



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, March 13, 2023

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

23-0191 Announcements (5min)

Agenda Text:

1. **DCoDPH COVID-19 Vaccine Clinic Hours** - The COVID-19 Vaccination Clinic at the Durham County Department of Public Health is now open for your walk-in vaccination doses on Mondays, Wednesdays and Fridays from 9 a.m. to 4 p.m. (Closed 12-1 p.m.) The clinic is closed on Tuesdays, Thursdays and weekends. Visit www.dcopublichealth.org/COVIDVaccines for more information.
2. **Creek Week Cleanup at New Hope Bottomlands Trail** - Join the Durham County Open Space Program from 10:00 a.m. - 12:00 p.m. on Saturday, March 25, for a volunteer workday at the New Hope Bottomlands Trail to celebrate Creek Week and help beautify our community! We'll meet at Old Chapel Hill Road Park (3791 Southwest Durham Dr.) and pick up trash along the trail and New Hope Creek. Trash bags and gloves will be

provided. Please RSVP at:

<https://keepdurhambeautiful.org/creek-week-events/2023/newhopecreekboatlandstrail>. For more information, please contact David Bradley, Open Space Specialist, at 919-560-0093 or dabradley@dmcc.gov <mailto:dabradley@dmcc.gov>. We hope to see you there!

3. **DCHCMPO Seeks Feedback** - The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization, along with GoTriangle, Durham County Government, and Orange County Government is seeking public comment on the Fiscal Year 2024 Transit Work Program for both Durham and Orange counties. Members of the public can take an online survey at <https://forms.office.com/r/N4kcEk1uyD> or by send an email to publicinformation@dchcmppo.org <mailto:publicinformation@dchcmppo.org>. Public comment will be open through March 28. For more information, visit <https://www.dchcmppo.org/what-we-do/programs-plans/transit-plans/staff-working-group>.
4. **Durham PreK Accepting Applications** - The 2023-2024 application for Durham PreK is open and accepting applications for all children who will be 4 as of August 31, 2023. Apply at www.durhamprek.org <http://www.durhamprek.org> or call 1-833-PREK-EDU to speak with a bilingual application specialist. Residents may also attend the Saturday, March 18 Roll Up & Enroll Event to sign up at Leathers Meacham Head Start, 908 Liberty St., from 9:30 a.m. to 1 p.m.
5. **NOS Public Input Session on March 20** - Durham County staff will host a Public Input and Information Session on the National Opioid Settlement on Monday, March 20 from 5:30 to 7 p.m. The event will be held inside Commissioners Chambers and the foyer on the 2nd Floor of the Administration I Building. Everyone is invited to come and learn about the \$11.6 million in NOS funds which Durham County will receive over the next 18 years. Feedback on community priorities on how the Board of County Commissioners will use this funding to address the opioid epidemic, support treatment, recovery, harm reduction, and other life-saving programs and services. More info here: <https://www.dcc.gov/county-departments/departments-a-e/county-manager/north-carolina-opioid-settlement>.
6. **Emily K Center College Expo** - The Emily K Center's Game Plan: College program will be hosting its annual College Expo on Saturday, March 25 at the Center from 12 to 3 p.m. The event will feature a college fair with more than 40 colleges and universities represented, workshops led by college access experts, and more! The event is free and open to all! Registration is highly

encouraged ad workshop seat availability is limited. Visit www.emilyk.org/2023-college-expo <<http://www.emilyk.org/2023-college-expo>>.

7. **Free Tax Preparation from Tax-Aide at Main Library** - Need help with your tax preparations? AARP Foundation Tax-Aide is offering free tax preparation for taxpayers of all ages, with a special emphasis on seniors. Tax-Aide staff will be on hand at Durham County Main Library, 300 N. Roxboro St., Mondays and Thursdays from 11 a.m. to 4 p.m. through April 13, 2023. Walk-ins welcome. E-mail to durhamtaxaide@gmail.com <<mailto:durhamtaxaide@gmail.com>> for more information. Please DO NOT call the library for an appointment!

4. Minutes (5 min)

[23-0190](#)

Minutes (5min)

Attachments: [February 27, 2023 Regular Session](#)

5. Ceremonial Items (20 min)

[23-0183](#)

Proclamation - 2023 as Year of the Trail in North Carolina (10min)

Agenda Text:

The Board of County Commissioners are requested to proclaim 2023 as “The Year of the Trail” in North Carolina. The North Carolina General Assembly designated 2023 as the Year of the Trail in North Carolina to promote and celebrate the state’s extensive network of trails that showcase our state’s beauty, vibrancy and culture. Local entities are encouraged to support this initiative through adoption of proclamations and special events throughout the year.

Durham County provides 20 miles of natural surface trails and biking trails within our nature preserves that are an integral part of the County’s outdoor recreational opportunities, including Hollow Rock Park, Little River Regional Park, and New Hope Preserve. These trails are enjoyed by Durham residents and visitors. All local trails in the Triangle received substantial increases in usage during and after the pandemic. Durham County also supports several significant regional trails including the East Coast Greenway that stretches 3,000 miles from Maine to Florida, connecting Durham to 450 cities and towns and 15 states; and the Mountains-to-Sea Trail that stretches across North Carolina for more than 1,000 miles from the mountains to the coast.

Alignment with Strategic Plan: This item supports Goal 2, “Health and Well-being for All” by increasing the quality of life in Durham County, as well as Goal 4: Environmental Stewardship and Community Prosperity”.

Resource Persons: Brendan Moore, Open Space Land Manager; Jane Korest,

Division Head, Open Space and Real Estate; Dave Connelly, Chair - Durham Open Space and Trails Commission

County Manager's Recommendation: The County Manager recommends that the Board proclaim 2023 as Year of the Trail in NC.

Attachments: [Proclamation - Year of the Trail - 13March23](#)

23-0189 **Resolution - Honoring the Retirement of the Honorable US Congressman David E. Price (10min)**

Agenda Text: The Board is requested to approve a resolution honoring the extraordinary service of long-time 4th District Congressman David Price. We are grateful for his unwavering support for critical quality of life priorities such as education, affordable housing, public transportation, economic development, improved health care access, support for violence prevention, and the provision of safe, clean drinking water. He will always be celebrated for his dedicated and selfless commitment to public service, and for continuously working to improve the quality of life for the least of these.

Alignment with Strategic Plan: This item aligns with all of Durham County's Strategic Goals

Resource Persons: Chair Brenda Howerton, Board of Commissioners

County Manager's Recommendation: The County Manager recommends that the Board approve the resolution and present to Congressman Price along with heartfelt congratulations and sincere appreciation for his service to our region, state and nation, along with best wishes to this statesman for a well-earned retirement.

Attachments: [Resolution - Congressman David E. Price - 13March23](#)

6. Consent Agenda (15 min)

23-0044 **Budget Ordinance Amendment No. 23BCC00059 Public Health to Recognize \$44,125 from the NC DHHS Division of Public Health Epidemiology Section /Communicable Disease Branch to Create an Additional Grant Funded Disease Intervention Specialist Position**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 23BCC00059 Public Health to recognize funds in the amount of \$44,125 from the North Carolina Department of Health and Human Services Division of Public Health, Epidemiology Section/Communicable Disease Branch.

This grant supports the local health department (LHD) HIV and syphilis partner notification capacity through the creation of an additional Disease Intervention Specialist (DIS) position. The goal is to control the spread of HIV/STDs by providing case investigation and contact tracing services to county residents infected with or exposed to these organisms.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by expanding essential public health services to control communicable diseases in the community.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00059 to recognize funds in the amount of \$44,125 from the North Carolina Department of Health and Human Services Division of Public Health, Epidemiology Section/Communicable Disease Branch.

Attachments: [547 HIV and STI Partner Services](#)
[AAF-59 Legal Form](#)

23-0045

Budget Ordinance Amendment No. 23BCC00060 Public Health to Recognize \$3,567 from the NC DHHS Division of Public Health Women, Infant, and Community Wellness/ Reproductive Health Branch to Purchase Family Planning Methods

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 23BCC00060 Public Health to recognize funds in the amount of \$3,567 from the Department of Health and Human Services Division of Public Health Women, Infant, and Community Wellness/ Reproductive Health Branch for additional funding of Title X funding in the Durham County Department of Public Health to purchase family planning methods.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources to the Family Planning Program

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00060 Public Health to Recognize \$3,567 from the NC DHHS Division of Public Health Women, Infant, and Community Wellness/ Reproductive Health Branch to Purchase Family Planning Methods

Attachments: [AA 151 Family Planning R-1](#)
[AAF-60 Legal Form](#)

23-0046

Budget Ordinance Amendment No. 23BCC00061 Public Health to Recognize \$500 from the Center of Black Health and Equity for the

Men's Health Council**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 23BCC00061 Public Health to Recognize \$500 from the Center of Black Health and Equity for the Men's Health Council

The Durham County Department of Public Health (DCoDPH) was provided funds from the Center for Black Health and Equity to further the health department's work with the Men's Health Council. The Men's Health Council was established in 2014 and works with volunteers to promote health and conduct outreach for the volunteers to mentor others.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing services to promote health and educate the public with the goal to prevent death and disability related to chronic conditions.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00061 Public Health to Recognize \$500 from the Center of Black Health and Equity for the Men's Health Council

Attachments:

[Award Letter](#)

[AAF-61 Legal Form](#)

23-0048**Budget Ordinance Amendment No. 23BCC00062 Public Health to Recognize \$83,913.13 from the Duke University Health System for the Partnership for a Health Durham Program****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 23BCC00062 Public Health to Recognize \$83,913.13 from the Duke University Health System for the Partnership for a Health Durham Program

The grant funds will be used for the Partnership for a Healthy Durham (Partnership) Physical Activity, Nutrition and Food Access (PANFA) committee to host Community Café meetings, hold a town hall meeting and listening sessions, compensate community members for their work with the Partnership, work with racial equity and food justice consultants, provide simultaneous Spanish interpretation at PANFA meetings and support community-based projects or initiatives related to combating obesity, diabetes, and barriers to food access, prioritizing those led by or focused on, historically excluded populations. These funds will allow the Partnership to deepen authentic community engagement, co-create and implement strategies along with members of the community. The goal is to establish lasting relationships with community members to inform and build a more equitable coalition.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by increasing equity and community engagement in the Partnership for a Healthy Durham which is expected to build trust in the community and make health initiatives more responsive to community needs.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00062 Public Health to Recognize \$83,913.13 from the Duke University Health System for the Partnership for a Health Durham Program

Attachments: [Duke Endowment award letter \\$83,913.13](#)
[Supplemental Document TDE Funds](#)
[AAF-62 Legal Form](#)

23-0052 **Contract Approval of Matthews Specialty Vehicles Contract Supplement for New Public Health Mobile Medical Unit Totaling \$16,460**

Agenda Text: The Board is requested to authorize the County Manager to execute an additional contract amount of \$16,460 with Matthews Specialty Vehicles for the purchase of graphics package and installation of port connections on the new Mobile Medical Unit. The funding will come from the AA 546 grant.

The Durham County Department of Public Health provides services that prevent disease, promote health, and protect the environment. Services are typically provided at the Department of Public Health on Main Street in Durham. The Mobile Medical Unit would extend the reach of the Department by visiting communities to offer care to underserved populations who may lack health insurance, transportation, or time to travel to Department or other health facilities.

Please note that this contract amendment requires no additional County funds. The Board of Health has approved this contract amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing health care services for residents who live in Durham County, within their communities and neighborhoods. The Unit will serve underserved populations who may lack health insurance, transportation, or time to travel to health facilities.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize the County Manager to execute a contract with Matthews Specialty Vehicles in the amount of \$16,460 for purchase of graphics package and installation of port connections on new Mobile Medical Unit.

Attachments: [Change Order #1 Durham County Public health Medical Clinic 11.02.2022](#)
[FR 22-1272 MATTHEWS SPECIALITY VEHICLES](#)
[RE Quote for Matthews Specialty Mobile Van Unit](#)

23-0067 **Update to the Environmental Affairs Board City-County Interlocal Agreement (ILA)**

Agenda Text: The Board is requested to approve an updated City-County Environmental Affairs Board (EAB) Interlocal Agreement to change the composition of the Board.

The EAB seeks to update the 2019 version of the Interlocal Cooperation Agreement (ILA) between the City of Durham and Durham County, with the goal of making participation on the EAB more accessible to a diversity of Durham residents, including youth. The City has already approved this version of the ILA.

The EAB currently has fifteen voting seats for residents and seven non-voting ex officio members. Eleven of the resident seats are designated to be filled by individuals with particular issue-area expertise, three are At-Large seats, and one is filled by the Soil and Water Conservation Board of Supervisors (SWCB). The EAB proposes to change all eleven of the issue-area City and County appointed seats to At-Large seats. The intent of this change is to make the EAB more accessible to a variety of potential applicants and to enable the EAB to be more flexible in addressing a wide range of environmental issues over time. The current restrictions on who can apply based on issue-area expertise is a barrier for many people who have relevant lived experiences in environmental issues and whose voices are missing from current EAB discussions.

The proposed changes also add three youth seats to increase the voice of younger residents. These voting seats would be filled with residents ages 15-22 for one-year terms with the ability to serve up to four years. Youth members would have to wait two years before applying for a non-youth seat. In making recommendations for appointments, the EAB chair would continue to consider whether Board membership comprises experience and expertise in areas including the current seat-specific topics such as energy, public health, etc. The SWCB would continue to appoint one of its members to serve on the EAB.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal 4 (Environmental Stewardship and Community Prosperity), and Goal 5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Tobin L. Freid, Sustainability Manager; Peri Manns, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve the updated City-County Environmental Affairs Board Interlocal Agreement to change the composition of the Board.

Attachments: [Proposed 2023 Durham Environmental Affairs Board Interlocal Cooperation Agr](#)
[Environmental Affairs Board ILA proposed changes 2023 redline](#)

23-0098**Budget Ordinance Amendment No. 23BCC00068 Appropriating \$250,000 of General Fund Fund Balance for the Durham Youth Home to Offset Higher Than Expected Use of Out-of-County Facilities****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 23BCC00068 appropriating \$250,000 in General Fund fund balance to the Youth Home to pay for Durham's juveniles who are detained in out-of-county juvenile detention facilities. Several factors have impacted the Youth Home's ability to house as many juveniles as possible this fiscal year. As a result, a greater number of youth were transferred to other facilities than was originally anticipated.

On January 18, 2023, the Youth Home began to reduce its population to seventy percent capacity to maintain a safe environment for staff and juveniles. The reduced population was necessary to maintain an appropriate staff-to-juvenile ratio due to staff shortages and COVID-19 quarantines, FMLA, absences, and vacancies. Additionally, most juveniles who are detained have serious charges and are held for longer periods of time. Several Durham juveniles are currently detained out of county, with three of whose cases transferred to Superior Court (adult court).

Alignment with Strategic Plan: This item aligns with Goal 3: Safe Community and Goal 5 Accountable, Efficient, Visionary Government.

Resource Persons: Angela G. Nunn, Youth Home Director; Gudrun Parmer, Interim General Manager; David Ades, Assistant Director, Budget and Management Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 23BCC00068 appropriating \$250,000 in General Fund fund balance to the Youth Home to pay for Durham's juveniles who are detained in out-of-county juvenile detention facilities.

Attachments:

[AAF Supplemental March 2023 Out-of County Beds](#)

[AAF-0068 LEGAL FORM Appropriating \\$250K of GF FB to Youth Home for out-](#)

23-0099**Durham County Sheriff's Office Contract Approval with TEK 84, Inc., in the amount of \$141,462 to Purchase a Body Scanner for the Durham County Detention Facility****Agenda Text:**

The Board is requested to approve and authorize the County Manager to execute a contract with Tek 84, Inc. in the amount of \$141,462 to purchase a body scanner for the Durham County Detention Facility. The Sheriff's Office received funding for this purchase in the FY 2022-23 budget process.

This device will scan the entire body, both internally and externally during security screenings at the detention facility. The scanner will assist officers in detecting hidden contraband inside the body. This will heighten security measures at the detention facility, specifically at the entrance points.

Alignment with Strategic Plan: Goal 3: Safe Community

Resource Persons: Johnny Hawkins, Chief of Detention Services, Durham County Sheriff's Office; Clarence Birkhead, Sheriff, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize the County Manager to execute a contract with Tek 84, Inc., in the amount of \$141,462 to purchase a body scanner for the Durham County Detention Facility. The Sheriff's Office received funding for this purchase in the FY 2022-23 budget process.

Attachments:

[TEK 84 Supplemental](#)

[Tek 84 Purchase of Goods Contract FY2023](#)

[Attachment 1 Tek 84 Scope of Services Form FY2023](#)

[Attachment 1A Tek84 quote](#)

[Attachment 1B Tek84 Options Letter](#)

[Attachment 1C 23-02-0222-Signed-Contract Award Agreement-Tek-84-Inc.](#)

[Attachment 1C NCSA Bid Award Tek 84 X-Ray-Body-3.16.22](#)

[Attachment 1C NCSA Bid# 23-02-0222, Technology Procurement Vendor Direx](#)

23-0108**Transit Plan Governance Interlocal Agreement****Agenda Text:**

The Board is requested to adopt the Transit Governance Interlocal Agreement Between Durham County, Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO), and Research Triangle Regional Public Transportation Authority (GoTriangle).

In 2011, Durham County approved a county-wide transit plan, which included the development of the Durham-Orange Light Rail Transit (DO LRT) project. In 2013, an interlocal agreement (ILA) was developed and approved by the Board of Commissioners, DCHC MPO Board and GoTriangle Board of Trustees. Upon the discontinuation of the DO LRT project, a new governance framework is necessary to guide the implementation of future county transit plans in Durham and Orange counties.

The attached memo describes the process that has been followed to develop the new Governance Interlocal Agreement, the goals of the project, and the major changes in the new agreement. The Board of Commissioners adopted the new agreement in November 2022. However, a discussion at the December DCHC MPO Board meeting and questions from members of the GoTriangle Board of Trustees resulted in the need to revise some of the language of the agreement, and a new version of the agreement is recommended for approval. The staff team is continuing to finalize the supplemental policies and procedures which will be brought forward for approval at a subsequent meeting.

Adam Howell from Atkins, the consultant for the Governance study, will present on the changes to the ILA since November 2022. Saundra Freeman from GoTriangle

will present on GoTriangle's requested language on the Vehicle Rental Tax and financing issues.

Alignment with Strategic Plan: Transportation affects many of Durham County's goals including environmental stewardship and community prosperity, access to jobs, healthcare, and opportunities. The Transit Plan Governance Interlocal Agreement also supports Goal 5 by establishing an accountability structure to monitor progress towards implementation and ensure that Durham County taxpayers receive excellent value for the taxes and fees supporting the plan.

Resource Persons: Ellen Beckmann, Durham County Transportation Manager; Adam Howell, AICP, Atkins; Sandra Freeman, GoTriangle, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board adopt the Transit Governance Interlocal Agreement Between Durham County, Durham-Chapel Hill-Carrboro Metropolitan Planning Organization, and Research Triangle Regional Public Transportation Authority (GoTriangle).

Attachments:

[DRAFT 3.3 Clean Version for Adoption - DCo Primary Agmt](#)

[DRAFT 3.3 Working Version to Adoption - DCo Primary Agmt](#)

[AAF Transit Plan Governance ILA - 2023-03-06](#)

[GoTriangle Governance ILA Presentation - 2023-03-06](#)

[Atkins Governance ILA Presentation - 03062023](#)

23-0109

Capital Project Amendment No.23CPA00017 Reducing the Roofing Replacement Capital Project (4190DC073) by \$300,000 and Increasing the Parking Lot Resurfacing Capital Project (4190DC074) by \$300K to Cover Unanticipated Cost Increases

Agenda Text:

The Board is requested to approve Capital Project Amendment No.23CPA00017 reducing Roofing Replacement Capital Project (4190DC073) by \$300K and increasing the Parking Lot Resurfacing Capital Project (4190DC074) by \$300K to cover unanticipated cost increases.

The Parking Lot Resurfacing Capital Project took a large, unexpected hit with the cost to refurbish the Roxboro Street Parking Deck. This project is taking priority due to the safety and possible vehicle damage concerns with its current state. The full restoration will require an unanticipated \$350K in additional funding, for a total project cost of \$663,814. Due to several roofing projects finishing significantly under anticipated construction costs, the Roofing Replacement Capital Project has reserve funds that can be used for another purpose.

Also, the newer plan to demo the existing Emergency Management Building within the next 2 years came in under budget. This allowed the county to cancel a contract already in place without any penalty from the contractor. The county is currently holding the FY 2022-23 paving projects advertisement until approval of funds transfer is approved.

Durham County Capital Projects	Current Budget	Increase/Decrease	Updated Budget
Roofing Replacement Project (4190DC073)	\$3,759,418.00	(\$300,000.00)	\$3,459,418.00
Parking Lot Resurfacing Project (4190DC074)	\$2,345,052.00	\$300,000.00	\$2,645,052.00
TOTALS	\$6,104,470	\$0	\$6,104,470

Funding for these projects is part of the annual PayGo funding brought to the Board early in the fiscal year. These are “ongoing” project funds that allow for some flexibility due to natural changes in needs. In this event the changes were unexpected hence this request to transfer within the Projects to meet the unforeseen needs in the Parking Lot project.

Alignment with Strategic Plan:

Resource Persons: Shawn Swiatocha, Assistant Director of General Services, Motiryo Keambiroiro Director of General Services

County Manager’s Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.23CPA00017 reducing Roofing Replacement Capital Project (4190DC073) by \$300K and increasing the Parking Lot Resurfacing Capital Project (4190DC074) by \$300K to cover unanticipated cost increases.

Attachments:

[AAF Supplemental Document - Transfer of CIP Funds](#)

[CPA-17 LEGAL FORM Reducing \\$300K from Roofing Replacement and Increa:](#)

23-0111

2022 Annual Report - Durham Bicycle and Pedestrian Advisory Commission

Agenda Text:

The Board is requested to receive the 2022 Annual Report of the Durham Bicycle and Pedestrian Advisory Commission (BPAC).

The Interlocal Agreement for BPAC requires that an annual report be submitted to the Board of County Commissioners.

Alignment with Strategic Plan: The mission of BPAC aligns with Goal 2 by promoting Health and Well-Being for All and Goal 4 by promoting Environmental Stewardship and Community Prosperity.

Resource Persons: Hannah Reynolds, Bicycle and Pedestrian Coordinator and Staff Liaison to BPAC.

County Manager’s Recommendation: The County Manager recommends that the Board receive the 2022 Annual Report of the Durham Bicycle and Pedestrian Advisory Commission (BPAC).

Attachments:

[2022 BPAC Annual Report - Final](#)

23-0113 Approve an Amendment of \$15,744.96 to the Westaff Staffing Contract to continue the Contracted Services for County-Wide IT-related Training Assistance, increasing the total contract amount to \$53,880.96

Agenda Text:

The Board is requested to authorize the County Manager to approve an amendment of \$15,744.96 to the Westaff Staffing contract to continue the contracted services for County-Wide IT training assistance, increasing the total contract amount to \$53,880.96. This contract will be funded from IS&T's current fiscal year 2022-2023 operational budget.

The Contractor will continue to work with IS&T to assist in the implementation and development of training and other key learning components for County employees. Curricula include the effective use of County productivity and collaboration tools such as Microsoft Teams, Sharepoint, and necessary IT security measures. Positive employee satisfaction has been 95% across all training classes delivered to-date.

Technology training and employee engagement activities focus on expanding the user experience through the delivery of training solutions that foster employee technology development and a culture of learning. The ongoing mission of this function is to increase user adoption of business solutions used here in the County to drive more efficient and effective business operations County-Wide. Further, this resource will provide support for other County technology initiatives.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary efficient.

Resource Persons: Greg Marrow, Kim Cook, IS&T, Business Manager.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve an amendment of \$15,744.96 to the Westaff Staffing contract to continue the contracted services for County-Wide IT training assistance, increasing the total contract amount to \$53,880.96. This contract will be funded from IS&T's current fiscal year 2022-2023 operational budget.

Attachments:

[EmployBridge Holding Company Contract 02 14 2023](#)

[AAF Westaff Supplemental Document ODC- Contract Approval Template \(1\)](#)

23-0114 Authorize the County Manager to enter into a \$83,500 Contract with Info-Tech Group

Agenda Text:

The Board is requested to authorize the County Manager to enter into a \$83,500 contract with Info-Tech Group. The contract will allow Durham County to purchase consulting services to assist with the planning and development of an Enterprise Resource Planning (ERP) strategy and roadmap. ERP systems support all the core functions to run a business: finance, human resources, budget, procurement, supply chain, and others.

Durham County is in the planning stages of a highly complex initiative to replace/upgrade an aging ERP solution--SAP. The current SAP system will eventually no longer be supported. A critical deliverable from InfoTech will be to document business requirements, expectations, and formal work processes. This will involve multiple stakeholders from departments that depend on a robust and reasonably user-friendly ERP to conduct County business.

The contract will allow Durham County to purchase consulting services to deliver an effective strategy and roadmap developed with buy-in from stakeholders to ensure future project success. The contract will be funded from IS&T's Current Fiscal Year 2022-2023 Operational Budget.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Greg Marrow, CIO; Kim Cook, Business Manager IS&T

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a \$83,500 contract with Info-Tech Group for the contracted services to assist with the planning and development of an Enterprise Resource Planning (ERP) strategy and roadmap. This Contract will be funded with IS&T's Current Fiscal Year 2022-2023 Operating Budget.

Attachments: [INFO-TECH RESEARCH GROUP INC CONTRACT](#)

[AAF InfoTech Supplemental Document - InfoTech ERP Consulting \(1\)](#)

23-0115

Authorize the County Manager to enter into a three-year Contract with Carahsoft, a Technology Reseller, in the amount of \$271,578.95.

Agenda Text:

The Board is requested to authorize the County Manager to enter into a three-year contract with Carahsoft, a technology reseller, in the amount of \$271,578.95. The contract will enable the purchase of a software solution from Moveworks, an artificial intelligence (AI) company. The Moveworks solution handles employees' HR, IT, Finance, and Facilities issues instantly and automatically - with conversational AI. The contract will be funded from IS&T's Current Fiscal Year, 2022-2023 Operational Budget.

The Moveworks AI-powered solution will enable Durham County employees to self-service their HR, IT, Finance, or Facilities issues straight on using the County's Microsoft Teams platform via natural conversation. Rather than waiting hours or potentially days to get answers to support questions, they will now get answers in seconds via this AI-powered solution. The AI-powered solution answers questions instantly, accelerating support and freeing up the County's service desk to now focus

on more complex related issues.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountable, Efficient, and Visionary Government

Resource Persons: Greg Marrow, CIO; Kim Cook, Business Manager IS&T

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a three year contract with Carahsoft, a technology reseller, in the amount of \$271,578.95. The contract will enable the purchase of a software solution from Moveworks, an artificial intelligence (AI) company. The Moveworks solution handles employees' HR, IT, Finance, and Facilities issues instantly and automatically - with conversational AI. The amount of the contract will be funded from IS&T's current fiscal year, 2022-2023 operational budget.

Attachments: [AAF Moveworks Supplemental Document \(1\)](#)
[Carahsoft-Moveworks Contract 02 09 2023](#)

23-0116 **Durham County Sheriff's Office Grant Adjustment Modification (GAM) with the Bureau of Justice Assistance (BJA) for the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG)**

Agenda Text: The Board is requested to approve and authorize the County Manager to execute a Grant Adjustment Modification (GAM) with the Bureau of Justice Assistance (BJA) for the Sheriff's Office 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) Award, extending the Grant Period to September 30, 2023. This award was initially approved by the BOCC on November 12, 2019 (19-0488).

The intent is to request an extension for the Durham County Sheriff's Office 2019 Edward Byrne Memorial JAG (Award # 2019-DJ-BX-0504) to September 30, 2023. This award has created the opportunity to expand and improve the capabilities of our special teams during emergencies. Specifically, this award will fund a mobile platform with ballistic protection for members of our Emergency Response Team (ERT) to utilize during crisis situations.

Due to the lingering effects of Covid-19, a local malware attack in Durham County Government, staffing turnovers, supply chain issues, and inflation, the Sheriff's Office has been faced a variety of challenges.

The 2019 JAG Award was in the amount of \$191,041. To date, the Sheriff's Office has \$91,705 in expenditures and received \$91,514 in revenues. The remaining 2019 JAG Grant balance is in the amount of \$99,335. This request is solely to extend the amount of time to use these funds, not for new spending authority.

Alignment with Strategic Plan: This item aligns with the Goal 3: Safe Community

Resource Persons: Keisha Gaither, Finance Manager, Durham County Sheriff's

Office; David LaBarre, Director of Planning & Development, Durham County Sheriff's Office; Thomas Cote, Major of Operations, Durham County Sheriff's Office

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize the County Manager to execute a Grant Adjustment Modification (GAM) with the Bureau of Justice Assistance (BJA) for the Sheriff's Office 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) Award, extending the Grant Period to September 30, 2023. This award was initially approved by the BOCC on November 12, 2019 (19-0488).

Attachments: [JAGLocal19 Solicitation](#)
[JAG 2019 Supplemental - Extension 9.30.23](#)

23-0123

Board of Elections Equipment Purchase Request

Agenda Text: The Board is requested to approve the Durham County Board of Elections request to purchase 70 Election Systems and Software (ES&S) ExpressVote Ballot Marking Devices to replace our current inventory of 66 ES&S Automark Ballot Marking Devices. The total cost of this recommendation is \$269,337.50. The cost of this purchase will be covered via capital funds earmarked for voting equipment (\$281,107.17 remaining). The Board of County Commissioners must approve all recommended voting equipment purchases under NCGS 163-165.8.

Alignment with Strategic Plan: Acquiring this service will permit the Durham County Board of Elections to operate in an efficient and effective manner consistent with Goal 5 of the county's strategic plan. Enabling the Board of Elections to acquire this equipment will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

Resource Persons: Elections Director Derek Bowens and ES&S Representative

County Manager's Recommendation: The County Manager recommends that the Board approve the Board of Elections purchase of 70 ExpressVote Ballot Marking Devices through ES&S for \$269,337.50 in FY 2022-2023.

Attachments: [2023_02_15_Board of Elections Equipment Purchase.pdf](#)
[Security Bulletin for ExpressVote](#)
[ExpressVote Fact Sheet](#)
[ExpressVote Accessibility Functions](#)

23-0126

Budget Ordinance Amendment No. 23BCC00066 to Recognize \$5,107.10 in Grant Funding from the North Carolina Department of Public Instruction's Child Nutrition Program for the Youth Home

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 23BCC00066 to recognize \$5,107.10 from the North Carolina Department of Public Instruction's Child Nutrition Program for the Youth Home.

The North Carolina Department of Public Instruction received the funds from the

USDA to be used by School Food Authorities to help alleviate increased costs due to supply chain disruptions. These funds will be used to purchase commodities that are unprocessed or minimally processed domestic food products. The funds are restricted and must be used to buy the School Meal Program commodities. The Youth Home received the funds on February 19, 2023, and the unspent funds may be used in FY 2024.

Alignment with Strategic Plan: This request aligns with Goal 3: Safe Community, Goal 2: Health and Well Being for All, and Goal 5: Visionary Government.

Resource Persons: Angela G. Nunn, Youth Home Director

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 23BCC00066 to recognize \$5,107.10 in grant funding from the North Carolina Department of Public Instruction for the Youth Home.

Attachments:

[AAF Supplemental March 2023 North Carolina Dept. Public Instructions](#)

[AAF-0066 LEGAL FORM Recognize \\$5107.10 to Youth Home from DPI for Chil](#)

23-0136

Contract approval with SHI International Corp. in the amount of \$259,824.51 for Licenses and Services for the Enterprise Agreement with Microsoft for the Office of the Sheriff

Agenda Text:

The Board is requested to authorize the County Manager to execute the contract with SHI International Corp. in the amount of \$259,824.51 for licenses and services for the Enterprise Agreement with Microsoft for the Durham County Sheriff's Office.

Licenses and services will be purchased through SHI, per the State Convenience Contract 208C. The Microsoft Enterprise Agreement supports the DCSO's users across the suite of the Microsoft Applications and includes several cybersecurity capabilities to help protect the DCSO from Malware attacks, including failover capabilities as of result of it being Cloud-based. Software assurance is included in the Enterprise Agreement and provides a comprehensive range of benefits to help the DCSO plan, deploy, and use the latest Microsoft technologies and services. The Microsoft Enterprise Agreement keeps the DCSO in line with the shift to cloud services and best practices across private and government sectors including the City of Durham, Mecklenburg County, Wake County, Guilford County, and many other counties and municipalities throughout North Carolina.

Alignment with Strategic Plan: This item aligns with Strategic Goal 3: Community Safety

Resource Persons: Keisha Gaither, Finance Manager, Durham County Sheriff's Office; Keisha Lovelace, Legal Advisor, Durham County Sheriff's Office; Vincent Ritter, Director of Information Technology, Durham County Sheriff's Office; Clarence Birkhead, Sheriff, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the contract with SHI International Corp. in the amount of \$259,824.51 for licenses and services for the Enterprise Agreement with Microsoft for the Durham County Sheriff's Office.

Attachments:

[Supplemental form - SHI](#)

[SHI Purchase of Goods Contract FY2023](#)

[Attachment 1 SHI Scope of Services Form FY2023](#)

[Attachment 1A SHI Quote-22794592 \(BOCC\)](#)

[Attachment 1B - Microsoft Volume Licensing Agreement](#)

[Attachment 1C State of NC Contract #208C](#)

[Attachment 1D NC-Iran-Divestment-Act-208C-3-22-17-SHI-Signed](#)

23-0142

Budget Ordinance Amendment No. 23BCC00073 Public Health to appropriate \$293,776.39 in General Fund Fund Balance to Provide Additional Funding for Grants Awarded in FY 2021-22

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 23BCC00073 Public Health to appropriate \$293,776.39 in General Fund fund balance to provide additional needed funding for Grants Awarded in FY 2021-22.

The funds are split between the following grants:

NALBOH-Community Guide	\$1,500.00
PCORI	\$814.62
Duke Comm Health Assessment	\$304.85
Duke funds for CHA	\$660.00
RWJF (Gayle Harris Honorarium)	\$1,000.00
Partnership Health Durham - GH Honor	\$1,000.00
CC4C - Care Coord. for Children	\$122,812.35
OBCM - Pregnancy Care Mgt	\$165,684.57
Total	\$293,776.39

Public Health were awarded several grants in FY 2021-22 that crossed fiscal years into FY 2022-23. These grants have remaining funds which are now needed FY 2022-23 to continue operating for the remainder of the fiscal year. The grant funds include \$1,500 from the National Association of Local Boards of Health to support activities for 100th year anniversary, \$814.62 from The Partnership for a Healthy Durham to support qualifying expenses for their partnership, \$304.85 to support additional activities with the Partnership for a Healthy Durham, \$660.00 for funds from Duke University for temporary staff to assist with the Community Health Opinion Survey, \$1,000 in unspent funds from the Robert Wood Johnson Foundation to continuing educating on social determinants of health, \$1,000 from Duke University for additional Health Durham Projects, \$122,812.35 in CC4C-Care Coordination for Children funds per contract details excess funds had to be restricted, these funds will be used to support nursing and social work services for children up to age 5, and

\$165,684.57 in OBCM Pregnancy Care Management Contract funds per contract details excess funds must be restricted, funds will be used to assist Medicaid eligible pregnant women.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This program aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Rodney E. Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00073 Appropriating \$293,776.39 in General Fund fund balance to increase expenditure for Public Health to fund FY 2021-22 awarded grants.

Attachments: [9.8.22_DCoDPH FY2022 Restricted Fund Balance Request_CW UNAPPROVE](#)
[AAF-0073 Legal Form](#)

23-0144 **Budget Ordinance Amendment No. 23BCC00072 Public Health to Recognize \$4,820 from the NC DHHS Division of Public Health Epidemiology Section /Communicable Disease Branch for Active TB Disease Screening and Treatment**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 23BCC00072 Public Health to recognize funds in the amount of \$4,820 from the North Carolina Department of Health and Human Services Division of Public Health, Epidemiology Section/Communicable Disease Branch for Tuberculosis infection and disease screening.

This increase in the grant funds provides temporary funding to the Health Department to enhance latent tuberculosis infection (LTBI) and active TB disease screening and treatment. This funding increase is in response to the Health Department's increased caseload of Ukrainian refugees and humanitarian parolees.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by expanding essential public health services to control communicable diseases.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00072 to recognize funds in the amount of \$4,820 from the North Carolina Department of Health and Human Services Division of Public Health, Epidemiology Section/Communicable Disease Branch.

Attachments: [Supplemental Document - Noncontract - AA 551 TB Control \(rev3\)](#)
[551 TB Control R-3](#)
[AAF-72 Legal Form](#)

23-0148 **Budget Ordinance Amendment No. 23BCC00070 to Recognize \$53,664 of a Grant Award to the Criminal Justice Resource Center's Local Reentry Council and to Authorize the County Manager to Sign and Execute the Subaward Agreement between the City of Durham and the Criminal Justice Resource Center**

Agenda Text: The Board is requested to review and approve Budget Ordinance Amendment No. 23BCC00070 recognizing \$53,664 of a grant award to the Criminal Justice Resource Center's Local Reentry Council and to authorize the County Manager to sign and execute the Subaward Agreement between the City of Durham and Durham County Criminal Justice Resource Center, creating one (1) provisional FTE.

The Reentry Housing Support grant is designed to increase the number of beds available to justice involved Durham residents over a four-year period. The total award amount is \$644,000. The Budget Amendment in the amount of \$53,664 will cover expenditures through the end of the current fiscal year. The grant has a period of performance from January 1, 2023, through December 31, 2026. Housing providers will have a record of success with justice-involved individuals and will be prioritized if they allow individuals to stay beyond three months. The Criminal Justice Resource Center's Local Reentry Council (CJRC-LRC) will hire a provisional employee to provide intensive case management and system navigation to residents in LRC supported housing. Short-term housing options will include the provision of Emergency Housing at area motels until other housing options become available. CJRC-LRC will work with housing providers who have a strong track record of supporting justice-involved residents to provide additional housing for up to 9 additional months after the 3-month short-term housing option is exhausted, and, if appropriate, work with community landlords to move persons into affordable rental units.

During the first year of the grant, CJRC has proposed to hire one provisional FTE Case Manager, a newly formed position (increasing CJRC's authorized FTE strength from 51.8 to 52.8).

The County Attorney's Office has reviewed and approved the subaward agreement document.

Alignment with Strategic Plan: This item aligns with Goal Three of Durham County's Strategic Plan: Safe Community

Resource Persons: Roshanna Parker, Assistant Director, CJRC and Ontario Joyner, LRC Coordinator

County Manager's Recommendation: The County Manager recommends that the Board review and approve Budget Ordinance Amendment No. 23BCC00070 recognizing \$53,664 of a grant award to the Criminal Justice Resource Center's Local Reentry Council and to authorize the County Manager to sign and execute the Subaward Agreement between the City of Durham and Durham County Criminal Justice Resource Center, creating one (1) provisional FTE.

Attachments: [AAF Supplemental Document - CJRC ARPA Funding for LRC](#)
[AAF-0070 LEGAL FORM CJRC to recognize \\$53,664 from DCity ARPA subaw:](#)
[Durham County Criminal Justice Resource Center, Subaward Agreement, Janu.](#)

23-0151 **Budget Ordinance Amendment No. 23BCC00069 to Recognize \$25,000 in Additional Funding from the North Carolina Department of Adult Correction (NCDAC), Formerly Part of the North Carolina Department of Public Safety (NCDPS), for the Durham Local Reentry Council.**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 23BCC00069 to recognize \$25,000 in additional funding from the North Carolina Department of Adult Correction (NCDAC), formerly part of the North Carolina Department of Public Safety (NCDPS), for the Durham Local Reentry Council.

The North Carolina Department of Public Safety (NCDPS), in 2021, provided additional funding to local reentry councils to enhance existing services. CJRC partnered with the Religious Coalition for a Non-Violent Durham (RCND) to develop and support a network designed to train and support peer support specialists. In January 2023, a second disbursement was received to support the initial enhancements. The Local Reentry Council will continue to work with RCND to build the network of Peer Support Specialists and provide on-going training and support.

National best practices emphasize the importance of evidence-based recovery support services, including peer support specialists or care navigators based in local health departments, social service offices, detention facilities, community-based organizations, or other settings that support justice-involved people recently released from incarceration, in treatment or recovery, in accessing treatment, recovery support, primary healthcare, or other services or supports they need to improve their re-integration, health or well-being.

Alignment with Strategic Plan: County's Strategic Goal Three: Safe Community

Resource Persons: Roshanna Parker, Assistant Director, CJRC and Ontario Joyner, Local Reentry Council Coordinator

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00069 to recognize \$25,000 in additional funding from the North Carolina Department of Adult

Correction (NCDAC), formerly part of the North Carolina Department of Public Safety (NCDPS), for the Durham Local Reentry Council.

Attachments:

[AAF Supplemental Document - Noncontract - Additional LRC Funds](#)

[AAF-0069 LEGAL FORM CJRC to recognize \\$25K from NCDAC for Durham Lo](#)

23-0156

Approve Capital Project Amendment No.23CPA00019 and Budget Amendment No.23BCC00071 Decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$142,500 and Transferring \$142,500 to the General Fund to Support the Purchase of the Second Phase of the Alston Glenn Farm Conservation Easement; as well as Approve the Final Budget for the Alston Glenn Phase II Farm Conservation Easement

Agenda Text:

The Board is requested to approve Capital Project Amendment No.23CPA00019 decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$142,500 and Budget Amendment No.23BCC00071 transferring \$142,500 to the General Fund to support the purchase of the second phase of the Alston Glenn Farm Conservation Easement. The Board is also requested to approve the final budget for the second phase of the Alston Glenn Farm Conservation Easement. The second part of the Alston Glenn Farm Conservation Easement totals 11.97 acres; the initial 53-acre easement was completed in 2020, as shown on Attachments 1 and 2. Mr. Glenn currently manages his farm for hay and pasture for beef cattle.

Project	Current	Decrease	Revised
Open Space & Farmland Preservation (4730DC083)	\$13,957,019.70	(\$142,500.00)	
	\$13,814,519.70		
TOTAL	\$13,957,019.70	(\$142,500.00)	\$13,814,519.70

The second phase of Mr. Glenn's easement project will protect the two properties at 12009 and 12305 Hampton Road as an important addition to Mr. Glenn's overall farm. These properties were not included with the initial 53.7-acre farm property that was protected with the assistance of federal farmland funds. The conservation easement on this second phase of the Glenn Farm for the two lots has been valued at \$139,000, with closing costs estimated at an additional \$3,500. The transfer of \$142,500 from the open space and farmland capital project account to the General fund for the purchase of the easement is a technical transfer that provides the Finance Department with a more concise end of year accounting of assets purchased by the County in each fiscal year.

The Glenn farm was originally purchased by Mr. Glenn's grandparents, Mary and Lucius Glenn in 1905, and has been recognized by the State of North Carolina as a century farm; the only African American farm with this recognition in Durham County. Lucius Glenn was the patriarch of the extended Glenn family that owns multiple properties along Hampton Road; Mr. Glenn's cousin Douglas Daye, has previously

protected his farm with a conservation easement that also took place in two phases as Mr. Daye was able to acquire family lots and add them to his easement. Clara Glenn, Mr. Glenn's aunt, is in the process of placing a conservation easement on her 41-acre farm as well. The properties along Hampton Road where the extended Glenn family has easements completed or underway as shown in Attachment 2.

Alignment with Strategic Plan: This acquisition helps to implement Strategic Plan Goal 4, "Environmental Stewardship and Community Prosperity," by increasing the amount of open space and farmland that has been protected by Durham County.

Resource Persons: Jane Korest, Open Space and Real Estate Manager; Celeste Burns, Open Space Coordinator; Peri Manns, Deputy Director of Environmental Engineering

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.23CPA00019 decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$142,500 and Budget Amendment No.23BCC00071 transferring \$142,500 to the General Fund to support the purchase of the second phase of the Alston Glenn Farm Conservation Easement. The Board is also requested to approve the final budget for the second phase of the Alston Glenn Farm Conservation Easement. The second part of the Alston Glenn Farm Conservation Easement totals 11.97 acres; the initial 53-acre easement was completed in 2020, as shown on Attachments 1 and 2. Mr. Glenn currently manages his farm for hay and pasture for beef cattle.

Attachments:

[AAF Supplemental Document - Alston Glenn Easement Phase II 2023](#)

[Attachments 1-5 Alston Glenn Phase II Conservation Easement](#)

[CPA-19 and BCC-71 LEGAL FORM \(CPA\) Transfer for Easement](#)

[AAF-71 and CPA-19 LEGAL FORM \(BCC\) Transfer for Easement](#)

23-0157

Approval of the Contract to Purchase the Interise, Inc. Streetwise MBA Program in the Amount of \$57,000

Agenda Text:

The Board is requested to authorize the County Manager to enter into a \$57,000 contract to purchase the Streetwise MBA program offered through Interise, Inc. The approved funding to support this project uses \$57,000 allocated to support the County's initiatives to support small business owners with resources, education, and support to sustain and grow their businesses.

The mission of Interise, Inc. is to build an inclusive economy through the growth of established small business that are located in low- and moderate-income communities or are minority owned. The Streetwise MBA program, developed by Interise, Inc., provides entrepreneurs with curriculum and supporting materials for the courses which are taught by an Instructor and supervised by the Program Manager. Entrepreneurs will participate in curriculum modules focused on business strategy and leadership, financial management, sales and marketing, and resource building. The Streetwise MBA program features guest experts and mentoring opportunities. Entrepreneurs will

complete a strategic growth action plan at the conclusion of the program. The Streetwise MBA program is part of the critical strategic need to increase entrepreneurial success in Durham County.

Staff recommends contract approval through the County Manager's existing operating budget. No additional funds are being requested to execute this contract. The selected vendor is Interise, Inc.

Alignment With Strategic Plan: The Streetwise MBA program through Interise, Inc. aligns with Durham County's Goal 4: Environmental Stewardship and Community Prosperity in that it supports and promotes community and economic vitality for all residents of Durham County.

Resource Persons: Shannon Trapp, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a \$57,000 contract to purchase the Streetwise MBA program offered through Interise, Inc.

Attachments:

[Intro to Interise DCO](#)

[Interise Timeline Implementation Responsibilities Durham County](#)

[Interise Licensee Agreement for Durham County](#)

23-0172

Utilities Contract Amendment with Sanford Electrical Contractors, Inc. to Increase the Contract by \$30,500 to a Total Contract Amount of \$60,000

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract amendment with Sanford Electrical Contractors, LLC (FR# 23-785) to provide service, repair and installation of electrical panels, alarm panels, electrical junction boxes, lighting, conduit and wiring for the Triangle Wastewater Treatment Plant (TWWTP) and associated pump stations in an amount of \$30,500, bringing the total contract amount from \$29,500 to \$60,000.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity".

Resource Persons: Julio Delgado, Assistant County Manager; Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director of E&ES

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract amendment with Sanford Electrical Contractors, LLC (FR# 23-785) to provide service, repair and installation of electrical panels, alarm panels, electrical junction boxes, lighting, conduit and wiring for the Triangle Wastewater Treatment Plant (TWWTP) and associated pump stations in an amount of \$30,500, bringing the total contract amount from \$29,500 to \$60,000.

Attachments: [AAF Supplemental Document](#)
[Sanford Electrical FR23-785](#)
[Sanford Electric](#)

23-0180 **Approve Budget Ordinance Amendment No. 23BCC0000075 Appropriating \$85,000 of General Fund Fund Balance and Approve a Contract Amendment Increasing Funds for Express Employment Services, Inc for the County Attorney's Office**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 23BCC000075 appropriating \$85,000 of General Fund Fund Balance and approve the attached contract increase with Express Employment Services, Inc. for temporary employment services.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: Alan A. Andrews, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board approve the Budget Ordinance Amendment No. 23BCC000075 appropriating \$85,000 of General Fund Fund Balance and approve the attached contract increase with Express Employment Services, Inc. for temporary employment services.

Attachments: [2-Contract Amendment-Express Employment Services-FY23-Inc. to \\$85K-PDF](#)
[AAF 75 - FB \\$85000 for Legal Temporary Employment Services](#)

23-0186 **Durham County Sheriff's Office Revenue Contract Amendment with ViaPath Technologies and Increasing Authorized Strength for the Sheriff's Office by One FTE**

Agenda Text:

The Board is requested to approve and authorize the County Manager to execute a revenue contract amendment with ViaPath Technologies and increase the Authorized Strength for the Sheriff's Office by One FTE. ViaPath Technologies provides telephone and tablet services to the detention facility detainees. This amendment will provide the detention facility with one provisional FTE; mail scanning services; 84 additional tablets; and Wi-Fi improvements and a digital education package for detainees.

In exchange for these new features and services, the commission received for telephone and tablet services will be reduced from thirty percent (30%) to twenty-one percent (21%). This will offset the new FTE and mail scanning services. A technology grant will be reduced by \$80,000 to offset the costs of 84 tablets, Wi-Fi improvements and the EdovoCore Education package.

Alignment with Strategic Plan: This item aligns with Strategic Goal 3: Safe

Community

Resource Persons: Keisha Gaither, Finance Manager, Durham County Sheriff's Office; Johnny Hawkins, Chief of Detention Services, Durham County Sheriff's Office; Clarence Birkhead, Sheriff, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize the County Manager to execute a revenue contract amendment with ViaPath Technologies and increase the Authorized Strength for the Sheriff's Office by One FTE. This amendment will reduce detainee telephone service revenues from thirty percent (30%) to twenty-one percent (21%), to fund a new mail scanning service and a new position at the detention center.

Attachments: [ViaPath Technologies Supplemental](#)
[ViaPath Technologies](#)

23-0187

Property Tax Releases and Refunds for February 2023

Agenda Text:

The Board is requested to approve the Releases & Refunds for the month of February 2023, which includes adjustments to the current year levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of February 2023.

This month's report includes releases for several 2023 (fiscal year 23-24) property tax bills that were created in February 2023, and those 2023 property tax bill releases total \$32,839.37. Releases and refunds for tax year 2022 (fiscal year 22-23) this month total \$148,676.73, and releases and refunds for prior years (2016-2021) total \$1,961.79 for this month. Total request for all years of releases and refunds on this month's report is \$183,477.89.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: T. Dwane Brinson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax release and refund report for February 2023 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments: [Releases and Refunds Backup Detail-Feb 2023-March 13, 2023\(amended\)](#)
[Backup-Tax Releases-Feb 2023- March 13, 2023](#)
[Backup-Tax Refunds-Feb 2023-March 13, 2023](#)
[NCVTS January Refunds](#)
[Backup-Tax Refunds-Feb 2023- March 13, 2023 \(additional\)](#)

23-0188 **Purchase of Durham County Fleet Motor Pool Hardware Software, Fleet Commander System**

Agenda Text: The Board is requested to approve a contract with Agile Fleet in the amount of \$52,041.05 for the procurement of fleet motor pool hardware/software system, Fleet Commander. The hardware/ software system will allow DCo to reduce GHG emissions, increase county vehicle utilization, and enables County to "right-size" and "right-type" motor fleet. Right-size will decrease personal vehicle usage and mileage reimbursement. The system allows for vehicle scheduling and reservations applications, combined with automated dispatching, and robust reporting capabilities. This contract will use existing budgeting funds in General Services' department.

Alignment with Strategic Plan: Goal 5 Accountable, Efficient, and Visionary Government through the implementation of the County Vehicle Operations Policy (Vehicle Use) and Goal 4 Environmental Stewardship through reductions in GHG emissions, per-capita vehicle miles traveled, and improved environmental performance of County Fleet. The use of this platform is in accordance with Durham County's Strategic and Renewable Energy Plans and supports the current Vehicle Operations Policy and Go Energies Card Policies.

Resource Persons: Motiryo Keambiroiro, General Service Director, Felipe Gibbs, Warehouse/Fleet Manager, Terry Sineath, General Service Fleet Coordinator

County Manager's Recommendation: The County Manager recommends that the Board Approve a contract with Agile Fleet in the amount of \$52,041.05 for the procurement of fleet motor pool hardware/software, Fleet Commander system. The software will allow DCo to reduce GHG emissions, increase county vehicle utilization, and enables county to "right-size" and "right-type" motor fleet. Right-size will decrease personal vehicle usage and mileage reimbursement. The software allows for vehicle scheduling and reservations applications, combined with automated dispatching, and robust reporting capabilities.

Attachments: [AAF Supplemental Document - Contract Approval for Fleet Commander QCCS](#)
[Agile Fleet Contract 020221](#)
[DCo Vehicle Operations Policy](#)

7. Public Hearings (60 min)

23-0181 **Public Hearing - Zoning Map Change, Kempski Milstead Home (Z2200026) (20min)**

Agenda Text:

The Board is requested to conduct a public hearing and receive public comments on the Zoning Map Change, Kempski Milstead Home (Z2200026); and

First Motion: To adopt an ordinance amending the Unified Development Ordinance by taking property out of Residential Rural with a Development Plan (RR(D)), Falls/Jordan District-B (F/J-B) and establishing the same as Residential Rural (RR), Falls/Jordan District-B (F/J-B); and

Second Motion: To adopt the appropriate Statement of Consistency pursuant to NCGS §160D-605.

Summary.

Caitlin Kempski proposes to change the zoning designation of one parcel of land, totaling 22.584 acres and located at 220 and 214 Riley Drive. The current zoning is Residential Rural with a Development Plan (RR(D)). The applicant proposes to change this designation to Residential Rural (RR). The applicant is proposing to rezone the properties to facilitate the construction of a single-family home. This proposal is a general rezoning with no text or graphic development plan.

The properties are currently designated Low Density Residential (4 DU/Acre or less) on the Future Land Use Map (FLUM) (Attachment C). The proposed Residential Rural zoning is consistent with the designated Future Land Use.

Attachments:

- A. Zoning Context Map
- B. Future Land Use Map
- C. Aerial Map
- D. Zoning Ordinance
- E. Consistency Statement
- F. Planning Commission Written Comments

Alignment with Strategic Plan: The zoning map change emphasizes Goal 4 (Community Prosperity) by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 (Accountable, Efficient, and Visionary Government) by maintaining a transparent government and welcoming public input.

Resource Persons: Alexander D. Cahill, Senior Planning Manager, and Sara Young, AICP, Planning Director

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing on the proposed zoning map change application and, if appropriate based on the comments received during the hearing, approve the zoning map change and adopt the appropriate statement of consistency.

Attachments: [Zoning Map Change Report](#)
 [Attachment A - Zoning Context Map](#)
 [Attachment B - FLUM Map](#)
 [Attachment C - Aerial Map](#)
 [Attachment D - Zoning Ordinance](#)
 [Attachment E - Consistency Statement](#)
 [Attachment F - Planning Commission Written Comments](#)

23-0182 **Public Hearing - Zoning Map Change, Blanchard Property (Z2200046) (20min)**

Agenda Text: The Board is requested to conduct a public hearing and receive public comments on the Zoning Map Change, Blanchard Property (Z2200046); and

Motion #1: To adopt an ordinance amending the Unified Development Ordinance by taking property out of Residential Rural (RR) and Commercial General (CG), Falls/Jordan District-B (F/J-B) and establishing the same as Commercial General (CG), Falls/Jordan District-B (F/J-B); and

Motion #2: To adopt the appropriate Statement of Consistency pursuant to NCGS §160D-605.

Summary.

Randy Herman, of BA Folk, PLLC, proposes to change the zoning designation of one parcel of land totaling 3.073 acres, and located at 2935 US 70 Highway East. The current zoning is Residential Rural (RR) and Commercial General (CG). The applicant proposes to change this designation to be entirely Commercial General (CG). The applicant is proposing to rezone the properties to facilitate future commercial development. This proposal is a general rezoning with no textual or graphic development plan.

The properties are currently designated Commercial on the Future Land Use Map (FLUM) (Attachment C). The proposed Commercial General (CG) zoning is consistent with the designated Future Land Use.

Attachments:

- A. Zoning Map Change Report
 - B. Zoning Context Map
 - C. Future Land Use Map
 - D. Aerial Map
 - E. Zoning Ordinance
 - F. Consistency Statement
- Planning Commission Written Comments

Alignment With Strategic Plan: The zoning map change emphasizes Goal 4 (Community Prosperity) by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 (Accountable, Efficient, and Visionary Government) by maintaining a transparent government and welcoming public input.

Resource Persons: Alexander D. Cahill, Senior Planning Manager, and Sara Young, AICP, Planning Director

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing on the proposed zoning map change application and, if appropriate based on the comments received during the hearing, approve the zoning map change and adopt the appropriate statement of consistency.

Attachments:

[Zoning Map Change Report](#)

[Attachment A - Zoning Context Map](#)

[Attachment B - FLUM Map](#)

[Attachment C - Aerial Map](#)

[Attachment D - Zoning Ordinance](#)

[Attachment E - Consistency Statement](#)

[Attachment F - Planning Commission Written Comments](#)

23-0198

Public Hearing to Adopt the Resolution related to Not to Exceed \$235,000,000 Limited Obligation Bonds, Series 2023A & 2023B (20min)

Agenda Text:

The Board is requested to hold a public hearing on the negotiation of an amendment to an installment financing contract in connection with the execution and delivery of not to exceed \$235,000,000 Limited Obligation Bonds (the "Bonds") and the related projects to be financed and refinanced thereby.

Following the public hearing, the Board is requested to adopt the attached resolution (the "Resolution") which authorizes the negotiation of an amendment to an installment financing contract in connection with the execution and delivery of not to exceed \$235,000,000 Limited Obligation Bonds. The resolution approves execution and delivery of an amendment to an installment financing agreement in order to provide long-term financing for a portion of the projects originally financed by the County's 2021A and B Limited Obligation Bonds, finance additional County projects, and refund for savings of the County's outstanding 2012 and 2013 Limited Obligation Bonds. In addition, the resolution authorizes County staff to execute and deliver the amendment and documents related thereto.

Copies of all documents referenced in the resolution are on file with the Chief Financial Officer and can be made available to any Board members upon request.

Alignment with Strategic Plan: Goal 5: Accountable, Efficient and Visionary

Government

Resource Persons: Susan F. Tezai, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board hold the public hearing and, following the public hearing, adopt the attached Resolution.

Attachments: [Approving Resolution - Durham County 2023 LOBs - v.2](#)
[Supplemental Item - Resolution LOBS](#)

8. Other Business (10 min)

23-0143 Department of Social Services Updated Child Welfare Placement Protocol and Guidelines (10min)

Agenda Text: The Board is requested to hear from DSS on the updated protocols for placement of children with medically complex needs. The updated protocols define how DSS recruits, identifies, and secures community-based, non-institutional placements for medically complex children in Durham County's custody. The updated protocols are available on the Durham County DSS webpage.

Alignment with Strategic Plan: This aligns with Strategic Goal 2: Health and Well-Being.

Resource Persons: Sarah Bradshaw, Interim Director and Jovetta Whitfield, Assistant Director

County Manager's Recommendation: The County Manager recommends that the Board receive and allow for discussion the updated Protocol and Guidelines.

Attachments: [Placement Guidelines Procedures Updated 2.16.23](#)

9. Items Pulled from the Consent Agenda (20 min)

10. Adjournment