



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, October 23, 2023

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

23-0806 Announcements (5min)

Agenda Text:

1. **Vaccine Information for DCoDPH** - Keep yourself and your loved ones safe this fall! Schedule your appointments for updated COVID-19 vaccines and flu shots or stop by the Health Department at 414 E. Main Street for free COVID-19 home tests! Find out more information about scheduling your COVID vaccine appointment here:

<https://www.DCoPublicHealth.org/COVIDvaccines>. Find more information on Flu Season here:

<https://www.DCoPublicHealth.org/FluSeason>.

2. **Mindful Eating for the Beloved Community** - The Durham County Department of Public Health and Aetna will host a free event - Nourish! Mindful Eating for the Beloved Community - on Saturday, Oct. 28 from 11:30 a.m. to 3:30 p.m. at the Durham Center for Senior Life, 406 Rigsbee Avenue. There will be food, giveaways, mindful movement, health screenings,

and more! Register here:

<https://www.eventbrite.com/e/mindful-eating-for-the-beloved-community-tickets-728911482867>.

3. **Prescription Drug Take Back** - Peace Missionary Baptist Church located at 2608 NC Highway 55 will be hosting a prescription drug take back drive-thru on Saturday, October 28th from 10am - 2pm. Citizens will be able to safely dispose of unused and/or expired medications as well as learn about community resources. For more information, please contact Donna Rosser at 919-560-7765 or by email at drosser@dcconc.gov drosser@dcconc.gov.
4. **Veterans Benefit Fall Fest** - The Durham County Veteran Services Department be on hand for a Veterans Benefit Fall Fest on Saturday, Nov. 4, from 9 a.m. to 3 p.m., at the Lowes Grove American Legion Post 416, 5419 S. Alston Ave. Apply for VA Health Care Enrollment, VA Compensation/Pension disability benefits and services, and more. The Durham County Register of Deeds will be on site, along with the USDVA Raleigh Vet Mobile Unit. Registration desired, but not required. Call 919-560-8387.
5. **Cohort 7 of BULLS ACADEMY** - Open Enrollment for COHORT 7 of the BULLS ACADEMY is OPEN! The enrollment process has changed - you must first attend one of our Information Sessions in order to gain access to a Cohort 7 application. But don't worry - this makes it easier to submit a successful application. In the Information Session you'll learn more about the BULLS ACADEMY and how Life Sciences may be a good fit for YOU! Two more info sessions are on Wednesday, Nov. 1 and Wednesday, Nov. 15. Both are virtual and start at 12 p.m. Applications close on December 1. Follow this link to join the sessions:
<https://us02web.zoom.us/j/89306668070?pwd=KzBFNGNiNFVoRmREOXpZSjFLY1dldz09>.
6. **2023 Municipal General Election** - The 2023 Municipal General Election is Tuesday, November 7, 2023. Polls will be open from 6:30 a.m. to 7:30 p.m. The Early Voting period runs from Thursday, Oct. 19 until Saturday, Nov. 4. Find out more information on the election, including how to register to vote, polling locations, and more at www.dcovotes.com <http://www.dcovotes.com>. Questions? Contact the Board of Elections at 919-560-0700.
7. **DCo On the Go Design Contest** - Durham County has ordered a new vehicle that will serve residents as a “mobile Durham County Office.” DCo

On the Go will include broadband access, meeting rooms, large screens to share videos, and other services. This vehicle will need distinctive artwork and the County is asking local artists to assist! The DCo On the Go Design Contest is open to artists 18 years and up and winning designs for the bus wrap will be eligible for cash prizes up to \$1,000. Younger residents in grades 6-12 can help design art for a rear panel of the vehicle, with prizes up to \$250. The deadline to enter is Tuesday, November 14, 2023. Visit www.dconc.gov/DCoOnTheGo <<http://www.dconc.gov/DCoOnTheGo>> for more information and how to apply.

8. **Read the DCo Youth Risk Behavior Survey** - The 2021 Durham County Youth Risk Behavior Survey (YRBS) report is available at www.healthydurham.org. This report details the health and wellbeing of Durham County middle and high schoolers. This is the first YRBS that captures post-pandemic student health data. New sections are featured including School Support, LGBTQ+ Mental Health, Disability, and COVID-19.
9. **Take the DCo Stormwater Survey!** - Our Stormwater and Erosion Control Division of the Durham County Engineering and Environmental Services Department needs your feedback! We want to know what you know about stormwater to help make our outreach and education better for the community! They ask that you take a quick Public Knowledge Assessment survey - with a chance to win one of three \$50 gift cards! Survey closes at end of October! Take the survey here - <http://bit.ly/DCoStormwaterSurvey>.
10. **Grant Opportunities for Family Farms** - NC AgVentures Farm Grant Program is providing grant awards to NC family farms for new and innovative agriculture projects. The program will award a minimum of 50 grants with a maximum award of \$8000. The deadline to apply is 6pm on December 15, 2023. For more information, please visit www.ncagventures.org <<http://www.ncagventures.org>>.
11. **Subscribe to Durham This Week Online Newsletter!** - Did you know that each week the Durham County Manager's Office releases a newsletter - Durham This Week Online - featuring a weekly message from County Manager Dr. Kimberly J. Sowell. It also provides updates on County services, news items, video releases, job listings, and much more! Subscribe today at <https://bit.ly/SubscribeDTWO>.

4. Minutes (5 min)

[23-0807](#)

Minutes (5min)

Attachments: [Work Session - October 2, 2023](#)
[Regular Session - October 9, 2023](#)

5. Ceremonial Items

[23-0782](#) **Announcement and Swearing in of the New County Tax Administrator - (15min)**

Agenda Text: The Board is requested to publicly announce the new Durham County Tax Administrator. Immediately afterwards, Monica Wallace, Clerk to the Board, will complete the swearing in.

Alignment with Strategic Plan: This item aligns with all Strategic Goals of Durham County Government.

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board publicly announce the new Durham County Tax Administrator and immediately afterwards, Monica Wallace, Clerk to the Board, will complete the swearing in.

[23-0784](#) **Proclamation - National Breast Cancer Awareness Month (10min)**

Agenda Text: The Board is requested to adopt the attached proclamation in observance of National Breast Cancer Awareness Month. This is an annual observance designed to educate people about breast cancer, risk factors, and treatment.

During this time, people are encouraged to get mammograms and screenings which have been shown to help make early detection possible. The earlier a cancer is diagnosed, the chances are substantially greater that the cancer is treatable. A pink ribbon is the symbol associated with materials and events related to Breast Cancer Awareness Month.

Alignment with Strategic Plan: This item aligns with Strategic Goal 2 Health and Well-being for all

Resource Persons: Brenda Howerton, Chair, Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board adopt the proclamation observing National Breast Cancer Awareness Month.

Attachments: [Proclamation - Breast Cancer Awareness Month - Oct 2023](#)

[23-0785](#) **Proclamation - Color the World Orange Day (10min)**

Agenda Text: The Board is requested to proclaim November 6, 2023 as Color the World Orange Day in Durham County, NC.

Color The World Orange™ is an annual event held the first Monday of November to

spread awareness of complex regional pain syndrome (CRPS), also known as reflex sympathetic dystrophy (RSD). This is why we ask landmarks, buildings, Town Halls, and companies to change their lights to orange and ask you to wear or do something in orange during CRPS awareness month. 1 in 3,800 people are diagnosed with CRPS every year and we need to unite throughout November to support everyone who has had their lives turned upside down by the condition.

Alignment with Strategic Plan: This item aligns with Strategic Goal - Community Well-Being

Resource Persons: Kathryn Mrozowski, DHTS Field Service

County Manager's Recommendation: The County Manager recommends that the Board proclaim November 6, 2023 as Color the World Orange Day in Durham County, NC.

Attachments: [Proclamation - Color the World Orange Day - Oct 2023](#)

23-0777

Resolution - Operation Green Light 2023 (10min)

Agenda Text:

The Board is requested to adopt the attached resolution in support of Operation Green Light 2023. The National Association of Counties (NACo) and the National Association of County Veteran Services invite county entities throughout the United States to show support for veterans by lighting their buildings green. Last year, more than 300 counties participated in Operation Green Light, according to NACo.

As we observe this week, Durham County Courthouse outside lights, and other county locations will glow green during the week of Veteran's Day for Operation Green Light.

The North Carolina Association of County Commissioners (NCACC) notes Operation Green Light will draw attention to the 600,000 veterans residing in North Carolina counties and draw attention to the resources available county-wide through the Veterans Services Offices. NACo also encourages residents, meaningful landmarks, businesses, and other organizations to participate by changing one light bulb in their home to a green bulb.

Alignment with Strategic Plan: This item aligns with Strategic Goal 1: Community Empowerment and Enrichment

Resource Persons: Chair Brenda A. Howerton

County Manager's Recommendation: The County Manager recommends that the Board adopt the resolution in support of Operation Green Light 2023.

Attachments: [Resolution - Operation Green Light - October 23](#)

6. Consent Agenda (15 min)

23-0715**2023 Updated Statewide Mutual Aid and Assistance Agreement****Agenda Text:**

The Board is requested to authorize the County Manager to sign and execute the updated 2023 North Carolina Statewide Mutual Aid and Assistance Agreement (MA Agreement).

The North Carolina Division of Emergency Management has requested that all parties that are signatories to the existing agreement execute the 2023 revised version to reestablish a statewide standard for requesting or providing mutual aid assistance. The previous version of the Mutual Aid and Assistance Agreement was approved and executed in 2017.

The MA Agreement defines a standard process for requesting, responding, and providing compensation/reimbursement for mutual aid requests between North Carolina local governments. The 2023 revision is very similar in content and requirements to the executed 2017 agreement. The significant change includes the removal of the requirement for issuance of state of emergency prior to request statewide mutual aid. The changes in the 2017 version of the Agreement does not affect Durham County's ability to provide or receive mutual aid assistance. The revised agreement has been reviewed and approved by the County Attorney's Office.

Alignment with Strategic Plan: This request supports the County's Strategic Goal 3: Safe Community, and Goal 5: Accountable, Efficient and Visionary Government.

Resource Person(s): James E. Groves, OES Director and Elizabeth Schroeder, Chief Emergency Manager.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to sign and execute the updated 2023 North Carolina Statewide Mutual Aid and Assistance Agreement (MA Agreement).

Attachments:

[2023 Statewide Mutual Aid Agreement filled](#)

[AAF Supplemental - Non-contract State MA Agreement 2023](#)

23-0744**Approve \$1,074,404.09 of American Rescue Plan Act funds to support Carahsoft Northwoods-Traverse platform, a case management tool, for the Department of Social Services.****Agenda Text:**

Approve \$1,074,404.09 of American Rescue Plan Act funds to support a three year contract with Carahsoft Northwoods-Traverse, a case management tool for the Department of Social Services.

Developed by Northwoods Consulting Partners, Inc. (Northwoods), an innovator and national thought leader in social services, Traverse is a commercially available, next-generation system of engagement that leverages artificial intelligence (AI), descriptive analytics, and cognitive search to empower child welfare social workers

with the information they need to make informed, confident case decisions. It offers content collection, case discovery, and data collection (i.e., local county forms completion and management) functionality that directly supports Durham DSS' unique business needs. In addition, it provides forms management, a client portal, and a mobile platform for ease of use in the field.

Featuring a user-centered design that supports how child welfare and adult services social workers aspire to work, Traverse facilitates meaningful interactions by enabling staff to spend as much time as possible in the field meeting with families, visiting children in care, attending court hearings, and more-while having access to the critical, detailed information they need on the child, family, and case. It allows social workers to access all case and client information, local county forms, and documents when in the field, just as they would in the office. Using Traverse, case content collected in the field is automatically synced back to the office, increasing worker efficiency and giving them more time to interact with children and families.

A commercially available SaaS (Software as a Service) product only available through Northwoods, Traverse is deployed across the country to revolutionize how social services agencies deliver services by empowering social workers to make timely and informed decisions that lead to stronger families, healthier communities, and improved outcomes. Northwoods has received an approved COTS (Commercial off the shelf) waiver from the Administration of Children and Families (ACF) that was obtained by the NC Dept. of Health and Human Services. Northwoods is deployed in 36 other NC counties.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: Maggie Cveticanin, Director, Department of Social Services, Kelly Inman, Chief Operations Officer, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends the Board Approve \$1,074,404.09 of American Rescue Plan Act funds to support a three-year contract with Carahsoft Northwoods-Traverse to deliver a case management tool for the Department of Social Services.

Attachments: [AAF Supplemental Document - Contract Approval Carasoft - Northwoods Trave](#)
[Northwood Traversse Agreement 9-21-23](#)
[NC Pilot and Traverse County Map 5-23](#)
[Carahsoft - Northwoods Consulting Partners Inc. - 10.13.2023 - Quote 4120562](#)
[DSS Northwoods Traverse - DCO IT Project Business Case Document v13.doc](#)

23-0752

Budget Ordinance Amendment No. 24BCC00036 FY 2023-24
Encumbrance Rollover - Increasing Multiple Funds Budgeted
Expenditures and Revenues by a total of \$22,868,903.80.

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No 24BCC00036 for FY 2023-24 amending the expenditure and revenue budgets for multiple funds by a total of \$22,868,903.80 for the outstanding encumbrances at fiscal year-end FY 2022-23. Encumbrances outstanding at fiscal year-end represent obligations/commitments entered by the County for either services not yet completed or performed, or goods not yet received. This money must be restricted in the fund balance within the equity section of the balance sheet for FY 2022-23 to honor these obligations/commitments once completed and/or received. These encumbrances outstanding at year-end do not represent expenditures or liabilities. These encumbrances outstanding are included in the amount reported as "Restricted Stabilization by State Statute" in the fund balance section of the Balance Sheet in the Annual Comprehensive Financial Report (ACFR).

According to generally accepted accounting principles (GAAP), governmental type funds are the only funds to record encumbrances in the ACFR. However, during the fiscal year, the County maintains encumbrances (purchase orders and service contracts) for all fund types (governmental and proprietary) to ensure funds are set aside for obligations and commitments appropriately at the time that they are ordered and/or entered into.

Because these encumbrances lapse at year-end and are re-appropriated in the subsequent fiscal year, they do not affect unassigned fund balance. It is merely a re-appropriation in the subsequent fiscal year of funds for obligations and commitments for goods and services already ordered but not yet received in the prior fiscal year. Encumbering these funds is a statutory requirement.

Therefore, authorization is requested to amend the following funds' budgets in FY 2023-24 to honor the outstanding purchase orders and service contracts as of the end of FY 2022-23:

General Fund (1001010000)	\$ 21,709,702.73
Risk Management Fund (1001020000)	\$ 409,380.61
Reappraisal Reserve Fund (1001050000)	\$ 2,072.52
Benefits Plan Fund (1001500000)	\$ 12,650.50
Stormwater Fund (5005500000)	\$ 88,837.24
Sewer Utility Fund (6006600000)	\$ 646,260.20
<u>Total</u>	<u>\$ 22,868,903.80</u>

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Crystally Wright, Interim Chief Financial Officer; Keith Lane, Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00036 FY 2023-24 Encumbrance Rollover - Increasing Multiple Funds Budgeted Expenditures and Revenues by a total of \$22,868,903.80.

Attachments:

[AAF-036 Legal Form Encumbrance Rollover \\$22,868,903.80.pdf](#)

[AAF-036 Supplemental Document Encumbrance Rollover \\$22,868,903.80.pdf](#)

23-0761

Budget Ordinance Amendment No. 24BCC00043 for the Department of Social Services to recognize funds in the amount of \$43,446.38 as part of the American Rescue Plan for Adult Protective Services (APS) under SSA Title XX Section 2042(b). The APS Essential Services Fund must be used to provide and arrange for essential needs on behalf of an individual receiving Protective Services for Adults Planning and Mobilizing Services (SIS Code 204).

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No 24BCC00043 for the Department of Social Services to recognize funds in the amount of \$43,446.38 as part of the American Rescue Plan for Adult Protective Services (APS) under SSA Title XX Section 2042(b). The APS Essential Services Fund must be used to provide and arrange for essential needs on behalf of an individual receiving Protective Services for Adults Planning and Mobilizing Services (SIS Code 204).

The fund is intended to assist county departments of social services in addressing identified protective services needs and mobilizing protective services where limited county funding and limited local resources may be a barrier.

These essential services include the provision of medical care for physical and mental health, assistance in personal hygiene, assistance with obtaining appropriate food, clothing, seeking and providing heated and ventilated shelter, providing for protection from health and safety hazards, and protection from abuse, neglect, and exploitation.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: Maggie Cveticanin, Director, Department of Social Services, Kelly Inman, Chief Operations Officer, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve the Budget Ordinance Amendment No 24BCC00043 for the Department of Social Services to recognize funds in the amount of \$43,446.38 as part of the American Rescue Plan for Adult Protective Services (APS) under SSA Title XX Section 2042(b). The APS Essential Services Fund must be used to provide and arrange for essential needs on behalf of an individual receiving Protective Services for Adults Planning and Mobilizing Services (SIS Code 204).

Attachments: [APS Essential Services Funding Authorizations SFY 2023-2024](#)
 [AAF-43 Legal Form](#)

23-0773 **Approval of an Amendment to the Contract Between Durham County and The Wood Group, LLC for Property Management Services at the Shoppes of Hope Valley located at 3825 S. Roxboro St. to Increase the Amount from \$36,000 to \$87,000**

Agenda Text: The Board is requested to approve an Amendment to the contract between Durham County and The Wood Group, LLC for Property Management Services at the Shoppes of Hope Valley to increase the amount from \$36,000 to \$87,000.

Durham County recently purchased the Shoppes of Hope Valley shopping center, and engaged in a six-month service contract with The Wood Group, LLC to provide Property Management services. On February 27, 2023, the Board of County Commissioners approved Budget Ordinance Amendment No. 23BCC00067 increasing expenditure and revenues by \$150,000 in the General Fund and approved the Service Contract between Durham County and The Wood Group, LLC for the management of the inline portion of the Shoppes of Hope Valley, located at 3825 S. Roxboro St. Durham, NC 27707 for a fee of \$6000 per month for a period of up to six (6) months beginning on the date of the purchase of the shopping center by Durham County.

The purchase of the property was finalized on July 28, 2023, and the Property Management Agreement was triggered to begin the six-month engagement. In accordance with the Scope of Services included in that contract, the Property Manager is responsible for paying all maintenance and repair costs associated with the property, and is to be reimbursed for expenses monthly, upon the presentation of paid invoices from the contractors who have performed the work. The average monthly total for maintenance expenses for the shopping center over the last 12 months, including general maintenance and repairs, parking lot cleaning and maintenance, and waste management is \$8500. It is worth noting that most of these costs are recovered through the Common Area Maintenance fee paid by tenants, based on the square footage of their leased space. In addition, all utility costs are charged directly to Durham County and are paid through the General Services Department.

This Contract Amendment is necessary to encumber budgeted funds to allow us to reimburse The Wood Group, LLC for these expenses.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Peri Manns, Deputy Director, Engineering and Environmental Services.

County Manager's Recommendation: The County Manager recommends that the Board approve an Amendment to the contract between Durham County and The Wood Group, LLC for Property Management Services at the Shoppes of Hope Valley to increase the amount from \$36,000 to \$87,000.

Attachments: [Wood Prop Mgmt Contract Amendment 100223](#)
[Executed Property Management Agreement 072823](#)

23-0786 **Budget Ordinance Amendment No. 24BCC00049 Social Services to Appropriate \$1,728,956.74 in General Fund fund balance to add 35 positions to the Department of Social Services to address staffing needs for Medicaid Expansion.**

Agenda Text: Budget Ordinance Amendment No. 24BCC00049 Social Services to Appropriate \$1,728,956.74 in General Fund fund balance to add 35 positions to the Department of Social Services to address staffing needs for Medicaid Expansion. The standard Medicaid reimbursement is estimated at \$1,130,741.43. Additional allocated advances of \$93,672.67 and ongoing Continuous Coverage Unwinding (CCU) funding (\$30,458.70 per month for 7 months) for the remainder of FY24 total \$341,883.57. For FY24, the estimated expense of this expansion after reimbursement is \$256,331.75.

The Medicaid expansion legislation signed into law by Governor Cooper in March 2023 (S.L. 2023-7/House Bill 76) included funding to offset counties' administrative costs associated with implementing expansion. On September 25, Governor Roy Cooper and North Carolina Department of Health and Human Services Secretary Kody H. Kinsley announced NCDHHS will launch Medicaid Expansion on Dec. 1, 2023, giving more than 600,000 North Carolinians access to health care. The impact for Durham County of new Medicaid enrollees is expected to be 21,622 new enrollees added to the existing 74,233 beneficiaries in Durham County.

Medicaid Expansion increases the eligible population to adults aged 19-64 who have incomes up to 138% of the federal poverty level. For example, expansion gives health care coverage to single individuals making under \$20,000 a year. Likewise, a family of three earning under \$34,000 combined will now be eligible. Beneficiaries will get care the same way as existing Medicaid beneficiaries and be eligible for the same comprehensive benefits and copays as other non-disabled adults in Medicaid.

To accommodate this estimated 29% increase in enrollees, the total number of agency staff needed to address Medicaid expansion is 35 FTEs. The breakout of the FTEs is shown below by Division.

MEDICAID DIVISION:

- Staffing Needed (35 positions):
 - 1 Program Manager
 - 2 Income Maintenance Supervisors
 - 2 Lead Income Maintenance Caseworkers
 - 22 Income Maintenance Caseworkers (IMC II)
 - 2 Administrative Support
 - 6 Call Center/Records Mgmt./Lobby Processing Assistants

Medicaid Administrative expenses are reimbursable at 75% for direct staff (eligibility and enrollment allowable) and 50% reimbursable for direct support services related to Medicaid.

In June, NC DHHS allocated funding to counties to support efforts to prepare to implement expansion until the funding from S.L. 2023-7 is available on December 1st. At the time, NC DHHS anticipated that the funding from S.L. 2023-7 would be available beginning October 1, 2023, and therefore allocated \$177,356 to Durham County based on 2.61% of the statewide Medicaid enrollment. This was determined based on the state allocation of \$1.667 million per month that is included for counties in S.L. 2023-7 and calculated over a five-month period to account for the time from the distribution of the funding to when it was anticipated to be available through the legislation. In addition, Durham is slated to receive \$35,458.70 per month starting in December and continuing throughout expansion.

In addition, funds are needed for targeted outreach to our vulnerable and underserved communities.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: Maggie Cveticanin, DSS Director, Kelly Inman, Chief Operations Officer, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 24BCC00049 Social Services to Appropriate \$1,728,956.74 in General Fund fund balance to add 35 positions to the Department of Social Services to address staffing needs for Medicaid Expansion. The standard Medicaid reimbursement is estimated at \$1,130,741.43. Additional allocated advances of \$93,672.67 and ongoing CCU funding (\$30,458.70 per month for 7 months) for the remainder of FY24 total

\$341,883.57. For FY24, the estimated expense of this expansion after reimbursement is \$256,331.75.

Attachments: [Supplemental Document - FY24 Medicaid Expansion Budget Request](#)
[Medicaid-Memo to County Managers and DSS Directors](#)
[Medicaid Expansion Request](#)
[Medicaid DCDL BG-06-23 Support For Counties During CCU and in Preparati](#)
[AAF-49 Legal Form](#)

23-0802 **Approval of Lease Agreement at the Shoppes of Hope Valley Between Durham County and Samet Corporation/WC Construction Company, LLC.**

Agenda Text: The Board is requested to approve a one-year lease agreement between Durham County and Samet Corporation/WC Construction Company, LLC at the Shoppes of Hope Valley, and to authorize the County Manager to execute all documents required to effect this agreement.

Durham County recently acquired the Shoppes of Hope Valley at 3825 S. Roxboro St. The portion of the property formerly known as the Kroger box will be reconfigured and upfitted to house the Durham County Board of Elections. The General Contractor selected to complete this renovation is the Samet Corporation/W.C. Construction Company, LLC. The General Contractor requires an office space from which to conduct the work and seeks to lease a 1600 vacant unit in the in-line portion of the shopping center. The Wood Group, the property manager representing Durham County, has negotiated the attached lease agreement, and it has been reviewed and approved by the Durham County Attorney's Office.

The space will be occupied for one year at an annual rate of \$24,000 per month, including common area maintenance fees. Utilities will be paid by the Tenant separately.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer, Department of Engineering and Environmental Services.

County Manager's Recommendation: The County Manager recommends that the Board approve a one-year lease agreement between Durham County and Samet Corporation/WC Construction Company, LLC at the Shoppes of Hope Valley, and to authorize the County Manager to execute all documents required to effect this agreement.

Attachments: [2023-10.06 Samet-WC Constr Lease](#)

7. Public Hearings (20 min)

23-0783**Public Hearing - An Ordinance to Amend the Durham Unified Development Ordinance Provisions Related to the Comprehensive Plan (20min)****Agenda Text:**

The Board is requested to conduct a public hearing to receive comments and consider the following motion(s):

Motion 1, To adopt an ordinance amending the Unified Development Ordinance, incorporating revisions to Common Review Procedures (Section 3.2), Comprehensive Plan Adoption/Amendment (Section 3.4), Zoning Districts (Article 4), District Intensity Standards (Article 6) and Purpose, Applicability and Use Regulations for Design Districts (Section 16.1) effective upon adoption; and

Motion 2, To adopt the appropriate consistency statement as required per NCGS § 160D-605.

Attachments:

Attachment A Draft TC2300002 Text Amendment

Attachment B Consistency Statement

Attachment C Planning Commission Written Comments

Alignment with Strategic Plan: The text amendment emphasizes Goal 5 (Accountable, Efficient, and Visionary Government) by maintaining a transparent government and welcoming public input and aligning the Unified Development Ordinance with the Comprehensive Plan.

Resource Persons: Scott Whiteman, AICP, Planning Manager, and Sara M. Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing and, if appropriate, approve the text amendment to the Unified Development Ordinance.

Attachments:

[TC2300002 Comp Plan Related Changes Memo BOCC](#)

[Attachment A TC2300002 Ordinance with Track Changes- full](#)

[Attachment B - Consistency Statement](#)

[Attachment C - Planning Commission Written Comments](#)

8. Board and Commission Appointments (10 min)**23-0756****Board and Commission Appointments (10min)****Agenda Text:**

Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Bicycle and Pedestrian Advisory Commission
- Discover Durham Tourism Development Authority

- Durham County Women's Commission
- Durham Planning Commission
- Environmental Affairs Board

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Monica Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

Attachments: [Legistar Attmt - 10.23.2023](#)

9. Items Pulled from the Consent Agenda (20 min)

10. Closed Session

23-0810

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; pursuant to G.S. 143-318.11(a)(4)

Alignment with Strategic Plan: This item aligns with Strategic Goal 5

Resource Persons: Andy Miracle, Economic Development Director

County Manager's Recommendation: The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

11. Adjournment