



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, July 10, 2023

7:00 PM

Commissioners' Chambers

Regular Session

Closed Session (To be held at: 5:45 pm)

[23-0489](#)

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6)

Alignment with Strategic Plan: This item aligns with Strategic Goal 5

Resource Persons: Monica Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

23-0490**Announcements (5min)****Agenda Text:**

1. **Summer Open Space Program Volunteers Needed** - Can you imagine a more enjoyable way to spend your summer weekends than hiking in the heat or doing tough manual labor? The Durham County Open Space Program encourages you to sign up for one of our upcoming summer volunteer workdays. Volunteers help care for Durham's public lands and tackle some of the toughest issues in local conservation. Questions? Contact David Bradley at dabradley@ddcc.gov [<mailto:dabradley@ddcc.gov>](mailto:dabradley@ddcc.gov) or 919-943-3997. Sign up here: <https://volunteer.activategood.org/organizations/org-VOce7NIj81>
2. **Watch "In Touch with Durham County"** - Did you know that the County's Public Information Office produces a monthly show to update residents on services and programs? In this month's "In Touch with Durham County" show, we welcome Library Director Tammy Baggett-Best to discuss the awesome services and programming at all our DCo libraries. We also have Public Health Education Specialist and Firearm Injury Prevention Partnership member Donna Rosser on to talk about gun safety efforts in Durham County. Watch at <https://youtu.be/daSS63qpQjg>.
3. **Russell Blunt East Coast Invitational Track and Field** - The 21st Edition of the Russell E. Blunt East Coast Invitational track and field meet will be held from July 21-23 at Durham County Memorial Stadium (750 Stadium Drive). The annual event welcomes the best track and field athletes in age groups from 8 and under to 17-18 from the region for a highly competitive meet. For more information, email dsya@durhamstriders.com [<mailto:dsya@durhamstriders.com>](mailto:dsya@durhamstriders.com) or visit www.durhamstriders.com/blunteci/ [<http://www.durhamstriders.com/blunteci/>](http://www.durhamstriders.com/blunteci/)
4. **Durham Area Food & Resources Map** - Check out the Durham Area Food and Resource map. It's a one-stop resource to find food pantries, places to get a hot meal, farmers' markets that take SNAP and WIC benefits and grocery stores that take SNAP and WIC benefits. Visit: www.tinyurl.com/DurhamFoodResourceMap [<http://www.tinyurl.com/DurhamFoodResourceMap>](http://www.tinyurl.com/DurhamFoodResourceMap)
5. **2023-24 DCo Agricultural Economic Development Grants** - The Durham County Agricultural Economic Development Grant Program is accepting applications. This program offers cost-share grants to assist farmers and nonprofits in their agricultural endeavors and to promote Ag Development and Outdoor Environmental Learning Centers in schools.

Virtual and in-person training sessions will be held on July 11, 8-9 p.m.; July 13, 6-7 p.m.; and July 18, 6-7 p.m. Registration required. Get the application information and training session registration links at www.dconc.gov/SWCD <<http://www.dconc.gov/SWCD>>.

- 6. Star Talk Podcast from DCo Sheriff** - The Durham County Sheriff's Office has a podcast! Called "Star Talk," the DCSO is excited to use this technology to reach out to the Durham County Community. The second episode features Ryan Smith, the City of Durham's Director of Community Safety and Sheriff Clarence Birkhead talking about H.E.A.R.T. - Holistic Empathetic Assistance Response Teams. Check it out here: <<https://bit.ly/DCSOSTarTalk>>

- 7. All Together Now - Let's Plant Swap!** - For the second plant swap of 2023 you can take a plant and chat with a Master Gardener from the Cooperative Extension! Drop by and exchange or share houseplants, vegetable starts, annuals, perennials, or seeds! Please make sure items brought are pest-free and labeled! This event is Saturday, July 15 from 2-3:30 p.m. at Southwest Regional Library. More information at <https://durhamcountylibrary.libcal.com/event/10643916> or calling 919-560-7192 <<https://durhamcountylibrary.libcal.com/event/10643916%20or%20calling%20919-560-7192>>.

4. Citizen Comments (30 min)

23-0491

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

5. Minutes (5 min)

23-0499

Minutes (5min)

Attachments: [May 22, 2023 Regular Session](#)

6. Ceremonial Items (20min)

[23-0504](#) **Proclamation - North Carolina Senior Tar Heel 30th Anniversary Celebration (10min)**

Agenda Text: The Board is requested to recognize the North Carolina Senior Tar Heel 30th Anniversary Celebration.

Although the date of celebration has passed, the Board is asked to recognize this occasion.

Alignment With Strategic Plan: This item align with Community Prosperity.

Resource Persons: Kenneth Johnson, Member NCSTHL

County Manager's Recommendation: The County Manager recommends that the Board recognize the North Carolina Senior Tar Heel 30th Anniversary Celebration.

Attachments: [Proclamation - Tar Heel 30th Anniversary - July23](#)

[23-0470](#) **Durham County Government Earns Seven (7) 2023 NACo Achievement Awards (10min)**

Agenda Text:

The Board is requested to recognize Durham County departments for their role in being named as 2023 National Association of Counties (NACo) Achievement Award Winners. NACo awards are given in 18 different categories that reflect the vast, comprehensive services counties provide. The categories include children and youth, criminal justice and public safety, county administration, information technology, health, civic engagement, and more.

Durham County was named a NACo Achievement Award Winner for seven awards for the following programs: Delivery Management Application (Board of Elections), "County U" Program (Human Resources), Development of a Disaster Recovery and Business Continuity Plan: The Devil is in the Details (Information Services and Technology), Durham County Business Recruitment (Economic Development), Durham County Government Implements a Managed Security Awareness Service (Information Services and Technology), Hacking Into History: Discovering Racial Covenants in Durham Property Deeds (Register of Deeds), and Read A. Bull Collectible Cards (Library).

Started in 1970, NACo's annual Achievement Awards program is designed to recognize county government innovations. Each nominee is judged on its own merits and not against other applications received. Durham County's Achievement Awards will be recognized during the NACo Annual Conference Achievement Awards Lunch and General Session held on Sunday, July 23, during [the NACo Annual Conference and Expo](https://www.naco.org/events/2023-naco-annual-conference-exposition) <<https://www.naco.org/events/2023-naco-annual-conference-exposition>>

(<https://www.naco.org/events/2023-naco-annual-conference-exposition>) in Travis County, Texas.

To view all Achievement Award winners in the NACo 2023 Achievement Award, use this [searchable awards database](#).

<<https://www.naco.org/resources/awards-programs/achievement-awards-program-search>>
(<https://www.naco.org/resources/awards-programs/achievement-awards-program-search>).

Alignment with Strategic Plan: This item aligns with Strategic Goal 5, Accountable, Efficient, Visionary Government.

Resource Persons: Elections Director Derek Bowens, Chief Human Resources Officer/Chief Employment Counsel Kathy Everett-Perry, Chief Information Officer Greg Marrow and Assistant Director of Information Technology Business Relations and Strategy Les Hamashima, Director of Economic Development Andy Miracle, Assistant Register of Deeds J.T. Tabron, Library Director Tammy Baggett, and Chief Communications Officer Deborah Craig-Ray.

County Manager's Recommendation: The County Manager recommends that the Board recognize the NACo Achievement Awards secured by DCo Board of Elections, Human Resources, Information Services and Technology, Economic Development, Register of Deeds, and Library.

Attachments: [Description of all Durham County 2023 NACo Achievement Awards](#)

7. Consent Agenda (15 min)

23-0346 Budget Ordinance Amendment No. 24BCC00005 to recognize \$250,000 in Grant Funding for the 2022 Byrne Discretionary Community Project Funding/Byrne Discretionary Grants Program 2 (BJA).

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No.24BCC00005 recognizing \$250,000 from the 2022 Byrne Discretionary Community Project Funding/Byrne Discretionary Grants Program 2 (BJA) to the Community Intervention and Support Services department.

The project will be conducted in three parts: a 2- day conference, a collaborative descriptive analysis research project with North Carolina Central University Juvenile Justice Institute, and post-conference Community Conversation Sessions.

The Community Safety Conference will be held on August 22-23, 2023. The goal of the conference is to bring together leading experts, advocates, and practitioners to share insights, struggles, and opportunities in a communal space devoted to advancing the field of community violence intervention. We believe in the

transformative work of community organizations and the strategies that break cycles of gun violence. Through a variety of activities-including Racial Equity trainings, panel discussions, and more-we aim to provide a collaborative and informative environment for all.

North Carolina Central University Juvenile Justice Institute (NCCU-JJI) will partner with Durham County Community Intervention & Support Services Department (CISS) for a research project focusing on the 3 community interventions that comprise this department: Bull City United, My Brothers' Keeper, and Project BUILD. The project will consist of a descriptive analysis of the nature and impact of these programs in the Durham community, in light of interests in promoting community safety, reducing violence, and promoting well-being for the county's youth and young adult population. NCCU-JJI staff will conduct a review of the research literature and will work directly with project staff from each of the three community intervention programs to describe implementation, outcomes, and future directions. As each of the programs is based on a particular intervention model, NCCU-JJI will examine data from other communities to highlight the unique successes found in Durham County. This work will benefit the Durham community by providing information on local violence prevention efforts and helping to identify current strengths and future needs. The information provided in the final report will anchor Durham's efforts to work underway regionally, at the state level, and nationally around prevention of community and youth violence. The present collaboration sets the stage for the pursuit of future research and collaboration opportunities, including future grant applications. In addition, the present project will provide NCCU-JJI with an important student training experience that could set the stage for internships and employment opportunities related to this important work in Durham County.

Through partnerships with networks, community conversation sessions can build power for community safety, with a focus to advance policies and practices that embed equity in local solutions, articulate the metrics that drive accountability of government to communities, and inform a growing movement for community safety through solutions through system transformation. Local efforts will be connected in support of a common agenda of safe and equitable communities. Progress will be evaluated and adapted based on the data and accountability to community. The community conversation sessions will be an invaluable opportunity for people committed to saving lives from community violence to come together, share best practices, and advocate for change

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 2: Community Health and Well-being.

Resource Persons: Krystal Harris, MSW, Community Intervention & Support Services Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.24BCC00005 to recognize

\$250,000 from the 2022 Byrne Discretionary Community Project Funding/Byrne Discretionary Grants Program 2 (BJA) to the Community Intervention and Support Services department.

Attachments:

[AAF-005 LEGAL FORM](#)

[Community Violence Intervention Research Project Narrative](#)

23-0379

Budget Ordinance Amendment No. 24BCC00004 to Recognize \$226,600 for Year One of a Three-Year NC Department of Public Safety Grant to the Durham County Sheriff's Office for Medication-Assisted Treatment (MAT) at the Detention County Detention Center

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 24BCC00004 recognizing \$226,600 for Year One of a Three-Year North Carolina Department of Public Safety Grant to the Durham County Sheriff's Office for Medication-Assisted Treatment at the Durham County Detention Center. Subsequent years will be budgeted during the annual budget process, not to exceed \$458,700.

This funding will increase opioid use disorder treatment and add support for individuals suffering from alcoholism by introducing Vivitrol into the treatment program.

North Carolina continues to experience the harmful effects of the opioid epidemic. Researchers examined rates of fatal drug overdose among justice-involved individuals in North Carolina and found opioid overdose mortality rates more than 40 times higher than the general population. Those rates were highest during the first two weeks following release from custody.

In accordance with Session Law 2021-180, the North Carolina Department of Public Safety (DPS) is soliciting applications from Sheriffs' Offices to establish, expand or maintain medication-assisted treatment (MAT) programs of non-opioid, long-acting, injectable medication for the treatment of alcohol and/or opioid use disorder as part of reentry programming in county jails.

Alignment with Strategic Plan: Goal 2: Health & Well-being for All and Goal 3: Safe and Secure Community

Resource Persons: Johnny Hawkins, Chief Deputy for Detention, Durham County Sheriff's Office; Keisha Gaither, Finance Manager, Durham County Sheriff's Office

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 24BCC00004 recognizing \$226,600 for Year One of a Three-Year North Carolina Department of Public Safety Grant to the Durham County Sheriff's Office for Medication-Assisted Treatment at the Durham County Detention Center. Subsequent years will be

budgeted during the annual budget process, not to exceed \$458,700.

Attachments:

[AAF Supplemental Document -MAT in Jails](#)

[Durham Co. Sheriff's Office RFA A12320304-JEC-02](#)

[AAF-004 LEGAL FORM DCSO recognize \\$226,600 from NC DPS for MAT in de](#)

23-0418

Budget Ordinance Amendment No. 23BCC00007 Social Services to Recognize Funding in the Amount of \$925,515 for Durham County's FY2023-24 Home and Community Care Block Grant (HCCBG) Funding Plan and the Department of Social Services, which includes the required Durham County DSS Local Match of \$85,600 to be Appropriated via General Fund fund balance

Agenda Text:

Budget Ordinance Amendment No. 23BCC00007 Social Services to Recognize Funding in the Amount of \$925,515 for Durham County's FY2023-24 Home and Community Care Block Grant (HCCBG) Funding Plan and the Department of Social Services, which includes the required Durham County DSS Local Match of \$85,600 to be Appropriated via General Fund fund balance

The Home and Community Care Block Care Grant (HCCBG), as authorized in G.S. 143B-181.1 (a) (11), is designed to improve the planning and coordination of in-home and community-based services provided to North Carolina's older adults. It is also intended to promote the visibility of aging programs at the local level by giving counties increased flexibility with respect to funding aging services available through the Block Grant. Most of the funding comprising the HCCBG is authorized by the federal Older Americans Act. There are federal mandates and priorities established by the Older Americans Act. However, the legislation provides for state and local discretion in the funding of services and program.

The Board is also requested to approve the Department of Social Services request to recognize Home and Community Care Block Grant (HCCBG) Funds subsequently to adoption of the FY2023-2024 Budget. The Department (DSS) and the Durham Center for Senior Life (DCSL) are co-lead agencies for receiving the HCCBG funds and administering the programs. The goal of services provided under this grant is to enable recipients to stay at home longer; receiving the care and services they need in their own homes, thus reducing the necessity for out of home placement. Services provided are Adult Day Care Services, Congregate Meals, Senior Center Operations, Information and Case Assistance, Transportation, Home Delivered Meals, and In-Home Aide Services.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: Maggie Cveticanin Director, Department of Social Services, Kelly Inman Chief of Operations, Department of Social Services, and Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager's Recommendation: Budget Ordinance Amendment No.

23BCC00007 Social Services to Recognize Funding in the Amount of \$925,515 for Durham County's FY2023-24 Home and Community Care Block Grant (HCCBG) Funding Plan and the Department of Social Services, which includes the required Durham County DSS Local Match of \$85,600 to be Appropriated via General Fund fund balance

Attachments: [732 DCSL FY24](#)
 [HCCBG DSS 732 FY23-24](#)
 [HCCBG Provider Packet FY24](#)
 [AAF-07 Legal Form](#)

23-0468 **Approve Budget Ordinance Amendment No. 24BCC000006 Appropriating \$450,000 of General Fund Fund Balance to Provide Full Funding for Durham Pre-K in FY 2023-24**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 24BCC000006 appropriating \$450,000 of General Fund fund balance to provide full funding for Durham Pre-K in FY 2023-24.

The Board of Commissioner's approved a contract with Child Care Services Association to continue to administer Durham Pre-K at the June 26th, 2023, meeting. This technical amendment ensures the funds are available to fully encumber the contract (\$6,857,581).

In FY 2022-23 the Board of Commissioner's approved a budget amendment to increase Pre-K funding by \$450,000 due to changes in the reimbursement policy at the Division of Child Development and Early Education. When the FY 2023-24 budget was developed, it was not specified this would be an ongoing increase to the Pre-K budget. It is now established this is part of the core County commitment, so this amendment fully funds the Pre-K contract with Child Care Services Association.

Alignment with Strategic Plan: A robust universe of early childhood programs, including universal pre-K, has great potential to improve outcomes across all outward-facing goals in the Durham County Strategic Plan.

Resource Persons: Claudia Hager, Deputy County Manager

County Manager's Recommendation: The County Manager recommends the Board approve Budget Ordinance Amendment No. 24BCC000006 appropriating \$450,000 of General Fund fund balance to provide full funding for Durham Pre-K in FY 2023-24.

Attachments: [AAF-006 LEGAL FORM Fund Balance Appr to Increase \\$450K Durham Pre-K F](#)

23-0471 **Amend Contract With Republic Services for General Services' Solid Waste Hauling Services at Durham County Convenience Site**

Agenda Text: The Board is requested to authorize the County Manager to amend the contract with Republic Services to provide hauling services for solid waste and recycling at Durham

County Convenience Sites beginning July 1, 2023 through June 30, 2024 and to allow the County Manager to execute future amendments including renewals so long as the cost has been allocated within the Solid Waste Divisions operation budget. The compensation paid to Republic Services for FY 23-24 shall not exceed \$220,000.

Alignment with Strategic Plan: Strategic Plan Goal 4: Environmental Stewardship and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Motiryo Keambiroiro, General Services Director; Chrissie Koroivui, Solid Waste Program Manager; and Darius Allen, Waste Reduction Supervisor

County Manager's Recommendation: The County Manager recommends that the Board

authorize the County Manager to amend the contract with Republic Services to provide hauling services for solid waste and recycling at Durham County Convenience Sites beginning July 1, 2023 through June 30, 2024 and to allow the County Manager to execute future amendments including renewals so long as the cost has been allocated within the Solid Waste Divisions operation budget. The compensation paid to Republic Services for FY 23-24 shall not exceed \$220,000.

Attachments:

[Contract Amendment Republic FY2024](#)

[Quote](#)

[AAF Supplemental Republic Convenience Sites](#)

23-0472

Contract Approval for Lobbying Services with McGuire Woods Consulting

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with McGuire Woods Consulting to provide lobbying services for the current General Assembly session.

Increasingly, most urban counties are seeking the services of professional lobbying groups to enhance results achieved from state legislatures. The results of having subject matter experts available to attend legislative committee meetings and sessions are immense. With the benefit of having trained professionals in the building, local governments are able to improve their success rates related to the passage of local bills and receive added state funding for crucial capital and infrastructure projects and other services.

Following intensive interviews with two local lobbying firms, staff recommends the Board move forward to authorize the County Manager to approve a contract with McGuire Woods Consulting.

This consultant will provide weekly reports and help maintain positive communications with the Commissioners, staff and the Durham Delegation.

Alignment with Strategic Plan: This request aligns with all 5 Strategic Goals.

Resource Persons: Deborah Craig-Ray, Chief Communications Officer

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a contract with McGuireWoods Consulting to provide lobbying services through the end of the year.

Attachments:

[Durham County Proposal](#)

[Attachment 1 - Scope of Services Form FY2024 McGuire Woods](#)

[Service Contract Template FY2024 McGuire Woods](#)

[Durham County MWC COI McGriff](#)

23-0474

Capital Project Amendment No. 24CPA00002 - FY 2023-24 Appropriation of Approved County Contribution (PAYGO) Funds (\$9,709,600) for Multiple Capital Projects

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 24CPA00003, a FY 2023-24 appropriation of approved County Contribution (PAYGO) funds (\$9,709,600) for multiple capital projects. This capital project amendment is a standard annual procedure that occurs at the beginning of each fiscal year. These funds were approved as part of the FY 2023-24 annual budget.

The projects are as follows:

Durham County Capital Projects	Current Budget	Increase/Decrease
Updated Budget		
Ongoing HVAC Replacement (4190DC076)	\$4,029,715	\$1,321,630 \$5,351,345
Ongoing Roof Replacement (4190DC073)	\$3,459,418	\$180,748 \$3,640,166
Ongoing Building Envelope (4190DC078)	\$3,512,712	\$369,450 \$3,882,162
Ongoing Security Improvements (4190DC081)	\$2,188,728	\$445,221 \$2,633,949
Ongoing Parking Lot Replacement (4190DC074)	\$2,645,102	\$116,202
	\$2,761,304	
County Stadium Upgrades (4190DC083)	\$3,314,938	\$866,700 \$4,181,638
IT Security Program Support (4200DC142)	\$876,360	\$350,000 \$1,226,360
IT Enterprise Asset Management System (NEW)	\$0	\$594,000 \$594,000
IT Sheriff Body and Car Cameras/Body Worn Camera Project (4310DC092)		
	\$1,209,344	\$505,620 \$1,714,964
Detention Center Food Doors (NEW)	\$0	\$668,281 \$668,281
EMS Station 19 Co-Location (4410DC137)	\$0	\$200,734 \$200,734
EMS Far East County (2-bay) (NEW)	\$0	\$321,014 \$321,014
Open Space Land Acquisition (4730DC083)	\$13,814,520	\$500,000 \$14,314,520
Multi-Department Radio and Towers (NEW)	\$0	\$2,500,000 \$2,500,000
DTCC HVAC Systems Retrofit (5920CC017)	\$1,100,000	\$770,000 \$1,870,000
TOTALS	\$36,150,837	\$9,709,600 \$45,860,437

For more detailed information about each project, please see the CPA supplement attached.

Further projects will be brought forward in the future using PAYGO funding approved in the FY 2023-24 budget.

Alignment with Strategic Plan: Consistent funding support for ongoing capital projects meets the Strategic Plan Goal 5 “Accountable, Efficient, and Visionary Government” by enabling the County to provide the timely upgrades and capital purchases necessary to most efficiently meet infrastructure demands.

Resource Person: Keith Lane, Director, Budget & Management Services and David Ades, Assistant Director, Budget & Management Services.

County Manager’s Recommendation: The County Manager recommends approval of Capital Project Amendment No. 24CPA00003, a FY 2023-24 appropriation of approved County Contribution (PAYGO) funds (\$9,709,600) for multiple capital projects. This capital project amendment is a standard annual procedure that occurs at the beginning of each fiscal year. These funds were approved as part of the FY 2023-24 annual budget.

Attachments:

[CPA-02 LEGAL FORM County Contribution to Capital Projects FY 2023-24](#)

[CPA-02 PAYGO Project Description supplement](#)

23-0475

Capital Project Amendment No.24CPA00003 - Closing Multiple Completed Capital Projects

Agenda Text:

The Board is requested to approve Capital Project Amendment No.24CPA00003 officially closing multiple completed capital projects.

The following list of projects are ready to be closed. All funds for these projects were either entirely expended or transferred (through previous Board action) to other funds; all balances are zero dollars. The closing of these completed projects is a technical issue as completed (final) capital projects cannot become a final asset (when County owned) and begin depreciation until they are officially closed by the Board.

Project Name and Number	Final Budget	Project Status
Stormwater Retrofit (47302635DC143)	\$0.00	Closing
Hcm Sap Software Upgrade Project (42801000DC086)	\$389,895.81	Closing
Detention Center Security Modifications (43103300DC088)	\$234,455.35	Closing
TWWTP Water Line Extension Project (71006011SE059)	\$232,536.00	Closing
20 IT Hardware Upgrade (42001910DC120)	\$2,129,699.00	Closing

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Crystally Wright, Chief Financial Officer; Keith Lane, Budget

Director; David Ades, Assistant Budget Director

County Manager's Recommendation: The County Manager recommends approval of Capital Project Amendment No.24CPA00003 officially closing multiple completed capital projects.

Attachments: [CPA-03 LEGAL FORM Closing Multiple Capital Projects](#)

23-0476

Budget Ordinance Amendment No. 24BCC00008 Cooperative Extension to Recognize \$61,590 in Grant Funding from the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS)

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 24BCC00008 Cooperative Extension to Recognize \$61,590 in Grant Funding from the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) to conduct a feasibility study of "Durham County Farm Campus"

Durham County Cooperative Extension applied for funding from the USDA NRCS' Urban Agriculture and Innovation Production (UAIP) planning grant in July 2021 and was awarded \$167,015 to conduct a feasibility study of "Durham County Farm Campus in FY 2022-23. Of the original \$167,015, \$105,425 of the funding has been encumbered by June 30th, 2023 and the remaining amount will be appropriated in FY 2023-24.

FY22-23 Encumbered:

- Verdesca Creative: \$25,425.00 (*Communications & Website*)
- HR&A Advisors: \$80,000 (*Farm Campus Feasibility Assessment*)

FY 2023-24 Funding Plans:

- CoSpero Consulting: \$54,715 (*Community Engagement*)
- Vendor TBD to develop a draft curriculum: \$5,800

FY 2024-25 Funding Plans:

- Project closing retreat: \$1,075

This planning project aims to support a more resilient food system that systemically addresses the root causes of food insecurity. The grant will fund a feasibility study to examine partnerships, priorities, and phasing of a Durham County Farm Campus, as well as support an in-depth study of how the Farm Campus can best meet community needs and goals. This study should clarify optimal location, acreage, and facility needs for a Farm Campus. Currently, there is no similar initiative in Durham County to support new and beginning farmer access to land and to support racial equity in farming. While the concept of a Durham County Farm Campus has been under discussion for several years, the USDA grant will enable Durham County to

thoroughly examine the feasibility of the idea and consider possible plans for future implementation.

Alignment with Strategic Plan: This item aligns with Goal 2: Health and Well-Being for All of the Durham County Strategic Plan.

Resource Persons: Mary Oxendine, County Food Security Coordinator; Donna Rewalt, County Extension Director

County Manager's Recommendation: Budget Ordinance Amendment No. 24BCC00008 Cooperative Extension to Recognize \$61,590 in Grant Funding from the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS)

Attachments: [AAF-008 Legal Form](#)

23-0477

Execution of the Contract for the Pre-Construction Services for the Board of Elections Renovation Project No.: DC155

Agenda Text:

The Board is hereby requested to authorize the County Manager to enter into a contract with Samet/WC Construction Joint Venture (SWC) for the Pre-Construction Services for the Board of Elections S. Roxboro Renovations capital project located at 3825 S. Roxboro Street, in the amount not to exceed \$99,350.00. (See Attachment 1, Pages 1-3).

The Request for Qualifications (RFQ) for Construction Manager at Risk Services for the Board of Elections S. Roxboro Renovations capital project was advertised in local newspapers on March 17, 2023. A pre-proposal conference was held on March 23, 2023 and five proposals were received on April 17, 2023. A Selection Committee comprised of representatives from RND Architects, General Services and Engineering Departments reviewed the proposals. (See Attachment 2, Page 1). The selection committee short listed and interviewed two firms, then deemed the team of Samet/WC Construction the most qualified team for the project. The Pre-Construction Services phase of the project is the first step in the Construction Manager at Risk process in which the contracting team will provide cost estimates, constructability reviews, schedule development and value analysis of the project design. This initial contract is necessary for the C, M @ R to provide analysis of the schematic and design development of the project. Our intent is to follow-up with a contract authorizing the procurement of early packages to mitigate the long lead times and supply chain issues associated with electrical equipment and others prior to requesting a C, M @R contract for the final GMP.

The goal of the Board of Election's project is to renovate approximately 58,000 square feet of space at the Shoppes of Hope Valley (SHV) formerly used as a Kroger grocery store to house Durham County Board of Elections. The new facility will consolidate all of the Board of Election's operations within a single facility. The scope of work includes interior renovations, exterior façade improvements, roofing

replacement, and full building system replacements for the designated space.

As a reminder, the project will be designed and constructed in three phases to accommodate the desired move-in date, site planning and other regulatory approvals, and the availability of funding for future phases. Future phases include sitework, roof replacements and the rooftop HVAC unit replacements for the remainder of the strip shopping center located at 3825 South Roxboro Street.

This agenda item has been reviewed and approved by the Purchasing Division. In review of the M/WBE participation for this project, Samet/WC construction will be utilizing 20% (\$20,902) MWBE Participation with WC Construction Company for this portion of the project. The vendor has also committed to working with Durham County to seek additional M/WBE participation if the opportunity prevails. The funding for these services is included in the capital project account.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Brenda Hayes-Bright, Assoc. AIA, CDT, MPM, Project Manager; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services; Charles Nicholson, AIA, RND Architects; Adam Fouse, Samet/WC Joint Venture, Project Executive

County Manager's Recommendation: The County Manager recommends that the Board authorizes the County Manager to enter into a contract with Samet/WC Construction Joint Venture (SWC) for the Pre-Construction Services for the Board of Elections S. Roxboro Renovations capital project located at 3825 S. Roxboro Street, in the amount not to exceed \$99,350.00

Attachments: [AAF Supplemental Document CM@R Precon Services BOE Reno0071023](#)
[AAF Attachment 1 BOE CM@R Precon Services SWC](#)
[Attachment 2 CMAR BOE Selection Committee Listing](#)

23-0479

Approval of Memorandum of agreement with Triangle J Council of Governments (TJCOG) to provide planning and technical assistance for the Triangle Region Solid Waste Consortium

Agenda Text:

The Board is requested to approve the Memorandum of Agreement with Triangle J Council of Governments (TJCOG) and to authorize the County Manager to sign the agreement. Per the agreement, TJCOG will provide planning and technical assistance for the Triangle Region Solid Waste Consortium. The Consortium was formed to facilitate collaboration and coordination between local government jurisdictions in solid waste and recycling. The dues for the Solid Waste Division to participate in the consortium will be \$1,898.96 and will be funded through the Solid Waste Division's operating budget.

Alignment with Strategic Plan: Durham County Government is responsible for

providing solid waste services to unincorporated residents in Durham County. Participation in the Triangle Region Solid Waste Consortium aligns with Strategic Plan Goal 4-Environmental Stewardship and Goal 5 Accountable, Efficient, and Visionary Government.

Resource Persons: Motiryo Keambiroiro, General Services Director and Chrissie Koroivui, Solid Waste Program Manager.

County Manager's Recommendation: The County Manager recommends that the Board approve the Memorandum of Agreement with the Triangle J Council of Governments (TJCOG) to provide planning and technical assistance for the Triangle Region Solid Waste Consortium and to authorize the County Manager to sign the agreement.

Attachments: [AAF Supplemental Document - TJCOG FY24](#)
[Memorandum of Agreement FY24 Durham County Final](#)

23-0482

Execution of a Consulting Service Agreement with Kirsty Fontaine LLC to Support County Priorities and Projects.

Agenda Text:

The Board is requested to authorize the County Manager to execute a contract with Kirsty Fontaine LLC to support existing programming and implementation of County priorities and initiatives currently underway for a total not to exceed \$101,400. The contract will be paid for with funds in the existing FY24 budget.

Deliverables:

- Provide strategic development to support community mental health initiatives
- Provide support to community maternal health and infant mortality efforts
- Provide support to community well-being initiatives and related projects

Consultancy Timeline: July 1, 2023 - June 30, 2024

Kirsty Fontaine LLC is a minority and woman-owned company providing consulting services and expertise in the areas of:

- Diversity, equity, inclusion, and justice (DEIJ),
- Health equity,
- Curriculum development, and
- Technical expertise and program design support.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 2: Community Health and Well-being.

Resource Persons: Joanne Pierce, MA, MPH, Assistant County Manager

County Managers' Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a contract with Kirsty Fontaine LLC.

Attachments: [KFontaine_Scope of Work_07102023](#)

23-0492

On-Call Consulting Program Management Services

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with C2 Contractors, LLC to provide On-Call Consulting Program Management Services for Durham County's Office of Supplier Diversity as specified in RFQ #23-044 for a total amount not-to-exceed \$200,000. The contract will be paid using existing funding in the FY 2023-24 budget.

The primary goal of this On-Call Service is to analyze current MWBE operations to prepare for implementation of the Disparity Study results. The current operations include manual processes which can lead to underachieved success factors. The County will enhance current operations consistent with the adopted MWBE Ordinance effective November 28, 2016, with an overall MWBE goal of 25%.

Services will be utilized with new and existing projects for the supplier diversity program including leadership with the Disparity Study to support ongoing efforts to maximize minority and women-owned business participation throughout the County. Tasks may include, but may not be limited to, (i) program development, (ii) stakeholder engagement and needs assessment, (iii) management and oversight of the Disparity Study, (iv) construction management services, and evaluation and creation of a public facing database of minority and women-owned businesses.

Supplemental agreements will be negotiated as needed based on future projects. The Consultant will serve as owner's representative to support management in project evaluations and program needs.

Fiscal Impact

The contract with C2 Contracting, LLC as specified in RFQ #23-044 will be funded out of the 2023-24 Finance operating budget.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

Resource Persons: Tammie Hall, ACM for Community Prosperity

County Manager's Recommendation: The Board is requested to authorize the County Manager to execute a contract with C2 Contracting, LLC for a total amount not-to-exceed \$200,000 for on-call consulting program management services.

Attachments: [RFQ 23-044 On Call Consultant Services Program Management Services](#)
[Evaluation of RFQ Proposals 6.16.23](#)
[MWBE Compliance Review Form-AAF for 23-044 RFQ_071023](#)

23-0494

Approve Contract with GFL Environmental for General Services'

Solid Waste and Recycling Collection Services to Durham County Government Facilities**Agenda Text:**

The Board is requested to authorize the County Manager to approve the contract with GFL Environmental beginning July 1, 2023 through June 30, 2024 to provide Solid Waste and Recycling Collection Services to Durham County Government Facilities, and to allow the County Manager to execute future amendments including renewals so long as the cost has been allocated within the Solid Waste Division's operation budget. The compensation paid to GFL Environmental for FY 2023-24 shall not exceed \$41,080.

Alignment with Strategic Plan: Properly managing and disposing of the waste and recycling generated in Durham County facilities aligns with Strategic Plan Goal 4: Environmental Stewardship and Goal 5: Accountable, Efficient, and Visionary Governments.

Resource Persons: Motiryo Keambiroiro, General Services Director and Chrissie Koroivui, Solid Waste Program Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve the contract with GFL Environmental beginning July 1, 2023 through June 30, 2024 to provide Solid Waste and Recycling Collection Services to Durham County Government Facilities, and to allow the County Manager to execute future amendments including renewals so long as the cost has been allocated within the Solid Waste Division's operation budget.

Attachments:

[AAF Supplemental GFL Facilities 24](#)

[GFL SOS BLDG](#)

[Service Contract GFLbld1_FY2024 rev 1](#)

23-0496**Amend Contract with GFL Environmental for Curbside Recycling Services to Households in Unincorporated Durham County****Agenda Text:**

The Board is requested to authorize the County Manager to amend the contract with GFL Environmental beginning July 1, 2023 through June 2024 to provide Curbside Recycling Services to Households in Unincorporated Durham County and to authorize the County Manager to execute future amendments, including renewals, provided the funding is included in the Solid Waste Division's operation budget.

The compensation paid to GFL Environmental for FY 2023-24 shall not exceed \$493,920.00. The contract may be renewed for three (3) additional successive one (1) year periods under the same terms and conditions. If successfully renewed, the contract may be adjusted annually based on the Consumer Price Index (CPI), not to exceed an increase of 2% per year.

Alignment with Strategic Plan: Durham County Government is responsible for properly managing and disposing of the solid waste and recyclable materials generated in the unincorporated areas of Durham County. These responsibilities align

with Strategic Plan Goal 4: Environmental Stewardship and Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Motiryo Keambiroiro, General Services Director, Chrissie Koroivui, Solid Waste Program Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to amend the contract with GFL Environmental beginning July 1, 2023 through June 2024 to provide Curbside Recycling Services to Household in unincorporated Durham County and to authorize the County Manager to execute future amendments, including renewals, provided the funding is included in the Solid Waste Division's operation budget.

Attachments: [Durham County Recycle CPI 2023](#)
[Contract Amendment GFL recycle FY2024](#)
[AAF Supplemental Document - GFL curbside24](#)

8. Board and Commission Appointments (10 min)

23-0481

Board and Commission Appointments (10min)

Agenda Text: Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Alcoholic Beverage Control Board
- Bicycle and Pedestrian Advisory Commission
- Department of Social Services Board
- Durham Convention Center Authority
- Durham Workforce Development Board
- Juvenile Crime Prevention Council
- Library Board of Trustees
- Raleigh-Durham Airport Authority

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn,

play and grow.

Resource Persons: Monica Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

Attachments: [Legistar Attmt - 7.10.2023](#)

9. Items Pulled from the Consent Agenda (20 min)

10. Adjournment