



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, June 26, 2023

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

23-0465 Announcements (5min)

Agenda Text:

1. **Durham Summer Meals Program** - The Durham Summer Meals Program offering FREE meals to children 18 years and younger has started. You can text FOOD or COMIDA to 304-304 for meal sites near you. You can also use the Durham Food Resources Locator Map to find meal sites near you, <https://durham-area-food-resources-durhamnc.hub.arcgis.com/>. Text or check the map frequently over the upcoming weeks because more meal sites will be added throughout the summer. The program runs until August 18.
2. **Durham Refugee Day 2023** - All Durham County residents are invited to celebrate Durham Refugee Day on Saturday, July 8 from 3 to 6 p.m. at Durham Central Park at 501 Foster Street. This day is a community-wide event that celebrates the contributions and cultures of our refugee and immigrant neighbors. It provides an opportunity to stand in solidarity with these communities in a family-friendly setting. There will be live music,

community education booths, activities for kids, and food vendors from around the world! Volunteers are needed as well! Visit www.durhamrefugeeday.com <<http://www.durhamrefugeeday.com>> or contact Kokou Nayo at 919-560-9337 or knayo@dconc.gov <<mailto:knayo@dconc.gov>>.

3. **Summer Reading with the DCo Library** - Join us at Durham County Library for this year's Summer Reading program! Following the theme "All Together Now," you are invited to read with us, track your progress, win prizes, and participate in our wide array of events. Summer Reading will run now through July 29. For more information, please visit your nearest location or <<https://DurhamCountyLibrary.org>>.
4. **Register to Vote** - You can find out information on how to register to vote in Durham County on the Board of Elections' webpage at www.dconc.gov/voters/registration <<http://www.dconc.gov/voters/registration>>. There you will find information on registration deadlines, how to register in person, online, or by mail; as well as how to do same day voter registration during Early Voting. Questions? Contact the Board of Elections at 919-560-0700.
5. **Save the Date for Final Comprehensive Plan Public Hearing** - Join us at the final Durham Comprehensive Plan public hearing, a special Joint City Council and Board of County Commissioners public hearing on Thursday, August 31 at 7 pm in the City Council Chambers of City Hall. Visit <<https://engagedurham.com/201/Adoption-Process>> to learn more and sign up for updates! Thank you to all the residents who have provided input throughout this process.
6. **DCo Agricultural Economic Development Grant Program** - The Agricultural Economic Development Grant Program offers cost share grants to assist farmers and nonprofits in their agricultural endeavors and to promote Agriculture Development and Outdoor Environmental Learning Centers in schools. It will provide two types of grants: Small grants for Agriculture Development in schools: Up to \$1,500; Grants for Farmers: Up to \$10,000. Training Sessions are on July 11, July 13 and July 18 either in person or virtual. Registration requested. Contact Sherry Scully at 919-560-0558 with any questions. Register here: <<https://www.dconc.gov/county-departments/departments-f-z/soil-water-conservation-district/ag-economic>>.

4. Minutes (5 min)

[23-0466](#)

Minutes (5min)

Attachments: [June 5, 2023 - Work Session](#)

5. Ceremonial Items

[23-0416](#) **Proclamation - Durham Refugee Day (10min)**

Agenda Text: The Board is requested to proclaim July 8, 2023 as Durham Refugee Day in Durham, NC. We urge all residents to take note of this observance and commend to the residents of Durham the celebration of this day and of our refugee and immigrant community.

Alignment with Strategic Plan: This item aligns with Strategic Goal 2 by improving the quality of life across the lifespan through protecting the health of community, reducing barriers to access services, and ensuring a network of integrated health and human services available to people in need.

Resource Persons: Kokou Nayo Durham City/County Immigrant & Refugee Affairs Coordinator

County Manager's Recommendation: The County Manager recommends that the Board proclaim July 8, 2023 as Durham Refugee Day in Durham, NC.

Attachments: [Proclamation - Durham Refugee Day - June23](#)

6. Consent Agenda (15 min)

[23.0389](#) **Request to Approve Contract with "AM Quartex" for an Archival Collection Digital Asset Management Platform and Data Migration for the North Carolina Collection**

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract with AM Quartex to provide the North Carolina Collection of Durham County Library with a new digital asset management platform and data migration, as specified in RFP 23-023 with \$35,800 for the FY2023-24 migration year for a total of \$77,805 for all five years of the contract. In addition, the Board is requested to provide approval for the Manager to execute any other related contracts such as amendments and/or change orders, if necessary, in an amount not to exceed an additional \$20,000 in any year of the contract.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountable, Efficient, and Visionary Government

Resource Persons: Kathy Makens, Library Resources and Finance Office; Stephanie Barnwell, North Carolina Collection Relief Librarian; Tammy Baggett, Library Director

County Manager's Recommendation: The County Manager recommends that the Board authorize the Manager to enter into a contract with AM Quartex to provide the North Carolina Collection of Durham County Library with a new digital asset

management platform and data migration, as specified in RFP 23-023 with \$35,800 for the FY2023-24 migration year for a total of \$77,805 for all five years of the contract. In addition, the Board is requested to provide approval for the Manager to execute any other related contracts such as amendments and/or change orders, if necessary, in an amount not to exceed an additional \$20,000 in any year of the contract.

Attachments:

[RFP 23-023 AAF Supplemental Form](#)
[MWBE Compliance Review Form-AAF for 23-023 RFP 051723](#)
[RFP 23-023 NCC Evaluation Average Evaluator Scores](#)
[All Conflict of Interest Disclosures](#)
[Durham County Library RFP 23-023 Reference Checks](#)
[Quartex Attachment 1 - Scope of Services Form FY2024](#)
[Quartex Attachment 2](#)
[Quartex Service Contract FY2024](#)
[Quartex Exhibit B - Federal UG Guidelines FY2024](#)

22-0393**Contract with City of Durham to accept Municipal Solid Waste and Yard Waste from Durham County Convenience Sites****Agenda Text:**

The Board is requested to approve the County Manager to execute a Contract with the City of Durham to Accept Municipal Solid Waste and Yard Waste from Durham County Convenience Sites. The County collects yard waste and municipal solid waste from unincorporated residents at the Durham County Convenience Sites. That material is then hauled to the City of Durham's transfer station at 2115 E. Club Blvd. The current tipping fees for municipal solid waste are \$54.00 per ton and the tipping fees for yard waste are \$29.00 per ton. The total amount spent per year is dependent upon the amount of solid waste and yard waste that residents dispose of during the year but is expected not to exceed \$236,000.

Alignment with Strategic Plan: This ILA aligns with Goal 5 - Accountable, Efficient and Visionary Government.

Resource Persons: Motiryo Keambiroiro, Director General Services; Chrissie Koroivui, Solid Waste Program Manager; Darius Allen, Waste Reduction Supervisor

County Manager's Recommendation: The County Manager recommends that the Board approve the County Manager to execute a contract with the City of Durham to Accept Municipal Solid Waste and Yard Waste from Durham County Convenience Sites.

Attachments:

[Supplemental ILA for MSW and YW](#)
[Service Contract COD FY2024](#)
[Attachment 1 - Scope of Services COD FY2024](#)

23-0405**Execute an Amendment to the Architectural/Engineering Services Contract with Smith + Gardner Engineers for Upgrades to General Services' Redwood Solid Waste Convenience Site****Agenda Text:**

The Board is requested to execute an amendment the contract with Smith + Gardner Engineers for permitting, design, and construction administration services to renovate the Redwood Convenience Site for \$16,100 for a total not to exceed amount of \$447,700 and to authorize future amendments that do not exceed project budget. The funds for this project utilize existing capital project funds. This renovation will meet the long-term demands of the growing communities and provide flexibility to accommodate future changes to the waste and recyclable materials management program. The final Site design will include a review of population trends and best practices in the industry and will seek community feedback. The current amendment is due to a change in the design of the office attendant building from one story to two story.

Alignment with Strategic Plan: Durham County Government is responsible for providing solid waste services to unincorporated residents in Durham County which includes curbside recycling, litter control and abatement, and the management of residential convenience sites. These responsibilities align with Strategic Plan Goal 4 - Environmental Stewardship and Goal 5 - Accountable, Efficient and Visionary Government.

Resource Persons: Motiryo Keambiroiro, General Services Director and Chrissie Koroivui, Solid Waste Program Manager, Ken Ketterer, Project Facilitator

County Manager's Recommendation: The County Manager recommends that the Board execute an amendment the contract with Smith + Gardner Engineers for permitting, design, and construction administration services to renovate the Redwood Convenience Site for \$16,100 for a total not to exceed amount of \$447,700 and to authorize future amendments that do not exceed project budget.

Attachments:

[AAF Supplemental SG3](#)

[SG3 Quote](#)

[Contract Amendment SG3 May FY2023](#)

23-0412**Approval of Amendment #1 to the Durham City-County Interlocal Agreement for EMTs on Community Safety Crisis Response Teams****Agenda Text:**

The Board of County Commissioners is requested to approve the first amendment to the Durham City-County Interlocal Agreement (ILA) for EMTs on Community Safety Crisis Response Teams (CRT) extending the term of the original inter-local agreement from July 1, 2023 to December 31, 2023. Funding for program continuation is included in the FY 2023-24 budget.

The BOCC originally approved the ILA for EMTs on Community Safety Crisis Response Teams on August 8, 2022 to ensure the response best matches the needs of residents, and to quickly connect people experiencing behavioral health crises to

the community-based care they need to help resolve their crisis. Each CRT includes a 3-person unarmed team as initial responders to non-violent behavioral health and quality of life calls for service.

The extension request is to enable the EMTs to serve in the same capacity while additional data is collected. At the end of the ILA extension, information on the program will be presented to the BOCC, to include recommended next steps for the CRTs.

Alignment with Strategic Plan: County's Strategic Goal 3: Safe and Secure Community

Resource Persons: Jim Groves, OES Director and Mark Lockhart, Chief Paramedic

County Manager's Recommendation: The County Manager recommends that the BOCC review and approve amendment #1 to the Durham City-County ILA for EMTs on Community Safety Crisis Response Teams.

Attachments:

[6.1.23 First Amendment to CSD and County ILA for EMTs](#)

Durham County Interlocal Agreement CRT

23-0417

Library requests to Award Contract for Sole Source Purchase of Digital Content Management Services and for eBooks and eAudiobooks from OverDrive

Agenda Text:

The Board is requested to provide approval for sole source exemption for the purchase of digital content management services from OverDrive in the amount of \$8,000 annually for three years. The Board is also requested to provide approval for the purchase of individual eBooks and eAudiobooks from OverDrive in an amount not to exceed \$620,000 for the first year of the contract. In addition, the Board is requested to provide approval for the Manager to execute any other related contracts such as amendments and/or change orders, if necessary, in an amount not to exceed \$900,000 in any year of the contract.

Funds for this contract will come from Library's existing Resources and Technical Services budget for electronic resources. No new or additional funds are being requested. Increases in the contract amount for the next three years are encompassed in the recommendation to approve any other related contracts such as amendments not to exceed \$900,000 annually.

Alignment with Strategic Plan: This request aligns with the Strategic Plan Goal 1 "Community and Family Prosperity and Enrichment" by providing library materials which support and enhance the educational, creative and cultural opportunities available to library users.

Resource Persons: Tammy Baggett, Library Director; Katherine Makens, Resources and Finance Officer; Stephen Zibrat, Collection Development

Administrative Librarian

County Manager's Recommendation: The County Manager recommends that the Board provide approval for sole source exemption for the purchase of digital content management services from OverDrive in the amount of \$8,000 annual for three years. The Board is also requested to provide approval for the purchase of individual eBooks and eAudiobooks from OverDrive in an amount not to exceed \$620,000 for the first year of the contract. In addition, the Board is requested to provide approval for the Manager to execute any other related contracts such as amendments and/or change orders, if necessary, in an amount not to exceed \$900,000 in any year of the contract.

Attachments:

[AAF Supplemental Form Overdrive](#)

[Overdrive Budgets YoY](#)

[OverDrive Library Order Form - Durham County Libraries \(2023\) 6.2 update](#)

[OverDrive Sole Source Letter- Durham County Library \(2023\)](#)

[Attorney approval](#)

23-0421

Budget Ordinance Amendment No. 23BCC00096 - Appropriating \$16,000,000 of Capital Financing Plan Fund Fund Balance and Transferring \$30,000,000 of Capital Financing Plan Fund Unspent Funds to the Debt Service Fund for Future Year Use in Offsetting Debt Service and Capital Project Costs.

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 23BCC00096 appropriating \$16 million of Capital Financing Plan Fund fund balance and transferring \$30 million of unspent Capital Financing Plan Fund funds to the Debt Service Fund for use in future years to offset debt service and capital project costs. The transfer of these funds is simply to collect most of the available fund balance (savings account) from both funds into a single fund (Debt Service Fund). This amendment carries no new cost to the County nor does it change planned use of the fund balance (dedicated for debt service and/or capital projects).

As part of longstanding Board of County Commissioner policy, dedicated property tax revenue, sales tax revenue, and a portion of local occupancy tax revenue are budgeted every year to support capital project and related debt payment expenditures. Those revenue sources are variable, and usually the County over collects from these revenue sources. When the County over collects revenue (or underspends expenditures) the excess amount falls to that fund's fund balance. These revenue sources and related fund balance are currently collected in the Capital Financing Plan Fund. The expenditures supported in this fund (for which the revenue was allotted) is largely a transfer to the Debt Service Fund to support annual debt service payments.

The Debt Service Fund also builds fund balance over time largely through variable expenditures. Sometimes the County does not pay out in actual debt service expenditures as much as was budgeted (estimated) and that underspending falls to Debt Service Fund fund balance. Revenues for this fund largely come as a transfer from the Capital Financing Plan Fund.

Both of these funds have fund balances (savings accounts) and both are used for the same purpose; to support annual debt service costs and/or capital project costs. Use of these two fund balance amounts mostly helps regulate large swings in property tax rate needs in any given year related to debt service payments or capital project support.

This budget amendment is simply collecting most of the fund balance from one fund (Capital Financing Plan Fund) and moving it to the other fund (Debt Service Fund). This move will make it easier for rating agencies, the Board, and ultimately citizens to easily see how much fund balance is available related to the County's capital project spending. Instead of looking across two funds, now most of the fund balance will be shown in one fund. The County's financial advisor has also recommended such a practice.

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Claudia Hager, Deputy County Manager, S. Keith Lane, Director - Budget and Management and David Ades, Assistant Director of Budget and Management

County Manager's Recommendation: The Manager recommends the Board of County Commissioner approve Budget Ordinance Amendment No. 23BCC00096 appropriating \$16 million of Capital Financing Plan Fund fund balance and transferring \$30 million of unspent Capital Financing Plan Fund funds to the Debt Service Fund for use in future years to offset debt service and capital project costs. This amendment carries no new cost to the County nor does it change planned use of the fund balance (dedicated for debt service and/or capital projects).

Sponsors: Lane

Attachments: [AAF-96 - Legal Form Appropriating CFP Fund Balance and Moving to Debt Ser](#)

23-0424

Budget Ordinance Amendment No. 23BCC00097 Rescinding Budget Ordinance Amendment No. 23BCC00056 Recognizing \$5,693,238 from NC PRO to Fund the Emergency Rental Assistance Program (ERAP 2.0)

Agenda Text: The Board of County Commissioners is requested to approve Budget Ordinance Amendment No. 23BCC00097 rescinding Budget Ordinance Amendment No. 23BCC00056 which recognizes \$5,693,238 from NC PRO to Fund the Emergency Rental Assistance Program (ERAP 2.0). The budget amendment was approved by the Board of County Commissioners on May 22, 2023, appropriating \$5,693,238 of ERAP related funds to the DSS Budget.

ERAP 2.0 funds can be expended through FY 2025-26. Reconciliations are underway by the Social Services, Finance and Budget and Management Services departments as the organization proceeds with allocating remaining funds. Staff will present a budget amendment to the Board in FY 2023-24 on the remaining ERAP funds.

ERAP funds must be used for direct financial assistance, including rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears, and other

expenses related to housing. Remaining funds are available for housing stability services, including case management and other services intended to keep households stably housed. ERAP 2.0 funds expire on September 30, 2025.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: S. Keith Lane, Budget and Management Services Director; Crystally Wright, Interim County Finance Officer and Claudia Hager, Deputy County Manager

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 23BCC00097 rescinding Budget Ordinance Amendment No. 23BCC00056 recognizing \$5,693,238 from NC PRO to Fund the Emergency Rental Assistance Program (ERAP 2.0).

Sponsors: Lane

Attachments: [May 22 2023 ERAP BOCC Amendment](#)
[AAF-0097 Legal Form RESCINDED-DSS ERAP Roll Forward \(\\$5,693,238\).pdf](#)

23-0439 **Budget Ordinance Amendment No. 23BCC00099 Appropriating \$60,000 of Lebanon Fire Tax District Fund Fund Balance, and Transferring this Amount to the General Fund for Personnel Costs that were Not Anticipated in the Original Budget for FY 2022-23**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 23BCC00099 Appropriating \$60,000 of Lebanon Fire Tax District Fund fund balance, and transferring this amount to the General Fund for personnel costs that were not included in the original budget for FY 2022-23. These funds will offset Lebanon Volunteer Fire Department employee expenses related to mid-fiscal year personnel adjustments intended to improve county-wide recruitment and retention efforts, and higher than expected overtime costs.

There are currently nine Durham County employees at Lebanon Fire Department, and their expense is covered by the Lebanon Fire Tax District, through transfers from the District to the General Fund to reimburse actual expenditures. This amendment ensures that all expenditures related to these nine employees are offset by District Funds transferred to the General Fund.

The issues that are addressed in this Board action are related to the request from Lebanon Volunteer Fire Department to amend their contract, and discussed at the June 5, 2023, BOCC Work Session.

Alignment with Strategic Plan: Goal 5 Efficient Government. While directly impacting the ability to provide for a Safe Community (Goal 3), this spending measure ensures the use of Fire District funds for directly related expenditures.

Resource Persons: Jason B. Shepherd, Fire Marshal, Office of Emergency Services; David N. Ades, Assistant Director, Budget and Management Services

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00099 appropriating \$60,000 of Lebanon Fire Tax District Fund Fund Balance, and Transferring this Amount to the General Fund for Personnel Costs that were Not Anticipated in the Original Budget for FY 2022-23

Attachments: [AAF-99 LEGAL FORM Appropriating \\$60K in Lebanon VFD fund balance and tr](#)

23-0440

Award Contract for Community Engagement for Durham County Farm Campus (RFP 23-018) to CoSpero Consulting

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with CoSpero Consulting in the amount of \$54,715, (RFP 23-018) and any related contract amendments, to conduct community engagement for Durham County Farm Campus. Funding will be from a USDA NRCS grant accepted by the Board on September 28, 2022.

Farm Campus is an idea that has been discussed for several years in Durham County. This contract will inform and identify Farm Campus design and/or implementation recommendations to ensure the features of Farm Campus respond to community needs and preferences as it relates to:

- how food products are grown, harvested, stored, processed, distributed, and marketed in Durham County;
- food access, food and farm education, economic development, and land management; and
- opportunities for community members to heal their relationship with the land.

Based on the six responses Durham County received regarding RFP 23-018, CoSpero Consulting was determined to be the most qualified firm among the six bidders. The CoSpero Team brings significant community engagement expertise, and they have a strong and thoughtful approach that will provide Durham County necessary information to inform the Farm Campus project. They bring a diverse team that is committed to working collaboratively with Durham County staff and the Farm Campus advisory team.

Durham County issued a Request for Proposals (RFP 23-018) on February 28, 2023. RFP 23-018 was advertised in local newspapers and on the Durham County website. Six proposals were received on April 11, 2023. The proposal bid tabulation and evaluation summary are attached.

Funding for this contract will be included in a future FY 2023-24 Budget Amendment to ensure the continued use of USDA NRCS grant funds from FY 2022-23 (approved September 28, 2022).

Alignment with Strategic Plan: Supports for equitable, long-term food security of Durham County's population aligns with Goal 2: Health and Well-Being for All of the Durham County Strategic Plan.

Resource Persons: Mary Oxendine, County Food Security Coordinator; John Lyttle, Agricultural Agent; Donna Rewalt, County Extension Director

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with CoSpero Consulting in the amount of \$54,715, (RFP 23-108) and any related contract amendments, to conduct community engagement for Durham County Farm Campus. Funding will be from a USDA NRCS grant accepted by the Board on September 28, 2022.

Attachments: [AAF Supplemental Document Contract Approval CoSpero RFP 23-018 Community Engagement for Durham County Farm Campus 2.24.:](#)
[RFP 23-018 Summary of evaluation scores](#)
[MWBE Compliance Review Form-AAF for 23-018 RFP 061323](#)

23-0442

Contract Approval for Telehealth Services at the Durham County Detention Center

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract in the amount of \$51,000 with Recovery Innovations, Inc. to provide after-hour telehealth services for individuals with mental health concerns housed in the Durham County Detention Center in FY 23-24. The funding for this contract is included in the approved FY23-24 budget for the Justice Services Department.

These services are intended for individuals with urgent mental health concerns housed in the Durham County Detention Facility. This contract will assure the availability of clinical mental health services for the detention center addressing behavioral health concerns during times when regular jail mental health staff is not on-site. Services include evaluation and assessment, as well as crisis intervention.

In 2018, the Durham County Board of County Commissioners entered into a legal agreement that included a provision for around the clock mental health services at the Detention Center. Since then, the Criminal Justice Resource Center (CJRC), now Justice Services Department has worked to expand onsite coverage by clinical staff to meet the agreed upon provision.

Alignment with Strategic Plan: This agenda item supports Goals 2 and 3 of Durham County's Strategic Plan.

Resource Persons: Roshanna Parker, Interim Director, Justice Services Department and Marc Strange, Clinical Services Manager, Justice Services Department

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service contract in the amount of \$51,000 with Recovery Innovations, Inc. to provide after-hour telehealth services for individuals with mental health concerns housed in the Durham County Detention Center in FY 23-24.

Attachments: [Supplemental Document - JSD Contract Approval FY23-24, Recovery Innovatio](#)
[RI International Service Contract FY2023-2024](#)
[RI International Scope of Services FY2023-2024](#)

23-0443

Service Contract Approval for Psychiatric Services at the Durham County Detention Center and the Durham County Youth Home

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract in the amount of \$182,518 with Psychiatric Services and Consultation for FY 23-24. The funding for this contract has been included in the FY23-24 budgets of the Justice Services Department (JSD) and the Youth Home.

Psychiatric Services and Consultation provides psychiatric services to individuals in the Durham County Detention Facility and the Durham County Youth Home. Dr. Patricia Knaut with Psychiatric Services and Consultation, LLC serves as the Detention Center's Mental Health Director, making clinical decisions concerning the care of individuals with mental health concerns. This service agreement is necessary to ensure detainees with mental health illnesses have access to psychiatric services, including evaluation and assessment, crisis intervention, medication management, and monitoring.

Alignment with Strategic Plan: This request supports the Durham County Strategic Plan's Goal 3: Safe Community

Resource Persons: Roshanna Parker, Justice Services Department Interim Director, Rayburn Marc Strange, Clinical Services Manager, Justice Services Department and Kelli Egnaczak, Jail Mental Health Supervisor

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service contract in the amount of \$182,518 with Psychiatric Services and Consultation for FY23-24.

Attachments: [Supplemental Document - JSD Contract Approval FY23-24, Psychiatric Service](#)
[Psychiatric Services Service Contract FY2023-2024](#)
[Psych Services Scope of Services FY2023-2024](#)

23-0444

Service Contract for Transitional Living Facility

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract in the amount of \$101,808.84 with Just A Clean House, Inc. to operate a six-bed transitional living facility for individuals receiving services from the Durham County Justice Services Department. The funding for this contract has been included in the Justice Services Department's FY 23-24 approved budget.

Alignment with Strategic Plan: Goal 3: Safe Community

Resource Persons: Roshanna Parker, Interim Director, Justice Services Department, Rayburn Marc Strange, Clinical Services Manager and Robin Heath, Criminal Justice Program Manager.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service contract in the amount of \$101,808.84 with Just A Clean House, Inc. to operate a six bed transitional living facility for individuals receiving services from the Durham County Justice Services Department.

Attachments: [Supplemental Document - JSD Contract Approval FY24, Just A Clean House](#)
[JACH Service Contract FY2023-2024](#)
[JACH Scope of Services FY2023-2024](#)

23-0445

Contract Approval for Electronic Monitoring Services for Durham County PreTrial Services

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract in the amount of \$145,000 with Buddi US, LLC to provide Electronic Monitoring Services for individuals assigned to Durham County Pretrial Services in Fiscal Year 2023-24. The funding for this contract is included in the FY 23-24 approved budget for the Justice Services Department. Durham County Government established a Pretrial Services Program in 2006. The overall goal of Durham County's Pretrial Services is to create a systematic approach for recommending release and community supervision for defendants who do not pose a risk to the community as they await trial. The program strives to provide complete and accurate information to judges, improve the release and detention decision, actively supervise defendants released pre-trial, ensure that agency-mandated conditions and court-ordered requirements are satisfied, and to maintain the integrity of the judicial process while promoting public safety.

The utilization of electronic monitoring devices has steadily increased over the past two years. In FY22, the lowest number of units in use has been 69 units and the highest was 79 units, with an eleven-month average use of 69.5 devices.

Alignment with Strategic Plan: Goal Three: Community Safety

Resource Persons: Christie Long, PreTrial Services Supervisor, Rayburn Marc Strange, Clinical Services Manager, Justice Services Department

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service contract in the amount of \$145,000 with Buddi US, LLC to provide Electronic Monitoring Services

for individuals assigned to Durham County PreTrial Services in Fiscal Year 23-24.

Attachments: [Supplemental Document - JSD Contract Approval FY24 Electronic Monitoring S](#)
[Buddi US Service Contract FY2023-2024](#)
[Buddi US LLC Scope of Services FY 2023-2024](#)

23-0446

Capital Project Amendment No.23CPA00023 Reducing Four Capital Projects to Zero, Budget Ordinance Amendment No.23BCC00102 Transferring \$296,877.58 of Unspent Funds from Three Capital Projects to the Debt Service Fund, and Budget Ordinance Amendment No.23BCC00103 Transferring \$65,320 of Unspent Funds from One Enterprise Fund Capital Project to the Sewer Utility Fund

Agenda Text: The Board is requested to approve Capital Project Amendment No.23CPA00023 reducing four capital projects to zero, Budget Ordinance Amendment No.23BCC00102 transferring \$296,877.58 of unspent funds from three capital projects to the Debt Service Fund, and Budget Ordinance Amendment No.23BCC00103 transferring \$65,320 of unspent funds from one Enterprise Fund capital project to the Sewer Utility Fund.

The Stormwater Retrofit Capital Project (47302635DC143), Hcm SAP Software Upgrade Capital Project (42801000DC086), and Detention Center Security Modification (43103300DC088) Capital Projects are complete, and their remaining budgets can be reduced to \$0. Before Capital Projects can be closed, their budgets must be reduced to \$0 (No.23CPA00023), and remaining funding placed in the Debt Service Fund for future use (No.23BCC00102).

Project	Current Budget	Increase/ Decrease	Revised Budget	Project Status
Stormwater Retrofit (47302635DC143)	\$200,000.00	(\$200,000.00)	\$0.00	Reduce to \$0
Hcm Sap Software Upgrade Project (42801000DC086)	\$438,420.74	(\$48,524.93)	\$389,895.81	Reduce to \$0
Detention Center Security Modifications (43103300DC088)	\$282,808.00	(\$48,352.65)	\$234,455.35	Reduce to \$0
TOTAL	\$638,420.74	(\$296,877.58)	\$389,895.81	

The TWWTP Capital Project (71006011SE059) will be reduced to \$0 (No.23CPA00023) and the funding transferred back to the Sewer Utility Fund for future use (No.23BCC00103):

Project	Current Budget	Increase/ Decrease	Revised Budget	Project Status
TWWTP Water Line Extension Project (71006011SE059)	\$297,856.00	(\$65,320.00)	\$232,536.00	Reduce to \$0
TOTAL	(\$65,320.00)			

Further Board action will be requested in the future to officially close these projects.

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Crystally Wright, Chief Financial Officer; Keith Lane, Budget Director; David Ades, Assistant Budget Director

County Manager's Recommendation: The County Manager recommends approval of Capital Project Amendment No.23CPA00023 reducing four capital projects to zero, Budget Ordinance Amendment No.23BCC00102 transferring \$296,877.58 of unspent funds from three capital projects to the Debt Service Fund, and Budget Ordinance Amendment No.23BCC00103 transferring \$65,320 of unspent funds from one Enterprise Fund capital project to the Sewer Utility Fund.

Attachments:

[AAF-103 Legal Form - CPA-23 - reducing TWWTP capital budget](#)

[CPA-23 LEGAL FORM Updated Closing & Transferring Funding from Multiple C](#)

[AAF-102 Legal Form - CPA-23 - reducing multiple capital project budgets](#)

23-0447

Budget Ordinance Amendment No 23BCC00098 Appropriating \$165,000 in General Fund Fund Balance and \$800,000 in Risk Management Fund Fund Balance in Support of a Previously Approved Legal Action

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No 23BCC00098 Appropriating \$165,000 in General Fund Fund Balance and \$800,000 in Risk Management Fund Fund Balance in support of a previously approved legal action. The funds will be appropriated to the Legal and Risk Management claims settlement budgets.

Alignment with Strategic Plan: Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Claudia Hager, Deputy County Manager; Alan Andrews, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No 23BCC00098 Appropriating \$165,000 in General Fund Fund Balance and \$800,000 in Risk Management Fund Fund Balance in support of a previously approved legal action.

Attachments:

[AAF -Legal Form 98 Risk Management \\$800K and Legal \\$165K FB Appropriati](#)

23-0449

FY 23-24 Service Contract for the Public Information Office with Velasquez Digital Media Communications, LLC in the amount of \$93,600

Agenda Text:

The Board is requested to authorize the County Manager to execute the attached contract with Velasquez Digital Media Communications, LLC in an amount not to exceed \$93,600. Funding is included in the FY 23-24 Budget.

Velasquez Digital Media provides broadcasts of all regular County Commissioners meetings, along with any other special video projects that are requested to assist Durham County's overall communications to the public. The team also creates

relevant monthly announcements from information provided by staff, in a format designed to air on our various building lobby screens and Durham TV 8.

Velasquez Digital Media Communications, LLC has provided reliable and innovative broadcast services to Durham County Government by working through the pandemic shutdown, and as the organization resumed in person meetings via a hybrid platform. The company provides a virtual option to produce and edit the County's monthly TV show and has recently returned to taping in person now that our most recent studio improvements have been completed.

Alignment with Strategic Plan: This request aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Deborah Craig-Ray, Chief Communications Officer

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a contract with Velasquez Digital Media Communication, LLC in an amount not to exceed \$93,600.00.

Attachments:

[Durham Scope of Services BOCC-FY 23-24-](#)

[Scope of Services FY2023 24 Velasquez](#)

[Service Contract Template FY2024 Velasquez Media](#)

23-0451

Capital Project Amendment No. 24CPA00001 - Appropriate \$750,000 of Collection System Rehabilitation Fund Fund Balance and Transfer Funding to the Collection System Rehabilitation Capital Project (SE051) for a New Total Project SE051 Budget of \$5,898,592.13 for the Waste Water Treatment Plant (WWTP)

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 24CPA00001 appropriating \$750,000 from the Collection System Rehabilitation Fund (6006690000) fund balance and transferring the funding to the Collection System Rehabilitation Capital Project (SE051) for a new total SE051 project budget of \$5,898,592.13.

The Collection System Rehabilitation Project is used primarily for critical collection system projects that reduce the risk of sanitary sewer overflows and decrease ongoing maintenance costs for the Utilities Division. These projects include raising manholes to be above the 100-year flood plain, repairing or replacing damaged sewer pipes due to age, annual manhole labeling and inspections, and for the repair of existing pump stations as required to maintain reliability. Contractor costs associated with emergency responses to sewer spills also comes from this project. Durham County's wastewater collection system consist of thirteen (13) pump stations and one hundred and fifteen (115) miles of piping.

Collection System Rehabilitation Capital Project Budget

Current Budget: \$5,148,592.13
Project Amendment: \$750,000.00
Revised Budget: \$5,898,592.13

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity”. These funds ensure rehabilitation projects can be completed which reduce sanitary sewer overflows, inflow and infiltration, pipe failure, etc.

Resource Persons: Jay Gibson, PE, Director of E&ES; Stephanie Brixey, Deputy Director; Jonathan Yeomans, Budget & Management Analyst; and David Ades, Assistant Director of Budget & Management.

County Manager’s Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 24CPA00001 appropriating \$750,000 from the Collection System Rehabilitation Fund (6006690000) fund balance and transferring the funding to the Collection System Rehabilitation Capital Project (SE051) for a new total SE051 project budget of \$5,898,592.13.

Attachments: [CPA-01 LEGAL FORM Appropriating Fund Balance to Project SE051\(\\$750,000\)](#)

23-0452

Approval of Contract with Child Care Services Association to Continue to Administer Durham PreK, Durham County’s Universal Pre-K Initiative

Agenda Text: The Board is requested to approve the attached contract with Child Care Services Association in the amount of \$6,857,581 to continue to administer Durham PreK, Durham County’s universal Pre-K initiative.

Durham PreK is a major Durham County investment in supporting healthy child development and early education for young children in Durham. The work to study and establish a universal pre-k initiative in Durham began in 2015 with joint Board of County Commissioners, City Council, and Board of Education resolution in support of a planning process toward universal, high quality pre-k. Ever since, Durham County has contributed increasing amounts of funding to community partners to bring that goal to life.

Durham County’s investment in pre-k began with a decision to provide sales tax funds to support Durham Public Schools Pre-K. The County’s investment in universal Pre-K began in FY 2018 with funding for the Whitted School and a pre-k supply and demand study to inform additional investment and expansion. Beginning in FY 2019, a contract was established with Child Care Services Association and multiple subcontracted partners to administer the expansion of Durham PreK. From that time, Durham County funding has increased almost every year, growing Durham’s locally supported Pre-K seats from close to zero to 608 in FY 2023.

In October 2022, the Board approved an increase in funds for Durham PreK (DPK), resulting in a new total for FY23 of \$5,579,717. The increase of \$1,277,864 for FY 2024 (\$1,152,000 in a budget increase and \$125,864 from Article 46 tax support) will allow for the addition of up to 100 more locally-supported seats, continue the pilot to provide

expanded before and after school care for pre-k students, as well as a number of other system-wide benefits, including increased teacher compensation and support, outlined in the attached powerpoint from the budget work session presentation in June 2023. This year's increase in funds is a part of a 3-year phase-in of additional funds to move closer to the goal set by our community and supported by the Board to create a universal pre-k program accessible to all 4-year-olds in Durham County.

Alignment with Strategic Plan: A robust ecosystem of early childhood programs, including universal Pre-K, has great potential to improve outcomes across all outward-facing goals in the Durham County Strategic Plan.

Resource Persons: Cate Elander, Early Childhood Coordinator; Donna Rewalt, Director, Durham County Cooperative Extension

County Manager's Recommendation: The County Manager recommends that the Board to approve the attached contract with Child Care Services Association in the amount of \$6,857,581 to continue to administer Durham PreK, Durham County's universal Pre-K initiative.

Attachments:

[Service Contract FY2024 CCSA DPK](#)

[FY 2023-24 Budget DPK and Early Childhood FY24.final](#)

[Attachment 1 - Scope of Services Form FY2024 CCSA for DPK](#)

[DPK Detailed Scope of work FY24 DRAFT](#)

23-0453

Contract Amendment with Upstream Works Collaborative for Backbone Support for the Grown in Durham Initiative

Agenda Text:

The Board is requested to approve the contract amendment with Upstream Works Collaborative for the Grown in Durham Initiative (implementation of our Durham County Early Childhood Action Plan.) The amendment increases the existing contract by \$185,000 and extends the contract through June 30, 2024. The funding for this contract amendment is already allocated in the FY24 budget; no additional funds are being requested at this time.

In January of 2020, the Board allocated funding to the Durham Children's Initiative to facilitate the development of an Early Childhood Action Plan (ECAP) for Durham County. This work was inspired by the state's NC Early Childhood Action Plan and Durham County became the first county in the state to create a county-level ECAP. Since that time, through the dedicated work of many partners, Durham County's ECAP has been finalized and released and a representative, 36-member steering committee made up of parents of young children, front-line workers in early childhood fields, community-rooted leaders, and nonprofit and institutional leaders has been established and is meeting monthly.

After a thorough application and review process, the Grown in Durham Steering Committee selected the Durham Collective for Early Childhood Equity, a group of community leaders with fiscal sponsorship from Upstream Works Collaborative, as the new backbone support team. The BOCC approved a contract in FY 2023 with this team and the funds supported staffing, community engagement, and implementation of ECAP-aligned strategies. The team has facilitated family-led early childhood research,

launched a website with updated, family-friendly information and engagement opportunities, fostered key connections between parents, community members, and institutions that are strengthening service provision and advocacy efforts, and funded community-rooted groups implementing ECAP-aligned strategies.

The Steering Committee has been emphasizing community leadership and power-sharing since they were assembled in Fall 2021, and this team has lived into those values in their first year of work for Grown in Durham. We are confident that the Durham Collective for Equity in Early Childhood will continue to provide the support and expertise we need to implement the vision of the Grown in Durham Steering Committee and achieve the goals laid out in our Early Childhood Action Plan.

Alignment with Strategic Plan: Grown in Durham, the initiative to implement our Durham County Early Childhood Action Plan, is most closely aligned with Goal 1 (Community Empowerment and Enrichment) and Goal 2 (Health and Well-Being for All).

Resource Persons: Cate Elander, Early Childhood Coordinator; Donna Rewalt, County Extension Director

County Manager's Recommendation: The County Manager recommends that the Board approve the contract amendment with Upstream Works for the Grown in Durham Initiative (implementation of our Durham County Early Childhood Action Plan.)

Attachments:

[Contract Amendment Upstream Grown in Durham FY2024](#)

[Attachment 1 - Scope of Services Form FY24 ECAP](#)

[Grown in Durham Backbone Support Team Budget FY24](#)

23-0454

Interlocal Cooperation Agreement between Durham County and the City of Durham to Support Carver Creek Supportive Housing Acquisition

Agenda Text:

The Board is requested to approve an Interlocal Cooperation Agreement between the City of Durham to Support Carver Creek Supportive Housing Acquisition totaling \$6,050,000, with the City of Durham and Durham County Government contributing \$3,025,000 each towards the acquisition. This Agreement is made as an Interlocal Cooperation Agreement (ILCA) pursuant to the General Statutes of North Carolina at Chapter 160A, Article 20, Part 1. State and local governments can use funds for the development or purchase of multi-family or single-family affordable housing, preservation of existing affordable housing, permanent supportive housing, support for home repairs, homeownership assistance, rental subsidies, and other activities to increase long-term housing security.

According to Housing for New Hope, the project would preserve 48-units of affordable housing - units currently scheduled to lose their protective covenants on 12/31/23; secure undeveloped land on the property that, when combined with undeveloped land on the adjoining property already owned by Housing for New Hope, could be utilized to create an additional 45-50 units of affordable housing; and support the phased development of a master planned supportive housing campus

including 100-120 units of supportive housing with deeply integrated, on-site services for Durham's most vulnerable citizens.

Alignment with Strategic Plan: This item aligns with Strategic Goal - Community Well-Being

Resource Persons: Claudia Hager, Deputy County Manager; Al Andrews, County Attorney; Russell Pierce, Executive Director for Housing for New Hope, Inc.

County Manager's Recommendation: The County Manager recommends approval of the Interlocal Cooperation Agreement between Durham County Government and the City of Durham to Support Carver Creek Supportive Housing Acquisition. General fund balance will be used to support the \$3,025,000 expense.

Attachments: [Housing for New Hope Carver Creek Acquisition Request Update](#)
[Housing for New Hope Carver Creek Grant Request 042823](#)
[Letters of Support](#)

23-0459

Recognizing \$164,000 in Funding from the U.S. Army National Guard Bureau for a Conservation Easement on the Newsome Tract, a Priority Property in the Army Compatible Use Buffer (ACUB) area.

Agenda Text:

The Board is requested to recognize \$164,000 in funding from the U.S. Army National Guard Bureau for the acquisition and conservation easement on the Newsome tract adjacent to Camp Butner (parcel 193212). Durham County is the pass-through agency to receive and disburse the federal funds to the closing attorney. At the June 12 Durham County Board of Commissioners meeting, the Board approved Item 23-0387 to support a Durham County partnership with Triangle Land Conservancy (TLC) for the permanent protection of the Newsome property. At that time, staff had understood that the federal funds were to be wired directly to the closing attorney, but the funds were wired to Durham County instead. The funds received may not be used for any other purpose and will be wired by Durham County to the closing attorney for the purchase as originally intended; no additional county funds are needed for the project.

The County previously entered into a cooperative agreement with the Army National Guard in September 2020, whereby the National Guard could provide financial support for land protection projects that reduce residential uses surrounding Camp Butner in a 1-mile radius, referred to as the Army Compatible Use Buffer (ACUB) area. The Newsome tract is a high priority for protection by the National Guard since it shares an 1,100-yard boundary with Camp Butner and is within 1,000 feet of an active firing range. The ACUB funds allocated for Durham County land protection in this area totals \$164,000, and TLC has obtained ACUB funding and City of Raleigh watershed funds to pay for the remainder of the purchase. TLC would then own and manage the land and convey a conservation easement to Durham County to ensure

the property's permanent protection. The protection of the Newsom parcel with TLC owning the land and Durham County holding the development rights by holding the conservation easement on the tract is an optimal use of partnership resources and ACUB available funding.

Alignment with Strategic Plan: This partnership project supports Goal 3: "Safe Community" by reducing future residential safety hazards close proximity to an active firing range, Goal 4: "Environmental Stewardship and Community Prosperity" by permanently protecting additional land in a water supply watershed, as well as Goal 5: "Accountable, Efficient and Visionary Government"

Resource Persons: Jane Korest, Division Head, Open Space and Real Estate, Celeste Burns, Open Space Coordinator, Peri Manns, Deputy Director - Engineering and Environmental Services; Crystally Wright, Finance

County Manager's Recommendation: The County Manager recommends that the Board recognize \$164,000 in funding from the U.S. Army National Guard Bureau for the acquisition and conservation easement on the Newsome tract adjacent to Camp Butner (parcel 193212). This is pass-through funding and will not impact the FY 2022-23 budget, per the Durham County Finance Department.

Attachments: [Attachment 1 - TLC Newsom Location Map](#)

23-0462

Property Tax Releases and Refunds for March 2023

Agenda Text:

The Board is requested to approve the Releases & Refunds for the month of March 2023, which includes adjustments to the current year levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of March 2023.

Releases and refunds for tax year 2022 (fiscal year 22-23) this month total \$ 27,003.58, and releases and refunds for prior years (2012-2021) total \$3,836.63. Total request for all years of releases and refunds on this month's report is \$ 30,840.20.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: Teresa Hairston, Interim Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax release and refund report for March 2023 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the

report.

Attachments: [Releases and Refunds Backup Detail-March 2023-June 26, 2023](#)
[Pending Refund Report March 2023](#)

23-0463

Property Tax Releases and Refunds for April 2023

Agenda Text: The Board is requested to approve the Releases & Refunds for the month of April 2023, which includes adjustments to the current year levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of April 2023.

Releases and refunds for tax year 2022 (fiscal year 22-23) this month total \$ 91,711.88 and releases and refunds for prior years (2013-2021) total \$3,036.28. Total request for all years of releases and refunds on this month's report is \$ 99,748.16.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: Teresa Hairston, Interim Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax release and refund report for April 2023 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments: [Releases and Refunds Backup Detail-April 2023-June 26, 2023](#)
[Pending Refund Report April 2023](#)
[NCVTS April Refunds](#)

23-0464

Property Tax Releases and Refunds for May 2023

Agenda Text: The Board is requested to approve the Releases & Refunds for the month of May 2023, which includes adjustments to the current year levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of May 2023.

This month's report includes releases for several 2023 (fiscal year 23-24) property tax bills that were created in May 2023, and those 2023 property tax bill releases total \$ 1,014.32. Releases and refunds for tax year 2022 (fiscal year 22-23) this month total \$38,879.07, and releases and refunds for prior years (2012-2021) total

\$11,178.24 for this month. Total request for all years of releases and refunds on this month's report is \$51,071.63

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: Teresa Hairston, Interim Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax release and refund report for May 2023 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments: [Releases and Refunds Backup Detail-May 2023-June 26, 2023](#)
[Pending Refund Report May 2023](#)

23-0467

Budget Ordinance Amendment No. 23BCC00101 to Recognize \$70,000 in Revenue from an Interlocal Agreement (ILA) with the City of Durham and Approve the Contract for Hayti Reborn Justice Movement for community intervention efforts

Agenda Text: The Board is requested to approve Budget Ordinance No. 23BCC00101 to recognize \$70,000 in revenue from an Interlocal Agreement (ILA) with the City of Durham and approve the contract for Hayti Reborn Justice Movement for community intervention efforts. In FY 2022, the City of Durham entered an interlocal agreement with the County of Durham to support community intervention efforts. The agreement included the City of Durham providing \$50,000 annually for program services. The City Manager recommended \$20,000 of unexpended funds in FY 2022 and \$50,000 in FY 2023 to support expanded community intervention efforts facilitated by Hayti Reborn Justice Movement.

Hayti Reborn Justice Movement provides community focused services that supports alternatives-to-incarceration, reentry services, workforce readiness and mentoring. The funds will expand community programming, workforce development and outreach efforts. The dollars leverage additional local, federal, and other grant funding secured by the organization.

Alignment with Strategic Plan: This item aligns with Strategic Goal Two: Health and Wellbeing for All

Resource Persons: Claudia Hager, Deputy County Manager; Joanne Pierce, Assistance County Manager

County Manager's Recommendation: The County Manager recommends that

the Board approves Budget Ordinance No. 23BCC00101 to recognize \$70,000 in revenue from an Interlocal Agreement (ILA) with the City of Durham and approve the contract for Hayti Reborn Justice Movement for community intervention efforts.

Attachments: [ILA - Community Intervention Support Services - March 2022](#)
[2022 ILA - City of Durham Memorandum on Hayti Reborn Allocation](#)
[AAF-101 LEGAL FORM Recognizing \\$70K Rev from City ILA for Hayti Reborn](#)

23-0469 **Appoint Voting Delegate - National Association of Counties (NACo) Annual Conference**

Agenda Text: The Board is requested to appoint Commissioner Nida Allam as the voting delegate for the 2023 Annual NACo Conference in Austin, Texas on July 24, 2023.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Brenda Howerton, Chair

County Manager's Recommendation: The County Manager recommends that the Board appoint Commissioner Nida Allam as the voting delegate for the 2023 Annual NACo Conference in Austin, Texas on July 24, 2023.

7. Public Hearings (35 min)

23-0450 **Public Hearing to Consider the Naming Request for Lowell L. Siler Lobby (15min)**

Agenda Text: The Board is requested to hold a public hearing to consider naming the lobby of the Administrative II Building after Lowell L. Siler, former County Attorney. During this public hearing, the Board will hear public comments, provide additional feedback and approve the request.

The Board received a presentation from the Naming Committee at the June 5, 2023 Work Session which outlined the application process and recommendations.

Upon approval of this request the Naming Committee will plan an unveiling during the week of July 10 - 14 which would also celebrate Mr. Lowell Siler birthday.

Alignment with Strategic Plan: This item aligns with all strategic priorities of Durham County.

Resource Persons: Al Andrews, County Attorney; Deborah Craig-Ray, Chief Communications Officer; Julio Delgado, Assistant County Manager; Kathy Everett-Perry, Chief Human Resources Officer; Shannon Trapp, Chief of Staff and Monica Wallace, Clerk to the Board.

County Manager's Recommendation: The County Manager recommends that

the Board hold a public hearing to consider naming the lobby of the Administrative II Building after Lowell L. Siler, former County Attorney.

Attachments: [Naming - Lowell J. Siler Lobby 06.26.2023](#)

23-0456 **Public Hearing on Not to Exceed \$60M General Obligation (GO) Refunding Bonds, Series 2023, Adoption of Bond Order, and Adoption of Bond Resolution (20 minutes)**

Agenda Text: The Board is requested to hold a public hearing for the issuance of General Obligation Refunding Bonds Refunding Bonds, Series 2023 (not-to-exceed \$60M). Following the public hearing, the Board is requested to adopt the attached bond order (the “Bond Order”) and adopt the attached bond resolution (the “Resolution”) which authorizes the General Obligation Refunding Bonds Refunding Bonds, Series 2023 (\$60M), in an amount not to exceed \$60,000,000. These Bonds will refund the County’s General Obligation Bond, Series 2021, which was authorized pursuant to bond orders approved in the 2016 referendum for community college, library, museum, and school purposes.

Copies of all documents referenced in the resolution are on file with the Chief Financial Officer and can be made available to any Board members upon request.

Alignment with Strategic Plan: This request aligns with Goal 5 of the Strategic Plan, Accountable, Efficient and Visionary Government.

Resource Persons: Crystally Wright, Interim Chief Financial Officer, Joe Futima, Assistant Chief Financial Officer and Claudia Hager, Deputy County Manager for Finance

County Manager’s Recommendation: The County Manager recommends the Board call for the public hearing for the issuance of the General Obligation Refunding Bonds (\$60M), adopt the Bond Order, and adopt the Resolution.

Attachments: [23-0425 Supplemental Doc-Agenda Action Form](#)

[2. Adoption of Bond Order](#)

[3. Bond Resolution](#)

8. Other Business (45 min)

23-0326 **Durham Sports Commission Update on Sports Complex Future Development/Uses Opportunities (45min)**

Agenda Text: The Board is requested to review an update on the Durham Sports Commission’s work toward preparing a recommendation on a major sports complex for Durham and provide feedback on the scope and content of the final presentation.

The DSC is working to finalize a recommendation for an indoor/outdoor sports complex in Durham that will provide improved access to sports programming and

competition for Durham residents and positive economic impact for local businesses, while supporting its operational costs through sports tourism. We'll share research on the benefits of sports for our youth and the negative effects a lack of access to competitive play can create, important components of the rationale for this type of investment. The presentation will also cover the scope of facilities to be recommended and the project's next steps.

We anticipate returning to the BOCC in the fall with a complete proposal; we will share an outline of the content we plan to present and ask the BOCC to provide feedback that will ensure the recommendation is complete, thorough, and meets the expectations of the Board.

Alignment with Strategic Plan: The DSC's work promotes access to sports and recreation for families and youth, which aligns with Goal 2, Health and Well-being for All. Providing programming and access to sports has also been shown to contribute to a safer community and aligns with Goal 3, Safe Community. In addition, sports tourism is an important contributor to Durham's economic growth and vitality, aligned with Goal 4, Environmental Stewardship & Community Prosperity.

Resource Persons: Marcus Manning, Executive Director, Durham Sports Commission, and Susan Amey, President & CEO, Discover Durham.

County Manager's Recommendation: The County Manager recommends that the Board receive this update and provide feedback on the intended course of action.

9. Board and Commission Appointments (10 min)

23-0457

Board and Commission Appointments (10min)

Agenda Text:

Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Durham Bicycle and Pedestrian Advisory Commission
- Board of Adjustment
- Criminal Justice Advisory Committee
- Durham County Women's Commission
- Durham Open Space and Trails Commission
- Durham Planning Commission
- Durham Racial Equity Commission
- Durham Sports Commission
- Durham Workforce Development Board
- Environmental Affairs Board
- Homeless Services Advisory Committee
- Jury Commission
- Juvenile Crime Prevention Council

- Raleigh-Durham Airport Authority

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: Monica Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

Attachments: [Legistar Attmt - 6.26.2023](#)

10. Items Pulled from the Consent Agenda (20 min)

11. Adjournment