



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, August 7, 2023

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

[23-0599](#)

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)

[23-0480](#)

BOCC Approval of FY 2023-24 Governor's Highway Safety Program

(GHSP) Grant Funding Resolution**Agenda Text:**

The Board is requested to approve the FY 23-24 Governor's Highway Safety Program (GHSP) Grant Resolution. In FY22, the Governor's Highway Safety Program awarded the Durham County Sheriff's Office a four-year grant totaling \$1,127,161 - the figure includes local match funding - that will be used to fund three sworn deputy positions to work traffic enforcement over the four-year grant period. The third year of this grant starts on October 1st, 2023, which includes a local match in the amount of \$116,557 and a federal allocation in the amount of \$116,558; for a total amount of \$233,115. All funds were previously budgeted to account for revenues and expenses during this time period.

The GHSP grant is a step-down reimbursement grant that requires a match at varying percentages each year. The total federal reimbursement over the four-year grant period will be \$659,396, and the total local match over the same four-year period will \$467,764, for a total grant amount of \$1,127,161. Future matches will be budgeted in subsequent fiscal years as needed through operational and staffing efficiencies. The BOCC initially approved these funds on September 13, 2021 (#21-0550).

The Governor's Highway Safety Program helps fund efforts of law enforcement agencies to reduce traffic crashes in North Carolina. Specifically, this grant will provide funding to the Durham County Sheriff's Office over a four-year period for (3) new sworn officers, (3) vehicles and associated equipment. In terms of traffic related outcomes, Durham County is ranked within North Carolina for the following categories:

- 10th Highest in Overall Fatalities
- 12th Highest in Alcohol Fatalities
- 10th Highest in Unrestrained Fatalities
- 8th Highest in Speed Related Fatalities

Please see the attached documents for additional information regarding the yearly budgets and terms of the grant.

Alignment with Strategic Plan: This item aligns with the County's Strategic Goal 3: Safe Community.

Resource Persons: David LaBarre, Director of Planning & Development, Durham County Sheriff's Office; Thomas Cote, Major of Operations, Durham County Sheriff's Office; Clarence Birkhead, Durham County Sheriff.

County Manager's Recommendation: The County Manager recommends that the Board approve the FY 2023-24 Governor's Highway Safety Program (GHSP) Grant Resolution and that the Chair sign the Resolution.

Attachments: [GHSP Year 3](#)
 [Year 3 GHSP Agreement of Conditions](#)
 [Year 3 GHSP Resolution \(1\)](#)

23-0483 **Award of Chemical Purchase Contracts for the Triangle Wastewater Treatment Plant, Invitation for Bid (IFB) 23-034**

Agenda Text: The Board is requested to authorize the County Manager to enter into purchase of goods contracts for the following chemicals for the Triangle Wastewater Treatment Plant for the 2024 fiscal year which will be funded through the Sewer Utility Enterprise Fund:

1. \$248,500.00 with Southern Ionics, Inc. for sodium aluminate, with a not to exceed amount of \$298,000.00;
2. \$137,250.00 with Amerochem Corp. for sodium hypochlorite, with a not to exceed amount of \$165,000.00;
3. \$129,000.00 with Polydyne, Inc. for polymer, with a not to exceed amount of \$155,000.00;

and to authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity. As these chemicals are necessary for the Triangle Wastewater Treatment Plant to meet all permit limitations as specified in the facility's National Pollutant Discharge Elimination Systems permit and Reclaimed water permit.

Resource Persons: Jay Gibson PE, E&ES Director; Wade Shaw, Utility Superintendent; and Stephanie Brixey, E&ES Deputy Director

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into purchase of goods contracts for the following chemicals for the Triangle Wastewater Treatment Plant for the 2024 fiscal year which will be funded through the Sewer Utility Enterprise Fund:

1. \$248,500.00 with Southern Ionics, Inc. for sodium aluminate, with a not to exceed amount of \$298,000.00;
2. \$137,250.00 with Amerochem Corp. for sodium hypochlorite, with a not to exceed amount of \$165,000.00;
3. \$129,000.00 with Polydyne, Inc. for polymer, with a not to exceed amount of \$155,000.00;

and to authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments: [IFB 23-034 Supplemental Document](#)
[IFB 23-034 Bid Tabulation_Chemical Purchase-TWWTP](#)
[MWBE Compliance Review Form-AAF for 23-034 IFB_060123](#)
[IFB 23-034_Chemical Purchase for Durham County TWWTP](#)

23-0487 **Adoption of the Rougemont Water System's Water Shortage Response Plan and Resolution Signature**

Agenda Text: The Board is requested to adopt the Water Shortage Response Plan for Rougemont Water System and sign the Resolution for submission to North Carolina Department of Environmental Quality (NCDEQ). On June 8, 2023, NCDEQ approved the plan. A copy of the Water Shortage Response, the approval letter from NCDEQ, and the Resolution is attached.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 1 "Community and Family Prosperity and Enrichment," as well as supporting Strategic Plan Goal 4 "Environmental Stewardship."

Resource Persons: Jay Gibson PE, E&ES Director; Stephanie Brixey, E&ES Deputy Director

County Manager's Recommendation: The County Manager recommends that the Board adopt the Water Shortage Response Plan for Rougemont Water System and sign the Resolution for submission to North Carolina Department of Environmental Quality (NCDEQ).

Attachments: [AAF Supplemenal Document Non-Contract](#)
[Rougemont WRSP 2023](#)
[WSRP Approval Letter from NCPWS 06.08.2023](#)
[Resolution](#)

23-0500 **Memorandum of Agreement with the North Carolina Department of Public Safety (NCDPS) and Durham County Youth Home**

Agenda Text: The Board is requested to approve a Memorandum of Agreement (MOA) with the North Carolina Department of Public Safety and to authorize the County Manager to sign the MOA. The proposed MOA focuses on an increase in the daily per diem rate for the Durham County residents and Out of County residents detained at the Youth Home.

The North Carolina Department of Public Safety has agreed to increase the daily per diem rate to \$160.00. per day, per juvenile who resides in Durham County. The per diem rate beginning September 1, 2022, and ending June 30, 2023, is \$153.38 per juvenile who lives in Durham County.

Juveniles housed in the Youth Home who are residents of other counties and charged

in other counties will be charged the rate of \$309.00 effective July 1, 2023. The per diem rate beginning September 1, 2022, and ending June 30, 2023, is \$270.00 per juvenile who resides in other counties. The proposed increase aligns with the agreement with the current daily rate provided to Guilford County.

Alignment with Strategic Plan: This request aligns with Goal 3: Safe Community and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Angela G. Nunn, Youth Home Director, Dwane Brinson Assistant General Manager.

County Manager's Recommendation: The County Manager recommends that the Board approve the Memorandum of Agreement with the North Carolina Department of Public Safety and authorize the County Manager to sign the agreement.

Attachments:

[Durham County Youth Home MOA 6.30.23](#)

[AAF Supplemental Word Attachment MOA July23](#)

23-0503

Award of Preventative and Emergency Generator Services Contract for the Utilities Division, Request for Proposal (RFP) 23-029

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with Clarke Power Services to provide preventative maintenance and repair services of generators for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$35,000, but not to exceed \$50,000. Also authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability. These services will be funded from the Sewer Utility Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as this contract will ensure compliance with all State issued permits and ensures all generators are maintained in a continual state of readiness.

Resource Persons: Jay Gibson PE, E&ES Director; Wade Shaw, Utility Superintendent; and Stephanie Brixey, E&ES Deputy Director

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with James River Solutions to provide scheduled and emergency bulk diesel and delivery services for the Utilities Division in an amount of \$35,000, but not to exceed \$50,000. Also authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments: [RFP 23-029 AAF Supplemental Document](#)
[MWBE Compliance Review Form-AAF for 23-029 RFP 060623](#)
[RFP 23-029 Proposal Tab Preventive Maintenance and Generator Services](#)
[RFP No. 23-029 Evaluation Summary](#)

23-0505 **Approval of Electrical Services Contract for the Utilities Division in the amount of \$40,000 with a Not To Exceed amount of \$65,000, Request for Proposal (RFP) 23-031R1**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$40,000, but not to exceed \$60,000. Also authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability. These services will be funded from the Sewer Utility Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this contract ensures circuit breakers and electrical controls are maintained in a continual state of readiness.

Resource Persons: Jay Gibson PE, E&ES Director; Wade Shaw, Utility Superintendent; and Stephanie Brixey, E&ES Deputy Director

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$40,000, but not to exceed \$60,000. Also authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments: [RFP 23-031R1 AAF Supplemental Document](#)
[MWBE Compliance Review Form-AAF for 23-031R1 RFP 062823](#)
[RFP No. 23-013R1 Evaluation Summary](#)

23-050 **Approval of Scheduled and Emergency Bulk Diesel and Delivery Services Contract in the amount of \$65,000 with a Not To Exceed amount of \$90,000 for the Utilities Division, Request for Proposal (RFP) 23-032**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract with James River Solutions to provide scheduled and emergency bulk diesel and delivery services for the Utilities Division in an amount of \$65,000, but not to exceed \$90,000. Also authorize the County Manager to execute annual renewals, for

up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability. These services will be funded from the Sewer Utility Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this contract will ensure compliance with permits NC0026051, WQCS00038, and WQ0032821.

Resource Persons: Jay Gibson PE, E&ES Director; Wade Shaw, Utility Superintendent; and Stephanie Brixey, E&ES Deputy Director

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with James River Solutions to provide scheduled and emergency bulk diesel and delivery services for the Utilities Division in an amount of \$65,000, but not to exceed \$90,000. Also authorize the County Manager to execute annual renewals, for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments:

[RFP 23-032 AAF Supplemental Document](#)

[MWBE Compliance Review Form-AAF for 23-032 RFP 060723](#)

[RFP No. 23-032 Evaluation Summary](#)

[RFP 23-032 Bid tabulation Diesel Fuel](#)

23-0514

Budget Ordinance Amendment No.24BCC00010 Appropriating \$6,000 in General Fund Fund Balance for the Soil and Water Conservation Department’s Contract with the Beaver Management Assistance Program (BMAP)

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.24BCC00010 which appropriates \$6,000 in General Fund Fund Balance for the Soil and Water Conservation Department’s contract with the Beaver Management Assistance Program (BMAP).

Following the County Manager’s FY 2023-24 Recommended Budget, the Soil and Water Conservation Department was requested by the County Manager’s Office to work with the NC Wildlife Resources Commission to administer the Beaver Management Assistance Program on behalf of the county. The Beaver Management Assistance Program (BMAP) aims to help manage beaver-related problems on private and public lands. Landholders experiencing beaver damage can reach out to the county’s BMAP contact to receive assistance. The program requires an annual contract with a \$6,000 participation fee, which grants Durham County access to additional funding provided by the NC Wildlife Resources Commission.

Initial damage assessments are provided at no charge. Landholders then pay the following cost-share fees for services:

- \$25 per site visit
- \$125 per dam removed

Beaver management specialists average 10 visits over a 30-day period to resolve the problem. Costs to the landholder increase after 15 visits to the full market value of beaver management services. Landholders willing to conduct beaver management activities themselves are provided individual training at no cost.

Since beavers were successfully reintroduced to North Carolina in 1939, this native species has thrived, benefitting wildlife and people by creating wetland habitats, reducing erosion, and improving water quality across the state. Damages caused by beaver activity, however, can be substantial and costly. The Beaver Management Assistance Program (BMAP) aims to help manage beaver-related problems on private and public lands. Because of practical and ecological considerations, the program is not designed to eradicate beaver populations; rather its aim is to assist the NC Department of Transportation, local governments, and private landholders in addressing specific beaver damage issues.

BMAP specialists work to educate customers about a variety of beaver management strategies, such as exclusion, pond levelers, and other nonlethal techniques. When deemed necessary, they will remove beaver and/or dams using humane and environmentally acceptable techniques. In recent years, BMAP services prevented the impending loss or repair costs of an estimated \$8.95 million in roads, bridges, timber and other agricultural resources, railroad trestles, dams, sewer systems, water treatment facilities, landscape plantings, homes, airport runways, and golf courses. Comparing the costs of BMAP to its savings, for every \$1.00 spent, \$5.82 in resources were saved.

Alignment with Strategic Plan: The request aligns with Goal 4, Environmental Stewardship and Community Prosperity, by improving water quality, increasing energy efficiency, and changing behaviors to achieve environmental quality.

Resource Persons: Eddie Culberson, Director of Soil & Water Conservation

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.24BCC00010 appropriating \$6,000 in General Fund Fund Balance for the Soil and Water Conservation Department's contract with the Beaver Management Assistance Program (BMAP).

Attachments:

[AAF-010 LEGAL FORM Appropriating \\$6K for S&W BMAP Contract](#)

23-0515

Approval of Sewer Line Cleaning, Closed Circuit Television Inspections, Grease Line Cleaning, Pump and Haul, and Cured-in-Place Pipe Services Contract in the amount of \$210,000 with a Not To Exceed amount of \$300,000 for the Utilities Division, Request for Proposal (RFP) 23-040

Agenda Text:

The Board is requested to authorize the County Manager to enter into a standard service contract in the amount of \$210,000.00, representing a base bid for sewer line of cleaning of \$178,300.00 as noted in the bid tabulation plus an additional allowance of \$31,700.00 for emergent line repair needs, with a total annual contract not to exceed amount of \$300,000 with Vision NC, LLC for Sewer Line Cleaning, Closed Circuit Television Inspections, Grease Line Cleaning, Pump and Haul Services, and Cured-in-Place Pipe lining for the Utilities Division. The Board is also requested to authorize the Manager to execute annual renewals, for up to four (4) additional one year periods in accordance with the terms and conditions of the original contract and subject to budget availability. These services will be funded from the Sewer Utility Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as these services are necessary to ensure continued reliable operation of Durham County’s wastewater collection system.

Resource Persons: Jay Gibson PE, E&ES Director; Wade Shaw, Utility Superintendent; and Stephanie Brixey, E&ES Deputy Director

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a standard service contract in the amount of \$210,000.00 with a not to exceed amount of \$300,000.00 with Vision NC, LLC for Sewer Line Cleaning, Closed Circuit Television Inspections, Grease Line Cleaning, Pump and Haul Services, and Cured-in-Place Pipe lining for the Utilities Division and to execute annual renewals, for up to four additional one year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments:

[Supplemental Document RFP 23-040](#)

[RFP 23-040 Bid Tabulation](#)

[MWBE Compliance Review Form-AAF for 23-040 RFP 070523](#)

[RFP NO 23-040 Evaluation Summary](#)

23-0516**Approval of Evoqua Water Technologies, LLC Contract Amendment for Utilities Division in the Amount of \$4,499.04 Bringing the Total Contract Amount to \$94,480.08****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a service contract amendment with Evoqua Water Technologies, LLC for collection system odor and corrosion control services (RFP 19-035) in the amount of \$4,499.04, bringing the total contract amount from \$89,981.04 to \$94,480.08. Evoqua Water Technologies, LLC increased their pricing by five percent (5%) this fiscal year.

Hydrogen sulfide gases produced by bacteria in the sewer system causes odor and corrosion issues. If untreated, there will be odor complaints from citizens and additional rehabilitation work to pipes and manholes that are corroding. The contract

with Evoqua Water Technologies LLC will be funded from the Sewer Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this will provide odor and corrosion control within the wastewater collection system resulting in an increase in the useful life of pump stations and gravity sewer lines, thus minimizing the risk of system failures due to corrosion.

Resource Persons: Jay Gibson PE, Director of E&ES; Wade Shaw, Utilities Superintendent; Stephanie Brixey, Deputy Director of E&ES

County Manager’s Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a service contract amendment with Evoqua Water Technologies, LLC for collection system odor and corrosion control services (RFP 19-035) in the amount of \$4,499.04, bringing the total contract amount from \$89,981.04 to \$94,480.08. Evoqua Water Technologies, LLC increased their pricing by five percent (5%) this fiscal year.

Attachments: [FY24 AAF Supplemental Document for Evoqua price increase](#)
[Evoqua - Durham County FSOC 2023 Contract Renewal letter](#)
[EVOQUA CONTRACT PKG LEGISTAR](#)

23-0517 **Budget Ordinance Amendment No.23BCC00015 to Recognize**
\$38,000 in Grant Funding from the State Library of North Carolina

Agenda Text: The Board is requested to approve Budget Ordinance No. 23BCC00015 to recognize \$38,000 from the State Library of North Carolina as part of the second year of a two-year Library Services and Technology Act (LSTA) Project Grant in support of the library’s Tech Mobile. Last year, the board approved \$79,750 in grant funds for the first year of this project.

The Tech Mobile’s objective is to bridge Durham’s digital divide. According to recent Census figures, 87% of Durham households have a broadband internet subscription in the home, leaving potentially tens of thousands of individuals without access to high-speed internet. Furthermore, those same Census figures reveal that 7.3% of Durham households do not have a working computer in the home. The second year of this LSTA Project Grant will leverage the partnerships built and the technology purchased in the first year of the grant to execute planned programming throughout Durham County.

Alignment with Strategic Plan: This project aligns with Goal 1 of the Strategic Plan, Community Empowerment and Enrichment. Making cutting-edge technology and internet access available to all enables the citizens of Durham to access information, career opportunities, and resources that are difficult or impossible to access offline.

Resource Persons: Sarah Alverson, Community Engagement Administrator and

grant project manager. Tammy Baggett, Library Director. Stephanie Fennell, Deputy Library Director.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00015 to recognize \$38,000 in grant funding from the State Library of North Carolina.

Attachments:

[23-24 Year 2 Project Award Letter](#)

[22-23ProjectAwardLetter](#)

[AAF-015 Legal Form Recognizing \\$38,000 in grant funds from the State Library](#)

23-0521

Juvenile Crime Prevention Council Appointment

Agenda Text:

The Board is requested to appoint Monica N. Burnette, Assistant District Attorney, to the Juvenile Crime Prevention Council in the "District Attorney or Designee" seat-a designated position on the JCPC.

The Juvenile Crime Prevention Council (JCPC) reviews the needs of Durham juveniles who are at risk of delinquency or who have been adjudicated, undisciplined, or delinquent, review and evaluate the resources available to address those needs, develop and implement a request for proposals process, and submit a written plan of action for the expenditure of juvenile sanction and prevention funds to the Durham Board of County Commissioners for its approval.

Alignment with Strategic Plan: This appointment aligns with the strategic plan goal of safe and secure community.

Resource Persons: Roshanna Parker, Criminal Justice Resource Center Interim Director

County Manager's Recommendation: The County Manager recommends that the Board appoint Monica N. Burnette, Assistant District Attorney, to the Juvenile Crime Prevention Council in the "District Attorney or Designee" seat.

Attachments:

[JCPC - Dist Attny - Monica Burnette](#)

23-0523

Approval of an Interlocal Agreement with the City of Durham and Budget Ordinance Amendment No. 24CC00018 to Increase Funding from the City of Durham for Bull City United Program by \$132,404 (for a new total of \$1,067,892) and Project BUILD by \$108,028 and Decrease Funding from General Fund Fund Balance.

Agenda Text:

The Board is requested to review an Interlocal Agreement with the City of Durham and Budget Ordinance Amendment No. 24CC00018 to increase funding from the City of Durham for Bull City United Program by \$132,404 (for a new total of \$1,067,892) and Project BUILD by \$108,028 and decrease funding from General Fund fund balance.

In 2021, Durham City Council partnered with Durham County Government approving funding to expand the Bull City United program to census tracts 11.00, 13.04, 17.09, and 23.00. Durham's Gang Reduction Strategy (GRS) developed as a response to recommendations from the Comprehensive Gang Assessment that was

commissioned by the City and County and completed in November 2007. The Gang Assessment highlighted the need for a coordinated approach that includes prevention, intervention, and suppression strategies to reduce criminal activity committed by gang members in Durham. The interlocal agreement supports (18) full-time Bull City United positions at a cost not to exceed \$1,067,892 annually to support the four additional census tracts. The eighteen City-funded positions are (1) Supervisor, (5) Outreach Workers, and (12) Violence Interrupters. The agreement also supports (1) full-time Outreach Worker, (1/3) full-time Bilingual Outreach Worker, and program costs not to exceed \$108,028 for Project BUILD.

During the FY 2023-24 Budget Process the amount to be paid from the City for this ILA was not finalized. The full expense amount for these two areas was budgeted in the approved budget. With the acceptance of this ILA the increased contribution from the City (\$240,432) allows the County to reduce fund balance (\$240,432) that was temporarily used to offset the expense.

Alignment with Strategic Plan: This agenda item aligns with Community Health and Well-Being

Resource Persons: Krystal Harris, Director - Community and Intervention Support Director

County Manager's Recommendation: The County Manager recommends that the Board approve an Interlocal Agreement with the City of Durham and Budget Ordinance Amendment No. 24CC00018 to increase funding from the City of Durham for Bull City United Program by \$132,404 (for a new total of \$1,067,892) and Project BUILD by \$108,028 and decrease funding from General Fund fund balance.

Attachments: [6.21.23 REV'D City-County FY2023-24 Interlocal Agreement Regarding Bull Cit](#)
[Exhibit A - FY2023-24 City-County Interlocal Agreement Regarding BCU Projec](#)

23-0525

Approval of Service Contract with Animal Protection Society of Durham, Inc in the amount of \$1,080,334

Agenda Text:

The Board is requested to approve the FY 2023-24 service contract with Animal Protection Society of Durham, Inc. (APS) for the operation of the Durham County Animal Shelter, in the amount of \$1,080,334 and authorize the County Manager to execute the contract. This contract includes services such as: (i) caring for, at the shelter, all dogs, cats and other animals impounded by Animal Control and/or delivered to it by members of the general public; (ii) providing necessary veterinary care for animals impounded, housed, or surrendered to the shelter; (iii) maintaining accurate records and providing monthly reports of all animals impounded; (iv) the disposition of all animals; and (v) the amounts collected for boarding, redemption fees, and civil penalties by APS.

Alignment with Strategic Plan: This request aligns with Goal 2: Health and Well-being for All and Goal 3: Safe Community.

Resource Persons: Shafonda Davis, Executive Director, Animal Protection Society of Durham; Mark Manning, Captain of Animal Services, Durham County Sheriff's Office; Clarence Birkhead, Sheriff, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board approve the service contract with Animal Protection Society of Durham, Inc. for the operations of the Durham County Animal Shelter in the amount of \$1,080,334 and authorize the County Manager to execute the Agreement.

Attachments: [Animal Shelter Compliance Inspection](#)
[APS FY24 Contract](#)
[Intake Statistics](#)

23-0526

Budget Ordinance Amendment No. 24BCC00011 Recognizing \$ 29,000 from the NC Department of Health and Human Services Division of Public Health Extending a Sunsetting Community Linkages to Care for Overdose Prevention and Response Program

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 24BCC00011 to recognize \$29,000 from the North Carolina Department of Health and Human Services Division of Public Health.

These funds extend a sunsetting state AA - Community Linkages to Care for Overdose Prevention and Response - for three months in order to spend all remaining funds. The Durham County Department of Public Health (DCoDPH) was awarded funds to continue to implement its approved core strategies for community-based programs to prevent fatal and non-fatal opioid overdoses, increase access and linkages to care services for the most vulnerable populations, and build local capacity to respond to the overdose crisis in North Carolina.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by reducing opioid overdose.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00011 recognizing \$29,000 from the N C Department of Health and Human Services, Division of Public Health extending a sunsetting Community Linkages to Care for Overdose Prevention and Response Program

Attachments: [AAF-011 Legal Form Appropriating \\$29K from NC Department of Health and Hl](#)
[Supplemental Document AA 491 - CLC 3 months](#)
[AA 491 CLC Core Strategies- Community Linkages to Care for Overdose Preve](#)

23-0527 **Budget Ordinance Amendment No. 24BCC00012 Recognizing Funding of \$26,853.00 from NC DPH Environmental Health Section / Lead and Asbestos Branch to Support Testing and Remediation Activities for Lead in Water and Paint in Durham County Public Schools and Licensed Child Care Facilities**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 24BCC00012 recognizing \$26,853.00 from NC DPH Environmental Health Section / Lead and Asbestos Branch.

The funds will support testing and remediation activities for lead in water, and inspection and remediation for lead-based paint and asbestos in Durham County Public Schools and licensed Child Care facilities requiring assistance from the DCoDPH Environmental Health Division. Assistance is expected to run from March 2023 to December 2026.

Alignment with Strategic Plan: These funds support Strategic Goal 2: Health and Wellbeing for All. The DCo DPH Environmental Health Division, in conjunction with NC DHHS DPH Children's Environmental Health, conducts lead hazard investigations including sampling for schools and childcare centers. They also provide remediation oversight for identified hazards.

Resource Persons: Rod Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00012 recognizing funding of \$26,853.00 from NC DPH Environmental Health Section / Lead and Asbestos Branch to support testing and remediation activities for lead in water and paint in Durham Public Schools and licensed childcare facilities.

Attachments: [AAF-012 Legal Form Appropriating \\$26,853K from NC Department of Environm](#)
[Supplemental Document AA 914](#)
[AA 914 ARPA Addressing Lead in Water and Lead-Based Paint in Public Schoc](#)

23-0531 **Approval of a \$1,643,284 Contract (RFP 23-041) with Inter-Faith Food Shuttle to Provide Emergency Community Food Assistance in Durham County**

Agenda Text: The Board is requested to approve a \$1,643,284 contract (RFP 23-041) with Inter-Faith Food Shuttle to provide safe, nutritious food to persons seeking food assistance in Durham County. American Rescue Plan Act funds will support the expense.

This contract would use ARPA funding to ensure additional food supports are available to residents, especially those experiencing a reduction in Supplemental Nutrition Assistance Program (SNAP, formerly food stamps) benefits. These food supports would be available through February 28, 2025 and are a continuation of additional food supports that were provided using local funds starting in April 2023. The funding amount aligns with information presented to the Board at the budget retreat on February 28, 2023.

The aim of this contract is to help ensure access to safe, nutritious food for low-income individuals in Durham County seeking food assistance at food banks, food pantries, and other emergency food providers.

With the end of the SNAP (Supplemental Nutrition Assistance Program) emergency allotments in March 2023, Durham County staff and community partners anticipated a substantial increase in food needs from SNAP participants. Since then, food pantries have reported increases in residents visiting pantries. Staff are working closely with emergency food providers to understand the level of need and adjust supports as needed. The County cannot make-up for the estimated \$3.2 million monthly reduction in Durham County SNAP benefits; however, providing additional support to our community partners is essential to support food security efforts. Considering that food bank partners are able to purchase food at wholesale or bulk rates, supporting these partners greatly multiplies the amount of food resources we are able to provide for families. For example, an average meal cooked at home with items purchased from the grocery store is about \$3-\$5 per person, whereas Feeding America estimates each meal they provide costs \$1 [due to wholesale purchases].

Durham County issued a Request for Proposals (RFP 23-041) on March 10, 2023. RFP 23-041 was advertised in local newspapers and on the Durham County website. Only one proposal was received by June 8, 2023--Inter-Faith Food Shuttle with a bid amount of \$1,643,284. The proposal bid tabulation and evaluation summary are attached.

For this agreement, Durham County will contract directly with Inter-Faith Food Shuttle and the Food Bank of Eastern & Central North Carolina will be a subcontractor receiving 50% of the total funding.

Alignment with Strategic Plan: Appropriate food security support for vulnerable at-risk portions of Durham County's population aligns with Goal 2: Health and Well-Being for All of the Durham County Strategic Plan.

Resource Persons: Mary Oxendine, County Food Security Coordinator; Donna Rewalt, County Extension Director

County Manager's Recommendation: The County Manager recommends that the approve a \$1,643,284 contract (RFP 23-041) with Inter-Faith Food Shuttle to

Provide Emergency Community Food Assistance in Durham County. American Rescue Plan Act funds will support the expense.

Attachments: [AAF Supplemental Document Contract Approval IFFS](#)
[RFP 23-041 Emergency Community Food Assistant for DCo](#)
[RFP23-041 Summary of evaluation scores](#)
[MWBE Compliance Review Form-AAF for 23-041 RFP 063023](#)
[ARPACContract Inter-Faith Food Shuttle Draft](#)
[Inter-Faith Food Shuttle Tab 4-Approach](#)
[IFFS COI 6.23.23](#)
[IFFS COI Work Comp](#)

23-0532**Contract Approval for American Rescue Plan Act Approved Framework Objective 1.2 Workforce Development (\$3,000,000)****Agenda Text:**

The Board is requested to award a contract in support of the Approved American Rescue Plan Act Framework Objective 1.2, Workforce Development. The contract will be awarded to Made in Durham, who is serving as the BULLS Initiative backbone agency, in the amount of \$3,000,000.

Funding will be used to support the continuation and scaling of BULLS Biotech stipends and comprehensive support services that are administered in partnership with Durham Technical Community College (DTCC). Funding will also support the creation of a second industry certificate program that will follow the same BULLS model of providing financial and academic support as well as connection to resources. Additionally, there are also dollars earmarked to increase community program awareness through teacher externships with Durham Public Schools as well as after-school programs. Further, funding is included to evaluate and improve the BULLS initiative and ultimately position the program to receive philanthropic and private funding to sustain it beyond this one-time allocation. While Made in Durham is serving as the backbone agency, funding will also support DTCC and Durham Public Schools.

The attached Scope of Services and Supplemental Information provide greater detail on the budget, timeline, and program plan.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

Resource Persons: Andrew Miracle, Director of Economic Development; Maurice Jones, Deputy County Manager of External Affairs; Claudia Hager, Deputy County Manager of Financial Affairs

County Manager's Recommendation: The County Manager recommends that

the Board approve a contract in support of the Approved American Rescue Plan Act Framework Objective 1.2, Workforce Development with Made in Durham in the amount of \$3,000,000.

Attachments:

[BULLS Initiative Contract](#)

[Attachment I - Scope of Work for BULLS Initiative Contract](#)

[Supplemental Information - BULLS Initiative](#)

23-0534

Approve Fiscal Year 2023-2024 Contract with Greater Durham Black Chamber of Commerce for Services Related to Small Business Support

Agenda Text:

The Board is requested to authorize the County Manager to execute the attached contract with the Greater Durham Black Chamber of Commerce (GDBCC) for services related to small business support in the amount of \$50,000.

The Scope of Services reflects the responsibilities carried out by the GDBCC and defines outcome metrics that are in alignment with the County's Strategic Plan. This year's Scope reflects current levels of service delivery and specified program examples. Additionally, the Scope of Services outlines reporting to occur between the agencies in fulfillment of the services described within the scope. Funds for this agreement were included as part of the FY 2023-2024 Approved Budget.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

Resource Persons: Andrew Miracle, Economic Development Director; Maurice Jones, Deputy County Manager of External Affairs

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the attached contract with the Greater Durham Black Chamber of Commerce for services related to small business support in the amount of \$50,000.

Attachments:

[GDBCC Service Contract FY24](#)

[GDBCC Scope of Services FY24](#)

23-0536

Budget Amendment No. 24BCC00014 Recognizing a \$400,000 LASII Stormwater Grant from the North Carolina Division of Water Infrastructure to Fund A Contract with WK Dickson for the Whispering Pines Mobile Home Park Stream Restoration Project

Agenda Text:

The Board is requested to approve Budget Amendment No. 24BCC00014 to recognize a \$400,000 LASII Stormwater Grant from the North Carolina Division of Water Infrastructure that will fund the Whispering Pines Mobile Home Park Stream Restoration Project. The Board is also requested to approve a contract amendment in the amount of \$400,000 with WK Dickson for work on the Whispering Pines Mobile Home Park Stream Restoration Project.

The Whispering Pines Mobile Home Park Stream Restoration Project was identified in the County Stormwater Nutrient Management Strategy as a potential project for compliance with the Falls Lake Nutrient Management Rules. The project consists of approximately 1500 linear feet of stream restoration and a bioretention pond to treat stormwater on the property. The County applied for and received a Local Assistance for Stormwater Infrastructure Investments (LASII) grant from the North Carolina Division of Water Infrastructure to cover the planning efforts for the Whispering Pines project. WK Dickson, having worked with the County to identify potential projects has agreed to amend their contract in order to consult on these planning efforts.

Alignment with Strategic Plan: This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity. More specifically it supports the objective of improving water quality.

Resource Persons: Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; H. Jay Gibson, PE, Director of Engineering and Environmental Services; McKenzie Bradshaw, PE, Stormwater Manager; Tom Murray, PE, WK Dickson

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Amendment No. 24BCC00014 recognizing a \$400,000 LASII Stormwater Grant from the North Carolina Division of Water Infrastructure to fund the Whispering Pines Mobile Home Park Stream Restoration Project. The Board is also requested to approve a contract amendment in the amount of \$400,000 with WK Dickson for work on the Whispering Pines Mobile Home Park Stream Restoration Project.

County Manager: _____

Attachments: [AAF-014 Legal Form Stormwater Fund FB for Study for Whispering Pines Mobil](#)

23-0537

Approve Fiscal Year 2023-2024 Contract with Greater Durham Chamber of Commerce for Services Related to Industrial Recruitment and Economic Development

Agenda Text:

The Board is requested to authorize the County Manager to execute the attached contract with the Greater Durham Chamber of Commerce for services related to industrial recruitment and economic development in the amount of \$225,000.

The Scope of Services reflects the economic development responsibilities carried out by the Chamber and defines outcome metrics that are in alignment with the County's Strategic Plan. This year's Scope has been updated to reflect current levels of service delivery and specified program examples. Additionally, the Scope of Services outlines reporting to occur between the agencies in fulfillment of the services described within the scope. Funds for this agreement were included as part of the FY 2023-2024 Approved Budget.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

Resource Persons: Andrew Miracle, Economic Development Director; Maurice Jones, Deputy County Manager of External Affairs

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the attached contract with the Greater Durham Chamber of Commerce for Service Related to Industrial Recruitment and Economic Development in the amount of \$225,000.

Attachments: [GDCC Service Contract FY24](#)
[GDCC Scope of Services FY24](#)

23-0538 **Approve Fiscal Year 2023-2024 Contract with Downtown Durham, Inc. for Identified Downtown Economic Development and Business Support Services**

Agenda Text: The Board is requested to authorize the County Manager to execute the attached contract in the amount of \$175,000 with Downtown Durham Inc. (DDI) for services that support business and economic development in FY 2023-2024.

The agreement and Scope of Services will continue to seek service delivery that has assisted in the ongoing redevelopment of downtown Durham and concurrent tax base growth. This Scope of Services reflects current levels of service delivery carried out by Downtown Development, Inc. as well as reflecting responsibilities and metrics that align with the County's Strategic Plan. Funds for this agreement were included as part of the FY 2023-2024 Approved Budget.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

Resource Persons: Andrew Miracle, Economic Development Director; Maurice Jones, Deputy County Manager of External Affairs

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the attached contract in the amount of \$175,000 with Downtown Durham, Inc. for services that support business and economic development in FY 2023-2024.

Attachments: [DDI Service Contract FY24](#)
[DDI Scope of Services FY24](#)

23-0539 **Approve Fiscal Year 2023-2024 Contract with Made in Durham for Identified Workforce Development Support Services**

Agenda Text: The Board is requested to authorize the County Manager to execute the attached

agreement in the amount of \$250,000 with Made in Durham for services that support workforce development programming in FY 2023-2024.

The agreement and Scope of Services will continue to maintain the service delivery that has assisted in the workforce development efforts to prepare residents for credentialed attainment and employment readiness. This year's Scope has been updated to reflect current levels of service delivery and specified program examples. The attached Scope of Services outlines Made in Durham's responsibilities and metrics that align with the County's Strategic Plan as well as the schedule for reporting documents. Funds for this agreement were included as part of the FY 2023-2024 Approved Budget.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

Resource Persons: Andrew Miracle, Economic Development Director; Maurice Jones, Deputy County Manager of External Affairs

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the attached contract in the amount of \$250,000 with Made in Durham for services that support workforce development in FY 2023-2024.

Attachments: [MID Service Contract FY24](#)
[MID Scope of Work FY24](#)

23-0540 **Approval of Contract with WK Dickson in the amount of \$225,000 for professional engineering services for the Neal Middle School Bioretention Project to assist the County in compliance with Falls Lake Nutrient Management Rules**

Agenda Text: The Board is requested to approve a contract in the amount of \$225,000 with WK Dickson for Phase 1 of the Neal Middle School Bioretention Project. The Neal Middle School Bioretention Project was selected as the first Stormwater project for compliance with the Falls Lake Nutrient Management Rules. Phase 2 of the project will focus on Environmental Education and will be brought to the Board for approval at a future time.

The total project cost for both Phases 1 and 2 is \$450,000. Phase 1 of the project, in the amount of \$225,000 will be funded by County Stormwater Utility fees. County Stormwater also received a \$225,000.00 Environmental Enhancement Grant (EEG) to fund the remainder of the project. This EEG grant was recognized and incorporated into the budget by the Board via Item 23-0005 on January 9, 2023, and the unexpended grant funding was rolled forward to FY 2023-24. All funding for this project is currently budgeted.

WK Dickson was selected as the best qualified firm upon review of the responses to RFQ 23-036.

Alignment with Strategic Plan: This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity. More specifically it supports the objective of improving water quality.

Resource Persons: Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; H. Jay Gibson, PE, Director of Engineering and Environmental Services; McKenzie Bradshaw, PE, Stormwater Manager; Tom Murray, PE, WK Dickson

County Manager's Recommendation: The County Manager recommends that the Board approve the contract with WK Dickson in the amount of \$225,000.

23-0541

Approve an Amendment in the amount of \$44,748.90 for a Contract Renewal with Ivanti, Inc.

Agenda Text:

The Board is requested to authorize the County Manager to approve the renewal of a contract with Ivanti, Inc. in the amount of \$44,748.90 using IS&T's FY 2023-2024 operating funds. Ivanti, Inc. is a customer service management tool that provides and manages services and support for the Tax Department. It has also been customized to improve customer interactions and engagements with Durham County citizens.

The renewal of the Ivanti contract allows Durham County's Tax Department to continue providing customer services within the Tax Department and to the citizens of Durham County.

Alignment with Strategic Plan: Goal 5-Accountable Efficient and Visionary Government

Resource Persons: Greg Marrow, Chief Information Office; Tamara Minor, IS&T Contract Administrator

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approved the renewal of a contract with Ivanti, Inc. in the amount of \$44,748.90 using IS&T's FY 2023-2024 operating funds. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments:

[Ivanti CP - 07-21-2023 thru 07-20-2024](#)

[Ivanti - AAF Supplement](#)

23-0546

Amendment Contract with NightHawk Security (373,590.28) to Increase Services Provided Across Multiple County Departments in FY 2023-24

Agenda Text:

The Board is requested to approve a contract amendment with Nighthawk Security and Consulting, LLC. in the amount of \$373,590.28 to support General Service

Department's Night Hawk Security Contract increase in FY 2023-24. The increase in this contract will support additional Security Operations Command Dispatcher, Justice Services Rover, operations at the newly renovated Stanford Warren Library, a part-time HHS receptionist, the new Youth Home security post, and operations at Cooperative Extension.

The Security Operations Command Dispatcher provides security coverage over the Durham County Government enterprise. Currently, the SOC dispatcher provides coverage during the operational hours of the HHS building. This position would be moved to provide 24 hours security coverage over the parking garages that are open 24 hours per day. And provide 24-hour monitoring of all alarms at County buildings.

Justice Services has requested a Security Rover to provide additional staff coverage during operational hours and evening classes for clients. This officer would provide parking lot coverage and building support during times of duress situations.

Stanford Warren Library was previously closed for building renovations. This library will re-open to county staff and the public requiring security coverage during operational hours.

To support continuous operations at the HHS receptionist desk a part-time receptionist will provide coverage to the public during the operational hours.

The Youth Home Director is asking that security be provided for FY 2023-24 for the new Youth Home which doubles in size from the previous Youth Home building. The request is to provide an additional unarmed uniformed officer presence at the main lobby to mitigate potential aggressive behavior by visitors and/or arriving detainees. The unarmed officer would offer support to answer duress calls at the newly built assessment center once the new Youth Home is open.

To support operational hours and program services at Cooperative Extension additional funding is requested for security services. These funds will be used to continue to support visitor screening, parking lot patrol and over all security operations.

Previously budgeted funds will be used to support this contract increase.

Alignment with Strategic Plan: This aligns with Goal 3 Safe and Secure Community by increase efficiencies and streamline operations within Durham County public safety Functions.

Resource Persons: Isaac Alderman, Acting Security Manager; Motiryo Keambiroiro, Director General Services; Julio Delgado, ACM Community Stewardship; Keith Lane, Budget Director; Crystally Wright, Interim Chief Financial

Officer; Claudia Hager, DCM Financial Services

County Manager's Recommendation: The County Manager recommends that the Board approve a contract amendment with Nighthawk Security and Consulting, LLC. in the amount of \$373,590.28 to support General Service Department's Night Hawk Security Contract increase in FY 2023-24.

Attachments: [AAF Supplemental Document - fy24](#)
[AAF Contract Amendment Nighthawk FY2024](#)

23-0549

HVAC Quarterly Service at Various Durham County Facilities

Agenda Text:

The Board is requested to approve a contract with Envirotrol, LLC in the amount of \$108,486.04 for quarterly service of HVAC equipment. Envirotrol is the County's current provider for this service and is in the third year of a five-year renewable contract, FY 22-23 contract FR# 23-138. This contract if approved, will provide continued service that meets the requirements for the equipment being serviced, chillers, boilers, cooling towers and water heaters. Services will include, yearly internal inspections, cleanings and a variety of other tasks required to meet manufactures specifications. This service contract will be supported by the General Services contracted services fund.

Alignment with Strategic Plan: This project aligns with Goal 5, Accountable, Efficient and Visionary Government. It will allow us to make the needed repairs to the facility, improving the building function and extend the equipment's longevity.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director, David Alpaugh, Project Facilitator

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the proposed contract with Envirotrol, LLC. in the amount of \$108,486.04 for the annual HVAC service contract, and be given the authority to execute change orders/amendments, as long as funding is available in the contracted services fund.

Attachments: [AAF \(Word\)](#)
[AAF Supplemental Document - Contract Approval](#)
[FR 23-138 ENVIROTROL LLC..](#)
[P01319 Envirotrol NODETENTION 2023PM Proposal](#)
[RFP 21- 041 HVAC Equipment Mtn & Repair Svcs-Various DCo Bldg-4.28-21](#)

23-0551

Animal Welfare Advisory Committee Appointment

Agenda Text:

The Board is requested to appoint Joshua Sotomayor, Special Victims Unit Assistant District Attorney, to the Animal Welfare Advisory Committee (AWAC) in the "District Attorney's Office Designee" seat-a designated position on the committee.

The Animal Welfare Advisory Committee was established by the Board of County

Commissioners and the County Manager to provide recommendations regarding animal control matters. The committee is responsible for reporting activities, findings, and recommendations to the Board of County Commissioners annually.

Alignment with Strategic Plan: This appointment aligns with the strategic plan goal of safe and secure community.

Resource Persons: Roshanna Parker, Criminal Justice Resource Center Director

County Manager's Recommendation: The County Manager recommends that the Board appoint Joshua Sotomayor, Special Victims Unit Assistant District Attorney, to the Animal Welfare Advisory Committee (AWAC) in the "District Attorney's Office Designee" seat.

Attachments: [AWAC - Dist Attny - Joshua Sotomayor](#)

23-0552

Annual Generator Service for Various Durham County Facilities

Agenda Text:

The Board is requested to approve a contract with Cummins in the amount of \$31,615.68, for the yearly generator service contract for various County facilities. Cummins was chosen through RFP No. 23-028. The RFP was advertised on March 24, 2023, proposals were accepted on April 27, 2023. A committee was formed, and the five proposers were scored on the content of their proposals. Interviews were held for the top three, Cummins, Prime Power, and Clark Power Services. Cummins ranks first in both committee ranking and for the interview. The contractor will provide two yearly services, one operational and one comprehensive, for each of the Counties nineteen generators and one diesel fire pump. Cummins is the Counties current vendor; they have extensive knowledge of the equipment being serviced. If the contract is approved there is a four year option to renew, this is dependent on the yearly performance of the contractor.

Alignment with Strategic Plan: This service contract aligns with Accountable, Efficient and Visionary Government, Goal 5, it will allow General Services to make the needed repairs to the facilities equipment, improving function and extend the equipment's longevity. The service contract also aligns with Safe and Secure Community: Goal 3, Partner with the community to prevent and address unsafe conditions, protect life and property, and respond to emergencies. Scheduled maintenance verifies equipment function, issues that need resolved, and lessens the chance of equipment malfunction during a power outage or emergency.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director, David Alpaugh, Project Facilitator

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the proposed contract with Cummins, in the amount of \$31,615.68 for, yearly service of generators at various County facilities, and be given the authority to execute change orders/amendments, as long as funding is available in the contracted services budget.

Attachments:[AAF \(Word\)](#)[AAF Supplemental Document - Contract Approval](#)[RFP 23-028 Annual Generator Service \(Various Locations\)](#)[RFP 23-028 Addendum 1 - Annual Generator Service for Various Durham Cour](#)[RFP 23-028 Addendum 2 - Annual Generator Service for Various Durham Cour](#)[MWBE Compliance Review Form-AAF for 23-028 RFP 071723](#)[Committee ranking RFP 23-08](#)[Committee ranking interview](#)[JUSTIFICATION LETTER FOR CUMMINS](#)[Cummins](#)[Clark](#)[Prime Power](#)**23-0553**

Approve the Interlocal Agreement-ILA between Durham County and the City of Durham for the Department of Social Services to administer the Low-Income Homeowner's Relief Program.

Agenda Text:

The Board is requested to approve the Interlocal Agreement-ILA between Durham County and the City of Durham for the Department of Social Services to administer the Low-Income Homeowner's Relief Program.

As part of the FY2024 budget, the County will continue to authorize a homeowner's grant program to help support homeowner's which has been assumed by the Department. As this is a shared County and City Initiative, the ILA details how DSS can administer the program to provide tax relief for homeowners on behalf of the County and the City.

DSS Board voted unanimously on May 19, 2021, to adopt a resolution to approve the Tax program and to work collaboratively with the City with the implementation of this program particularly with respect to share funding for the cost of administration. The DSS Board updated the eligibility guidelines for the program on April 20, 2022.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: Maggie Cveticanin, Durham County Department of Social Services Director, Kelly Inman, Chief Operations Officer, Lee Little, Interim Assistant Director, Margaret Faircloth, Assistant Director.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve the Interlocal Agreement-ILA between Durham County and the City of Durham for the Department of Social Services to administer the Low-Income Homeowner's Relief Program.

Attachments:

DSS Board LIHR Recommendations Presentation FY 24

ILA FY24 for Low Income Tax Relief Durham County-City of Durham 7-19 vers

23-0555

Board of Elections Adecco Temporary Employee Agency FY 2023-24 Contract

Agenda Text:

The Board is requested to approve the Durham County Board of Elections request for a \$237,042.12 FY 2023-24 service contract with the temporary employee agency, Adecco. Adecco has provided us services for the past year, and we trust that they understand our scope of work. The temporary employees will assist with pre- and post-election activities associated with the following election:

- October 10, 2023, Municipal Election
- November 7, 2023, Municipal Election
- March 5, 2024, Primary Election

The vendor will also provide additional services as needed for other election administration functions. This contract is funded using existing FY 2023-24 funds.

Alignment with Strategic Plan: Acquiring this service will permit the Durham County Board of Elections to operate in an efficient and effective manner consistent with Goal 5 of the county's strategic plan. Enabling the Board of Elections to acquire this service will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

Resource Persons: Derek Bowens, Director of Elections

County Manager's Recommendation: The County Manager recommends that the Board approve the Board of Elections to enter into a contract with Adecco in the amount of \$237,042.12 for temporary employment services in FY 2023-24.

Attachments:

Board of Elections: Adecco, Temporary Employee Agency, FY23-24 Contract

23-0556

Approve Contract Renewal in the amount of \$99,566.20 with EmployBridge Holding Company (DBA Weststaff) to continue contracted services of a Temporary Associate

Agenda Text:

The Board is requested to authorize the County Manager to approve a contract renewal with EmployBridge Holding Company (DBA Weststaff) to continue contracted services for County-wide IT training support. The total cost for this contract is \$99,556.20 and will be funded using IS&T's current fiscal year 2023-2024 operating budget.

The Contractor will continue to work with IS&T to assist in the implementation and development of IT Tech training and other key learning components for County employees. Curricula includes the effective use of County productivity and collaboration tools such as Microsoft Teams, SharePoint, and necessary IT security measures. Positive employee satisfaction has been 95% across all training classes delivered to-date.

The extension of the contract with EmployBridge Holding Company (DBA Westaff) is necessary to maintain the consistency and continuity of IT Tech training and engagement across the County. The extension of this contract with Westaff ensures the continued support, instruction, and engagement for County users. This request aligns with Goal 5: accountable, efficient, and visionary government.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government.

Resource Persons: Greg Marrow, CIO, Tamara Minor IS&T Contract Administrator

County Manager's Recommendation: The County Manager recommends that the Board authorizes the County Manager to approve the contract renewal with EmployBridge Holding Company (DBA Westaff) to continue County-wide IT training support. The renewal contract amount is \$99,556.20 and is funded from IS&T's FY 2023-2024 operating budget.

The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments:

[AAF Westaff Supplement - Marshawn McShan - 07-19-23](#)

[Westaff Workforce - CP-Marshawn McShan - 09-01-23 thru 08-31-24 \(002\) fina](#)

23-0557

Approve the Contract Renewal with EmployBridge Holding (DBA Westaff) to extend the Administrative Assistant contract in the amount of \$70,148 using IS&T's FY 2023-2024 funds

Agenda Text:

The Board is requested to authorize the County Manager to approve the contract renewal with

EmployBridge Holding Company (DBA Westaff) to extend the administrative assistance contract. The amount of the contract renewal is \$70,148 and will be funded using IS&T's current fiscal year, 2023-2024 operational budget.

This is a critical area of expertise and knowledge of the SAP financial system to review, process and pay invoices within the account payable division of IS&T. Given the complexity of the environment, this contract extension is necessary to ensure critical ongoing accounts payable support and to ensure all billings are processed timely using the County's SAP system. This request aligns with Goal 5: Accountable Efficient and Visionary Government. The cost total cost of the renewal is \$70,148.00.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government.

Resource Persons: Greg Marrow, CIO, Tamara Minor, IS&T Contract Administrator

County Manager's Recommendation: The County Manger recommends that the Board authorize the County Manager to approve the contract renewal with EmployBridge Holding Company (DBA Westaff) to extend the administrative assistance contract. The amount of the contract renewal is \$70,148 and will be funded from IS&T's current fiscal year, 2023-2024 operational budget.

Attachments: [AAF Supplemental Document - Westaff - Diane Cooper 07-20-23](#)
[Westaff Workforce - CP -Diane Cooper - 09-01-23 thru 08-31-24 \(002\) finalized](#)

23-0558 **Approval of Contract Renewal with EmployBridge Holding Company (DBA Westaff) to continue contracted services of a Junior Software Developer in the amount of \$63,133.20 using IS&T's FY 2023-2024 funds**

Agenda Text: The Board is requested to authorize the County Manager to approve the contract renewal with
EmployBridge Holding Company (DBA Westaff) to extend the Junior Developer contract. The amount of the contract renewal is \$63,133.20 and will be funded using IS&T's current fiscal year, 2023-2024 operational budget.

The Junior Developer will continue to work with IS&T senior developers to assist in the implementation of an enterprise Public Records Request solution for Durham County Government. This project focuses on raising the visibility of public records requests, enhancing automation, and reporting capabilities, and improving the end user experience for Durham County citizens. Further, this resource will provide software development support on other County software applications being developed.

These enhancements will improve operational efficiencies and service delivery effectiveness. This request aligns with Goal 5: Accountable Efficient and Visionary Government.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government.

Resource Persons: Greg Marrow, CIO, Tamara Minor, IS&T Contract Administrator

County Manager's Recommendation: The County Manger recommends that the Board authorize the County Manager to approve the contract renewal with EmployBridge Holding Company (DBA Westaff) to extend the Junior Developer contract. The amount of the contract renewal is \$63,133.20 and will be funded using IS&T's current fiscal year, 2023-2024 operational budget. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as

necessary to continue services as required.

Attachments: [AAF Supplemental Document - Westaff -Travis Richardson 07-19-23](#)
[Westaff Workforce - CP - Travis Richardson - 09-01-23 thru 08-31-24 finalized](#)

23-0559 **Board of Elections Electro Rent Corporation dba Rush Computer Rental FY 2023-24 Contract**

Agenda Text: The Board is requested to approve the Durham County Board of Elections request to acquire rental laptops from Electro Rent Corporation, dba Rush Computer Rentals. Service will include the delivery and pickup of laptops that are pre-loaded with items listed on the attached quote. A certified standard wipe is also included prior to delivery to the Board of Elections, and after pick-up to ensure that there is no transfer of secure information.

The total compensation paid to the Contractor will be \$69,980.00 to cover laptop rentals for the following elections:

- October 10, 2023 Municipal Primary Election
- November 7, 2023 Municipal General Election
- March 5, 2024 Primary Election

This contract is funded using existing FY 2023-24 funds.

Alignment with Strategic Plan: Acquiring this service will permit the Durham County Board of Elections to operate in an efficient and effective manner consistent with Goal 5 of the county's strategic plan. Enabling the Board of Elections to acquire this service will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

Resource Persons: Derek Bowens, Director of Elections

County Manager's Recommendation: The County Manager recommends that the Board approve the Board of Elections to enter into a contract with Electro Rent Corporation, dba Rush Computer Rentals, in the amount of \$69,980.00, to continue providing critical election services to the residents of Durham County.

Attachments: [Board of Elections ElectroRent dba Rush Computer Rental FY23-24 Contract](#)

23-0562 **BAS Preventive Maintenance Service Contract Agreement in General Services for Various County Facilities**

Agenda Text: The Board is requested to approve a contract with Schneider Electric in the amount of \$196,732.00 for annual B.A.S. (Building Automation System) maintenance service. Also, to execute future annual service renewals if within the General Services budget. Schneider Electric is the sole source provider for this service, the B.A.S. is a proprietary system of Schneider Electric that controls the heating, and air conditioning systems in County owned facilities.

Alignment with Strategic Plan: The B.A.S maintenance contract falls in line with Goal 4 Environmental stewardship, preventive maintenance of HVAC systems maintains systems operating in optimal condition to conserve energy.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director, David Alpaugh, Project Facilitator

County Manager's Recommendation: The County Manager recommends that the Board allow the county manager to enter into a contract with Schneider Electric in the amount of \$196,732.00 and to execute future annual preventive maintenance contracts if within General services budget.

Attachments:

[AAF \(Word\)](#)

[AAF Supplemental Document - Contract Approval](#)

[DCGS Sole Source Letter 7.13.23](#)

[2023 RAL1505 DCGS Multi Site BAS Rev. 2- 7.12.23](#)

[FR 23-142 SCHNEIDER ELECTRIC BAS Preventative Maintenance](#)

23-0564

Approval of Contract Renewal with Insight Global to renew the services of IT Technical Writer

Agenda Text:

The Board is requested to authorize the County Manager to approve the renewal of a contract with Insight Global in the amount of \$85,280.00 to continue the contracted services for the IT Technical Writer. The contract renewal will be funded from IS&T's fiscal year 2023-2024 operational budget.

The renewal of the contract with Insight Global is necessary to maintain enterprise technology communications and documentation that helps employees understand and use technologies necessary to perform their jobs. The IS&T technical writer will specifically help with technology communications to the enterprise and aid in developing "how-to" documentation for new technology solutions being introduced to the County. This position will also assist in writing up IS&T/County award applications, working across the enterprise, for submission to key organizations like NACO and Public Technology Institute. The County has won awards from numerous national organizations including NACO and the Public Technology Institute and has been recognized as a national Top Ten Digital County. The technical writer plays a key role in the application submittal process.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient, and Visionary Government

Resource Persons: Greg Marrow, CIO, Tamara Minor, IS&T Contract Administrator

County Manager's Recommendation: The County Manger recommends that the Board authorize the County Manager to approve the renewal of a contract with Insight Global in the amount of \$85,280.00 to continue the contracted services for a

IT Technical Writer. The contract renewal will be funded from IS&T's fiscal year 2023-2024 operational budget. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments: [AAF Supplement - Insight Global - Technical Writer - 07-22-23](#)
[Insight Global - Technical Writer - CP - 09-01-23 thru 08-31-24](#)

23-0565

Approval of Contract Renewal with Insight Global to Renew Administrative Assistant Contract

Agenda Text: The Board is requested to authorize the County Manager to approve the renewal of a contract with Insight Global in the amount of \$87,360.00 to continue the contracted services for Administrative Support. The contract renewal will be funded from IS&T's fiscal year 2023-2024 operational budget.

The renewal of the contract with Insight Global is necessary to maintain the stability of the Durham County's IS&T business department accounts payable function which also supports many of the other departments within the County.

This is a critical area of expertise and knowledge of the SAP financial system to review, process and pay invoices. Enter, monitor and reconcile purchase requisitions within the account payable division of IS&T. Given the complexity of the environment, this contract extension is necessary to ensure critical ongoing accounts payable support and to ensure all billings are processed timely using the County's SAP system.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government.

Resource Persons: Greg Marrow, CIO, Tamara Minor, IS&T Contract Administrator

County Manager's Recommendation: The County Manager recommends that the Board authorizes the County Manager to approve the renewal of a contract with Insight Global in the amount of \$87,360.00 to continue the contracted services for Administrative Support. The contract renewal will be funded from IS&T's fiscal year 2023-2024 operational budget. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments: [AAF Supplemental - Insight Global - Administrative Asstant - 07-20-23](#)
[Insight Global CP Bridget - 09-01-23 thru 08-31-24](#)

23-0566**Approval of Two Contract Renewals with Insight Global to Extend the Contracts for IS&T Help Desk Technicians****Agenda Text:**

The Board is requested to authorize the County Manager to approve the renewal to two Insight Global contracts for continued services of IS&T Help Desk technicians, using IS&T's current fiscal year, 2023-2024 operational budget. The total amount of the contract is \$145,600.00.

The renewal of the Insight Global contracts is necessary to continue the services of two IS&T Help Desk technicians to supplement the services provided by the help desk staff. The IS&T Client Services team is responsible for all first and second level IT support, and responsible for managing capital improvement projects for all Life Cycle Replacement of client systems (desktop, laptops, phones, tablets) and Audio Video equipment. Monthly the IS&T Client Services team of four Technical Support Analyst receive over 1,000 requests for incident repair or services and over 400 phone calls for direct support. These contracted helpdesk technicians will assist with the integral work of supporting the productivity of County employees as they continue to work hybrid work schedules. IS&T is currently in the process of replacing and deploying 400 replacement client systems that will impact our level of service. The renewal of the contracts for these additional positions will allow us to continue providing proactive support to County employees as we accomplish this additional work and will allow us to improve our phone coverage.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient, and Visionary Government

Resource Persons: Greg Marrow, CIO, IS&T; Tamara Minor, Contract Administrator

County Manager's Recommendation: The County Manager recommends that the Board authorizes the County Manager to approve the renewal of two Insight Global contracts for continued services of IS&T Help Desk technicians, using IS&T's current fiscal year, 2023-2024 operational budget. The total amount of the contract is \$145,600.00. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments:

[AAF Supplemental - Insight Global - HelpDesk Position - 07-19-23](#)

[Insight Global CP Matthew - 09-01-23 thru 08-31-24](#)

[Insight Global CP Kevin- 09-01-23 thru 08-31-24](#)

23-0568**Approval of Contract Renewal with The Select Group to extend IS&T Project Manager Contract****Agenda Text:**

The Board is requested to authorize the County Manager to approve the renewal of a contract with the Select Group in the amount of \$180,000.00 to continue contracted services for an IS&T Project Manager. The contract renewal will be funded from IS&T's fiscal year 2023-2024 Disaster Recovery CIP budget.

The contract project manager will continue to provide project management support for an ongoing critical technology project for Durham County Government. Upon successful completion of the project, this technology solution will enable Durham County Government to quickly regain access and functionality to its IT infrastructure in the event of a natural disaster or business disruption caused by an IT system outage or cyber-attack.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government.

Resource Persons: Greg Marrow, CIO, Tamara Minor IS&T Contract Administrator

County Manager's Recommendation: The County Manager recommends that the Board authorizes the County Manager to approve the renewal of a contract with the Select Group in the amount of \$180,000.00 to continue contracted services for an IS&T Project Manager. The contract renewal will be funded from IS&T's fiscal year 2023-2024 Disaster Recovery CIP budget.. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments:

[The Select Group - CP- Sarah - 09-01-23 thru 08-31-2024](#)

[AAF Supplemental - Select Group - Project Manager 07-19-23](#)

23-0569

Approval of Contract Renewal with Southern Computer Warehouse to renew Adobe Enterprise Licenses

Agenda Text:

The Board is requested to authorize the County Manager to renew a contract in the amount of \$63,226.36 with Southern Computer Warehouse (SCW)--a Value-Added Reseller of IT solutions--to renew all County issued Adobe licenses. This includes Adobe Acrobat Pro, Adobe Creative Cloud, Adobe Captivate, and Adobe Premiere Pro enterprise licenses. The contract would utilize existing operation funds within the IS&T budget to purchase Adobe licenses through SCW--a trusted and long-standing vendor to DCo IS&T. The total contract renewal is \$63,226.36 and will be funded using IS&T current FY2023-2024 operating budget.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our county departments align with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, Chief Information Office; Tamara Minor, IS&T Contract Administrator

County Manager's Recommendation: The County Manager recommends that

the Board authorize the County Manager to renew the contract for Southern Computer Warehouse to renew all county issued Adobe Licenses using IS&T's current FY 2023-2024 operational budget, for a total amount of \$63,226.36. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments: [AAF Supplement - Southern Computer Warehouse - Adobe Enterprise - 07-21-23](#)
[SCW - Adobe - CP - 08-31-23 thru 08-30-24](#)

23-0570

Approval of Contract Renewal with Insight Global to renew the services of IT Business Analyst

Agenda Text: The Board is requested to authorize the County Manager to approve the renewal of a contract with Insight Global in the amount of \$218,400.00 to continue the contracted services for the IT Senior Business Analyst. The contract renewal will be funded from IS&T's fiscal year 2023-2024 operational budget.

The renewal of the contract with Insight Global is necessary to support the development of project business cases and conduct in-depth technical feasibility studies to assess the cost/benefit, efficiency, and technical viability of proposed IT solutions to business challenges as they relate to new project requests submitted by the enterprise. The Senior IT Business Analyst will specifically support and assist the Project Management Office in process analysis, documentation development of functional and technical processes, tracking project portfolio progress, and analyzing project data to identify areas of improvement that will exemplify achieved business value. In addition, this role requires the responsibility of creating C-level dashboards, reports, briefings, and white papers.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient, and Visionary Government

Resource Persons: Greg Marrow, CIO, Tamara Minor, IS&T Contract Administrator

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve the renewal of a contract with Insight Global in the amount of \$218,400.00 to continue the contracted services for a Senior IT Business Analyst. The contract renewal will be funded from IS&T's fiscal year 2023-2024 operational budget. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments: [Insight Global CP Business Analyst - 08-26-23 thru thru 08-25-24](#)
[AAF Supplement - Insight Global - Business Analyst- 07-24-23](#)

23-0572**Opioid Settlement Manager Position Approval****Agenda Text:**

The Board is requested to approve a new position of Opioid Settlement Manager. This position will oversee the NC Opioid Settlement funds and corresponding programs to be established.

As background information, Durham County will receive opioid settlement funds for 18 years, 2022 - 2038, in a total amount of \$11,591,700. Completed steps include (1) a resolution approving the Memorandum of Agreement, (2) creation of a special revenue fund, (3) inventoried existing efforts, (4) invited community input and (5) approved resolution to sign on to WAVE 2.

Several top priorities the Opioid Settlement Manager will focus on include (1) evidence-based addiction treatment, (2) evidence-based recovery support services and (3) recovery support housing. These priorities stem from, in part, the March 20, 2023 Town Hall attendees.

Alignment with Strategic Plan: This item aligns with Strategic Goal 3 - Community Safety.

Resource Persons: Dwane Brinson, Assistant County Manager

County Manager's Recommendation: The County Manager recommends that the Board approve a new position for Opioid Settlement Manager for FY 23-24.

Attachments:

[AAF Supplemental - Opioid Settlement Manager](#)

23-0583**Approve Agreement with Alliance Health for Fiscal Year (FY)2024****Agenda Text:**

The Board is requested to approve the agreement with Alliance Health for FY2024.

Attached is the proposed agreement for FY2024 with Alliance Health in the amount of \$6,503,802 for the provision of high quality cost-effective mental health, intellectual/developmental disabilities, and substance abuse services for and on behalf of the County.

Alignment with Strategic Plan: This agenda item aligns with Community Health and Well-Being

Resource Persons: Joanne F. Pierce, Assistant County Manager

County Manager's Recommendation: The County Manager recommends that the Board approves the agreement with Alliance for FY2024.

Attachments:

[FY2023-24 Funding Agreement - Alliance Health](#)

23-0585**Miller3 Consulting Inc. Contract Amendment in the amount of \$38,890.00 increasing the total contract amount to \$460,540.00 for the Durham County Disparity Study****Agenda Text:**

The Board is requested to approve a \$38,890 contract amendment with Miller 3

Consulting, Inc. to continue to conduct the Disparity Study for Durham County's Contracting and Procurement Procedures as specified in RFP #22-010. Funding for the amendment is available in the FY 2023-24 budget.

The primary goal of a disparity study is to determine if inequities that adversely affect minorities and/or women exist in public procurement and contracting. The standard time expectation between studies is typically every five to seven years. The most recent disparity study conducted by the County was completed in 2015. As a result of that study, the County adopted a new MWBE Ordinance effective November 28, 2016, with an aspirational overall MWBE goal of 25%.

On May 2, 2022, the Board approved the initial contract for this project. To ensure we have enough time to complete the project, we request an amendment to the contract period of four additional months until October 31, 2023. This amendment will give us the necessary flexibility to successfully achieve the project's objectives.

If the Board does not approve the amendment, the County cannot move forward with completing the Disparity Study.

Alignment with Strategic Plan: To align with Goal 1 Community and Family Prosperity and Enrichment by increasing minority and women's business participation. Create awareness and engagement by allowing minority and women businesses to learn about contracting opportunities and events of the Durham County Minority and Women Business Enterprise Program.

Resource Persons: Crystally Wright, Interim Chief Financial Officer, Jonathan Hawley, Interim Procurement Manager, Nadia Philips, MWBE Coordinator.

County Manager's Recommendation: The County Manager, Interim CFO, and the Interim Procurement Manager recommend that the Board authorizes the County Manager to execute an amendment to Miller 3 Consulting, Inc. to increase the contract amount by an additional \$38,890.00, taking the initial contract amount of \$460,540.00.

Attachments: [AAF Supplemental Doc - Miller 3 Contract Approval](#)
[Durham County - Extension 5.30.23](#)
[Miller 3 Contract Amendment FY23 Increase contract amount](#)
[FR 22-1264 Miller 3 Consulting Inc - COMPLETE](#)

23-0587 Approval of Public Official Bonds

Agenda Text: The Board is requested to approve the bonds of public officials for the interim CFO and Tax Administrator. Following approval, the bonds will be recorded in the Register of Deeds Office and then sent to the Clerk of Superior Court for

safekeeping.

Alignment with Strategic Plan: This request aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Allen Andrews, County Attorney and Janelle Owens, Risk Manager

County Manager's Recommendation: The County Manager recommends that the Board approve the bonds as they meet the statutory requirements.

Attachments: [Public Official Bond Certificate Approval FY2024](#)
[Public Official Bond for Crystally Wright](#)
[Public Official Bond - Hairston](#)

3. Discussion Items (195 min)

23-0529 Annual Update on Hub RTP from the Research Triangle Foundation (30min)

Agenda Text: The Board is requested to receive an update on HUB RTP from the Research Triangle Foundation (RTF) team led by C.E.O. Scott Levitan.

Hub RTP project was first envisioned several years ago by RTF as a bold step to redevelop a part of Research Triangle Park (RTP). RTP was initially planned and built as a research, manufacturing, and commerce park. Hub RTP is planned as a live-work-play node within RTP to aid in continuing RTP's place as a premier site for employment and economic development by providing a more modern, holistic approach to development and community.

The County has been a significant partner to RTF in this visionary re-development process, having provided a funding commitment of \$20,000,000 in 2015 via a Public-Private Partnership (PPP) agreement to aid in site infrastructure and amenity development to serve the project site. More recently, the County has created new zoning districts and taken other land-use related actions to facilitate RTP's redevelopment while remaining a vibrant economic engine.

Today's conversation will provide an update on achieved milestones since last year's presentation. Of note, as of June, the County has paid out the full \$20 million award for eligible project costs as outlined in the revised agreement. This presentation will also provide an opportunity for an update on The Boxyard, the retail project adjacent to Hub RTP that is supporting The Frontier.

Alignment with Strategic Plan: Goal 4: Environmental Stewardship and Economic Prosperity; Goal 5: Visionary Government

Resource Persons: Maurice Jones, Deputy County Manager of External Affairs;

Scott Levitan, CEO, RTF; Linda Hall, Executive VP & CFO, RTF; Travis Crayton, Senior Director of Planning; Andrew Miracle, Durham County Director of Economic Development

County Manager's Recommendation: The County Manager recommends that the Board the Board receive an update on Hub RTP from the Research Triangle Foundation.

Attachments:

[Hub RTP 8-7 PPT](#)

[Original Park Center PPP Executed](#)

[Revised First Amendment to the HUB RTP \(Park Center\) Agreement](#)

23-0588

Durham County Sheriff's Office Annex in Research Triangle Park (RTP) Concept Study Update (30min)

Agenda Text:

The Board is requested to receive a presentation from the Sheriff's Office regarding the residential growth within RTP and the public safety infrastructure needs to support it.

The Sheriff's Office partnered with Durham County Engineering and O'Brien Atkins Associates (OBA) to conduct a concept study that accommodates a 30-year expansion and aligns with the current and projected growth within RTP. This facility would also provide a secure location for the agency's Information Technology Disaster Recovery Plan (DR), something that currently does not exist. The Sheriff's Office is requesting to have the RTP Annex added to the capital improvement plan later this fiscal year to ensure that they can provide public safety services to this global population in the years to come. By statute, the Sheriff's Office is the sole law enforcement agency responsible for emergency calls for service within RTP.

Alignment with Strategic Plan: This item aligns with Goal 3: Safe Community

Resource Persons: David LaBarre, Director of Planning & Development, Durham County Sheriff's Office; Josh Brady, Director of Architecture, O'Brien Atkins Associates; Christy Raulli, Project Manager, Durham County Engineering; Peri Manns, Deputy Director of Engineering and Environmental Services; Jay Gibson, Director of Engineering and Environmental Services, Scott Levitan, President and CEO, Research Triangle Foundation; Clarence Birkhead, Sheriff of Durham County.

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation from the Sheriff's Office regarding the residential growth within RTP and the public safety infrastructure needs to support it.

Attachments:

[2023-08-07 Commissioners PRESENTATION R1 \(DQL\)](#)

23-0554

North Carolina Central University Master Plan Presentation (45min)

Agenda Text:

The Board is requested to review an update on North Carolina Central University's master plan.

Alignment with Strategic Plan: This item aligns with Goal 1 Community

Empowerment and Enrichment. Located in Durham County, North Carolina Central University prepares students to succeed in the global marketplace. Consistently ranked as a top Historically Black College or University and Best Regional University in the South by U.S. News & World Report, NCCU offers flagship programs in the sciences, education, law, business, nursing and the arts.

Resource Persons: Akua Matherson, CFO and Vice Chancellor for Administration and Finance at North Carolina Central University

County Manager's Recommendation: The County Manager recommends that the Board receive this update and explore opportunities to support the NCCU master plan.

Attachments: [NCCU Master Plan Update](#)

23-0563

Comprehensive Plan Informational Presentation (30min)

Agenda Text:

The Board is requested to receive a presentation on the new Durham Comprehensive Plan.

Attachments:

Attachment A - Revised Comprehensive Plan (June 2023)

Attachment B - Revised Place Type Map (June 2023)

Attachment C - Presentation

Attachment D - Equitable Engagement Overview

Attachment E - Schedule

Attachment F - Project Phases

Attachment G - Plan Component Descriptions

Attachment H - Implementation List (January 2023)

Attachment I - Potential Map Changes

Attachment J - Letter from Durham Open Space and Trails (DOST) Commission

Alignment with Strategic Plan: The Comprehensive Plan emphasizes Goals 2, Health and Well-being for All, and 4, Environmental Stewardship.

Resource Persons: Carl Kolosna, AICP, Senior Planner, and Sara M. Young, AICP, Planning Director

County Manager's Recommendation: The County Manager recommends that the Board receive this report and provide comment prior to initiating the adoption process, if appropriate, based on the discussion to approve that request.

Attachments: [Attachment 000 - Staff Memo](#)
[Attachment A - Revised Comprehensive Plan \(June 2023\)](#)
[Attachment B - Revised Place Type Map \(June 2023\)](#)
[Attachment C - Presentation](#)
[Attachment D - Equitable Engagement Overview](#)
[Attachment E - Schedule](#)
[Attachment F - Project Phases](#)
[Attachment G - Plan Components Descriptions](#)
[Attachment H - Implementation list \(January 2023\)](#)
[Attachment I - Potential Map Changes](#)
[Attachment J - Letter from Durham Open Space and Trails \(DOST\) Commissior](#)

23-0543 **Counties for Guaranteed Income Program Presentation (20min)**

Agenda Text: The Board is requested to receive an update of the Durham County Counties for Guaranteed Income program that was originally presented on June 5, 2023.

Following the recommendation, a resolution will be submitted for adoption on August 14, 2023.

Alignment with Strategic Plan: This item aligns with all strategic priorities of Durham County

Resource Persons: Shannon Trapp, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review the recommendation for the Durham County Counties for Guaranteed Income program and provide feedback on the recommendation.

Attachments: [Presentation - DCo Guaranteed Income Pilot Proposal 08.07.23](#)

23-0573 **Boards and Commissions Stipend Discussion (15min)**

Agenda Text: The Board is requested to suspend the rules and vote on the stipend amount for the Boards and Commissions.

During the June 5, 2023 Budget Work Session, the Board received a presentation which included a request to provide \$50 for in-person meeting participants and \$25 for virtual meeting participants. There was discussion to give \$50 across the board but no confirmation was received following the presentation. This item is to request a vote on the exact dollar amount for the B&C Stipend participants.

Alignment with Strategic Plan: This item aligns with all the Strategic Goals of Durham County

Resource Persons: Shannon Trapp, Chief of Staff and Monica Wallace, Clerk to

the Board

County Manager's Recommendation: The County Manager recommends that the Board suspend the rules and vote on the stipend amount for the Boards and Commissions.

Attachments: [Stipends](#)

23-0571

Contract Approval with Housing for New Hope and Budget Ordinance Amendment 24BCC0017 Allocating \$6,050,000 for the Purchase of Carver Creek Supportive Housing by Recognizing \$3,025,000 from the City of Durham and Appropriating \$3,025,000 of General Fund Fund Balance (15min)

Agenda Text:

The Board is requested to approve a contract with Housing for New Hope and Budget Ordinance Amendment 24BCC00017 allocating \$6,050,000 for the purchase of Carver Creek Supportive Housing by recognizing \$3,025,000 from the City of Durham and appropriating \$3,025,000 of General Fund fund balance. The City of Durham and Durham County Government approved an Interlocal Cooperation Agreement (ILCA) to jointly fund the project in FY 2022-23. Pursuant to the General Statutes of North Carolina at Chapter 160A, Article 20, Part 1. State and local governments can use funds for the development or purchase of multi-family or single-family affordable housing, preservation of existing affordable housing, permanent supportive housing, support for home repairs, homeownership assistance, rental subsidies, and other activities to increase long-term housing security.

The project would preserve 48-units of affordable housing - units currently scheduled to lose their protective covenants on 12/31/23; secure undeveloped land on the property that, when combined with undeveloped land on the adjoining property already owned by Housing for New Hope, could be utilized to create an additional 45-50 units of affordable housing; and support the phased development of a master planned supportive housing campus including 100-120 units of supportive housing with deeply integrated, on-site services for Durham's most vulnerable citizens.

Alignment with Strategic Plan: This item aligns with Strategic Goal - Community Well-Being

Resource Persons: Claudia Hager, Deputy County Manager; Al Andrews, County Attorney; Russell Pierce, Executive Director for Housing for New Hope, Inc.

County Manager's Recommendation: The County Manager recommends the Board suspends the rules and approves a contract for Housing for New Hope and approves the budget ordinance amendment allocating a total amount of \$6,050,000 for the Purchase of Carver Creek Supportive Housing by recognizing \$3,025,000 from the City of Durham and appropriating \$3,025,000 of General Fund Fund Balance.

Attachments: [DCO - Housing for New Hope Grant Agreement.Final](#)
[Attachment 1. Carver Creek ILA - Durham County and City of Durham, June 20:](#)
[AAF-017 Approving a Contract with Housing for New Hope, Inc. for the Purchas](#)
[Housing for New Hope Carver Creek Acquisition Request Update](#)
[Letters of Support](#)

23-0545 **Board and Commission Appointments (10min)**

Agenda Text: Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Alcoholic Beverage Control Board

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: Monica Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners suspend the rules and vote to appoint members to the aforementioned Boards and Commissions.

Attachments: [Legistar Attmt - 8.7.2023](#)

4. Closed Session

23-0593 **Closed Session**

Agenda Text: The Board is requested to adjourn into Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6)

Alignment with Strategic Plan: This item aligns with Strategic Goal 5

Resource Persons: Monica Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

5. Adjournment