



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, July 11, 2022

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

22-0426 Announcements (5min)

Agenda Text:

1. **DCo Public Health COVID-19 Vaccination Clinic Hours** - The COVID-19 vaccination clinic at the Durham County Department of Public Health, 414 E. Main St., has the following hours to get your free vaccination: Monday, Wednesday, Thursday & Friday - 9 a.m. to 4 p.m., and Tuesdays - 9 a.m. to 5:30 p.m. Appointments and walk-ins are welcome, and all doses are available. Please note, clinics are closed between 11:30 a.m. - 1 p.m. daily.

For more information, please visit

www.dcopublichealth.org/COVIDVaccines

<<http://www.dcopublichealth.org/COVIDVaccines>> or call 919-560-9217

2. **500 E. Main Street Construction Commencement** - Construction activities for the 500 E. Main St. Mixed Use Development will commence on Monday, July 25, 2022. The southern portion of the 500 E. Main St. parking

lot will remain accessible to public vehicular traffic. During construction members of the public will have to utilize the new entrance on Elizabeth Street to access the parking lot. Because some of the sidewalks around the construction zone will be closed, pedestrians will be directed to the intersection of Dillard and Ramseur for street crossing from the parking lot and will be able to enter the Human Services Building using the Dillard St. entrance.

3. **Welcome Baby Needs Summer Clothes Donations** - Welcome Baby is in urgent need of girls and boys summer clothes and shoes! Currently, most of our bins are bare and we need help from the Durham County community! Clothes for 2T to 8 and shoes sizes 8-13 are needed! Donation hours are Monday through Thursday from 8:30 a.m. to 5 p.m. at the Durham Cooperative Extension building at 721 Foster St. For more information, call 919-560-7150 or visit www.welcombaby.org.
<<http://www.welcombaby.org>>.
4. **20th Russell E. Blunt East Coast Invitational on July 22-24** - The Durham Striders Track and Field Club will host the 20th Edition of the Russell E. Blunt East Coast Invitational from July 22-24 at Durham County Memorial Stadium, 750 Stadium Dr. For more information on the meet, tickets and more, visit the Durham Striders website at www.durhamstriders.com/blunteci.
<<http://www.durhamstriders.com/blunteci>>.
5. **Men's Health Council's Men on the Move Walk** - Everyone is invited to join the Men's Health Council of the Durham County Department of Public Health for its monthly "Men on the Move" Walk on Saturday, July 16 from 8:45-10 a.m. at Leigh's Farm Park at 370 Leigh Farm Rd. Enjoy healthy living tips, warm-up exercises, fellowship and a walk- through nature. For more information, contact Joyce Page at jpage@dconc.gov.
<<mailto:jpage@dconc.gov>>.
6. **Looking for FREE summer meals for children?** - The Durham Summer Meals Program for children 18 and younger began June 13! Check the Food Resources Map to find locations. Please check the website frequently because there will be more sites added throughout the summer. Find out more information here:
<https://durham-area-food-resources-durhamnc.hub.arcgis.com/>>.
7. **Help Decorate the 2022 U.S. Capitol Christmas Tree** - The Durham County Soil and Water Conservation District is calling on all Durham County students to take part in the 2022 Capitol Christmas Tree Ornament Project.

The tree used at the U.S. Capitol this year will come from one of North Carolina's forests, and we want to highlight our state's conservation of our soil and water history, efforts, and natural resources. Let's make N.C. shine! Contact Lisa Marochak at 919-560-0558 or lmarochak@dmcc.gov or [<mailto:lmarochak@dmcc.gov>](mailto:lmarochak@dmcc.gov) for more information and how to enter!

8. Apply Now for Agricultural Economic Development Grant Program -

The Durham County Soil and Water Conservation District is accepting applications for the Fiscal Year 2023 Agricultural Economic Development Grant Program for Farmers and Schools. Small grants for ag development in schools up to \$1,500 and grants for farmers of up to \$7,500 available. These grants are directed a new and beginning entrepreneurs, nonprofits that support agriculture in the county and to support agriculture education in schools. Visit www.dconcd.gov/SWCD or [<http://www.dconcd.gov/SWCD>](http://www.dconcd.gov/SWCD) or contact SWCD staff at 919-560-0558 or sscully@dmcc.gov or [<mailto:sscully@dmcc.gov>](mailto:sscully@dmcc.gov) to find out more information.

4. Citizen Comments (30 min)

22-0423

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

5. Minutes (5 min)

22-0425

Minutes (5min)

Attachments:

[Work Session - June 6, 2022](#)

[Regular Session - June 13, 2022](#)

6. Ceremonial Items (10min)

22-0420**Durham County Government Earns Seven (7) 2022 NACo Achievement Awards (10min)****Agenda Text:**

The Board is requested to recognize Durham County departments for their role in being named at 2022 National Association of Counties (NACo) Achievement Award Winner. Nationally, awards are given in 18 different categories including: children and youth, criminal justice and public safety, county administration, information technology, health, civic engagement and many more.

Durham County was named a NACo Achievement Award Winner for seven awards for the following programs:

- Durham County Transit Plan
- Durham County Administrative Assistant Chatbot
- Durham County Government, Board of Election - Ballot Tracking Application
- Durham County Social Services (DSS) Low Income Homeowner's Relief Program
- Durham County Social Services Emergency Rental Assistance Program
- Innovation League
- Mobile Integrated Healthcare (MIH)/Community Paramedic (CP) Program

Started in 1970, NACo's annual Achievement Awards program is designed to recognize county government innovations. Each nominee is judged on its own merits and not against other applications received.

Durham County's awards will be recognized on the NACo Achievement Awards Luncheon program on July 23, 2022, during NACo's Annual Conference and Exposition in Adams County, Colorado.

To view all Achievement Award winners at [Achievement Awards Program Search \(naco.org\)](https://www.naco.org/resources/awards-programs/achievement-awards-program-search)

[<https://www.naco.org/resources/awards-programs/achievement-awards-program-search>](https://www.naco.org/resources/awards-programs/achievement-awards-program-search)

Alignment With Strategic Plan: This item aligns with Strategic Goal 5, Accountable, Efficient, Visionary Government.

Resource Persons: Greg Marrow, Chief Information Officer; Tammy Baggett, Library Director; Derek Bowens, Elections Director; Dwane Brinson, Tax Administrator; Jay Gibson, General Manager for Environmental Stewardship and Community Prosperity; Jim Groves, Emergency Services Director, Ben Rose, DSS Director, and Deborah Craig-Ray, General Manager for Strategic Management, Public Affairs, Innovation and Special Projects

County Manager's Recommendation: The County Manager Kimberly Sowell recommends that the Board recognize the NACo Achievement Awards earned by

the involved departments.

Attachments: [Descriptions for all Durham County 2022 National Association of County Achiev](#)

7. Consent Agenda (15 min)

22-0321 Budget Ordinance Amendment No. 23BCC00005 Library to Recognize \$2,488 in Grant Revenue from the State Library of North Carolina to Update Reminiscence Therapy Kits

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 23BCC00005 Library to recognize \$2,488 in grant revenue from the State Library of North Carolina (SLNC) to support Durham County Library's Older Adult and Shut-In Services (OASIS) program in their endeavor to renovate their reminiscence therapy kits.

OASIS serves more than 1,800 Durhamites in over 40 nursing homes, senior centers, retirement communities, and other organizations that serve adults living with dementia. Among the most popular resources OASIS provides to the community are reminiscence therapy kits. These kits contain themed audiovisual items, books, and other objects designed to spur interactive connections between adults living with dementia and their caregivers. Though popular, Durham County Library's reminiscence therapy kits are dated, containing slide projectors, cassette tapes, and films on VHS. Grant funds from the SLNC's Bright Ideas program will support the purchase of up-to-date reminiscence therapy kits.

This grant is made possible by funding from the federal Institute of Museum and Library Services (IMLS) under the provisions of the Library Services and Technology Act (LSTA) as administered by the State Library of North Carolina, a division of the Department of Natural and Cultural Resources (IMLS grant number LS-249980-OLS-21).

Alignment with Strategic Plan: This project most aligns with Strategic Goals 1 and 2, community empowerment and enrichment and health and well-being for all. Reminiscence therapy empowers adults living with dementia to connect with their caregivers in addition to improving their health and well-being.

Resource Persons: Tammy Baggett, Library Director; Kathy Makens, Resources and Finance Officer; and Karlene Phillips, Project Manager and OASIS staff person.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance No. 23BCC00005 Library to recognize \$2,488 in grant revenue from the State Library of North Carolina to update the library's reminiscence therapy kits.

Attachments: [Durham Co NC-21-507 Agreement Executed](#)
 [Certification Regarding Debarment and Suspension](#)
 [CIPA Certification.docx](#)
 [AAF-005 Legal Form - Library to Recognize \\$2,488 in Grant Revenue from SLN](#)

22-0406 **Appoint Voting Delegate - National Association of Counties (NACo) Annual Conference**

Agenda Text: The Board is requested to appoint Chair Brenda Howerton as the voting delegate and Vice Chair Wendy Jacobs as the alternate for the NACo Conference.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Brenda Howerton, Chair

County Manager's Recommendation: The County Manager recommends that the Board appoint Chair Brenda Howerton as the voting delegate and Vice Chair Wendy Jacobs as the alternate for the NACo Conference.

22-0413 **Budget Amendment No. 23BCC00006 and Capital Project Amendment No.23CPA00004 Appropriating \$500,000 of Sewer Utility Enterprise Fund Fund Balance (\$500K from the Sewer Utilities Enterprise Fund's Unspent Restricted System Development Fee Funds) and Transferring Those Funds to the HUB RTP Sanitary Sewer and Reclaimed Water Extension Project (SE058) to Cover the Cost of System Improvements, as well as Authorize the County Manager to Execute a Contract Amendment with Pipeline Utilities, Inc., Increasing the Contract by \$691,553 (includes \$500K in System Development Fee Funds and \$191,553 from current budget contingency)**

Agenda Text: The Board is requested to approve Budget Amendment No.23BCC00006 and Capital Project Amendment No.23CPA00004 appropriating \$500,000 of Sewer Utility Enterprise Fund Fund Balance - the total \$500K will be taken from the Sewer Utility Enterprise Fund's Unspent Restricted System Development Fee Funds - and transferring those funds to the HUB RTP Sanitary Sewer and Reclaimed Water Extension Project (SE058) to cover the cost of system improvements and project cost increases.

The board is also requested to authorize the County Manager to execute a contract amendment with Pipeline Utilities, Inc., which will increase the total contract cost by \$691,533. The Sewer Utility Enterprise Fund will cover the increase using \$500K in System Development Fees and \$191,553 in current budget.

Project	Current	Increase/	Revised
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	Budget	Decrease	Budget
HUB RTP Sanitary Sewer (SE058)		\$6,920,596.00	\$500,000.00 \$7,420,596.00

A Utility Contract for the extension of the County Sanitary Sewer System and Reclaimed Water System was approved January 26, 2015. The extension of the County reuse water system is for approximately 10,000 feet of sixteen-inch reuse water line from the south corner of the NC Highway 147/Hopson Road interchange to the south side of Interstate 40 at the HUB RTP (formerly Park Center). The extension of the sanitary sewer system is for approximately 3,700 feet of 24-inch or greater sewer line from the existing 36-inch sewer north of NC Hwy 147 to the south side of Interstate 40 at the HUB RTP.

The lines are being installed in existing County easements, with the exception of the reuse water lines in the Highway 147/Hopson Road interchange. In the interchange area, the lines will be installed in NC Department of Transportation right of way. The County owns reuse water carrier pipe under the NC 147 interchange, installed during the toll road construction project.

The reuse water distribution system extension can serve BASF and the HUB RTP redevelopment project. This extension will also be used for the future expansion of the reuse water system further north into Research Triangle Park.

The extension of the 24-inch or larger sewer line is a replacement of an existing 15-inch and 12-inch sewer line. The existing sewer lines are sufficient to serve the initial phases of the Research Triangle Park redevelopment; however, they will be insufficient to serve subsequent redevelopment projects north of Interstate 40. The 12-inch sewer line, constructed of vitrified clay pipe - subject to root intrusion and groundwater infiltration, shall be removed or abandoned in place. The 15-inch sewer shall be maintained for future parallel use. The larger sewer line extension will be used for the future extension of this main outfall further north into Research Triangle Park to serve future Research Triangle Park development projects.

Concurrent and parallel construction of the reuse water line and the sewer line prior to construction of the HUB RTP improvements is a more cost-effective alternative than installation after the HUB RTP improvements are installed. The construction project will be funded from the Utilities Enterprise Fund restricted unspent System Development Fees and per the approved CIP for the use of these restricted funds and was awarded to Pipeline Utilities, Inc. on April 14, 2021.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure a quality delivery of the HUB RTP Sanitary Sewer and Reclaimed Water Extension Project.

Resource Persons: Jay Gibson, General Manager; Stephanie Brixey, Deputy Director/POTW Director; Vince Chirichella, PE, Senior Project Manager; Susan Tezai, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends the Board approve Budget Amendment No.23BCC00006 and Capital Project Amendment No.23CPA00004 appropriating \$500,000 of Sewer Utility Enterprise Fund Fund Balance - the total \$500K will be taken from the Sewer Utility Enterprise Fund's Unspent Restricted System Development Fee Funds - and transferring those funds to the HUB RTP Sanitary Sewer and Reclaimed Water Extension Project (SE058) to cover the cost of system improvement.

The Board is also requested to authorize the County Manager to execute a contract amendment with Pipeline Utilities, Inc., which will increase the total contract cost by \$691,533. The Sewer Utility Enterprise Fund will cover the increase using \$500K in System Development Fees and \$191,553 in current budget.

Attachments:

[ARV and Blow-OffsR1](#)

[Submitted Additional Bends](#)

[Road 5 Crossing with Jack and Bore Breakdown](#)

[AAF-006 LEGAL FORM Sewer Utility Development Fees transfer to HUB RTP F](#)

[CPA-04 LEGAL FORM Appropriating Funding for HUB RTP.pdf](#)

[AAF](#)

[AAF Supplemental Doc](#)

22-0415

Capital Project Amendment No.23CPA00003 - Closing Multiple Completed Capital Projects

Agenda Text:

The Board is requested to approve Capital Project Amendment No.23CPA00003 officially closing multiple completed capital projects.

The following list of projects are ready to be closed. All funds for these projects were either entirely expended or transferred (through previous Board action) to other projects; all balances are zero dollars. The closing of these completed projects is a technical issue as completed (final) capital projects cannot become a final asset (when County owned) and begin depreciation until they are officially closed by the Board.

Project Name and Number	Final Budget	Project Status
Detention Center Elevator Upgrade (41904200DC077)	\$2,561,075.64	Closing
16 Telecommunications Upgrade(42001910DC104)	\$1,026,000.00	Closing
Detention Center Officers' Station Impro (43103300DC089)	\$762,845.55	Closing
Detention Center Jail Beds/Hvac Grills (43103300DC090)	\$945,626.00	Closing
Administration Building II Renovation (47302635DC073)	\$50,173,919.85	Closing
16 Go Hub Farm Improvements (59105400SH240)	\$542,314.48	Closing
16 Go Jordan High School Renovations (59105400SH248)	\$1,278,386.38	Closing
16 Go Lowes Grove Roof Replacement (59105400SH262)	\$1,032,835.36	Closing

19 Lf Eno Valley Elementary Roof (59105400SH277)	\$974,876.25	Closing
20 Lf Glenn Roof Replacement (59105400SH278)	\$1,235,992.43	Closing
16 Go - Lowe'S Grove Brick Veneer (59105400SH284)	\$924,754.67	Closing
Pearsonstown Es - Paint Interior Of Gym (59105400SH300)	\$8,000.00	Closing
DTCC- Newton Building Renovation (59205300CC012)	\$20,187,375.49	Closing
DTCC - Facilities Building (59205300CC013)	\$1,419,660.02	Closing
DTCC - Property Purchase Project (Croc) (59205300CC015)	\$2,900,000.00	Closing
DTCC - Building Demolition (59205300CC016)	\$250,000.00	Closing
Collection Systems Rehabilitat (71006011SE046)	\$3,262,249.24	Closing
Collection Rehabilitation Fy 14 Project (71006011SE050)	\$1,212,918.41	Closing
18 It Hardware Upgrade Project (42001910DC106)	\$2,177,000.00	Closing
Audio-Visual Tech Life Cycle Replacement (42001910DC107)	\$293,231.62	Closing
19 It Hardware Upgrade (42001910DC108)	\$2,893,000.00	Closing
20 Audio-Visual Tech Life Cycle (42001910DC136)	\$403,245.00	Closing
20 Telecommunication (42001910DC137)	\$484,000.00	Closing
Downtown Parking Deck Project (47302635DC138)	\$0.00	Closing
Aeration System Improvements Twwtp (71006011SE055)	\$2,096,777.14	Closing
16 Sheriff Technology Upgrade Project (42001910DC105)	\$599,396.48	Closing
Bragtown Branch Library (61102540DC096)	\$19,944.80	Closing

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Susan Tezai, Chief Financial Officer; Keith Lane, Budget Director; David Ades, Assistant Budget Director

County Manager's Recommendation: The County Manager recommends approval of Capital Project Amendment No.23CPA00003 officially closing multiple completed capital projects.

Attachments: [CPA-03Updated LEGAL FORM Closing Multiple Capital Projects](#)

22-0416

Approval of Construction Contract with Riggs-Harrod Builders, Inc. for the Administration Building II TV Studio Upfit. Bid No: 22-034

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with Riggs-Harrod Builders, Inc. for the Administration Building II TV Studio improvements, located on the fourth floor of the Durham County Administrative Building II, 201 East Main Street, Durham., in the bid amount of \$262,486.00, and to execute any other related contracts including change orders, if necessary, not to exceed a project cost of \$288,735.00 (See Attachment 1, Pages 1-6).

The TV Studio upfit will allow the County live communication abilities in urgent situations and increase communication of other County activities and goals with improved Audiovisual production equipment. The system has been designed to allow the City of Durham, upon entering into a lease agreement with the County, to perform

live broadcasts from this studio.

The upfit of the TV Studio was advertised in local newspapers on May 25, 2022, and a pre-bid conference and site visit were held on June 1, 2022 at 10:00 a.m. Three (3) bids were received by June 23, 2022, at 2:00 p.m. (See Attachment 1, Page 5, Bid Tabulation Sheet). Riggs-Harrod Builders, Inc. submitted the lowest responsive Bid in the amount of \$262,486.00. Two other bids received were rejected as non-conforming bids, one for including substitutions in their response, which was specifically dis-allowed in the Invitation for Bids, and additionally noted at the Bid Conference, and the other for failing to include required forms in their Bid Response.

This agenda item has been reviewed and approved by the Purchasing Division. Riggs-Harrod Builders has identified a total of 1% Black-Owned participation, which does not meet the Durham County Subcontracting Goal of 14.67% for Black/African-Americans, however the vendor is committed to seeking additional M/WBE participation if the opportunity prevails.

The Engineering Department has reviewed the bid proposals with Purchasing, O'Brien/Atkins Associates, PA, and J&A Engineering, the Project Designers and Engineers, and recommends that the County award a contract to Riggs-Harrod Builders, Inc. for this project. Completion of this project will substantially increase functionality for service delivery and increase the television broadcast options providing greater public engagement (See Attachment 1, Page 6).

Alignment with Strategic Plan: The County's TV Studio is a necessary underpinning for the communication of all five Goals of the Strategic Plan. Most directly, the TV Studio will contribute to Goal 5: exceptional customer service and transparency.

Resource Persons: Peri Manns, ASLA, Assistant General Manager/Deputy Director; James Faress, Senior Project Manager; Christy Rauli, Project Manager; Engineering & Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with Riggs-Harrod Builders, Inc. for the Administration Building II TV Studio improvements, located on the fourth floor of the Durham County Administrative Building II, 201 East Main Street, Durham., in the bid amount of \$262,486.00, and to execute any other related contracts including change orders, if necessary, not to exceed a project cost of \$288,735.00 (See Attachment 1, Pages 1-6).

Attachments:

[Attachment 1 - Riggs-Harrod Builders Inc Bid Response and Recommendation](#)

[AAF Supplemental Document - Contract Approval - TV Studio](#)

[MWBE Compliance Review Form-AAF for 22-034 IFB 070622](#)

22-0417

Budget

Ordinance

Amendment

No.

23BCC00007 County

Administration to Increase Expense and Revenue Budgets by \$150,000 to Recognize the City of Durham's Equal Funding Amount for the Master Aging Plan and Approve the Master Aging Plan Interlocal Agreement

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 23BCC00007 to increase expense and revenue budgets by \$150,000 to recognize the City of Durham's equal funding amount for the Master Aging Plan and approve the Master Aging Plan Interlocal Agreement.

Both the City and County of Durham were supportive of, and involved in, the creation of the attached Master Aging Plan, and project which took a number of years before and during the COVID19 pandemic. A new non-profit, Aging Well Durham, has been created as an evolution of the longer standing body, Durham's Partnership for Seniors, to oversee implementation of the plan. The partners creating Aging Well Durham approached the City and County in the spring of 2021 requesting two years of funding to begin implementation.

The creation of the new non-profit and development of an initial scope of work has taken somewhat longer than expected, and no funds were expended in FY21-22. In the meantime, City and County management also agreed that City funds would flow through the County and that the County would be the primary entity contracting with Aging Well Durham. This interlocal agreement is the vehicle through which City funds will come to the County for this purpose. Goal 2 will be the primary home for management responsibility of this agreement and work.

Both the County and the City have appropriated \$150,000 in their respective FY 2022-23 budgets for the Master Aging Plan. This budget amendment will recognize the City's \$150,000 portion of the ILA as both a revenue and an offsetting expense, bringing to total budget for the County to \$300,000. As the County is the contract executor, the entire \$300,000 expenditure needs to be recognized in the FY 2022-23 budget to enter into the contract with Aging Well Durham.

A finalized contract and scope of work between the County and Aging Well Durham has not yet been completed but is the next step in this process and will be brought back to Commissioners this coming fall.

Alignment with Strategic Plan: The creation and successful implementation of a Master Aging Plan in Durham both acknowledges our sizeable aging population and our City and County commitment to making Durham a better and easier place for people to age safely and gracefully. Implementation of the plan is strongly aligned with Goals 1-3 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff; Joanne Pierce, Goal 2 General Manager

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 23BCC00007 to increase expense and revenue budgets by \$150,000 to recognize the City of Durham's equal funding amount for the Master Aging Plan and approve the Master Aging Plan Interlocal Agreement

Attachments: [Master Aging Plan Implementation ILA draft 6-24-22](#)
[Durham MAP FINAL 05212021](#)
[AAF-007 Legal Form \\$150 Revenue from City of Durham Master Aging Plan IL](#)

22-0422

Property Tax Releases and Refunds for June 2022

Agenda Text:

The Board is requested to approve the Releases & Refunds for the month of June 2022, which includes adjustments to the current year levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of June 2022.

Releases and refunds for tax year 2022 total \$ 88,173.56 and for tax year 2021 the total is \$ 55,144.98. Prior tax years' (2016-2020) releases and refunds are in the amount of \$1,916.45. June 2022 releases and refunds total \$145,234.99.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: T. Dwane Brinson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax release and refund report for June 2022 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments: [Releases and Refunds Backup Detail-June 2022-July 11, 2022](#)
[Backup-Tax Release and Refunds-June 2022-July 11, 2022](#)
[NCVTS May Refunds](#)

22-0428

Request to Approve a One-Time Exemption to Article 46 Sales Tax Funding Dedication to Allow Durham Technical Community College to Use \$200,000 for Campus Security Upgrades

Agenda Text:

The Board is requested to approve an exemption to Article 46 Sales Tax funding dedication to allow Durham Technical Community College to use additional funds (\$200,000) to better prepare their campus in the event of a security incident. These funds would be used to purchase the necessary hardware and software to more

efficiently lock down all college facilities in Durham County in the event of an incident.

This purchase, along with the acquisition of security cameras, which have been funded from the federal Higher Education Emergency Relief Fund allocation, will allow the college to implement security measures that have been identified as critical steps based on a recent assessment of readiness and safety in the event of a security incident.

This funding will support the implementation of a system that will allow the lockdown of Durham Tech campus facilities immediately through a centralized system. At the current time, Campus Police must traverse campus to manually lock each exterior door. In situations where immediate action is critical to saving lives, a centralized lockdown function is critical.

Per Board policy a portion of the revenue from Article 46 Sales Tax is dedicated to supporting scholarships for Durham County citizens, over the years small variances in actual spending have occurred resulting in a modest fund balance of \$400,000 being held by DTCC. The Board is being requested to approve a one-time use of these funds to support this security investment.

Alignment with Strategic Plan: This item aligns with Strategic Goal 1: Community Empowerment and Enrichment

Resource Persons: JB Buxton, President, Durham Technical Community College; S. Keith Lane, Director, Budget & Management Services

County Manager's Recommendation: The County Manager recommends the Board approve a one-time exception to Article 46 funding dedication to allow Durham Technical Community College to use \$200,000 for campus security upgrades.

Attachments: [Durham Tech request to use article 46 funds](#)

8. Other Business (30min)

22-0405 Durham County Public Health Focused Update on the COVID-19 Crisis (30min)

Agenda Text: The Board has requested a public health focused update from County staff on the COVID-19 response and efforts.

Alignment with Strategic Plan: This item aligns with Goal 2: Health and Well-Being for All

Resource Persons: Rodney Jenkins, Public Health Director and Joanne Pierce, General Manager

County Manager's Recommendation: The County Manager recommends that the Board receive an update from County staff on the COVID-19 response and efforts

9. Public Hearings (60min)

22-0421

Public Hearing - 2022 General Obligation Bond Referendum (30min)

Agenda Text:

The Board is requested to take the following actions, which represent the third and final step in a three-part approval process relating to the 2022 General Obligation Bond Referendum.

The actions include the following: (1) Holding public hearings on each of the School Bond Order, the Community College Bond Order and the Museum Bond Order, (2) Adopting each of the bond orders at the conclusion of each public hearing, (3) Adopting a Resolution Calling a Special Referendum on the School Bonds and the Community College Bonds and (4) Adopting a Resolution Calling a Special Referendum on the Museum Bonds.

The 2022 General Obligation Bond Referendum will include bond questions that total to \$550,240,000 and are allocated to the following purposes:

General Obligation School Bonds - \$423,505,000 (for Durham Public Schools)

General Obligation Community College Bonds - \$112,740,000 (for Durham Tech)

General Obligation Museum Bonds - \$13,995,000 (For the Museum of Life & Science)

Following adoption of these actions, the bond questions will be provided to the Board of Elections, and these questions will be considered by the voters on November 8, 2022. If these bond questions are approved by the voters, there will be one final Board action required in connection with the bond referendum that it is expected to occur at the December or January Board meetings.

Alignment with Strategic Plan: Goal Five: Accountable, Efficient and Visionary Government

Resource Persons: Susan Tezai, Chief Financial Officer and Claudia Hager, General Manager

County Manager's Recommendation: The County Manager recommends that the Board hold the public hearings on each of the bond orders, adopt each bond order following each public hearing and adopt both of the resolutions calling a special referendum.

Attachments: [Durham Co 2022 Bond Referendum - Resolution Calling Special Referendum -](#)
[Durham Co 2022 Bond Referendum - Resolution Calling Special Referenda - M](#)
[Durham Co 2022 Bond Referendum - Notice of Referendum for September and](#)
[Bond Public Hearing - CIP Process Overview July 11, 2022](#)
[Supplemental Form - Bond Referendum Public Hearing - July 7, 2022.pdf - 1](#)

22-0394**Public Hearing - Proposed Amendment to the Durham County Animal Control Ordinance (30min)****Agenda Text:**

The Board is requested to conduct a public hearing to receive citizen input on the Proposed Amendment to the Durham County Animal Control Ordinance and, if appropriate, based on the comments received at the hearing, adopt the proposed amendment only as it relates to the law, policy and procedure, absent which entity (Durham County Sheriff's Office or a Non-Profit Agency) will ultimately be responsible for trapping and releasing community cats. The decision as to who will be responsible for trapping will be made at a later reading of the Ordinance.

The County Attorney's Office had been directed by the Board to review the current Animal Control Ordinance and propose an amendment that would allow a Trap, Spay, Neuter, Vaccinate and Release Program for community cats.

Alignment with Strategic Plan: Public Hearings align with Goal 5 of Durham County's Strategic Plan: Accountable, Efficient and Visionary Government by fostering informed public engagement.

Resource Persons: Willie Darby, Acting County Attorney

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing to receive citizen input on the Proposed Amendment to the Durham County Animal Control Ordinance and, if appropriate, based on the comments received at the hearing, adopt the proposed amendment.

Attachments: [PROPOSED DRAFT OF THE NEW DURHAM COUNTY ANIMAL CONTROL O](#)
[NOTICE OF PUBLIC HEARING](#)
[AWAC DRAFT OF THE AMENDED AC ORDINANCE](#)
[MOTION TO START A TSNVR PROGRAM IN DURHAM COUNTY](#)

10. Board and Commission Appointments (10 min)**22-0427****Board and Commission Appointments (10min)****Agenda Text:**

Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Alcoholic Beverage Control Board
- Durham Convention Center Authority
- Durham County Women's Commission
- Juvenile Crime Prevention Council

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: Monica Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

Attachments: [Legistar Attmt - 7.11.2022](#)

11. Items Pulled from the Consent Agenda (20 min)

12. Closed Session

[22-0424](#)

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session for the following:

- To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract; pursuant to G.S. 143-318.11(a)(5)
- To consult with an attorney employed by Durham County to preserve the attorney-client privilege between the attorney and the public body in the matter of case number 20 CVS 3058, McGirt v. Durham County Government, et.al; pursuant to G. S. 143-318.11(a)(3)

Alignment with Strategic Plan: This item aligns with Strategic Goal 5

Resource Persons: Peri Manns, Assistant General Manager and Larissa

Williamson, Sr. Assistant County Attorney

County Manager's Recommendation: The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

13. Adjournment