



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, November 1, 2021

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

[21-0636](#)

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)

[21-0639](#)

Extension of Contract and Budget Amendment No. 22BCC00045 for

Homeless COVID Related Housing at the Carolina Duke Inn (\$990,000)**Agenda Text:**

The Board is requested to review the proposed six-month contract extension and authorize the Interim County Manager to execute the contract extension.

The County first began utilizing the Carolina Duke Inn (CDI) for non-congregate homeless housing for medically vulnerable clients of Urban Ministries of Durham (UMD) in early April 2020. In early July 2020, when the contract to house all of UMD's clients at the Marriott RTP hotel expired, the County increased the number of rooms being leased at the CDI. In October of 2020, the number of rooms being leased increased again and all of the leased rooms were leased through Reinvestment Partners, which had renovated 32 of the rooms (Building B) through a separate MOU with the owner of the CDI.

Services to the residents of the 64 units leased by the County have been provided primarily by UMD staff, with clients of 16 units in Building B being case managed by staff from Project Access of Durham County (PADC). Reinvestment Partners' on-site staff have also provided additional oversight, and CDI staff continue to provide basic cleaning, trash removal, and other basic hotel services. The costs for UMD and PADC services to clients at this facility have been covered by non-County funds, much of which have been extra Emergency Solutions Grant funds (also known as ESG-COVID funds) distributed during the pandemic specifically to help cover additional costs for non-congregate homeless housing.

The original budget for non-congregate homeless housing was for the first six months of the fiscal year (July-December 2021). To continue partnering with CDI for remainder of the fiscal year (January-June 2022) \$990,000 FEMA reimbursable fund balance will be used. The monthly cost to the County at the Carolina Duke Inn is approximately \$160,000. Continued extensions of the FEMA non-congregate waiver should allow these costs to qualify for FEMA reimbursement. If ESG-COVID funds are exhausted, the up-front cost to continue operations at the CDI could increase but would hopefully still be reimbursable.

The County continues to maintain a 30-day termination clause in the contract and can react appropriately to pandemic changes as needed. The Homeless Services Advisory Committee and other community partners continue to work on priorities and possibilities for the use of ARPA, HOME, and other funds to invest in additional, permanent homeless infrastructure in Durham. Commissioners can expect to hear more about those possibilities in late 2021 and early 2022.

Alignment With Strategic Plan: The provision of safe, decent housing for Durham's homeless population aligns strongly with Goals 1-3 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The Interim County Manager recommends that the Board review the proposed six-month contract extension and authorize the Interim County Manager to execute the contract extension.

Attachments:

[RP CDI extension thru 6-2022](#)

[RP Rx CDI homeless housing contract FULLY EXECUTED](#)

[FR 21-473 Reinvestment Partners Amendment #1](#)

[FR 21-473 Reinvestment Partners Amendment #2](#)

[FR 22-412 Reinvestment Partners - Amendment #3 Executed](#)

[AAF-45 Legal Form Continued Noncongregate Homeless Housing Jan-Jun 22 §](#)

21-0640

Extension of Contract for COVID Related Homeless Duplex Housing

Agenda Text:

The Board is requested to review the attached six-month contract extension and authorize the Interim County Manager to execute the contract extension.

In the early part of the COVID-19 pandemic Bergman Rentals offered to rent the County two duplexes (four units) near downtown containing a total of 14 beds for COVID+ unsheltered residents to safely quarantine. An emergency contract for these units was executed in July 2020, with support services to residents being provided with state ESG-COVID funding by Project Access of Durham County (PADC). Following several RFPs, a more permanent contract with the same owner was executed in March 2021. That contract has been extended several times and, based on utilization patterns, was reduced to a single duplex as of July 1st, 2021. The contract currently runs through Dec. 31st, 2021. The duplexes were sold in September 2021 to another local owner (The Castiron Group), who have agreed to continue leasing to the County at the established rate.

The COVID+ duplex units have been a critical, cost-effective part of our COVID homeless infrastructure. A safe quarantine location for homeless individuals has allowed further reductions in the rate of spread among the homeless *and* general populations. City and County staff anticipate continuing to need this type of location and resource for additional time, hence the six month duration of the proposed contract extension (through June 2022).

To date, the FEMA-issued non-congregate waiver for homeless housing remains in place and thus expenditures for this resource remain eligible for FEMA reimbursement. Should that change or ESG-COVID support funds be exhausted, the County maintains a 30-day opt-out clause and could review whether it wished to continue the agreement in 2022. No additional dollars are needed for this contract extension.

Alignment with Strategic Plan: The provision of safe and appropriately supported

housing for COVID+ homeless individuals in Durham aligns strongly with the public health goals associated with Goal 2 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The Board is requested to review the attached six-month contract extension and authorize the Interim County Manager to execute the contract extension.

Attachments:

[Duplex Contract Extension - The Castiron Group](#)

[FR 21-904 Souther Repair New Service Contract RFP 21-018R1](#)

[FR 21-904 Southern Repair Services Amendment FY22](#)

[Nicholas & Rochelle Hawthorne-Johnson Assignment Agreement](#)

21-0643

Budget Ordinance Amendment No.22BCC00033 Recognizing a \$1,000 Donation from the Durham Friends Meeting to the Criminal Justice Resource Center

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.22BCC00033 recognizing a \$1,000 donation form the Durham Friends Meeting to the Criminal Justice Resource Center (CJRC).

The Durham Friends Meeting's Peace and Social Concern Committee decided to use a portion of their budget to provide continuing support for efforts to assist individuals in CJRC's diversion programs.

Resource Persons: Gudrun Parmer, CJRC Director

County Manager's Recommendation: The Interim County Manager recommends that the Board approve Budget Ordinance Amendment No.22BCC00033 recognizing a \$1,000 donation form the Durham Friends Meeting to the Criminal Justice Resource Center (CJRC).

Attachments:

[AAF 21-0643, Supplemental Document - DFM Donation to CJRC](#)

[AAF 21-0643, DFM Donation Letter](#)

[AAF-33 LEGAL FORM Recognize \\$1,000 Donation from Durham Friends Meeti](#)

21-0644

Approve Budget Ordinance Amendment No.22BCC00036 Recognizing \$7,000 in Additional Grant Funds from Durham County ABC Board to Durham Drug Treatment Court

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.22BCC00036 recognizing \$7,000 in additional grant funding from the Durham County Alcohol Beverage Control Board to the Durham Drug Treatment Court.

Durham Drug Treatment Court was selected to receive a grant award from the Durham ABC Board in the amount of \$32,000 for fiscal year 2021-2022. The Criminal Justice Resource Center had anticipated a grant award in the amount of \$25,000 and budgeted accordingly. This budget amendment will recognize the

additional grant amount.

The funding will support and enhance critical program components including drug testing, housing assistance, and basic needs supports.

Alignment with Strategic Plan: This agenda item aligns with Goals 2 and 3 of Durham County's Strategic Plan.

Resource Persons: Gudrun Parmer, CJRC Director

County Manager's Recommendation: The Interim County Manager recommends that the Board approve Budget Ordinance Amendment No.22BCC00036 recognizing \$7,000 in additional grant funding from the Durham County Alcohol Beverage Control Board to the Durham Drug Treatment Court.

Attachments:

[AAF 21-0644 , Supplemental Document - ABC Board Grant FY22](#)

[AAF-36 LEGAL FORM Recognize \\$7,000 Additional Grant Funding from ABC tr](#)

21-0646

Budget Ordinance Amendment No. 22BCC00035 Public Health to Recognize \$3,627,190 from the NC DHHS Division of Public Health Women's and Children's Health Section/Children and Youth Branch

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 22BCC00035 Public Health to recognize funds in the amount of \$3,627,190 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Children and Youth Branch.

This grant provides temporary funding to the Local Health Department (LHD) to hire:

Registered Nurse (RN) school nurses and related clinical school nurse support staff [Licensed

Practical Nurses (LPN) and Unlicensed Assistive Personnel (UAP)] to work in Local Education

Agency (LEA) schools that **opt in** to testing programs for the 2021-2022 school year to:

1. Support K-12 COVID-19 testing program activities.
2. Provide COVID-19 support and response in schools.
3. Provide and support other school health program activities that foster healthy students, in school and ready to learn.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19 screening, testing, and response. As well as support for other school health program activities that foster healthy students, in school and ready to learn.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00035 Public Health to recognize funds in the amount of \$3,627,190 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Children and Youth Branch.

Attachments: [AAF-35 Legal Form](#)

21-0647

Approval of Budget Ordinance Amendment No.22BCC00037 Increasing Available Grant Funding for Integrated Reentry Services by \$45,840

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No.22BCC00037 increasing the available grant funding for Integrated Reentry Services: Improving Reentry for Adults with Co-occurring Substance Abuse and Mental Illness in CJRC by \$45,840.

In September 2019, the US Department of Justice (US DOJ) awarded a three-year grant to Durham County and the Criminal Justice Resource Center (CJRC) to provide pre-and post-release services to persons with co-occurring disorders in the Durham County Detention Center. The total grant amount is \$749,771. In June 2021, the US DOJ approved a one-year grant period extension due to COVID-related delays in implementation. The grant will now run through September 2022. All expenditures are reimbursed by the US DOJ, a local match is not required.

Alignment with Strategic Plan: This agenda item aligns with and supports the County's Goals 2 (Health and Well-Being for All) and 3 (Safe Community)

Resource Persons: Gudrun Parmer, CJRC Director; R. Marc Strange, Clinical Services Manager, CJRC

County Manager's Recommendation: The Interim County Manager recommends that the Board approve Budget Ordinance Amendment No.22BCC00037 increasing the available funding for Integrated Reentry Services: Improving Reentry for Adults with Co-occurring Substance Abuse and Mental Illness in CJRC by \$45,840.

Attachments: [AAF 21-0647, Supplemental Document - Integrated Reentry, Grant Award Peric](#)
[AAF-37 LEGAL FORM Increase Reentry Services Budget by \\$45,840.pdf](#)

21-0649

Façade Restoration at Durham County Agriculture Building (Cooperative Extension)

Agenda Text: The Board is requested to approve a contract with Midwest Maintenance, Inc. in the amount of \$466,965.00, for the restoration of the exterior of the Agriculture Building. Midwest Maintenance, Inc. was chosen through IFB 22-006. All deteriorating brick and stone masonry joints will be one hundred percent tuck pointed, all lintels and brick above windows and doors will be removed and replaced. Window and door frames will be re-caulked, flat surface concrete will be replaced and repaired. Roof

access ladders will be repainted, all brick and masonry will be power washed and sealed with a water repellent solution. This project will be supported by the Building Envelope CIP, all funds are already earmarked in the fund center for use.

In review of the MWBE compliance for IFB 22-006 Facade Restoration at Durham County

Midwest Maintenance, Inc. will be utilizing their own workforce on this project. In review of the MWBE compliance for IFB 22-006 Facade Restoration at Durham County Agricultural Building, there were no MWBE participation goals achieved on this project.

Alignment with Strategic Plan: This project aligns with Accountable, Efficient and Visionary Government, It will allow us to make the needed repairs to the facility, improving the building aesthetics, function and extend the facilities longevity.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director, David Alpaugh, Project Facilitator, John Suschak, Technical Assurance, Director of Façade Consulting

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the proposed contract with Midwest Maintenance, Inc. in the amount of \$466,965.00 for the restoration of the exterior of the Agriculture Building (Cooperative Extension), and be given the authority to execute change orders/amendments, as long as funding is available in the project budget.

Attachments:

[AAF Supplemental Document - Contract Approval MMI](#)

[Bid Tab-Durham County AG Building - Certified](#)

[MWBE Compliance Review Form-AAF for 22-006 IFB 101821](#)

[Midwest Maintenance](#)

21-0652

Budget Ordinance Amendment No. 22BCC00034 Social Services to recognize funding in the amount of \$70,340 from The Housing Opportunities for Persons with Aids Coronavirus (HOPWA-CV) as authorized by the Coronavirus Aid Relief and Economic Security Act (CARES Act), Public Law 116-136 from the City of Durham and for the Interim County Manager to Amend the Contract between the City of Durham for the HOPWA-CV Program

Agenda Text:

The Board is requested to approve Budget Amendment Ordinance No. 22BCC00034 Social services to recognize funding in the amount of \$70,340 from the Housing Opportunities for Persons with Aids Coronavirus (HOPWA-CV) as authorized by the Coronavirus Aid Relief and Economic Security Act (CARES Act) and Public Law 116-135 from the City of Durham and for the Interim County Manager to amend the contract between The City of Durham, Housing Opportunities for Persons with Aids Coronavirus (HOPWA-CV) and Durham County Department of Social Services to provide financial assistance to conduct the HOPWA Program in

the Eligible Metropolitan Statistical Area of Durham County. For the Department of Social Services to recognize additional funds in the amount of \$70,340.

In response to the COVID Pandemic, The Coronavirus Aid Relief and Economic Security Act (CARES) and Housing Opportunities for Persons with AIDS (HOPWA-CV) funds have been allocated to address the housing needs for our citizens with AIDS.

These funds also cover administrative activities as follows: coordinate with potential applicants, guide applicants through the application process, collect, store, and maintain applicant documentation, determine eligibility for service(s), issue grant payments on behalf of an eligible applicant.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: William Rose, Director, Department of Social Services, Kelly Inman, Chief of Operations Officer, Department of Social Services, and Janeen Gordon, Assistant Director, Department of Social Services.

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 22BCC00034 Social Services to recognize funding in the amount of \$70,340 from The Housing Opportunities for Persons with Aids Coronavirus (HOPWA-CV) as authorized by the Coronavirus Aid Relief and Economic Security Act (CARES Act), Public Law 116-136 from the City of Durham and for the Interim County Manager to Amend the Contract between the City of Durham for the HOPWA-CV Program

Attachments: [HOPWA_CV Supporting Doc](#)
[AAF-34 Legal Form](#)

21-0653

Approval of Contract Amendment with Insight Global LLC for an IS&T Technical Writer Contractor for \$38,896.00 to be funded through FY 2021-2022 IS&T operational budget.

Agenda Text:

The Board is requested to authorize the County Manager to amend and approve funding to an existing contract with Insight Global LLC to keep the services of the current IS&T technical writer contractor until August 28, 2022. The amount of the additional funding is \$38,896.00. The funding for this action will be from the current fiscal year 2021-2022 operational budget. In addition, this request is to give the County Manager authority to sign subsequent maintenance amendments not to exceed the existing operational budget.

The IS&T Technical Writer contractor works within the IS&T Department to create clear end-user and intradepartmental documentation to support the rollout of solutions

related to Cybersecurity and business process improvements. This position also assists with: communications to support enterprise training; internal and external IS&T website content creation, and developing end-user communications announcing planned IT-service interruptions.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Greg Marrow, Chief Information Officer; Les Hamashima-Assistant Director; Kim Cook, IS&T Business Manager.

County Manager's Recommendation:

The County Manager recommends the Board authorize the amendment and approval of the funding to an existing contract with Insight Global LLC to keep the services of the current IS&T technical writer contractor until August 28, 2022. The funding for this action will be from the current fiscal year 2021-2022 operational budget. The amount of the additional funding is \$38,896.00. In addition, the County Manager requests the authority to sign subsequent maintenance amendments not to exceed the existing operational budget.

Attachments:

[AAF Supplemental Document - Insight Global Technical Writer Nov 21](#)

[INSIGHT GLOBAL TECH WRITER AMENDMENT 08292021-08282022 LEGAL](#)

21-0659

Budget Ordinance Amendment No.22BCC00043 to recognize \$196,249 in Grant Funding and Approval of Interlocal Agreement for the 2021 Edward Byrne Memorial Justice Assistance Grant (JAG).

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.22BCC00043 recognizing \$196,249 from the 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) to the Durham County Sheriff's Office and to authorize the Interim County Manager to execute the interlocal agreement between the City of Durham and the County of Durham for these funds. This award will be shared in a 50/50 split between the Durham County Sheriff's Office and the Durham Police Department.

The Durham County Sheriff's Office will use these funds to obtain mission-critical equipment needed during life-threatening events. The emergency personal protective equipment and technology upgrades will be multi-purposed between the Emergency Response Team, Hazardous Devices Unit, Search and Recovery, Project Life-Saver Team, and the Negotiation Response Team. The Durham Police Department will use funds for technology upgrades for the Special Victims Unit, Selective Enforcement Team, and Forensic Unit Officers.

More information on the technology and equipment that will be purchased using this grant funding can be found at

<https://www.durhamsheriff.com/Home/Components/News/News/8427/3199>.

Alignment with Strategic Plan: This item aligns with the County's Strategic Goal 3:

Safe Community and Goal 5: Accountable, Efficient, and Visionary Government

Resource Persons: David LaBarre, Director of Planning & Development, Durham County Sheriff's Office; Thomas Cote, Major of Operations, Durham County Sheriff's Office

County Manager's Recommendation: The Interim County Manager recommends that the Board approve Budget Ordinance Amendment No.22BCC00043 recognizing \$196,249 from the 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) to the Durham County Sheriff's Office and that the Interim County Manager be authorized to execute the interlocal agreement between the City of Durham and the County of Durham for these funds.

Attachments: [AAF Supplemental Document - 2021 Edward Byrne Memorial Justice Assistance](#)
[JAG21 Award Notification](#)
[JAG 2021 PROGRAM NARRATIVE \(001\)](#)
[JAG 2021 Solicitation](#)
[JAG21 Interlocal Agreement \(1\)](#)
[AAF-43 LEGAL FORM Recognize JAG funding for DSO \(\\$196,249\).pdf](#)

21-0660

Contract Approval with BAS Ecostruxure Technology to Complete Installations and Upgrades at Multiple County Locations

Agenda Text:

The Board is requested to provide approval for sole source exemption and enter into contract with Schneider Electric Buildings America, Inc. in the amount of \$333,454.00 for HVAC Building Automation System (BAS) upgrades and installation in nine County owned facilities. The Board is also requested to authorize the County Manager to execute future amendments related to Schneider's BAS platform if funding is within General Service's operational or project budgets. Currently, eight County facilities (CJRC, General Services, Detention Center, North, South, East, Southwest, & S. L. Warren Libraries) utilize Schneider's proprietary BAS controls that are due for critical upgrades to maintain proper functionality. To standardize operations, General Services recommends that the Durham County Center for Senior Life is also integrated into Schneider's BAS system platform. This incorporation will require installation of controls and monitoring equipment on HVAC systems throughout the facility. Upon completion of installation, all nine facilities will be integrated into a single smart digital platform which will allow General Services staff to gather real time HVAC system reports, receive alerts, recognize trends, set temperature parameters, and maximize energy efficiency. These capabilities will assist in expanding our building maintenance infrastructure while reducing the County's environmental impact. The contract increase will be funded using existing, budget dollars.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," by contributing to the reduction of the County's environmental impact; and

Goal 5: “Accountable, Efficient and Visionary Government” by recognizing the need to embrace building management technology to increase efficiency.

Resource Persons: Motiryo Keambiroiro, Director of General Services; Shawn Swiatocha, Assistant Director; Claude Eubanks, Building Maintenance Supervisor; Joel T. Jones, Quality Control & Contract Specialist

County Manager’s Recommendation: The County Manager recommends that the Board provide approval for sole source exemption and enter into contract with Schneider Electric Buildings America, Inc. in the amount of \$333,454.00 for HVAC Building Automation System (BAS) upgrades/installation in County Owned facilities, and to authorize the County Manager to execute future amendments related to Schneider’s BAS platform if within General Service’s operational or project budgets.

Attachments:

[AAF Supplemental Document - Contract Approval](#)

[Durham County CJRC BAS Ecostruxure Transition Proposal 8-3-21](#)

[Durham County Detention Center BAS Ecostruxure Transition Proposal 7-20-21](#)

[Durham County East Library BAS Ecostruxure Transition Proposal 8-3-21](#)

[Durham County General Services BAS Ecostruxure Transition Proposal 7-20-21](#)

[Durham County North Library BAS Ecostruxure Transition Proposal 8-3-21](#)

[Durham County Senior Center BAS Proposal 7-20-21 CE](#)

[Durham County South Library BAS Ecostruxure Transition Proposal 8-3-21](#)

[Durham County Southwest Library BAS Ecostruxure Transition Proposal 8-3-21](#)

[Durham County Stanford W Library BAS Ecostruxure Transition Proposal 8-3-21](#)

21-0661

Capital Project Amendment No.22CPA00011 - Appropriate \$250K in 2021 LOBS Funding to Leased Convenience Site Upgrades (Northern Convenience Site) Project 4190DC079; and Approve the Execution of the Purchase of Goods Contract with Bakers Waste Equipment Inc. To Purchase Compactors and Pre-Crushers for the Northern Durham Convenience Site

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 22CPA00011 appropriating \$250,000 in 2021 LOBS funding to the Leased Convenience Site Upgrades (Northern Convenience Site) Project (4190DC079) for equipment; as well as authorize the Interim County Manager to enter into a contract with Baker Waste Equipment, Inc of Lenoir, N.C. for IFB 22-009 Compactors and Pre-Crushers that will be placed at the Northern Solid Waste Convenience Site. The negotiated contract amount will not exceed \$177,449.72.

Previously, \$3,624,510 in 2021 LOBS funding was appropriated to this project for design and construction. This additional \$250K in 2021 LOBS funding will be used to purchase compactors, pre-crushers, office furnishings, equipment, and construction change orders at the Northern Convenience site.

The funding breakdown the Northern Convenience Site Project is as follows:

- \$791,380 from County Contribution (PayGo) from prior fiscal years was used for planning, design, and land acquisition

- \$3,624,510 from the issuance of 2021 LOBs was used for design and construction
- \$250,000 requested for issuance of 2021 LOBS will be used for compactors, pre-crushers, office furnishings, equipment and construction change orders
- **NEW PROJECT TOTAL:** \$4,665,890

Formal bids for IFB 22-009 Compactors and Pre-Crushers for Northern Solid Waste Convenience Site were received by the Purchasing Department on October 11, 2021. Two firms submitted a responsive bid package, which were opened publicly.

In review of the MWBE compliance for IFB 21-009 Compactors and Pre-crushers for Northern Solid Waste Convenience Site, Baker Waste Equipment, Inc. will be utilizing 0% MWBE certified participation.

Alignment with Strategic Plan: The new facility aligns with Goal 5 by providing a state-of-the-art Convenience Site for Durham County Residents while also eliminating two outdated leased sites. Goal 4 is achieved by eliminating both the Bahama and Rougemont sites and returning a portion of each site back to their natural state.

Resource Persons: Motiryo Keambiroiro, Director of General Services; Chrissie Koroivui, Solid Waste Program Manager; Eli McCutcheon, Quality Control and Contract Specialist, Ken Ketterer, Project Facilitator.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 22CPA00011 appropriating \$250,000 in 2021 LOBS funding to the Leased Convenience Site Upgrades (Northern Convenience Site) Project (4190DC079) for equipment; as well as authorize the Interim County Manager to enter into a contract with Baker Waste Equipment, Inc of Lenoir, N.C. for IFB 22-009 Compactors and Pre-Crushers that will be placed at the Northern Solid Waste Convenience Site. The negotiated contract amount will not exceed \$177,449.72.

Attachments:

[Supplemental Doc Northern Conv Site Increase](#)

[IFB Recommendation on Letter Head](#)

[IFB 22-009 Bid Tabulation-Compactors and Pre-Crusher for Northern Solid Was](#)

[Purchase of Goods Contract Bakers Waste Equipment, Inc.](#)

[CPA-11 LEGAL FORM Appropriating \\$250K in 2021 LOBS to Northern Conven](#)

21-0662

Contract Approval for Replacement of Synthetic Turf at Durham County Memorial Stadium

Agenda Text:

The Board is requested to review and authorize the Interim County Manager to execute a service contract in the amount of \$592,223.00 with Astro Turf Corporation for the replacement of Durham County Memorial Stadium's athletic field.

During the 2009-2010 renovations of Durham County Memorial Stadium, Durham County converted the original turf grass to Artificial Turf with a Crumb Rubber infill for football and soccer. The manufacturer specifications and expected use period of the existing turf surface is 8-10 years. This is in line with industry standards across manufacturers of similar existing product. The replacement of the stadium's turf field is essential to maintain the safety and integrity of the stadium playing surface that without the replacement the County may have to cancel contracts for stadium use that might endanger the safety of participants.

Astro Turf Corporation was selected as a vendor for a national cooperative agreement RFP16-22 for Sports Surfaces, Installation and Related Material on January 3, 2017. This agreement runs through May 31, 2022 and satisfies all state and local bidding requirements. The proposed infill for this project is Brockfill, which is an engineered wood particle infill specifically designed to improve traction and reduce artificial turf heat. The product carries a 10 year warranty. The contract is funded with existing Pay-Go dollars.

Alignment with Strategic Plan: This project aligns with Goal 4-Environmental Stewardship: Protect our environment through planned growth, conservation, preservation, enhancement and restoration of our natural and built resources.

Resource Persons: Motiryo Keambiroiro, Director General Services, Zachary Pritchard, Stadium Manager, Eli McCutcheon Quality Control & Contract Specialist

County Manager's Recommendation: The Interim County Manager recommends that the Board authorize the Interim County Manager to execute the proposed contract with Astro Turf Corporation, in the amount of \$592,223.00 for the replacement of Durham County Memorial Stadium's athletic field.

Attachments:

[AAF Supplemental Document - Contract Approval MUA-AHU-DC](#)

[Service Contract Astro Turf Corp, Field Replacement](#)

[Durham County Stadium Proposal Revised 9.23.21](#)

[Executive Summary AstroTurf](#)

[Contract Award Documents](#)

[Astro Turf Contract Renewal](#)

21-0664

Budget Ordinance Amendment No. 22BCC00044 Public Health to recognize an additional \$7,000 in Revenue and to Approve Public Health Fee Schedule Changes

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 22BCC00044 Public Health to recognize \$7,000 in additional revenue and approve Public Health fee schedule changes

The fee schedule changes are needed for Public Health. Fee schedule is located in

supplemental documentation.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00044 Public Health to recognize \$7,000 in additional revenue and to approve Public Health fee schedule changes

Attachments: [AAF-44 Legal Form](#)
[PH Fee Schedule Change](#)

21-0665

Contract Approval for HVAC Equipment Maintenance and Repair Services at Various Durham County Facilities.

Agenda Text:

The Board is requested to approve contract amendment with Envirotrol, LLC in the amount of \$10,000.00 for the HVAC Equipment Maintenance and repair services at various Durham County facilities (FR# 22-422). The additional costs entail \$10,000.00 for an emergency repairs/parts line to the existing contract of \$103,000. The service contractor provides yearly preventive maintenance and inspection services. These services are broken up into four quarterly services, three operational and one comprehensive for major HVAC equipment at Main Library, Health and Human Services, Court House, Detention Center, four regional Libraries, Admin's I and II. During these service rotations, as needed repairs that are not included in the base contract are sometimes found, or an emergency repair is needed. It is also requested that the County Manager be given the authority to execute future amendments, as long as funding is available in the contracted services budget. The contract increase will be funded using existing, budget dollars.

In review of the MWBE compliance for RFP 21-041 HVAC Equipment Maintenance and

Repairs at Various Durham County Facilities, there were no MWBE participation goals achieved on this project

Alignment with Strategic Plan: This project aligns with Goal 5- Accountable, Efficient and Visionary Government to provide comprehensive maintenance for Durham County Facilities, to identify operational issues and rectify them in order to provide efficient operation and prolong operational life of the equipment.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director General Services, David Alpaugh Project Facilitator, General Services.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County manager to approve the additional funds to provide an emergency repairs/parts line for miscellaneous needed repairs.

Attachments: [FR 22-422 Envirotrol, LLC.](#)
[AAF Supplemental Document - Repairs-part line](#)
[MWBE Compliance Review Form-AAF for 21-041 RFP 070821](#)

3. Discussion Items (200 min):

21-0681

Bull City United Expansion Update and Community Intervention and Support Services Department Update (45 min)

Agenda Text: The Board is requested to receive this presentation regarding the Bull City United expansion and development of Durham County's newly developed Community Intervention and Support Services department that comprises the Bull City United, My Brother's Keeper, and Project BUILD programs.

On April 12, 2021, the Board approved the Durham City-County Interlocal Agreement to expand the Bull City United program into four additional census tracts. Durham County government has operated the Bull City United program through its Department of Public Health since November 2016. The program follows a public health, anti-violence model with the primary goal of stopping the spread of community violence using methods and strategies associated with public health.

Since the program's launch, Bull City United staff have focused their efforts in two census tracts - census tract 13.01 and census tract 14.00. These two census tracts had the highest incidents of violent crime per 1,000 people when Bull City United was established. Through the Durham City-County Interlocal Agreement, Bull City United has implemented a multi-phasal expansion into to census tracts 11.00, 13.04, 17.09, and 23.00 with the highest incidents of gun-related violent crimes. The goal is to add a full staff complement of one supervisor, five outreach workers, and twelve violence interrupters to the Bull City United program by the end of FY22.

The City's partnership with Durham County to expand the Bull City United Program to four additional census tracts has coincided with the development of the newly created Community Intervention and Support Services department that provides an infrastructure to support and capitalize on the collective efforts of Bull City United, My Brother's Keeper, and Project BUILD programs.

Alignment with Strategic Plan: Goal 1 (Community Empowerment and Enrichment) and Goal 2 (Health and Well-Being for All).

Resource Persons: Joanne Pierce, Goal 2 General Manager - Health and Well-Being for All

County Manager's Recommendation: The County Manager recommends that the Board receive an update on the Bull City United Expansion and Durham County's newly developed Community Intervention and Support Services Department

Attachments: [Bull City United Quarterly Update](#)
[BCU Quarterly Presentation](#)
[Bull City United CPF Submission Notification](#)
[BCU EXPANSION ILA](#)
[BCU EXPANSION FR21-1098](#)

21-0682

Discussion of MOU Between the County Commissioners and Durham Public Schools Board of Education (20 min)

Agenda Text: The Board is requested to review the current MOU and proposed revisions to provide further feedback. A first MOU was signed in 2003 (see attached). Discussions regarding a new MOU began in 2016 and a new MOU was signed by the board chairs in January 2017 (see attached). The current draft will be discussed in a future Joint BOCC-BOE meeting.

Alignment with Strategic Plan: A well-funded and well-functioning public school system are critical to Durham being and becoming the thriving community it is and wishes to remain.

Resource Persons: Claudia Hager, Interim County Manager; Drew Cummings, Chief of Staff; Keith Lane, Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends that the Board review the current MOU, the proposed revisions and provide staff direction.

Attachments: [MOU PowerPoint](#)
[2003 MOU w facility use section](#)
[Final 2017 MOU](#)
[MOU Edits - Nov 1, 2021 meeting](#)

21-0668

Analyzing Property Tax Appeals for Systemic Bias (45 min)

Agenda Text: Research has surfaced in recent years indicating systemic bias in property tax assessments. Nationwide studies have shown, generally, that low-income and minority homeowners experience a higher property tax burden due to inherent systemic racial bias. As the Durham County Board of Commissioners has denounced any form of racism and declared racism by resolution to be a public health crisis, Durham County Tax Administration partnered with the UNC School of Government to conduct the first-of-its-kind study using North Carolina data. More specifically, appeal data from the two most recent countywide reappraisals, 2016 and 2019, were analyzed with US Census data to identify trends and potential areas for systemic improvement not only in Durham County but statewide.

Our exploration of this data in Durham County provided several key opportunities for focus as staff prepares for its next countywide reappraisal. Most notably, staff has already begun working on communication strategies leading into this process rather than upon conclusion of the reappraisal. Community involvement, education and empowerment are critical to ensuring a positive experience and improved outcomes on all fronts. As Mr. McLaughlin concludes: *“Regardless of its cause, any potential bias in any government process deserves examination. We can’t fix problems we don’t know exist.”*

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government.

Resource Persons: T. Dwane Brinson, Tax Administrator; Chris McLaughlin, Professor of Public Law and Government, UNC School of Government

County Manager’s Recommendation: The Interim County Manager recommends that the Board receive the presentation discussing the findings of this research partnership.

Attachments: [Analyzing Property Tax Appeals for Systemic Bias](#)
[Durham County Tax-Appeal-Study](#)
[Racial Equity AAF Supplemental Document](#)
[Systemic Bias in Property Tax Appeals PP](#)

21-0686

Resolution to Enact an Ordinance Prohibiting Discrimination in Public Accommodations and Employment (30 min)

Agenda Text: The Board is requested to receive this resolution to enact an ordinance prohibiting discrimination in public accommodations and employment. This ordinance would establish protections and promote the equal treatment of all individuals and provide freedom from discrimination on the basis of race, ethnicity, creed, color, sex, pregnancy, marital or familial status, sexual orientation, gender identity or expression, national origin or ancestry, marital or familial status, pregnancy, military status, religious belief or non-belief, age, or disability in employment and access to all places of public accommodation.

Alignment with Strategic Plan: Goal 1 (Community Empowerment and Enrichment) and Goal 2 (Health and Well-Being for All).

Resource Persons: Curtis Massey, Assistant County Attorney and Joanne Pierce, Goal 2 General Manager - Health and Well-Being for All

County Manager’s Recommendation: The County Manager recommends that the Board receive this presentation about the Non-Discrimination Ordinance.

Attachments: [DCo NDO Resolution](#)

Lunch

21-0675**Durham Cultural Advisory Board Request to Support Cultural Master Plan Development (30 min)****Agenda Text:**

The Board is requested to receive a presentation from the Durham Cultural Advisory Board (DCAB) regarding its request that the City and County jointly support development of a new Cultural Master Plan.

In February 2021 DCAB reached a consensus recommendation to request funding to develop a new Cultural Master Plan beginning in FY23. DCAB's request for support to initiate the planning process for a new Cultural Master Plan aligns with Durham's New Comprehensive Plan: EngageDurham, which has developed "Community Goals and Objectives" with input from more than 1000 residents, presented relevant goals to City Council and County Commissioners in June 2021, including: "Sense of Place: By 2050, the history and culture of Durham will be fully told and celebrated" and "Public Spaces & Recreation Goal: By 2050, Durham residents will be able to enjoy public spaces that are physically accessible and equitably distributed throughout the community.

DCAB's 2021 white paper entitled "Durham Needs a New Cultural Master Plan" outlines the progress made implementing the 2004 Cultural Master Plan and identifies still unmet goals. (Attachment 1, pages). In 2004, the Durham County Board of Commissioners and City Council approved the first Durham Cultural Master Plan. The 2004 Cultural Master Plan development process engaged more than 500 individuals at a total cost of \$225,000. Planning costs were supported by a dedicated Durham County Occupancy Tax, institutional funding from Duke University, and corporate and individual donors solicited by the Durham Arts Council. Following completion of the 2004 Cultural Master Plan, an additional \$300,000 from the Occupancy Tax was allocated to partially support plan implementation over the 15-year plan lifecycle, which expired in 2019. Key Cultural Master Plan recommendations were implemented during that time period, including formation of the Durham Cultural Advisory Board (DCAB) and the Public Art Committee (a DCAB advisory committee,) establishment of City and County Public Art Programs, and allocation of recurring annual funding by the City to support cultural festivals and events.

The cultural master planning process proposed by DCAB will utilize national and regionally-established best practices for designing and implementing cultural master planning processes, including soliciting a professional consulting firm to bolster local resources dedicated to plan development.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 3: Safe Community, Goal 4: Environmental Stewardship & Community Prosperity, and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: DCAB members E'Vonne Coleman, Laura Ritchie, and Chair,

Angela Lee; Linda C. Salguero, AIA, CPD, Project Manager/Public Art Coordinator, Brenda Hayes-Bright, AAIA, CDT, MPM, Project Manager/Assistant Public Art Coordinator, Peri D. Manns, ASLA, Assistant General Manager/Deputy Director Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation from the Durham Cultural Advisory Board (DCAB) regarding its request that the City and County jointly support development of a new Cultural Master Plan.

Attachments: [AAF Supplemental - DCAB CMP Request 11-2021.pdf](#)
[ATTACHMENT 1 - DCAB Cultural Master Plan White Paper.pdf](#)
[ATTACHMENT 2 DCAB Cultural Master Plan Presentation 11-2021.pdf](#)

21-0637 Commissioner Comments (30min)

Agenda Text: The Board is requested to allow each Commissioner six minutes to report on conferences or make comments regarding issues that may be of interest or concern to the Board.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountability, Efficient and Visionary Government

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board allow comments from each commissioner and direct staff accordingly.

4. Closed Session

21-0684 Closed Session

Agenda Text: The Board is requested to adjourn into Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; pursuant to G.S. 143-318.11(a)(4)

Alignment with Strategic Plan: This item aligns with Strategic Goal 4 and 5

Resource Persons: Andy Miracle, Economic Development Officer; Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

5. Adjournment