

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, October 28, 2024

7:00 P.M. Regular Session

**MINUTES**

Place: Commissioners' Chambers, Second Floor, Durham County Government Administrative Complex, 200 East Main Street, Durham, North Carolina

Present: Chair Nida Allam, Vice Chair Nimasheena Burns and Commissioners Heidi Carter and Wendy Jacobs

Excused Absence: Brenda Howerton

Presider: Chair Nida Allam

Zoom Hybrid  
Participants: 2

**Regular Session – 7:00 PM**

**Opening of Regular Session - Pledge of Allegiance**

**Agenda Adjustments**

Chair Allam announced that there were no agenda adjustments.

**Announcements**

Monica Wallace, Clerk to the Board read the following announcements:

1. **Early Voting Continues** – Looking to avoid long lines on Election Day? Durham County's Board of Elections invites you to cast your ballot during Early Voting for the 2024 Statewide General Election, which continues at 12 locations throughout Durham County through Saturday, November 2. Registered voters may vote at any of the 12 locations. For more information, including addresses of polling places, hours of operation, vote wait times, and more, visit [www.dconc.gov](http://www.dconc.gov). Remember, Election Day is Tuesday, November 5, 2024.
2. **Sheriff Hosting Trunk or Treat** – Durham County Sheriff Clarence Birkhead and Sheriff's Office personnel and ABC 11 Together will host a Trunk or Treat event on Halloween night! The event will be from 5 to 7:30 p.m. on Thursday, October 31 at Northgate Mall in the parking lot near Sears. Kids can come out and see Sheriff's Office vehicles, such as motorcycles, cars, bomb robots, rescue boat, fire truck, and ambulances. There will also be a collection of hygiene and comfort items to be distributed to the first responders helping Hurricane Helene recovery efforts in western North Carolina.

3. **2025 Reappraisal Awareness Session** - The Durham County Department of Tax Administration will be conducting a Community Outreach 2025 Reappraisal Awareness session for residents to learn more about the reappraisal process and ask questions to staff on Monday, November 18 from 5:30 to 6:45 p.m. at Main Library, 300 N. Roxboro Street. Reappraisal is the process of taking a market value “snapshot” of all real property in the county, as of January 1 of the reappraisal year. Real property includes all vacant and improved land, whether residential, commercial, agricultural, or industrial. For more information, visit [www.dconc.gov/tax](http://www.dconc.gov/tax) or call [919-560-0300](tel:919-560-0300).
  
4. **Volunteer for Durham Sports Commission** – Looking for a fun and rewarding volunteer opportunity around sports? The Durham Sports Commission invites you to apply to volunteer at the Champion Durham Classic high school basketball tournament on Nov. 21-23 or the NAIA Football Championship on Saturday, Dec. 21. The goal of the DSC Volunteer Program is to empower passionate individuals to contribute their time and skills in support of enhancing the culture of sports in Durham. Find out more and apply here: <https://www.durhamncsports.com/get-involved/volunteer-program/>.
  
5. **Updated COVID-19 Vaccines Available at DCoDPH** – The Durham County Department of Public Health has a limited number of updated Pfizer and Moderna COVID-19 vaccines (2024-2025 formula) for all people ages 6 months and older. Make an appointment by calling 919-560-7608. Walk-ins also accepted at 414 E. Main Street. Vaccination is covered by most private insurance, Medicare, and Medicaid, and is available at no cost for people who do not have insurance. For more information, visit <https://www.dcopublichealth.org/COVIDVaccines>.
  
6. **Most DCo Offices Closed for Veterans Day** – Most Durham County Government offices will be closed on Monday, November 11, 2024, in observance of the Veterans Day Holiday. All offices will reopen with normal business hours on Tuesday, November 12. For more information on impacts on certain services, visit [www.dconc.gov](http://www.dconc.gov).

Commissioners shared the following additional announcements.

- The Durham County Board of Elections would issue free Voter ID Cards during normal business hours to residents that need them for voting purposes. Voters requesting new cards would be required to complete the North Carolina Voter Photo ID Card Request Form prior to receiving their card.
- Durham Drives was a collaborative organization run by and for the residents of Durham County to provide transportation to the polls to vote. Residents could call 919-525-1645 or visit the Durham Drives website to request a ride.
- Jaeson Smith, Opioid Settlement Manager, created an application process for residents to apply to serve on the Opioid Settlement Advisory Committee. The deadline for application submittal was November 1, 2024.
- A Moment of silence was requested for women killed in the Durham community by gun violence.

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Commissioner Jacobs moved, seconded by Vice Chair Burns to grant Commissioner Howerton an excused absence for the October 28, 2024, Regular Session meeting.

The motion carried unanimously.

## Minutes

Commissioner Jacobs moved, seconded by Vice Chair Burns to approve the October 7, 2024 Work Session minutes and the October 14, 2024 Regular Session minutes.

The motion carried unanimously.

## Ceremonial Items

### **24-0690 Recognize Motiryo Keambiroiro, Director of Durham County General Services for Minority Enterprise Development (MED) Week Award**

Chrystal Thomas, General Services Deputy Director, recognized Motiryo Keambiroiro, General Services Director, for the Minority Enterprise Development (MED) Week Award. She read the award and presented the award to Ms. Keambiroiro.

The Board congratulated Ms. Keambiroiro on receiving the Minority Enterprise Development award and for her excellent service with the Durham community. Ms. Keambiroiro thanked the Board, adding the award belonged to the entire General Services Department.

### **24-0667 Proclamation – Community Health Coalition Day**

Commissioner Jacobs read the following proclamation:

#### **COMMUNITY HEALTH COALITION | 2024**

- WHEREAS,** since 1989, Community Health Coalition has been improving the health of Durham and NC Communities; and
- WHEREAS,** the mission of Community Health Coalition is to achieve health equity and eliminate racial health disparities in Durham County and the surrounding areas; and
- WHEREAS,** Community Health Coalition has connected passionate leaders in the fields of medicine, education, mental health, faith, law, finance, military, and social advocacy to achieve one united goal; to create a society in which all people live long, healthy, active lives full of purpose and promise; and
- WHEREAS,** Community Health Coalition has worked diligently to close the gap in health access, mortality, and health outcomes between African Americans, disadvantaged, and underserved populations through health education, promotion, advocacy, and referrals; and
- WHEREAS,** the acquisition of Community Health Coalition’s State-of-the-art Mobile Health Unit and Refrigerated Truck to propel their work toward a Healthy and Whole Durham; and
- WHEREAS,** Community Health Coalition’s strong commitment to achieving health equity for EVERYONE, beyond today’s racial and socioeconomic barriers, has made them a trusted voice and pillar in Durham County.

**NOW, THEREFORE,** I, Nida Allam, Chair and on behalf of the Durham Board of County Commissioners, do hereby proclaim November 9, 2024, as

**“COMMUNITY HEALTH COALITION DAY”**

in Durham County and commend its observance to all citizens.

This the 28th day of October 2024.

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Nida Allam, Chair  
Durham Board of County Commissioners

Eva Kali Green-Baysmore, Community Health Coalition, thanked the Board for their support.

The Board inquired about the community festival and mobile health unit. Ms. Green-Baysmore stated the Community Health Coalition 35<sup>th</sup> Anniversary Ribbon Cutting and Community Festival would be held on Sunday, November 10<sup>th</sup>, from 2 p.m. – 8 p.m. at the Durham County Memorial Stadium with free food, live music/entertainment, events for kids, health education and resources. She added the mobile unit would be used in the community to offer healthcare to residents and would be partnered with Lincoln Community Health Center.

The Board thanked Ms. Green-Baysmore for her continued support to help improve the health and well-being of residents in Durham.

**24-0618 Resolution – Operation Green Light and Veterans Day 2024**

Commissioner Carter read the following resolution:

**OPERATION GREEN LIGHT FOR VETERANS AND VETERANS DAY 2024**

- WHEREAS,** the residents of Durham County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and
- WHEREAS,** the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and
- WHEREAS,** Durham County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm’s way for the good of all; and
- WHEREAS,** Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and
- WHEREAS,** Approximately 200,000 service members transition to civilian communities annually; and
- WHEREAS,** an estimated 20 percent increase of service members will transition to civilian life in the near future; and

**WHEREAS,** studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

**WHEREAS,** Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

**WHEREAS,** the National Association of Counties and the National Association of County Veterans Service Officers encourage all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

**WHEREAS,** the Durham County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

**NOW THEREFORE BE IT RESOLVED,** with designation as a Green Light for Veterans County, the Durham Board of County Commissioners hereby declares November 2024 as a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

**BE IT FURTHER RESOLVED,** the Durham Board of County Commissioners also declares November 11, 2024, as Veterans Day in Durham County, a day to recognize the patriots across our great nation and the county’s approximately 15,000 veterans; finally, be it

**BE IT FURTHER RESOLVED,** that in observance of Operation Green Light and Veterans Day, the Durham Board of County Commissioners encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence throughout November.

This the 28th day of October 2024.

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Nida Allam, Chair

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Nimasheena Burns, Vice-Chair

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Heidi Carter, Commissioner

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Brenda Howerton, Commissioner

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Wendy Jacobs, Commissioner

Lois Harvin-Ravin, Veteran Services Director, thanked the Board for their continued support and dedication to Durham County Veterans. Linzie Atkins, Veteran Services Supervisor, thanked the County Manager and the Leadership Team for their support to the department and Veterans in Durham County. Jonathan Crooms, Veteran Services Officer, invited residents to shine a green light for Veterans and stated free green light bulbs would be available in the lobby area of the Chambers. He added the 2024 Veterans Day Recognition and Celebration Program would be held on Friday, November 8<sup>th</sup>, from 11 a.m. – 1 p.m. at the Durham County Human Services Building in Conference Rooms B and C on the second floor.

The Board thanked the Veterans Department for providing services, benefits and support to Durham

County Veterans.

**24-0699 Proclamation – Domestic Violence Awareness Month**

Vice Chair Burns read the following proclamation:

**DOMESTIC VIOLENCE AWARENESS MONTH | 2024**

**WHEREAS,** the safety, security, physical and emotional well-being of our neighbors affects the lives of everyone in our community; we recognize that domestic violence takes a variety of forms and believe all individuals have the right to live their best and fullest lives free of violence and fear; and

**WHEREAS,** we recognize that 1 in 4 women and 1 in 9 men report experiencing physical violence by an intimate partner in their lifetimes, according to the National Coalition Against Domestic Violence. Domestic violence is a serious, preventable public health concern involving the manipulation of power and control, including willful intimidation, physical and sexual assault, emotional and financial abuse, and other abusive behaviors; and

**WHEREAS,** anyone can be a victim of intimate partner violence, regardless of gender, age, race, socioeconomic status, ability, or relationship choice. We believe that everyone deserves a life free of violence, regardless of gender identification, ethnicity, ability, age, religion, or social status; and

**WHEREAS,** we recognize that the crime of domestic violence impacts victims, families, and society, and can lead to long-term health problems, missed days of work and loss of employment, psychological distress, family instability and homelessness, and increased risk for future violence; and

**WHEREAS,** ending domestic violence starts with awareness and education, changing social norms about gender and violence, and mobilizing our communities, including men, boys, our faith institutions, the public, and private sectors.

**NOW, THEREFORE BE IT RESOLVED,** I, Nida Allam, Chair and on behalf of the Durham Board of County Commissioners, do hereby proclaim the month of October 2024 as

**“DOMESTIC VIOLENCE AWARENESS MONTH”**

in Durham County. We urge all who engage with youth to teach and model respect, consent, and healthy relationships. We encourage government, health professionals, law enforcement, faith communities, and civic organizations to ensure an inclusive environment that supports survivors of domestic violence and sustains their efforts to rebuild their lives without violence in Durham. We are strongly committed to working with all partners so that every individual can access appropriate and affirming resources to address and end violence in our communities.

This 28th day of October 2024.

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Nida Allam, Chair  
Durham Board of County Commissioners

Shana Carignan, Executive Director, Durham Crisis Response Center (DCRC) stated the DCRC was the sole provider of comprehensive shelter and support services to survivors of domestic, sexual, family violence, and human trafficking in the Durham area. She gave a brief overview of the services provided to clients in the community.

The Board thanked Ms. Carignan for providing the services needed to residents in the community.

### **Consent Agenda**

Chair Allam asked the Board if they requested to pull or comment on any items on the Consent Agenda.

Hearing none, Chair Allam entertained a motion for approval.

Commissioner Jacobs moved, seconded by Vice Chair Burns to approve the following items on the Consent Agenda.

The motion carried unanimously.

24-0530 Approval of Contract with Piner Appraisal, Inc. for Appraisal Services to Assist Durham County Tax Administration with Real Property Valuations

\*24-0593 Approval of Capital Project Amendment No.25CPA015 and Budget Ordinance Amendment No.25BCC030 Appropriating \$381,996 of Debt Service Fund Fund Balance and Transferring \$381,996 to the PAYGO Fund to Support the New 300 Block Rolling Gates Capital Project (4190DC088) to Purchase Electronic Access to Metal Mesh Rolling Gates for the Queen Street Parking Deck Vehicle Entrance and Exit

24-0610 Approval of the “2024 Resolution Adopting Business Recruitment & Expansion Policy”

24-0631 Approval of \$127,050.00 FY2024-25 Contract with Durham Public Schools Foundation for the Bull City Community Schools Project

24-0650 Approval of Contract with Schneider Geospatial LLC in the Amount of \$132,316.00 to Provide Real Property Assessment Software Licensing and Enhancement

\*24-0653 Budget Ordinance Amendment No. 25BCC034 FY 2024-25 Encumbrance Rollover - Increasing Multiple Funds Budgeted Expenditures and Revenues by a total of \$20,595,966.63

\*24-0658 Budget Ordinance Amendment No. 25BCC035 - Transferring \$692,479.19 of General Fund Fund Balance to the Capital Financing Fund in Recognition of Final Sales and Occupancy Tax Collection from the Prior Year in Adherence to Board Policy

24-0666 Approval of the 2023 Closed Session Minutes

24-0673 Approval of Durham County Electronic Listing Resolution

\*24-0675 Approval of Property Tax Releases and Refunds for September 2024

24-0677 Approval to Enter in Contract with CarPark Group LLC for the amount of \$270,974.00 with a 3.4% increase per year for years 2 & 3 for the Durham County Parking Decks Operation and Maintenance Services

\*24-0678 Budget Ordinance Amendment No. 25BCC042 Appropriating General Fund Fund Balance of \$217,860 in Support of Amending the Authorized Strength of the County Attorney’s Office to Establish two New Full-Time Equivalent Position

Consent Agenda Item #24-0593

**Durham County, North Carolina  
FY 2024-2025 Capital Project  
Amendment Number 25CPA-15**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY:  
That the FY 2024-25 budget ordinance is hereby amended to reflect budget adjustments.

Project #	Project Name	Current Budget	Increase / Decrease	Updated Budget
41904200DC088	300 Block Rolling Door Project	\$0.00	\$381,996.00	\$381,996.00

All capital projects in conflict herewith are hereby repealed.

Approved October 28, 2024

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**Durham County, North Carolina  
2024-2025 Budget Ordinance  
Amendment Number 25BCC030**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the 2024-2025 budget ordinance is hereby amended to reflect budget adjustments.

<u>Fund Name</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
<u>Expenditure</u>			
General Government	\$110,822,682.77	\$381,996.00	\$111,204,678.77
<u>Revenue</u>			
Other Financing Services	\$109,431,859.77	\$381,996.00	\$109,813,855.77

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

Approved October 28, 2024

Consent Agenda Item #24-0653

**Durham County, North Carolina  
2024-2025 Budget Ordinance  
Amendment Number 25BCC034**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the 2024-2025 budget ordinance is hereby amended to reflect budget adjustments.

<u>Fund Name</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
<u>Expenditure</u>			
General Government	\$181,621,780.00	\$11,113,973.08	\$192,735,753.08
Public Safety	\$90,259,911.00	\$1,036,818.10	\$91,296,729.10
Transportation	\$4,657,932.00	\$200,772.26	\$4,858,704.26
Environmental Protection	\$8,414,358.00	\$1,516,922.47	\$9,931,280.47
Economic and Physical Development	\$10,014,904.00	\$297,419.57	\$10,312,323.57
Human Services	\$115,658,753.00	\$3,499,115.30	\$119,157,868.30
Education	\$230,521,600.00	\$109,672.50	\$230,631,272.50
Cultural and Recreation	\$16,636,136.00	\$63,250.50	\$16,699,386.50
<u>Revenue</u>			
Other Financing Sources	\$30,983,938.00	\$17,837,943.78	\$48,821,881.78
<u>RISK MANAGEMENT FUND</u>			
<u>Expenditure</u>			
General Government	\$6,004,558.00	\$130,649.94	\$6,135,207.94
<u>Revenue</u>			
Other Financing Sources	\$1,680,977.00	\$130,694.94	\$1,811,646.94
<u>PUBLIC ART FUND</u>			
<u>Expenditure</u>			
Environmental Protection	\$500,000.00	\$4,000.00	\$504,000.00
<u>Revenue</u>			
Other Financing Sources	\$500,000.00	\$4,000.00	\$504,000.00
<u>BENEFITS PLAN FUND</u>			
<u>Expenditure</u>			
General Government	\$44,343,109.00	\$41,528.69	\$44,348,637.69
<u>Revenue</u>			
Other Financing Sources	\$37,846,194.00	\$41,528.69	\$37,887,722.69
<u>ENTERPRISE FUND</u>			
<u>Expenditure</u>			
Environmental Protection	\$3,376,000.00	\$718,159.49	\$4,094,159.49
Utilities	\$16,651,616.29	\$1,863,684.73	\$18,515,301.02
<u>Revenue</u>			
Other Financing Sources	\$833,036.29	\$2,581,844.22	\$3,414,880.51

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

Approved October 28, 2024

Consent Agenda Item #24-0658

**Durham County, North Carolina  
2024-2025 Budget Ordinance  
Amendment Number 25BCC035**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the 2024-2025 budget ordinance is hereby amended to reflect budget adjustments.

<u>Fund Name</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<b><u>GENERAL FUND</u></b>			
<b><u>Expenditure</u></b>			
General Government	\$192,704,550.61	\$692,479.19	\$193,397,029.80
<b><u>Revenue</u></b>			
Other Financing Sources	\$30,983,938.00	\$692,479.19	\$31,676,417.19
<b><u>CAPITAL FINANCING FUND</u></b>			
<b><u>Expenditure</u></b>			
General Government	\$115,928,165.00	\$692,479.19	\$116,620,644.19
<b><u>Revenue</u></b>			
Other Financing Sources	\$61,553,979.00	\$692,479.19	\$62,246,458.19

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

Approved October 28, 2024

Consent Agenda Item #24-0675

Releases and Refunds – September 2024

<b><u>Current Year 2024 Taxes</u></b>	<b><u>Releases</u></b>	<b><u>Refunds</u></b>	
Real Property	\$248,563.19	\$88,954.28	
Personal Property	\$533,751.61	\$5,866.34	
Motor Vehicle	\$0.00	\$0.00	
Solid Waste	\$339.26	\$0.00	
Stormwater Utility	\$400.00	\$0.00	
Public Service	\$0.00	\$0.00	
VTS Refunds	\$0.00	\$26,274.42	
Gross Rec	\$0.00	\$2,217.66	
<b>SUB – TOTAL</b>	<b>\$783,054.06</b>	<b>\$123,312.70</b>	<b>\$906,366.76</b>
<b><u>Prior Year 2015-2023</u></b>	<b><u>Releases</u></b>	<b><u>Refunds</u></b>	
Real Property	\$10,808.70	\$5,863.73	
Personal Property	\$1,785.20	\$7,888.20	
GAP Vehicles	\$0.00	\$0.00	
Motor Vehicle	\$0.00	\$107.47	
Solid Waste	\$0.00	\$0.00	
Stormwater Utility	\$0.00	\$0.00	
VTS Refunds	\$0.00	\$0.00	
<b>SUB - TOTAL</b>	<b>\$12,593.90</b>	<b>\$13,859.40</b>	<b>\$26,453.30</b>
<b>GRAND TOTAL</b>	<b>\$795,647.96</b>	<b>\$137,172.10</b>	<b>\$932,820.06</b>

Consent Agenda Item #24-0678

**Durham County, North Carolina  
2024-2025 Budget Ordinance**

**Amendment Number 25BCC042**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the 2024-2025 budget ordinance is hereby amended to reflect budget adjustments.

<u>Fund Name</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
<u>Expenditure</u>			
General Government	\$193,428,231.37	\$217,860.00	\$193,646,091.37
<u>Revenue</u>			
Other Financing Sources	\$31,676,417.19	\$217,860.00	\$31,894,277.19

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

Approved October 28, 2024

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**Public Hearing**

**24-0625 Public Hearing – Zoning Map Change – 3107 and 3117 East Geer Street**

Aaron Cain, Senior Planning Manager stated the Board was requested to conduct a public hearing and receive public comments on the Zoning Map Change, 3107 and 3111 East Greet Street (Z2300050). Mr. Cain shared the *Z2300050 – 31707 and 3111 East Greet Street* presentation which highlighted the following: Case Summary, Zoning Content Map, Aerial Map, Place Type Map, Summary of Community Input, Planning Commission Recommendation and Staff Determination.

The Board inquired about the Durham Bicycle and Pedestrian Advisory Commission’s note about an easement for a trail and no reference to the easement in the staff report. Mr. Cain replied the applicant was not able to commit to the easement due to not owning the railroad right-of-way, adding a development plan was voluntary, not mandatory. The Board inquired about a timeline to submit the site plan and if the Zoning Map Change could come back to the County after a site plan was submitted. Mr. Cain responded there was no required timeline to submit the site plan and there was no procedure for the Zoning Map Change to come back to the County after the site plan was submitted.

The Board inquired about buffer requirements. Mr. Cain responded a 50-foot buffer against residential areas and a 20–30-foot buffer against commercial areas were required by the Unified Development Ordinance. The Board asked if there was not an easement, would it prohibit access to the trail. Mr. Cain responded no; adding, there was not a reason to not allow the easement. The Board stated the Zoning Map Change did not analyze the impact on Emergency Medical Services, which was a county service.

Chair Allam opened the Public Hearing.

**Chris Seamster, Regional Manager at McKim and Creed, Representing Applicant**

Mr. Seamster stated the applicant applied for general rezoning and not conditional rezoning. He added there was no reason for the applicant to not allow the easement to the trail. The Board asked Mr. Seamster to confirm if the applicant would allow the easement for the trail. Mr. responded that the applicant would allow an easement to the trail and the easement would be included in the site plan.

Chair Allam closed the public hearing.

First Motion:

Commissioner Jacobs moved, seconded by Vice Chair Burns to adopt an ordinance amending the Unified Development Ordinance by taking property out of the Residential Rural and Residential Suburban-10, Falls/Jordan Watershed Overlay District B, Major Transportation Corridor I-85, and establishing the same as the Industrial Light, Falls/Jordan Watershed Overlay District B, Major Transportation Corridor I-85.

The motion carried unanimously.

Second Motion:

Vice Chair Burns moved, seconded by Commissioner Jacobs, to adopt the appropriate consistency statement as required per NCGS § 160D-605.

The motion carried.

**24-0672 Public Hearing on the 2025 Reappraisal Schedule of Values**

Keyar Doyle, Tax Administrator stated the Board was requested to conduct a public hearing on the proposed Schedules of Values, Standards, and Rules (hereinafter “SOV”) that were submitted at the October 14, 2024, meeting, in accordance with North Carolina General Statute 105-317. He added the SOV was the guiding document until the next general reappraisal. Mr. Doyle stated that once adopted by the governing board, the SOV would become effective January 1 of the reappraisal year, which in this case would be January 1, 2025. Mr. Doyle shared the *2025 Reappraisal* presentation which highlighted the following: Most Recent Reappraisals Conducted in Durham County, The Schedule of Values, Timeline, 2025 Reappraisal Calendar for Schedule of Values and Discussion.

The Board asked who would decide on any appeal about the Schedule of Values. Mr. Doyle responded that any appeal would go to the North Carolina Property Tax Commission. The Board inquired about the process of in-person meetings for residents. Mr. Doyle responded the Tax Department would hold informational meetings at Library locations across Durham County. He added the informational meetings would not be an appeal session for residents.

Chair Allam opened the Public Hearing. With no one signed up to speak, Chair Allam closed the public hearing.

The Board thanked Mr. Doyle for the Public Hearing on the 2025 Reappraisal Schedule of Values.

**Board and Commission Appointments**

Larissa Williamson, County Attorney announced the voting results.

The Board made the following appointments (incumbents are identified with an (i). Individuals who are recommended by a Board are underlined.) Individuals listed in bold print were appointed.

Alliance Board of Directors

**Alexandria Gwynn** (Allam, Burns, Carter, Jacobs)

Discover Durham Tourism Development Authority  
**(i) Carlos Rubio** (Allam, Burns, Carter, Jacobs)

Durham County Women's Commission  
**Montrelle Caldwell** (Allam, Carter, Jacobs)  
La-Tasha Best-Gaddy (Burns)

Durham Racial Equity Commission  
**Maima Kamara** (Allam, Burns, Carter, Jacobs)  
**Brahmajothi Mulugu** (Allam, Carter, Jacobs)  
Morris Jones (Burns)

Farmland Protection Advisory Board  
**John Cowan** (Allam, Burns, Carter, Jacobs)

Juvenile Crime Prevention Council  
**Dorothy Hardin** (Allam, Burns, Carter, Jacobs)  
**Ramya Krishna** (Allam, Burns, Carter, Jacobs)

### **Closed Session**

The Board was requested to adjourn to Closed Session for the following:

- To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract; pursuant to G.S. 143-318.11(a)(5).
- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to G.S. 143-318.11(a)(1).
- To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6).

Commissioner Jacobs moved, seconded by Commissioner Carter to adjourn into the Closed Session.

The motion carried unanimously.

### **Reconvene to Open Session**

Commissioner Jacobs moved, seconded by Commissioner Carter to approve the acquisition of easements related to Slater Road and Page Park Lift Station and to authorize the County Manager to execute the purchase agreements and all

documents needed to consummate the acquisition.

The motion carried unanimously.

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Vice Chair Burns moved, seconded by Commissioner Jacobs to approve the three percent (3%) Cost of Living Adjustment implemented on July 8, 2024, for the following positions:

- Clerk to the Board
- Sheriff
- Register of Deeds
- Tax Administrator

The motion carried unanimously.

\*\*\*\*\*

Vice Chair Burns moved, seconded by Commissioner Jacobs, to accept the resignation of County Manager Dr. Kimberly J. Sowell effective immediately.

The motion carried unanimously.

\*\*\*\*\*

Vice Chair Burns moved, seconded by Commissioner Carter to appoint Acting County Manager Claudia O. Hager as the Interim County Manager effective immediately and to serve until a permanent County Manger was appointed.

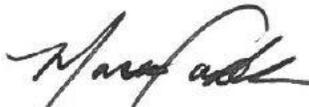
The motion carried unanimously.

**Adjournment**

Commissioner Carter moved, seconded by Vice Chair Burns to adjourn the Regular Session meeting at 9:19 p.m.

The motion carried unanimously.

Respectfully Submitted,



Macio Carlton  
Deputy Clerk to the Board