



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, October 11, 2021

7:00 PM

Commissioners' Chambers

Regular Session

“Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

21-0632 Announcements (5min)

Agenda Text:

1. **Resident Feedback for County Manager Search** - Durham County is inviting public comment regarding the hiring of the next County Manager. Please submit your responses by Wednesday, October 20th to the following: <http://www.empliant.com/survey/F9A21C5FE-ADE8-724C-3F36/>
2. **Department of Social Services to Administer a New Property Tax Program** - The DSS department in partnership with the Tax Administration have developed the Low-Income Homeowners Relief Program. This program will serve exclusively Durham homeowners who have owned their homes 10 years or more, and who are currently not receiving any state tax subsidies for their property. Eligible homeowners must have incomes \leq 30% of the average median income.

More information will be available throughout the month of October by

visiting www.dconc.gov/dss <<http://www.dconc.gov/dss>>.

- 3. Stanford L. Warren Branch Library to Reopen Late 2022** - Due to necessary repairs caused by water intrusions, the Stanford L. Warren Library located at 1201 Fayetteville Street will reopen late 2022.

Please visit www.durhamcountylibrary.org <<http://www.durhamcountylibrary.org>> for additional information, updates and a list of other libraries and their hours.

- 4. Early Voting for the Municipal Election** - The Durham County Board of Elections wants to help all voters avoid long lines and vote early for the 2021 Municipal Election! Early voting begins on Thursday, October 14th and continues until Saturday, October 30th.

To find full details on early voting, visit our website at www.dcovotes.com <<http://www.dcovotes.com>>, email elections@dconc.gov <<mailto:elections@dconc.gov>> or call 919-560-0700.

- 5. 2021 Tax Bill Payments** - Durham County Tax allows citizens the option of making partial payments on real property taxes through January 5, 2022. Payment options include check, bank draft, money order or cash and taxes must be paid by January 5, 2022 to avoid interest and additional costs.

For more information, visit our website at www.dconc.gov/tax <<http://www.dconc.gov/tax>> or call 919-560-0300.

- 6. Welcome Baby Clothing and Diaper Distribution** - Every Friday during the month of October, Welcome Baby will host contactless pick-up of baby clothing and diapers at Cooperative Extension located on 721 Foster Street.

Items are available for children ages 0-5 and you must bring a photo ID, proof of Durham address and the child(ren)'s Medicaid care or birth certificate. For questions, please call 919-560-7150.

- 7. Durham County Public Health COVID-19 Vaccination Clinic Hours** - The COVID-19 vaccination clinic at the Durham County Department of Public Health located at 414 E. Main St., has the following hours to get your free vaccination:
 - Monday, Wednesday & Thursday: 9 a.m. to 4 p.m.
 - Tuesday: 9 a.m. to 6 p.m.
 - Friday: Closed for select events

Appointments and walk-ins welcome; however, please note that the clinics are closed between 11:30 a.m.-1 p.m. daily.

Visit www.dcopublichealth.org/COVIDVaccines <<http://www.dcopublichealth.org/COVIDVaccines>> or call 919-560-9217 for more information.

4. Minutes (5 min)

21-0633 Minutes (5min)

Attachments: [Regular Session - September 13, 2021](#)

5. Ceremonial Items (50 min)

21-0621 Proclamation - National Hispanic Heritage Month (10min)

Agenda Text: The Board is requested to issue a Proclamation in recognition of National Hispanic Heritage Month. Our nation celebrates the tremendous contributions of more than 60 million Hispanic Americans to our culture and society each year. Nearly 14% of Durham County residents are of Hispanic ancestry and Durham County is pleased to honor the significant contributions of members of our Hispanic American community.

Alignment with Strategic Plan: Goal 1: Community and Family Prosperity.

Resource Persons: Brenda Howerton, Chair, Durham Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board approve the proclamation and invite all Durham County residents to celebrate this important annual observance.

Attachments: [Proclamation - National Hispanic Heritage Month - October 2021](#)

21-0625 Proclamation - Indigenous Peoples Day 2021 (10min)

Agenda Text: The Board is requested to proclaim October 11, 2021 as Indigenous Peoples Day. European explorers encountered Native Americans at first contact. It seems only fitting that the day should be renamed and recognized for the first peoples. Triangle Native American Society serves to promote and protect the identity of the over 11,000 Native Americans living in the Triangle area. To learn more about TNAS, you can visit our webpage, <<http://www.trianglenative.org>>.

Alignment with Strategic Plan: This item aligns with Strategic Goal 1: Community Empowerments and Enrichment

Resource Persons: Kerry Bird, President of the Triangle Native American Society

County Manager's Recommendation: The County Manager recommends that the Board proclaim October 11, 2021 as Indigenous Peoples Day.

Attachments: [Proclamation - Indigenous Peoples day - October 2021](#)

21-0626 **Resolution - Leandro Plan (10min)**

Agenda Text: The Board is requested to resolve and adopt the Leandro Plan.

Alignment with Strategic Plan: This item aligns with Strategic Goal 1: Community Empowerment and Enrichment

Resource Persons: Durham Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board resolve and adopt the Leandro Plan.

Attachments: [Resolution - Leandro Plan - October21](#)

21-0627 **Proclamation - Durham Domestic and Care Workers Day 2021 (10min)**

Agenda Text: The Board is requested to proclaim October 13, 2021 as Durham Domestic and Care Workers Day in Durham County.

We, a group of engaged Durham residents, formally request a Domestic and Care Workers Day of Recognition proclamation for the County of Durham. We are but a portion of the many hardworking people across the state who provide care for children, the elderly, and people with disabilities and would like to formally acknowledge the many contributions of our workforce. As childcare providers, housecleaners, direct care workers, and unpaid family caregivers, we do the important work of providing exceptional care for loved ones in the home and at facilities and make it so that the people we care for may live with dignity and respect. Domestic and care workers create safe, clean, and loving environments in the home, rear and educate our youngest, and make all other work possible.

Now today more than ever, domestic and care workers deserve recognition for the role they play and their impact in the lives of so many. Domestic and care workers were among the many essential workers who have worked throughout the pandemic and do all they can to support the communities that rely on them. As the pandemic continues, care workers continue to show up and act as the backbone of our economy. Their work is invaluable to us all and should be recognized as such.

North Carolina boasts one of the highest concentrations of care workers in the country and Durham is home to tens of thousands of these workers, and as such, we wish to value that work through passing this special proclamation. The date we are proposing coincides with the birthday of a very special leader in the domestic workers' movement, Dorothy Bolden. Bolden worked tirelessly as a domestic worker and advocated on the behalf of her fellow workers to bring their work out of the shadows and celebrate in the light. There is a rich history of care work in the South and we'd like to honor that legacy here in Durham and proclaim once again, October 13th the Durham Domestic and Care Workers Day of Recognition. We hope to have the proclamation read at the October 11th regular session meeting and have it formally recognized on October 13th.

Alignment with Strategic Plan: This item aligns with Strategic Goal 1: Community and Family Prosperity and Enrichment

Resource Persons: Channele Croxton, on behalf of National Domestic Workers Alliance Durham Chapter

County Manager's Recommendation: The County Manager recommends that the Board proclaim October 13, 2021 as Durham Domestic and Care Workers Day in Durham County.

Attachments: [Proclamation - Durham Domestic Workers Day- October 2021](#)

21-0641

Proclamation - National Breast Cancer Month (10min)

Agenda Text:

The Board is requested to proclaim October as National Breast Cancer Month in Durham County. Each year men and women are diagnosed with breast cancer across the globe. The purpose of National Breast Cancer Month is to help educate everyone about the prevalence of this deadly disease and to encourage early detection such as receiving annual mammograms as recommended. It is also important to support individuals and families who have been personally impacted by breast cancer.

Alignment with Strategic Plan: This item aligns with Goals 1 and 2. Community and Family Prosperity and Health and Well-being for All.

Resource Persons: Brenda Howerton, Chair, Durham Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board approve the Proclamation and encourage the community to support efforts to eradicate this deadly disease and celebrate those who are Breast Cancer survivors.

Attachments: [Proclamation - Breast Cancer Awareness - October 2021](#)

6. Consent Agenda (15 min)

21-0464

Interlocal Agreement with the City of Durham regarding participating in Duke Energy's Green Source Advantage Program To Meet Renewable Energy Goals

Agenda Text:

The Board is hereby requested to authorize the Interim County Manager to negotiate and execute an Interlocal Agreement with the City of Durham regarding participation in Duke Energy's Green Source Advantage program.

The BOCC adopted a resolution in 2018 calling for a plan to transition County operations to 80% clean, renewable energy by 2030 and 100% clean, renewable energy by 2050 with the purposes of building a more resilient community, promoting job creation and sustainable economic growth, and protecting our local community and the Earth for current and future generations.

Duke Energy's Green Source Advantage program (GSA) allows participants to partner with a solar developer to build a project, agreeing to pay a set amount to offset

their electricity purchases for up to 20 years. The program offers these customers the flexibility of selecting and negotiating all price terms directly with a solar developer of their choice, including the retention of Renewable Energy Certificates (RECs) generated by a solar facility owned by the developer. The customer does not pay any upfront capital costs, on-going maintenance, or decommissioning costs of the facility. The Board approved participation in the program in January 2021 and staff have continued to work towards this goal.

Due to the economics of solar farm developments, the County or City would not be able to find a developer willing to partner with on GSA without combining our electrical demand to make the project large enough to be cost-effective. The County and City have already issued a joint RFP to find a developer. The Interlocal Agreement delineates the roles and responsibilities of each local government in our partnership and recognizes the need of each entity to commit to the project.

Alignment with Strategic Plan: This request aligns with Strategic Plan Goal #4 (Environmental Stewardship and Community Prosperity) by providing renewable energy that will help the county meet its greenhouse gas emissions reduction goals; Goal 5 (Accountable, Efficient, and Visionary Government) by providing a cost-effective and efficient way to meet renewable energy goals.

Resource Persons: Tobin L. Freid, Sustainability Manager; and Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The Interim County Manager recommends that the Board authorize the Interim County Manager to negotiate and execute an Interlocal Agreement with the City of Durham regarding participation in Duke Energy's Green Source Advantage program.

21-0466

Authorization of Cooperation Agreement and Service Agreement for participation in Duke Energy's Green Source Advantage Program

Agenda Text:

The Board is hereby requested to authorize the Interim County Manager to negotiate and execute the Cooperation Agreement and Service Agreement regarding participation in Duke Energy's Green Source Advantage program.

The BOCC adopted a resolution in 2018 calling for a plan to transition County operations to 80% clean, renewable energy by 2030 and 100% clean, renewable energy by 2050 with the purposes of building a more resilient community, promoting job creation and sustainable economic growth, and protecting our local community and the Earth for current and future generations.

Duke Energy's Green Source Advantage program (GSA) allows participants to partner with a solar developer to build a project, agreeing to pay a set amount to offset their electricity purchases for up to 20 years. Duke Energy pays the customer back a credit on their bills that covers part of the cost of the payment to the developer. The program offers these customers the flexibility of selecting and negotiating all price terms

directly with a solar developer of their choice, including the retention of Renewable Energy Certificates (RECs) generated by a solar facility owned by the developer. The customer does not pay any upfront capital costs, on-going maintenance, or decommissioning costs of the facility. The Board approved participation in the program in January 2021 and staff have continued to work towards this goal.

As part of the GSA process, the County enters into a Cooperation Agreement with the preferred solar developer prior to applying to Duke Energy for participation in the program. After acceptance into the program, the County would sign a Service Agreement with Duke Energy and the developer formally agreeing to the financial and other terms of the project.

Alignment with Strategic Plan: This request aligns with Strategic Plan Goal #4 (Environmental Stewardship and Community Prosperity) by providing renewable energy that will help the county meet its greenhouse gas emissions reduction goals; Goal 5 (Accountable, Efficient, and Visionary Government) by providing a cost-effective and efficient way to meet renewable energy goals.

Resource Persons: Tobin L. Freid, Sustainability Manager; and Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board authorize the Interim County Manager to negotiate and execute the Cooperation Agreement and Service Agreement regarding participation in Duke Energy's Green Source Advantage program.

21-0509

Budget Ordinance Amendment No. 22BCC00011 to Recognize \$ 903,807 from the U.S. Department of Health and Human Services Office of Minority Health (OMH) and to Create Three Full Time Equivalent (FTE) Provisional Grant Funded Positions for Public Health

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 22BCC00011 to recognize \$903,807 from the U.S. Department of Health and Human Services Office of Minority Health (OMH) and Create Three Full Time Equivalent (FTE) Provisional Grant Funded Positions for Public Health.

The Durham County Department of Public Health (DCoDPH) was awarded a grant from the U.S. Department of Health and Human Services (HHS) Office of Minority Health for a project to improve health literacy and equity among historically marginalized populations in Durham. The grant totals \$2 million (\$903,807 recognized in year 1 and \$1,096,193 in year 2) to be administered over the next two years for the project, titled "Bull City Strong: Improving Health Literacy in Durham to Further an Equitable Community Response to COVID-19." This grant will fund three Full Time Equivalent positions (1) Program Manager, (2) Community Health Worker Coordinator (Human Services Coordinator) and (3) Office Assistant in Public Health.

The Board of Health has approved this amendment.

Alignment With Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing improved health literacy and equity among communities of color.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The Interim County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00011 to recognize \$903,807 from the U.S. Department of Health and Human Services Office of Minority Health (OMH) and Create Three Full Time Equivalent (FTE) Provisional Grant Funded Positions for Public Health.

Attachments: [AAF-11 Legal Form](#)

21-0555 **Review and Approval of Interlocal Agreement with the City of Durham for the Creation of An Immigrant and Refugee Affairs Initiative and Position**

Agenda Text: The Board is requested to review the proposed interlocal agreement, ask any questions they wish, and move it, either in current or amended form, for approval on October 11th.

As part of the FY21-22 budget negotiations, funds were approved for the creation of a jointly funded City-County Immigrant and Refugee Affairs position. Through subsequent City-County staff conversations, additional operating funds were approved and it was agreed that the position and initiative would initially be housed in the City's Neighborhood Improvement Services (NIS) Department, which already has significant community outreach bandwidth.

Staff have worked with NIS to ensure a good applicant pool, to structure the interview process for appropriate community input, and contributed appropriate staff members to participate in the formal interview process as well.

As noted in the attached scope of work for the interlocal agreement (which is at the end of the attached interlocal agreement), the purpose of the initiative and the new position is to help integrate immigrants into Durham's civic, economic, and cultural life. The person in this position will do that by building relationships with residents through people-focused programs and activities to foster community cohesion and residents' equitable participation in policy and decision-making that affect their communities.

Alignment with Strategic Plan: Resourcing our joint, City-County desire to ensure a welcoming, supportive environment for refugees and immigrants will have positive effects across Goals 1-4 of our Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that

the Board review the proposed interlocal agreement, ask any questions they wish, and move it, either in current or amended form, for approval on October 11th.

Attachments: [INTERLOCAL AGREEMENT Immigrant Refugee Affairs FINAL](#)
[Immigrant & Refugee Affairs Summary Info](#)

21-0565 **Lease Agreement Between Durham County and West End Community Foundation**

Agenda Text: The Board is requested to approve the lease agreement between Durham County and the West End Community Foundation for space at the Community Family Life and Recreation Center at Lyon Park located at 1309 Halley Street, and authorize the Interim County Manager to execute the lease.

The Community Family Life Center is located at 1309 Halley Street. The Community Family Life Center is a not-for profit community center operated out of a renovated former school that is a community hub for the West End community. The proposed lease is for three classrooms totaling approximately 2310 square feet within the Center. The lease space is needed to provide a comfortable, non-institutional space for Department of Social Services (DSS) staff to hold supervised family visitation. DSS has leased this space since November 2016 without incident and it is working well for the Department, families & children.

The term of the lease is three years, from November 1, 2021 through October 31, 2024. The initial lease rate is \$3,530.48 per month (\$42,365.71 per year), with a 3% annual escalation. The lease also includes two optional one-year renewals at the end of the first three-year term. The lease rate includes janitorial services, maintenance and utilities, and the center also has front desk sign-in services. Each classroom also includes its own bathroom and counter/sink space, and the lease includes use of the common areas such as the gymnasium and small playground. The funds for the lease are already budgeted within the DSS operating budget, so no new funding is needed.

Alignment with Strategic Plan: The lease at the Community Family Life and Recreation Center at Lyon Park supports Goal 3 “Safe and Secure Community” by providing quality, safe, supervised visitation space for family visits as well as Goal 5, “Accountable, Efficient and Visionary Government”.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer, Jane Korest, Open Space and Real Estate Division Manager.

County Manager’s Recommendation: The Interim County Manager recommends that the Board approve the lease agreement between Durham County and the West End Community Foundation for space at the Community Family Life and Recreation Center at Lyon Park located at 1309 Halley Street, and authorize the Interim County Manager to execute the lease.

Attachments: [103121 DSS LEASE for Family Life Center at Lyon Park](#)

21-0566**Durham County Temporary Screening Staff****Agenda Text:**

The Board is requested to approve a contract with Express Employment Professionals in the amount of \$292,662.53 to allow for COVID-19 screening. To reduce the risk of exposure to COVID-19 in the workplace, Durham County Government implemented an infectious disease preparedness and response plan that consists of a detailed screening process. The screening process includes temperature checks and questionnaires regarding symptoms and exposure of COVID-19 for employees and residents receiving services. As we continue to serve the residents of Durham County, we don't have the necessary internal resources to support the screening process. We have seen an increase in the number of residents receiving services in all locations including the Libraries that reopened in May.

Alignment with Strategic Plan: Goal 2: Health and Wellbeing for All and Goal 5: Accountable Efficient and Visionary Government.

Resource Persons: Claudia Hager, General Manager; Kathy R. Everett Perry, CHRO/Chief Employment Counsel, Dara Richardson, Human Resources Project Manager.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service contract with Express Employment Professionals in the amount of \$292,662.53 to provide screening services for the Health and Human Services Complex, the Administration II, CJRC and the Libraries. Building with an option to amended the contract to add buildings or increase funds as long as it is within the Operational Budget.

Attachments:

[Agenda Action Form Supplemental Document Contract Approval Screeners Se](#)

21-0577**Board of Elections Delivery Service Contract Amendment Approval****Agenda Text:**

The Board is requested to approve the Durham County Board of Elections request to increase its FY21-22 service contract with Coastal Carriers, Inc, a delivery service vendor. This contract requires an RFP, however, due to the timing of the upcoming elections and the amount of time it takes to process an RFP, we are hopeful that the Board will approve our request with the additional quotes provided. When time is more manageable, we will complete the RFP process before the end of the fiscal year.

Coastal Carriers, Inc has experience in working with other Board of Elections offices and has also just merged with our previous delivery service vendor, Marrins' Mooving. Together, we are confident that Coastal and Marrins' can accommodate our needs.

Preceding each election, service will include the delivery of Election Supplies and Equipment from the Board of Elections Warehouse to One-Stop and Election Day Voting Sites. Once voting has ended, service will include the pick-up of the same

items which will be delivered back to the Board of Elections Warehouse. Service dates include the following elections:

- October 5, 2021 Municipal Primary Election
- November 2, 2021 Municipal General Election
- March 8th, 2022 Primary Election

The current contract amount is \$39,000.00, and with the amendment of \$51,000.00, the total not to exceed amount will be \$90,000.00.

Alignment with Strategic Plan: Acquiring this service will permit the Durham County Board of Elections to operate in an efficient and effective manner consistent with Goal 5 of the county's strategic plan. Enabling the Board of Elections to acquire this service will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

Resource Persons: Derek Bowens, Elections Director and Brenda Baker, Deputy Director

County Manager's Recommendation: The County Manager recommends that the Board approve the Board of Elections to enter into a contract with Coastal Carriers Inc, in the amount of \$51,000.00, to continue providing critical election services to the residents of Durham County.

Attachments: [Board of Elections Coastal Carrier Delivery Service Contract Amendment](#)

21-0578 **Board of Elections Printing and Mailing Service Amendment Contract Approval**

Agenda Text:

The Board is requested to approve the Durham County Board of Elections request to increase its FY21-22 service contract with SouthData, Inc. a printing and mailing service vendor. This contract requires an RFP, however, due to the timing of the upcoming elections and the amount of time it takes to process an RFP, we are hopeful that the Board will approve our request with the additional quotes provided. When time is more manageable, we will complete the RFP process before the end of the fiscal year.

SouthData, Inc. has provided printing and mailing services to the Durham County Board of Elections since 2018, and they also service many other Board of Elections offices in the state of North Carolina. We are confident that they will continue to provide us with timely and efficient service for the elections listed below:

- October 5, 2021 Municipal Primary Election
- November 2, 2021 Municipal General Election
- March 8th, 2022 Primary Election

The current contract amount is \$39,000 and with the amendment of \$42,219.82 the

total not to exceed amount will be \$81,219.82.

Alignment with Strategic Plan: Acquiring this service will permit the Durham County Board of Elections to operate in an efficient and effective manner consistent with Goal 5 of the county's strategic plan. Enabling the Board of Elections to acquire this service will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

Resource Persons: Derek Bowens, Elections Director and Brenda Baker, Deputy Director

County Manager's Recommendation: The County Manager recommends that the Board approve the Board of Elections to enter into a contract amendment in the amount of \$42,219.82 with SouthData Inc. to continue providing critical election services to the residents of Durham County.

Attachments: [2021 09 15 FY22 BOE SouthData Amenedment Contract.pdf](#)

21-0582

Budget Ordinance Amendment No 22BCC00027 to Recognize \$238.44 in Grant Funds from the North Carolina Department of Public Instruction's Child Nutrition Division to the Youth Home for School Nutrition Grocery Purchases

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.22BCC00027 recognizing \$238.44 in grant revenue from the North Carolina Department of Public Instruction's Healthy Meals Grant Fund. The Youth Home will use the funding to purchase food to serve to detained juveniles at the Youth Home facility.

The North Carolina Department of Instructions School Nutrition program works with School Food Authorities and community partners to administer the Federally Assisted National School Breakfast and Lunch Programs that provide nutritional meals to students across the state. This program fosters healthy school nutrition environments, offers safe appealing meals, and supports learning.

The funding award is a percent of the shortfall in Federal Reimbursements for the Youth Home and based on a comparison of the month-to-month gains and losses for the last year. The funds are from the USDA and are not ESSR funds.

The Youth Home submits claims monthly for breakfast and lunch meals served, in accordance with the 2021-22 agreement renewal to administer the Federally Assisted School Nutrition Program. The Youth Home is reimbursed at the assigned rates for reimbursable meals served in accordance with the agreement. The grant funding received will be used to purchase groceries to prepare meals for detained juveniles.

Alignment with Strategic Plan: This request aligns with Goal 3: Safe Community, Goal 5: Accountable, Efficient, Visionary Government, and Goal 2: Health and

Well-being for All.

Resource Persons: Angela G. Nunn, Youth Home Director

County Manager's Recommendation: The Interim County Manager recommends that the Board approve Budget Ordinance Amendment No.22BCC00027 recognizing \$238.44 in grant revenue from the North Carolina Department of Public Instruction's Healthy Meals Grant Fund.

Attachments: [AAF Supplemental Document - Healthy Grant Funds](#)
2021-2022 Federally Assisted School Nutrition Program Agreement
[AAF-27 LEGAL FORM Recognize \\$238.44 in Grant Funds for Youth Home](#)

21-0583 **Budget Ordinance Amendment No. 22BCC00022 to Recognize \$8,000 from the North Carolina Public Health Association to Increase Participation in the Centering Pregnancy Program**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 22BCC00022 to recognize funds in the amount of \$8,000 from the North Carolina Public Health Association, Ann Wolfe Mini-Grant.

The grant funds will be used to purchase incentives, increase uptake and participation in the Centering Pregnancy program. The goal is to get more clients to participate in Centering and reap the benefits of the classes such as decreased preterm labor, decreased low birth rates, increased breastfeeding rates, increase satisfaction and patient empowerment.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by increasing participation in the evidence-based Centering Pregnancy program which has been show to decrease the rate of preterm and low weight babies.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00022 to recognize funds in the amount of \$8,000 from the North Carolina Public Health Association Ann Wolfe Mini-Grant.

Attachments: [Supplemental Document Ann Wolf Mini-Grant 8000](#)
[AAF-22 Legal Form](#)

21-0584 **Budget Ordinance Amendment No. 22BCC00023 Public Health to Recognize \$ 39,900 from the North Carolina Department of Health and Human Services for Covid-19 Mitigation**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No.

22BCC00023 Public Health to recognize \$39,900 from the North Carolina Department of Health and Human Services for the Advancing Equity Addendum Agreement.

The Durham County Department of Public Health (DCoDPH) was awarded funds from the state, through the CDC's Advancing Equity grant, to address COVID-19-related health disparities and advance health equity by expanding local capacity and services to prevent and control COVID-19 infection and transmission among historically marginalized populations. The funds are intended to (1) ensure equity is integrated into the health department's mission statement, strategic plans, policies, procedures, services and resources and (2) implement a communications and messaging campaign addressing COVID-19 prevention and vaccination for populations at higher risk, underserved, and disproportionately affected.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing improved health literacy and equity among communities of color.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00023 to recognize \$39,900 from the North Carolina Department of Health and Human Services for the Advancing Equity Addendum Agreement.

Attachments: [AAF-23 Legal Form](#)

21-0585 **Budget Ordinance Amendment No. 22BCC00024 Public Health to Recognize \$115,000 from the NC DHHS Division of Public Health Women's and Children's Health Section/Children and Youth Branch for Covid-19 Mitigation**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 22BCC00024 Public Health to recognize funds in the amount of \$115,000 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Children and Youth Branch.

This grant provides temporary funding to the Local Health Department (LHD) to support the coordination of COVID-19 screening, testing, and vaccine administration efforts, and to coordinate other school health/public health services.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and

Well-being for All by providing more resources for COVID-19 screening, testing, and vaccine administration efforts.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00024 Public Health to recognize funds in the amount of \$115,000 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Children and Youth Branch.

Attachments: [AAF-24 Legal Form](#)

21-0586

Restaurant Lease for Admin Building II - Thirumala Hospitality Durham, LLC

Agenda Text:

The Board is requested to approve and authorize execution of a Lease Agreement with Thirumala Hospitality Durham, LLC to operate a restaurant in the County Administration Building II located at 201 E Main Street, in accordance with the terms and conditions as set forth in the Lease Agreement attached to this agenda item. The proposed lease term is 10 years with options for two 5-year extensions. The annual lease rate for the first five years is \$65,820 escalating after five years to \$85,556 for years 6 through 10.

The lease agreement requires that Thirumala Hospitality Durham, LLC complete all upfit construction within 240 days at their cost, with the County contributing \$310,000 toward the total cost for all tenant improvements. The restaurant is anticipated to be open in the 2nd quarter of 2022. Thirumala Hospitality Durham, LLC will open and operate a full-service Indian restaurant, which will be open 6 days a week offering lunch and dinner service with a full bar.

The County retains the right to terminate the lease if this timeline is not achieved.

Staff received a Letter of Intent from Thirumala Hospitality Durham, LLC in June of this year and presented to the Board in closed session. Terms and conditions of the lease were subsequently negotiated, and final agreement reached in mid-September.

Alignment with Strategic Plan: The attached Lease Agreement supports Goal 1 "Community Empowerment and Enrichment," and Goal 5 "Accountable, Efficient and Visionary Government"

Resource Persons: Nancy Mitchell, Senior Real Estate Officer; Jane Korest, Open Space and Real Estate Division Manager; Peri Manns, Deputy Director Engineering and Environmental Services.

County Manager's Recommendation: The Interim County Manager recommends that the Board approve and authorize execution of a Lease Agreement with Thirumala Hospitality, LLC to operate a restaurant in the County Administration Building II located at 201 E Main Street, in accordance with the terms and conditions as set

forth in the Lease Agreement attached to this agenda item.

Attachments: [1 - FINAL Thirumala Lease Agreement 091321](#)
[AAF Supplemental for 100421WS](#)

21-0589 **Budget Ordinance Amendment No. 22BCC00021 FY 2020-21**
Encumbrance Rollover - increasing multiple Funds Budgeted
Expenditures and Revenues by a total of \$6,456,652.63

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. for FY 2021-22 amending the budgets for the outstanding encumbrances at fiscal year-end FY 2020-21. Encumbrances outstanding at fiscal year-end represent obligations/commitments entered by the County for either services not yet completed or performed, or goods not yet received. These moneys must be restricted in the fund balance within the equity section of the balance sheet for FY 2020-21 to honor these obligations/commitments once completed and/or received. These encumbrances outstanding at year-end do not represent expenditures or liabilities. These encumbrances outstanding are included in the amount reported as “Restricted Stabilization by State Statute” in the fund balance section of the Balance Sheet in the Comprehensive Annual Financial Report (CAFR).

According to generally accepted accounting principles (GAAP), governmental type funds are the only funds to record encumbrances in the CAFR. However, during the fiscal year, the County maintains encumbrances (purchase orders and service contracts) for all fund types (funds and sub-funds) to ensure funds are set aside for obligations and commitments appropriately at the time that they are ordered and/or entered into.

Because these encumbrances lapse at year-end and are re-appropriated in the subsequent fiscal year, they do not affect unassigned fund balance. It is merely a re-appropriation in the subsequent fiscal year of funds for obligations and commitments for goods and services already ordered but not yet received in the prior fiscal year. Encumbering these funds is a statutory requirement.

Therefore, authorization is requested to amend the following funds’ budgets in FY 2021-22 to honor the outstanding purchase orders and service contracts as of the end of FY 2020-21:

General Fund (1001010000)	\$ 5,755,621.51
Risk Management Fund (1001020000)	\$ 162,123.16
Reappraisal Reserve Fund (1001050000)	\$ 36,750
Benefits Plan Fund (1001500000)	\$ 3,585.44
Stormwater Fund (5005500000)	\$ 226,052.56
Sewer Utility Fund (6006600000)	\$ 272,519.96
Total	<u>\$ 6,456,652.63</u>

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Susan Tezai, Chief Financial Officer; Keith Lane, Budget and Management Services Director

County Manager's Recommendation: The Interim County Manager recommends that the Board approve Budget Ordinance Amendment No. for FY 2021-22 amending the budgets for the outstanding encumbrances at fiscal year-end FY 2020-21

Attachments: [AAF-21 Supplemental Form](#)
[AAF-21 Legal Form](#)

21-0594 **Land Lease for 505 West Chapel Hill Street**

Agenda Text:

The Board is requested to approve the lease between Durham County and the City of Durham for the parking lot of the former Police Department Headquarters located at 505 West Chapel Hill Street. This is a one-dollar lease with a term of nine months. While this lease is within the Interim County Manager's granted authority to approve and execute, we are bringing this item to the Board to provide the most complete and up-to-date information on the 300 and 500 E. Main St. project.

Construction on the 500 block of E. Main Street is scheduled to begin in January 2022. At that time, the parking lot currently located on this parcel will be unavailable for County staff working in the Health and Human Services Building. The new parking deck that is under construction at 300 E. Main will provide parking for Health and Human Services employees, however, it is not scheduled to be complete until August 2022, which will leave employees without parking for at least eight months. The Board approved a lease for the parking lot at 410 W. Chapel Hill in November 2020, which provides 137 spaces for DSS employees who previously parked at 300 E. Main. This lease is to accommodate Public Health and Veteran's Services employees who park in the surface lot at 500 E. Main.

Several options for addressing the parking needs of Public Health and Veteran's Services employees were considered. The former Police Department Headquarters at 505 W. Chapel Hill Street is currently vacant and the City of Durham has made it available for the County's use while the new parking deck on the 300 block of E. Main is being constructed.

Staff has negotiated a one-dollar lease with the City for a term of nine months, with an option to extend if needed. The lot, which includes approximately 240 spaces, will be re-stripped by County General Services, and Nighthawk Security will provide security patrol for this lot on weekdays. The developer of the 300 and 500 block of E. Main will provide morning and afternoon shuttle service to and from the HHS building for employees.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Peri Manns, Deputy

Director - Engineering and Environmental Services; Jane Korest, Division Manager - Open Space and Real Estate.

County Manager's Recommendation: The County Manager recommends that the Board approve the lease between Durham County and the City of Durham for the parking lot of the former Police Department Headquarters located at 505 West Chapel Hill Street.

Attachments: [County at 505 W Chapel Hill Street final](#)

21-0595 Authorize the Interim County Manager to execute the Lender Letter of Intent/Commitment for the Loan for the 500 E. Main St. Affordable Housing Development

Agenda Text:

The Board is requested to authorize the County Manager to execute the Permanent Lender Letter of Intent/Commitment for the 500 E. Main St. Affordable Housing Development Loan in the amount of \$4,110,000.00. (See Attachment 1.)

The comprehensive application to the NCHFA must be submitted in November 2021 in order to meet the project schedule and requires a Letter of Intent/Commitment from the Lender for inclusion in the application package. Attached is the Letter acknowledging the County's intent to support the loan totaling a not-to-exceed amount \$4,110,000.00 for the 500 E. Main Street Affordable Housing Development Project (the "Project).

The Lender Letter of Intent/Commitment (LOI) is required to demonstrate stakeholder commitment to the Project and provide appropriate documentation to satisfy the bond volume cap for the tax credit application. The LOI amount has been updated to document the **195** affordable housing units which has been updated based on the current design. It is also important to note that as the Project evolved it was determined that the grant funding was not permissible and all funding from the County to the developer needed to come in the form of a loan. This funding is consistent with the previously approved Master Development Agreements for both projects (e.g., 300 and 500 Block Projects).

Alignment with Strategic Plan: The Project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Susan Tezai, Chief Financial Officer, Willie Darby, Acting County Attorney; Ronn Stewart, Senior Vice President, Laurel Street Residential; Noel Henderson- James, Development Director, Laurel Street Residential; and Peri Manns, ASLA, LEED GA, Assistant General Manager - Goal 4

County Manager's Recommendation: The Interim County Manager recommends that the Board authorize the Interim County Manager to execute the Permanent Lender Letter of Intent/Commitment for the loan totaling a not-to-exceed amount of \$4,110,000 for the 500 E. Main St. Affordable Housing Development Project.

Attachments: [500 - Permanent Lender Commitment Letter - 2021.09.14](#)

21-0601

Award of the Easement Maintenance Services for Durham County Utilities (RFP 22-004) contract to Stormwater Operations Specialists, LLC

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with Stormwater Operations Specialists, LLC to provide sewer easement maintenance services for the sewer collection system tributary to the Triangle Wastewater Treatment Plant (TWWTP) in an amount of \$99,100 and also authorize renewal of the contract yearly in an amount of \$99,100 for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Durham County issued a Request for Proposal (RFP 22-004) on July 28, 2021. RFP 22-004 was advertised in local newspapers and on the Durham County website. Three proposals were received on August 24, 2021. The proposal bid tabulation and evaluation forms are attached. In review of the MWBE compliance for Easement Maintenance Services for the Utilities Division (RFP 22-004), there were no participation goals achieved on this project. Stormwater Operations Specialists, LLC will be utilizing their own workforce to perform this service on the project, and they have provided a responsive bid.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure easements are maintained providing ease of access in the event of a sanitary sewer spill and will provide the staff notification of potential defects within the collection system allowing repairs to be made in advance of a sewer spill or unwanted surface water from entering the collection system.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Assistant General Manager; Stephanie Brixey, Deputy Director; and Wade Shaw, Utilities Superintendent

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with Stormwater Operations Specialists, LLC to provide sewer easement maintenance services for the sewer collection system tributary to the Triangle Wastewater Treatment Plant (TWWTP) in an amount of \$99,100 and also authorize renewal of the contract yearly in an amount of \$99,100 for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments: [FY22 Easement Maintenance Services - AAF Supplemental Document](#)
[RFP 22-004 Easement Maintenance Services for DCo Utilities Division](#)
[Easement Cleaning Proposal Tabulation](#)
[MWBE Compliance Review Form-AAF for 22-004 RFP 091621](#)
[RFP No. 22-004 Evaluation Summary](#)

21-0605 **Interlocal Agreement Reauthorizing the Durham Bicycle and Pedestrian Advisory Commission**

Agenda Text: The Board is requested to authorize the County Manager to execute an Interlocal Cooperation Agreement with the City of Durham to reauthorize the Durham Bicycle and Pedestrian Advisory Commission.

The proposed Agreement is attached. The Agreement has been reviewed by the City and County Attorneys. The term of the Agreement is from December 1, 2021 to November 30, 2025. The proposed Agreement includes recommended changes unanimously approved by the Bicycle and Pedestrian Advisory Commission at its August 17, 2021 meeting, as follows:

- Increase the number of members from 17 to 18, with nine appointed by the City Council, and nine by the Board of County Commissioners (Section IV.A.1).
- Remove the representatives from the Recreation Advisory Commission, Open Space and Trails Commission, and Planning Commission, since it has been difficult to secure representation from the Open Space and Trails Commission and Planning Commission in recent years.
- Reduce and simplify the number of representative categories and add 2 youth and 6 at-large positions (Section IV.A.2).
- Add as an ex-officio member the Transportation Manager of Durham County, or his/her designee (Section IV.A.4)

Alignment with Strategic Plan: The Durham Bicycle and Pedestrian Commission aligns with the Environmental Stewardship and Community Prosperity goal of the Strategic Plan by encouraging bicycle and pedestrian transportation.

Resource Persons: Dale McKeel, Bicycle and Pedestrian Coordinator

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute an Interlocal Cooperation Agreement with the City of Durham to reauthorize the Durham Bicycle and Pedestrian Advisory Commission.

Attachments: [2021 BPAC Interlocal Agreement](#)

21-0610 **Award of Aeration Basin Cleaning Services for Utilities Division to Industrial Vacuum Services Inc. in the amount of \$156,790**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service

contract with Industrial Vacuum Services Inc. for pressure washing, removal of debris, hauling and disposal services on an aeration basin for the Utilities Division with a total annual contract price of \$156,790 and authorize the County Manager to renew this contract yearly for up to four additional one-year periods in accordance with the terms and conditions of the original contract.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this contract ensures we continue to operate treatment processes efficiently and rehabilitate the aging infrastructure as needed to allow for continued growth in the service area.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Assistant General Manager; Stephanie Brixey, Deputy Director; Wade Shaw, Utility Superintendent

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with Industrial Vacuum Services Inc. for pressure washing, removal of debris, hauling and disposal services from an aeration basin for the Utilities Division with a total annual contract price of \$156,790 and authorize the County Manager to renew this contract yearly for up to four additional one-year periods in accordance with the terms and conditions of the original contract.

Attachments:

[AAF Supplemental Doc RFP 22-003](#)

[RFP 22-003 Aeration Basin Cleaning for DCo TWWTP](#)

[RFP 22-003 Addendum1-Aeration Basin Cleaning for DCo TWWTP](#)

[Aeration basin Proposal Tabulation](#)

[RFP No. 22-003 Evaluation Summary](#)

[MWBE Compliance Review Form-AAF for 22-003 RFP 090221](#)

21-0613

Budget Amendment No.22BCC00031 Appropriating \$335,000 of Debt Service Fund Fund Balance and Transferring Funding to the Durham County Sheriff’s Training Facility Capital Project (4310DC091); and Capital Project Amendment No.22CPA00009 Increasing the Project Budget for the Durham County Sheriff’s Training Facility Capital Project (4310DC091) by \$335K to Fund Renovations to the Facility.

Agenda Text:

The Board is requested to approve Budget Amendment No.22BCC00031 appropriating \$335,000 of Debt Service Fund Fund Balance and transferring funding to Durham County Sheriff’s Training Facility Capital Project (4310DC091), as well as Capital Project Amendment No.22CPA00009 increasing the project budget for the Durham County Sheriff’s Training Facility Capital Project - formerly titled the Sheriff’s Firing Range - (4310DC091) by \$335K to Fund Renovations to the Facility, located at 100 Electra Road, Durham, NC.

The Sheriff's Training Facility Capital Project has a planned budget of \$7,035,171 for FY 2021-2022. This request is for \$335,000 of the total to be used for:

- Remaining property purchase
- Road closure surveying contract
- Soil Boring, Ground Penetrating Radar, Test Pits
- Design Amendments
- LEED Commissioning
- Plan Submittal Fees
- Impact / Permit Fees
- Project Management Contingency

The project plans to return to the Board to request the remaining \$6,700,171.00 at the time of the construction contract award.

The current project budget is \$919,608.00 This amendment would increase the total project budget to \$1,254,608.00.

BACKGROUND

The initial project plan developed for the improvements of the existing Sheriff's Firing Range site on Electra Road did not involve purchasing adjacent properties, and funding was not included in the project for this purpose. It was later determined that it was in the County's interest to control the surrounding properties bordering Electra Road in terms of minimizing risk and security of the facility.

Therefore, due to these concerns, and the fact that owning the adjacent properties would allow the County to close Electra Road and eliminate Right of Ways (ROW's) across the property, the Real Estate Division began negotiating for the purchase of adjacent properties along Electra Road.

To date, all adjacent properties have been purchased except for one, whose price has been agreed upon. The project funds spent on direct property purchases is expected to total \$335,344.00 upon purchase of the last property. This request is for the board to reimburse the project \$335,000.00 to replace the project expenditures for the adjacent property purchases.

The replacement of these funds in the project will enable the closure of Electra Road and associated ROW's, eliminate the present security and risk exposures, and enable a more robust design with enhanced design elements. These enhanced design elements over the original scope include the addition of an indoor Police Officer Physical Abilities Test (POPAT) training facility, both surplus and impound vehicle storage lots, and an outdoor scenario-based field simulation environment.

Overall, the concept provides for a safe, orderly, and pleasant training facility that will enhance DSO recruitment, retention, and morale.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The project also addresses Goal 5 - Accountable, Efficient and Visionary Government - by providing more efficient service delivery and better customer service.

Resource Persons: James Faress, P.E., Senior Project Manager; Peri Manns ASLA LEED GA, Assistant General Manager / Deputy Director; Engineering and Environmental Services; David Labarre, Director of Planning & Development, Sheriff's Office; Charles Nickelson, AIA, Principal, RND Architects

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Amendment No.22BCC00031 appropriating \$335,000 of Debt Service Fund Fund Balance and transferring funding to Durham County Sheriff's Training Facility Capital Project (4310DC091), as well as Capital Project Amendment No.22CPA00009 increasing the project budget for the Durham County Sheriff's Training Facility Capital Project - formerly titled the Sheriff's Firing Range - (4310DC091) by \$335K to Fund Renovations to the Facility, located at 100 Electra Road, Durham, NC.

Attachments: [AAF Supplemental Document Sheriff's Tactical Training Facility - Funding Incr CPA-09 & AAF-31 LEGAL FORM Appropriate \\$335,000 of Debt Service Fund F](#)
[AAF-31 & CPA-09 LEGAL FORM Appropriate \\$335K of Debt Service Fund FB f](#)

21-0614

Cameron Grove Cemetery Lease and Conveyance

Agenda Text:

The Board is requested to approve a two-year lease with Cameron Grove Holdings LLC for the Cameron Grove Cemetery (#193009), which includes the acquisition of the property at the end of the lease term. The County Open Space program has the mission of protecting historically and culturally significant lands in addition to the more environmental sensitive open spaces such as significant forests, farmlands, and water quality priority lands. This could include protection of historic travel corridors (trading paths), archeological sites, and historically significant cemeteries. As the Board is aware, the Stagville plantation used to encompass over 30,000 acres and over the course of its existence held approximately 3000 enslaved individuals. The overall plantation was one of the largest in North Carolina and is considered very culturally and historically significant. While 160 acres of the original Stagville plantation is in public ownership as the Stagville State historic site and is a source of education and interpretation, there are several culturally significant sites associated with Stagville that are not currently protected. The Cameron Grove Cemetery is known to be the largest of several cemeteries where enslaved people were buried prior to emancipation. The cemetery continued to be used for burials after emancipation by Cameron Grove

Baptist Church until the Church moved to Bragtown in the 1940's. Cameron Grove Cemetery is estimated to include several hundred graves, most of which are not marked.

The cemetery is located within Treyburn in the non-residential business section at 5197 International Drive. The 4.5-acre property does not have direct street frontage, but does have a dedicated 15-foot access easement that provides access to the cemetery. Since mid-spring, county staff have been working with a committee comprised of the Stagville Descendants Council and local historians who share the interest and concern to ensure that the cemetery becomes publicly protected and that appropriate, sensitive maintenance and restoration could be undertaken. The current owner, Cameron Grove Holdings, LLC is amenable to the County ownership of this historic property and has agreed to initially lease the property to the County for \$1 per year with conveyance at the end of the term. The two -year lease includes an option to allow the County to purchase the property at the end of the term for \$1. In addition, the lease includes a clause that allows the owner to convey the property to the county at an earlier date if desired.

County open space staff will continue to work closely with the Stagville Descendants Council's Cameron Grove Cemetery Committee to determine the appropriate maintenance and restoration activities that both protect the site and provide a reverential and culturally sensitive site for the descendants and others. The County has an opportunity in taking on the stewardship and responsibility of Cameron Grove Cemetery to ensure that this sacred and historically significant site is preserved, stewarded and up-lifted to help tell the whole story of our county and its people.

Alignment with Strategic Plan: This acquisition helps to implement Strategic Plan Goal 4, "Environmental Stewardship and Community Prosperity," as well as Goal 1 "Community Empowerment and Enrichment."

Resource Persons: Jane Korest, Open Space and Real Estate Manager; Peri Manns, Assistant General Manager for Goal 4; Jay Gibson, General Manager for Goal 4

County Manager's Recommendation: The Interim County Manager recommends that the Board approve a two-year lease with Cameron Grove Holdings LLC for the Cameron Grove Cemetery (#193009), which includes the acquisition of the property at the end of the lease term; and authorize the Manager to execute any legal documents necessary to effect this acquisition.

Attachments: [AAF Supplemental Form Non Contract - Cameron Grove Cemetery](#)
[Attachment 1 Cameron Grove Site Visit](#)

21-0618 Detention Center Security Glass Replacement Project

Agenda Text:

The Board is requested to approve contract amendment #1 with O'Brien Atkins in

the amount of \$3,700.00 for the Detention Center Window Replacement Project (FR# 21-968). The additional cost entails \$1,700.00 for a design change to add tinted glass to the project and provides a \$2,000.00 allowance (\$1,000.00 per phase) for miscellaneous project reimbursables that are noted in the design contract scope. It is also requested that the County Manager be given authority to execute future amendments for the Detention Center Security Glass Replacement Project as long as funding is available in the project budget.

Alignment with Strategic Plan: This project aligns with Goal 5- Accountable, Efficient and Visionary Government to provide alternatives to departmental heads by researching upgraded material that maybe used to enhance security in the facility.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director General Services, David Alpaugh Project Facilitator, General Services

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve the additional funds to provide alternative glass options and reimbursable costs incurred and future change orders.

Attachments: [Revised AAF Supplemental Document -Additional funds](#)
[Add for smoked glass](#)

7. Other Business

[21-0630](#) **Durham County Public Health Focused Update on the COVID-19 Crisis (20min)**

Agenda Text: The Board has requested a public health focused update from County staff on the COVID-19 response and efforts.

Alignment with Strategic Plan: This item aligns with Goal 2: Health and Well-Being for All

Resource Persons: Rodney Jenkins, Public Health Director and Joanne Pierce, General Manager

County Manager's Recommendation: The Interim County Manager recommends that the Board receive an update from County staff on the COVID-19 response and efforts

8. Items Pulled from the Consent Agenda (20 min)

9. Closed Session

[21-0631](#) **Closed Session**

Agenda Text: The Board is requested to adjourn into Closed Session for the following:

- To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract; pursuant to G.S. 143-318.11(a)(5)
- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; pursuant to G. S. 143-318.11(a)(3)

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Jay Gibson, General Manager; Willie Darby, Acting County Attorney

County Manager's Recommendation: The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

10. Adjournment