



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, April 3, 2023

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

[23-0247](#)

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)

[23-0094](#)

Budget Ordinance Amendment No. 23BCC00082 for the Department

of Social Services to recognize funds in the amount of \$473,659 from the Low Income Household Water Assistance Federal Program as part of the Program's ARPA-American Rescue Plan Act Funding and America Rescue Plan Act Administration funding to Provides Emergency Assistance to Low-Income Households to Prevent Disconnection or Provide assistance with Reconnection of Drinking and Wastewater Services.

Agenda Text:

The Board is asked to approve Budget Ordinance Amendment No. 23BCC00082 for the Department of Social Services to recognize funds in the amount of \$473,659 from the Low Income Household Water Assistance Federal Program as part of the Program's ARPA-American Rescue Plan Act Funding and America Rescue Plan Act Administration funding to Provides Emergency Assistance to Low-Income Households to Prevent Disconnection or Provide assistance with Reconnection of Drinking and Wastewater Services.

This funds will be recognized in the amount of \$402,610 as part of the ARPA-American Rescue Plan Act and the amount of \$71,049 which is part of the ARPA-America Rescue Plan Act Admin. The LIHWAP-Low Income Household Water Assistance Program is federally funded program that provides emergency assistance to low-income households to prevent disconnection or provide assistance with reconnection of drinking and wastewater services.

The LIHWA Program was funded by both the Consolidated Appropriations Act (December 2020) and the American Rescue Plan Act (March 2021) to assist low-income households paying for water, wastewater utilities, and reduce arrearages. The priority of Low-Income Household Water Assistance Program is to provide continuity of service to customers whose water and/or wastewater service has been disconnected or is in danger of being disconnected.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: Kelly Inman, Chief Operations Officer, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services, Janeen Gordon, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the board approv Budget Ordinance Amendment No. 23BCC00082 for the Department of Social Services to recognize funds in the amount of \$473,659 from the Low Income Household Water Assistance Federal Program as part of the Program's ARPA-American Rescue Plan Act Funding and America Rescue Plan Act Administration funding to Provides Emergency Assistance to Low-Income Households to Prevent Disconnection or Provide assistance with Reconnection of Drinking and Wastewater Services. e

Attachments: [LIHWAP ARPA Funding Authorization SFY22-23 Support Doc](#)
 [LIHWAP ARPA Admin Funding Authorization FY22-23 Support Doc](#)
 [AAF-82 Legal Form](#)

23-0192 **Capital Project Amendment No.23CPA00020 Appropriating \$875,000 of Future Taxable Limited Obligation Bond Funding (LOBS) to the 500 E. Main St. Downtown Parking Deck Capital Project (47302635DC151); as well as Authorize an Increase in the Owner's Contingency in the Amount of \$875,000 to Execute Any Necessary Change Orders for the Deck Development Agreement with ZOM Living for a Total Not-to-Exceed of \$32,701,100.00**

Agenda Text: The Board is requested to approve Capital Project Amendment No.23CPA00020 appropriating an additional \$875,000 of Future Taxable Limited Obligation Bond Funding to the 500 E. Main St. Downtown Parking Deck Capital Project (47302635DC151); and authorize an increase to the owner's contingency in the amount of \$875,000 for the Deck Development Agreement with ZOM Living for a total not-to-exceed amount of \$32,701,100 for the 500 E. Main St. Structured Parking Garage. (See Attachments 1-9).

Project	Current	Decrease	Revised
500 Block East Main Redevelopment (47302635DC151)			
	\$33,169,616.00		\$875,000.00
	\$34,044,616.00		
TOTAL	\$33,169,616.00		\$875,000.00
			\$34,044,616.00

The Deck Development Agreement was previously approved by the BOCC on December 13, 2021. At the time of approval/execution, the deck development budget did not include an owner's contingency for the \$26,522,000 construction contract between LeChase Construction and ZOM Living. The original request for owner's contingency in the amount of \$1,326,100 was approved by the BOCC during the October 10, 2022 Regular Session (RS) Meeting. Due to extraordinary pricing volatility and material escalations the contracting team is requesting an additional increase of \$875,000 to address unforeseen conditions, change orders and others typical of a project of this scale and complexity. Construction activities for the deck commenced on August 1, 2022 and remain on schedule for completion in December 2023. Completion of this project will provide a parking solution for various County departments, the residential, commercial, and retail locations and support the affordable housing initiative along E. Main St.

The deck will provide 865 spaces in a (7) seven-story post-tensioned cast-in-place parking structure. The deck will have entrances off of S. Dillard Street, S. Elizabeth St. and Main Street allowing easy traffic flow to the garage and multiple routes into and out of the parking area. There are 4 elevators in the deck to assist with vertical circulation affording those parking in the garage an easy way of finding and navigating to their destination. The overall planned development will include residential housing,

both market and affordable, with an interior parking deck.

The development will include ground floor commercial, apartment amenity space and a linear public space. The deck will initially provide 23 electrical vehicle parking spaces in support of Durham County's sustainability initiatives and anticipates the growth of electric vehicle parking through installation of infrastructure to enable additional EV ready spaces. For improved coordination, LeChase Construction is serving as the Construction Manager at Risk (CMAR) for the market-rate housing and structured parking garage project as well. The garage and market-rate housing wrapper will be constructed with some overlap. The affordable housing wrapper is still currently in the design phase, and its construction will commence in the 1st quarter of 2024.

The Deck Development Agreement details the obligations of all parties (Durham County and ZOM Living) and specifies the standards and conditions that will govern the development and construction of the deck. ZOM Living is administering the delivery of the deck on behalf of Durham County using the services of LeChase Construction. This method of delivery minimizes issues and coordination requirements due to the complexity of the construction of the deck and the market-rate housing due to its adjacencies.

Alignment with Strategic Plan: The Project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Engineering Services; Jay Gibson, P.E., General Manager - Goal 4; Keith Lane, Budget Director; Ben Stevens, Development Manager, ZOM Living; and Sarah Odio, Project Manager, DFI

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.23CPA00020 appropriating an additional \$875,000 of Future Taxable Limited Obligation Bond Funding to the 500 E. Main St. Downtown Parking Deck Capital Project (47302635DC151); and authorize an increase to the owner's contingency in the amount of \$875,000 for the Deck Development Agreement with ZOM Living for a total not-to-exceed amount of \$32,701,100 for the 500 E. Main St. Structured Parking Garage. (See Attachments 1-9).

Attachments:

[2023-03-01 Additional Contingency Request 437pm](#)

[CPA-20 LEGAL FORM Appropriating \\$875K of Future Taxable LOBS for 500 E.](#)

[AAF - Supplemental Information CPA and Increase #2 to the Owner's Continger](#)

23-0193

Durham County Sheriff's Office Contract Approval with J & A Engineering LLC, in the amount of \$145,520 for the Electronic

Security System Replacement Project at the Detention Center**Agenda Text:**

The Board is requested to approve and authorize the County Manager to execute a contract with J & A Engineering LLC, in the amount of \$145,520 for the Sheriff's Office Electronic Security System Replacement Project at the Detention Center. These contracted services will serve as architectural design, construction administration, and technical project management.

In the fall of 2021, J & A Engineering conducted a comprehensive assessment of the entire Durham County Detention Center that identified deficiencies spread across nine separate areas. The following items are within the scope of work for this contract.

- PLC-based Detention Door Control Systems
- Card-based Electronic Access Control Systems
- Video Surveillance Systems
- Intercom-based Communication Systems
- Nurse Call Systems
- Public Address Systems

On March 14, 2022, (AAF#22-142) the Board approved Capital Project Amendment No.22CPA00019 and Budget Amendment No.22BC00076, appropriating \$4,425,502 to fund the Electronic Security System Replacement Project as a new capital project at the detention center.

An RFQ (23-011) was conducted, which identified J & A Engineering as the most qualified candidate for these services. This contract will be funded from the aforementioned capital project amendment. J & A Engineering LLC will serve as the design consultant and provide professional architectural/engineering services, construction administration, and provide technical documents and supervision throughout the duration of the project. See the attached documents regarding the initial assessment.

Alignment with Strategic Plan: This item aligns with Goal 3: Safe Community

Resource Persons: David LaBarre, Director of Planning & Development, Durham County Sheriff's Office; Clarence Birkhead, Sheriff, Durham County Sheriff's Office

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize the County Manager to execute a contract with J & A Engineering LLC, in the amount of \$145,520 for the Sheriff's Office Electronic Security System Replacement Project at the Detention Center. These contracted services will serve as architectural design, construction administration, and technical project management.

Attachments: [Durham County Jail Security Electronics Replacement Project Proposal 011123](#)
[J & A Engineering COI - Durham County](#)
[MWBE Compliance Review Form-AAF for 23-011 RFQ 011823](#)
[JA Engineering Design Consultant Contract FY2023 DurhamLegalEdits](#)
[Insurance Waiver Request J&A Engineering - March 2023](#)
[JA RFQ Supplemental](#)
[Durham County Detention Center LV Systems Status Report 101121F.doc](#)

23-0197 **Budget Ordinance Amendment No.23BCC00077 Appropriating \$300,800 of General Fund Fund Balance to Fund a Contract with Child Care Services Association for Provider Selection Services for the Operation of the 300 E. Main St. Childcare/Pre-K Space; as well as Authorize the Execution of the Contract with Child Care Services Association for the Provider Selection Services in the amount not-to-exceed \$300,800**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No.23BCC00077 appropriating \$300,800 of General Fund Fund Balance to fund a contract with Child Care Services Association (CCSA) for provider selection services for the operation of the 300 E. Main Street Childcare/Pre-K space; as well as authorize the execution of the contract with Child Care Services Association (CCSA) for provider selection services for the operation of the 300 E. Main Street Childcare/Pre-K space in the amount not-to-exceed \$300,800 (See Attachments 1-5).

The project's goal is to select a high-quality early childhood educator, education consortium, or established business entity to lease and operate an on-site childcare enter with Durham Pre K classrooms for both 4-year olds and birth-to-age-3 classrooms at the 300 E. Main St. Redevelopment. The Childcare/Pre-K space will serve roughly 86 students and is being constructed as part of the affordable housing wrapper that will be constructed by Laurel Street Residential. The affordable housing wrapper is being ground-leased to LSR and the Childcare/Pre-K space will be subleased back to Durham County for operation of the space.

Durham County is engaging CCSA who will work in partnership with the County to develop and manage a competitive review process to select an Early Education Child Care Operator (operator) ready to meet high quality early education and Durham Pre-K standards. In addition, CCSA agrees to support the successful lease negotiations once an Operator is selected, provide expert consultation during the construction build period to meet childcare licensing and quality standards, and provide technical assistance for early childhood best practices for instruction and business management to the Operator. Once open for children's services, CCSA will assess the Operator's adherence to quality guidelines outlined in the Durham County's Operator Agreement, lease agreement, and Durham Pre-K service

contract.

On December 1, 2017, Durham County issued RFP No. 18-005 requesting proposals for Preschool Expansion Management Services of which Child Care Services Association was selected for this service. CCSA was awarded the Pre-K Expansion Management Services contract on June 25, 2018, and Purchasing has authorized the continuation of the services of CCSA based on the previous selection process. The timeliness of this contract is needed to allow CCSA and the potential operator once selected an opportunity to weigh in on the design/construction requirements necessary for the up-fit of the Childcare/Pre-K space in order to be expeditious with the opening. The six (6) year contract duration will also be consistent with the anticipated terms of the future operator agreement.

Alignment with Strategic Plan: The Project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Engineering Services; Nancy Mitchell, Senior Real Estate Officer, Linda Chappel, Sr. Vice President, CCSA; Keith Lane, Budget Director; Susan Tezai, CPA, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.23BCC00077 appropriating \$300,800 of General Fund Fund Balance to fund a contract with Child Care Services Association (CCSA) for provider selection services for the operation of the 300 E. Main Street Childcare/Pre-K space; as well as authorize the execution of the contract with Child Care Services Association (CCSA) for provider selection services for the operation of the 300 E. Main Street Childcare/Pre-K space in the amount not-to-exceed \$300,800 (See Attachments 1-5).

Attachments:

[East Main CCSA Services SOW v5](#)

[AAF-77 LEGAL FORM Appropriate \\$300,800 of GF Fund Balance for CCSA co](#)

[AAF - Supplemental Information - BOA and Execution of Contract w CCSA for t](#)

23-0200

Award Contract for Feasibility Study of Durham County Farm Campus (RFP 23-014) to HR&A Advisors

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with HR&A Advisors in the amount of \$80,000, (RFP 23-014) and any related contract amendments, to conduct a feasibility study of Durham County Farm Campus. Funding will be from a USDA NRCS grant accepted by the Board on September 28, 2022.

Farm Campus is an idea that has been discussed for several years in Durham County. This contract will explore the strengths and weaknesses of the idea to assess the

likelihood of success. Based on the three responses Durham County received regarding RFP 23-014, HR&A Advisors was determined to be the most qualified firm among the three bidders. The HR&A Advisors team has significant experience in providing this type of service for this size contract. The staff team proposed is highly qualified, with the expertise and experience relevant to this RFP. Their organizational structure, proposed approach, and Anti-racism, Diversity, Equity, and Inclusion statement demonstrate a commitment to equity on this project and within their team.

Durham County issued a Request for Proposals (RFP 23-014) on December 7, 2022. RFP 23-014 was advertised in local newspapers and on the Durham County website. Three proposals were received on January 31, 2023. The proposal bid tabulation and evaluation summary are attached.

Alignment with Strategic Plan: Supports for equitable, long-term food security of Durham County's population aligns with Goal 2: Health and Well-Being for All of the Durham County Strategic Plan.

Resource Persons: Mary Oxendine, County Food Security Coordinator; John Lyttle, Agriculture Agent; Donna Rewalt, County Extension Director

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with HR&A Advisors in the amount of \$80,000, (RFP 23-104) and any related contract amendments, to conduct a feasibility study of Durham County Farm Campus. Funding will be from a USDA NRCS grant accepted by the Board on September 28, 2022.

Attachments:

[AAF Supplemental Document Contract Approval HR&A](#)

[9.28.2022--22-0546 Bdgt Ord Amdt 22BCC00029 Recognize \\$167,015 Grant fr](#)

[RFP 23-014 Feasibility Study of DCo Farm Campus](#)

[MWBE Compliance Review Form-AAF for 23-014 RFP 030923](#)

[Summary of evaluation](#)

23-0201

Increase the 500 E. Main Street Affordable Housing Redevelopment Master Development Agreement through PAYGO Funding of \$10,618,417 for Loan #4; Execute the Revised Lender Commitment Letter for the Loan in the Amount of \$10,618,417; as well as Approve an Amendment to the Master Development Agreement for the Project

Agenda Text:

The Board is requested to approve an increase to the 500 E. Main Street Affordable Housing Redevelopment Master Development Agreement through PAYGO funding for a not to exceed amount of \$10,618,417 for Loan #4; execute the revised lender commitment letter for the loan in the Amount of \$10,618,417; as well as approve an amendment to the previously approved Master Development Agreement for the project.

The comprehensive application to the NCHFA must be submitted by May 12, 2023 in order to meet the project schedule and requires a revised Letter of

Intent/Commitment from the Lender for inclusion in the application package. Attached is the revised Letter acknowledging the County's intent to support the loan increased totaling a not-to-exceed amount \$10,618,417 for the project. The previous Lender Commitment Letter was approved by the BOCC on October 11, 2021, executed appropriately and this along with the Master Development Agreement must be amended to reflect the increased loan amount.

The Lender Commitment Letter is required to demonstrate stakeholder commitment to the project and provide appropriate documentation to satisfy the bond volume cap for the tax credit application. The LOI amount has been updated to document the **195** affordable housing units which has been updated based on the current design. It is also important to note that as the project evolved it was determined that the grant funding was not permissible and all funding from the County to the developer needed to come in the form of a loan. This funding is consistent with the previously approved Master Development Agreements for both projects.

Laurel Street submitted the preliminary application for 4% LIHTC to the North Carolina Housing Finance Agency for the project in October 2022, and the full application will be submitted before May 12, 2023. Due to the volatility of the construction market, the project team determined it most appropriate to revise the loan amount needed once the design was nearing completion. Construction drawings are being released with the anticipation of reaching a financial closing and construction start in the 3rd quarter of 2024. The same market conditions that have hampered the 300 E. Main St. development and others have also significantly impacted 500 Main creating the \$10,618,417 gap. These increases have become all too familiar due to the overall increases in labor and material cost, supply chain issues, inflation and others due to the COVID pandemic and current market pricing.

By expediting this approval Durham County hopes to allow construction activities to begin to minimize further inflation and costs increases to the affordable housing portion of this redevelopment. Completion of the overall redevelopment will provide a parking solution for various County departments and citizens visiting the Human Services facility, commercial and retail locations and further support the affordable housing initiative along E. Main St. through a mixed-income development.

Alignment with Strategic Plan: This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director; Sarah Odio, Associate Director, Development Finance Initiative; Susan Tezai, Chief Financial Officer; Keith Lane, Budget Director; Ronn Stewart, Senior Vice President, Laurel Street Residential; Jay Gibson, P.E. Director of E, E&S; Sherrod Banks, Principal, Banks Law Firm; Deirdre Denechaud, Partner, Parker Poe Attorneys and Counselors at Law

County Manager's Recommendation: The County Manager recommends that the

Board approve an increase to the 500 E. Main Street Affordable Housing Redevelopment Master Development Agreement through PAYGO funding for a not to exceed amount of \$10,618,417 for Loan #4; execute the revised lender commitment letter for the loan in the Amount of \$10,618,417; as well as approve an amendment to the previously approved Master Development Agreement for the project.

Attachments:

[300 & 500 Main Summary Page 2023.03.13](#)

[MDA - 500 East Main Street Clean](#)

[AAF-Supplemental Information CPA & Execution of the Revised Lender Commi](#)

23-0202

Budget Ordinance Amendment No. 23BCC00076 for the Department of Social Services to recognize funds in the amount of \$13,230.36 from the Adult Protective Services (APS) Essential Services Funds to Arrange for Essential Needs on Behalf of an Individual Receiving Protective Services for Adults Planning and Mobilizing Services.

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 23BCC00076 for the Department of Social Services to recognize funds in the amount of \$13,230.36 from the Adult Protective Services (APS) Essential Services Funds to Arrange for Essential Needs on Behalf of an Individual Receiving Protective Services for Adults Planning and Mobilizing Services.

The fund is intended to assist county departments of social services in addressing identified protective services needs and mobilizing protective services where limited county funding and limited local resources may be a barrier.

These essential services needs include the provision of medical care for physical and mental health, assistance in personal hygiene, assistance with obtaining appropriate food, clothing, seeking and providing heated and ventilated shelter, providing for protection from health and safety hazards, and protection from abuse, neglect, and exploitation.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: Kelly Inman, Chief Operations Officer, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services, Janeen Gordon, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Budget Ordinance Amendment No. 23BCC00076 for the Department of Social Services to recognize funds in the amount of \$13,230.36 from the Adult Protective Services (APS) Essential Services Funds to Arrange for Essential Needs on Behalf of an Individual Receiving Protective Services for Adults Planning and Mobilizing

Services.

Attachments: [APS Essential Services Dir Letter Doc 2023](#)
[APS Essential Services Funding Authorization Supp Doc 2023](#)
[AAF-76 Legal Form](#)

23-0203 **Approve the Purchase of VMware Site Recovery Manager License in the amount of \$151,150 using existing CIP Funds**

Agenda Text: The Board is requested to authorize the County Manager to approve the purchase of VMware Site Recovery Manager licenses in the amount of \$151,150 using existing CIP Funds. These licenses and associated support will be purchased through CDW-G, a reseller of IT technologies.

VMware Site Recovery Manager (SRM) provides policy-based management, minimizes downtime in case of disasters via automated orchestration, and enables nondisruptive testing of the County's disaster recovery plans. The site recovery licenses are essential to enhance the business continuity and disaster capabilities of Durham County data center systems.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our county departments align with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, Chief Information Officer; Kimberly Cook, IS&T Business Office Manager

County Manager's Recommendation: The County Manager recommends that The Board authorize the County Manager to approve the purchase of VMware Site Recovery Manager licenses in the amount of \$151,150 using existing CIP Funds. In addition, IS&T is requesting permission to allow the County Manager to sign off on subsequent renewals, extensions, or amendments as needed for services required.

Attachments: [AAF Supplemental Document -Site Recovery Manager](#)
[CDWG - VMWARE - CP - 05-31-23 thru 05-31-24](#)

23-0204 **Approve Renewal of Durham County's Contract with Gather Consulting Service in the Amount of \$161,800 Using Existing Funds**

Agenda Text: The Board is requested to authorize the County Manager to approve renewal of Durham County's Contract with Gather Consulting Service in the amount of \$161,800 using existing funds. IS&T and other County departments engage with Gartner Consulting Services to keep abreast on strategies and tactics to strengthen cybersecurity, cloud services, data management, workplace practices, and other industry-recognized best practices.

The Gartner contract provides the County with access to research and advice about information technology and the functional responsibilities of specific IT roles and enables IS&T leadership to engage with senior Gartner executives for detailed and

specific consulting services. Over the years, Gartner has provided the County with information, advice, and tools that assist the County across several business areas including IT, finance, human resources, and more.

Alignment with Strategic Plan:

Efficient and effective operations of business applications supporting citizens across our County departments align with Goal 5 (Accountable, Efficient, and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, CIO; Kimberly Cook, IS&T Business Office Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the renewal of Durham County's contract with Gartner Consulting Service using existing funds in the amount of \$161,800.

Attachments: [AAF Gartner 2023 Supplemental Document \(1\)](#)

23-0205

Renew the Current License Agreement and Continue our Enterprise License Agreement for DocuSign and DocuSign Contract Lifecycle Management (CLM) in the amount of \$97,742.05 using existing funds.

Agenda Text:

The Board is requested to authorize the County Manager to approve the renewal of enterprise software licenses and subscription services for DocuSign and DocuSign Contract Lifecycle Management (CLM) for electronic signatures in the amount of \$97,742.05 using existing funds. These licenses and associated support will be purchased through Carahsoft Technology Corporation, a reseller of IT technologies.

The enterprise licenses for DocuSign will allow the County to extend electronic signature services and document workflow to all Durham County departments. DocuSign CLM drives automation across the entire contract process, increases compliance, and creates a faster and easier employee, customer, and vendor experience.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Greg Marrow, CIO; Kim Cook, Business Manager IS&T

County Manager's Recommendation: The County Manager recommends that the Board authorize the renewal of enterprise software licenses and subscription services for DocuSign and DocuSign Contract Lifecycle Management (CLM) for electronic signatures in the amount of \$97,742.05 using existing funds. In addition, IS&T is requesting permission to allow the County Manager to sign off on subsequent renewals, extensions, or amendments as needed for services required.

Attachments: [AAF DocuSign Supplemental Document - Carahsoft](#)
[Carahsoft Technology Corporation - SMS Delivery - CP- 07-01-23 thru 06-30-24](#)

23-0206

Approve the Usage of Existing Funds in the Amount of \$99,844.31 for

the Renewal of AvePoint Cloud Governance Software Licenses and Online Support Services.**Agenda Text:**

The Board is requested to approve the usage of existing funds in the amount of \$99,844.31 for the renewal of AvePoint Cloud Governance Software Licenses and Online Support Services. The AvePoint licensing and support services will be purchased through Carahsoft Technology Corporation-a reseller of IT technologies.

This approval will allow the County to continue utilizing the automated processes within the AvePoint product to enhance the integration with Microsoft 365. As the County continues to move more IT services to the cloud, the AvePoint cloud governance software licenses and online support services agreement keeps Durham County in line with best practices and organizations across the private and government sector. Organizations using similar services include the City of Durham, Mecklenburg County, Wake County, Guilford County, and many other counties and municipalities in North Carolina.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our county departments align with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, Chief Information Officer; Kimberly Cook, IS&T Business Office Manager

County Manager's Recommendation:

The County Manager recommends that the Board approve the usage of existing funds in the amount of \$99,844.31 for the renewal of AvePoint cloud governance software licenses and online support services. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions, or amendments associated with this contract as necessary to continue services as required.

Attachments:

[AAF Supplemental Document -AvePoint](#)

[Carahsoft Technology Corporation - Avepoint - CP- 05-01-23 thru 10-31-24](#)

23-0213

Budget Ordinance Amendment No. 23BCC00078 Appropriating \$4,030,961 of General Fund Fund Balance to Purchase Eleven (11) Replacement Ambulances through the SAVVIK Cooperative Purchasing Agreement for the Office of Emergency Services EMS Division

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 23BCC00078 appropriating \$4,030,961 of the General Fund fund balance to purchase eleven (11) replacement ambulances through the SAVVIK Cooperative Purchasing Agreement for the Office of Emergency Services EMS Division and authorize the County Manager to execute contracts and agreements associated with the purchase of these ambulances.

While developing the OES FY 2023-24 budget, and coordinating production schedules with the vendor, we were advised that costs of ambulances continue to increase, and new ambulance orders are now estimated to take 36 months before delivery. This significant delay will place our ambulance fleet further behind replacement schedule. The supplemental AAF provides more detail on how the amended contract amount was developed.

After consultation with Budget and Management Services, OES is requesting 11 replacement ambulances in the current fiscal year (FY 2022-23). Purchasing the 11 ambulances now will eliminate anticipated price increases in future years and establish a delivery schedule starting FY 2026 (September 2025). The 11 ambulances will be purchased at the quoted rate of \$366,451 each, and the units will be delivered with the Stealth Power system installed.

The SAVVIK Cooperative Purchasing Agreement is a competitively bid project that Eagle County Health Service District, CO initiated to purchase ambulances and transport vehicles. Braun Ambulances is an authorized provider under the SAVVIK consortium and Spartan Fire and Emergency Apparatus is an authorized dealer for Braun Ambulances. Purchasing the ambulances through the SAVVIK consortium provides Durham County the best value for the Braun Liberty Type I ambulance.

The “Stealth Power” anti-idling system reduces emissions by keeping critical systems and climate control operational without the ambulance having to continuously idle when not responding to calls.

General Fund fund balance is requested to purchase the 11 replacement ambulances at a cost of \$4,030,961. This item would typically have been brought forward as a part of the FY 2023-24 budget, but to control future costs and establish a feasible delivery schedule, this request is being brought forward now so the vendor can get these units in the queue.

Alignment with Strategic Plan: Goal 3: Safe Community and Goal 4: Environmental Stewardship & Community Prosperity.

Resource Persons: Jim Groves, OES Director, Katrina Harrell, OES Business Services Manager, David Ades, Assistant Director, Budget and Management Services

County Manager’s Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 23BCC00078 appropriating \$4,030,961 in General Fund fund balance to purchase eleven (11) replacement ambulances through the SAVVIK Cooperative Purchasing Agreement for the Office of Emergency Services EMS Division and authorize the County Manager to execute contracts and agreements associated with the purchase of these ambulances.

Attachments: [AAF-78 LEGAL FORM Appropriate \\$4,030,961 of GF Fund Balance for 11 amb](#)
[Bruan Proposal Coutny of Durham EMS 3-15-23 Stealth Spartan](#)
[Durham Co 2023 Braun Proposals 2023-03-14 10-28-10 NP](#)
[Durham County EMS Quate 3-15-23](#)
[Durham Drawing](#)
[SAVVIK Braun Agreement](#)
[SAVVIK Braun Base Price](#)
[SAVVIK Braun Options list](#)
[SAVVIK Braun RFP](#)
[SAVVIK 11 ambulance purchase AAF Supplemental Document FY23](#)

23-0222 **Budget Ordinance Amendment No. 23BCC00081 Public Health to Recognize Funds in the Amount of \$53,723 From the Division of Child and Family Well-Being, North Carolina Department of Health and Human Services for Durham's Innovative Nutrition Education (DINE) Program Implementation including using the Funds to Support a New .52 FTE Nutrition Specialist Position to Expand the DINE Program**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 23BCC00081 Public Health to Recognize Funds in the Amount of \$53,723 From the Division of Child and Family Well-Being, North Carolina Department of Health and Human Services for Durham's Innovative Nutrition Education (DINE) Program Implementation including using the Funds to Support a New .52 FTE Nutrition Specialist Position to Expand the DINE Program

Funds will be used to support a new 0.52 FTE nutrition specialist position to expand DINE programing in community settings per the approved staffing in the FY22-23 grant award,

The Board of Health has approved this amendment.

Please note that this amendment requires no additional County funds.

Alignment with Strategic Plan: This program aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Rodney E. Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00081 Public Health to Recognize Funds in the Amount of \$53,723 From the Division of Child and Family Well-Being, North Carolina Department of Health and Human Services for Durham's Innovative Nutrition Education (DINE) Program Implementation including using the Funds to Support a New .52 FTE Nutrition Specialist Position to Expand the DINE

Program

Attachments: [45201 Durham County SNAP ED contract 3.7.23](#)
[AAF Supplemental Document - DINEContract amt amendment](#)
[AAF Form- DINE-contract amt. amendment](#)
[AAF-81 Legal form](#)

23-0223

Interlocal Agreement with TJCOG for Low to Moderate Income Solarize Program

Agenda Text: The Board is requested to approve the Interlocal Agreement with Triangle J Council of Governments (TJCOG) to fund a Low to Moderate Income Program for Residential Solar PV Systems.

Durham County is participating in the Solarize the Triangle Program administered by TJCOG for the purposes of reducing the cost and complexity of installing solar PV systems on residential and commercial buildings. The program uses the power of group purchasing to reduce the costs for all participants. The solar installer was vetted by the ten participating local governments, including Durham County, using a standard RFP process, providing assurance to participants that the company is well-qualified and providing excellent products and services.

The Board of Commissioners approved \$55,000 in the FY23 budget to cover the cost of solar PV systems on homes for low-income residents; this does not require allocating additional funding. The systems will be approximately 4kW in size and cost approximately \$10,000 each. Staff is working with organizations who already work with low-income households in Durham County to provide weatherization and home repair to identify potential homes for the program, including rental properties designated for permanent low-income housing.

Installing solar PV systems on low income housing will reduce monthly utility costs for the residents for the 25 year life-span of the systems. This will free up funds for other necessities like food and medicine. This will also reduce resident anxiety about using potentially life-saving air conditioning during extreme heat events, thus increasing resident resilience and improving health outcomes.

This interlocal agreement provides for TJCOG to administer the funds and provide quality assurance for the installations. Durham County staff will be extensively involved in selecting the participating households. The City of Durham has also designated funds for this program and County staff are working with them to coordinate the Low-Income program throughout Durham.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal 4 (Environmental Stewardship and Community Prosperity)

Resource Persons: Tobin L. Freid, Sustainability Manager; Jay Gibson, P.E., Engineering and Environmental Services Director

County Manager's Recommendation: The County Manager recommends that

the Board approve the Interlocal Agreement with Triangle J Council of Governments (TJCOG) to fund a Low to Moderate Income Program for Residential Solar PV Systems.

Attachments: [ILA LMI Solar Grant Program Durham County](#)

23-0224

Durham City-County Appearance Commission Interlocal Agreement Renewal

Agenda Text: The Board is requested to review and provide comment on the renewal of the Durham City-County Appearance Commission Interlocal Agreement.

Summary

In 2000, the Durham City Council and the Durham County Board of Commissioners approved an Interlocal Agreement to establish the Durham City-County Appearance Commission (DCCAC), in accordance with NCGS 160A-451. This agreement was renewed in 2004, 2007, 2012, and 2017, and expired on January 1, 2023. The attached renewal agreement will continue the authorization of the DCCAC until January 1, 2028.

Attachments

Attachment A, Interlocal Agreement (with mark-up)
Attachment B, Letter from the Chair

Alignment with Strategic Plan: This item supports Goal 4, Environmental Stewardship and Environmental Prosperity, by promoting community beautification and appearance efforts.

Resource Persons: Kayla Seibel, AICP, Senior Planner, and Sara Young, AICP, Planning Director

County Manager's Recommendation: The County Manager recommends that the Board review and provide comment on the renewal of the Durham City-County Appearance Commission Interlocal Agreement.

Attachments: [01 DCCAC 2023 ILA - Staff Memo](#)
 [02 Attachment A - Interlocal Agreement with mark-up](#)
 [03 Attachment B - ILA Letter from the Chair](#)

23-0226

Approve the Purchase of ServiceNow Professional Services in the amount of \$204,000 using Existing Funds to Provide Technology Strategy Support and Training

Agenda Text: The Board is requested to authorize the County Manager to approve the purchase of ServiceNow consulting services in the amount of \$204,000 using existing funds. This ServiceNow consulting will be purchased through a contract with Carahsoft Technology Corporation, a reseller of IT technologies.

ServiceNow consulting will provide assistance to the County with technology strategy

and planning, implementation, digital transformation, maintenance, support, and training on the current enterprise ServiceNow Platform. This will include the implementation of priority items for the County including on-boarding/off-boarding, asset discovery and management, virtual agent, developer services, and application portfolio management.

The ServiceNow platform is used by IS&T, Human Resources, and Social Services. ServiceNow HR Service Delivery and ServiceNow IT Service Management, enable Durham County to centralize its HR and IT services, automate routine tasks, and provide a better user experience for employees. The platform also provides real-time reporting, enabling leadership to make data-driven decisions to further improve operational efficiency and employee satisfaction.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Greg Marrow, CIO; Kim Cook, IS&T Business Office Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the purchase of ServiceNow consulting services in the amount of \$204,000 using existing. In addition, IS&T is requesting permission to allow the County Manager to sign off on subsequent renewals, extensions, or amendments as needed for services required.

Attachments: [AAF Carahsoft Supplemental Document - ServiceNow Platform Maturation CasI](#)

23-0228

Execution of the Contract Amendment with DTW Architects, Inc., for the Utilities Administration Building in the amount of \$ 182,250.00, Project (7100SE057)

Agenda Text:

The Board is requested to authorize the County Manager to amend the design contract with DTW Architects, (DTW) to include the additional services for the Utilities Administration building. Project located at 451 TW Alexander Drive, Durham, NC 27713 in the amount of \$182,250.00. This amendment for the design development re-design due to program updates increases the overall total compensation for basic design, construction administration and additional services including reimbursable expenses to an amount not-to-exceed \$1,422,830,000. Funding for this amendment is available in the Capital Project account. (See Attachment 1, Page 1).

On May 15, 2018, a programming contract in the amount of \$22,000.00 was awarded to DTW Architects for professional architectural/engineering design services during the master planning phase for a new Utilities Administration Building located at 451 TW Alexander Drive, Durham, NC 27713. On October 8, 2019, the BOCC approved a contract amendment for additional services in the amount of \$1,118,580.00, thus increasing the contract to \$1,140,580.00. On June 14, 2021,

the reimbursable account was increased by \$100, 000 to cover ancillary project fees. The current contract amount with DTW is \$1,240,580.00. This current amendment includes design updates to meet 20-year programmatic projections as the previous design program was compiled in 2019. Changes in the operation of the TWWTP, growth in RTP and other factors are driving the evolution of the design. The scope of the contract includes services for architectural, site design, HVAC and structural design consultants.

This agenda item has been reviewed and approved by the Purchasing Division (See Attachment 2, page 1 - MWBE Compliance Form). In review of the M/WBE participation for this project, DTW has included MWBE participation (for Professional Services) for this portion of the project. The vendor has also committed to working with Durham County to seek additional M/WBE participation if the opportunity prevails.

Funding for this amendment is included in the Capital Project account. It is recommended that the County proceed with all work described in the proposal dated March 15, 2023 in an amount of \$182,250.00.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. Improvements to this facility also addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Brenda Hayes-Bright, Assoc. AIA, CDT, MPM, Project Manager, Peri Manns, ASLA, Deputy Director of E, E & S, Jay Gibson, P.E., Director of Engineering, Paul Young, AIA, DTW Architects,

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to amend the design contract with DTW Architects, (DTW) to include the additional services for the Utilities Administration building project located at 451 TW Alexander Drive, Durham, NC 27713 in the amount of \$182,250.00. This amendment for design development re-design due to program updates increases the overall total compensation for basic design, construction administration and additional services including reimbursable expenses to an amount not-to-exceed \$1,422,830,000.

Attachments: [AAF Supplemental Document - DTWContract Amendment 4102023](#)
[DD ReDesign Fee - DTW Cover Letter](#)

23-0229 **Execution of the Contract Amendment with Metcon Inc., for the TWWTP Utilities Administration Building in the amount of \$43,340.00. Project No. (7100SE057)**

Agenda Text: The Board is requested to authorize the County manager to amend the pre-construction contract with Metcon to include the additional services for the

Utilities Administration building. The project is located at 451 TW Alexander Drive, Durham, NC 27713. This amendment increases the overall cost for basic pre-construction services including reimbursable expenses by \$43,340 to a total amount not-to-exceed \$192,840. Funding for this amendment is available in the Capital Project account. (See Attachment 1, Page 1).

On July 14, 2021, a preconstruction contract in the amount of \$149,500 was awarded to Metcon for pre-construction services. This current amendment includes pre-construction updates for the current design to meet 20-year programmatic projections as the previous design program was compiled in 2019. Changes in the operation of the TWWTP, growth in RTP and other factors are driving the evolution of the design. The scope of the contract includes providing new estimates and evaluation of the construction means and methods based on new design development updates.

This agenda item has been reviewed and approved by the Purchasing Division (See Attachment 2, page 1 - MWBE Compliance Form). In review of the M/WBE participation for this project, Metcon is an American Indian firm (for Professional Services) providing 100% participation for this portion of the project. The vendor has also committed to working with Durham County to seek additional M/WBE participation if the opportunity prevails.

Funding for this amendment is included in the Capital Project account. It is recommended that the County proceed with all work described in the proposal dated February 17, 2023, in the amount of \$43,340.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. Improvements to this facility also addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Brenda Hayes-Bright, Assoc. AIA, CDT, MPM, Project Manager, Peri Manns, ASLA, Deputy Director of E, E & S, Jay Gibson, P.E., Director of Engineering, Paul Young, AIA, DTW Architects.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute an amendment to the Pre-construction Services contract with Metcon to include the additional services for the TWWTP Utilities Administration Building project located at 451 TW Alexander Drive, Durham, NC 27713. This amendment increases the overall cost for basic pre-construction services including reimbursables expenses by \$43,340 to a total amount not-to-exceed \$192,840.

Attachments: [Attachement 1 Utilities Admin - Precon Amendment Proposal Letter](#)
[AAF Supplemental Document - Utility Admin Metcon Contract Amendment 41](#)

23-0246 **Application for Funding for Triangle WWTP Rehabilitation and Upgrade Project for Utilities Division**

Agenda Text: The Board is requested to review the Application for Funding for the Triangle WWTP Rehabilitation and Upgrade Project, authorize the Chair to sign the Resolution for submission to North Carolina Department of Environmental Quality (NCDEQ), and authorize the County Manager to complete the Certification and sign the application. A copy of the application that includes the Resolution is attached.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 1 “Community and Family Prosperity and Enrichment,” as well as supporting Strategic Plan Goal 4 “Environmental Stewardship.”

Resource Persons: Jay Gibson PE, Director of Engineering and Environmental Services; Stephanie Brixey, Deputy Director of Engineering and Environmental Services; Wade Shaw, Utilities Superintendent

County Manager’s Recommendation: The County Manager recommends that the Board review the Application for Funding for the Triangle WWTP Rehabilitation and Upgrade Project and sign the Resolution for submission to North Carolina Department of Environmental Quality (NCDEQ) and approve the County Manager to complete the Certification and sign the application.

Attachments: [AAF Supplemental Document - Non-contract](#)
[Resolution - TWWTP Rehabilitation and Upgrade](#)
[TWWTP Durham Co NC PER December 2022](#)
[Triangle WWTP SRF Application](#)

3. Discussion Items (325 min)

23-0230 **Greater Triangle Commuter Rail Feasibility Study Update (45min)**

Agenda Text: The Board is requested to receive a presentation on the Greater Triangle Commuter Rail Feasibility Study.

The Greater Triangle Commuter Rail (GTCR) project would provide passenger rail service between Durham, Wake, and Johnston counties in the existing North Carolina Railroad (NCRR) corridor. This project is in the adopted and proposed Durham County Transit Plan. In March 2020, the Board of Commissioners approved a Memorandum of Understanding (MOU) between the regional partners to support continued development of this project. The MOU authorized a study led by GoTriangle that will provide information on the benefits, costs, risks, engineering challenges, public engagement, and stakeholder support to inform a decision by the regional partners on whether to continue development of this project.

The Board of Commissioners last received an update on this project in September 2022. GoTriangle will provide a presentation on the results of the feasibility study, the public engagement feedback, and the next steps for decision-making.

Alignment with Strategic Plan: The Greater Triangle Commuter Rail project aligns with the Environmental Stewardship and Community Prosperity goal of the Strategic Plan by providing better transit services that connect to jobs, education, housing, healthcare, and opportunity.

Resource Persons: Ellen Beckmann, Durham County Transportation Manager; Katharine Eggleston, Chief Development Officer, GoTriangle

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation on the Greater Triangle Commuter Rail Feasibility Study.

Attachments: [GTCR_230327-Decision-Facilitation-Presentation](#)
[Durham Survey Result Sheet_20230330](#)

23-0231

Annual Reporting Updates from the Greater Durham Black Chamber of Commerce, the Greater Durham Chamber of Commerce, and Downtown Durham, Inc. (60min)

Agenda Text: The Board is requested to receive annual report presentations from the Greater Durham Black Chamber of Commerce, the Greater Durham Chamber of Commerce, and Downtown Durham, Inc. The presentations will focus on annual reporting, programming, and activities to date in alignment with their County contracts as well as their broader organizational efforts.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents

Resource Persons: Andrew Miracle, Director, Durham County Economic Development; Maurice Jones, Deputy County Manager, External Affairs; CJ Broderick, President and CEO, the Greater Durham Black Chamber of Commerce; Matt Gladdek, Vice President of Economic Development, the Greater Durham Chamber of Commerce; Nicole Thompson, President and CEO, Downtown Durham, Inc.

County Manager's Recommendation: The County Manager recommends that the Board receive annual report presentations from the Greater Durham Black Chamber of Commerce, the Greater Durham Chamber of Commerce, and Downtown Durham, Inc.

Attachments: [Greater Durham Black Chamber of Commerce 4-3 PPT](#)
[Greater Durham Chamber of Commerce 4-3 PPT](#)
[Downtown Durham Inc 4-3 PPT](#)

23-0212**Informational Report for the BOCC on Durham County's Emergency Preparedness (30min)****Agenda Text:**

The Board of County Commissioners is requested to receive an informational report from the OES Emergency Management Division regarding local preparedness efforts for critical incidents, including event such as the Ohio train derailment that occurred on February 3, 2023.

No Board action is requested.

Alignment with Strategic Plan: County's Strategic Goal 3: Safe Community

Resource Persons: Jim Groves, OES Director and Elizabeth Schroeder, Chief Emergency Manager

County Manager's Recommendation: The County Manager recommends that the BOCC receive an Informational Report from the OES Emergency Management Division.

Attachments:

[Emergency Prep for HazMat Response](#)

Lunch Break (30 min)**23-0220****Tax Administration Revaluation Update (30min)****Agenda Text:**

At its February 8, 2021, regular session meeting, the Board of Commissioners, upon recommendation of the Durham County Tax Administrator, voted to delay the County's next countywide reappraisal from January 1, 2023 to January 1, 2026. The main impetus behind the initial delay, in addition to the COVID-19 pandemic, was an aging tax software that not only was affecting Tax Administration operations, but it also extended workflow restrictions to other departments. Delaying the 2023 reappraisal allowed the Tax Administration Department to immediately pursue a modern tax software solution that allowed best practices and enhanced workflow management. Farragut Systems' NCPTS product was selected. At the March 14, 2022, meeting, at the recommendation of the Tax Administrator, the Board voted to advance the General Reappraisal to January 1, 2025.

This presentation will provide the Board with current market statistics. The Board also will be provided with information regarding how current market statistics may impact Durham County's upcoming countywide revaluation.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government.

Resource Persons: Dwane Brinson, Assistant County Manager; Starlin Beatty, Deputy Assessor Real Property; Keyar Doyle, Division Manager Real Property;

Corey Moore, Staff Development Supervisor

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation.

Attachments: Market and Revaluation AAF Supplemental Document 3.20.2023

[2023 Tax Administration Market and Software Update 3.20.2023](#)

23-0232 ARPA Update (45min)

Agenda Text:

The Board is requested to receive an update on the American Rescue Plan Act (ARPA) funds. The American Rescue Plan will deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency. Durham County received \$62,445,275. ARPA funds can support several priorities including a public health response due to COVID-19, address negative economic impacts, replace public sector revenue loss, and fund premium pay for essential workers. Funding use can also address water, sewer, and broadband infrastructure and other priorities as identified in the US Treasury Final rule. Funding must be encumbered by 2024 with all invoices paid by 2026.

The Board is requested to receive an update on the American Rescue Plan Act funding including potential joint funded projects with the City of Durham. Staff will give an update the Board on the status of the community grant contracts and share highlights on remaining allocations. Staff will also present draft Interlocal agreements for proposed partnerships with the City of Durham in affordable housing, digital equity and arts and cultural support.

Alignment with Strategic Plan: Goal 1: Community Empowerment and Enrichment; Goal 2: Health and Well Being for All; Goal 3: Safe Community; Goal 4: Environmental Stewardship & Community Prosperity; Goal 5, Accountable, Efficient and Visionary Government.

Resource Persons: Claudia Hager, Deputy County Manager; Greg Marrow, Chief Information Officer; Bertha Johnson, Deputy City Manager, City of Durham and Reginald Johnson, Director Community Development, City of Durham

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners receive the report.

Attachments: [ARPA Presentation - April 3 2023, BOCC Worksession](#)

[March 6, 2023 ARPA PowerPoint - Presentation](#)

[ARPA Powerpoint - February 28, 2023](#)

[Draft - Affordable Housing ILA with Durham County](#)

[Draft - ILA with City of Durham and Durham County for Digital Inclusion Program](#)

[Draft - ARPA - ILA with City of Durham and Durham County for Culture and Arts](#)

23-0173**Criminal Justice Resource Center's Detention Services (30min)****Agenda Text:**

The Board is requested to receive a presentation on the services provided by the Criminal Justice Resource Center at the Durham County Detention Facility.

Alignment with Strategic Plan: This item aligns with Goals 2, 3 and 5 of Durham County's Strategic Plan

Resource Persons: Kelli Egnaczak, Jail Mental Health Supervisor; Tremaine Sawyer, STARR Program Supervisor; Christie Long, Pretrial Services Supervisor and Gudrun Parmer, CJRC Director

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation.

Attachments:

[CJRC Detention Services, April 2023](#)

23-0225**Budget Ordinance Amendment No. 23BCC00083 Cooperative Extension to Appropriate \$28,258.57 of General Fund Balance for a Contract with Farmer Foodshare to Provide Funding for Durham County Double Bucks Program (5min)****Agenda Text:**

The Board is requested to suspend the rules to approve Budget Ordinance Amendment No. 23BCC00083 Cooperative Extension to Appropriate \$28,258.57 of General Fund Balance for a Contract with Farmer Foodshare to Provide Funding for Durham County Double Bucks Program

This contract would use local dollars in April and May 2023 to ensure additional food supports are available to residents, especially those experiencing a reduction in Supplemental Nutrition Assistance Program (SNAP, formerly food stamps) benefits. Staff anticipate additional support for Double Bucks through December 31, 2025 will be supported through ARPA funding, which will be presented to the board in a separate request. The proposed amounts align with information presented to the Board at the budget retreat on February 28, 2023.

The aim of this contract is to increase access to fresh, seasonal, local food for low-income individuals in Durham County via matching "double bucks" incentives at farmers' markets, as well as support local businesses and producers, especially historically marginalized groups.

The Double Bucks program as it operates in the Triangle is the only program like it in the state, in that the program matches not just Supplemental Nutrition Assistance Program (SNAP, formerly food stamps) benefits, but also all Farmers Market Nutrition Program (FMNP) vouchers and cash for WIC recipients (Special Supplemental Program for Women, Infants, and Children) and Section 8 or public housing residents. Additionally, these incentives can be spent on any SNAP eligible market purchase, not just fruits and vegetables (which is often the case with incentive programs). The program has outgrown the smaller grants and funding opportunities

that have supported the program in the past. For the program to continue operating as it has been and to grow, more sustainable funding is needed. Many shoppers receiving SNAP have made their local Triangle farmers' market their primary grocery shopping place. Investing in this program is an investment in making healthy food access sustainable and strengthening the region's local food system.

Alignment with Strategic Plan: Supports for equitable, long-term food security of Durham County's population aligns with Goal 2: Health and Well-Being for All of the Durham County Strategic Plan.

Resource Persons: Mary Oxendine, County Food Security Coordinator; Donna Rewalt, County Extension Director; Kelly Warnock, Public Health Nutrition Program Manager; Nasim Youssefi, Nutrition Specialist; Claudia Hager, Deputy County Manager

County Manager's Recommendation: The County Manager recommends that the Board suspend the rules to approve Budget Ordinance Amendment No. 23BCC00083 Cooperative Extension to Appropriate \$28,258.57 of General Fund Balance for a Contract with Farmer Foodshare to Provide Funding for Durham County Double Bucks Program

Attachments:

[Service Contract FY2023_FFS](#)

[Attachment 1 - Scope of Services FY2023_FFS](#)

[Double Bucks MOU_2023_Fully Executed](#)

[FarmerFoodshare-COI-Durham County](#)

[Insurance Waiver Request Form_FFS](#)

[AAF-83 Legal Form](#)

23-0227 **Budget Ordinance Amendment No. 23BCC00080 Cooperative Extension to Appropriate \$503,795.56 of General Fund Balance and Approve Contract with Interfaith Food Shuttle to Provide Food to Persons Seeking Food Assistance in Durham County (5min)**

Agenda Text:

The Board is requested to suspend the rules to approve Budget Ordinance Amendment No. 23BCC00080 Cooperative Extension to Appropriate \$503,795.56 of General Fund Balance and Approve Contract with Interfaith Food Shuttle to Provide Food to Persons Seeking Food Assistance in Durham County

This contract would use local dollars in April and May 2023 to ensure additional food supports are available to residents, especially those experiencing a reduction in Supplemental Nutrition Assistance Program (SNAP, formerly food stamps) benefits. Staff anticipate additional food supports through December 31, 2025 will be provided through ARPA funding, which will be presented to the board in a separate request. The proposed amounts align with information presented to the Board at the budget retreat on February 28, 2023.

The aim of this contract is to help ensure access to safe, nutritious food for low-income individuals in Durham County seeking food assistance at food banks, food pantries, and other emergency food providers.

With the end of the SNAP emergency allotments in March 2023, Durham County staff and community partners anticipate a substantial increase in food needs from SNAP participants. The County cannot make-up for this estimated \$3.2 million monthly reduction in Durham County SNAP benefits; however, providing additional support to community partners is essential to support food security efforts. Considering that food bank partners are able to purchase food at wholesale or bulk rates, supporting the Inter-Faith Food Shuttle and the Food Bank of Eastern & Central North Carolina greatly multiplies the amount of food resources we are able to provide for families. For example, an average meal cooked at home with items purchased from the grocery store is about \$3-\$5 per person, whereas Feeding America estimates each meal they provide costs \$1 [due to wholesale purchases].

For this agreement, Durham County will contract directly with Inter-Faith Food Shuttle and the Food Bank of Eastern & Central North Carolina will be a subcontractor receiving 50% of the total funding.

Alignment with Strategic Plan: Supports for equitable, long-term food security of Durham County's population aligns with Goal 2: Health and Well-Being for All of the Durham County Strategic Plan.

Resource Persons: Mary Oxendine, County Food Security Coordinator; Donna Rewalt, County Extension Director; Claudia Hager, Deputy County Manager

County Manager's Recommendation: The County Manager recommends that the Board suspend the rules to approve Budget Ordinance Amendment No. 23BCC00080 Cooperative Extension to Appropriate \$503,795.56 of General Fund Balance and Approve Contract with Interfaith Food Shuttle to Provide Food to Persons Seeking Food Assistance in Durham County

Attachments:

[Service Contract FY2023 IFFS](#)

[Attachment 1 - Scope of Services FY2023 IFFS](#)

[IFFS COI 3.24.23](#)

[IFFS COI Work Comp 3.27.23](#)

[AAF-80 Legal Form](#)

23-0251

Letter to Durham Delegation Supporting Modifications to Senate Bill 156/House Bill 340 to Allow Counties to Decline to Participate in a Statewide Specialty Care Plan for Foster Care Children and Families (15min)

Agenda Text:

The Board is requested to approve sending the attached letter to the Durham delegation of the NC General Assembly in support of a county's decision to opt out of a single statewide specialty plan for therapeutic foster care services and instead

continue to work with the Tailored Plan of Medicaid Managed Care (Alliance Health) for behavioral health services for foster care children and families.

Alignment with Strategic Plan: This item aligns with Strategic Goal - Community Well-Being

Resource Persons: Heidi Carter, County Commissioner

County Manager's Recommendation: The County Manager recommends that the Board send the attached letter to the Durham delegation of the NC General Assembly in support of a county's decision to opt out of a single statewide specialty plan for therapeutic foster care services and instead continue to work with the Tailored Plan of Medicaid Managed Care (Alliance Health) for behavioral health services for foster care children and families.

Attachments: [Letter to delegation regarding specialty care plan for foster care](#)
[Alliance Presentation from 3.6.23 WS](#)

23-0248 Commissioner Comments (30min)

Agenda Text: The Board is requested to allow each Commissioner six minutes to report on conferences or make comments regarding issues that may be of interest or concern to the Board.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountability, Efficient and Visionary Government

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board allow comments from each commissioner and direct staff accordingly.

4. Closed Session

23-0253 Closed Session

Agenda Text: The Board is requested to adjourn into Closed Session for the following:

- To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6)

Alignment with Strategic Plan: This item aligns with Strategic Goal 5

Resource Persons: Dwane Brinson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

5. Adjournment