



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Tuesday, January 3, 2023

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Ceremonial Items (15 min)

23-0010

Swearing in of the New County Attorney - Alan Andrews (15min)

Agenda Text:

The Board is requested to allow Chief District Court Judge Clayton Jones to swear in the new Durham County Attorney Alan A. Andrews.

Alignment with Strategic Plan: This item aligns with all Strategic Goals of Durham County Government.

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board allows Chief District Court Judge Clayton Jones to swear in the new Durham County Attorney Alan A. Andrews.

2. Citizen Comments (30 min)

23-0019

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start

of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

3. Consent Agenda (15 min)

22-0688

Budget Ordinance Amendment No. 23BCC00053 Public Health to Recognize \$ 12,500 from the North Carolina Department of Health and Human Services Division of Public Health for Tobacco Prevention

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 23BCC00053 Public Health to recognize \$12,500 from the North Carolina Department of Health and Human Services Division of Public Health for Tobacco Prevention

This is part of a larger \$112,272 award that extends from June 1, 2022 - May 2023 for Durham County to support a Regional Tobacco-Free Collaborative and implement a Tobacco Prevention and Control Action Plan for the following counties: Durham, Chatham, Orange, Alamance, Guilford, Rockingham, Caswell and Person. The Durham County Department of Public Health (DCoDPH) was awarded funds from the state to contract with Counter Tools to conduct an environmental scan of the tobacco retail environment in the Region and to analyze the environmental scan data.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by preventing tobacco initiation among young people.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00053 Public Health to recognize \$12,500 from the North Carolina Department of Health and Human Services, Division of Public Health for Tobacco Prevention.

Attachments:

[AA 451 Tobacco Prevention and Control R-2](#)

[Supplemental Document AA 451 - Noncontract Counter Tools](#)

[AAF-53 Legal Form](#)

22-0735**Nonprofit Grant Agreement Approval of \$42,000 for Durham Congregations in Action to Operate a Food Security Microgrant Program****Agenda Text:**

The Board is requested to approve a \$42,000 nonprofit grant agreement with Durham Congregations in Action (DCIA) to operate a food security microgrant program to provide funding for small groups or organizations working to improve food security. FY22-23 funds for this grant agreement have already been budgeted for this purpose.

As part of the County Nonprofit Grant process, DCIA operated a microgrant program from January 2021 - June 30, 2022 to address a gap in funding for small organizations supporting food security. For FY22-23, Cooperative Extension is continuing to work with the same organizations for the County Nonprofit Grants. FY22-23 County Nonprofit funding is a one-year grant agreement with a new scope of work and budget for the fiscal year (July 1, 2022 - June 30, 2023).

This grant agreement includes \$38,989 in funding for micro-grants and \$3,011 for operating expenses. Microgrants will range from \$2,000 to \$5,000. Interested organizations will need to complete a brief application. Funds will be targeted to support marginalized communities, especially those disproportionately impacted by the negative economic impacts of COVID-19. Microgrant recipients will submit data at the end of the grant period.

Alignment with Strategic Plan: Appropriate food security support for vulnerable at-risk portions of Durham County's population aligns with Goal 2: Health and Well-Being for All of the Durham County Strategic Plan.

Resource Persons: Mary Oxendine, County Food Security Coordinator; Donna Rewalt, County Extension Director

County Manager's Recommendation: The County Manager recommends that the Board approve a \$42,000 grant agreement for Durham Congregations in Action to operate a food security microgrant program.

Attachments:

[Non-Profit Grant Agreement FY2023 DCIA](#)

[SOW DCIA FY2023](#)

22-0737

The Board is requested to approve Budget Amendment No.23BCC00054 and Capital Project Amendment No.23CPA00013 Appropriating \$349,810.00 of Sewer Utility Enterprise Fund's Unspent Restricted System Development Fee Funds and Transferring Those Funds to the HUB RTP Sanitary Sewer and Reclaimed Water Extension Project (SE058) to Cover the Cost of System Improvements and Project Cost Increases, as well as Authorize the County Manager to Execute a Contract Change Order with Pipeline Utilities, Inc., Increasing the Contract by \$349,810.00

Agenda Text:

The Board is requested to approve Budget Amendment No.23BCC00054 and Capital Project Amendment No.23CPA00013 appropriating \$349,810 of Sewer Utility Enterprise Fund's Unspent Restricted System Development Fee Funds and transferring those funds to the HUB RTP Sanitary Sewer and Reclaimed Water Extension Project (SE058) to cover the cost of system improvements and project cost increases. The board is also requested to authorize the County Manager to execute a contract change order with Pipeline Utilities, Inc., which will increase the total contract cost by \$349,810. The Sewer Utility Enterprise Fund will cover the increase using System Development Fees.

Project	Current Increase/ Budget Decrease	Revised Budget
HUB RTP Sanitary Sewer (SE058)	\$7,420,596.00	\$349,810.00
	\$7,770,406.00	

A Utility Contract for the extension of the County Sanitary Sewer System and Reclaimed Water System was approved January 26, 2015. The extension of the County reuse water system is for approximately 10,000 feet of sixteen-inch reuse water line from the south corner of the NC Highway 147/Hopson Road interchange to the south side of Interstate 40 at the HUB RTP (formerly Park Center). The extension of the sanitary sewer system is for approximately 3,700 feet of 24-inch or greater sewer line from the existing 36-inch sewer north of NC Hwy 147 to the south side of Interstate 40 at the HUB RTP.

The lines are being installed in existing County easements, with the exception of the reuse water lines in the Highway 147/Hopson Road interchange. In the interchange area, the lines will be installed in NC Department of Transportation right of way. The County owns reuse water carrier pipe under the NC 147 interchange, installed during the toll road construction project.

The reuse water distribution system extension can serve BASF and the HUB RTP redevelopment project. This extension will also be used for the future expansion of the reuse water system further north into Research Triangle Park.

The extension of the 24-inch or larger sewer line is a replacement of an existing 15-inch and 12-inch sewer line. The existing sewer lines are sufficient to serve the initial phases of the Research Triangle Park redevelopment; however, they will be insufficient to serve subsequent redevelopment projects north of Interstate 40. The 12-inch sewer line, constructed of vitrified clay pipe - subject to root intrusion and groundwater infiltration, shall be removed or abandoned in place. The 15-inch sewer shall be maintained for future parallel use. The larger sewer line extension will be used for the future extension of this main outfall further north into Research Triangle Park to serve future Research Triangle Park development projects.

Concurrent and parallel construction of the reuse water line and the sewer line prior to construction of the HUB RTP improvements is a more cost-effective alternative than installation after the HUB RTP improvements are installed. The construction project will be funded from the Utilities Enterprise Fund restricted unspent System Development Fees and per the approved CIP for the use of these restricted funds and was awarded to Pipeline Utilities, Inc. on April 14, 2021.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure a quality delivery of the HUB RTP Sanitary Sewer and Reclaimed Water Extension Project.

Resource Persons: Jay Gibson, General Manager; Stephanie Brixey, Deputy Director/POTW Director; Vince Chirichella, PE, Senior Project Manager; Susan Tezai, Chief Financial Officer

County Manager’s Recommendation: The Board is requested to approve Budget Amendment No.23BCC00054 and Capital Project Amendment No.23CPA00013 appropriating \$349,810 of Sewer Utility Enterprise Fund’s Unspent Restricted System Development Fee Funds and transferring those funds to the HUB RTP Sanitary Sewer and Reclaimed Water Extension Project (SE058) to cover the cost of system improvements and project cost increases. The board is also requested to authorize the County Manager to execute a contract change order with Pipeline Utilities, Inc., which will increase the total contract cost by \$349,810. The Sewer Utility Enterprise Fund will cover the increase using System Development Fees.

Attachments:

[AAF_HUB Offsite CO#3](#)

[AAF Supplemental Doc HUB Offsite CO#3](#)

[PUI Additional Casing Footage 4R1 9-29-22](#)

[PUI 30 Inch Repricing Spreadsheet 280 LF Breakdown with 18 inch Credit](#)

[PUI Creek Crossing Changer Order](#)

[Reconciliation Credit Adjustment](#)

[CPA-13 and BCC-54 LEGAL FORM Appropriating Sewer Utility Enterprise Fund](#)

[AAF-54 and CPA-13 LEGAL FORM Appropriating Sewer Utility Enterprise Fund](#)

23-0000

Budget Ordinance Amendment No. 23BCC00056 for the Department of Social Services to Appropriate Unrestricted General Fund Fund Balance in the Amount of \$5,693,238 to Fund the Emergency Rental Assistance Program (ERAP 2.0) for Durham County to Provide Emergency Rental Assistance Payments on Behalf of the Department of Treasury

Agenda Text:

Budget Ordinance Amendment No. 23BCC00056 for the Department of Social Services to appropriate Unrestricted General Fund Fund Balance in the amount of

\$5,693,238 to fund the Emergency Rental Assistance Program (ERAP 2.0) for Durham County to provide emergency rental assistance payments on behalf of the Department of Treasury.

Section 3201(a) of the America Rescue Plan Act of 2021 authorizes the Department of the Treasury to make payments to certain eligible grantees to be used to provide emergency rental assistance. ERA2 payments are made directly to states (including the District of Columbia), U.S. territories (Puerto Rico, the United States Virgin Islands, Guam, the Commonwealth of the Northern Mariana Islands, and American Samoa), and local governments with more than 200,000 residents. ERA2 sets aside \$2.5 billion for eligible grantees with a high need for ERA2 assistance, based on the number of very low-income renter households paying more than 50 percent of income on rent or living in substandard or overcrowded conditions, rental market costs, and change in employment since February 2020.

DSS is requesting that these funds be added to the DSS budget FY 2023. These funds must be used for direct financial assistance, including rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears, and other expenses related to housing. Remaining funds are available for housing stability services, including case management and other services intended to keep households stably housed. ERA2 funds generally expire on September 30, 2025. For ease of reference, the assistance listing number (CDFA number) assigned to the ERA program is 21.023.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: Kelly Inman, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 23BCC00056 to Appropriate Unrestricted General Fund Fund Balance in the amount of \$5,693,238 to fund the Emergency Rental Assistance Program (ERAP 2.0) for Durham County to provide emergency rental assistance payments on behalf of the Department of Treasury.

Attachments: [AAF-0056 LEGAL FORM DSS ERAP Roll Forward \(\\$5,693,238\)](#)

23-0005

Budget Ordinance Amendment No. 23BCC00055 to Recognize \$225,000 in Environmental Enhancement Grant Program Revenue for the Neal Middle School Bioretention Project

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No.23BCC00055 recognizing \$225,000 in grant revenue from the Environmental Enhancement Grant Program for the Neal Middle School Bioretention Project.

The North Carolina Department of Justice's Environmental Enhancement Grant

program began after a 2000 agreement between the Attorney General's Office and Smithfield Foods. Under that agreement, Smithfield provides \$2 million to the state every year to be distributed among environmental projects across North Carolina. Including the 2022 grants, the Attorney General Office's has awarded more than \$41 million to more than 210 projects in the state.

County Stormwater is responsible for selecting and constructing water quality projects to meet the County's requirements under the Falls and Jordan Nutrient Management Strategies. Staff presented potential projects at the October 3, 2022, Work Session. The Neal Middle School project was selected as the first stormwater project to meet the Falls Rules' requirements and will provide both water quality improvements and an educational opportunity for students at the school. The total grant project cost is \$450,000 and includes funds for construction of the bioretention pond and downstream channel stabilization, water quality sampling before and after installation, and curriculum development around water quality. The grant funds will be matched by \$225,000 of Stormwater Utility Fee dollars. This grant amounts to an approximate savings of \$200,000 towards the cost of the project and furthers the program's guiding principle of Efficiency.

Alignment with Strategic Plan: This agenda item supports Goal 4: Environmental Stewardship and Community Prosperity.

Resource Persons: Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.23BCC00055 recognizing \$225,000 in grant revenue from the Environmental Enhancement Grant Program for the Neal Middle School Bioretention Project.

Attachments:

[DC022CR Neal Middle School Bioretention Project Proposal](#)

[DC022CR Concept](#)

[AAF-55 LEGAL FORM Stormwater Recognize \\$225K Grant from Environmenta](#)

23-0006

Amendment to the Interlocal Agreement Between the City of Durham, Orange County, and Durham County Regarding Cost Sharing for the Transit Plan Governance Study

Agenda Text:

The Board is requested to authorize the execution of the Amendment to the Interlocal Agreement Between the City of Durham, Orange County, and Durham County Regarding Cost Sharing for the Transit Plan Governance Study.

The purpose of the Transit Plan Governance Study is to develop new Interlocal Implementation Agreements for adoption by the Board of County Commissioners, Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) Board, and GoTriangle Board of Trustees in Durham and Orange counties and to update policies and procedures used in the administration of the two County Transit

Plans. This study has been underway since fall 2021 with consultant support from Atkins. The new Interlocal Implementation Agreement has been approved by both County boards and approval is under consideration by the DCHC MPO and GoTriangle Boards.

The schedule for the study has lengthened due to the communication and coordination process necessary to develop these agreements, and the scope of work has been amended to reflect additional effort needed to develop the supporting policies and agreements. A contract amendment with Atkins is underway. This Interlocal Agreement (ILA) for Cost Sharing is necessary to continue to utilize the existing contract for the schedule and scope amendment. The Cost Sharing ILA specifies that the counties are leading and managing the study, and the City of Durham is the contracting authority as Atkins was selected through the DCHC MPO's On-Call Professional Services Contract. The counties will continue to share the costs equally with reimbursement by GoTriangle through the two County Transit Plans. The funding has been approved in both county's budgets and the GoTriangle Board.

Alignment with Strategic Plan: The Transit Plan Governance Study aligns with the Accountability, Efficient, and Visionary Government Goal of the Strategic Plan by establishing an accountability structure to monitor progress towards implementation and ensure that Durham County taxpayers receive good value for the transit taxes and fees.

Resource Persons: Ellen Beckmann, Durham County Transportation Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the execution of the Amendment to the Interlocal Agreement Between the City of Durham, Orange County, and Durham County Regarding Cost Sharing for the Transit Plan Governance Study.

Attachments: [AAF - Transit Plans Governance Study ILA - 2023-01](#)

[Amendment to Interlocal Agreement - 2023-01](#)

[3-WAY ILA Governance Study - signed](#)

23-0007

Thirumala Restaurant Lease Amendment

Agenda Text:

The Board is requested to approve the amendment to the lease between Durham County and Thirumala Hospitality Durham, LLC extending the Rent Commencement to the earlier of 60 days after Tenant's opening for business, or September 1, 2023.

Thirumala Hospitality Durham, LLC entered into a lease agreement for the restaurant suite #150 in the County's Administrative Building II on September 30, 2021. They have diligently pursued the design and bidding of the work required to complete the upfit of the space in accordance with the terms of their lease. Due to various factors, including supply chain issues affecting availability and delivery dates of construction

materials and fixtures, high demand for trade labor, the capacity of general contractors to prepare and submit bids to do the work, the cost of construction has increased significantly, and the schedule has suffered.

The schedule in the executed lease called for Rent Commencement as of May 28, 2022. The lease was first amended by Board action on May 23, 2022, extending the Rent Commencement Date to no later than January 1, 2023. Since that time, the Tenant has continued to work diligently to successfully secure bids from qualified contractors and complete the permitting process. They are now on track to open for business by July 1, 2023.

The tenant is seeking an extension of the Rent Commencement Date to the earlier of 60 days after Tenant's opening for business, or September 1, 2023.

Alignment with Strategic Plan: The attached Lease Agreement supports Goal 1 "Community Empowerment and Enrichment," and Goal 5 "Accountable, Efficient and Visionary Government"

Resource Persons: Nancy Mitchell, Senior Real Estate Officer; Peri Manns, Assistant General Manager/ Deputy Director of E, E & S.

County Manager's Recommendation: The County Manager recommends that the Board approve the amendment to the lease between Durham County and Thirumala Hospitality Durham, LLC extending the Rent Commencement to the earlier of 60 days after Tenant's opening for business, or September 1, 2023.

Attachments: [THIRUMALA Lease Amendment #2 121922](#)

23-0008

Interlocal Agreement for the 2022 Edward Byrne Justice Assistance Grant with the County of Durham and the City of Durham

Agenda Text:

The Board is requested to approve an Interlocal Agreement for the 2022 Edward Byrne Justice Assistance Grant and authorize the County Manager to execute the interlocal agreement between the City of Durham and the County of Durham for these funds. The \$193,287 award will be a shared 50/50 split between the Durham County Sheriff's Office and the Durham Police Department.

This grant application was reviewed by the Board during the September 12, 2022 meeting. The Durham County Sheriff's Office will use these funds to obtain and replace mission-critical equipment and technology needed during life-threatening events. The Durham Police Department will use funds for technology and equipment upgrades for the Selective Enforcement Team, Mobile Field Force and Vice & Narcotics Unit.

Alignment with Strategic Plan: This item aligns with Strategic Goal 3: Safe Community

Resource Persons: David LaBarre, Director of Planning & Development, Durham County Sheriff

County Manager's Recommendation: The County Manager recommends that the Board approve an Interlocal Agreement for the 2022 Edward Byrne Justice Assistance Grant and authorize the County Manager to execute the interlocal agreement between the City of Durham and the County of Durham for these funds. This award will be a shared 50/50 split between the Durham County Sheriff's Office and the Durham Police Department.

Attachments: [JAG22 Interlocal Agreement \(3\)](#)
[JAG 2022 PROGRAM & BUDGET NARRATIVE](#)

23-0012

Contract Amendment for Gaines Oil Company for Utilities Division

Agenda Text: The Board is requested to authorize the County Manager to increase the contract encumbrance for the existing service and deliverable contract with Gaines Oil Company (FR# 21-768) to provide generator diesel fuel and dedicated tank, driver, and delivery truck as part of the emergency response plan for the Utilities Division's in the amount of \$40,000, bringing the total amount from \$30,000 to \$70,000.

The purpose and intent of this contract is part of the Utilities Division's Emergency Response Plan where Gaines Oil Company has a tank available with diesel fuel, a truck, and a driver at all times. The term of the contract is for three-years and does not expire until November 30, 2023. This contract is funded by the Sewer Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as this contract will ensure compliance with permits NC0026051, WQCS00038, and WQCS00038.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns, ASLA, Assistant General Manager; Stephanie Brixey, Deputy Director

County Manager's Recommendation: The County Manager to increase the contract encumbrance for the existing service and deliverable contract with Gaines Oil Company (FR# 21-768) to provide generator diesel fuel and dedicated tank, driver, and delivery truck as part of the emergency response plan for the Utilities Division's in the amount of \$40,000, bringing the total from \$30,000 to \$70,000.

Attachments: [Gaines Oil Supplemental Doc](#)
[Gaines Oil 3 yr Emergency Diesel Fuel Contract](#)
[Quote](#)
[FR 21-768 Gaines Oil Company](#)

4. Discussion Items (150 min)

22-0731**Annual Reporting Update from Made in Durham (45min)****Agenda Text:**

The Board is requested to receive a presentation on annual reporting from Made in Durham. The presentation will include updates on current initiatives like the BULLS Academy, the Opportunity Youth Collaborative (OYC), and ncIMPACT/MyFutureNC.

The goals of the BULLS Academy - Life Sciences are to align, strengthen and scale the current system that supports Durham residents in obtaining a life science credential and career that provides the higher incomes essential to their ability to create wealth, while creating and scaling a dedicated track that provides Durham young adults with this transformational opportunity.

The OYC seeks to support opportunity youth organizations to create a continuum of care to support students to attain a high school degree, postsecondary credential and career while also building capacity of Opportunity Youth organizations to align their collective efforts. The vision of ncIMPACT is to create a stronger, economically competitive, and prosperous North Carolina with opportunity for all by having 2 million 25-44-year-olds complete a high-quality credential or postsecondary degree,

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents

Resource Persons: Andrew Miracle, Economic Development Director, Durham County; Casey Steinbacher, Executive Director, Made in Durham; Dominique Oliver, Director of Systems & Initiatives, Made In Durham; David Dodson, Program and Development Committee Chair, Made In Durham

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation on annual reporting from Made in Durham.

Attachments:

[MID PPT 1.3.23](#)

[MID Appendix 1.3.23](#)

23-0009**Virtual Tour of the New Northern Convenience Center (30min)****Agenda Text:**

The Board is requested to take a virtual tour of the new Northern Convenience Center, which opened to the public in August of 2022. This new facility consolidated the two existing leased convenience sites, Rougemont and Bahama, into one County-owned property. The new convenience center will meet the long-term demands of the growing community and provide flexibility for future service changes to the waste and recycling programs. This virtual tour consists of a video created by General Services staff member Pete Menasian followed by an opportunity to ask questions with Solid Waste staff.

Alignment with Strategic Plan: Durham County Government is responsible for

providing solid waste services to unincorporated residents in Durham County which includes curbside recycling, litter control and abatement, and the management of residential convenience sites. These responsibilities align with Strategic Plan Goal 4 - Environmental Stewardship and Goal 5 - Accountable, Efficient and Visionary Government.

Resource Persons: Motiryo Keambiroiro, General Services Director; Chrissie Koroivui, Solid Waste Program Manager; Darius Allen, Waste Operations Supervisor

County Manager's Recommendation: The County Manager recommends that the Board take a virtual tour of the new Northern Durham Convenience Center.

Attachments: [Hyperlink](#)

LUNCH

[23-0013](#)

Acquisition of DCo On the Go, County Outreach Mobile Classroom Vehicle (MCV) (20mins)

Agenda Text:

The Board is requested to receive a brief update and at the January 9, 2023 meeting approve a contract with Matthews Specialty Vehicles for \$615,543.00 to purchase a Mobile Classroom Vehicle (MCV) for use by all Durham County departments for events/ programs/ projects /outreach. The MCV contract price is \$569,947.00, an additional 8% as a contingency amount (\$45,596.00) to allow for unforeseen cost increases, for a total of \$615,543.00 is requested.

The MCV will help facilitate DCo on the Go County objectives centered around community outreach in neighborhoods of Durham County. The MCV is a multipurpose vehicle featuring wireless internet and local Wi-Fi, seven (7) interior workstations, a conference room, a small restroom, an exterior AV display, and is wheelchair accessible via lift. The MCV will also be wrapped in a vinyl graphics package, the design of which will be determined by a future citizen art contest.

Alignment with Strategic Plan: Goal 5 Accountable, Efficient, and Visionary Government through implementation of the County vehicle policy (4.3) and Goal 3 Safe and Secure Community

Resource Persons: Motiryo Keambiroiro, General Services Director, Chrystal Thomas, Deputy Director of General Services, Francis Gibbs, Warehouse Manager, Terry Sineath, Fleet Coordinator.

County Manager's Recommendation: The County Manager recommends that the Board approve the purchase of a Mobile Classroom Vehicle (MCV) in the amount of \$569,947.00, for use by all Durham County departments for outreach events /programs/ projects. And to approve an 8% contingency amount (\$45,596.00) to allow for unforeseen cost increases. For a total amount of \$615,543.00.

Attachments: [AAF Mobile Classroom Vehicle Supplemental](#)
[DCO TO GO - January 3, 2023](#)
[Proposal and Specifications - Matthews Specialty Vehicles](#)
[Mobil Classroom Diagram](#)
[Matthews Federal GS contract GS-30F-0026U](#)

23-0014**Boys and Girls Club of Durham and Orange Counties Update (30min)****Agenda Text:**

The Board is requested to receive an update on a proposed partnership between the Boys and Girls Club of Durham and Orange Counties and Durham County Government. The Boys and Girls Club will serve as a fiscal agent for some nonprofit entities receiving local and/or federal funds. The infrastructure support will bolster compliance and internal controls for entities receiving Durham County funding.

Staff is also recommending a pilot program with Durham County Library Services and the Boys and Girls Club of Durham and Orange Counties for expanded homework help and tutorial services. The Boys and Girls Club of Durham and Orange Counties serves over 150 youth every day in after school programming, with summer camp participation nearly 200 youth. Over ninety percent of program participants are Durham County residents.

Alignment with Strategic Plan: The Boys and Girls Partnership aligns with Goals 1 - 3.

Resource Persons: Dr. Kimberly Sowell, County Manager; Claudia Hager, General Manager; Tammy Baggett, Durham County Library Services Director and Jerome Levisy, Executive Director, Boys and Girls Club of Durham and Orange Counties

County Manager's Recommendation: The County Manager recommends that the Board receive the update on the Boys and Girls Club.

23-0020**Commissioner Comments (30min)****Agenda Text:**

The Board is requested to allow each Commissioner six minutes to report on conferences or make comments regarding issues that may be of interest or concern to the Board.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountability, Efficient and Visionary Government

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board allow comments from each commissioner and direct staff accordingly.

23-0018**Follow-Up on Board Directives (10min)****Agenda Text:**

The Board is requested to review staff follow-up regarding previously issued

directives. Board directives from previous meetings as well as staff follow-up are reviewed at monthly Work Sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment with Strategic Plan: Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government.

Resource Persons: Dionne Hines, Assistant to the County Manager

County Manager's Recommendation: The County Manager recommends that the Board review staff follow-up regarding previously issued directives.

23-0021

Temporary Chair Appointment (5min)

Agenda Text:

The Board is requested to suspend the rules to vote on a temporary Chair for the January 9, 2023 Regular Session meeting.

Both Chair Brenda Howerton and Vice Chair Wendy Jacobs will be excused from the meeting to attend a out of state conference. Therefore, the Board will need to vote and appoint a temporary Chair.

Alignment With Strategic Plan: This item aligns with Strategic Goal 5

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board suspend the rules to vote on a temporary Chair for the January 9, 2023 Regular Session meeting.

5. Adjournment