



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Tuesday, January 2, 2024

9:00 AM

Commissioners' Chambers

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### Work Session

### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 9:00 am Work Session Agenda

#### 1. Citizen Comments (30 min)

##### 24-0010

##### **Citizen Comments (30min)**

##### Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

**Alignment with Strategic Plan:** Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

**Resource Persons:** Monica W. Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

#### 2. Consent Agenda (15 min)

##### 23-0762

**Budget Ordinance Amendment No. 24BCC00044 Appropriating \$175,000 of General Fund Fund Balance to Support the Creation and**

**Operation of a New Dedicated Department/Fund Center for the Durham County Public Information Office****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 24BCC00044 appropriating \$175,000 in General Fund fund balance to support the creation and operation of a new dedicated department/fund center for the Durham County Public Information Office.

The Board is requested to authorize the County Manager to establish a separate business unit/fund center to support the operations of the new Durham County Public Information Department.

With recent changes to Durham County's management structure, County Manager Dr. Kimberly J. Sowell is recommending that the Public Information Office, formerly a division of the County Manager's Office, be established as a separate department with its own fund center. Organizationally, the Public Information Department will report to Deputy County Manager for External Affairs Maurice T. Jones.

Funds in the amount of \$40,000 used by Public Information (for office renovations) will be transferred from the County Manager's line item, and an additional request is being made to the Commissioners to use additional funds totaling \$135,000 to allow the department to continue to function without having to reduce service levels.

A summary of the Public Information Department functions and services include:

Management of Special Projects, Internal and External Communications including news releases, launching a new lifestyle magazine, weekly blogs, advertising and marketing county services, managing the annual citizen satisfaction survey, providing language translation services, providing community engagement such as City /County Neighborhood College, governmental relations, social media management and monitoring, media relations, management of broadcasting services, supporting executive leadership and county commissioners' requests and more.

The current staff includes 4 FTE's and the possible acquisition of a temporary administrative staffer.

**Alignment with Strategic Plan:** This item aligns with Goal 5-Accountable, Efficient and Visionary Government.

**Resource Persons:** Maurice T. Jones, Deputy County Manager for External Affairs and Deborah Craig-Ray, Chief Communications Officer

**County Manager's Recommendation:** The County Manager recommends that the Board Of County Commissioners approve Budget Ordinance Amendment No. 24BCC00044 appropriating \$175,000 in General Fund fund Balance to support the creation and operation of a new dedicated department/fund center

for the Durham County Public Information Office.

**Attachments:** [AAF -044 LEGAL FORM Appr \\$175K of GF Fund Balance to Support the PIO's](#)  
[AAF -044 Appr \\$175K of GF Fund Balance to Support the PIO's Reorganization](#)

**23-0889**     **Budget     Ordinance     Amendment     No.24BCC00069 Appropriating \$259,000 in General Fund Fund Balance and Approving a Contract Increase with Farragut Systems, Inc. for the Tax Administration Department**

**Agenda Text:**     The Board is requested to approve Budget Amendment No.24BCC00069 appropriating \$259,000 in General Fund Fund Balance and a contract increase with Farragut Systems, Inc. The contract was previously approved in the amount of \$1,350,000 to cover the initial implementation of Farragut Systems and is set to automatically renew annually through 2027. The contract will need to be increased to \$1,609,000 for FY 2023-24 to cover recurring maintenance and support fees.

Farragut Systems, Inc. has partnered with the North Carolina Association of County Commissioners to make the North Carolina Property Tax System (NCPTS) available to accomplish greater consistency in appraisals and a higher collection rate. Through this partnership the following solution modules have been made available; the Durham County Computer Assisted Mass Appraisal (CAMA) to automate, simplify and standardize appraisals; incorporate advanced appeal capabilities, simplify jurisdiction management, and improve collections results.

**Alignment with Strategic Plan:** Goal 5, Accountable, Efficient, Visionary Government.

**Resource Persons:** Keyar J. Doyle, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends the Board approve Budget Amendment No.24BCC00069 appropriating \$259,000 in General Fund Fund Balance and a contract increase with Farragut Systems, Inc. for the Tax Administration department.

**Attachments:** [FR 21-887 Farragut Proposed Contract Amendment 1](#)  
[FY23-24 Farragut Quote](#)  
[AAF-069 LEGAL FORM Appropriating \\$259K in Fund Balance for Tax Admin C](#)

**23-0910**     **Approval to amend a Contract with SAP America to increase the total amount by \$123,771.01 (for a new total amount of \$163,710.02).**

**Agenda Text:**     The Board is requested to authorize the County Manager to approve a contract amendment with SAP America to increase the total amount by \$123,771.01 (for a new total amount of \$163,710.02), using IS&T's current fiscal year, 2023-2024 operational budget.

The approval of the SAP America contract amendment is necessary to renew the annual maintenance agreement for SAP licenses and services. The licenses and

services provided by the SAP annual maintenance agreement ensure best practices and ongoing maintenance and support from SAP while allowing County departments and employees usage of critical SAP productivity tools and applications.

**Alignment with Strategic Plan:** Efficient and effective operations of business applications supporting citizens across our county departments align with Goal 5 (Accountable, Efficient, and Visionary Government) of the Strategic Plan

**Resource Persons:** Greg Marrow, Chief Information Officer; Tamara Minor, Senior IT Business Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorizes the County Manager to approve the contract amendment with SAP America to increase the total amount by \$123,771.01 (for a new total amount of \$163,710.02), using IS&T's current fiscal year, 2023-2024 operational budget. The County Manager also recommends that the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

**Attachments:** [SAP America - SuccessFactors - CP - 02-01-24 thru 10-31-24](#)  
[AAF Supplement SAP Enterprise - 12-06-23](#)

### **23-0911**

#### **Approval to renew a Contract with Accela, Inc. in the amount of \$42,770.82.**

**Agenda Text:**

The Board is requested to authorize the County Manager to approve a contract renewal with Accela, Inc. in the amount of \$42,770.82 and will be funded using IS&T's current fiscal year, 2023-2024 operational budget.

Accela's application is the customer service management tool utilized by Durham County residents to submit non-emergency requests to local and County governments. The system facilitates requests such as pothole repairs, animal services and missed garbage collection. Using specific criteria, the tool queues requests which are managed within the WebTMS work order system. The services may be accessed online or on the DurhamOneCall mobile application. The renewal of the Accela contract allows Durham to continue providing its citizens with uninterrupted services. It will also provide continued support of the Accela/WebTMA interface.

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 5-Accountable Efficient and Visionary Government

**Resource Persons:** Greg Marrow, CIO; Tamara Minor, Senior IT Business Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to approve the contract renewal with Accela, Inc. in the amount of \$42,770.82 using IS&T's current fiscal year 2023-2024 operational budget. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals,

extensions, or amendments associated with this contract as necessary to continue services as required.

**Attachments:**      [Accela - Annual Support - CP - 02-09-24 thru 02-08-25](#)  
[Accela - AAF Supplement - 12-06-23](#)

**23-0920**

**Approval of Contract with Durham Center for Senior Life for Supporting Older Adults to Access Needed Services in the Amount of \$40,000.**

**Agenda Text:**      The Board is requested to approve a contract with Durham Center for Senior Life (DCSL) for supporting older adults with access to needed services in the amount of \$40,000, with the option to renew for up to three (3) years (initial year plus two extensions). American Rescue Plan Act (ARPA) funds will support the expense.

This contract would allow for a staff position at DCSL to move up from 0.5 FTE to 1.0 FTE. The funding would be \$40,000 annually for up to 3 years (a total of \$120,000). The initial term of the contract is from October 1, 2023 through September 30, 2024, with the option to renew by the County for one (1) successive one (1) year periods under the same terms and conditions for up to three (3) years total (initial year plus two extensions). Any renewal shall be based on satisfactory performance by the Contractor during the previous years for the services provided.

To support food access for older adults that live in Durham County, DCSL currently offers congregate nutrition services, a food pantry for ages 55+, a twice monthly “Shop & Grab”, and a Kitchenless Senior EATS program. A 0.5 FTE position at DCSL is currently funded by Durham County Department of Social Services. This contract would increase that position to 1.0 FTE. A full-time staff person will allow DCSL to connect more older adults to community agencies to better access the services they need, such as nutrition and meal support, personal care, medication, mobility and transportation, energy assistance, safety and falls prevention, and healthcare. Even services not directly connected to food can help older adults free up more of their income to be able to buy healthy foods.

Many community agencies may be able to provide long-term services, which provides more stability for older adults.

**Alignment with Strategic Plan:** Appropriate food security support for Durham County’s population aligns with Goal 2: Health and Well-Being for All of the Durham County Strategic Plan.

**Resource Persons:** Mary Oxendine, Durham County Food Security Coordinator; Donna Rewalt, County Extension Director

**County Manager’s Recommendation:** The County Manager recommends that the Board approve a contract with Durham Center for Senior Life (DCSL) for

supporting older adults with access to needed services in the amount of \$40,000, with the option to renew for up to three (3) years (initial year plus two extensions). ARPA funds will support the expense.

**Attachments:**

[ARPA Contract DCSL FINAL](#)

[Exhibit B - Federal UG Guidelines FY2024 DCSL](#)

[DCSL 2024 COI](#)

[DCSL Quote](#)

[DCSL Legal Approval](#)

**23-0921**

**Approval of a Contract Amendment with Carolina Civilworks, Inc. for Emergency and Scheduled Collection System Repair Services in the Amount of \$150,000, Bringing the Contract Amount from \$160,000 to \$310,000 and to authorize the County Manager to execute the amendment and any other related Contract Amendments Not to Exceed \$400,000**

**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing service contract with Carolina Civilworks, Inc. (FR# 24-626 and RFP# 21-022) for emergency and scheduled collection system repairs in the amount of \$150,000, bringing the total contract amount from \$160,000 to \$310,000, and to execute any other related contracts, including amendments, not to exceed \$400,000.

The Utilities Division maintains approximately 105 miles of gravity sanitary sewer pipes, 11 miles of force main, 2,300 manholes, and 13 lift stations. Per the Collection System Permit, WQCS00038, the County is required to repair areas of concern as needed to ensure there are no sanitary system overflows (SSOs). A contract was put in place with Carolina Civilworks, Inc. for emergency and scheduled collection system repairs that includes repairs to collection system equipment, piping and sewer lateral repair and installation. Emergency repairs frequently happen after hours, holidays, and during inclement weather.

This contract is funded from the Enterprise Fund's operating budget.

**Alignment with Strategic Plan:** This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as this aids in the prevention of sanitary sewer overflows (SSOs) and/or lessens the impact to the environment. No additional policy impacts are expected.

**Resource Persons:** Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES; Wade Shaw, Utilities Superintendent

**County Manager's Recommendation:** The County Manager recommends the Board to approve a contract amendment and authorize the County Manager to execute the contract amendment to increase the existing service contract with

Carolina Civilworks, Inc. (FR# 24-626 and RFP# 21-022) for emergency and scheduled collection system repairs in the amount of \$150,000, bringing the total contract amount from \$160,000 to \$310,000, and to execute any other related contracts, including amendments, not to exceed \$400,000.

**Attachments:**      [CCW FR24-626 Renewal for Legistar](#)  
[AAF Supplemental Document - Contract Approval CCW FR24-626](#)

**23-0922**      **Approval of Contract with Tradesman Institutional Staffing Services to Provide Skilled Trade Temporary Labor for General Services in the Amount of \$40,000.00**

**Agenda Text:**      The Board is requested to authorize the County Manager to enter into a \$40,000.00 service contract with Tradesman Institutional Staffing Services to provide skilled trade temporary labor for FY2023-2024. Tradesmen will provide skill trade labor on a temporary basis to fulfill the man-hours in General Services trade Divisions for the expected workloads around the County until new Full Time Employees can be engaged.

**Alignment with Strategic Plan:** Goal 2: Health and Well-Being for All and Goal 5: Accountable, Efficient, and Visionary Government, by properly implementing skilled trade labor to keep County Buildings safe and in good working order for the public and County employees.

**Resource Persons:**      Motiryo Keambiroiro, General Services Director; Shawn Davis, General Services Assistant Director; Howard Heldreth, Master Plumber

**County Manager's Recommendation:**      The County Manager recommends that the Board authorize the County Manager to execute a service contract with Tradesman Institutional Staffing Services to provide skilled trade temporary labor in the amount of \$40,000.00 for FY2023-2024.

**Attachments:**      [AAF Supplemental Document - Contract Approval Tradesmen](#)  
[Tradesmen Bill Rates](#)  
[Tradesmen Brochure](#)  
[Tradesmen Institutional MSA \(TI 7-31-23\)](#)  
[DCo HR Approval Memo](#)  
[DCo Legal Review](#)

**23-0924**      **Approval of a contract amendment to increase the Freese and Nichols Project Management Services (FR# 20-398) for the Snow Hill Road Pump Station Project (RFQ 19-040) in the amount of \$416,360, bringing the total contract amount from \$405,000 to \$821,360, and to authorize the County Manager to execute the amendment and any related contracts, including amendments, not to exceed \$841,360.**

**Agenda Text:**      The Board is requested to approve an amendment increase the Freese and Nichols Project Management Services (FR# 20-398) for the Snow Hill Road Pump Station Project (RFQ 19-040) in the amount of \$416,360, bringing the

total contract amount from \$405,000 to \$821,360, and to execute any related contracts, including amendments, not to exceed \$841,360 and to authorize the County Manager to execute the contract amendment.

Phase 1A of the Snow Hill Road Pump Station was completed in January 2022 with the existing 12-inch force main being used until the completion of Phase 1B occurred. Phase 1B would include a 20-inch force main. During design, it was projected the pump station would provide a firm capacity of 2,450 gallons per minute (gpm) utilizing the existing 12-inch force main. This was estimated to provide capacity for 3 to 5 years while Phase 1B was constructed. When performing acceptance testing of the new pump station in 2022, the condition of the existing force main yielded a lower firm capacity of approximately 2,000 gpm. Although an incremental increase occurred of approximately 800 gpm with only the new pump station, the growth of multiple industries in Treyburn business park appears to be outpacing the originally estimated 3-5-year lifespan of this increase.

Due to staffing constraints and the time sensitivity for completion of this utility, this contract has retained a Project Manager to serve as County Representative for the duration of the Snow Hill Road Pump Station project. Construction services includes being the primary contact with the design-build team, managing and maintaining a document control system, reviewing payment requests and supporting documentation, perform construction observation with documented field reports, and attend progress meetings. These services will help County staff monitor the quality of work and ensure the project is delivered in a timely manner.

**Alignment with Strategic Plan:** This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure a quality delivery of the Snow Hill Road Pump Station to promote economic development.

**Resource Persons:** Jay Gibson PE, Director of Engineering & Environmental Services; Vince Chirichella, PE, Senior Project Manager

**County Manager’s Recommendation:** The County Manager recommends the Board approve the contract amendment and authorize the County Manager to execute the contract amendment to increase the Freese and Nichols Project Management Services (FR# 20-398) for the Snow Hill Road Pump Station Project (RFQ 19-040) in the amount of \$416,360, bringing the total contract amount from \$405,000 to \$821,360, and to execute any related contracts, including amendments, not to exceed \$841,360.

**Attachments:**

[231211 Supplemental Doc - Contract Approval - F&N](#)

[Amd #5 Durham Co SHRPS CACO Proposal 2023-09-29](#)

**24-0001**

**Approval of Contract with Express Employment Services to provide an 11-Month Contract Position for the Public Arts Coordinator for**



**Engineering in the Amount of \$74,250.00****Agenda Text:**

The Board is requested to approve a contract with Express Employment Services and authorize the County Manager to execute the contract to provide highly skilled temporary labor for filling an 11-month temporary assignment for the Public Arts Coordinator within Engineering & Environmental Services' Project Management division in the amount of \$74,250.00 (see Attachment 1, Page 1).

County Engineering has selected a candidate, sourced through Express Employment Services, to perform contract services on behalf of the County as the Public Arts Coordinator. The position will perform duties associated with the administration of the Public Arts program including solicitation of artists for various projects, attending DCAB and PAC meetings, selecting artist(s) and providing overall project management of County Public Art projects under the direction of Engineering Project Management. This aligns with the adoption of the Public Arts Policy adopted by the BOCC in October 2019 establishing a 1% set aside for Public Art project on various Capital Improvement projects.

The contract's duration is for an eleven (11) month period with a maximum of 37.5 hours a week. Funding for this contract was approved in the FY 23-24 Operating Budget and is available in the Engineering budget to cover this expense, which has been reviewed and approved by County Human Resources.

**Alignment with Strategic Plan:** This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity allowing adherence to the previously adopted Public Art Policy.

**Resource Persons:** Brenda Hayes-Bright, Assoc. AIA, CDT, MPM, Project Manager; Peri Manns, ASLA, LEED GA, Deputy Director; Jay Gibson, P.E., Director, Engineering and Environmental Services; Julio Delgado, Assistant County Manager

**County Manager's Recommendation:** The County Manager recommends that the Board approve a contract with Express Employment Services and authorize the County Manager to execute the service contract to provide skilled temporary labor for filling an 11-month temporary assignment as the Public Art Coordinator within Engineering and Environmental Services' Project Management division in the amount of \$74,250.00 (see Attachment 1, Page 1).

**Attachments:**

[Attachment 1 - Staffing Proposal for Public Art Coordinator position](#)

[Supplemental AAF - Express Employment Services](#)

**24-0013****Approval of Quality Mortuary & Cremation Services, Inc Contract Amendment in the Amount of \$52,000 Bringing the Total Contract to \$104,000****Agenda Text:**

The Board is requested to authorize the County Manager to execute a second contract amendment with Quality Mortuary and Cremation Services, Inc. (QMC) in the amount of \$52,000.00 for decedent storage and inspection by the

Medical Examiner. The first contract amendment was for \$52,000.00, and the second contract amendment takes the total contract amount to \$104,000.

Durham County contracts for the provision of decedent storage and inspection facilities as required by NCGS 130A-381 and NCGS 130A-415. The County initially contracted with QMC on July 1, 2020. A subsequent FY21/22 contract renewal was approved on July 12, 2021, for \$52,000 and a period of performance from July 1, 2021, through June 30, 2022. The contract was automatically renewed for FY23/24 and will continue to auto-renew for (two) 2 additional years unless terminated by either party.

The funding required for this contract amendment is available in the Medical Examiner cost center in the approved FY23-24 budget and OES assists with the management of the contract and related payments to the vendor. As OES continues to gain more experience working with the vendor to date, it has become apparent that an increase in the contract amount is warranted. Amending the contract to add an additional \$52,000 will ensure timely processing of all invoices.

**Alignment with Strategic Plan:** County's Strategic Goal 3: Safe Community and Goal 5: Accountable, Efficient, and Visionary Government.

**Resource Persons:** Katrina Harrell, OES Operations Officer and Marc Ferguson, OES Logistics Manager

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute a second contract amendment with Quality Mortuary and Cremation Services, Inc. (QMC) in the amount of \$52,000.00 for decedent storage and inspection by the Medical Examiner.

**Attachments:**

[2nd Contract Amendment FY2024 Quality Mortuary](#)

[FY24 contract renewal - FR 24-641 Quality Mortuary Services Rev102523](#)

[New QM quote for FY24 amendment](#)

[Original FY22 approved contract - FR 22-165 Quality Mortuary Services execute](#)

[RE Quality Mortuary 2nd contract amendment legal review.](#)

[AAF Supplemental 2nd Contract approval for Quality Mortuary](#)

**24-0015**

**Approval of a Change in Vehicle Purchases for the Durham County Sheriff's Office FY 2023-24 Fleet Acquisition Plan to Replace the Purchase of 17 Ford Hybrid Interceptors with 17 Ford EcoBoosts**

**Agenda Text:**

The Board is requested to approve a change in vehicle purchases for the Durham County Sheriff's Office FY 2023-24 fleet acquisition plan to replace the purchase of 17 Ford Hybrid Interceptors with 17 Ford EcoBoosts.

The Durham County Sheriff's Office has received information regarding several

issues with the Ford Hybrid Interceptor. This information was identified through several publications and shared from multiple end-users. In order to meet the emergency public safety response needs of the community, the Sheriff's Office has decided to purchase 17 Ford EcoBoosts to replace the Hybrid Ford Interceptors. This action will result in a savings of \$159,630.

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 3 - Safe Community

**Resource Persons:** Keisha Gaither, Finance Manager, Durham County Sheriff's Office; Preston Edwards, Logistics Manager, Durham County Sheriff's Office; Keith Webster, Captain, Durham County Sheriff's Office.

**County Manager's Recommendation:** The County Manager recommends that the Board approve a change in vehicle purchases for the Durham County Sheriff's Office FY 2023-24 fleet acquisition plan to replace the purchase of 17 Ford Hybrid Interceptors with 17 Ford EcoBoosts.

**Attachments:** [Supplemental DCSO Fleet](#)

### 3. Discussion Items (50 min)

#### **24-0003**

#### **Approval of Public Official Bonds (5min)**

**Agenda Text:**

The Board is requested to suspend the rules and approve the bonds of public officials on the first Monday of December of each year. Due to the recent appointments of both the CFO and Tax Administrator the bond approval is requested in January. Following approval, the bonds will be recorded in the Register of Deeds Office and then sent to the Clerk of Superior Court for safekeeping.

**Alignment With Strategic Plan:** This request aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

**Resource Persons:** Al Andrews, County Attorney and Janelle Owens, Risk Manager

**County Manager's Recommendation:** The County Manager recommends that the Board suspend the rules and approve the bonds as they meet the statutory requirements.

**Attachments:** [Public Official Bond Certificate Approval FY2024 Renewals](#)  
[CountyofDurham-Bond\\_POLCLNT\\_BNDPOEM\\_12112023](#)  
[11.30 CLARENCE FRANKLIN BIRKHEAD 107008839 Renewal Certificate](#)  
[CountyofDurham-Public Official Bond - Sharon Davis](#)  
[Keyar J. Doyle - PO Bond - County of Durham](#)

#### **24-0008**

#### **ARPA Update (45min)**

**Agenda Text:**

The Board will receive an update on the American Rescue Plan Act (ARPA)

funds. The American Rescue Plan will deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency. Durham County received \$62,445,275. ARPA funds can support several priorities including a public health response due to COVID-19, address negative economic impacts, replace public sector revenue loss, and fund premium pay for essential workers. Funding use can also address water, sewer, and broadband infrastructure and other priorities as identified in the US Treasury Final rule. Funding must be encumbered by 2024, with all invoices paid by 2026.

**Alignment with Strategic Plan:** Goal 1: Community Empowerment and Enrichment; Goal 2: Health and Well Being for All; Goal 3: Safe Community; Goal 4: Environmental Stewardship & Community Prosperity; Goal 5, Accountable, Efficient and Visionary Government.

**Resource Persons:** Claudia Hager, Deputy County Manager; Jay Gibson, Director of Engineering Director, Peri Manns, Deputy Director of Engineering

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners receive the report.

**Attachments:**

[Final - ARPA Presentation - January 2, 2024](#)

[Draft - DCo Staff - Affordable Housing Steering Committee Recommendations.](#)

[ARPA Presentation - December 5, 2023](#)

[ARPA Funded Projects as of December 31, 2023](#)

## 4. Closed Session

**24-0009**

### Closed Session

**Agenda Text:**

The Board is requested to adjourn into Closed Session to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, in the matter of *Antoni Dabrowski vs. Durham County et. al*, which privilege is hereby acknowledged; pursuant to G. S. 143-318.11(a)(3)

**Alignment with Strategic Plan:** This item aligns with Strategic Goal -

**Resource Persons:** Al Andrews, County Attorney; Curtis Massey, Senior Assistant County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

## 5. Adjournment

