



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, February 5, 2024

9:00 AM

Commissioners' Chambers

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### Work Session

#### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 9:00 am Work Session Agenda

#### 1. Citizen Comments (30 min)

[24-0074](#)

##### Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

**Alignment with Strategic Plan:** Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

**Resource Persons:** Monica W. Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

#### 2. Consent Agenda (30 min)

[23-0665](#)

##### Approval of Easement Agreement, Legal Description, and Dedication

**Plat with City of Durham for a Required Sidewalk Easement Necessary for the 300 E. Main St. Mixed-Use Development Project****Agenda Text:**

The Board is requested to approve an Easement Agreement, Legal Description, and Dedication Plat with City of Durham for a required Sidewalk Easement necessary for the 300 E. Main St. Mixed- Use Development Project. (See attachments 1-3)

This request meets the City of Durham Zoning Code 12.4.2 for dedication of sidewalks in the Downtown Durham Historic District. In this case, the dedication also includes a bus stop, which will directly benefit the residents and users of the subject property and nearby properties.

The County Attorney's Office has reviewed the Easement Agreement, Legal Descriptions and Plats.

**Alignment with Strategic Plan:** The project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

**Resource Persons:** Peri Manns, ASLA, Deputy Director, Engineering & Environmental Services; Nathan McKinney, Senior Assistant County Attorney.

**County Manager's Recommendation:** The County Manager recommends that the Board Approve an Easement Agreement, Legal Description, and Dedication Plat with City of Durham for a required Sidewalk Easement necessary for the 300 E. Main St. Mixed-Use Development Project.

**Attachments:**

[300 E Main Descriptions - Sidewalk and Bus Stops - Stamped](#)

[Bus Stop Easement Agreement - 300 East Main](#)

[318 Liberty Street Easement Plat 10242023](#)

**24-0005****Budget Ordinance Amendment No. 24BCC00075 Public Health to Recognize \$20,000 from the North Carolina Department of Health and Human Services Division of Public Health to Support the Regional Tobacco-Free Collaborative****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 24BCC00075 Public Health to Recognize \$20,000 from the North Carolina Department of Health and Human Services Division of Public Health to Support the Regional Tobacco-Free Collaborative

This is part of a larger \$112,272 award that extends from June 1, 2023 - May 31, 2024 for Durham County to support a Regional Tobacco-Free Collaborative and

implement a Tobacco Prevention and Control Action Plan for the following counties: Durham, Chatham, Orange, Alamance, Guilford, Rockingham, Randolph, Caswell, and Person. The Durham County Department of Public Health (DCoDPH) was awarded funds from the state, to conduct educational activities for a prohibition on tobacco product usage within 100 linear feet outside any building on a North Carolina A&T State University campus.

The Board of Health has approved this amendment.

**Alignment with Strategic Plan:** This grant aligns with Strategic Goal 2: Health and Well-being for All by preventing suicide and suicide attempts in Durham County.

**Resource Persons:** Rodney Jenkins, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00075 Public Health to Recognize \$20,000 from the North Carolina Department of Health and Human Services Division of Public Health to Support the Regional Tobacco-Free Collaborative

**Attachments:**

[451-1 FY24 Durham](#)

[AAF - AA 451 NCAT FY24](#)

[Supplemental Document AA 451 - Noncontract NCAT FY24](#)

[AAF-75 Legal Form](#)

**24-0027**

**Authorize the Increase of the Owners Construction Contingency for the C, M @R contract to LeChase Construction by \$104,197 to a total construction contract not-to exceed amount of \$21,068,866 for the 300 E. Main St. Structured Parking Deck**

**Agenda Text:**

The Board is requested to authorize the increase of the owner's construction contingency by \$104,197 to execute any other related contracts including change orders, if necessary, not to exceed the available construction budget of \$21,068,866 in order to close out the construction contract for the project. (See Attachment 1, Pages 1-18).

The 300 East Main Street Parking Garage (Project) is being constructed as a 7 story +/- 753 space parking garage located on the 300 block of East Main Street in downtown Durham, NC. The garage will serve the residential wrapper co-located on the site, ground level retail, Childcare/Pre-K location and provide parking for various departments for Durham County. The construction of the affordable housing wrapper began last year and is slated for completion around December 2024.

On December 14, 2020, the BOCC authorized the budget appropriations and the execution of the C, M @R "Guaranteed Maximum Price" contract with LeChase for the structured parking garage in the amount of \$20,136,930.00 (Bid Package B plus alternates 2, 3, 5, 6, 7, 8, 10, 11, 12 and allowances), and approve the owners construction contingency at (2%) in the amount of \$402,739.00 to execute any other

related contracts including change orders if necessary not to exceed the available budget of \$20,539,669.00 for the project. The project encountered unforeseen conditions and scope increases typical of a project of this size and complexity and again the contingency was increased by \$250,000 on May 9, 2022, and by \$175,000 on October 10, 2022 due to waterline issues in Queen St. taking the total construction amount to \$20,964,669. Following mobilization on the deck project, the design teams encountered coordination issues with the concrete podium that was being installed to support the affordable housing development. These coordination issues caused roughly a (10) week delay to resolve of which Fessler Bowman (concrete contractor) is requesting additional administrative and equipment costs borne during this period as noted in the attached Change Order Request. Despite extensive negotiations the design team, C, M@R and others feel the costs are justified and are needed to close out the construction contract on the project. **Funding for this increase is available in the 300 E. Main St. Deck Capital Project Account.**

**Alignment with Strategic Plan:** This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

**Resource Persons:** Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Engineering Department; James Faress, P.E., Senior Project Manager; Marcus Tuttle, Project Executive, LeChase Construction Services and Karl Davis, President, Right-Build, Inc.

**County Manager's Recommendation:** The Board is requested to authorize the increase of the owner's construction contingency by \$104,197 to execute any other related contracts including change orders if necessary, not to exceed the available construction budget of \$21,068,866 in order to close out the construction contract for the project.

**Attachments:** [LeChase COR #16 - 300 Block Fessler Bowman RFI 219 11142023](#)

**24-0030**

**Approval to Enter into a Contract with CorVel Enterprise Comp, Inc (Administrator Claims Services) for an Amount not to Exceed \$130,000 Annually Using Existing Risk Management Funds**

**Agenda Text:**

The Board is requested to approve a contract with CorVel Enterprise Comp, Inc. to provide third party administrator services for workers' compensation, auto liability and general liability for an amount not to exceed \$130,000 annually using existing Risk Management Funds.

On November 3, 2023, a Request for Proposal (RFP No. 24-015) for Third Party Administrative Claims Services was advertised on the Durham County website under Bid Opportunities. A total of three (3) proposals were received and evaluated by a selection committee. The selection committee convened on December 13th for

recommendation discussions. CorVel was deemed the best firm to provide services based on a number of criteria's including claims administration and intake capabilities, cost control strategies and price.

Durham County established an overall participation minority goal of 25% for the expenditure of funds with M/WBEs. All three firms reviewed meet the participation goal and indicated they would be utilizing their own workforce to provide these services.

**Alignment with Strategic Plan:** This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

**Resource Persons:** Kathy R. Everette-Perry, Esq., CHRO/Chief Employment Counsel, Ngat Awass, Safety & Workers' Compensation Manager

**County Manager's Recommendation:** The Manager recommends that the Board approve a service contract with CorVel Enterprise Comp, Inc. in an amount not to exceed \$130,000 annually using existing Risk management Funds. The initial term of the contract will be on July 1, 2024 through July 1, 2025 with the option to renew by the County for five (5) successful one-year periods.

**Attachments:** [MWBE Compliance Review Form-AAF for 24-015 RFP 010424.pdf](#)  
[CorVel Corporation FY2025.docx](#)

**24-0034**

**Approval of a Contract with SHI International Corp. in the Amount of \$280,241.07 for Licenses and Services for the Enterprise Agreement with Microsoft for the Durham County Sheriff's Office**

**Agenda Text:**

The Board is requested to authorize the County Manager to execute a contract with SHI International Corp. for Licenses and Services for the Enterprise Agreement with Microsoft for the Durham County Sheriff's Office.

Volume licenses for email and services will be purchased through SHI for the Sheriff's Office, per the State Convenience Contract 208C. The Microsoft Enterprise Agreement supports the DCSO's users across the suite of the Microsoft Applications and includes several cybersecurity capabilities to help protect the DCSO from Malware attacks, including failover capabilities as of result of it being Cloud-based. Software assurance is included in the Enterprise Agreement and provides a comprehensive range of benefits to help the DCSO plan, deploy, and use the latest Microsoft technologies and services. The Microsoft Enterprise Agreement keeps the DCSO in line with the shift to cloud services and best practices across private and government sectors including the City of Durham, Mecklenburg County, Wake County, Guilford County, and many other counties and municipalities throughout North Carolina.

**Alignment with Strategic Plan:** Goal 3: Safe Community

**Resource Persons:** Keisha Gaither, Finance Manager, Durham County Sheriff's Office; John Rooks, IT Manager, Durham County Sheriff's Office; Keisha Lovelace, Legal Advisor, Durham County Sheriff's Office.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a contract with SHI International Corp. in the Amount of \$280,241.07 for Licenses and Services for the Enterprise Agreement with Microsoft for the Durham County Sheriff's Office.

**Attachments:**

[SHI Quote-24329697](#)

[SHI Supplemental](#)

[SHI Contract Amendment FY2024](#)

[State of NC Contract #208C](#)

**24-0040**

**Budget Ordinance Amendment No.24BCC00073 to Recognize \$15,000 from the North Carolina Department of Agriculture and Consumer Services Farmland Preservation Division to the Soil & Water Conservation Department for the Revision of the Durham County Farmland Protection Plan.**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No.24BCC00073 recognizing a \$15,000 grant from the NC Department of Agriculture and Consumer Services Farmland Preservation Division to the Soil & Water Conservation Department for the revision of the Durham County Farmland Protection Plan.

The Soil and Water Department received the Agricultural Development and Farmland Preservation Trust Fund (ADFP) grant to revise the 2009 Durham Farmland Protection Plan. The original plan was adopted on December 14, 2009, by the BOCC. This revised plan will enhance, promote, and preserve agriculture in Durham while supporting the county's efforts on the Farm Campus. Agriculture provides our county with green spaces and rural character, it provides food security, and serves as a foundation for natural resource conservation. With continuous loss of farmland to development and the growing interest in local foods this plan is of utmost importance.

This grant will require \$1,250 of in-kind services provided by the Soil and Water Department as well as a \$1,000 cash match from the Farmland Protection Advisory Board. Support for this grant proposal was provided by the Farmland Protection Advisory Board, the Soil and Water Conservation District Board, Durham Open Space, and the Durham Cooperative Extension. These grant funds will be available through September 30, 2025.

**Alignment with Strategic Plan:** This program aligns with Goal 4 Environmental Stewardship and Community Prosperity and Goal 5 Accountable Efficient and Visionary Government.

**Resource Persons:** Sherry Scully, Ag Development Coordinator; Lisa Marochak,

Senior Administrative Officer; and Eddie Culberson, Soil and Water Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No.24BCC00073 recognizing a \$15,000 grant from the NC Department of Agriculture and Consumer Services Farmland Preservation Division to the Soil & Water Conservation Department for the revision of the Durham County Farmland Protection Plan.

**Attachments:**

[Awarded Projects and Plans Letters - Durham FPP](#)

[24-045-4001 Durham Co Durham FPP OFFER-Final](#)

[AAF-073 LEGAL FORM Recognize \\$15K Grant from NC Dept of Ag](#)

**24-0042**

**Budget Ordinance Amendment No. 24BCC00079 Recognizing \$179,634 from the U.S. Department of Justice, Bureau of Justice Assistance (BJA) to the Durham County Sheriff's Office for the 2023 State Criminal Alien Assistance Program (SCAAP)**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. recognizing \$179,634 from the U.S. Department of Justice, Bureau of Justice Assistance (BJA) for the 2023 State Criminal Alien Assistance Program (SCAAP) and allocate these funds to the Durham County Sheriff's Office to purchase equipment for disaster preparedness and continuity of operations inside the Detention Center, training and education for detention officers, detention officer recruitment initiatives, and the cost for Southern Resource Advisors, LLC to compile Detention Center population data.

SCAAP, which is administered by the Bureau of Justice Assistance (BJA) provides federal payments to states and localities that incurred salary costs for incarcerating undocumented noncitizens who have at least one felony or two misdemeanor convictions for violations of state or local law, and who are incarcerated for at least 4 consecutive days during the reporting period. The Bureau of Justice Assistance has announced that Durham County is eligible for the 2023 SCAAP award in the amount of \$179,634.

Based on the terms of the contract, Southern Resource Advisors, LLC will be paid thirteen percent (13%) of the eligible award amount for compiling Detention Center population data. A payment of \$23,353 will be made to Southern Resource Advisors, LLC for this purpose. The attached supplemental document outlines how the remaining \$156,281 will be utilized.

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 3: Safe Community

**Resource Persons:** David LaBarre, Director Planning & Development, Durham County Sheriff's Office; Marie Spencer, Interim Chief of Detention Services, Durham County Sheriff's Office

**County Manager's Recommendation:** The County Manager recommends that

the Board approve Budget Ordinance Amendment No. 24BCC00079 recognizing \$179,634 from the U.S. Department of Justice, Bureau of Justice Assistance (BJA) for the 2023 State Criminal Alien Assistance Program (SCAAP) and allocate these funds to the Durham County Sheriff's Office to purchase equipment for disaster preparedness and continuity of operations inside the Detention Center, training and education for detention officers, detention officer recruitment initiatives, and the cost for Southern Resource Advisors, LLC to compile Detention Center population data.

**Attachments:**

[SCAAP 23 SUP](#)

[SCAAP 23 Budget](#)

[FY23 SCAAP Grant Award Notification](#)

[AAF-079 LEGAL FORM Appropriating \\$179,634 from DOJ BJA to DCSO for SC](#)

**24-0044**

**Approval of Contract with MED-ENG, LLC in the Amount of \$37,590 for Sole Source Purchase of EOD 10E Bomb Suit and Helmet for the Durham County Sheriff's Office**

**Agenda Text:**

The Board is requested to approve a contract with MED-ENG, LLC for the sole source purchase of an EOD 10E Bomb Suit and Helmet in the amount of \$37,590 for the Durham County Sheriff's Office.

In January 2016, the EOD 10 Bomb Suit and Helmet ensemble was introduced. The suit and helmet work as an integrated system of materials and electronics that defines the next generation of EOD Personal Protective Equipment (PPE). This purchase will provide the Hazardous Devices Unit with an additional suit that has the capability of being integrated with our current working systems. Although there are other manufacturers and distributors of EOD protective suits, the Med-Eng EOD 10 supplied by Med-Eng, LLC is the only protective suit with this capability.

**Alignment with Strategic Plan:** Goal 3: Safe Community

**Resource Persons:** David LaBarre, Director of Planning and Development, Durham County Sheriff's Office

**County Manager's Recommendation:** The County Manager recommends that the Board approve a contract with MED-ENG, LLC in the amount of \$37,590 for the sole source purchase of an EOD 10E Bomb Suit and Helmet for the Durham County Sheriff's Office.

**Attachments:**

[MED-ENG Sup](#)

[Quote ID- QUO#10369](#)

[EOD 10E Sole Manufacturer and Required Capabilities - 26 Apr 23](#)

**24-0045**

**Budget Ordinance Amendment No. 24BCC00074 Appropriating \$110,000 in General Fund Committed Fund Balance to Increase Inmate Welfare Expenditure Authority for the Sheriff's Office**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No.

24BCC00074 appropriating \$110,000 in General Fund committed fund balance to increase Inmate Welfare expenditure authority for the Sheriff's Office.

These funds will be used to purchase the following items for detainees inside the Detention Center: mattresses, cell bags, boots, thermal blankets, sheets and smocks. These items, along with others, such as kitchen appliances and equipment are allowable uses for this particular fund.

**Alignment with Strategic Plan:** This item aligns with Goal 3 Community Safety

**Resource Persons:** Keisha Gaither, Finance Manager, Durham County Sheriff's Office; Clarence Birkhead, Sheriff, Durham County Sheriff's Office.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00074 appropriating \$110,000 in General Fund Committed fund balance to increase Inmate Welfare expenditure authority for the Sheriff's Office.

**Attachments:** [AAF-074 Legal Form Appropriate Restricted Fund Balance Sheriff Inmate Welfa](#)

**24-0046**

**Budget Ordinance Amendment No. 24BCC00076 Public Health to Recognize \$222,559 from the NC DHHS Division of Public Health Epidemiology/Immunization Branch for the Bridge Access Program**

**Agenda Text:** The Board is requested to approve Budget Ordinance Amendment No. 24BCC00076 Public Health to Recognize \$222,559 from the NC DHHS Division of Public Health Epidemiology/Immunization Branch for the Bridge Access Program

This grant provides funding to the Local Health Department (LHD) to help support activities associated with Bridge Access Program to COVID-19 vaccines and treatments. This program provides funding to help maintain access to COVID-19 vaccines for uninsured and underinsured adults through existing public health infrastructure, HRSA-supported health centers (i.e., Health Centers), and participating pharmacies.

The Board of Health has approved this amendment.

**Alignment with Strategic Plan:** This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19 vaccination services.

**Resource Persons:** Rodney Jenkins, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00076 Public Health to Recognize \$222,559 from the NC DHHS Division of Public Health Epidemiology/Immunization Branch for the Bridge Access Program

**Attachments:**      [719 FY24 Durham](#)  
[AAF AA 719 Bridge Access Program Supplemental Document - Noncontract](#)  
[AAF-76 Legal Form](#)

**24-0058**      **Approval of an Interlocal Agreement between Central Pines Regional Council, City of Durham, and Durham County for Cost Sharing of the City of Durham/Durham County Bicycle and Pedestrian Plan in the Amount of \$24,000.**

**Agenda Text:**      The Board is requested to approve the Interlocal Agreement between Central Pines Regional Council, City of Durham, and Durham County for cost sharing of the City of Durham/Durham County Bicycle and Pedestrian Plan in the amount of \$24,000.

The City of Durham/Durham County Bicycle and Pedestrian plan will develop a long-range vision for bicycle paths, pedestrian paths, and greenways throughout the City and County. The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization on behalf of CPRC will serve as the Lead Planning Agency for the plan with City and County staff supporting the effort.

This agreement allows for Durham County to participate in the planning process and contribute \$24,000 towards the local match for the project. The total cost is estimated to be \$360,000 with 80 percent from federal transportation funding administered by the NC Department of Transportation and 20 percent from the City of Durham and Durham County. These funds are included in the Transportation operating budget for FY 2024.

**Alignment with Strategic Plan:** The plan will further the County's Strategic Plan goal for Environmental Stewardship and Community Prosperity by increasing the use of environmentally preferred transportation options. Furthermore, the plan will also support the 2023 Durham Comprehensive Plan goal for safe, affordable, dignified, sustainable, connected, and physically accessible transportation to move around Durham.

**Resource Persons:** Ellen Beckmann, Transportation Director; Ryan Eldridge, Transportation Planner

**County Manager's Recommendation:** The County Manager recommends that the Board approve the Interlocal Agreement between Central Pines Regional Council, City of Durham, and Durham County for cost sharing of the City of Durham/Durham County Bicycle and Pedestrian Plan in the amount of \$24,000.

**Attachments:**      [ILA - Durham Bike-Ped Plan FINAL 01182024](#)  
[Exhibit A CPRC DCHC MPO RFLOI - Durham City County Bicycle Pedestrian P](#)  
[AAF - Durham Bike-Ped Plan ILA](#)

**24-0059**      **FY23 Durham County Transit Progress Report**

**Agenda Text:**

The Board is requested to receive the FY23 Durham County Transit Progress Report from GoTriangle.

GoTriangle manages the Triangle Tax District that consists of the local-option half-cent sales tax and other fees that are dedicated to public transit improvements. As required by state legislation, the funding must be used for public transit improvements identified in the Durham County Transit Plan that is approved by the Board of Commissioners, the GoTriangle Board, and the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) Board. GoTriangle is responsible for providing an annual report to Durham County on the progress achieved toward implementation of the plan, the collection of revenues, the costs of projects and transit operations, and any other relevant issues. GoTriangle staff have prepared the FY22 Durham County Transit Progress Report.

**Alignment with Strategic Plan:** The FY23 Durham County Transit Progress Report aligns with the Environmental Stewardship and Community Prosperity goal of the Strategic Plan by providing better transit services that connect to jobs, education, housing, healthcare, and opportunity.

**Resource Persons:** Ellen Beckmann, Transportation Director; Jennifer Hayden, GoTriangle, Director of Finance and Administrative Services

**County Manager's Recommendation:** The County Manager recommends that the Board receive the FY23 Durham County Transit Progress Report from GoTriangle.

**Attachments:**

[durham\\_county\\_progress\\_report\\_fy23](#)

**24-0061****Approval of the FY24 Durham Transit Work Program Q3 Amendment in the amount of \$126,254.00.****Agenda Text:**

The Board is requested to approve an amendment to the FY24 Durham Transit Work Program.

As part of the appropriations process for the Durham County Transit Plan, an annual Work Program is developed which includes a budget for the upcoming fiscal year. The Transit Plan Governance Interlocal Agreement (ILA) determines the process by which the annual budget is developed and approved and requires approval by the Durham County Board of Commissioners ("BOCC") and the GoTriangle Board of Trustees.

The Staff Working Group ("SWG") recommended approval of an amendment to the FY24 Durham Transit Work Program at their meeting held on January 17, 2024. The BOCC is requested to adopt the amendment. A memo from the Staff Working Group Administrator is attached describing the amendment. A summary of the amendment is as follows:

1. Amendment for City of Durham Transit Construction Project Manager

- a. Increases FY24 Work Program budget by \$24,964.
2. Amendment for City of Durham Transit Construction Team Leader
  - a. Increases FY24 Work Program budget by \$32,465.
3. Amendment for City of Durham DIGI Modems
  - a. Net Increase to FY24 Work Program budget by \$68,825.
  - b. Decrease CAD/AVL project by \$164,856.
  - c. Increase DIGI Modems by \$233,681.

**Alignment with Strategic Plan:** This item aligns with Goal 4 (Environmental Stewardship and Community Prosperity). Transportation affects many aspects of our residents' lives including access to education, jobs, and healthcare which may all provide better opportunities and quality of life.

**Resource Persons:** Brandi Minor, CLGFO, Senior Administrative Officer; Jennifer Green, Mobility Services Planning Manager, City of Durham

**County Manager's Recommendation:** The County Manager recommends that the Board approve the FY24 Durham Transit Plan Q3 Work Program Amendment.

**Attachments:**

[FY24 Q3 Work Program Amendment Packet for BOCC updated 01.25.24](#)

**24-0063**

**Award Contract for Velocity EHS**

**Agenda Text:**

The Board is requested to approve a service contract with Velocity EHS to provide a cloud-based Material Safety Data Sheet/Chemical Inventory Management platform for an amount not to exceed \$30,812.74 for (3) three years.

Velocity EHS/Material Safety Data Sheet online (aka MSDS Online) is the sole-source provider of HQ Account. Through HQ Account, the County will receive 24/7 access to the industry-leading Material Safety Data Sheet database containing millions of indexed safety data sheets in which the County can build, manage, and maintain a complete and up-to-date specific data sheet library to facilitate compliance with OSHA's Hazard Communication Standard. Durham County employees will have real time access to MSDS Online via an app on mobile devices or a company-specific Web link (URL address). The HQ Account also includes the Plan1 First Responder Share Service. Plan1 is a supplemental tool that offers the most critical and up-to-date data directly to response teams so they can make more calculated decisions about how to approach emergency situations.

Velocity EHS/MSDS Online has been in use with the County for several years. This service was first initiated with Public Health and expanded to the rest of Durham County in 2021 by Safety. The current contract is in the renewal process. Safety has agreed to combine both accounts into one. This will help streamline the contract process and shift financial responsibilities from Public Health to Safety.

**Alignment with Strategic Plan:** This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

**Resource Persons:** Kathy R. Everette-Perry, Esq., CHRO/Chief Employment Counsel, Todd Andrews, Safety & Occupational Health Specialist, Ngat Awass, Safety & Workers' Compensation Manager

**County Manager's Recommendation:** The Manager recommends that the Board approves the service contract with Velocity EHS in an amount not to exceed \$30,812.74 for (3) three years. The initial term of the contract will be on July 1, 2023, through June 30, 2026

**Attachments:** [Velocity.pdf](#)

#### **24-0064**

### **Approval of Reallocation of Juvenile Crime Prevention Council (JCPC) Funds in the Amount of \$105,300 for Additional Programs**

**Agenda Text:**

The Board is requested to approve the reallocation of Juvenile Crime Prevention County (JCPC) funds for additional programs. Currently, funds are allocated in the fiscal year 23-24 budget to assist local programs with meeting the 30% match requirement to fund programs.

After careful review of current program needs, the JCPC Executive Committee is requesting that the funds be reallocated to fund additional programs instead of being used for match. The funding in the amount of \$105,300 would be utilized to fund additional JCPC programs, in addition to the state funding, during the FY 2024-25 fiscal year and each additional year moving forward. These funds would be included in the Request for Proposal (RFP) process to begin in March 2024.

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal Three: Safe Community

**Resource Persons:** Roshanna Parker, Director, Justice Services Department, and Kevin McIver, JCPC Chair

**County Manager's Recommendation:** The County Manager recommends that the Board approve the reallocation of Juvenile Crime Prevention Council (JCPC) funds in the amount of \$105,300 for additional programs.

**Attachments:** [AAF Supplemental Document - Noncontract - Reallocation of JCPC Match Func](#)

#### **24-0067**

### **Durham County Matching Grants Program - Approval of FY 2023-24 Grant Cycle in the amount of \$100,000**

**Agenda Text:**

The Board is requested to approve funding requests for the current cycle of the Durham County Matching Grants Program for two projects totaling \$100,000. The Durham County Matching Grants Program for Open Space and Recreation Projects, now in its 33rd year, provides matching funding for local non-profits to pursue projects that protect open space and/or provide recreational opportunities for citizens

of Durham County. The projects must be open to the public. The program is funded annually from the County's operating budget, which for FY23-24 totaled \$100,000. The program requires a 50% match from applicants, which can include a cash match as well the value of volunteer labor towards producing the project. Over 33 years the Durham County Matching Grants program has supported 128 varied community projects valued at \$6.2 million dollars using just over \$2 million in county matching funds.

The 2023-24 cycle of the Matching Grants Program includes two applications, for projects totaling \$100,000. The Durham Open Space and Trails Commission (DOST) recommended approval of the projects at their meeting on January 17, 2024. The applicants and requested amounts are: Eno River Association for \$46,754, and El Futuro for \$53,246. The projects are further described in the attached supplemental document with locations shown on the attached map.

**Alignment with Strategic Plan:** This program supports Goal 2 of the strategic plan, "Health and Well-being for All" by increasing the quality of life in Durham County, as well as Goal 4: "Environmental Stewardship and Community Prosperity."

**Resource Persons:** Brendan Moore, Open Space Land Manager; Celeste Burns, Interim Open Space and Real Estate Manager; Shakira Campbell, Chair, Matching Grants Committee of DOST

**County Manager's Recommendation:** The County Manager recommends that the Board receive the attached Matching Grants Project recommendations and approve funding for the proposed projects totaling \$100,000.

**Attachments:** [AAF Supplemental Document - DCO Matching Grants 2023 - 2024](#)  
[Attachment 1 2023-24 Matching Grant Summary Sheet](#)  
[Attachment 2 2023-24 Matching Grants Location](#)

### 3. Other Business - Suspension of Rules to Vote (20 min)

**24-0038** Approval of the contract with Envirotrol, LLC, in the amount of \$213,971.00 for the replacement of two Camus reheat boilers at the Detention Center and the authority to execute change orders/amendments to the contract as long as funds are available in the CIP fund.

**Agenda Text:** The Board is requested suspend the rules to vote and authorize the County Manager to enter into a \$213,971.00 contract to purchase two Riello Array V2.5 reheat boilers, and installation services from Envirotrol, LLC. Funding used to support this installation will come from Capital Improvement Funds allocated to this project.

The County Detention Centers current reheat boilers need to be replaced due to operational insufficiencies. These boilers provide reheat service for the entire facility and are critical to the correct operation of the HVAC system. When a failure occurs

providing comfort conditioning for the facility is affected negatively.

The Detention Center is a twenty-four-hour seven day a week operational facility. The facility has five hundred and seventy-six cells and has a maximum capacity to house seven hundred and thirty-six detainees. Providing a twenty-four-hour service requires that all systems function optimally. Replacement of these units will enhance operational efficiency, provide units that meet or exceed the current units, in efficiency and utility costs, and lessen maintenance costs. This equipment was originally installed with Performance Contracting and it was anticipated that these boilers would have lasted beyond the fifteen years of the agreement. At present they have only operated continuously for less than 8 years.

**Alignment with Strategic Plan:** This project aligns with Goal 5 and continues the Counties policy of providing facilities that support the needs of the community.

**Resource Persons:** Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director, David Alpaugh, Project Facilitator

**County Manager's Recommendation:** The County Manager recommends that the Board suspend the rules to vote and authorize the County manager to enter into a contract with Envirotrol, LLC in the amount of \$213,971.00 for the replacement of two Camus reheat boilers at the County Detention Center and be given the authority to execute change orders/amendments to the contract as long as funds are available in the CIP fund.

**Attachments:**

[AAF Supplemental Document - Contract Approval](#)

[MWBE Compliance Review Form-AAF for 24-018 RFP 011024](#)

[Justification-ranking sheet](#)

**24-0006**

**Budget Ordinance Amendment No. 24BCC00077 Public Health to Appropriate \$283,109.52 of General Fund fund balance to cover an increase in the Wellpath Durham County Youth Home Contract to Enhance Staffing**

**Agenda Text:**

The Board is requested to suspend the rules and vote to approve Budget Ordinance Amendment No. 24BCC00077 Public Health to Appropriate \$283,109.52 of General Fund fund balance to cover an increase in the Wellpath Durham County Youth Home Contract to Enhance Staffing

- 1.80 FTE (72 hours) of Registered Nurse
- 0.20 FTE (8 hours) of Mid-level Practitioner NP/PA
- 0.10 FTE (4 hours) of Physician
- 1.0 FTE (40 hours) of Charge RN
- 0.20 FTE (8 hours) of Psychologist

**Alignment with Strategic Plan:** This amendment aligns with Strategic Goal 2:

Health and Well-being for All. The increase in funding will allow for the hiring of appropriate staff and provide quality and consistent health care to the Durham County Youth Home.

**Resource Persons:** Rodney Jenkins, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board suspend the rules and vote to approve Budget Ordinance Amendment No. 24BCC00077 Public Health to Appropriate \$283,109.52 of General Fund fund balance to cover an increase in the Wellpath Durham County Youth Home Contract to Enhance Staffing

**Attachments:**

[AAF - WellPath Youth Home](#)

[Durham County NC - Services for the Durham Youth Center](#)

[FR 24-072 Wellpath LLC Correct Care Solutions LLC](#)

[Supplemental Document - Youth Home](#)

[AAF-77 Legal Form](#)

**24-0047**

**Budget Ordinance Amendment No. 24BCC00078 Public Health to Appropriate \$112,800.33 of General Fund fund balance to Cover increases to the Current County Contract with WellPath to Provide Comprehensive Medical Services for Inmates in the Durham County Detention Center and Residents of the Durham County Youth Home.**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 24BCC00078 Public Health to Appropriate \$112,800.33 of General Fund fund balance to cover increases to the Current County Contract with WellPath to Provide Comprehensive Medical Services for Inmates in the Durham County Detention Center and Residents of the Durham County Youth Home. The total amount of the year-one current contract will be \$5,014,267.33.

The Board of Health has approved this recommendation.

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 2: Health and Well-being for All, in that the contract is to ensure optimal health outcomes for the Detention Center Inmates and Youth Home residents.

**Resource Persons:** Rodney Jenkins, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board suspend the rules and vote to approve Budget Ordinance Amendment No. 24BCC00078 Public Health to Appropriate \$112,800.33 of General Fund fund balance to Cover increases to the Current County Contract with WellPath to Provide Comprehensive Medical Services for Inmates in the Durham County Detention Center and Residents of the Durham County Youth Home.

**Attachments:**      [Durham NC - 2023 Renewal Letter 11.7.2023](#)  
[AAF Supplemental Document - 3% CPI](#)  
[AAF-78 Legal Farm](#)

#### 4. Discussion Items (225 min)

##### **24-0062**      **Santee Road Park Project Presentation (30min)**

**Agenda Text:**      The Board is requested to receive a presentation on the Santee Road Park Project. The Santee Road property is an undeveloped 268-acre wooded parcel purchased by Durham County in 2013 to protect water quality, conserve and restore plant and wildlife habitats, and provide a model space for sustainable, nature-based experiences and low-impact recreational opportunities.

**Alignment with Strategic Plan:** The project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity, and Strategic Goal 2: Health and Well-being for All

**Resource Persons:** Celeste Burns, MS, Open Space/Real Estate Division Manager; Christy Raulli, MCRP, Project Manager, and Peri Manns, ASLA, Deputy Director, Engineering & Environmental Services, Jay Gibson, P.E., CFM, Director of Engineering and Environmental Services.

**County Manager's Recommendation:** The Manager recommends that the Board receive a presentation on the Santee Road Park Project and provide direction to staff if appropriate.

**Attachments:**      [Durham Co Santee Rd Presentation 2-5-2024 Worksession PPT](#)  
[Santee Road Park Development White Paper Project Summary 2-5-2024](#)  
[2024 January County Map Santee Rd](#)

##### **24-0069**      **Presentation from Durham Technical Community College: Capital Projects Update (30min)**

**Agenda Text:**      The Board is requested to receive a presentation from Durham Technical Community College which will provide an update on capital projects, program, and other informational items.

**Alignment with Strategic Plan:** This item aligns with the Strategic Goals of Durham County.

**Resource Persons:** JB Buxton, President, Durham Technical Community College

**County Manager's Recommendation:** The County Manager recommends that the Board receive this informational presentation.

**Sponsors:**      Lane

**Attachments:**      [Durham Tech Capital Construction Update Durham BOCC 2-5-24](#)

**24-0066 Update on Durham County's FY 2025-2029 Strategic Planning Process - DCo Forward 2029 (30min)**

**Agenda Text:** The Board is requested to receive an update to the ongoing process for the FY 2025-2029 Strategic Plan. The update will include a recommendation to update the Values, Mission, and Vision for Durham County and the most current version of the Strategic Plan Objectives and Initiatives.

**Alignment with Strategic Plan:** This item aligns with Goal 5: Visionary Government

**Resource Persons:** Josh Edwards, Director Strategy and Performance; Patrick Madej, Strategic Initiatives Manager; Adreanna Johnson, Strategic Initiatives Analyst; Ciji Garner, Strategic Initiatives Analyst; Shannon Trapp, Chief of Staff.

**County Manager's Recommendation:** The County Manager recommends that the Board receive this informational session on the FY 2025-2029 Strategic Plan from the Office of Strategy and Performance.

**Attachments:** [Strategic Plan Update - Legistar Update](#)

**LUNCH BREAK****24-0056 Presentation from the Museum of Life and Science: Capital Projects Update (30min)**

**Agenda Text:** The Board is requested to receive a presentation from the Museum of Life and Science which will provide an update on capital projects, program, and other informational items.

**Alignment with Strategic Plan:** This item aligns with the County's Strategic Goals.

**Resource Persons:** Carrie Heinonen, President & CEO, Shannon Trapp, Chief of Staff and Liaison to the MLS

**County Manager's Recommendation:** The County Manager recommends that the Board receive this informational presentation.

**Attachments:** [MLS County Presentation Final](#)

**24-0065 Draft FY25 Durham Annual Transit Work Program Presentation (60min)**

**Agenda Text:** The Board is requested to receive a presentation on the Draft FY25 Durham Annual Transit Work Program ("Work Program").

As part of the appropriations process for the Durham County Transit Plan, an annual Work Program is developed which includes a budget for the upcoming fiscal year. The 2023 Transit Governance Interlocal Agreement ("ILA") determines the process by which the annual budget is developed and approved. Under the guidance of the ILA, the Work Program requires approval by the Durham County Board of Commissioners and the GoTriangle Board of Trustees.

The Durham County Board of Commissioners will receive an informational presentation at the February 5 work session. After a final recommendation is made by the Staff Working Group, the Board will be requested to adopt the Final FY25 Durham Annual Transit Work Program in April.

**Alignment with Strategic Plan:** This item aligns with Goal 4 (Environmental Stewardship and Community Prosperity). Transportation affects many aspects of our residents' lives including access to education, jobs, and healthcare which may all provide better opportunities and quality of life.

**Resource Persons:** Brandi Minor, CLGFO, Durham County Transportation Senior Administrative Officer; Ellen Beckmann, Durham County Transportation Director

**County Manager's Recommendation:** The County Manager recommends that the Board receive a presentation on the Draft FY25 Durham Annual Transit Work Program.

**Attachments:**

[FY25 Transit Work Program Agenda Memo \(Legistar\)](#)

[DRAFT FY25 Durham Transit Work Program](#)

[Durham Transit Plan FY25 Draft Work Program - 2024-02-05 presentation](#)

**24-0055**

**ARPA Update (45min)**

**Agenda Text:**

The Board will receive an update on the American Rescue Plan Act (ARPA) funds. The American Rescue Plan will deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency. Durham County received \$62,445,275. ARPA funds can support several priorities including a public health response due to COVID-19, address negative economic impacts, replace public sector revenue loss, and fund premium pay for essential workers. Funding use can also address water, sewer, and broadband infrastructure and other priorities as identified in the US Treasury Final rule. Funding must be encumbered by 2024, with all invoices paid by 2026.

Staff will share updates on potential approaches to support affordable housing using ARPA and local funding.

**Alignment with Strategic Plan:** Goal 1: Community Empowerment and Enrichment; Goal 2: Health and Well Being for All; Goal 3: Safe Community; Goal 4: Environmental Stewardship & Community Prosperity; Goal 5, Accountable, Efficient and Visionary Government.

**Resource Persons:** Claudia Hager, Deputy County Manager; Jay Gibson, Director of Engineering Director; Peri Manns, Deputy Director of Engineering; Christy Raulli, Project Manager and John Froehlich, Self Help Credit Union

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners receive the report.

**Attachments:**      [February 5, 2024 - presentation to Durham Co Comm](#)  
[Draft - DCo Staff - Affordable Housing Steering Committee Recommendations, 1](#)  
[ARPA Funded Projects as of December 31, 2023](#)

## 5. Closed Session

[24-0071](#)

### Closed Session

**Agenda Text:**

The Board is requested to adjourn into Closed Session to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged to G.S. 143-318.11(a)(3)

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 5

**Resource Persons:** Curtis Massey, Interim County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

## 6. Adjournment