina General Statutes which ensures we

are accountable to our citizens.

**Resource Persons:** Keyar Doyle, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve the property tax release and refund report for October 2024, as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

**Attachments:** [Releases and Refunds Backup Detail-Oct 2024-Nov. 25, 2024](#)  
[Backup-Bill Release Report Oct 2024-Nov 25, 2024](#)  
[Backup-Pending Refund Report Oct 2024-Nov 25, 2024](#)  
[NCVTS September Refunds](#)

**24-0759** **Approval of \$400,000 to support infrastructure and repairs for Student U. In addition, the Board is Request to Approve Budget Ordinance Amendment No. 25BCC055 to Transfer \$400,000 from the Debt Service Fund Fund Balance to the General Fund to Support the Expense.**

**Agenda Text:** The Board is requested to appropriate \$400,000 to address critical operating infrastructure and deferred maintenance needs at the historic W. G. Pearson building. The Board is also requested to approve Budget Ordinance Amendment No. 25BCC055 a transfer of \$400,000 from the Debt Service Fund fund balance to the General Fund to support the expense. This request builds upon Durham County's successful 2016 public-private partnership with Student U and Self Help, which funded the building's initial renovation.

Since 2005, Student U has been an important community partner of Durham's educational landscape, equipping students with essential academic skills and supporting their personal development for high school success and beyond. The 2016 renovation of the W. G. Pearson building has enabled Student U to significantly expand its impact, now serving over 550 students annually through comprehensive after-school and summer enrichment programs. The facility has also become a vital community hub, hosting ten nonprofit organizations that provide essential services to Durham residents.

The funding will address necessary facility maintenance and infrastructure improvements, maintaining the county's investment in this valuable community asset. This allocation aligns with the spirit and scope of the original public-private partnership while ensuring the building can continue effectively serving Durham's students and families.

**Alignment with Strategic Plan:** Empowered Community: Empowering the community to enhance their opportunities to thrive.

**Resource Persons:** Claudia Hager, County Manager

**County Manager's Recommendation:** The County Manager recommends that the Board appropriate \$400,000 to address critical operating infrastructure and deferred maintenance needs at the historic W. G. Pearson building. The Board is also requested to approve Budget Ordinance Amendment No. 25BCC055 a transfer of \$400,000 from the Debt Service Fund fund balance to the General Fund to support the expense

**Attachments:** [11.28.16 - Public Private Partnership Agreement for W. G. Pearson Renovation](#)  
[Research-Evaluation-of-Student-U](#)  
[Student-U-2022-2023-Impact-Report](#)  
[AAF-55 Legal Form Transfer \\$400K Debt Service Fund to General Fund for Stu](#)

## 7. Board and Commission Appointments (10 min)

**24-0736**

### **Board and Commission Appointments (10min)**

**Agenda Text:** Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Durham Open Space and Trails Commission
- Juvenile Crime Prevention Council

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

**Alignment with Strategic Plan:** This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Monica Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

**Attachments:** [B&C Appt Memo - 11.25.2024](#)

## 8. Items Pulled from the Consent Agenda (20 min)

## 9. Adjournment

