



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, May 13, 2024

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

"Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

As a courtesy to others, please turn off all cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[24-0283](#) Announcements (5min)

Agenda Text:

- 1. Resident Feedback Needed on Recommended Budget - Durham**
County residents are invited to make comments on the Durham County Manager's Fiscal Year 2024-2025 Recommended Budget (presented during tonight's meeting) by accessing the County's FY2024-2025 Citizen's Budget Survey at <https://dconc2.jotform.com/240335313520038> or by participating in the Budget Public Hearing during the Board of County Commissioners' Regular Session on Tuesday, May 28, 2024. For more information, contact the Clerk to the Board's office at 919-560-0025 or clerk@dconc.gov <mailto:clerk@dconc.gov>.
- 2. North Carolina New SUN Bucks Program - Families with school age children may be eligible for the Sun Bucks program this summer.** Sun Bucks are a debit-like card with \$120 for each student that qualifies for free/reduced meals and attends a school that participates in the USDA School Lunch program. Students that attend a participating school and already receive SNAP/EBT (FNS), Medicaid/SHIP, or are in foster care are automatically enrolled. Families that filled out a free/reduced lunch form for the 2023-2024 school year and qualified to receive free/reduced lunch will also receive a card. Those that attend a participating school that uses the community eligibility provision (all students eat lunch for free) and are not on SNAP/EBT (FNS), Medicaid/SHIP, or in foster care must fill out an application online or through a paper application at their school. Families can apply at the Sun Bucks website <https://www.ncdhhs.gov/sunbucks> when the application opens in May.
- 3. NC Voter Photo ID Session at East Regional - The Durham County Board of Elections and Durham County Library invite you to attend a Voter Photo ID Session at East Regional Library, 211 Lick Creek Ln, on Saturday, May 18 from 12-3 p.m.** Come out and learn about the NC photo identification requirements in North Carolina and get a free Voter Photo ID card! More information by contacting Phil Locey at plocey@dconc.gov <mailto:plocey@dconc.gov> or visiting <https://durhamcountylibrary.libcal.com/event/11822287>.
- 4. NCHSAA Lacrosse Championships at DCo Stadium - The 2024 North Carolina High School Athletic Association will hold its 2024 men's and women's state championships at the Durham County Memorial Stadium on Friday, May 17 (5 and 8 p.m.) and Saturday, May 18 (11 a.m. & 2 p.m.).** Tickets can be purchased at the gates, 750 Stadium Drive. For more information, visit <https://www.nchsaa.org/championships/lacrosse-state-championships/>.
- 5. RTP South Rezoning Neighborhood Meeting - Did you miss the May 7**

open house regarding a zoning map change of a 458-acre area (RTP South) located south of the HUB RTP between NC Highway 54, Davis Drive, Hopson Road, and South Miami Boulevard? The Durham City-County Planning Department invites everyone to attend a virtual session on Tuesday, May 21 from 6-7 p.m. The purpose of the zoning change is to encourage transit-oriented development; support future publicly funded multimodal projects (like bus rapid transit, passenger rail, or bicycle and pedestrian improvements); and promote equitable development using the affordable housing density bonus. Take the survey, find out more information, and get the Zoom link at: <https://www.durhamnc.gov/5240>.

6. **Memorial Day Remembrance Event** - The Durham County Veteran Services Department invites all residents and visitors to attend its annual Memorial Day Remembrance Event on Monday, May 27 at 9 a.m. in front of the Administration I Building, 200 E. Main St. We will commemorate the National Day of Mourning with a ceremony honoring America's military service members who died while serving their country, including a roll call of the more than 350 known active-duty service members from Durham County who died at war. The event is free, seating will be available, and light refreshments will be served. For more information, call 919-560-8387 or email veteranservices@dconc.gov <mailto:veteranservices@dconc.gov>.
7. **Fair Chance Employment Resource Fair** - The Fair Chance Employment Resource Fair is an event designed to connect individuals with criminal records to employment with employers who indicate that they are committed to providing fair job opportunities. This fair held on Wednesday, May 29th from 11am - 3pm will be located at the Durham County Library, 300 N. Roxboro St and will feature resources and services aimed at helping attendees navigate the job market, including resume assistance, interview preparation, skills training, and networking opportunities. Visit <https://docs.google.com/forms/d/e/1FAIpQLSdqhR4GWu73Shv3ATokAF5769o9vuDqqk1JraHEE2wQV2n4Q/viewform> to register.
8. **Dco to attend first-ever Local Government Career Expo** - DCo will join over 40 other city, town, and county government employers at the first-ever Local Government Career Expo on Saturday, June 8, from 1-4 p.m. at the NC State University McKimmon Center, 1101 Gorman St., Raleigh. Job seekers will have the opportunity to attend information sessions on various local government careers, including public safety, business, health sciences, transportation, arts, communications, and hospitality and learn about upward mobility, the mission and purpose of local government careers, and more. For complete details and to register for this event (highly encouraged), visit <https://logocareerexpo.com/>.

9. **Watch the latest “In Touch with Durham County”** - The latest edition of the Durham County Public Information Office’s “In Touch with Durham County” show features Durham County Sheriff Clarence F. Birkhead and Senior PharmAssist Executive Director Gina Upchurch. Watch it here: <https://youtu.be/YyhYf77VNws>.

10. Naloxone Vending Machines - A reminder to Durham County residents that Naloxone vending machines are located at the Durham County Human Services Building at 414 E. Main St. (regular business hours of Monday-Friday, 8 a.m-5 p.m.) and the Durham County Detention Center, 219 S. Mangum Street (24 hours a day/7 days a week). For more information on opioid, substance use, and addiction services, visit <https://www.dcopublichealth.org/services/health-education/opioid-substance-use-and-addiction-services>.

4. Minutes (5 min)

[24-0282](#)

Minutes (5min)

Attachments: [April 29, 2024 Regular Session](#)

5. Ceremonial Items (25 min)

[24-0200](#)

Proclamation - Emergency Medical Services Week (5min)

Agenda Text: The Board is requested to proclaim May 19-25, 2024 as EMS Week in Durham County in recognition of the essential service provided by the Durham County Emergency Medical Services System and the 50th Anniversary of EMS Week.

Alignment with Strategic Plan: This request aligns with the County’s Strategic Goal 3: Safe and Secure Community

Resource Persons: Mark Lockhart, NRP, OES Director and Gordon Smith, OES/EMS Interim Chief Paramedic

County Manager’s Recommendation: The County Manager recommends that the Board proclaim May 19-25, 2024 as EMS Week in Durham County in recognition of the essential service provided by the Durham County Emergency Medical Services System and the 50th anniversary of EMS Week.

Attachments: [Proclamation - EMS Week - May 2024](#)

[24-0223](#)

Proclamation - Memorial Day 2024 (5min)

Agenda Text: The Board is requested to proclaim Memorial Day 2024 in remembrance of Durham County’s known 375 soldiers, sailors, Marines, and airmen who died at war and all those who have died in service to the United States during both peacetime and

wartime in defense of our country's democratic values and freedoms.

Alignment with Strategic Plan: This request for Board action aligns with Strategic Goal #1: Community Empowerment and Enrichment. This resolution enriches the community by honoring Durham County's 375 known war dead and recognizing the ultimate sacrifice they made in service to our country.

Resource Persons: Lois Harvin-Ravin, Director of Durham County Veterans Services; Linzie Atkins, Veterans Service Officer Supervisor.

County Manager's Recommendation: The County Manager recommends that the Board proclaims May 27, 2024 as Memorial Day in Durham County.

Attachments: [Proclamation - Memorial Day - May24](#)

24-0273

Proclamation - Mental Health Awareness Month (5min)

Agenda Text:

The Board is requested to proclaim May 2024 as Mental Health Awareness Month in Durham County and urge all citizens to join in recognizing the necessity of accessible and appropriate mental health services for all citizens.

Alignment with Strategic Plan: This item aligns with Strategic Goal Three: Community Safety

Resource Persons: Roshanna S. Parker, Director, Justice Services Department, Carolyn Renee Shaw, SUD/MH Program Manager and Marc Strange, Clinical Services Manager

County Manager's Recommendation: The County Manager recommends that the Board proclaim May 2024 as Mental Health Awareness Month in Durham County and urge all citizens to join in recognizing the necessity of accessible and appropriate mental health services for all citizens.

Attachments: [Proclamation - Mental Health Awareness - May24](#)

24-0274

Proclamation - Treatment Court Month (5min)

Agenda Text:

The Board is requested to proclaim May 2024 as Treatment Court Month and urge all citizens to join in recognizing how important it is to help justice involved individuals remain drug and alcohol free and to become productive members of society.

Alignment with Strategic Plan: This item aligns with Strategic Goal Three: Community Safety

Resource Persons: Roshanna S. Parker, Director, Justice Services Department, Lentora Rogers-Duncan, Adult Drug Treatment Court Coordinator, Marc Strange, Clinical Services Manager

County Manager's Recommendation: The County Manager recommends that the Board proclaim May 2024 as Treatment Court Month in Durham County and

urge all citizens to join in recognizing how important it is to help justice involved individuals remain drug and alcohol free and to become productive members of society.

Attachments: [Proclamation - Durham Treatment Court Month - May 2024](#)

24-0275

Proclamation - National Foster Care Month (5min)

Agenda Text:

The Board is requested to issue a proclamation recognizing May as Foster Care Month and assist in spreading the word about the needs of children and young adults in and leaving foster care. This year's theme - "Engaging Youth. Building Supports. Strengthening Opportunities." shines a light on how we can best support young people and help them successfully transition to adulthood and supports the Children's Bureau's highest priorities of ensuring young people leave care with strengthened relationships, holistic supports, and opportunities.

Alignment with Strategic Plan: This request aligns with Goal 2: Health and Well-Being.

Resource Persons: Maggie Clapp, Director; Valery Dambreville, Deputy Director; Jovetta L. Whitfield, Assistant Director.

County Manager's Recommendation: The County Manager recommends that the Board approve the proclamation declaring May Foster Care Month.

Attachments: [Proclamation - National Foster Care Month - May 2024](#)

6. Other Business (45 min)

24-0281

FY 2024-25 Manager's Recommended Budget Presentation (45min)

Agenda Text:

Durham County Manager Dr. Kimberly J. Sowell will formally present the Recommended Budget for FY 2024-25 to the Durham County Board of Commissioners. This is in accordance with N.C.G.S. 159-12 of the Local Government Budget and Fiscal Control Act.

Alignment with Strategic Plan: Strategic Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Dr. Kimberly J. Sowell, Durham County Manager

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation of the FY 2024-25 Recommended Budget.

7. Consent Agenda (15 min)

24-0197

Budget	Ordinance	Amendment	No.	24BCC00095
General	Fund	Restricted	Fund	Balance
				to Increase Expenditure

Authority for the Library to receive Coronavirus State Fiscal Recovery Funds in the amount \$70, 819.40**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 24BCC00095 appropriating \$70,819.40 of General Fund restricted fund balance to increase expenditure authority for the Library. This revenue is unspent monies that were received as part of the Coronavirus State Fiscal Recovery Funds' Non-Recurring State Aid to Libraries grant and became restricted fund balance at the end of FY 2022-23. Because this is restricted revenue in General Fund balance, there is no impact on unassigned fund balance. This is a budgetary entry only for FY 2023-24 to allow the spending of the restricted monies for the purposes of which they were received.

Alignment with Strategic Plan: This agenda supports Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Tammy Baggett, Library Director; Katherine Makens, Assistant Library Director; Justin Kee, Budget and Management Analyst.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00095 Appropriating General Fund Restricted Fund Balance to Increase Expenditure Authority for the Library to receive Coronavirus State Fiscal Recovery Funds in the amount \$70, 819.40.

Attachments:

[Restricted Fund Balance for Library AAF Supplemental Form](#)

[AAF 95 Appropriating General Fund Restricted Fund Balance Library to receive](#)

24-0224**Approval of Budget Ordinance Amendment No. 24BCC00098 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2024 "Share the Light" (STL/EEF) Funds of \$20,568.39.****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 24BCC00098 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2024 "Share the Light" (STL/EEF) Funds of \$20,568.39.

Duke Energy Carolinas, LLC - 2024 "Share the Light" (STL/EEF) for Durham is used exclusively to provide assistance to people in crisis situations pay energy costs, unpaid deposits for utility services or unpaid reconnection charges for utility services. This program will follow the same guidelines as our state energy programs. No County dollars required.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: Maggie Cveticanin, Director, Department of Social Services,

Valery Dambreville, Deputy Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Approval of Budget Ordinance Amendment No. 24BCC00098 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2024 "Share the Light" (STL/EEF) Funds of \$20,568.39.

Attachments: [Duke Energy 2024 Share the Light STL-EEF \\$20,568.39](#)
[Complete with DocuSign 2024 Share the Light](#)
[Duke Energy \\$20,568.39 Share the Light-EEF AAF Supplemental Doc](#)
[AAF-98 Legal Form](#)

24-0226 **Approval of Budget Ordinance Amendment No. 24BCC00099 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2024 NC Rate Settlement Funds of \$20,000.00.**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 24BCC00099 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2024 NC Rate Settlement Funds of \$20,000.00.

Duke Energy Carolinas, LLC. funds may be used to assist Duke Energy Carolinas customers with electric bills, deposits, establishments of service, and reconnect fees. The funds have no expiration date and will follow the same guidelines as our state energy programs. No County dollars required.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: Maggie Cvetican, Director, Department of Social Services, Valery Dambreville, Deputy Director, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 24BCC00099 for the Department of Social Services to recognize Duke Energy Carolinas, LLC - 2024 NC Rate Settlement Funds of \$20,000.00.

Attachments: [Duke Energy 2024 Rate Settlement \\$20,000.00 AAF](#)
[Duke Energy 2024 Rate Settlement \\$20,000 AAF Supplemental Doc v2](#)
[2024 2025 NC Duke Energy Carolinas Rate Settlement MOU-signed](#)
[Duke Energy 2024 Rate Settlement funds \\$20000 AAF SAP form.xls](#)
[AAF-99 Legal Form](#)

24-0228 **Budget Ordinance Amendment No. 24BCC00100 Public Health to**

Recognize \$50,000 from NC DHHS Division of Public Health's Local and Community Support Section.**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 24BCC00100 Public Health to Recognize \$50,000 from NC DHHS Division of Public Health's Local and Community Support Section.

These funds are provided through budget receipts transferred from the ARPA Temporary Savings fund and are available through the NCGA 2023 Appropriations Act, HB 259, which provides \$50,000 grant in each year of the 2023-2025 fiscal biennium to each local health department to support activities authorized under the General Aid-to-County Agreement Addendum including the delivery of the 10 Essential Public Health Services.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for staff training and professional development.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00100 Public Health to Recognize \$50,000 from NC DHHS Division of Public Health's Local and Community Support Section.

Attachments:

[AA 121 ARPA TSF PH Services - signed](#)

[AAF - ARPA Temporary Savings Fund - AA 121 - Supplemental Document - No](#)

[AAF - ARPA Temporary Savings Fund - AA 121 - FY24](#)

[AAF-100 Legal Form](#)

24-0229**Budget Ordinance Amendment No. 24BCC00101 Public Health to Recognize Funds in the Amount of \$241,116 From the Division of Child and Family Well-Being, North Carolina Department of Health and Human Services for Durham's Innovative Nutrition Education (DINE) Program Implementation****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 24BCC00101 Public Health to Recognize Funds in the Amount of \$241,116 From the Division of Child and Family Well-Being, North Carolina Department of Health and Human Services for Durham's Innovative Nutrition Education (DINE) Program Implementation

In addition to previously approved staffing and programming, funds will be used to

support a new 1.0 FTE Nutrition Specialist position to expand DINE programing in community settings per the approved staffing in the FY23-24 grant award. No additional County funds are requested.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This program aligns with Strategic Goal 2: Health and Well-being for All by providing nutrition education and programming to citizens of Durham County.

Resource Persons: Rodney E. Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00101 Public Health to Recognize Funds in the Amount of \$241,116 From the Division of Child and Family Well-Being, North Carolina Department of Health and Human Services for Durham's Innovative Nutrition Education (DINE) Program Implementation

Attachments:

[46342-Durham FNS Nutrition Education Contract FULLY EXECUTED](#)

[AAF - DINE contract FY23-24](#)

[AAF Supplemental Document - DINEContract FY23-24](#)

[DINE\(CRR\) FY23-24](#)

[AAF101-Legal Form](#)

24-0237

Approval of Capital Project Amendment No.24CPA00024 and Budget Ordinance Amendment No. 24BCC00096 Appropriating \$1,875,250 of Sewer Utility Fund Fund Balance and Transferring Those Funds to the New Chin Page Road Lift Station, Force Main, and Outfall Capital Project (SE064) to Fund \$1.4M of Pre-Construction Services Costs with the Design-Build Firm Garney Companies, Inc. and Pay the \$385,961 Clean Water State Revolving Fund Loan Fee for the \$19.3M Project Loan, as well as Authorize the County Manager to Execute the Contract with Garney Companies, Inc. and Any Related Contract Amendments Not To Exceed \$1,875,250.

Agenda Text:

The Board is requested to approve Capital Project Amendment No.24CPA00024 and Budget Ordinance Amendment No.24BCC00096 appropriating \$1,875,250 of Sewer Utility Fund Fund Balance and transferring those funds to the new Chin Page Road Life Station, Force Main and Outfall Capital Project (SE064) to fund pre-construction services with the design-build firm Garney Companies, Inc., in the amount of \$1.4M; pay the \$385,961 Clean Water State Revolving Fund Loan Fee for the \$19.3M project loan; and authorize the County Manager to execute the contract and any related contract amendments not-to-exceed \$1,875,250.

Project	Current Budget	Increase/Decrease	Revised Budget	Project Status
Chin Page Road Lift Station, Force Main, and Outfall Project (SE64)	\$ 1,875,250.00	NEW	\$ -	\$ 1,875,250.00

Durham County (DCo) Engineering applied for and received approval from the North Carolina Department of Environmental Quality (NCDEQ) - Division of Water Infrastructure (DWI) for a Clean Water State Revolving Fund loan in the amount of \$19,298,025 for the new Chin Page Road Lift Station and associated piping, which was recommended as part of a Preliminary Engineering Report to increase sewer capacity in the Northeast Creek basin. The basin consists of the majority of Research Triangle Park (RTP) and surrounding areas. The current sewer infrastructure in this basin does not have sufficient capacity for proposed development, re-development, and future flows anticipated from the recently adopted Durham City-County Comprehensive Plan.

This project has a delivery method of progressive design-build and involves building a 10.2 million gallon per day lift station with associated force main and gravity sewer.

DCo Engineering is using the progressive design-build delivery method on this project to expedite the delivery to meet the development needs. In 2013, the General Assembly enacted legislation authorizing three new contracting methods for public construction projects: design-build (DB), design-build bridging (DBB) and public private partnerships (P3). G.S. 143-128.1A is being followed for the procurement requirements associated with this project.

In response to RFQ #24-003 for Progressive Design Build Services, six (6) Statement of Qualifications were received. Garney Companies, Inc., teamed with Freese and Nichols, were deemed the most qualified team for the project.

The project will occur in phases. Phase I, for which we are requesting this approval, is for the lift station, force main, and sewer outfall field evaluations, permitting/encroachment and associated preliminary activities like flow projections, siting, right-of-way analysis, surveying, subsurface utility surveys, geotechnical services, and detailed design. Phase I will also result in the development of the Guaranteed Maximum Price (GMP).

Phase II, of which we will be seeking BOCC approval later, will include the actual construction.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure a quality delivery of the Chin Page Road Lift Station, Force Main, and Outfall Project to promote economic development.

Resource Persons: Jay Gibson PE, Director of Engineering and Environmental Services; Stephanie Brixey, Deputy Director of Engineering and Environmental Services; Jerry Morrone, Project Manager, Vincent Chirichella, Sr. Project Manager

County Manager’s Recommendation: The County Manager recommends that

the Board approve Capital Project Amendment No.24CPA00024 and Budget Ordinance Amendment No.24BCC00096 appropriating \$1,875,250 of Sewer Utility Fund Fund Balance and transferring those funds to the new Chin Page Road Life Station, Force Main and Outfall Capital Project (SE064) to fund pre-construction services with the design-build firm Garney Companies, Inc., in the amount of \$1.4M; pay the \$385,961 Clean Water State Revolving Fund Loan Fee for the \$19.3M project loan; and authorize the County Manager to execute the contract and any related contract amendments not-to-exceed \$1,875,250.

Attachments:

[240405 AAF Supplemental Document - Contract Approval - Chin Page DB Cont](#)

[240312 CPRLS DBIA 535-General-Conditions \(Final Garney Redlines 3.18.202](#)

[240312 CPRLS DBIA 545-Progressive-Design-Build-Agreement \(Final Garney](#)

[240312 CPRLS Exhibit A Owners Project Criteria](#)

[240312 CPRLS Exhibit B Scope of Phase 1 Services](#)

[240312 CPRLS Exhibit C Insurance Requirements \(Final Garney Redlines 3.1](#)

[240320 County Attorney Approval of Contract](#)

[240408 Durham County - Chin Page Road Lift Station Phase 1 MWBE Fee Sun](#)

[CPA-24 & BCC96 LEGAL FORM Appropriating Sewer Utility Fund FB for Chin F](#)

[AAF-096 & CPA-24 Appropriate \\$1,875,250 form Sewer Utility Fund FB for Chir](#)

24-0240

Approval of the FY24 Durham Transit Work Program Q4 Amendments

Agenda Text:

The Board is requested to approve an amendment to the FY24 Durham Transit Work Program.

As part of the appropriations process for the Durham County Transit Plan, an annual Work Program is developed which includes a budget for the upcoming fiscal year. The Transit Plan Governance Interlocal Agreement (“ILA”) determines the process by which the annual budget is developed and approved and requires approval by the Durham County Board of Commissioners (“BOCC”) and the GoTriangle Board of Trustees.

The Staff Working Group (“SWG”) recommended approval of an amendment to the FY24 Durham Transit Plan at their meeting held on April 16, 2024. The BOCC is requested to adopt the amendment. A memo from the Staff Working Group Administrator describing the amendment is attached. A summary of the amendment is as follows:

1. Amendment for City of Durham Route 13 / North Durham Improvements
 - a. Decreases FY24 Work Program budget by \$976,517
2. Amendment for City of Durham GoDurham Data Processing and Visualization
 - a. Increases FY24 Work Program budget by \$63,000
3. Amendment for GoTriangle Performance Data Processing and Visualization Tool
 - a. Decreases FY24 Work Program Budget by \$31,895

4. Amendment for GoTriangle Regional Technology Plan Update
 - a. Increases Regional Technology Plan project by \$50,000
 - b. Decreases Route 800 Improvements project by \$50,000
 - c. No impact to the FY24 Work Program budget
5. Amendment for City of Durham GoDurham Access Paratransit Study
 - a. Increases FY24 Work Program budget by \$20,107

Alignment with Strategic Plan: This item aligns with Goal 4 (Environmental Stewardship and Community Prosperity). Transportation affects many aspects of our residents' lives including access to education, jobs, and healthcare which may all provide better opportunities and quality of life.

Resource Persons: Brandi Minor, CLGFO, Senior Administrative Officer

County Manager's Recommendation: The County Manager recommends that the Board approve the FY24 Durham Transit Plan Q4 Work Program Amendment.

Attachments: [FY24 Q4 Amendment Package for BOCC](#)

24-0250

Approval to Enter into a Contract with Info-Tech Research Group in the Amount of \$432,000.00 to Implement the Next Phase of Execution in Selection of the County ERP System.

Agenda Text:

The Board is requested to authorize the County Manager to enter a \$423,000.00 contract with Info-Tech Research Group utilizing IS&T current fiscal year 2023-2024 operational budget. The contract will allow Durham County to secure consulting services to assist with the second phase of the planning and development of the County Enterprise Resource Planning (ERP) strategy and roadmap. ERP Systems support all the core functions of business operations including finance, human resources, budget, procurement, supply chain and other ancillary operations.

Durham County has completed the initial planning stages of a highly complex initiative to upgrade and replace an aging ERP solution (SAP). The current SAP system will eventually no longer be supported by the vendor. A critical deliverable from InfoTech in this next phase will be to assist with executing the roadmap activities identified in the initial phase while facilitating the selection of the best fit solution. This will involve multiple stakeholders from departments that depend on a robust and user-friendly ERP to conduct County business. The selection and implementation of an ERP is a major project for the County affecting all areas of operations. The vendor provides structured support and guidance to ensure a cost-effective, organized and efficient process in selecting the County's next ERP system.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Greg Marrow, CIO; Tamara Minor, Senior IT Business Specialist

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve the execution of a contract with Info-Tech Research Group in the amount of \$423,000.00 utilizing current IS&T fiscal year 2023-2024 operational budget. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments: [Info Tech Research Group -CP - ERP Strategy Project - 05-01-24 thru 08-30-24](#)
[AAF Info-Tech Supplemental Document](#)

24-0255 Departmental - City-County Planning Department FY25 Work Program

Agenda Text: The Board is requested to approve the City-County Planning Department FY2025 Work Program.

Summary

The Interlocal Cooperation Agreement between the City and County for merged planning functions charges the Planning Director with preparing and submitting to the Joint City-County Planning Committee, the Planning Commission and both Managers a work program and annual budget that must be forwarded to both governing bodies for approval.

Attachments

Attachment A: Attachment A, Draft Work Program, FY25

Alignment with Strategic Plan: This item aligns with County Strategic Plan Goal Four (Environmental Stewardship and Community Prosperity): An effective organization committed to the pursuit of excellence through collaborative leadership, exceptional customer service, innovations, transparency, and fiscal responsibility.

Resource Persons: Sara Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that the Board approve the City-County Planning Department FY2025 Work Program.

Attachments: [FY25 WP Memo BOCC 051324](#)
[Attachment A - WORK PROGRAM FY25-updated](#)

24-0258 Request the Board Authorize the Interim County Attorney to Execute a Contract with Arthur J. Gallagher Risk Management Company, LLC for Insurance Brokerage and Risk Management Services in the Amount of \$42,000.00

Agenda Text: The Board is requested to authorize the Interim County Attorney to execute the contract with Arthur J. Gallagher Risk Management Company, LLC for insurance brokerage and risk management services. Arthur J. Gallagher has a long-standing relationship with the County serving as its insurance broker since 2012. However,

their current contract ended January 9th, 2024, and an RFP was marketed for services in anticipation of the contract end.

The County finances its risk using a combination of commercial insurance and self-insurance programs. This contract ensures that this strategy remains effective and in line with current market conditions for third party insurance coverage. Arthur J. Gallagher Risk Management Company, LLC provided a response to RFP 23-012 requesting vendors for consultation services in the areas of risk financing, claims reporting and claims management, safety and loss control, and insurance premium and bond premium payments.

Funding for this contract will come from the Risk Management budget. The services provided in this contract are critical to ensuring the County appropriately manages financial risk transfer on an annual basis through fair market pricing of insurance.

Alignment with Strategic Plan: This aligns with Strategic Goal 5: Accountable, Efficient and Visionary Government - An effective organization committed to continuous innovation, exceptional customer service, transparency, and fiscal responsibility.

Resource Persons: Curtis Massey, Interim County Attorney and Janelle Owens, Risk Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the Interim County Attorney authority to execute the contract with Arthur J. Gallagher Risk Management Company, LLC in the amount of \$42,000 for insurance brokerage and risk management services.

Attachments:

[Durham County NC - Gallagher - Service Agmt.clean.4.17.2024](#)

[GALLAGHER - Scope of Services Form-FY24](#)

[Gallagher Proposal](#)

[Gallagher COI](#)

24-0260

Acceptance of Federal Aviation Administration (FAA) Grant Offer No. 3-37-0056-066-2024 in the amount of \$15,000,000.00 to Raleigh-Durham Airport Authority (RDUAA).

Agenda Text:

The Board is requested to accept Federal Aviation Administration Grant Offer No. 3-37-0056-066-2024 on behalf of the Raleigh-Durham Airport Authority (RDU). The Raleigh-Durham Airport Authority (RDUAA) is in receipt of a new grant offer from the Federal Aviation Administration (FAA) for the Raleigh-Durham International Airport (RDU). Funds from this grant will be used for costs related to the design and construction of the Replacement Runway 5L-23R project. Grant 3-37-0056-66-2024 is in the amount of \$15,000,000.00, all of which is comprised entirely of discretionary funds.

At its April 18, 2024, meeting, the Airport Authority's Board took action to accept

the grant. Under the Airport Improvement Program, Durham County, Wake County, and the cities of Durham and Raleigh are also required by the FAA to accept grant offers from the agency. Because the FAA must receive the fully executed agreement by June 14, 2024, the Airport Authority is requesting Durham County to consider accepting this grant offer as soon as possible.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government.

Resource Persons: Ron Jewett, Vice President of Facilities Asset Management, Raleigh-Durham Airport Authority

County Manager's Recommendation: The County Manager recommends that the Board accepts Federal Aviation Administration Grant Offer No. 3-37-0056-066-2024.

Attachments:

[Federal Aviation Administration Grant Offer 3-37-0056-066-2024 - RDU Transm](#)

[Federal Aviation Administration Grant Offer 3-37-0056-066-2024](#)

24-0261

Approve the transfer of the County's existing conservation easement on 4100 Pickett Road (partial) to Triangle Land Conservancy.

Agenda Text:

The Board is requested to approve the transfer of the County's existing conservation easement on 7.4 acres at 4100 Pickett Road (a portion of REID 138489) to Triangle Land Conservancy (TLC), and authorize the Manager to sign any documents. In September 2023 the Board approved the County's acquisition of this 7.4 acres as an addition to Hollow Rock Nature Park and approved amending the existing Durham County-held conservation easement to allow the parcel subdivision and purchase. The September 2023 Board approval did not specifically authorize the transfer of the conservation easement on the area of purchase to a third party.

The 7.4-acre addition is part of over 28 acres of Penny family land adjacent to the park. In 2006, as match to support the protection of land for Hollow Rock Nature Park, Wade and Carolyn Penny donated a conservation easement to Durham County. When the County's acquisition of the 7.4-acre addition is complete, the County will own both the land and the previously conveyed conservation easement. In these situations it is preferable, and a best management practice, for the conservation easement to be held by an entity other than the landowner. The Penny's, as original donor of the easement, have specifically requested that Triangle Land Conservancy hold the easement on Durham County's land.

Triangle Land Conservancy's Board of Directors has voted to accept the easement on Durham County's 7.4 acres, while Durham County will continue to hold the easement on the remaining Penny family land. TLC is an ideal entity to hold the conservation easement since they were a major partner in the original protection of Hollow Rock Nature Park. Their work included fund raising and ownership of two parcels in Orange County that were eventually conveyed to Orange County's Parks program. TLC has also been a partner with Durham County on several other county open space projects over the years, including the most recent protection of 178 acres adjacent to Camp Butner.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 4: Environmental Stewardship & Community Prosperity, Goal 5: Accountable, Efficient, and Visionary Government, and Strategic Goal 2: Health and Well-being For All.

Resource Persons: Celeste Burns, Open Space and Real Estate Manager; Nathan McKinney Senior Assistant County Attorney

County Manager's Recommendation: The County Manager recommends that the Board approve the transfer of the County's existing conservation easement on 4100 Pickett Road (partial) to Triangle Land Conservancy and authorize the Manager to sign any relevant documents.

Attachments: [AAF Supplemental Document - Approve Transfer of Conservation Easement Map - Hollow Rock Expansion - Easement Transfer Area](#)

24-0262

Approval of the Interlocal Agreement between the City of Durham, Durham County, and the Central Pines Regional Council regarding the Durham-to-Roxboro Rail Trail Planning and Feasibility Study

Agenda Text:

The Board is requested to approve the Interlocal Agreement between the City of Durham, Durham County, and the Central Pines Regional Council regarding the Durham-to-Roxboro Rail Trail Planning and Feasibility Study. The County's non-federal match is \$33,334 and will be paid out of the existing Transportation operating budget. No new funding is needed.

The agreement will facilitate the funding and contracting for a study focused on the feasibility, benefits, cost, and impact of developing an 18-mile-long non-active rail corridor into a multi-use trail. The Durham-to-Roxboro Rail Trail was listed as a future project in the 2011 Durham Trails and Greenways Master Plan. If it were to be developed, this trail would connect northern Durham County, including Bahama and Rougemont, to the existing greenway network within the City and County.

The cost of the study will be \$500,000 total with \$400,000 of federal funding provided through the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization, \$33,333 each from the City of Durham and the East Coast Greenway Alliance, and \$33,334 from Durham County.

Alignment with Strategic Plan: The plan will further the County's Strategic Plan goal for Environmental Stewardship and Community Prosperity by increasing the use of environmentally preferred transportation options.

Resource Persons: Ellen Beckmann, Transportation Director; Ryan Eldridge Transportation Planner

County Manager's Recommendation: The County Manager recommends that the Board approve the Interlocal Agreement between the City of Durham, Durham

County, and the Central Pines Regional Council regarding the Durham-to-Roxboro Rail Trail Planning and Feasibility Study. The County's non-federal match is \$33,334 and will be paid out of the existing Transportation operating budget. No new funding is needed.

Signature

County Manager: _____

Attachments:

[AAF Supplemental Form Contract - D-R Rail Trail Study ILA](#)

[20240424 ILA - D2R Rail Trail](#)

[Attachment 1 - Budget Description & Scope - Durham-to-Roxboro Rail Trail](#)

[ECGA Funding Commitment-Durham to Roxboro Rail Trail Planning Study](#)

[Durham-Roxboro Trail Corridor - Notable Adjacent Features v2.3 \(1\)](#)

24-0263

Approval of a Contract Amendment with RND Architects related to the Board of Elections facility, 3825 South Roxboro Street, in the amount of \$90,402.00 (Renovation Project.4730DC155)

Agenda Text:

The Board is requested to authorize the County Manager to amend the design contract with RND Architects, (RND), to include the additional services for the Board of Elections (BOE) S. Roxboro Renovation located at 3825 S. Roxboro Street, Durham in the amount of \$90,402.00, thus increasing the total compensation for basic design services, additional design services, reimbursable expenses to \$2,619,362.00 (See Attachment 1, Pages 1-3). Funding for this amendment is available in the Capital Project account.

On February 27, 2024, the Board of County Commissioners approved a contract execution authorize the County Manager to execute a contract with RND Architects to provide architectural services for both the Board of Elections S. Roxboro Renovations capital project and the SHV Roofing & HVAC capital project, located at 3825 S. Roxboro Street, for a fee not to exceed \$2,528,960. The current amendment will include additional design and increased project management services for: 1) Audio Visual and electronic Security planning, 2) Building Envelope Services, 3) Environmental wayfinding and Exterior signage.

Funding for this amendment, \$90,402.00, is available in the capital project account. Completion of this project consolidates BOE Services in one location and provides better customer service to the public.

Alignment with Strategic Plan: This project aligns with Goal 5 by providing more efficient service delivery and better customer service through the consolidation of BOE services.

Resource Persons: Brenda Hayes-Bright, Assoc. AIA, CDT, MPM, Project Manager; Peri Manns, ASLA, Deputy Director of Engineering & Environmental

Services; Jay Gibson, P.E., Director of Engineering & Environmental Services; Keith Lane, Director of Budget and Management Services; Charles Nicholson, AIA, RND Architects.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to amend the design contract with RND Architects, (RND), to include the additional services for the Board of Elections (BOE) S. Roxboro Renovation located at 3825 S. Roxboro Street, Durham in the amount of \$90,402.00, thus increasing the total compensation for basic design services, additional design services, reimbursable expenses to \$2,619,362.00.

Attachments:

[Attachement 1 RND Amencment BOE 04292024](#)

[AAF Supplemental Document RND Contract amendment BOE](#)

[Attachemnt 2-AAF for CM@R BOE Reno Design Amendment 042424](#)

[Sheet-FURNITURE PLAN OVERALL](#)

[Main Entrance.evening](#)

24-0264

Approval of the Purchase of Goods contract with Various Vendors for the Workstations, Private Office, Conference, miscellaneous furnishings and Equipment from the Omnia/GSA and/or NC State Contracts Buying Programs for the Board of Elections Renovation Project No.: (4730DC155) with a total budget amount of \$609,817.11.

Agenda Text:

The Board is requested to authorize the County Manager to enter into contracts with Carolina Business Interiors (CBI), Progressive Business solutions, Storr and Gregory Poole for the purchase of furniture and equipment for the Board of Elections renovation project located on at 3825 S Roxboro St, Durham NC Street, Durham, NC in the amount of \$554,379.19 plus owners contingency at \$55,437.92 and to execute any other related contracts, if necessary, not to exceed the budget of \$609,817.11. (See attachment 1, Pages 1-46)

- 1) Carolina Business and Interiors: \$153,191.29 (Office furnishings, conference room chairs, and seating)
- 2) Progressive Business Solutions: \$142,551.99 (Benches, Seating and misc. Tables)
- 3) Storr Office Environments: \$196,793.10 (Meeting & Conference room tables, etc)
\$17,190.43 (recycling cans and display units)
- 4) Gregory Poole \$44,877.55 (Electric Forklift)

Furniture & Equipment Subtotal: \$554,379.19

Contingencies@10%: \$55,437.92

Total: \$609,817.11

It was noted during the November 13, 2023, approval of the Contract with Samet/WC Construction for the Board of Elections S Roxboro Street renovation construction, that subsequent furniture contracts will be brought to the BOCC for approval including individual office furnishings, conference tables, seating, workstations and etc. at a later date. The private office, conference, seating and other furnishings for the BOE Renovation, for purchase through the Omnia Buying Program, NC State Contracts, GSA and/or other buying programs. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs. This provides Durham County the deepest discount possible for purchases under this. The Engineering Department has reviewed the recommendations with RND and the Purchasing Department and recommends that the County proceed with the procurement of the items referenced in the attached proposals. In review of the MWBE Compliance for CM@R BOE Renovations Furniture, Progressive Business Solutions is a MWBE Certified Black American business utilizing 29% MWBE participation on this project. (See Attachment 2, Page 1).

Durham County BOE anticipates occupancy in the Fall of 2024. Funding for these contracts is available in the Board of Elections S Roxboro Street Capital project account.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship -The relocation of various locations into this facility addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Brenda Hayes-Bright, Assoc. AIA, CDT, MPM, Project Manager; Peri Manns, ASLA, Deputy Director of Engineering & Environmental Services; Jay Gibson, P.E., Director of Engineering & Environmental Services; Keith Lane, Director of Budget and Management Services; Charles Nicholson, AIA, RND Architects.

County Manager's Recommendation: The County Manager Recommends that the Board Authorize the execution of Purchase of goods contracts with Carolina Business Interior CBI) Progressive Business solutions, Storr and Gregory Poole for the purchase of furniture and equipment for the Board of Elections renovation project located on at 3825 S Roxboro St, Durham NC Street, Durham, NC in the amount of \$554,379.19 plus owners contingency in the amount of \$55,437.92 and to execute any other related contracts, if necessary, not to exceed the budget of \$609,817.11.

Attachments:

[AAF Supplemental Document BOE Furniture and Eq](#)

[Attachment 1 Furniture and Equipment backup documents04262024](#)

[Attachment 2 MWBE Compliance 050224](#)

24-0266**Lease Amendment for Angie's Jamaican Grill at 3825 S Roxboro Rd. Suite 123 at the Shoppes of Hope Valley Shopping Center****Agenda Text:**

The Board is requested to approve a lease amendment for Angie's Jamaican Grill, a tenant at 3825 S. Roxboro Road, Suite 123 at the Shoppes of Hope Valley Shopping Center to extend the lease term through August 31, 2030. The original term of the Lease expires on August 31, 2025, and provides for a Three (3) year option to extend the Lease through August 31, 2028. This request is to extend the term of the current lease through August 31, 2030. No other terms or conditions of the lease are modified by this amendment.

The Tenant has determined that they need to invest in updating the ventilation hood as well as make other needed improvements to update the space and are prepared to make these expenditures imminently. They have requested an extension of the lease term through August 31, 2030, to ensure their business can remain in the space long enough to realize a return on the investment being made.

The requested amendment extends the current lease for a period of 6 years and 4 months. The amended lease term will begin on May 1, 2024, and end on August 31, 2030. There is one other tenant at the Shoppes of Hope Valley whose current lease extends through December 31, 2037.

Alignment with Strategic Plan: The attached Lease Amendment supports Goal 1 "Community Empowerment and Enrichment," and Goal 5 "Accountable, Efficient and Visionary Government".

Resource Persons: Nancy Mitchell, Senior Real Estate Officer; Peri Manns, Deputy Director of E&ES; Jay Gibson, Director E&ES.

County Manager's Recommendation: The County Manager recommends that the Board approve a lease amendment for Angie's Jamaican Grill, a tenant at 3825 S. Roxboro Road, Suite 123 at the Shoppes of Hope Valley Shopping Center to extend the lease term through August 31, 2030.

Attachments:

[Angie's Jamaican Grill amendment #1 4-23-24.docx](#)

24-0267**Approval of Contract with DataWorks NC and Durham County for our Hacking into History project in the amount of \$40,000****Agenda Text:**

The Board of County Commissioners (BOCC) is requested to approve contract between the Register of Deeds and the non-profit, DataWorks, NC in the amount of \$40,000 for funding of for the historical discovery and education initiative known as the *Hacking into History Project*. This funding was appropriated within the Register of Deeds FY 23/24 budget and authorized by the BOCC as part of the FY23/24 Budget approval.

Hacking into History is an award-winning public/private collaboration designed to uncover racially restrictive covenants present in Durham County public records, then

through community forums, allow subject matter experts to share how these covenants have impacted Durham across several aspects of society into the modern day.

Through this initiative, the *Hacking into History Project* partners (including Professor Alexandra Chassanoff - UNC Chapel Hill, DataWorks NC, Yinsome Group, attorney Andrew Wagner, and the Durham County Register of Deeds Office) intend to:

SCOPE FOR 2024 - 2025

During the coming year, we will bring together the broad awareness and deep knowledge we have cultivated over the past two years into publicly accessible materials and resources. With support from our volunteer coordinator/event planner and project co-lead the Hacking into History Project Team will:

- Coordinate the development of project data, discourse, and memory into semi-permanent materials that will be accessible on the web and in person. This will include:
 - the final data outputs from deed transcription
 - our workshop presentation materials
 - and the resolution inviting Durham County to address the generational impacts of racial covenants.
- Continue monthly meetups of the community of practice we have fostered during the past 2 years, incorporating their guidance in the design and formatting of materials that foster a reckoning with the legacy of racial covenants.

Reporting and End-Of-Year Deliverables

1. DataWorks will provide progress reporting in monthly project team meetings and end-of-year reporting on project progress to the Register of Deeds Office, along with an end-of-project-year use of funds summary. The end-of-year reporting will reflect activities of the community of practice we foster during the year hosting workshops and convening participants to reckon with the role these records play in our history, present, and future.
2. DataWorks and members of the Hacking into History project team will present information about this project and share learnings with the Durham County Commissioners as requested.
3. The project team will present findings at conferences and organizations whose missions align with the those of the project.
4. The primary end-of-year deliverables for the Deeds Office will include:
 - a. Printed exhibit materials that can be used by all project team members going forward, but to be stored (on display) in the Deeds office.

- b. The racial covenants information staged for publication in the Durham Compass.

Core project materials (data, workshop presentations, etc.) curated on the Hacking into History website for easy public access.

Alignment with Strategic Plan: This effort to uncover racially restrictive covenants and then through community-oriented learning, better understand how they have negatively shaped large portions of Durham's community falls broadly under Goal 5: Visionary Government.

Resource Persons: J.T. Tabron, Assistant Register of Deeds

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager and Register of Deeds to execute the contract for this project.

Attachments:

[DataWorks NC Workers Comp COI](#)

[DataWorks NC COI property](#)

[RE Neighborhood DataWorks contract packet 2024.2025 - DCo attorney approv](#)

[Durham County Scope and Budget 2024-2025](#)

24-0270

Approval of Purchase of Goods Contract with Batteries of NC & S.W.S. LLC in the Amount of \$322,929.64 for the Sheriff's Office FY24 Vehicle Equipment

Agenda Text:

The Board is requested to approve and authorize the County Manager to execute a purchase of goods contract with Batteries of NC & S.W.S. LLC in the amount of \$322,929.64 for the Sheriff's Office FY24 vehicle equipment. Funding was previously budgeted and exists to cover the costs of this contract. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs.

This request will allow the Sheriff's Office to purchase emergency equipment and upfits for the FY24 fleet. The equipment to be purchased includes, but not limited to emergency lights, sirens, computer stands and associated mounting systems. Vehicles will be assigned and deployed after the equipment is installed.

Alignment with Strategic Plan: This request aligns with the County's Strategic Plan Goal 3; Safe Community

Resource Persons: David LaBarre, Director of Planning & Development, Durham County Sheriff's Office; Preston Edwards, Logistics Manager, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize the County Manager to execute a purchase of goods contract with Batteries of NC & S.W.S. LLC in the amount of \$322,929.64

for the Sheriff's Office FY24 vehicle equipment. Funding was previously budgeted and exists to cover the costs of this contract.

Attachments: [Attachment 1 Estimate 260584 from Batteries of NC SWS LLC](#)
[Attachment 1A Sourcewell - Whelen Engineering Company, Inc. Contract# 090](#)
[Batteries NC Sup](#)
[Batteries of NC Purchase of Goods Contract FY2024.docx](#)

24-0286**Approval of Property Tax Releases and Refunds for April 13 - 30, 2024**

Agenda Text: The Board is requested to approve the Releases & Refunds for April 13 through April 30, 2024, which includes adjustments to the current year's levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached reports detail partial month releases and refunds for April 2024.

This month's report includes releases and refunds for tax year 2023 totaling \$ 110,870.43. Prior tax years' (2019-2022) releases and refunds are in the amount of \$20,775.93. April 13 through April 30, 2024, releases, and refunds total \$ 131,646.36.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. The reason for the request is to ensure the county complies with North Carolina General Statutes which ensure we are accountable to our citizens.

Resource Persons: Keyar Doyle, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board approve the property tax release and refund report for April 13 through April 30, 2024 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments: [Releases and Refunds Backup Detail-April 2024-May 13, 2024](#)
[Backup-Bill Release Report April 2024-May 13, 2024](#)
[Backup-Pending Refund Report April 2024-May 13, 2024](#)
[NCVTS March Refunds](#)

24-0287**Approval to Increase Funding for the Contract with Express Employment Services, Inc. in the amount of \$26,000.00 for not to Exceed an amount of \$65,000.**

Agenda Text: The Board is requested to authorize the County Manager to increase the contract with Express Employment Services, Inc. in the amount of \$26,000 for not to exceed an amount of \$65,000 using current fiscal year 2023-24 operating budget.

The County previously entered into a contract with Express Employment Services, Inc., for temporary employment services due to a staff shortage in the County

Attorney's Office. While the contract was for the full fiscal year, the length of need was uncertain and so the contract was not funded for the full fiscal year. The services are still needed and will extend through the end of the fiscal year. The additional funds allocation will result in a total contract amount in excess of the Interim County Attorney's authority contracting authority, and so the contract is submitted for approval.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: Curtis Massey, Interim County Attorney

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to increase the contract with Express Employment Services, Inc. in the amount of \$26,000 for not to exceed an amount of \$65,000 using current fiscal year 2023-24 operating budget. The County Manager also recommends that the Board allow the Interim County Attorney to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments: [Contract Amendment Packet-Express Employment Services-FY24-Inc to \\$65K](#)

8. Items Pulled from the Consent Agenda (20 min)

9. Closed Session

24-0289

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; pursuant to G.S. 143-318.11(a)(4)

Alignment with Strategic Plan: This item aligns with Strategic Goal 5

Resource Persons: Andy Miracle, Economic Development Director

County Manager's Recommendation: The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

10. Adjournment