



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, January 3, 2022

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

[22-0017](#)

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)

[21-0700](#)

Approval to Enter into a Contract with Insight Global Staffing Agency

for an IS&T Help Desk Contractor Using Current Fiscal Year Operational Budget Funds of \$72,800**Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract of \$72,800 with Insight Global-a staffing agency-- to obtain the services of an additional IS&T Help Desk contractor to supplement the services provided by the help desk staff. The approved funding is from the current fiscal year 2021-2022 operational budget.

This contracted position will join IS&T's Technical Support Analyst team and support the productivity of County employees as they telework during the COVID-19 pandemic. This contractor will answer phone calls from employees, create service tickets, resolve issues, and help ensure employees have appropriate access to County information networks.

The IS&T Client Services team is responsible for all first and second-level IT support and manages capital improvement projects for all Life Cycle Replacement of client systems (desktop, laptops, phones, tablets) and Audio Video equipment. Monthly, the IS&T Client Services team of four Technical Support Analyst receives over 1,000 requests for incident repair or services and over 400 phone calls for direct support. The team is in the process of ordering 400 replacement client systems that will increase the team's workload as these new systems are prepared and deployed. This additional position will enable the Client Services team to continue providing the current level of support to County employees as this additional work is done.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Greg Marrow, CIO; Aaron W Stone, Assistant Director IS&T; Kimberly Cook, IS&T Business Manager

County Manager's Recommendation: The County Manager recommends the Board authorize the use of IS&T's current fiscal year operating funds of \$72,800 to enter into a contract with Insight Global staffing agency for the services of an additional IS&T help desk contractor.

Attachments:

[IG Helpdesk Position AAF Supplemental Document](#)

21-0741**Extension of the 2022 Listing Period for Business Personal Property****Agenda Text:**

The Board is requested to delegate authority to the Tax Assessor to grant individual extensions for the listing of business personal property upon written request showing good cause that an extension should be granted. Extensions would extend the listing period until no later than April 15, 2022.

Under G.S. 105-307, the period during which property is to be listed for taxation each year shall begin on the first business day of the month of January, and, unless extended as provided by statute, shall continue through the month of January. The

Board of Commissioners shall grant individual extensions of time for the listing of personal property upon written request and for good cause shown. The request must be filed with the Tax Assessor no later than the ending date of the regular listing period. The Board may delegate the authority to grant extensions to the Assessor.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountable, Efficient, and Visionary Government. Requested action ensures the county complies with North Carolina General Statutes and ensures we are accountable to our citizens. The actions of the Tax Department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: T. Dwane Brinson, Interim General Manager/Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board delegate authority to the Tax Assessor to grant extensions until no later than April 15, 2022 to taxpayers required by North Carolina General Statutes to list business personal property, who request an extension during the month of January and show good cause.

22-0001

Budget Ordinance Amendment No.22BCC00055 to Recognize \$259,469 of NC Department of Transportation (NCDOT) Rural Operating Assistance Program (ROAP) funds for Transportation

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.22BCC00055 to recognize \$259,469 of NC Department of Transportation (NCDOT) Rural Operating Assistance Program (ROAP) funds in Transportation.

The NCDOT Rural Operating Assistance Program (ROAP) provides state operating assistance funding for trips in Durham County. The ROAP program provides trips for elderly and disabled residents, employment-related trips, and trips for rural residents. These state funds were eliminated in the FY21 state budget but have been restored in FY22. NCDOT issued a call for applications this fall. Durham County applied, and NCDOT has granted the County \$259,469 for eligible trip costs. These grant funds need to be recognized and appropriated in the FY22 budget through this amendment.

Alignment with Strategic Plan: GoDurham ACCESS Services align with the Environmental Stewardship and Community Prosperity goal of the Strategic Plan by providing better transit services that connect to jobs, education, housing, healthcare, and opportunity.

Resource Persons: Ellen Beckmann, Durham County Transportation Manager

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.22BCC00055 to recognize \$259,469 of NC Department of Transportation (NCDOT) Rural Operating Assistance Program (ROAP) funds in Transportation.

Attachments: [32 FY 22 ROAP Funding](#)
[AAF-55 LEGAL FORM Transportation Recognize \\$259,469 in ROAP funding.dc](#)
[AAF Supplemental Form Non Contract - ACCESS Budget Amendment - 2022-\(](#)

22-0004 **Detention Center Cooler Freezer Restoration (temporary refrigeration)**

Agenda Text: The Board is requested to approve funding in reference to the Detention Center Cooler Freezer Restoration project FR 21-1150 in the amount of Two Thousand Four Hundred Dollars (\$2,400.00) to provide temporary refrigeration rental or services due to a malfunctioning existing cooler, with the contractor Hobart Services LLC. This is just a contract increase with the existing contractor, Hobart Services LLC, as the funds for this item are already included in the budget. The equipment is slated to be replaced; however, material and equipment delays have impacted the installation schedule. Failures have made the need for a temporary rental unit or service to bridge the gap before the new units are installed.

Alignment with Strategic Plan: This project aligns with Goal 5- Accountable, Efficient and Visionary Government. This will allow General Services to provide a temporary cooler if needed in the event of a failure that cannot be remedied.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director General Services, David Alpaugh Project Facilitator, General Services.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve funding to the Hobart contract increase, Fr# 21-1150 in the amount of \$2,400.00 to provide a temporary a refrigerator at the County Detention Center.

Attachments: [AAF Supplemental Document - Contract Approval](#)
[Durham County Detention Facility - Durham Detention Center Temporary Coole](#)

22-0005 **Budget Ordinance Amendment No. 22BCC00056 Public Health to Recognize \$514,327 from the NC DHHS Division of Public Health Women's and Children's Health Section/Immunization Branch for Covid-19 Mass Vaccination Planning and Implementation**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 22BCC00056 Public Health to recognize funds in the amount of \$514,327 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Immunization Branch for mass Covid-19 vaccination planning and implementation.

This grant provides funding to the Local Health Department (LHD) to help support activities associated with COVID-19 mass vaccination planning and implementation.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19 vaccination services.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00056 Public Health to recognize funds in the amount of \$514,327 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Immunization Branch for Covid-29 Mass Vaccination Planning and Implementation.

22-0006

Approval of Contract with Accentuate Staffing, Inc for a ServiceNow Technical Support Contractor for \$243,750.00 to be funded by FY2021-2022 IS&T Operational Budget

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract for \$243,750 with Accentuate Staffing, Inc. to provide services for a ServiceNow Technical Support Contractor until August 26, 2022. The funding for this action will be from the current fiscal year 2021-2022 operational budget. In addition, this request is to give the County Manager authority to sign subsequent maintenance amendments not to exceed the existing operational budget.

The IS&T ServiceNow Technical Support Contractor works within the IS&T Department to support the current production ServiceNow platform being used in departments, provide best practice recommendations on the ServiceNow platform for Durham County, and further grow our use cases with the platform. This position will support the existing IS&T technical support team supporting the DCo ServiceNow environment and will also assist with knowledge transfer, development, and architecture for ServiceNow solutions. The ServiceNow solution is a transformational enterprise digital workflow platform that requires specific ServiceNow skills and training to implement and support.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Greg Marrow, Chief Information Officer; David Nicolaysen-Assistant Director; Les Hamashima-Assistant Director; Kim Cook, IS&T Business Manager.

County Manager's Recommendation: The County Manager recommends the Board authorize the execution of the contract in the amount of \$243,750 with Accentuate Staffing, Inc. to provide services of a ServiceNow Technical Support Contractor until August 26, 2022. The funding for this action will be from the current fiscal year 2021-2022 operational budget. In addition, the County Manager requests the authority to sign subsequent maintenance amendments not to exceed the existing operational budget.

Attachments: [AAF Accentuate Supplemental LH](#)
[ACCENTUATE STAFFING, INC. 12162021-12152022 LEGAL COPY](#)

22-0007 **Budget Ordinance Amendment No.22BCC00056 to Recognize \$83,960.25 for Year One of a Three-Year US Department of Justice Grant to the Criminal Justice Resource Center for the Mental Health Court Expansion Initiative**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No.22BCC00056 recognizing \$83,960.25 for the first year of a three-year grant award from the US Department of Justice, Bureau of Justice Assistance. The funding will be used for the Mental Health Court Expansion Initiative.

The US Department of Justice awarded a three-year grant to Durham County and the Criminal Justice Resource Center to enhance and expand the Mental Health Court Diversion Program. The first year of the grant is set aside for planning. The second and third years of the grant are dedicated to program implementation. A Planning and Implementation Guide must be completed in year one and approved by US DOJ before funding for the second and third years will be released. The total federal funding award is \$467,696.

The Durham County Criminal Justice Resource Center will collaborate with the Durham County District Attorney's Office and the Courts to enhance the capacity of the existing Mental Health Court Diversion Program and align with best practices.

Alignment with Strategic Plan: This agenda item aligns with Goals 2, 3 and 5 of Durham County's Strategic Plan.

Resource Persons: Gudrun Parmer, CJRC Director, and Roshanna Parker, CJRC Assistant Director

County Manager's Recommendation: The Interim County Manager recommends that the Board approve Budget Ordinance Amendment No.22BCC00056 recognizing \$83,960.25 for the first year of a three-year grant award from the US Department of Justice, Bureau of Justice Assistance. The funding will be used for the Mental Health Court Expansion Initiative.

Attachments: [AAF 22-0007, Supplemental Document - DOJ Grant, Mental Health Court Expai](#)
[AAF 22-0007, Award Letter](#)
[AAF-56 LEGAL FORM CJRC to Recognize \\$83,960.25 in USDOJ funding.docx](#)

22-0008 **Bull City Financial Services (BCFS) Contract Amendment**

Agenda Text: The Board is requested to approve a contract amendment with Bull City Financial Services (BCFS) to increase the contract amount \$125,100, taking the original contract amount from \$39,900.00 to \$165,000. BCFS is the Office of Emergency Services - EMS Division's third-party collections company for delinquent payments.

The County entered into the initial contract with BCFS in January 2021 in the amount of \$39,900. The contract was amended on July 1, 2021 to extend the contract period to June 30, 2022. This contract amendment adds \$125,100 to the existing contract for a total amount not to exceed \$165,000. The lower original contract amount can be attributed to the lack of experience with the contractor and their ability to collect delinquent payments on our behalf of the OES - EMS Division. Having gained more experience working with the contractor to date, it has become apparent that an increase in the contract amount is warranted.

The contract primary placement fee is 17% for recent delinquent accounts and the secondary placement fee (these are harder to collect delinquent accounts that were transferred to BCFS from our previous collections vendor) is 25%. Projecting the remainder of the contract period through June 30, 2022 (6 months), it is estimated that the total contract primary placement fee amount will be approximately \$165,000. Funding by fees for this contract are based off of actual collections once the invoices have been reconciled.

Alignment with Strategic Plan: County's Strategic Goal 3: Safe Community and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Jim Groves, OES Director and Michael Rafidi, OES Business Services Supervisor

County Manager's Recommendation: The Interim County Manager recommends that the BOCC approve the contract amendment and authorize the Interim County Manager to execute the contract amendment with BCFS for an amount not to exceed \$165,000.

Attachments:

[BCFS AAF Supplemental Document FY22](#)

[Bull City Financial Solutions- Contract Amendment Jan 2022](#)

[BullCityFinancial- DurhamCountyEMSagreement21-22](#)

[RE BCFS Contract Approval from Legal](#)

22-0009

Conservation Easement Option with Clara Glenn for 12721 Hampton Road

Agenda Text:

The Board is requested to approve an option to purchase a farmland conservation easement with Clara Glenn at 12721 Hampton Road, to use current open space capital project funds to support 50% of the cost of the easement, and to authorize the Manager to execute the federal ALE grant agreement if funds are awarded. The Glenn farm consists of 40.5 acres (parcel #190919) located at 12712 Hampton Road in northern Durham County, east of Rougemont and south of Red Mountain Road. The Glenn farm was originally owned by Lucius Glenn, who was the patriarch of the extended Glenn family that owns multiple properties along Hampton Road; two of the cousins, Mr. Douglas Daye and Mr. Alston Glenn, have also protected their farms with a conservation easement with Durham County (see Attachment 2). The

Glenn Farm also includes the historic Bowling-Glenn House, which was listed on the Durham Historic Inventory. The Durham Farmland Protection Advisory Board recommended approval of a farmland easement on the Glenn farm at their November 2021 meeting.

This year's federal Agricultural Lands Easement Program (ALE) program cycle has a submission deadline on January 14, 2022. For farms to be eligible for consideration of the program grant funds, the County needs to have a signed commitment (real estate option) between the county and the owner signaling the owner's intent to move forward with the easement if funding is approved. The real estate option gives the County the right but not the obligation to close on the easement. Conservation easements are a cost-effective way to permanently protect farmland since the property remains in private ownership, but the county holds the development rights. An attachment explains how the values of conservation easements are determined. To date, Durham has permanently protected over 2367 acres on 20 farms. Of these farms, 17 were protected using federal farmland grant funds, and Durham County has been fortunate to have been awarded over \$7.6 million in federal funds since 2005 towards conserving permanent farmland in Durham County (counting both completed and pending projects).

If awarded, the federal ALE grant funds would be used to pay for 50% of the approved appraised value for the acquisition of the conservation easement. The county's estimated total costs for the easement including 50% of the easement value, survey, appraisals, and closing costs should be no more than \$180,000. The County's open space and farmland capital project account has sufficient funds to pay for the county's portion of the Glenn easement project, so no additional funding is needed for these easements. If an ALE grant is awarded and the easement moves forward, a final budget for the farm easement and county's costs would be brought back to the Board prior to closing. The grant funds are not paid until the time the easement on the farm is conveyed.

Alignment with Strategic Plan: The acquisition of farmland conservation easements for permanent open space directly supports the County's Strategic Plan Goal #4 Environmental Stewardship, Outcome Measure #4 which is: "Number of total acres of open space and farmland that have been protected/ influenced by Durham County." Protection of permanent farmland also supports water quality protection goals and helps to preserve rural character, two other Goal 4 objectives.

Resource Persons: Jane Korest, Open Space & Real Estate Manager; Celeste Burns, Open Space Coordinator, Peri Manns, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve the conservation easement option with Clara Glenn for three years through December 31, 2024; to allocate current open space capital project funds to

support Durham County's required match for the easement cost; and to authorize the Manager to execute the ALE grant agreement if funds are awarded.

Attachments: [AAF Supplemental Document - Glenn Farm Easement](#)
[Attachments 1-6 Clara Glenn Farm - maps and photos](#)

22-0010 **Emergency & Scheduled Repairs for TWWTP Contract Amendment with Carolina Civilworks, Inc.**

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing service contract with Carolina Civilworks, Inc. (FR# 22-216 and RFP# 21-020) for emergency and scheduled Triangle Wastewater Treatment Plant (TWWTP) repairs in the amount of \$51,306.24, bringing the total contract amount from \$113,482.18 to \$164,788.42, and to execute any other related contracts, including amendments, not to exceed \$185,000.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity".

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Assistant General Manager; Stephanie Brixey, Deputy Director of Engineering and Environmental Services; Wade Shaw, Utilities Superintendent

County Manager's Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a contract amendment to increase the existing service contract with Carolina Civilworks, Inc. (FR# 22-216 and RFP# 21-020) for emergency and scheduled Triangle Wastewater Treatment Plant (TWWTP) repairs in the amount of \$51,306.24, bringing the total contract amount from \$113,482.18 to \$164,788.42, and to execute any other related contracts, including amendments, not to exceed \$185,000.

Attachments: [CCW TWWTP FR22-216 Amend 1 & Initial](#)
[AAF Supplemental Document - Contract Approval 12.21.2021](#)
[Quote - FCA](#)
[Quote - Insulation](#)
[Quote - Flapper Valves](#)

22-0013 **Request from Durham County ABC Board for Flexibility with General Manager Salary**

Agenda Text: The Board is requested to review and approve the attached request from the Durham County ABC Board.

The Durham County ABC Board is in the process of hiring a new general manager. State law stipulates that if the salary of the ABC Board's general manager will exceed the salary of the local Clerk of Court, the ABC Board must receive permission for the salary from the appropriate Board of County Commissioners. Though the ABC Board is still in the process of advertising the position, the feedback they have

received from several outside consultants concludes that they may need to be able to offer a salary higher than that of the local Clerk of Court. More details on their rationale and situation are included in the attached letter from Durham County ABC Board Attorney. Given the importance of a high-functioning and well-managed ABC system to our County's economy, staff are supportive of this request to grant the local ABC Board sole authority for establishing the appropriate salary for their general manager.

Alignment with Strategic Plan: A high-functioning and well-managed ABC system is important for Goals 1 and 4 of the Durham County Strategic Plan (Community Enrichment / Community Prosperity).

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review and approve the attached request from the Durham County ABC Board.

Attachments: [DCABC Board of Commissioners ltr 12-20-21](#)

22-0015

Amendment to Lease Agreement Between Durham County and Presidential Park West Property Owner, LLC

Agenda Text:

The Board is requested to approve an amendment to the lease between Presidential Park West Property Owners, LLC and Durham County to increase the total cost by \$316,500 to cover upfit costs and contingency for the remainder of the construction project, and to authorize the Interim County Manager to execute the amendment.

Additional funds are needed to pay for the construction of the interior upfit of the space to accommodate the County's needs. Change orders to date, design fees and construction management fees total \$217,211. An additional allocation of \$316,500 is recommended to cover these expenses, and to provide a reasonable contingency amount for the remainder of the project.

Alignment with Strategic Plan: This item aligns with Strategic Goal 3: Safe Community and Goal 5: Accountable, Efficient and Visionary Government._

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer, Peri Manns, Asst. General Manager/Deputy Director of Engineering and Environmental Services.

County Manager's Recommendation: The Interim County Manager recommends that the Board approve an amendment to the lease between Presidential Park West Property Owners, LLC and Durham County to increase the total cost by \$316,500 to cover upfit costs and contingency for the remainder of the construction project, and to authorize the Interim County Manager to execute the amendment.

Attachments: [AAF Supplemental Document PPW edits \(002\)](#)
[PPW Lease Amendment 010322 \(1\)](#)

22-0016**Capital Project Amendment No.22CPA00015 Appropriating \$12,000,000 of Limited Obligation Bond (LOBs) Funding From a Future Financing Source to increase the Existing Snow Hill Road Pump Station and Force Main Replacement Project (47302635DC149); as well as Execution of the Design-Builder "Guaranteed Maximum Price #4" Contract****Agenda Text:**

The Board is requested to approve Capital Project Amendment No.22CPA00015 appropriating \$12,000,000.00 of Limited Obligation Bond (LOBs) Funding from a future financing source to increase the existing Snow Hill Road Pump Station and Force Main Replacement Project (47302635DC149), as well as authorizing the County Manager to execute a design-build contract amendment with Wharton-Smith/Hazen and Sawyer for GMP #4 in the amount of \$11,600,000.00 and approve the construction contingency at (3.5%) in the amount of \$400,000.00. The construction contingency will be used to execute any other related contracts - including change orders, if necessary - not to exceed the available budget of \$12,000,000.00 for the design-build GMP #4 for the Snow Hill Road Pump Station and Force Main Project.

Project #	Project Name	Current Budget	INCREASE	Revised Budget
4730DC149	Snow Hill Road Pump Station	\$18,295,000	\$12,000,000	\$30,295,000

The Snow Hill Road Pump Station (SHRPS) was identified as a limiting factor in growth of the Treyburn business district in 2013. Although the SHRPS was upgraded in 2015, the pump station is no longer capable of being upgraded to sufficiently convey wastewater from the Treyburn business district and must be replaced with a larger station and separate force main. Although Phase 1A of the SHRPS is nearly complete with construction, the existing 12-inch force main will be utilized until completion of Phase 1B which includes the proposed 20-inch force main. During design, it was projected the pump station would provide a firm capacity of 2,450gpm utilizing the existing 12-inch force main and was estimated to sustain growth for 3 to 5-years. While performing acceptance testing of the new pump station, the condition of the existing force main is yielding a lower firm capacity of approximately 2,000gpm. Although an incremental increase of approximately 800gpm will be achieved with the new pump station, the growth of multiple industries in Treyburn business park appears to be outpacing the estimated lifespan of this increase.

Although Durham County economic development was a driving factor behind the expansion of this pump station, consideration was given to the County residents of the nearby Cabin Branch region as well. This region consists of residential landowners facing deteriorating soil conditions causing septic systems to be nearing the end of their lifespan. Extension of sanitary collection system through this region will allow decommissioning of these failing septic systems and will reduce or eliminate the environmental impacts in the downstream tributaries and lakes.

On August 26, 2019, the Board approved Capital Project Amendment No. 20CPA000002 in the amount of \$12,685,000 as well as the design-build contract execution with Wharton-Smith/Hazen and Sawyer. The Board has previously approved GMP#1 on May 11, 2020, GMP#2 on October 12, 2020, and GMP#3 on May 24, 2021. GMP #4 Contract Package consists of permitting the previously completed force main construction documents, easement acquisition, and construction of the force main. In an attempt to solicit the greatest feedback from the construction industry, the project will be advertised on major construction bidding platforms and to all qualified MWBE contractors.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure a quality delivery of the Snow Hill Road Pump Station to promote economic development.

Resource Persons: Jay Gibson, P.E. General Manager; Peri Manns, ASLA, LEED GA, Assistant General Manager/Deputy Director Engineering & Environmental Services; Vincent Chirichella, P.E., Sr. Project Manager

County Manager’s Recommendation: The County Manager recommends the Board approve Capital Project Amendment No.22CPA00015 to appropriate \$12,000,000.00 of Limited Obligation Bond (LOBs) Funding from a future financing source to increase the existing Snow Hill Road Pump Station and Force Main Replacement Project (47302635DC149), as well as authorize the County Manager to execute a design-build contract amendment with Wharton-Smith/Hazen and Sawyer for GMP #4 in the amount of \$11,600,000.00 and approve the construction contingency at (3.5%) in the amount of \$400,000.00. The construction contingency will be used to execute any other related contracts - including change orders, if necessary - not to exceed the available budget of \$12,000,000.00 for the design-build GMP #4 for the Snow Hill Road Pump Station and Force Main Project.

Attachments:

[211223 AAF - GMP #4 - SHRPS](#)

[211223 Supplemental Doc - GMP #4 - SHRPS](#)

[CPA-15 LEGAL FORM Appropriate \\$12M of LOBS for Snow Hill Road Pump St](#)

22-0022

Budget Ordinance Amendment No. 22BCC00057 Appropriating \$400,000 of General Fund Fund Balance to Provide Stopgap Funding for COVID-19 Related Emergency Food Assistance in Durham County

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 22BCC00057 appropriating \$400,000 of General Fund fund balance to provide food security grants to emergency food assistance organizations.

The 2021 Advance Child Tax Credit and the 25% increase in SNAP (Food Stamps) benefits have been extremely helpful to low-income families; however, they are not

sufficient. Due to the negative economic impacts of COVID-19, food insecurity rates in North Carolina have more than tripled. In Durham County, estimated food pantry utilization is 152% higher than pre-pandemic rates (Food Bank of Central and Eastern NC, August 2021). Also related to COVID, the cost of food-at-home (grocery store food purchases) increased 6.4% since November 2020 ([USDA ERS](https://www.ers.usda.gov/data-products/food-price-outlook/summary-findings/)

[<https://www.ers.usda.gov/data-products/food-price-outlook/summary-findings/>](https://www.ers.usda.gov/data-products/food-price-outlook/summary-findings/)).

Additionally, this time of year is more financially challenging for some families because seasonal outdoor jobs like landscaping and agriculture are very slow. In North Carolina, 27% of Hispanic/Latino and 21% of Black households reported losing a job recently in December 2021, compared to 11% of white households ([Census.gov](https://www.census.gov/data/tables/2021/demo/hhp/hhp40.html) [<https://www.census.gov/data/tables/2021/demo/hhp/hhp40.html>](https://www.census.gov/data/tables/2021/demo/hhp/hhp40.html)).

Emergency food assistance organizations have been supporting Durham County residents at a heightened level for 21 months and need immediate funding for food, infrastructure, supplies, and other items. Because of a reduction in federal aid (i.e., food and funding) in the summer of 2021, the Food Bank of Central and Eastern North Carolina had to cut food pantry deliveries in half. This left a significant gap in support for organizations supporting families most impacted by COVID-19. County funding for home delivered meals for food insecure seniors and other medically vulnerable populations has been extended until March 31, 2022; however, funding for fresh produce boxes for emergency food assistance ended August 31, 2021. No other County programs exist to support continued emergency food security efforts.

To address this issue, we request that the Board approve \$400,000 in funding to support emergency food assistance organizations with food, infrastructure, materials/supplies, and other operational funding needs; and we additionally request approval to expend up to \$50,000 from the FY22 food security budget for operating costs for the management of the program. This allocation is designed to address the uptick in families reliant on emergency food assistance. All funds will be disbursed and spent by June 30, 2022. Ongoing food security needs are being considered in the FY2023 budget and ARPA process and may need to be discussed at a future Board meeting.

The grant program will be operated by a local organization with experience managing grant programs. A contract for the recommended organization will be presented at the next Board meeting on January 10, 2022. Within the program, funding will be split into large and small grant opportunities, approximately \$250,000 in grants up to \$60,000 and \$150,000 in grants up to \$10,000. The application process will encourage collaborative proposals and partnership. Funds will be targeted to support communities disproportionately impacted by the negative economic impacts of COVID-19, including Black, Indigenous, and People of Color communities.

All grantees will be required to attend an onboarding webinar, distribute information to food recipients about SNAP (Food Stamps) and WIC, and submit interim and final narrative and financial reports to the contractor. Grantees will also be asked to provide data to support possible FEMA reimbursement. County staff will prepare an online survey for grantees to promote with food recipients to help organizations better serve their participants and help County staff better understand food insecurity in Durham County.

Alignment with Strategic Plan: Appropriate food security support for vulnerable at-risk portions of Durham County's population aligns with Goal 2: Health and Well-Being for All of the Durham County Strategic Plan.

Resource Persons: Mary Oxendine, County Food Security Coordinator; Donna Rewalt, County Extension Director

County Manager's Recommendation: The Interim County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00057 appropriating \$400,000 of General Fund fund balance to provide food security grants to emergency food assistance organizations.

Attachments: [AAF-57 Legal Form FB Approp \\$400K for Food Security Assistance COVID-19](#)
[AAF-57 Supplement FB Approp \\$400K for Food Security Assistance COVID-19](#)

22-0026

Resolution - Honoring Mr. Linward Hedgspeth

Agenda Text: The Board is requested to approve the attached resolution honoring Mr. Linward Hedgspeth.

Mr. Hedgspeth made history in 2019 as the first Black President - Elect and National President from 2020 to 2021 in the 93-year history of Ruritan National. Along with numerous other accolades, we would like to recognize and congratulate Mr. Hedgspeth on his groundbreaking and historic role as the first Black President of Ruritan National.

Alignment with Strategic Plan: This item aligns with Goal 1: Community and Family Prosperity

Resource Persons: Wendy Jacobs, Vice Chair, Durham Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board approve the resolution honoring Mr. Hedgspeth.

Attachments: [Resolution - Linward Hedgspeth - 3Jan22](#)

3. Discussion Items (120 min)

22-0024

Approval of Budget Ordinance Amendment No. 22BCC00058 Appropriating \$137,186 of General Fund Fund Balance and to authorize the Contract for the Student Learning Center located at DTCC (20min)

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 22BCC00058 Appropriating \$137,186 of General Fund fund Balance and to approve the contract between Durham County Government and Kate's Korner to provide tutoring and enrichment services to support Durham Housing Authority (DHA) communities, low-income students attending Durham Technical Community

College, and Families Moving Forward residents. This partnership is a continuation of learning centers offered in the spring and summer of 2021 held at Durham Technical Community College. In 2021, Kate's Korner successfully provided distance learning, summer camps, and after-school programs throughout COVID-19 to over 270 children and 150 families. The previous enrichment programs provided academic support to families that would not otherwise have the resources for additional childcare and/or tutoring enhancements. The learning center and summer camps provided a safe and clean environment where children's social-emotional, physical, dietary, and academic needs will be met. Tutorial services had an emphasis on math, reading, and science. Further, the enrichment programs included educational field trips, behavioral health support services, and parenting support services.

The current proposal seeks funding to continue learning support services from January 11, 2022, through June 30, 2022. Program cost including in-kind donations, totaling \$210,436. Durham County Government is requested to support \$137,186 of the expense. Fund balance reserves will be used to support the expense, with additional funding being sought from United Way. Further, in-kind contributions from Families Moving Forward, HEARTS and Step-Up Durham will support participant transportation needs. In addition, Durham Technical Community College will provide the space and other support needed to accommodate the program. Finally, Kates Korner will provide in-kind contributions through waived registration and material fees, as well as meals.

The learning center is expected to serve 60 youth through tutorial services, enrichment programs, behavioral health support services, and parent support services. Program services will include social-emotional support, conflict resolution, and team building. The Parent advocacy partnership will be facilitated by Village of Wisdom. The program will also benefit DTCC students that meet the program criteria. This important outcome will benefit Durham County DTCC students by removing a childcare barrier that often impedes academic progression.

Alignment with Strategic Plan: Summer enrichment camps for Durham students aligns with Goals 1 - 3 of the Durham County Strategic Plan.

Resource Persons: Claudia Hager, Interim County Manager; JB Buxton, President of Durham Technical Community College, Kezia Goodwin, Owner, Kate's Korner; Tasha Melvin, Director of Partnerships and Programming, Families Moving Forward

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00058 appropriating \$137,186 of General Fund fund Balance and to authorize a contract between Durham County Government and Kate's Korner. The learning enrichment center will be located at Durham Technical Community College.

Attachments:

[AAF-58 Legal Form GF FB \\$137,186 to support Kates Korner Learning Centers](#)

22-0014**GoDurham ACCESS (30min)****Agenda Text:**

The Board is requested to receive an informational presentation on GoDurham ACCESS.

The presentation will provide an overview of GoDurham ACCESS demand response transit service including a review who uses the service, how it works for riders, a history of the service, the merger of City and County services, rider feedback, and opportunities for improvement.

Starting in 1998, Durham County ACCESS and the City of Durham's GoDurham ACCESS Demand Response Program operated pursuant to an interlocal agreement that provides transportation service through a coordinated service model. In 2018, the County began formal discussions with the North Carolina Department of Transportation-Public Transportation Division and the City of Durham to determine the feasibility of the City completely taking over the County's Demand Response Transportation Service. In 2019, the Board of Commissioners and the City Council approved the merger between the City and County Demand Response Services and in December 2020, extended the merger through December 31, 2020. In May 2021, the financial and administrative terms were restructured, and this agreement was extended through June 30, 2026.

In addition, during the development of the Durham Transit Plan in 2020-2021, the first and second rounds of public engagement revealed that improvement to ACCESS services was a high priority among residents. The presentation will include a review of current initiatives and the opportunity for additional improvements.

Alignment with Strategic Plan: GoDurham ACCESS Services align with the Environmental Stewardship and Community Prosperity goal of the Strategic Plan by providing better transit services that connect to jobs, education, housing, healthcare, and opportunity.

Resource Persons: Ellen Beckmann, Transportation Manager

County Manager's Recommendation: The County Manager recommends that the Board receive an informational presentation on GoDurham ACCESS.

Attachments:

[GoDurham Access Presentation - 2022-01](#)

21-0710**Durham Pre-K Quarterly Update (30min)****Agenda Text:**

The Board is requested to receive the update and ask any questions they wish.

Durham PreK, through which Durham is moving towards a goal of high-quality universal pre-K for all 3 and 4-year-olds, began in earnest and under the leadership of Child Care Services Association in the fall of 2018. The other key partners are Durham's Partnership for Children, Durham Public Schools, and Families and Communities Rising (Head Start.) The program is now in its fourth year and uses a

braided funding model to maximize the impact of public dollars via a mixed delivery system where children are served both at programs in the public schools, at Head Start, and at private childcare sites. Total Durham County funding, including the \$1.5 million that goes to Durham Public Schools for the 8 Durham Pre-K classrooms at the former Whitted School, is now just under \$6 million / year.

Part of CCSA's reporting responsibilities is to report quarterly on progress and issues to the Board of County Commissioners. Though Durham PreK is often a topic at joint board meetings with the Board of Education, those conversations often focus on the progress and issues of pre-K specifically in DPS schools. This report is intended to provide a broader update on progress and barriers toward universality and raise system-wide issues and needs, and the attached report and presentation provide more details.

The COVID-19 pandemic has negatively affected early childhood development at the child and system levels, and as with COVID recovery at our public schools, it needs our attention and support. Looking forward, more investment is needed to shore up our early childhood education system that is so beneficial for children and working parents. Our childcare infrastructure was underfunded before the pandemic, and we are now in a national childcare crisis. By investing in expanding and increasing access to Durham PreK through ARPA funding or through our normal budget process, working toward our community's bold vision for universal access to high quality pre-K, we will be affecting change in three ways:

- Providing critical learning opportunities for children who have experienced significant disruption in their learning, play, and relationships with peers over the past two years
- Providing stability and support for those working in childcare, many of whom are Black women small business owners
- Ensuring that more working families have access to the quality and reliable care they need to work, ensuring that our economy stays healthy

Alignment with Strategic Plan: A strong universal pre-K program positively affects short and long-term objectives in multiple goal areas of the Durham County Strategic Plan, but especially Goal 1.

Resource Persons: Linda Chappel, Senior VP (CCSA) ; Cate Elander, Durham County Early Childhood Coordinator ; Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board receive the update and ask any questions they wish.

Attachments: [Durham PreK Update_Dec2021_final](#)

[Slides for BOCC 1.3.2022 final](#)

21-0709

Review of Commissioner Directives (10min)

Agenda Text: The Board is requested to review staff follow-up regarding previously issued directives.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly Work Sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment with Strategic Plan: Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review staff follow-up regarding previously issued directives.

22-0020

Commissioner Comments (30min)

Agenda Text: The Board is requested to allow each Commissioner six minutes to report on conferences or make comments regarding issues that may be of interest or concern to the Board.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountability, Efficient and Visionary Government

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board allow comments from each commissioner and direct staff accordingly.

4. Closed Session

22-0018

Closed Session

Agenda Text: The Board is requested to adjourn into Closed Session to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; pursuant to G. S. 143-318.11(a)(3)

Alignment with Strategic Plan: This item aligns with Strategic Goal 5

Resource Persons: Willie Darby, Acting County Attorney

County Manager's Recommendation: The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

5. Adjournment