



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, August 12, 2024

6:30 PM

Commissioners' Chambers

Regular Session

Closed Session (To be held at: 6:30 pm)

[24-0504](#)

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; pursuant to G.S. 143-318.11(a)(4)

Alignment with Strategic Plan: This item aligns with Strategic Goal 5

Resource Persons: Andy Miracle, Economic Development Director

County Manager's Recommendation: The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

"Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

7:00 pm Regular Session

- 1. Opening of Regular Session - Pledge of Allegiance (5 min)**
- 2. Agenda Adjustments (5 min)**
- 3. Announcements (5 min)**

24-0512 Announcements (5mins)**Agenda Text:**

- 1. Honoring DCo's Purple Heart Veterans** - The Durham County Department of Veteran Services invites Durham County's Purple Heart Recipients (PHR) to come to a Purple Heart Event in recognition of their service and Purple Heart Month. Be recognized. Be celebrated. Be our hero. The event is Thursday, August 22 from 2-4:30 p.m. at the Veteran Services Office, 2nd Floor of the Durham County Human Services Building, 414 E. Main Street. Contact Veteran Services for more information at 919-560-8387 or veteranservices@dconc.gov <<mailto:veteranservices@dconc.gov>>.
- 2. Low-Income Homeowners Relief Program Applications Opens Aug. 15**
- The Durham Low-Income Homeowners Relief Program (LIHR) begins

accepting applications on Thursday, August 15, 2024. This program from the Durham County Department of Social Services provides property tax help on CURRENT taxes for eligible Durham County homeowners. This is a tax assistance based upon a 3-tier income model. Find out eligibility requirements and get information on applying at www.dconc.gov/DSS [<http://www.dconc.gov/DSS>](http://www.dconc.gov/DSS) or by calling 919-560-8000 to set up an appointment.

3. **DPS Back to School Guide 2024-2025** - Durham Public Schools looks forward to all students' first day of school as the 2024-2025 school year begins! To that end, DPS has created a 2024-2025 Back to School Guide for students on traditional and year-round schedules. Get the guide here: www.dpsnc.net/domain/207 [<http://www.dpsnc.net/domain/207>](http://www.dpsnc.net/domain/207). You'll also find links to the DPS Mobile App, the Edulog Parent Portal App (bus information), PowerSchool, Before and After-school Care, and more!
4. **Cooperative Extension Master Gardner Info Sessions** - Join the Durham County Cooperative Extension's Master Gardeners for free information session about the program and how you can apply for our upcoming training! Sessions will be held on Saturday, Aug. 17 (10 a.m. online); Monday, Aug. 19 (2 p.m., 721 Foster St.); Friday, Sept. 6 (2 p.m., 721 Foster St.); Tuesday, Sept. 10 (6 p.m., online); Wednesday, Sept. 18 (10 a.m., 721 Foster St.); and Thursday, Sept. 26 (6 p.m., online). Registration links: [<https://bit.ly/DCoExtEventbrite>](https://bit.ly/DCoExtEventbrite). Hurry, spots are filling up fast!
5. **'Future Voter' Sticker Contest Deadline Extended** - The Durham County Board of Elections and Kids Voting Durham have extended the deadline for entries for their 'Future Voter' Sticker Contest until Sunday, August 18 at 11:59 p.m.! Young Durhamites in kindergarten to 12th grade are eligible to enter to win cash prizes and more! Have your design worn by future voters who visit polling stations with their parents and caregivers. Entry information can be found at www.dcovotes.com or www.kidsvoting.org [<http://www.kidsvoting.org>](http://www.kidsvoting.org).
6. **2024-2025 Solid Waste Decals** - Residents of the unincorporated parts of Durham County will receive their 2024-2025 Durham County Solid Waste Decal with their annual tax bill to be mailed in August. Residents may continue using their 2023-2024 decal until the new ones arrive. For more information, visit [<https://dconc.gov/government/departments-f-z/general-services>](https://dconc.gov/government/departments-f-z/general-services) or call 919-560-0300.
7. **2024 Annual Property Tax Billing** - The Durham County Tax

Administration will mail 2024 tax bills to Durham County property owners in mid-August. Taxes are due September 1, 2024, but must be paid by January 6, 2025, to avoid interest and additional costs. For information, visit our website at www.dconc.gov/tax <<http://www.dconc.gov/tax>> or contact Durham County Government Call Center at 919-560-0300.

8. Take Survey for Downtown Durham Blueprint 2035 - Downtown

Durham has seen incredible growth and change since the last master plan was established 23 years ago. To meet this progress and adapt to new challenges, Downtown Durham, Inc., has launched the Downtown Durham Blueprint: 2035. This new plan aims to preserve downtown's unique character while supporting continued growth and development. Give feedback in English or Spanish at the links below (do survey, get entered in raffle for prizes): English - <<https://www.surveymonkey.com/r/DowntownDurham2035>>. Spanish - <<https://www.surveymonkey.com/r/PlanCentrodeDurham2035>>.

9. Register to Vote - You can find out information on how to register to vote

in Durham County on the Board of Elections' webpage at

www.dconc.gov/voters/registration

<<http://www.dconc.gov/voters/registration>>. There you will find information on registration deadlines, how to register in person, online, or by mail; as well as how to do same day voter registration during Early Voting. Deadline to register for the November 2024 General Election is October 11. Questions? Contact the Board of Elections at 919-560-0700.

10. Latest 'Star Talk' Podcast Features SMART! - The ninth edition of the

Durham County Sheriff's Office "Star Talk" podcast sees Sheriff Clarence Birkhead celebrating the 5th anniversary of the Sheriff's Medication Assisted Restorative Treatment program, or SMART. This opioid treatment program helps detainees recover from addiction. Listen today -

www.dcsostartalk.podbean.com/e/episode-9-smart-anniversary/

<<http://www.dcsostartalk.podbean.com/e/episode-9-smart-anniversary/>>.

11. Free & Confidential HIV/STI Testing from DCoDPH - Do you need

free and confidential HIV/STI testing? The Durham County Department of Public Health can help. Call or text Ashley at (919) 698-1303 or Jarrel (919) 314-7541.

4. Minutes (5 min)

24-0511

Minutes (5min)

Agenda Text:

The Board is requested to approve the July 8, 2024 Regular Session Meeting minutes.

Attachments: [Regular Session - July 8, 2024](#)

5. Ceremonial Items (50 min)

[24-0421](#) **Proclamation - Purple Heart Month 2024 (10min)**

Agenda Text: The Board is requested to proclaim the month of August as Purple Heart Month in Durham County in honor of the county's Purple Heart recipients.

Proclaiming August Purple Heart Month in Durham County enriches the community by recognizing and honoring the sacrifices of our Purple Heart veterans. The US's oldest military medal, the Purple Heart is awarded to members of the US Armed Forces who suffer a wound which requires medical treatment due to either direct or indirect enemy action. Our Purple Heart veterans, both living and deceased, are a reminder of the sacrifices borne to protect and maintain our democratic liberties.

Alignment with Strategic Plan: This item aligns with Strategic Goal #1: Community Empowerment and Enrichment.

Resource Persons: Jonathan Crooms, Veteran Services Officer; Lois Harvin-Ravin, Director of Durham County Veteran Services.

County Manager's Recommendation: The County Manager recommends that the Board proclaim the month of August as Purple Heart Month in Durham County.

Attachments: [Proclamation - Purple Heart Month - Aug 2024](#)

[24-0446](#) **Proclamation - Child Support Awareness Month (10min)**

Agenda Text: The Board is requested to proclaim August as Child Support Awareness Month.

Alignment with Strategic Plan: This recognition is in line with the Safe and Secure Community County Strategic Plan.

Resource Persons: Maggie Clapp, DSS Director, Kelly Inman, DSS Chief Operations Officer, Quannah Jackson-Brown, Child Support Program Manager.

County Manager's Recommendation: The County Manager recommends that the Board Proclaim August as Child Support Awareness Month.

Attachments: [Proclamation - Child Support Awareness Month- Aug 2024](#)

[24-0502](#) **Proclamation - Breastfeeding Family Friendly Community Month (10min)**

Agenda Text: The Board is requested to proclaim Durham County as a Breastfeeding Family Friendly Community.

On behalf of the nonprofit organization, Breastfeed Durham, we are submitting proclamation that acknowledges Durham County as a breastfeeding family friendly community that welcomes nursing families in the community, and supports

breastfeeding, chest-feeding, and human milk feeding practices. This proclamation has been updated to reflect the recommended ten steps to becoming a Breastfeeding Family Friendly Community established by the Breastfeeding Family Friendly Community initiative.

Alignment with Strategic Plan: This item aligns with the Strategic Goal: Healthy and Inclusive Community

Resource Persons: Love Anderson, Chief Operating Officer; Bernadette Greene, Executive Director

County Manager's Recommendation: The County Manager recommends that the Board proclaim Durham County as a Breastfeeding Family Friendly Community.

Attachments: [Proclamation - Breastfeeding Family Friendly Community - Aug 2024](#)

24-0524

Resolution - Honoring the Bull City Express Track Club (10min)

Agenda Text:

The Board is requested to issue a resolution honoring the Bull City Express Track Club for their remarkable performance at the 2024 USATF National Junior Olympic Track and Field Championships.

Alignment with Strategic Plan: This item aligns with the following Strategic Plans - Empowered Community and Safe and Resilient Community

Resource Persons: Nimasheena Burns, Vice Chair, Board of Commissioners

County Manager's Recommendation: The County Manager recommends that the Board issue a resolution honoring the Bull City Express Track Club for their remarkable performance at the 2024 USATF National Junior Olympic Track and Field Championships.

Attachments: [Resolution - Bull City Express Track Club - 12Aug24](#)

24-0478

Durham County Earns 11 NACo Achievement Awards and another Digital Cities Award (10min)

Agenda Text:

The Board is requested to recognize the winners of our 11 NACo Achievement Awards for 2024 as well as an additional Digital Cities Award.

Since 1970, the NACo Achievement Awards have recognized outstanding county government programs and services. Through a non-competitive application process, noteworthy programs receive awards in 18 categories that cover a vast range of county responsibilities.

The NACo Annual Conference and Expo

<<https://www.naco.org/event/2024-naco-annual-conference-exposition>>, the largest meeting of county elected and appointed officials took place in Tampa from July 12-15. Our 11 NACo Achievement Awards for 2024 are:

- County Resiliency: Infrastructure, Energy, and Sustainability: Durham County

Stormwater and Erosion Control Go Online with GIS and Web-Based Systems, which was also named Best in Category!

- Criminal Justice and Public Safety: Hayti Reborn Justice Movement Program
- Health: Addressing Maternal Health Disparities through the Work of a Woman's Health Nurse Navigator
- Information Technology: Durham County Government IT Procurement Process
- Information Technology: Durham County Government Moveworks AI Chatbot
- Information Technology: Durham County Government, Department of Social Services Quality Control Tool
- Information Technology: Durham County, NC Environmental Health GIS Dashboard
- Information Technology: Durham County Government, Board of Elections - Precinct Official Application and Portal
- Libraries: Durham County Library's Helping Hand: Addressing Homelessness and Building Community
- Personnel Management, Employment, and Training: Durham County Government, HR Connect Informational Program
- Planning: Durham County Government, InfoTech Project - ERP Strategy & Selection

Our Information Services & Technology Department also garnered a repeat as one of the top 10 counties in its population category. This award from NACo and the Center for Digital Government honors counties embracing innovative technologies, data governance, cybersecurity, and equity efforts for more responsive and effective government

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal 5, Accountable, Efficient and Visionary Government.

Resource Persons: Deborah Craig-Ray, Chief Communications Officer; Keyar Doyle, Tax Administrator; Derek Bowens, Elections Director; Tammy Best, Library Director; Jay Gibson, Director of Engineering; Greg Marrow, Chief Information Officer; Rod Jenkins; Public Health Director; Kathy Everett-Perry, CHRO/Chief Employment Counsel; and Maggie Clapp, Director of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board extend sincere congratulations to all the winners of these prestigious awards from NACo and Digital Cities.

6. Consent Agenda (15 min)

24-0392

Approval of 2024 Durham County Emergency Operations Plan

Agenda Text:

The Board is requested to approve the 2024 Durham County Emergency Operations

Plan (EOP) to replace the 2014 version.

The Durham City/County Emergency Operations Plan (EOP) establishes a comprehensive framework of policy and guidance for emergency and disaster response operations. This plan details capabilities, authorities, and responsibilities for specific individuals, offices, divisions, departments, agencies, and organizations within the City of Durham and Durham County. The City of Durham and Durham County understand that, in an emergency or disaster, a broad range of individuals, agencies, organizations, and other engaged whole-community stakeholders will provide the most effective response for all who live, work, and travel in the City and County.

The Durham City/County EOP is based upon the National Response Framework (NRF, 2019 Edition). The NRF establishes vertical integration and effective coordination across local, State, and Federal resources, as well as private-sector capabilities, as necessary, to preserve the health, safety, and welfare of those persons affected during emergency or disaster situations. Durham City/County also utilizes the NRF's Emergency Support Function (ESF) structure for the purpose of organization and coordination of the area's many departments and community organizations necessary for response to emergencies/disasters. The Durham City/County EOP establishes responsibilities for both City of Durham and Durham County departments; addresses the role of the private-sector, volunteer, and nonprofit organizations; and engages other whole-community stakeholders for emergency preparedness actions.

The 2024 revision is very similar in content and requirements to the approved 2014 plan. The most significant change includes the addition of ESFs to align with best practices. The revised plan has been reviewed and approved by North Carolina Emergency Management as well as City and County Department Directors, including the County Attorney's Office.

Alignment with Strategic Plan: This request supports the County's Strategic Goal 3: Safe and Secure Community, and Goal 5: Accountable, Efficient and Visionary Government.

Resource Person(s): Jinizha Johnson, Emergency Management Planner; Elizabeth Schroeder, Chief Emergency Manager, and Mark Lockhart, OES Director

County Manager's Recommendation: The County Manager recommends that the BOCC approve the updated 2024 Durham County Emergency Operations Plan and authorize the Chair and County Manager to sign and execute the plan.

Attachments: [2024 EOP AAF Supplemental Document - Non-contract-EOP](#)
[August 2024 Meeting - Legal Approval of EOP](#)

24-0396

Approval of FY 2024-25 Governor's Highway Safety Program (GHSP) Grant Funding Resolution

Agenda Text: The Board is requested to approve the FY24-25 Governor's Highway Safety

Program (GHSP) Grant Resolution. In FY22, the Governor's Highway Safety Program awarded the Durham County Sheriff's Office a four-year grant totaling \$1,127,161 - the figure includes local match funding - that will be used to fund three sworn deputy positions to work traffic enforcement over the four-year grant period. The fourth, and final year of this grant starts on October 1st, 2024, which includes a local contribution in the amount of \$215,260 and a federal allocation in the amount of \$71,754; for a total amount of \$287,014. All funds were previously budgeted to account for revenues and expenses during this time.

The GHSP grant is a step-down reimbursement grant that requires a match at varying percentages each year. The total federal reimbursement over the four-year grant period will be \$659,396, and the total local match over the same four-year period will be \$467,764, for a total grant amount of \$1,127,161. Future matches will be budgeted in subsequent fiscal years as needed through operational and staffing efficiencies. The BOCC initially approved these funds on September 13, 2021 (#21-0550).

The Governor's Highway Safety Program helps fund efforts of law enforcement agencies to reduce traffic crashes in North Carolina. Specifically, this grant will provide funding to the Durham County Sheriff's Office over a four-year period for (3) new sworn officers, (3) vehicles and associated equipment. In terms of traffic related outcomes, Durham County is ranked within North Carolina for the following categories:

- 10th Highest in Overall Fatalities
- 12th Highest in Alcohol Fatalities
- 10th Highest in Unrestrained Fatalities
- 8th Highest in Speed Related Fatalities

Please see the attached documents for additional information regarding the yearly budgets and terms of the grant.

Alignment with Strategic Plan: This item aligns with the County's Strategic Goal 3: Safe Community.

Resource Persons: Keith Webster, Captain of Patrol Division, Durham County Sheriff's Office; Thomas Cote, Major of Operations, Durham County Sheriff's Office; Clarence Birkhead, Durham County Sheriff.

County Manager's Recommendation: The County Manager recommends that the Board approve the FY24-25 Governor's Highway Safety Program (GHSP) Grant Resolution and that the Chair sign the Resolution.

Attachments: [Sup GHSP](#)
 [GHSP Resolution Year IV](#)
 [Agreement of Conditions](#)

24-0402 **Budget Ordinance Amendment No. 25BCC00006 to Recognize \$5,324.00 in Grant Funding from the North Carolina Department of Public Instruction's Child Nutrition Program for the Youth Home**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 25BCC00006 to recognize \$5,324.00 in Grant Funding from the Department of Public Instruction's Child Nutrition Program for the Youth Home.

The North Carolina Department of Public Instruction received the funds from the USDA to be used by School Food Authorities (SFA) to help alleviate increased costs due to supply chain disruptions. Each SFA will receive a base payment and a scalable proportional amount based on student enrollment. The Youth Home received three previous awards from the USDA Supply Chain Grant funds. These funds will be used to purchase commodities that are unprocessed or minimally processed domestic food products. The funds are restricted and must be used to buy food for the Youth Home's Child Nutrition program. The funds will be used in the current fiscal year, and the unspent funds may be used in the subsequent budget cycle.

Alignment with Strategic Plan: This request aligns with Goal 3: Safe Community, Goal 2: Health and Well-being for All, and Goal 5: Visionary Government.

Resource Persons: Angela G. Nunn, Youth Home Director, Dwane Brinson, Assistant County Manager

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC00006 to recognize \$5,324.00 in grant funding from the North Carolina Department of Public Instruction for the Youth Home.

Attachments: [AAF Supplemental Department Department of Public Instruction July 24](#)
 [AAF Legal Form 006 Youth Home Recognize \\$5,324.00 in Grant Funding from I](#)

24-0410 **Budget Ordinance Amendment No.25BCC008 to Recognize \$40,300 in Grant Funding from the State Library of North Carolina LSTA Grant in Support of Meeting the Makers Where They Are**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No.25BCC008 to recognize \$40,300 in Grant Funding from the State Library of North Carolina LSTA Grant in Support of Meeting the Makers Where They Are. These funds are part of the Library Services and Technology Act grant program administered by the State Library. These funds will go to support the purchase of a new laser cutter, mobile battery packs, 3D scanners, and other supporting equipment to support the programming initiatives of Durham County Library's Maker + STEAM unit.

The purpose of this project is twofold; the grant will both support an expansion of Maker + STEAM's outreach capacity while simultaneously broadening the kinds of devices and services on offer for both on-site and off-site programs. Mobile battery packs will make possible an expansion of the unit's outreach capacity by allowing staff to offer more electrical outlets to participants. Two 3D scanners will enmesh within the library's existing suite of 3D printers, expanding the creative potential of the Innovation Lab. The new laser cutter will replace the existing model that no longer benefits from manufacturer support. Supporting technology like tool carts, extension chords, and surge protectors will also be purchased with grant funds.

As part of this project, Durham County Library will provide a \$5,712.25 match. Of this, \$1,122.25 will take the form of an in-kind cost share for the project manager's contribution to the project. The project will begin upon board approval and the devices purchased will become a permanent part of the Maker + STEAM unit's technology offerings.

Alignment with Strategic Plan: This expansion of access to cutting-edge technology aligns with Goal 1 of Durham County's Strategic Plan, Community Empowerment and Enrichment.

Resource Persons: Caroline Flory, Maker + STEAM Librarian and Project Lead; Patrick O'Grady, Library Grant Writer; Sarah Alverson, Community Engagement Administrator; Stephanie Fennell, Deputy Library Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.25BCC008 to recognize \$40,300 in Grant Funding from the State Library of North Carolina LSTA Grant in Support of Meeting the Makers Where They Are.

Attachments:

[LSTA EZ MakerSTEAM_FinalApp](#)

[LSTA EZ STEAM AwardLetter](#)

[Certification Regarding Debarment and Suspension](#)

[CIPA Certification.docx](#)

[2024-2025 LSTA Agreement.docx](#)

[AAF 008 Legal Form State Library of North Carolina LSTA Grant in Support of M](#)

24-0411

Approval of Capital Project Amendment No.25CPA00006 Transferring \$6,800,568.99 of Budgeted Debt Service Fund Dollars to the PAYGO Fund to Support the Multi-Department Radio and Tower Capital Project (4330DC005) for County Wide Radio Replacement (\$6,189,247.08), Create a New Durham Public Schools Radio Replacement Capital Project (59105400SH321) with \$317,834.30 and a New Durham Technical Community College Radio Replacement Project (59205300CC021) with \$293,487.61, as well as Approval of a \$7,740,324.20 Contract with Motorola Solutions, Inc. for the Upgrade

and Replacement of Public Safety Radio Equipment

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 25CPA00006 transferring \$6,800,568.99 of available Debt Service Fund dollars to the PAYGO Fund to increase the total project budget of the Multi-Department Radio and Tower Capital Project (4330DC005) by \$6,189,247.08, and approve an \$7,740,324.20 contract with Motorola Solutions, Inc. to upgrade, replace and install public safety radio equipment for the Durham County Sheriff's Office, Durham County Office of Emergency Services, and Durham County Public Health. The Board is also requested to create a new capital project with funding (\$317,834.30) to support Durham Public Schools radio communications, and to create a new capital project with funding (\$293,487.61) to support Durham Technical Community College's radio communications.

Durham County Capital Projects	Current Budget	Increase/Decrease
Updated Budget		
Multi-Department Radio and Tower Project (43302000DC005)		\$2,500,000.00
\$6,189,247.08	\$8,689,247.08	
DPS Radio Replacement Project (59105400SH321)	\$0	\$317,834.30 \$317,834.40
DTCC Radio Replacement Project (59205300CC021)	\$0	\$293,487.61 \$293,487.61

North Carolina General Statute 143-129(e) (9) allows local governments to be exempted from competitive bidding requirements in lieu of purchasing furnishings/equipment through NC State Contract. This provides Durham County with the deepest discount possible for purchases under the respective purchasing programs. Purchases under this request will be made in accordance with the NC Department of Administration (DOA) Statewide Term Contract 725-G (see 725-G attachment).

Funding from the Debt Service Fund that was planned for annual debt service will not be needed in FY 2024-25 and is therefore freed up to support funding for the above project. This is not new funding, nor is it considered long term debt. The County will essentially be paying for the project increase with County cash.

Alignment with Strategic Plan: Goal 3 - Community Safety

Resource Persons: Mark Lockhart, NRP, Director and Nate Sanders, Deputy Chief Emergency Manager, Office of Emergency Services, Major Tom Cote, Durham County Sheriff's Office

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 25CPA00006 transferring \$6,800,568.99 of available Debt Service Fund dollars to the PAYGO Fund to increase the Multi-Department Radio and Tower Capital Project (DC005) by \$6,189,247.08, and approve a \$7,740,324.20 contract with Motorola Solutions, Inc.

to upgrade, replace and install public safety radio equipment for the Durham County Sheriff's Office, Durham County Office of Emergency Services, and Durham County Public Health, and to create a new capital project with funding (\$317,834.30) to support Durham Public Schools radio communications, and to create a new capital project with funding (\$293,487.61) to support Durham Technical Community College's radio communications.

Attachments: [AAF Supplemental Document - Contract Approval Radio Project rev 071924](#)
[Durham County, NC - Radio Upgrade Proposal 7.1.2024](#)
[Contract for Durham County Motorola Proposal dated 7.19.2024](#)
[Durham Public Schools - QUOTE-2720930-170-N30portableradios 7.19.2024](#)
[Durham Tech - QUOTE-2638159-217APXN70.CCAWARE,AVTECConsole&4C725g-web-summary-2024-06-28](#)
[CPA-06 LEGAL FORM for Radio Replacement PAYGO Funding Amendment](#)

24-0418**Approval to Amend a Contract with Adecco for Temporary Services in the Amount of \$225,409.25 for a new total of \$462,451.37.****Agenda Text:**

The Board is requested to authorize the County Manager to approve the Durham County Board of Elections request to increase its FY 2024-25 service contract with Adecco a temporary employee agency, in the amount of \$225,409.25 for a new total of \$462,451.37. Adecco has provided temporary employee services for the past year, and we trust that they understand our scope of work. The temporary employees will assist with pre- and post-election activities associated with the following election:

- November 5, 2024, Statewide General Election

The vendor will also provide additional services as needed for other election related functions.

The current contract amount will increase to \$462,451.37.

Alignment with Strategic Plan: Acquiring this service will permit the Durham County Board of Elections to operate in an efficient and effective manner consistent with Goal 5 of the county's strategic plan. Enabling the Board of Elections to acquire this service will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

Resource Persons: Director of Elections Derek Bowens

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve the Durham County Board of Elections request to increase its FY 2024-25 service contract with Adecco a temporary employee agency, in the amount of \$225,409.25 for a new total of \$462,451.37.

Attachments: [2024_07_01_FY25_BOE_Adecco_Amendment_Contract.pdf](#)

24-0419

Approval of a Contract with Express Employment Services to provide a Second 11-Month Contract Term for the Public Arts Coordinator for Engineering in the Amount of \$100,800.00

Agenda Text:

The Board is requested to authorize the County Manager to execute a service contract with Express Employment Services to provide skilled temporary labor for filling a second 11-month temporary assignment for the Public Arts Coordinator within Engineering Project Management in the amount of \$100,800.00 (see Attachment 1, Page 1).

County Engineering has elected to execute a second contract for the contract employee, sourced through Express Employment Services, to perform contract services on behalf of the County as the Public Arts Coordinator. The initial contract term was from September 25, 2023 to August 31, 2024. This new contract will begin September 5, 2024 with another 11 month term. The position will continue to perform duties associated with the administration of the Public Arts program including solicitation of artists for various projects, attending DCAB and PAC meetings, selecting artist(s) and providing overall project management of County Public Art projects under the direction of Engineering Project Management. The decision to engage in a second contract with the contract employee is based on their work performance completing multiple projects including museum grade signage at the Taurus and Purple STEAM sculptures, murals within the 115 N. Queen St. Deck (300 E. Main St. Redevelopment), Innovation Lab in Administration II, Youth Home Lobby and multiple others in the design/approval process (See attachment 2, Pages 1-11).

This aligns with the adoption of the Public Arts Policy adopted by the BOCC in October 2019 establishing a 1% set aside for Public Art project on various Capital Improvement projects. The contract's duration is for an eleven (11) month period with a maximum of 37.5 hours a week. Funding for this contract was approved in the FY 23-24 Operating Budget and is available in the Engineering budget's Public Art Fund to cover this expense, which has been reviewed and approved by County Human Resources.

Alignment with Strategic Plan: This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity allowing adherence to the previously adopted Public Art Policy.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director; Brenda Hayes-Bright, Assoc. AIA, CDT, MPM, Project Manager; Jay Gibson, P.E., Director, Engineering and Environmental Services; Julio Delgado, Assistant County Manager

County Manager's Recommendation: The County Manager recommends that

the Board authorize the County Manager to execute service contract with Express Employment Services to provide skilled temporary labor for filling a second 11-month temporary assignment as the Public Art Coordinator within Engineering Project Management in the amount of \$100,800.00 (see Attachment 1, Page 1).

Attachments: [Sarah Martin Rate Sheet - 2024-2025](#)
 [Durham County Public Art 2024 Edited](#)

24-0420 **Recognize a \$500,000 Grant from the State of North Carolina's Soil and Water Conservation Commission's Streamflow Rehabilitation Assistance Program (StRAP) for the Whispering Pines Mobile Home Park Stream Restoration Project**

Agenda Text: The Board is requested to recognize a \$500,000 grant from the State of North Carolina Soil and Water Conservation Commission's Streamflow Rehabilitation Assistance Program (StRAP) for the Whispering Pines Mobile Home Park Stream Restoration Project. The grant funding is not anticipated to be needed this fiscal year; a budget amendment will be brought forward in the future to create a new Capital Project and budget the grant funding.

The Whispering Pines Mobile Home Park Stream Restoration Project was identified in the County Stormwater Nutrient Management Strategy as a potential project for compliance with the Falls Lake Nutrient Management Rules. The project consists of approximately 1,500 linear feet of stream restoration and a bioretention pond to treat stormwater on the property. The stream restoration project will remove sources of nitrogen and phosphorous from streambank erosion - helping the County meet the nutrient requirements of the Falls Lake Rules - while also reducing flooding impacts to residents of Whispering Pines Mobile Home Park.

The total estimated project cost is \$2.1 million. The County previously applied for and received a \$400,000 Local Assistance for Stormwater Infrastructure Investments (LASII) grant from the North Carolina Division of Water Infrastructure to cover the planning efforts for the Whispering Pines project. Those planning efforts are underway with WK Dickson and are expected to be complete by the end of 2024. This additional funding from the State's StRAP Program means nearly half of the project's total cost will be covered through grants, an important part of meeting the County Stormwater Program's Guiding Principle of "Efficiency with Stormwater Utility Fee revenues."

Alignment with Strategic Plan: This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity. More specifically, it supports the objective of improving water quality and reducing flooding hazards to residents.

Resource Persons: Taylor Blausen, Grant Administrator for Engineering and Environmental Services; Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; H. Jay Gibson, PE, Director of Engineering and Environmental

Services

County Manager's Recommendation: The County Manager recommends that the Board approve recognize a \$500,000 grant from the State of North Carolina Soil and Water Conservation Commission's Streamflow Rehabilitation Assistance Program (StRAP) for the Whispering Pines Mobile Home Park Stream Restoration Project. The grant funding is not anticipated to be needed this fiscal year; a budget amendment will be brought forward in the future to create a new Capital Project and budget the grant funding. The County Manager also recommends the Board - after obtaining review and approval of the Contract by the Legal Department - authorize the Chair/Manager to enter into the contract with the State of North Carolina Soil and Water Conservation Commission.

24-0423

Approval of Service Contract with Animal Protection Society of Durham, Inc in the Amount of \$1,123,435

Agenda Text:

The Board is requested to approve the FY 2024-25 service contract with Animal Protection Society of Durham, Inc. (APS) for the operation of the Durham County Animal Shelter, in the amount of \$1,123,435 and authorize the County Manager to execute the contract. This contract includes services such as: (i) caring for, at the shelter, all dogs, cats and other animals impounded by Animal Control and/or delivered to it by members of the general public; (ii) providing necessary veterinary care for animals impounded, housed, or surrendered to the shelter; (iii) maintaining accurate records and providing monthly reports of all animals impounded; (iv) the disposition of all animals; and (v) the amounts collected for boarding, redemption fees, and civil penalties by APS.

Alignment with Strategic Plan: This request aligns with Goal 2: Health and Well-being for All and Goal 3: Safe Community.

Resource Persons: Shafonda Davis, Executive Director, Animal Protection Society of Durham; Mark Manning, Captain of Animal Services, Durham County Sheriff's Office; Clarence Birkhead, Sheriff, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board approve the service contract with Animal Protection Society of Durham, Inc. for the operations of the Durham County Animal Shelter in the amount of \$1,123,435 and authorize the County Manager to execute the Agreement.

Attachments:

[Animal Protection Society FY25 6.29.24 final](#)

[ComplianceInspection DURHAM COUNTY ANIMAL SHELTER 08-09-2023](#)

[Budget Request Letter FY25 signed](#)

24-0427

Award of Contract to Meritech, Inc. for Laboratory Services for the Durham County Utilities Division in the Amount of \$158,692.00 with a Not to Exceed Amount of \$190,000.00

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with Meritech, Inc. (RFP 24-036) to provide laboratory services for the

Utilities Division in the amount of \$158,692 and to execute any other related contract amendments not to exceed \$190,000, subject to budget availability. This contract is funded by the Sewer Utility Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure sampling compliance with current permits and results will confirm we are operating in a manner that is protecting the environment.

Resource Persons: Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES; Amy Moore, Compliance Manager

County Manager’s Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a service contract with Meritech, Inc. (RFP 24-036) to provide laboratory services for the Utilities Division in the amount of \$158,692 and to execute any other related contract amendments not to exceed \$190,000, subject to budget availability.

Attachments:

[Meritech Supplemental Doc](#)

[MWBE Compliance Review Form-AAF for 24-036 RFP 050824](#)

[Proposal Tabulation](#)

[RFP 24-036 Evaluation Summary Score Sheet](#)

24-0428

Approval of a Contract Amendment with Hayti Reborn - Justice Movement totaling \$1,000,000.

Agenda Text:

The Board is requested to authorize the County Manager to amend the contract with Hayti Reborn - Justice Movement to appropriate funds allocated for the initiative to \$1,000,000 for FY 2024-25. Hayti Reborn - Justice Movement provides coordinated programmatic support and systems-level strategies in partnership with the community to promote resident and community safety and prosperity.

In FY 2022, the Board of County Commissioners, in a collaborative effort with the City of Durham, partnered to expand investments in community-based programming focusing on justice-involved individuals. One of the joint investments included funding to support the Hayti Reborn - Justice Movement (HR-JM). In FY 2024-25, the Board of County Commissioners approved \$1,000,000 to support continued programming. The City of Durham will allocate \$1,000,000 to HR-JM in FY 2024-25.

Funding is targeted to support 150 program participants.

Alignment with Strategic Plan: This request aligns with the County’s Strategic Goal 2: Community Health and Well-Being.

Resource Persons: Krystal Harris, MSW - Community Intervention & Support Services Director

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve a contract amendment with Hayti Reborn - Justice Movement in the amount of \$1,000,000, using the Community Intervention & Support Service FY 2024-25 operating budget.

Attachments: [Contract Amendment - Hayti Reborn - Justice Movement](#)
[Supplemental Form - Hayti Reborn](#)
[HAYTI REBORN FR 25-186 - Initial Contract - FY 2024-25](#)

24-0429

Award of Contract to Source Technologies, LLC for Collection System Odor and Corrosion Control for the Utilities Division in the Amount of \$71,000.00 With a Not to Exceed Amount of \$90,000.00

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract with Source Technologies, LLC for collection system odor and corrosion control services (RFP 24-032) in the amount of \$71,000.00 and to execute any other related contract amendments not to exceed \$90,000.00, subject to budget availability. This contract is funded by the Sewer Utility Enterprise Fund.

Hydrogen sulfide gases produced by bacteria in the sewer system causes odor and corrosion issues. If untreated, there will be odor complaints from citizens and additional rehabilitation work to pipes and manholes due to corrosion.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as this will provide odor and corrosion control within the wastewater collection system resulting in an increase in the useful life of lift stations and gravity sewer lines, thus minimizing the risk of system failures due to corrosion.

Resource Persons: Jay Gibson PE, Director of E&ES; Wade Shaw, Utilities Superintendent; Stephanie Brixey, Deputy Director of E&ES

County Manager's Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a service contract with Source Technologies, LLC for collection system odor and corrosion control services (RFP 24-032) in the amount of \$71,000.00 and to execute any other related contract amendments not to exceed \$90,000.00, subject to budget availability.

Attachments: [AAF Supplemental Document - Odor Control](#)
[MWBE Compliance Review Form-AAF for 24-032 RFP 041724](#)
[Bid Tabulation](#)
[RFP 24-032 Evaluation Summary Score Sheet](#)

24-0430

Approval of Proposed Items for 2025 NCACC Legislative Goals Process

Agenda Text: The Board is requested to approve several statewide legislative items that have been prepared to be submitted to the 2025 NCACC Legislative Goals Process. During the

work session, staff shared several goals received by staff. During the discussion the Board members requested the addition of various other goals that have now been included in the package. The North Carolina Association of County Commissioners works through a rigorous process to develop critical legislative proposals to advocate for during the upcoming General Assembly term.

Legislative goal proposals may include changes to statutes or requests for funding and should have a 100-county impact. All items submitted must be approved by the Board and forwarded to NCACC via their portal. The organization has set August 23, 2024, as the deadline to receive any proposals. Following a period of vetting with the various committees and the Board of Directors, the membership will adopt final goals at the NCACC Legislative Goals Conference later this year.

Alignment with Strategic Plan: This item aligns with all of Durham County's Strategic Goals.

Resource Persons: Deborah Craig-Ray, Chief Communications Officer; Rodney Jenkins, Durham County Public Health Director; Tobin Freid, Sustainability Manager

County Manager's Recommendation: The County Manager recommends that the Board approve the goals and instruct staff to transmit to NCACC.

Attachments: [2025 NCACC Proposed Legislative Goals with BOCC new items Aug 12 2024](#)

24-0431

Approve Sole Source Exemption for Utilities Division Purchase of Reclaimed Water System Compressor in the amount of \$23,411.38

Agenda Text:

The Board is requested to provide approval for sole source exemption for the purchase of an Ingersoll Rand 15 horsepower two-stage T30 reciprocating air compressor and a PolySep PSG-15 oil water separator in the amount of \$23,411.38. Attached is the sole source letter and quote.

This item has been reviewed by the Purchasing Division for compliance with the request for sole source exemption. North Carolina General Statute 143-129(g) (3) allows local governments to be exempted from competitive bidding requirements when a sole source is available, performance or price competition for a product is not available, a needed product is available from only one source of supply, or standardization or compatibility is the overriding consideration.

This purchase will be funded by the Sewer Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as this will result compliance with Reclaimed Permit WQ0032821.

Resource Persons: Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES; Wade Shaw, Utilities Superintendent

County Manager's Recommendation: The County Manager recommends the

Board approve the sole source exemption for the purchase of an Ingersoll Rand 15 horsepower two-stage T30 reciprocating air compressor and a PolySep PSG-15 oil water separator in the amount of \$23,411.38.

Attachments: [AAF Supplemental Document for compressor](#)
[revised CTS DurhamCountyUtilities Proposal CTS-224889 2024-07-11 5](#)
[Ingersoll Rand DCU Statement](#)

24-0432 **Budget Ordinance Amendment No. 25BCC012 County Administration to Appropriate \$300,000 In General Fund fund balance for the Durham County Master Aging Plan**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 25BCC012 County Administration to Appropriate \$300,000 In General Fund fund balance for the Durham County Master Aging Plan

Both the City and County of Durham were supportive of, and involved in, the creation of the Master Aging Plan, and project which took a number of years before and during the COVID19 pandemic. A new non-profit, Aging Well Durham, has been created as an evolution of the longer standing body, Durham's Partnership for Seniors, to oversee implementation of the plan. The partners creating Aging Well Durham approached the City and County in the spring of 2021 requesting two years of funding to begin implementation.

The creation of the new non-profit and development of an initial scope of work has taken somewhat longer than expected, and no funds were expended in FY21-22. In the meantime, City and County management also agreed that City funds would flow through the County and that the County would be the primary entity contracting with Aging Well Durham. This interlocal agreement is the vehicle through which City funds will come to the County for this purpose. Goal 2 will be the primary home for management responsibility of this agreement and work.

Both the County and the City have appropriated \$150,000 in their respective FY 2024-25 budgets for the Master Aging Plan. As the County is the contract executor, the entire \$300,000 expenditure needs to be recognized in the FY 2024-25 budget to enter into the contract with Aging Well Durham.

Alignment with Strategic Plan: The creation and successful implementation of a Master Aging Plan in Durham both acknowledges our sizeable aging population and our City and County commitment to making Durham a better and easier place for people to age safely and gracefully. Implementation of the plan is strongly aligned with Goals 1-3 of the Durham County Strategic Plan.

Resource Persons: Joanne Pierce, Assistant County Manager, Rod Jenkins, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC012 County Administration to Appropriate \$300,000 In General Fund fund balance for the Durham County Master Aging Plan

Attachments:

[AAF 12 Legal Form](#)

[2024 Durham Comprehensive Aging Plan Mission Vision Domain Definitions G](#)

[Durham-MAP_FINAL](#)

[Additional MAP Information](#)

[2024 Durham Comprehensive Aging Plan Mission Vision Domain Definitions G](#)

[Durham-MAP_FINAL](#)

24-0434

Approval of a Contract with W/Architecture in the Amount of \$197,410 for Architectural and Engineering Services for the Renovation of the Justice Services Center, as well as the Authority to Execute Change Orders/Amendments to the Contract Using Available Funding in the County Building Envelope Upgrade Capital Project (4190DC078).

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with W/Architecture for architectural and engineering services for the renovation of the Justice Services Center. Funding used to support this project is available in the County Building Envelope Upgrade Capital Project (4190DC078).

The Justice Services Center is an historic building built in 1914, the building still has many of the existing features that were installed at that time. Steel frame windows are original to the facility and have had the original single pane glass replaced with double pane units. The steel frames as installed were not designed to accept double pane window glass. These units have failed in multiple areas causing water intrusion into the facility. The steel frames have corroded over time and are no longer viable for repairs. Masonry, brick and stucco have cracks, spauling and are in need of tuck pointing. These issues have also allowed for water intrusion, camel back copings are cracked and missing pieces that contribute to water getting into the facility.

For the project described above, W/Architecture will be responsible for design drawings, administrative duties, site visits and coordination meetings. W/Architecture is a certified Historically Underutilized Business (HUB) and certified Small Local Business Enterprise (SLBE) with the City of Durham

Alignment with Strategic Plan: This project aligns with Goal 5 and continues the Counties policy of providing facilities that support the needs of the community.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director, David Alpaugh, Project Facilitator

County Manager's Recommendation: The County Manager recommends that the Board authorize the County manager to enter into a contract with W/Architecture

for architectural and engineering services for the renovation of the Justice Services Center. Funding used to support this project is available in the County Building Envelope Upgrade Capital Project (4190DC078).

Attachments: [AAF Supplemental Document - Contract Approval](#)
[326 E Main St Exterior Facade and Window Refurbishment](#)
[Historical Society Presentation](#)
[One55-Series-Steel-Windows-Doors](#)
[CJRC Water Infiltration Investigation Report](#)
[MWBE Compliance Review Form-AAF for 24-031 RFQ 071624](#)

24-0435 **Approval to Enter a Contract with Data Network Solutions in the Amount of \$70,493.74 to Continue Support and Maintenance for DCO Enterprise Palo Alto Firewalls.**

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract with Data Network Solutions in the amount of \$70,493.74 using current fiscal year (2024-2025) IS&T operations funding. This contract will allow IS&T to secure the required maintenance, security and support services for the Durham County enterprise network security firewalls. Data Network Solutions (DNS) is the resale vendor for Palo Alto Networks and has more than 25 years of experience assisting businesses, education and public sector agencies in solving their most complex IT challenges as well as Palo Alto diamond partners, cyberforce heroes on staff and CPSP (Certified Professional Services Partner). The Data Network Solutions team provides critical support for DCO Palo Alto networks. Palo Alto networks is the next-generation security company maintaining trust in the digital age by helping tens of thousands of organizations worldwide prevent cyber breaches. Data Network Solutions will provide premium advanced wildfire subscription, advanced URL filtering, threat prevention and hardware support for both firewalls and panorama devices.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Greg Marrow, CIO; Tamara Minor, Senior IT Business Specialist

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with Data Network Solutions (DNS) in the amount of \$70,493.74 to continue support and maintenance for DCO enterprise Palo Alto firewalls utilizing the current IS&T fiscal year 2024-2025 operation budget. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments:[AAF Palo Alto Support Renewal Supplemental Document](#)[Data Network Solutions Palo Alto Maintenance renew 7.29.24-7.29.25 70493.](#)**24-0436**

Approve Capital Project Amendment No.25CPA00007 Transferring \$600,000 of Budgeted Debt Service Fund Funding to the PAYGO Fund to support the 500 E. Main St. Downtown Parking Deck Capital Project (47302635DC151); as well as Authorize an Increase in the Owner's Contingency in the Amount of \$1,300,000 to Execute Any Necessary Change Orders for the Deck Development Agreement with ZOM Living for a Total Not-to-Exceed of \$34,001,100.00

Agenda Text:

The Board is requested to approve Capital Project Amendment No.25CPA00007 transferring \$600,000 of budgeted Debt Service Fund funding to the PAYGO Fund to support the 500 E. Main Street Downtown Parking Deck Capital Project (4730DC151); as well as authorize an increase in the owner's contingency in the amount of \$1,300,000 for the Deck Development Agreement with ZOM Living for a total not-to-exceed amount of \$34,001,100 for the 500 E. Main St. Structured Parking Garage. (See Attachments 1-4).

Project Name and Number	Current Budget	Increase / Decrease	Updated Budget
500 E. Main St. Downtown Parking Deck	\$34,044,616.00	\$600,000.00	\$34,644,616.00

The Deck Development Agreement was previously approved by the BOCC on December 13, 2021. At the time of approval/execution, the deck development budget did not include an owner's contingency for the \$26,522,000 construction contract between LeChase Construction and ZOM Living. The original request for owner's contingency in the amount of \$1,326,100 was approved by the BOCC during the October 10, 2022, RS Meeting and an additional contingency request in the amount of \$875,000 was approved on April 10, 2023. Construction activities for the deck are nearing completion and are on schedule for completion in September 2024. Due to extraordinary pricing volatility and material escalations the development/contracting team is requesting an additional increase of \$1,300,000 to address unforeseen conditions and change orders necessary to close out the project. Completion of this project will provide a parking solution for various County departments, the market-rate and affordable residential, commercial, and retail locations supporting the mixed development/affordable housing initiative along E. Main St. The deck will include 847 parking spaces and its completion will allow the commencement of the 500 E. Main St. affordable housing development that will include 195 units serving 30-80% of the Area Median Income.

Alignment with Strategic Plan: The Project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy

4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Engineering Services; Jay Gibson, P.E., Director of Engineering and Environmental Services; Eric Schoenagel, AIA, Technical Principal, Little Diversified Architectural Consulting; Keith Lane, Budget Director; and Chris Didier, Development Manager, ZOM Living

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.25CPA00007 transferring \$600,000 of budgeted Debt Service Fund funding to the PAYGO Fund to support the 500 E. Main Street Downtown Parking Deck Capital Project (4730DC151); as well as authorize an increase in the owner's contingency in the amount of \$1,300,000 for the Deck Development Agreement with ZOM Living for a total not-to-exceed amount of \$34,001,100 for the 500 E. Main St. Structured Parking Garage. (See Attachments 1-4).

Attachments: [2024 07 19 PManns contingency request](#)
[CPA-07 LEGAL FORM for 500 Block East Main Redevelopment](#)

24-0437 Approval of a Contract with Envirotrol, LLC, for \$330,033 to Replace Underground Condenser Piping, as well as the Authority to Execute Change Orders/Amendments to the Contract Using Available Funds in the Ongoing HVAC Replacement Capital Project (4190DC076)

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract in the amount of \$330,033.00 with Envirotrol, LLC, using available funding in the Ongoing HVAC Replacement Capital Project (4190DC076). The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required as long as funding is available in Ongoing HVAC Replacement Capital Project.

The contract will allow the replacement of the underground condenser water piping and relocating them above ground. The condenser water piping as installed is underground and runs from the Detention Center boiler room to the cooling towers.

Over the past few years, this piping has begun to deteriorate, allowing rust and dirt into the equipment. During these extreme temperatures, the cooling system deterioration has made it extremely difficult to keep the building cool and is causing equipment to run less efficiently and causing higher than normal maintenance issues.

Alignment with Strategic Plan: Goal 4 Environmental Stewardship, Initiative to improve environmental performance of County Buildings, and Goal 5 Accountable, Efficient, and Visionary Government to maintain and keep in good working order

County Building Facilities.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director, David Alpaugh, Project Facilitator

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract in the amount of \$330,033 with Envirotrol, LLC, using available funding in the Ongoing HVAC Replacement Capital Project (4190DC076). The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required as long as funding is available in Ongoing HVAC Replacement Capital Project.

Attachments:

[AAF Supplemental Document - Contract Approval- Envirotrol R-1](#)

[MWBE Compliance Review Form-AAF for 23-022 RFP 052523](#)

[RFP- FY23 DC Condenser piping replacement GBH](#)

[Justification Letter for Envirotrol](#)

[MWBE Compliance Review Form-AAF for 23-022 RFP 052523](#)

24-0442

Amend a Prior Approval of the Interlocal Agreement (ILA) for the Station 18 Co-located Fire/EMS Facility to Reduce the ILA Cost-Share Funding Amount by \$188,241

Agenda Text:

The Board is requested to amend a prior approval of the Interlocal Agreement (ILA) for the Station 18 Co-located Fire/EMS facility located at 6919 Herndon Road, Durham, by authorizing the County Manager to reduce the funding amount by \$188,241 for the ILA Cost Share from \$2,468,366 to \$2,280,125 to match the ILA for the project. The remaining \$188,241 was intended to remain within the project account as unencumbered funds to support the Furniture, Fixtures and Equipment (FF&E) expense associated with the project.

An oversight was made in drafting the original AAF dated September 13, 2021 for funding the County's cost share for the design and construction of co-located Fire/EMS Station 18 (see Attachment 1). As stated in the body of the AAF, the County's cost share for the facility is \$2,280,125. However, the total funding requested included an additional \$188,241 for the County's 5% contingency and FF&E budget.

In County Manager's Recommendation section, these dual allocations towards the ILA and the County's 5% contingency/ FF&E were not specified. This resulted in the entire appropriation of \$2,468,366 as approved and encumbered as the County's cost share. The Board is asked to reduce the current allocation to provide the correct allocation between the cost share stated in the ILA and leaving the remainder of the funding within the project account unencumbered for use as contingency and FF&E expenses.

Alignment with Strategic Plan: This project aligns with the County's Strategic Goal 2: Health and Well-being for All, Goal 3: Safe Community, and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: James Faress, P.E., Senior Project Manager; Peri Manns ASLA LEED GA, Deputy Director; Engineering and Environmental Services; Jay Gibson, P.E., Director of Engineering and Environmental Services; Monica Wallace, Clerk to the Board; Jonathan Hawley, Procurement Manager

County Manager's Recommendation: The County Manager recommends that the Board authorizes the amendment of a prior approval of the Interlocal Agreement (ILA) for the Station 18 Co-located Fire/EMS facility located at 6919 Herndon Road, Durham, by authorizing the County Manager to reduce the funding amount by \$188,241 for the ILA Cost Share from \$2,468,366 to \$2,280,125 to match the ILA for the project. The remaining \$188,241 was intended to remain within the project account as unencumbered funds to support the Furniture, Fixtures and Equipment (FF&E) expense associated with the project.

Attachments:

[Attachment 1 - Station 18 ILA AAF](#)

[AAF Supplemental Document - Amend Prior Station 18 ILA Amendment](#)

24-0443

Approve Budget Ordinance Amendment No.25BCC010 to Recognize \$12,500 in Grant Revenue from the Burt's Bees Foundation to Support Ecological Restoration and Educational Signage at New Hope Creek Bottomlands Trail Preserve

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.25BCC010 to recognize \$12,500 in grant revenue from the Burt's Bees Foundation to support ecological restoration and educational signage at New Hope Creek Bottomlands Trail Preserve.

The New Hope Creek Bottomlands Trail opened in 2002 and includes bridges and boardwalks to provide access and promote awareness of the regionally significant New Hope Creek Corridor ecosystems. This new project provides funding to enhance early successional areas along the trail and design and install bilingual English-Spanish signage.

Burt's Bees' corporate headquarters is located in downtown Durham. This is the fourth award Durham County has received from the Burt's Bees Foundation to support Open Space work. The project will commence this fall and take several months to complete. Durham County, through Open Space and Real Estate Division funds, will contribute \$18,500 for a total project cost of \$31,000.

Alignment with Strategic Plan: This grant for ecological restoration and educational signage supports Goal 4: "Environmental Stewardship and Community Prosperity" as well as Goal 5: "Accountable, Efficient and Visionary Government"

Resource Persons: Celeste Burns, Open Space and Real Estate Division Manager, David Bradley, Open Space Coordinator, Peri Manns, Deputy Director - Engineering and Environmental Services, Jay Gibson, Director -Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.25BCC010 to recognize \$12,500 in grant revenue from the Burt's Bees Foundation to support ecological restoration and educational signage at New Hope Creek Bottomlands Trail Preserve.

Attachments:

[AFDNew Hope Bottomlands Restoration and Education 2024 Project SUMMAR](#)

[AAF-10 LEGAL FORM Burts Bees \(\\$12,500\)](#)

24-0448

Award of On-Call Machinery and Repair Services (RFP 24-033R2) Contracts for the Utilities Division to Clayton Electric Motor Repair, Inc. and Rocky Mount Electric Motor, LLC in the amount of \$35,000 each with a not to exceed amount per contract of \$50,000 each, and to Dixie Electro Mechanical Services, Inc. and Holland Industrial Services, Inc. in the amount of \$92,000 each with a not to exceed amount per contract of \$120,000 each

Agenda Text:

The Board is requested to authorize the County Manager to enter into service contracts with the following in the amounts specified to provide on-call machinery and repair services (RFP 24-033R2) for the Utilities Division and authorize renewal of the contracts yearly for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability, and to execute any other related contracts, including amendments, within budgeted appropriations.

1. Clayton Electric Motor Repair, Inc. in the amount of \$35,000 with a not to exceed amount of \$50,000.
2. Dixie Electro Mechanical Services, Inc. in the amount of \$92,000 with a not to exceed amount of \$120,000.
3. Holland Industrial Services, Inc. in the amount of \$92,000 with a not to exceed amount of \$120,000.
4. Rocky Mount Electric Motor, LLC in the amount of \$35,000 with a not to exceed amount of \$50,000.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as these contracts will ensure all associated equipment located at the lift stations and TWWTP are maintained in a continual state of readiness to ensure ongoing environmental stewardship.

Resource Persons: Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES; and Wade Shaw, Utilities Superintendent

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into service contracts with the following in the amounts specified to provide on-call machinery and repair services (RFP 24-033R2) for the Utilities Division and authorize renewal of the contracts yearly for up

to four (4) additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability, and to execute any other related contracts, including amendments, within budgeted appropriations.

1. Clayton Electric Motor Repair, Inc. in the amount of \$35,000 with a not to exceed amount of \$50,000.
2. Dixie Electro Mechanical Services, Inc. in the amount of \$92,000 with a not to exceed amount of \$120,000.
3. Holland Industrial Services, Inc. in the amount of \$92,000 with a not to exceed amount of \$120,000.
4. Rocky Mount Electric Motor, LLC in the amount of \$35,000 with a not to exceed amount of \$50,000.

Attachments:

[MWBE Compliance Review Form-AAF for 24-033R2 RFP 071724](#)

[Proposal Tabulation](#)

[RFP 24-033R2 On-Call Machinery & Equipment Repair Services Evaluation Sheet](#)

24-0449

Approval to Enter into a Contract with Brady Trane, in the Amount of \$120,556.05 for the Replacement of the AFD Drive for Chiller #2 at the Detention Center.

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract in the amount of \$120,556.05 with Brady Trane utilizing funds allocated for this project. Funding for this repair is currently available in the FY 2024-25 operational budget. The contract will allow for the replacement of the AFD drive for Chiller #2. The drive is a critical component of the chiller, and its failure has caused the Chiller to become inoperable.

The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services.

Alignment with Strategic Plan: Goal 5 Accountable, Efficient, and Visionary Government to maintain and keep in good working order County Building Facilities

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director, David Alpaugh, Project Facilitator

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with Brady Trane in the amount of \$120,556.05 to replace the failed AFD drive for Chiller #2. The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required as long as funds are available. Funding for this repair is currently available in the FY 2024-25 operational budget.

Attachments: [AAF Supplemental Document - Contract Approval-BradyTrane](#)
[Justification for AFD repair](#)
[137341 Durham Detention Quote](#)

24-0450 **Approval to Grant a Permanent Utility Easement to Duke Energy to Provide Electrical Service to the Sheriff's Training Facility (100 Electra Road, Durham)**

Agenda Text: The Board is requested to approve an easement agreement with Duke Energy Carolinas, LLC for overhead and underground electrical utilities required to serve the Durham County Sheriff's Training Facility located at 100 Electra Road. The Sheriff's Training Facility is preparing for planned range upgrades and the construction of a new 10,000sf building to facilitate onsite classrooms, restroom facilities, and training support spaces.

The current location of the overhead electrical line obstructs the positioning of a planned rifle training platform that is part of the range upgrades. The existing easement will be modified to include a 230' segment for overhead and underground electrical service extending toward the site of the new building and parking lot (see attached maps for reference).

The parcel affected by the relocation of the electrical lines is owned by the County and the easement itself will traverse through a partially wooded area to serve a future transformer that is to be installed during the construction of the new 10,000sf building.

The County Attorney's Office has reviewed and approved the easement agreement and proposed right of way which are attached for the Board's reference.

Alignment with Strategic Plan: This item supports Goal 5: Accountable, Efficient and Visionary Government by facilitating needed infrastructure management to support expansion of the Sheriff's Training Facility.

Resource Persons: Joel T. Jones, Project Manager, E&ES; Jim Faress, Senior Project Manager, E&ES; Peri Manns, Deputy Director, E&ES; Jay Gibson, Director, E&ES.

County Manager's Recommendation: The County Manager recommends that the Board approve the easement agreement with Duke Energy Carolinas, LLC for overhead and underground electrical utilities required to serve the Durham County Sheriff's Training Facility located at 100 Electra Road.

Attachments: [County of Durham - ESMT - 0863267954](#)
[ROWPRINTBROADVIEW--ELECTRAD](#)
[2041 Survey Base-Model](#)
[Supplemental Document](#)

24-0451 **Award three (3) Public Art Contracts to Lacey Crime, Jhonatton and**

Samantha Arango (Anon Art), and Mayanthi Jayawardena, in a total amount not to exceed \$ 158,210.80 for Public Art Murals to be located at the 500 E. Main Street Parking Deck, Durham NC., Project No.: (47302635DC151).

Agenda Text:

The Board is hereby requested to award three public art contracts and authorize the County Manager to enter into contracts with artists, Lacey Crime, Jhonatton and Samantha Arango (Anon Art), Mayanthi Jayawardena, for Public Art murals to be located at 500 E Main Street Parking Deck located at E. Main Street, Durham NC 27701 for \$143,828.00 plus 10% owners' contingencies in the amount of \$14,382.80, not to exceed \$158,210.80. (See attachment 1, Pages 1- 16)

- 1) Lacey Crime: \$55,000.00
(fabrication and installation of the Public Art in the stairwells)
- 2) Jhonatton and Samantha Arango (Anon Art): \$56,428.00
(fabrication and installation of the Public Art at the Community Mural Project)
- 3) Mayanthi Jayawardena: \$32,400.00
(Bike Park center)

Public Art Subtotal:	\$143,828.00
Contingencies@10%:	<u>\$14,382.80</u>
Total:	\$158,210.80

The (RFQ) for Public Art was advertised and posted on the CAFÉ (Call for Entry) website on January 29, 2024. One hundred and sixty-four applications were received on March 1, 2024. An Art Review Committee comprised members from Engineering, Architects, City of Durham, and Community organizations to review the online applications. The review committee reviewed responses and brought forward the top twelve applicants. The three artists were selected as the Artists for the 500 E Main Street Public Art. The committee agreed to enter into a contract for the Public Art design based on the body of work highlighted during the evaluation and interview process. For M/WBE participation information (See Attachment 2, Page 1).

The current concepts were presented to the review committee. The purpose of this contract is for the actual Design/installation of the Public Art murals for the project. It is recommended that the County proceed with the installation of the Public Art for \$158,210.80 for the 500 E. Main Parking Deck. Funding for these services is available in the 500 E. Main Street Downtown Parking Deck Capital Project account.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the built environment.

Resource Persons: Brenda Hayes, Bright, Assoc. AIA, CDT, Project Manager; Sarah Martin, Public Art Coordinator and Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services; Jay Gibson, P,E, Director of Engineering and Environmental Services.

County Manager's Recommendation: The County Manager Recommends that the Board authorize the County Manager to enter into contracts with artists, Lacey Crime, Jhonatton and Samantha Arango (Anon Art), Mayanthi Jayawardena, for Public Art murals to be located at 500 E Main Street parking deck located at E. Main Street, Durham NC 27701 for \$143,828.00 plus 10% owners' contingencies amount of \$14,382.80, not to exceed \$158,210.80.

Attachments: [AAFSupplementalDoc_PAContracts 500 E Main St Garage07192024](#)
[AAF attachment - Public Art Contracts07222024](#)
[MWBE Compliance Review Form-AAF for Public Art at 500 E Main St 080924](#)

24-0460

Approve Contract Award to Raftelis for Financial Planning, Rate Study, and Support Services for the Durham County Utilities Division in the Amount of \$55,000 with a Not to Exceed Amount of \$65,000

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with Raftelis (RFP 24-048) to provide Financial Planning, Rate Study, and Support Services for the Utilities Division in the amount of \$55,000 and to execute any other related contract amendments not to exceed \$65,000, subject to budget availability. This contract is funded by the Sewer Utility Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as this study ensures the Division can adequately fund sewer operations, known and projected capital improvement costs and bond debt, while keeping rates affordable.

Resource Persons: Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES

County Manager's Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a service contract with Raftelis (RFP 24-048) to provide Financial Planning, Rate Study, and Support Services for the Utilities Division in the amount of \$55,000 and to execute any other related contract amendments not to exceed \$65,000, subject to budget availability.

Attachments: [Rate Study Supplemental Doc](#)
[MWBE Compliance Review Form-AAF for 24-048 RFP 072324](#)
[Proposal Tabulation](#)
[RFP 24-048 Rate Study Evaluation Individual Score Sheet Summary](#)

24-0462

Approve a Conservation Easement agreement with Neil and

Catherine Frank for 30 acres at 1300 Red Mountain Road, Rougemont**Agenda Text:**

The Board is requested to approve an option to purchase a farmland conservation easement with Neil and Catherine Frank at 1300 Red Mountain Road, to use existing open space capital project funds to support 50% of the easement cost, and to authorize the Manager to execute federal grant agreement documents if funds are awarded. The Frank's 30-acre parcel (REID 190588) is part of their larger farm property, Caywood Farm, that provides "humanely raised grass-fed beef to the local community." Durham County currently holds a conservation easement (2012) on their adjacent 300 acres and the Frank's want to protect their entire farm with this second easement. The Durham Farmland Protection Advisory Board recommended approval of a farm easement on this additional area of Caywood Farm at their November 2023 meeting.

Staff have applied for USDA-NRCS Agricultural Lands Easement (ALE) Program funds and have received positive feedback that funds are likely. In anticipation of award notification in September 2024 the County needs a signed commitment (real estate option) securing the County's and owner's commitment to the project. The real estate option gives the County the right, but not the obligation, to purchase the easement. Federal ALE funds would pay 50% of the approved appraised conservation easement value. The county's estimated total costs for the easement (including 50% of the easement value, survey, appraisals, and closing costs) should not exceed \$245,000. The county's open space and farmland capital project account has sufficient funds to pay the county's portion, so no additional funding is needed for this easement. If an ALE grant is awarded and the project continues, a final budget will be brought to the Board prior to closing.

Alignment with Strategic Plan: The acquisition of farmland conservation easements for permanent open space directly supports the County's Strategic Plan Goal #4 Environmental Stewardship, Outcome Measure #4: "Number of total acres of open space and farmland that have been protected/influenced by Durham County." Protection of farmland also supports water quality protection goals and preserves rural character, two other Goal 4 objectives.

Resource Persons: Celeste Burns, Open Space & Real Estate Manager; Peri Manns, Deputy Director of Engineering and Environmental Services, Jay Gibson, Director of Engineering and Environmental Services.

County Manager's Recommendation: The County Manager recommends that the Board approve the conservation easement option with Neil and Catherine Frank through January 31, 2026; to acknowledge existing open space capital project funds for Durham County's required match; and to authorize the Manager to execute the ALE grant agreement documents if funds are awarded.

Attachments: [AAF Supplemental Document - Caywood Farm CE Phase II](#)
[Attachment - Caywood Farm Easement Phase II](#)

24-0463 **Approve Fiscal Year 2024-2025 Contract with Made in Durham for Workforce Development Services in the Amount of \$250,000**

Agenda Text: The Board is requested to authorize the County Manager to execute the attached agreement in the amount of \$250,000 with Made in Durham for services that support workforce development programming in FY 2024-2025.

The agreement and Scope of Services will continue to maintain the service delivery that has assisted in the workforce development efforts to prepare residents for credentialed attainment and employment readiness. This year's Scope has been updated to reflect current levels of service delivery and specified program examples. The attached Scope of Services outlines Made in Durham's responsibilities and metrics that align with the County's Strategic Plan as well as the schedule for reporting documents. Funds for this agreement were included as part of the FY 2024-2025 Approved Budget.

Alignment with Strategic Plan: This item aligns with Regional Leadership 1a.

Resource Persons: Andrew Miracle, Economic Development Director; Maurice Jones, Deputy County Manager of Regional Leadership.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the attached contract in the amount of \$250,000 with Made in Durham for services that support workforce development in FY 2024-2025.

Attachments: [MID Contract and Scope of Services FY25](#)

24-0464 **Approve Fiscal Year 2024-2025 Contract with the Greater Durham Chamber of Commerce for Business Recruitment and Retention Services in the Amount of \$225,000**

Agenda Text: The Board is requested to authorize the County Manager to execute the attached contract with the Greater Durham Chamber of Commerce for services related to business recruitment and retention in the amount of \$225,000.

The Scope of Services reflects the economic development responsibilities carried out by the Chamber and defines outcome metrics that are in alignment with the County's Strategic Plan. This year's Scope reflects program strategies for business recruitment and retention, data collection, marketing, and workforce development. Additionally, the Scope of Services outlines reporting to occur between the agencies in fulfillment of the services described within the scope. Funds for this agreement were included as part of the FY 2024-2025 Approved Budget.

Alignment with Strategic Plan: This item aligns with Regional Leadership 1b.

Resource Persons: Andrew Miracle, Economic Development Director; Maurice Jones, Deputy County Manager of Regional Leadership.

County Manager's Recommendation: The Board is requested to authorize the County Manager to execute the attached contract with the Greater Durham Chamber of Commerce for services related to business recruitment and retention in the amount of \$225,000 in FY2024-2025.

Attachments: [GDCC Contract and Scope of Services FY25](#)

24-0465

Approve Fiscal Year 2024-2025 Contract with Downtown Durham, Inc. for Economic Development Services in the Amount of \$200,000

Agenda Text: The Board is requested to authorize the County Manager to execute the attached contract in the amount of \$200,000 with Downtown Durham Inc. (DDI) for services that support downtown economic development in FY 2024-2025.

The agreement and Scope of Services will continue to seek service delivery that assists in the business recruitment and retention of downtown Durham, strategic planning, and concurrent tax base growth. This Scope of Services reflects current levels of service delivery carried out by Downtown Development, Inc. as well as reflecting responsibilities and metrics that align with the County's Strategic Plan. Funds for this agreement were included as part of the FY 2024-2025 Approved Budget.

Alignment with Strategic Plan: This item aligns with Regional Leadership 1b.

Resource Persons: Andrew Miracle, Economic Development Director; Maurice Jones, Deputy County Manager of Regional Leadership.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the attached contract in the amount of \$200,000 with Downtown Durham, Inc. for services that support business and economic development in FY 2024-2025.

Attachments: [DDI Contract and Scope of Services FY25](#)

24-0466

Approve Fiscal Year 2024-2025 Contract with the Greater Durham Black Chamber of Commerce for Small Business Support Services in the Amount of \$50,000

Agenda Text: The Board is requested to authorize the County Manager to execute the attached contract in the amount of \$50,000 with the Greater Durham Black Chamber of Commerce (GDBCC) for services that support small business in FY 2024-2025.

The Scope of Services reflects the responsibilities carried out by the GDBCC and defines outcome metrics that are in alignment with the County's Strategic Plan. This year's Scope reflects strategies to support small businesses through cohort programming and customized technical assistance. Additionally, the Scope of Services outlines reporting to occur between the agencies in fulfillment of the services

described within the scope. Funds for this agreement were included as part of the FY 2024-2025 Approved Budget.

Alignment with Strategic Plan: This item aligns with Regional Leadership 1c.

Resource Persons: Andrew Miracle, Economic Development Director; Maurice Jones, Deputy County Manager of Regional Leadership.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the attached contract in the amount of \$50,000 with the Greater Durham Black Chamber of Commerce for services that support small business in FY 2024-2025.

Attachments: [GDBCC Contract and Scope of Services FY25](#)

24-0470

Approval to Enter into a Contract with FMLASource in the amount of \$82,800 for Absence Management & ADA Administration

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with FMLASource in the amount not to exceed \$82,800 using FY 2024-25 operating funds. This contract will provide Absence Management Services for leave administration of Family Medical Leave Act, accommodations under the ADA (Americans with Disabilities Act) and additional leave types.

FMLASource's provide leave administration services to more than 4,200 customers, covering over 5 million employees throughout the U.S. Their customers range from the Fortune 500 to smaller public and private concerns, as well as government entities. Their single point of entry is designed to provide a fair and consistent leave management process that complies with state and federal laws and regulations. Their focus is helping employers solve issues related to complex leaves, identifying patterns of abuse, management of concurrent leaves and disability or workers' compensation claims, and ADA absence related to leave accommodation that puts organizations at increased risk. To eliminate issues related to absence management, they help customers in three areas: (1) Compliance (2) Administration Ease and (3) Reducing the cost of unplanned absences.

Alignment with Strategic Plan: Aligns with Goal 2: Health and Well-Being for All and Goal 5: Accountable, efficient, and visionary government.

Resource Persons: Deidre Gonzales, Human Resources Manager; Kathy Everett-Perry, CHRO/Chief Employment

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with FMLASource in the amount not to exceed \$82,800 using FY 2024-25 operating funds beginning July 1, 2024. This contract is renewed annually until June 30, 2027.

Attachments: [County of Durham FMLA Agreement finalized_07.08.2024.docx](#)

24-0473**Approval of FY2025 Contract with Alliance Health in the amount of \$6,503,803.00****Agenda Text:**

The Board is requested to approve the FY2025 agreement with Alliance Health.

Attached is the proposed FY2025 agreement with Alliance Health in the amount of \$6,503,803.00 for the provision of high quality cost-effective mental health, intellectual/developmental disabilities, and substance abuse services for and on behalf of Durham County residents. Funding remains unchanged from FY2024.

Alignment with Strategic Plan: This agenda item aligns with Community Health and Well-Being

Resource Persons: Joanne F. Pierce, Assistant County Manager.

County Manager's Recommendation: The County Manager recommends that the Board approve the FY2025 contract with Alliance Health in the amount of \$6,503,803.00.

Attachments:

[Alliance Health Funding Agreement FY2025](#)

24-0474**Approve the Creation of a Temporary Part-Time Parent Educator Position (.72 FTE) in Cooperative Extension for the Welcome Baby Program's Fatherhood Initiative Supported by Duke Endowment Grant funds.****Agenda Text:**

The Board is requested to approve the creation of a temporary part-time parent educator position (.72 FTE) in Cooperative Extension for the Welcome Baby Program's Fatherhood Initiative supported by Duke Endowment grant funds. The position, which includes benefits, will be funded entirely by the Duke Endowment grant. The grant from Duke Endowment was accepted by the Board of County Commissioners during the June 10, 2024 regular session meeting.

The Welcome Baby Program, with support from the 3-year grant from Duke Endowment of \$241,500, will hold bilingual fatherhood parenting workshops in English and Spanish using the Nurturing Fathers Program. The grant will fund this part-time position for the next 3 fiscal years-FY 24, FY 25, and FY 26. This parent educator position will work directly with fathers and families.

Alignment with Strategic Plan: The request supports the strategic focus areas of Empowered Community and Healthy & Inclusive Community.

Resource Persons: Patience Mukelabai Welcome Baby Program Coordinator and Donna Rewalt, Cooperative Extension Director.

County Manager's Recommendation: The County Manager recommends that the Board approve the creation of a temporary part-time parent educator position (.72 FTE) in Cooperative Extension for the Welcome Baby Program's Fatherhood Initiative supported by Duke Endowment Grant Funds.

Attachments: [6.10.2024--24-0321-Amendment No. 24BCC000104 Cooperative Extension to r](#)
[Welcome Baby Duke Endowment June 10 AAF](#)
[2024 Duke Endowment Award Letter and Agreement](#)

24-0475 **Approval of FY2025 Contract with Museum of Durham History in the amount of \$139,700.00**

Agenda Text: The Board is requested to approve the attached FY2025 contract with the Museum of Durham History.

In 2024 and 2025, the Museum of Durham History will continue to enhance the accessibility of local history to the public by increasing outreach, which is a major goal in the museum's strategic plan.

Alignment with Strategic Plan: This agenda item aligns with Community Prosperity

Resource Persons: Shannon Trapp, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board approve the attached FY2025 contract with the Museum of Durham History in the amount of \$139,700.00.

Attachments: [Museum of Durham History FY25 Scope of Work](#)
[Museum of Durham History Non-Profit Grant Agreement FY2025](#)

24-0476 **Approval of Service Contract with Just A Clean House for the Justice Services Transitional Living Facility in the Amount of \$101,808.84**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract in the amount of \$101,808.84 with Just A Clean House (JACH) Inc. to operate a six-bed transitional living facility for individuals receiving services from the Durham County Justice Services Department. The funding for this contract has been included in the Justice Services Department's FY 24-25 approved budget.

Alignment With Strategic Plan: Goal Three: Community Safety

Resource Persons: Roshanna S. Parker, Director, Justice Services Department

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service contract in the amount of \$101,808.84 with Just A Clean House (JACH), Inc. to operate a six-bed transitional living facility for individuals receiving services from the Durham County Justice Services Department.

Attachments: [Supplemental Document - JSD Contract Approval FY24-25 Just A Clean House](#)

24-0477 **Approval of Service Contract with Psychiatric Services and Consultation in the Amount of \$146,718.00 for Mental Health Services in the Durham County Detention Center**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract in the amount of \$146,718.00 with Psychiatric Services and Consultation to

provide mental health services to individuals in the Durham County Detention Facility. The vendor operates a weekly clinic for inmates who are experiencing symptoms from their condition and who have difficulty adjusting to the daily life within the jail and is primarily responsible for writing prescriptions for inmates who have a documented mental health diagnosis and history of psychiatric medication use as they enter the jail. In addition, the psychiatrist makes a clinical determination of whether an inmate with no documented medication history should be placed on medication. Medication administration is then monitored, on paper or in person, every 30 days for compliance and effectiveness. The psychiatrist also works with the Jail Mental Health Team on identifying and monitoring individuals placed in the Mental Health Pod.

Alignment with Strategic Plan: Goal Three: Community Safety

Resource Persons: Roshanna S. Parker, Director, Justice Services Department

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a services contract in the amount of \$146,718.00 with Psychiatric Services and Consultation to provide mental health services to individuals in the Durham County Detention Facility.

Attachments:

[Supplemental Document - JSD Contract Approval FY24-25 Psychiatric Services](#)

24-0481

Approval of FY2024-2025 Annual Contract with Urban Ministries of Durham in the Amount of \$380,356.00

Agenda Text:

The Board is asked to authorize the County Manager to negotiate and enter into a \$380,356.00 yearly contract with Urban Ministries of Durham (UMD). Durham County has played a vital role in Urban Ministries' operations from its inception in 1983, providing substantial annual operating support. The County owns the shelter side of the facility and leases it to UMD for \$1 per year, while maintaining ownership of critical building systems.

UMD is Durham's primary, publicly funded shelter for the unhoused. The County recognizes the importance of UMD's non-profit services to the Durham community, as the number of individuals experiencing unsheltered homelessness in Durham has almost doubled since 2019.

Alignment with Strategic Plan: Safe housing and support services for Durham's unhoused population strongly aligns with the goals of Community Well-Being and Community Safety.

Resource Persons: Sheldon Mitchell, Executive Director, Urban Ministries of Durham

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to negotiate and enter a FY2024-2025 annual contract with Urban Ministries of Durham in the amount of \$380,356.00.

Attachments: [UMD FY2024-2025 Service Overview](#)
[UMD Scope of Services FY2025](#)
[UMD 4th Quarter Report June 2024](#)
[UMD Non-Profit Contract FY2024-2025](#)
[UMD COI FY2025](#)

24-0482**Removal of Citizen Board Member Due to Poor Attendance (5 min)****Agenda Text:**

The Board is requested to remove the following member in keeping with the Attendance Policy approved by the Board of County Commissioners in August 2014. “If an appointee has absences (excused or unexcused) which constitute more than 50% of the meetings in any calendar year or three (3) consecutive unexcused absences or five (5) consecutive excused absences in any calendar year, he or she is obligated to resign.”

- Durham County Women’s Commission - Vanessa Safie

The Clerk’s Office was notified of the absences and made attempts to contact the board member. There was no response.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow

Resource Persons: Monica Wallace, Clerk to the Board

County Manager’s Recommendation: The County Manager recommends that the Board approve the removal of Vanessa Safie from the Durham County Women’s Commission due to poor attendance.

24-0488**Approval of a Contract with J&A Engineering Consultants in the amount of \$64,990.00 for Security Engineering Design & Construction Administration Services for Multiple Durham County Sites- Phase 3****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract with J&A Engineering Consultants for Security Engineering Design & Construction Administration Services for Multiple Durham County Sites- Phase 3 S2 Upgrade in the amount of \$64,990.00. Phase 3 will be a Multi-Site upgrade project sites to be upgraded: EMS Station #2, EMS Station #6, East Regional Library, Southwest Regional Library, Main Library, Admin 1, Admin 2, General Service Warehouse and HHS. Funding will come from the current fiscal year budget.

Alignment with Strategic Plan: This item is in line with Strategic Objective #3 A safe and secure society for all, and Strategic Objective #5 a responsible, effective,

and visionary government, to provide modern effective security and access control to County buildings.

Resource Persons: Motiryo Keambiroiro, General Service Director, Isaac Alderman Security Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a contract with J&A Engineering Consultants for Security Engineering Design & Construction Administration Services for Multiple Durham County Sites- Phase 3 in the amount of \$64,990.00.

Attachments:

[AAF Supplemental Document - J&A Phase 3](#)

[Durham County Multi Site Security Proposal 031924](#)

[Purchasing Bid-Proposal Request S2 Phase 3\[40344\]\[42502133\]](#)

[RFQ 24-0XXXX Eng Design Scvs for Phase III of DCo's S2 Security Sys Conve](#)

[RFQ 23-034 Bid](#)

[Evaluation Committee Evaluation Tabulation](#)

[MWBE Compliance Review Form-AAF for 24-034 RFQ 072324](#)

[NC HUB Approval Letter](#)

24-0501

Approval of FY 2024-2025 Service Contract with Recovery Innovations, Inc in the amount of \$51,000 for Telehealth Services in the Detention Center

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with Recovery Innovations, Inc. in the amount of \$51,000. This contract is designed to provide after-hours telehealth services for individuals with mental health concerns housed in the Durham County Detention Center. The funding for this contract is included in the approved FY 24-25 budget for the Justice Services Department. These services are intended for individuals with urgent mental health concerns. This contract will ensure the availability of clinical mental health services for the detention facility are available after hours and on weekends when Jail Mental Health staff are not on-site. Services include evaluation and assessment, as well as crisis intervention.

In 2018, the Durham County Board of County Commissioners entered into a legal agreement that included a provision for around the clock mental health services at the Detention facility. Since that time, the Justice Services Department has ensured this coverage through a service contract and evening and weekend rotations for part-time staff.

Alignment with Strategic Plan: This item aligns with Strategic Goal Three: Safe Community

Resource Persons: Roshanna Parker, Director, Justice Services Department

County Manager's Recommendation: The County Manager recommends that the Board approve the FY 2024-2025 service contract with Recovery Innovations,

Inc. in the amount of \$51,000.

Attachments: [Supplemental Document - JSD Contract Approval FY24-25, Recovery Innovatio](#)

24-0514

Approve a Contract with Durham Community Land Trustees, Inc. for \$1,500,000 to Support Land Trust Investments. American Rescue Plan Act funds support the contract expense.

Agenda Text:

The Board is requested to authorize the County Manager to negotiate a \$1,500,000 contract with Durham Community Land Trustees, Inc. to support community land trust investments for permanent affordable housing. ARPA funds will be used to support the contract expense. In March 2024, the Board authorized staff to move forward with a Request for Proposals (RFP) to identify a third-party provider with experience in affordable housing and community land trusts to assist the County in implementing a Land Trust Investment Program that would bolster Durham County's affordable housing efforts. The program would help Durham County respond to the negative economic impacts of the COVID-19 pandemic and support a solid and equitable recovery for the County by increasing the County's inventory of current and future affordable housing.

The RFP was issued on May 6, 2024. The county received two proposals in response to the RFP, with Durham Community Land Trustees, Inc. (DCLT) receiving the highest scores during the bid review process. As such, the organization was selected to serve as the vendor for the initiative. Under the contract, DCLT will utilize the funding to identify and purchase existing and undeveloped properties for conversion into permanent affordable housing within Durham's community land trust. DCLT will analyze market opportunities to identify properties that are suitable for inclusion in the community land trust, complete acquisition of the property, ensure that properties are long-lasting and able to provide housing for users of all abilities by completing any required construction or development activities on the properties and transitioning the properties into the community land trust to ensure permanent affordability. Any and all property acquired, rehabilitated, or constructed will be permanently affordable housing and be within the land trust; rental properties will be restricted to utilization by households with either Extremely Low Income (30% AMI or below) and Low Income (60% AMI and below), while single-family homes will serve households at 80% AMI or below, as defined by the U.S Housing and Urban Development guidelines.

As with all ARPA funding received by the County, funding must be encumbered by 2024, with all invoices paid by 2026.

Alignment with Strategic Plan: Empowered Community: Empowering the community to enhance their opportunities to thrive.

Resource Persons: Claudia Hager, Deputy County Manager; John Keefer, Grants Administrator

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners authorize the County Manager to negotiate a \$1,500,000 contract with Durham Community Land Trustees, Inc. to serve as a third-party provider for land trust investments that bolster Durham County's affordable housing efforts. American Rescue Plan Act funds support the expense.

Attachments: [ARPA Land Trust Investment Program Contract.v3 - DCLT](#)
[Land Trust RFP Evaluations and Bid Submissions.](#)
[ARPA Presentation -August 5, 2024](#)

24-0525 **Approval of the Durham County Appointees to the Joint Durham Housing Initiative Taskforce.**

Agenda Text: The Board is requested to approve the Durham County Appointees of the Joint Durham Housing Initiative Taskforce. This taskforce also includes members selected by the City of Durham and the Board of Education.

The Durham County Appointees are as follows:

- Heidi Carter - BOCC liaison
- JB Buxton - Durham Technical Community College
- Grace Jones - Durham Regional Association of Realtors
- David Krispel - Jubilee Home
- Geoff Durham - Greater Durham Chamber of Commerce
- Sally Wilson - Project Access
- Ann Oshel - Alliance Health
- Sheldon Mitchell - Urban Ministries
- Jasmine Rivera or Tasha Melvin - Families Moving Forward

Alignment with Strategic Plan: This item aligns with the following Strategic Plans - Healthy and Inclusive Community, Empowered Community and Regional Leadership.

Resource Persons: Nida Allam, Chair, Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board approve the Durham County Appointees of the Joint Durham Housing Initiative Taskforce.

7. Public Hearings (30 min)

24-0480 **Public Hearing - Unified Development Ordinance Text Amendment TC2400001 - Omnibus 19 (30min)**

Agenda Text: The Board is requested to conduct a public hearing to receive comments and consider the following motions:

Motion 1: To adopt an ordinance amending the Unified Development Ordinance, incorporating revisions to Article 3 *Applications and Permits*, Article 4 *Zoning*

Districts, Article 5 Use Regulations, Article 6 District Intensity Standards, Article 7 Design Standards, Article 9 Landscaping and Buffering, Article 10 Parking and Loading, Article 11 Sign Standards, Article 12 Infrastructure and Public Improvements, Article 14 Nonconformities, and Article 17 Definitions.

Motion 2: To adopt a Consistency Statement as required by N. C. G. S. Sec. 160D-605.

Summary

Omnibus 19 is a staff-initiated text amendment to provide technical revisions to multiple sections within the *Unified Development Ordinance* (UDO). These updates include clarifying terminology, correcting inconsistencies, updating information provided by outside entities, and expanding definitions.

Attachments

Attachment A: Omnibus 19 - Track Changes Version

Attachment B: Consistency Statement

Attachment C: Planning Commission Written Comments

Attachment D: Presentation

Alignment with Strategic Plan: This item aligns with Goal Four (Environmental Stewardship and Community Prosperity) by offering fair and reasonable regulations for the citizens and business community of Durham.

Resource Persons: Robin Schultze, Senior Planner/Arborist and Sara Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing and, if appropriate, approve the text amendment to the *Unified Development Ordinance*.

Attachments:

[TC2400001 - Omnibus 19 Memo](#)

[Attachment A - Omnibus 19 \(Track Changes Version\)](#)

[Attachment B - Consistency Statement](#)

[Attachment C - Planning Commission Written Comments](#)

[Attachment D - Presentation](#)

8. Board and Commission Appointments (10 min)

24-0483

Board and Commission Appointments (10min)

Agenda Text:

The Durham Workforce Development Board has requested an expedited appointment process due to their program funds being withheld by the State, pending the appointment of this vacant position.

Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make

appointments to the following boards:

- Durham Workforce Development Board

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: Monica Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

Attachments: [BC Appt Memo 8.12.2024](#)

9. Items Pulled from the Consent Agenda (20 min)

10. Adjournment