



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, June 6, 2022

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

[22-0337](#)

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)

[22-0272](#)

Approval to enter into a contract with Kontek Systems to upgrade

two court rooms audio visual equipment in the Justice Center building using current fiscal year, 2021-2022, IS&T AV CIP funds in the amount of \$136,073.96

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract in the amount of \$136,073.96 with Kontek Systems to upgrade the audio-visual equipment in court rooms 7B and 7C located in the Justice Center building.

Kontek Systems is a local audio-visual integrator with their main office in downtown Durham. Kontek Systems is part of the NC State University Multimedia Equipment and Services Convenience Contract #63-CCC624141.

Durham County Courthouse opened March 2013 and the audio-visual equipment has been in use since then. The equipment is no longer covered by warranty and are experiencing issues due to normal use. The contracted upgrades will allow for the replacement of malfunctioning equipment in the court rooms.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5 - Accountable, Efficient, and Visionary Government

Resource Persons:

Greg Marrow, CIO; Aaron W Stone, Assistant Director IS&T; Bert White, Information Technology Manager - Client Services, Kimberly Cook, IS&T Business Manager

County Manager's Recommendation:

The County Manager recommends that the Board authorize the County Manager to enter into a contract with Kontek Systems for up to \$136,073.96 for the contracted services to upgrade two court rooms located in the Justice Center building using current fiscal year, 2021-2022, IS&T AV Capital Improvement Plan funds.

Attachments:

[Kontek AAF Supplemental Document - Courtrooms 7B & 7C](#)

[KONTEK SYSTEMS COURTROOM 7B AND 7C UPGRADES 05022022-05012](#)

22-0278

Budget Ordinance Amendment No. 22BCC00092 Public Health to Recognize \$364,074 from the NC DHHS Division of Public Health Epidemiology Section /Communicable Disease Branch to Expand Communicable Disease Surveillance, Detection, Control, and Prevention Activities to Address COVID-19

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 22BCC00092 Public Health to recognize funds in the amount of \$364,074 from the North Carolina Department of Health and Human Services Division of Public Health, Epidemiology Section/Communicable Disease Branch to Expand Communicable Disease Surveillance, Detection, Control, and Prevention Activities to Address COVID-19

This grant provides temporary funding to the Local Health Department (LHD) to expand communicable disease surveillance, detection, control, and prevention activities to address COVID-19 and other communicable disease-related challenges impacted by the COVID-19 pandemic.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by expanding essential public health services to control communicable diseases in the community.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00092 Public Health to recognize funds in the amount of \$364,074 from the North Carolina Department of Health and Human Services Division of Public Health, Epidemiology Section/Communicable Disease Branch to Expand Communicable Disease Surveillance, Detection, Control, and Prevention Activities to Address COVID-19

Attachments: [AAF-92 Legal Form](#)

22-0285

Request to Approve Contract with “Innovative Interfaces, Inc.” for an Integrated Library System in the Amount of \$120,000 using FY 2023 Operating Funds

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with Innovative Interfaces Incorporated to provide the Library Services Department with an Integrated Library System, as specified in RFP 22-014 for a total of \$120,000.00 for fiscal year 2022 - 2023. Pending BOCC approval, the funds for this contract have been allocated in the FY 2022-23 budget for the initial configuration and launch. In subsequent years, the funds will come from the existing Library budget. \$75,000.00 per fiscal year from FYs 2023-2027 will be encumbered for a contract total of \$420,000.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountable, Efficient, and Visionary Government

Resource Persons: Matthew Clobridge, Library Technology Management Administrator; Kathy Makens, Library Resources and Finance Office; Tammy Baggett, Library Director

County Manager's Recommendation: The County Manager recommends that the Board authorize the Manager to enter into a contract with Innovative Interfaces Incorporated for \$420,000.00 from fiscal years 2023 - 2027.

Attachments: [Library ILS AAF SUPPLEMENTAL.docx](#)
[RFP 22-014 MWBE Compliance Review Form.pdf](#)
[RFP 22-014 Evaluation Grid.pdf](#)
[RFP 22-014 Reference Check_BiblioCommons.pdf](#)
[RFP 22-014 Reference Check_Chicago.pdf](#)
[RFP 22-014 Reference Check_San Diego.pdf](#)
[innovative-durham_county_CONTRACT 20220512.pdf](#)
[innovative_durham_county_SOW.docx](#)
[innovative_durham_county_LICENSE AGREEMENT.docx](#)
[innovative_durham_county_COST PROPOSAL.pdf](#)
[innovative_durham_county_LEGAL_APPROVAL.pdf](#)

22-0288 **Budget Ordinance Amendment No. 22BCC00096 Department of Social Services to Recognize Additional Revenue of \$1,105,910.00 for the Low-Income Energy Assistance Payments Program**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 22BCC00096 Department of Social Services to Recognize Additional Revenue of \$1,105,910.00 for the Low-Income Energy Assistance Payments Program

Low Income Energy Assistance Payments (LIEAP & LIEAP ARPA):

LIEAP provides assistance to low-income households to assist in the cost of heating and cooling expenses. Eligible households receive a one-time LIEAP heating assistance payment to their heating vendor in February. The target population is persons age 60 and over and disabled persons receiving a service through the Division of Aging and Adult Services. County departments of social services take applications during a specified time frame each year for any household who is not automatically eligible. The department recognizes \$1,105,910.00 which is the difference between the current budget and the allocation. Attached is a copy of the Funding Authorization.

Alignment with Strategic Plan: This item aligns with Strategic Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: William Rose, Director, Department of Social Services, Kelly Inman, Chief Operations Officer, Department of Social Services, Margaret Faircloth, Assistant Director, Department of Social Services, Janeen Gordon, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00096 Department of Social Services to Recognize Additional Revenue of \$1,105,910.00 for the Low-Income Energy Assistance Payments Program

Attachments: [LIEAP ARPA SFY 2021-22 \(1\) Supporting doc](#)
[LIEAP SFY 2021-22 FA4-Supporting doc](#)
[AAF-96 Legal Form](#)

22-0293 **Budget Ordinance Amendment No. 22BCC00093 to Recognize
\$25,000 in Additional Funding from the NC Department of Public
Safety for the Durham Local Reentry Council**

Agenda Text: The Board is requested to approve \$25,000 in additional funding from the NC Department of Public Safety for the Durham Local Reentry Council. The Criminal Justice Resource Center was awarded a contract from the NC Department of Public Safety in December 2021 to serve as the intermediary agency to oversee and facilitate the implementation of a local reentry council in Durham. The Local Reentry Council is designed to coordinate services and resources at the local level to support justice-involved individuals in an attempt to reduce recidivism and victimization while promoting positive citizenship. The additional funds will be added to the existing contract to continue service provision and will be used to provide additional support in the areas of client housing, training and education, client basic needs, and employment support.

Alignment with Strategic Plan: This item aligns with Strategic Goal 3: Safe Community

Resource Persons: Roshanna S. Parker, Assistant Director, Criminal Justice Resource Center

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00093 to recognize \$25,000 in additional funding from the NC Department of Public Safety for the Durham Local Reentry Council.

Attachments: [LRC Supplemental Award](#)
[AAF-93 LEGAL FORM Recognize \\$25,000 from NCDPS for CJRC](#)

22-0302 **Service Contract with Animal Protection Society of Durham, Inc**

Agenda Text: The Board is requested to approve the service contract with Animal Protection Society of Durham, Inc. (APS) for the operation of the Durham County Animal Shelter, in the amount of \$878,375.08 and authorize the County Manager to execute the contract. This contract includes services such as: (i) caring for, at the shelter, all dogs, cats and other animals impounded by Animal Control and/or delivered to it by members of the general public; (ii) providing necessary veterinary care for animals impounded, housed, or surrendered to the shelter; (iii) maintaining accurate records and providing monthly reports of all animals impounded; (iv) the disposition of all animals; and (v) the amounts collected for boarding, redemption fees, and civil penalties by APS. Formal approval of this agenda item will be contingent upon the FY22-23 Budget Adoption.

Alignment with Strategic Plan: This request aligns with Goal 2: Health and Well-being for All and Goal 3: Safe Community.

Resource Persons: Connecia Brown, Assistant Finance Manager, Durham County Sheriff's Office; Shafonda Davis, Executive Director, Animal Protection Society of Durham; Mark Manning, Captain of Animal Services, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board approve the service contract with Animal Protection Society of Durham, Inc. for the operations of the Durham County Animal Shelter in the amount of \$878,375.08 and authorize the County Manager to execute the Agreement.

Attachments:

[APS Service Contract FY23](#)

[APS Supplemental FY22-23](#)

[Compliance Inspection DURHAM COUNTY ANIMAL SHELTER 09-15-2021](#)

[Shelter Budget Proposal FY23 01.2022 approved](#)

[Shelter Budget Request Letter FY23](#)

[Shelter Statistics Report FY22 07.21 to 12.31.2021](#)

22-0307

Approval for Sole Source Exemption for the Purchase of the Hoopla Digital Collection Service in the Amount of \$250,000 Using Library Department Operating Funds

Agenda Text:

The Board is requested to provide approval for sole source exemption for the purchase of the hoopla service from Midwest Tape LLC in the amount of \$250,000 annually, using Library Department operating funds. In addition, the Board is requested to provide approval for the Manager to execute any other related contracts such as amendments, if necessary, not to exceed \$500,000 annually.

The Library currently provides the hoopla service which allows patrons to download digital comics, ebooks, audiobooks, movies, TV shows and music. Hoopla is the only digital content platform that allows multiple users simultaneous access to digital content in all of these formats and allows the Library to provide patrons access to an entire collection of, currently, nearly one million items while only paying for content which is checked out.

Popularity of digital materials has increased dramatically, and the Library has not been able to meet the demand for hoopla in FY22. The number of unique individual patrons blocked from taking out materials rose from a daily average of 110 in July 2021 to a daily average of 177 in March 2022. To provide adequate service, we request that the BOCC provide approval to increase the Library's \$200,000 contract threshold.

Alignment with Strategic Plan: This request aligns with the Strategic Plan Goal 1 "Community and Family Prosperity and Enrichment" by providing Library materials which support and enhance the educational, creative and cultural opportunities available to Library users.

Resource Persons: Tammy Baggett-Best, Library Director; Katherine Makens, Resources and Finance Officer; Jan Seabock, Collection Development Administrative Librarian.

County Manager's Recommendation: The County Manager recommends that the Board provide approval for sole source exemption for the purchase of the hoopla service from Midwest Tape LLC in the amount of \$250,000 annually using operating funds. In addition, the Board is requested to provide approval for the Manager to execute any other related contracts such as amendments, if necessary, not to exceed \$500,000 annually.

Attachments: [hoopla FY23 AAF Supplemental Form](#)
[hoopla Library Platform Agreement - Durham NC V1 final approved version](#)
[Sole Source hoopla 2022](#)
[Willie Darby hoopla Agreement Approval](#)

22-0314 **Update to the Environmental Affairs Board City-County Interlocal Agreement**

Agenda Text: The Board is requested to approve an updated City-County Environmental Affairs Board (EAB) Interlocal Agreement to change the composition of the Board.

The EAB currently has fifteen voting seats for residents and seven non-voting ex officio members. Eleven of the resident seats are designated to be filled by individuals with particular issue-area expertise, three are At-Large seats, and one is filled by the Soil and Water Conservation Board of Supervisors. The EAB proposes to change all eleven of the issue-area City and County appointed seats to At-Large seats.

The EAB proposes to add three youth seats to increase the voice of younger residents. They propose these voting seats be filled with residents ages 15-22 for one-year terms with the ability to serve up to four years. Youth members would have to wait two years before applying for a non-youth seat.

These changes to the ILA also propose a broader scope of activities for the EAB to undertake and will enable the EAB to be more flexible in addressing a wide range of environmental issues over time.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal 2 (Health and Well-being for All), Goal 4 (Environmental Stewardship and Community Prosperity), and Goal 5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Tobin L. Freid, Sustainability Manager; Peri Manns, Asst. General Manager

County Manager's Recommendation: The County Manager recommends that the Board approve the updated City-County Environmental Affairs Board Interlocal

Agreement.

Attachments: [Proposed 2022 Durham Environmental Affairs Board Interlocal Cooperation Agr](#)
[2019 Durham Environmental Affairs Board Amendment to the Interlocal Cooper](#)
[Environmental Affairs Board ILA proposed changes 2022 redline](#)

22-0319 **Budget Ordinance Amendment No. 22BCC00097 Appropriating \$40,000 of General Fund Fund Balance for IS&T to enter into contracts with Next Request and Westaff to Provide the Guidance and Implementation Support for a New Public Records Solution for Durham County Government**

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 22BCC00097 appropriating \$40,000 of General Fund fund balance to enter into contracts with Next Request and Westaff in the amounts of \$15,000 and \$25,000, respectively, for a total amount of \$40,000. These new contract requests are on behalf of the Public Information Office. IS&T is requesting the board to provide this additional funding since funding is currently not available in IS&T operational budget or CIP budget.

In addition to this request, we would like to give the County Manager authority to sign subsequent maintenance amendments not to exceed the existing operational budget. The two contracts requested will provide public facing application with built-in internal workflow and a technical resource for additional support during the implementation process.

Next Request, founded in 2015, is an Optimere brand that specializes in digital engagement, data privacy and compliance with a mission to accept, coordinate and fulfill record requests all in one place. The contract will allow for Durham County to purchase the product application and vendor support needed for implementation.

Westaff is a temporary resourcing agency with a local office located in Durham, North Carolina. This agency has provided Durham County a quote to utilize one of their technical resources for the implementation of the Next Request software.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Greg Marrow, CIO; Les Hamashima, Assistant Director IS&T; Chasity Locke, Information Technology Manager - Project Management Office, Kim Cook, Business manager IS&T

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00097 appropriating \$40,000 in General Fund fund balance for IS&T to enter into contracts with Next Request and Westaff to implement a new request management solution and hire a

temporary technical resource for the implementation of the project.

Attachments: [AAF Next Request and Westaff Supplemental](#)
[AAF-97 Legal Form](#)

22-0325 **Amending the Authorized Strength of the County Attorney's Office to Establish a New Full-Time Equivalent Position**

Agenda Text: The Board is requested to amend the authorized strength of the County Attorney's office to create a new Attorney position to support general government legal matters based on an increased workload.

Board of Commissioner approval is required to increase the authorized strength of the County Attorney's Office and move forward with the position recruitment process. The authorized strength of the office will increase from twenty-one full-time equivalents to twenty-two full-time equivalents.

The attorney position will assist with supporting general government litigation cases, aid in shepherding the nondiscrimination ordinance and assist with managing the increasing public information requests that require legal review. The costs associated with the additional position are \$140,000, including salary and benefits (\$131,840), equipment (\$3,000) and other expenses (\$5,180).

If approved, the funding for this position will be added to the FY 2022-23 Adopted Budget.

Alignment with Strategic Plan: Goal 5: Efficient, Accountable and Visionary Government

Resource Persons: Claudia Hager, General Manager and Willie Darby, Acting County Attorney

County Manager's Recommendation: The County Manager recommends the Board amends the authorized strength of the County Attorney's office to create a new Attorney position to support general government legal matters based on an increased workload.

Attachments: [Increase Authorized FTE County Attorneys Office](#)

22-0326 **Budget Ordinance Amendment No. 22BCC00101 Appropriating \$222,500 of General Fund Fund Balance and Contract Approval for Kate's Korner to provide Summer Learning Camps to support Durham Housing Authority Communities and Durham Technical Community College students**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 22BCC00101 to appropriate General Fund fund balance and contract approval

between Durham County Government and Kate's Korner to provide summer learning enrichment camps to support Durham Technical Community College students and Durham Housing Authority (DHA) communities. Kate's Korner will also offer the service for DTCC students for drop-in childcare for 30 students. In addition, the camp will support 40 campers who are residents of McDougald Terrace, families at Families Moving Forward and Durham Tech students who are attending summer camp.

The summer learning and enrichment camps are a continuation of learning centers that begin in fiscal year 2020-21. Through a continued partnership with Durham Technical Community College, the camp will be located at the Lawson Building and will serve 40 students from June 6, 2022 through August 12, 2022. Program expenses total \$222,500 for the camp, with fund balance reserves being used to offset the expense.

The summer enrichment program will support families who do not have the financial ability to pay for summer camps, as well as those families with limited or no access to transportation, and those with limited access to reliable technology and workspace. The camps will provide a safe and clean environment where children's social-emotional, physical, dietary, and academic needs will be met. Programming includes full-day camp from 7:30 am - 5:30 pm, tutorial services with an emphasis on math, reading, and science.

The goal of the summer enrichment program is to address learning gaps, provide enrichment activities through a combination of educational field trips. Example enrichment activities include weekly swimming lessons and the integration of a Soil to Supper curriculum which will educate campers on the importance of growing and consuming healthy foods. The expanded programming will also include behavioral health support services through increased counseling services. During the FY 2022 academic year, many of the children served were not on grade level with reading and math skills. This learning deficit resulted in the need for an increased number of tutors to bolster academic progression. Further, Certified Social-Emotional Support Counselors will be used to aid with Conflict Resolution and Team Building. In addition, counseling support will provide parents with strategies that promote improved learning outcomes for children.

Alignment with Strategic Plan: Summer enrichment camps for Durham students aligns with Goals 1 - 3 of the Durham County Strategic Plan.

Resource Persons: Claudia Hager, General Manager

County Manager's Recommendation: The County Manager recommends that the Board to approve Budget Ordinance Amendment No. 22BCC00101 Appropriating \$222,500 of General Fund Fund Balance and Contract Approval for Kate's Korner to provide Summer Learning Camps to support Durham Housing Authority Communities and Durham Technical Community College students.

Attachments:[AAF-101 Legal Form](#)[Durham County Report Kates Korner and Durham Tech Child Care Support](#)**22-0345****Budget Ordinance Amendment No. 22BCC00099 Appropriating \$421,650 in General Fund Fund Balance and Authorizing Finance to Enter into a Contract with Miller 3 Consulting, Inc. for a Disparity Study for Durham County's Contracting and Procurement Procedures****Agenda Text:**

The Board is requested to approve budget ordinance amendment No. 22BCC00099 authorizing the County Manager to enter into contract with Miller 3 Consulting, Inc. to conduct a Disparity Study for Durham County's Contracting and Procurement Procedures, as specified in RFP #22-010, for a total amount not to exceed \$421,650.00. In addition, the Board is requested to authorize the appropriation of \$421,650 in General Fund fund balance as the funding source for the contract.

The primary goal of a disparity study is to determine if inequities that adversely affect minorities and/or women exist in public procurement and contracting. The standard expectation of time between studies is typically every five to seven years. The County's last disparity study was completed in 2015. As a result of that study, the County adopted a new MWBE Ordinance effective November 28, 2016, with an aspirational overall MWBE goal of 25%.

The new disparity study to be performed by Miller 3 Consulting, Inc., will assess the effectiveness of the County's MWBE Program for the past five (5) fiscal years (July 2016-June 2021) since the last study was completed in 2015. Based on the outcome of the new study, Miller 3 Consulting, Inc., will provide recommendations that are compliant with law to modify the existing program, if necessary.

RFP# 22-010 Disparity Study for Durham County's Contracting and Procurement Procedures was advertised on November 7, 2021. A total of four (4) responses were received and carefully evaluated by an Evaluation Committee. Three (3) of the proposers were selected to be interviewed, and Miller 3 Consulting, Inc. was deemed the most qualified firm for this project. Miller 3 Consulting, Inc. will be utilizing 10.9% NC HUB certified Black American-owned subcontractor participation. Additionally, Miller 3 Consulting, Inc., is a Black American-owned firm and has committed to seeking NC HUB certification upon execution of the contract.

Alignment with Strategic Plan: To align with Goal 1 Community and Family Prosperity and Enrichment by increasing minority and women business participation. Create awareness and engagement by allowing minority and women businesses to learn about contracting opportunities, and events of the Durham County minority and Women Business

enterprise
program.

Resource Persons: Susan Tezai, CFO; Angela Perry, Procurement Manager; and Jonathan Hawley, Assistant Procurement Manager.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Amendment No. 22BCC00099 appropriating \$421,650 of General Fund fund balance and authorizing the County Manager to enter into contract with Miller 3 Consulting, Inc., to conduct a Disparity Study for Durham County's Contracting and Procurement Procedures, as specified in RFP #22-010, for a total amount not to exceed \$421,650.00.

Attachments:

[AAF Supplemental Doc - Miller 3 Contract Approval](#)

[MWBE Compliance Review Form-AAF for 22-010 RFP 041222](#)

[RFP 22-010 Proposal Tabulation -Disparity Study for DCO Contracting & Procurement](#)

[RFP 22-010 Disparity Study RFP Final Evaluation \(proposal & interview scores\)](#)

[AAF-99 Legal Form Appropriating \\$421,650 of GF FB for Disparity Study](#)

[RFP 22-010 Disparity Study - Miller 3 Consulting Inc Proposal.](#)

3. Discussion Items (135 min)

22-0323

Amending the Authorized Strength of the County Administration Department to Establish a New Full-Time Equivalent Position and Create an Ombuds Office

Agenda Text:

The Board is requested to amend the authorized strength of the County Administration department to establish a new full-time equivalent position and create an Ombuds Office.

Board of Commissioner approval is required to increase the authorized strength of the County Administration department and move forward with the position recruitment process. The authorized strength of the department will increase from twenty-eight full-time equivalents to twenty-nine full-time equivalents.

Durham County believes that the provision of ombuds services through an established Ombuds Program will provide a vehicle for individuals working for and residing in Durham County to voice concerns they may have about the need for systemic change, organizational development, and conflict resolution within Durham County. It is the County's goal to create an Ombuds Program that is as inclusive and accessible as possible for all individuals, regardless of gender, sexual orientation/identity, race/ethnicity, religion, employment status or other protected status. In addition, the County desires to improve the conduct and climate of Durham County by utilizing aggregate data and non-confidential feedback on trends and recommendations from the Ombuds Program.

The County's Ombuds Program is designed to be an independent, impartial, and confidential channel for individuals to discuss any issues they may have concerning matters related to the functioning of County Government, employee relation concerns, and dispute resolution and conflict. The Ombuds Office is a resource to informally discuss matters of concern in a safe place and help inquirers develop options, problem-solve, create paths for self-advocacy, and make informed choices about the best path forward.

The County's Ombuds Program will be implemented in two phases. In phase one, services will be offered to all County employees. The second phase will expand the Ombuds Program to County residents who have issues and/or concerns related to the administration of County services.

If approved, the funding for this position will be added to the FY 2022-23 Adopted Budget.

Alignment with Strategic Plan: Efficient, Accountable and Visionary Government

Resource Persons: Claudia Hager, General Manager and Kathy Everette-Perry, Human Resources Director

County Manager's Recommendation: The County Manager recommends that the Board amend the authorized strength of the County Administration department to establish a new full-time equivalent position and create an Ombuds Office.

Attachments:

[Durham CO--Draft Ombuds Charter](#)

[Increase Authorized FTE County Admin Ombuds Office](#)

[Creation of Durham County Ombuds Program](#)

[IOA Code of Ethics English](#)

[IOA Standards of Practice English](#)

22-0296

Update on the Triangle Bikeway Study (30min)

Agenda Text:

The Board is requested to receive a brief update on the Triangle Bikeway Study then to adopt the Resolution Supporting the Regional Implementation of the Triangle Bikeway at the June 13, 2022 Regular Session meeting.

In 2020, the Durham-Chapel Hill-Carrboro (DCHC) MPO and Capital Area MPO began work on the Triangle Bikeway Study, with McAdams serving as project consultants. The Triangle Bikeway Study includes design and construction recommendations between Raleigh and Research Triangle Park and a corridor assessment feasibility study for the connection west between Research Triangle Park and Chapel Hill. The study also includes recommendations for connections to transit along the corridor, existing and proposed bicycle and pedestrian facilities, neighborhoods, and other destinations.

The Research Triangle Park to Chapel Hill Feasibility Study includes an analysis of the segment from the Hub in Research Triangle Park to the US-15/501 and NC-54 interchange in Chapel Hill. The analysis provides the typical section of the bikeway, at-grade and grade-separated crossing layouts, conceptual structure type recommendations, conceptual right-of-way requirements, and rough impacts to streams, wetlands, and floodplains. The Raleigh to Research Triangle Park Implementation Study includes a preliminary functional design for the segment from I-440 in Raleigh to the Hub in Research Triangle Park. The functional design provides the typical section for the bikeway, at-grade and grade-separated crossing layouts, structure type recommendations, right-of-way requirements, and impacts to streams, wetlands, and floodplains.

The study is complete, and the report is available for review. Dale McKeel will present the study background, process, and recommendations. The DCHC MPO Board is scheduled to adopt the report at their meeting in June. Presentations are being scheduled to provide local elected boards information about the plan. The Board of County Commissioners is asked to adopt the Resolution Supporting the Regional Implementation of the Triangle Bikeway as a vision for a regional bicycle and pedestrian connection between Raleigh and Chapel Hill passing through Durham County.

Alignment with Strategic Plan: Transportation affects many of Durham County's goals including environmental stewardship and community prosperity, access to education, jobs, healthcare, and opportunities, quality of life, etc.

Resource Persons: Ellen Beckmann, Durham County Transportation Manager; Dale McKeel, Bicycle and Pedestrian Coordinator, Durham-Chapel Hill-Carrboro Metropolitan Planning Organization

County Manager's Recommendation: The County Manager recommends that the Board adopt the Resolution Supporting the Regional Implementation of the Triangle Bikeway.

Attachments: [The Triangle Bikeway - Durham Co Commissioners final plan](#)
[Triangle Bikeway Resolution of Support - Durham County](#)

22-0320

City of Durham Transit Update (45min)

Agenda Text:

The Board is requested to receive a presentation from the City of Durham Transportation Department on transit funding, the status of City transit projects, and staffing requests.

The Durham County Transit Plan is required by state legislation that enabled the local option half-cent sales tax for public transit improvements. The plan must be adopted

by the Board of County Commissioners, the GoTriangle Board of Trustees, and the DCHC MPO Board. The current Transit Plan is funding several transit operating and capital projects managed by the City of Durham. City staff will provide an overview of how the City's transit services are funded, projects that the City is currently developing, and requests for future funding for projects and staff.

Alignment with Strategic Plan: Transportation affects many of Durham County's goals including environmental stewardship and community prosperity, access to education, jobs, healthcare, and opportunities, quality of life, etc.

Resource Persons: Sean Egan, City of Durham Transportation Director

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation from the City of Durham.

Attachments: [BOCC GoDurham Updates 060622](#)

22-0338

Commissioner Comments (30min)

Agenda Text:

The Board is requested to allow each Commissioner six minutes to report on conferences or make comments regarding issues that may be of interest or concern to the Board.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountability, Efficient and Visionary Government

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board allow comments from each commissioner and direct staff accordingly.

4. Closed Session

22-0339

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6)

Alignment with Strategic Plan: This item aligns with Strategic Goals 4 and 5

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

5. Adjournment

