



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, August 9, 2021

7:00 PM

Commissioners' Chambers

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### Regular Session

### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

#### [21-0489](#) Announcements (5min)

##### Agenda Text:

1. **Durham County Back-to-School Bash** - Join us at the Durham County Back-to-School Bash on Friday, August 20th from 10am - 2pm at the Durham County Memorial Stadium for free food, school supplies, haircuts and more. Bring your child to get their COVID-19 vaccine, or get vaccinated yourself, and get a free \$25 Visa gift card for each person who takes their shot, plus another \$25 gift card for driving someone to get vaccinated!
2. **DCo Public Health COVID-19 Vaccine Clinic Hours** - The COVID-19 Vaccination clinic hours at the Department of Public Health have changed. The new hours are as follows: Monday and Wednesday, 9am-4pm; Tuesday 9am-6pm and closed on Thursday and Friday.

Appointments and walk-in are welcome. Please visit  
[www.dcopublichealth.org/covidvaccines](http://www.dcopublichealth.org/covidvaccines)

<http://www.dcopublichealth.org/covidvaccines> for more information.

3. **2021 Annual Property Tax Billings** - DCo Tax Administration will begin mailing 2021 tax bills to County property owners on August 13th. The 2021-22 Solid Waste Decals will also be enclosed in those tax bills. Taxes are due by September 1st but must be paid by January 5, 2022.

Please note that citizens will have the option to make partial payments on real property taxes. For additional information, please visit [www.dconc.gov/tax](http://www.dconc.gov/tax) or call 919-560-0300

<http://www.dconc.gov/tax%20or%20call%20919-560-0300>.

4. **Apply for Durham Pre-K Today** - Are you looking for Pre-K for the 2021-22 school year? All families with children that will be four years old on or before August 31, 2021 can apply. The application can be found at [www.durhamprek.org](http://www.durhamprek.org) <http://www.durhamprek.org>.

For questions or assistance please call 1-833-733-5338 or email [prek@childcareservices.org](mailto:prek@childcareservices.org) <mailto:prek@childcareservices.org>.

5. **Program Offerings at Durham County Cooperative Extension** - The Durham County Cooperative Extension program offers a wide variety of events during the month of August. Please visit [www.durham.ces.ncsu.edu](http://www.durham.ces.ncsu.edu) <http://www.durham.ces.ncsu.edu> or [www.facebook.com/DurhamExtension](https://www.facebook.com/DurhamExtension) <http://www.facebook.com/DurhamExtension> for a list of events.

6. **P-EBT Benefits Expanded for Children Under 6** - The NC Department of Health and Human Services has expanded the P-EBT benefits to more than 230,000 additional children under the age of 6. For more information, please visit [www.ncdhhs.gov/PEBT](http://www.ncdhhs.gov/PEBT) <http://www.ncdhhs.gov/PEBT>

7. **Durham County Register of Deeds** - The Register of Deeds has moved Vital Records to appointment only but will continue to take request online. Please visit [www.dconc.gov/ROD](http://www.dconc.gov/ROD) <http://www.dconc.gov/ROD>, call 919-560-0495 or email [RODvitals@dconc.gov](mailto:RODvitals@dconc.gov) <mailto:RODvitals@dconc.gov> for more information.

8. **Durham Emergency Communication Center Wants You!** - Are you looking for a meaningful, rewarding, high-energy environment? If so, this job is for you. To learn more and apply [www.bit.ly/911jobs](http://www.bit.ly/911jobs) <http://www.bit.ly/911jobs>

**9. Durham County Convenience Site Hours** - A reminder to all Durham County residents of the new hours for the County's four Convenience Sites:

- Parkwood: M-W-F (7 a.m.-2:30 p.m.); T-T (10:30 a.m.-6 p.m.); closed daily 12-12:30 p.m.; closed Saturdays and Sundays, except 2nd Saturday of each month - open 7 a.m.-12:30 p.m.
- Bahama, Rougemont and Redwood: M-F (7 a.m.-6 p.m.); Saturday (7 a.m.-12 p.m.); closed Sundays.

More information on the Durham County Convenience Sites can be found at [www.dconc.gov/recycling](http://www.dconc.gov/recycling) <<http://www.dconc.gov/recycling>>.

**10. Main Library is Open** - Great news for everyone in Durham County as the Main Library in downtown Durham (300 N. Roxboro St.) has finally reopened! The renovated and state-of-the-art facility opened its doors to the public on Tuesday, July 20th and is ready for everyone to enjoy!

Hours for Main Library and all branch and regional locations (except Bragtown) are:

- Monday-Wednesday, 9:30 a.m. to 8 p.m.
- Thursday-Saturday, 9:30 a.m. to 6 p.m.
- Closed on Sundays

Hours for the Bragtown Branch are: Monday 1-8 p.m. and Tuesday-Friday 10 a.m.-6 p.m.

Questions? Visit [www.durhamcountylibrary.org](http://www.durhamcountylibrary.org) <<http://www.durhamcountylibrary.org>>.

**4. Minutes (5 min)**

**21-0490**

**Minutes (5min)**

**Attachments:**

[Budget Work Session - May 18, 2021](#)

[Budget Work Session - May 27, 2021](#)

[Budget Work Session - June 3, 2021](#)

[Work Session - June 7, 2021](#)

[Regular Session - June 28, 2021](#)

**5. Ceremonial Items (20min)**

**21-0451**

**Durham County Sheriff's Office Receives the Triple Crown Award from the National Sheriff's Association for Achieving Accreditation**

**from the Top Three Accrediting Agencies for the Detention Center (10min)****Agenda Text:**

The Board is requested to recognize this award presented to Sheriff Birkhead by the National Sheriff's Association. Sheriff Birkhead was recognized at the National Sheriff's Association Conference in Phoenix, AZ for achieving accreditation through the Commission on Accreditation for Law Enforcement Agencies (CALEA), the American Correctional Association (ACA), and the National Commission on Correctional Health Care (NCCHC). Achieving any of these accreditations individually is noteworthy. However, acquiring all three at the same time is an extraordinary feat. In fact, the "Triple Crown" distinction is so rare, that since the establishment of the award in 1993, only 49 Sheriffs' Offices in the United States have qualified, two of which are in North Carolina.

On September 26, 2019, the Durham County Detention Facility received accreditation from the National Commission on Correctional Health Care for meeting the standards for health services. The facility has been accredited since 2003 and continues to meet the standards set by NCCHC.

The Durham County Sheriff's Office has been a CALEA accredited agency since 1998. On August 1st, 2020, the agency received its eighth meritorious award for advanced accreditation. The Durham County Sheriff's Office strives to be the best by going above and beyond by continuing to meet the "Tier 2" requirements of the 459 standards set by CALEA. In August of 2019, the Durham County Detention Facility began the process to become accredited through the American Correctional Association. In November 2020, a team of auditors visited the Durham County Detention Facility and found 100% compliance with mandatory standards and 99.7% compliance with non-mandatory standards. On January 12, 2021, Sheriff Birkhead and his team appeared before the Commission on Accreditation for Corrections. As a result, the ACA awarded the facility accreditation through 2024.

**Alignment with Strategic Plan:** This item aligns with Goal 3: Safe Community and Goal 5: Accountable, Efficient and Visionary Government

**Resource Persons:** Clarence Birkhead, Sheriff of Durham County; Robert Whitted, Chief Deputy, Durham County Sheriff's Office; Elijah Bazemore, Interim Chief Deputy of Detention Services, Durham County Sheriff's Office; Brendan Hartigan, Lieutenant of Professional Standards, Durham County Sheriff's Office; Heather Cusher, Sergeant ACA Accreditation for Detention, Durham County Sheriff's Office

**County Manager's Recommendation:** The Interim County Manager recommends that the Board recognize this award presented to Sheriff Birkhead by the National Sheriff's Association.

**Attachments:**

[Triple Crown Award 2021](#)

[Triple Crown](#)

**21-0484****Resolution - Durham Digital Equity Plan (10min)****Agenda Text:**

The Board is requested to resolve to approve and adopt the Durham Digital Equity Plan.

Digital Durham, in partnership with the Durham County Library and other member organizations have created the Durham Digital Equity Plan. The Plan establishes goals to achieve digital equity that will allow all people who live, work, and socialize in the City and County of Durham, NC to have access to digital skills training and technology to support their goals.

**Alignment with Strategic Plan** This request aligns with the Strategic Plan Goal 1 “Community and Family Prosperity and Enrichment” by providing access to educational, vocational, economic, and cultural opportunities.

**Resource Persons:** Tammy Baggett-Best, Library Director; Terry B. Hill, Deputy Library Director; Laura B. Fogle, Founder of Digital Durham; and Claudia Toomes, Main Library Manager.

**County Manager’s Recommendation:** The County Manager recommends that the Board resolve to approve and adopt the Durham Digital Equity Plan.

**Attachments:**

[Resolution - Durham Digital Equity Plan- 9Aug21](#)

**6. Consent Agenda (15 min)****21-0430****Approval of an Amendment to Architectural Design Service Agreement with Roughton Nickelson and DeLuca Architects for Water Intrusion Investigation and Testing at the Durham County Judicial Building Annex Renovations Project No. DC-141, in the amount of \$10,500, for a Not-To-Exceed Amount of \$393,583.00****Agenda Text:**

The Board is requested to approve an Amendment to the Architectural Design Service Agreement with Roughton Nickelson and DeLuca Architects for the Durham County Judicial Building Annex Renovations Project No. DC-141, in the amount of \$10,500, for a Not-To-Exceed amount of \$393,583.00.

The Judicial Building Annex was constructed in 1973 and purchased by Durham County in 2001. The building is three stories with a partial basement and underwent an interior renovation in 2019 to replace the elevator, roof, HVAC and life safety systems, and reconfigure the main lobby, second, and third floors to accommodate the needs of NC DPS Adult Probation and Parole. The Durham County Board of Elections is located on the first floor of the building.

This structure has experienced water intrusion issues for the duration of the County’s ownership. A Water Intrusion Study was conducted in 2018 to identify likely deficiencies and recommend corrective strategies that could possibly be included in

the renovation, however the approved project scope was interior reconfiguration and building infrastructure replacement. There were few opportunities to employ those recommendations. The limited remediation that did occur during the renovation appears to have lessened the infiltration but the building continues to have significant basement level intrusion. Water intrusion into a building is extremely challenging to resolve and frequently requires numerous attempts before full correction is achieved. We are requesting that RND Architects work in concert with REI Engineers, the testing firm that produced the 2018 study, to determine next steps toward reducing water intrusion.

**Alignment with Strategic Plan:** This request aligns with the County's Strategic Goal 3: Safe Community, Goal 4: Environmental Stewardship & Community Prosperity, and Goal 5: Accountable, Efficient, and Visionary Government.

**Resource Persons:** Linda C. Salguero, AIA, CPD, Project Manager, Engineering; Peri D. Manns, ASLA, Assistant General Manager/Deputy Director of E, E & S; Charles Nickelson, AIA, RND Architects

**County Manager's Recommendation:** The County Manager recommends that the Board approve an Amendment to Architectural Design Service Agreement with Roughton Nickelson and DeLuca Architects for Water Intrusion Investigation and Testing at the Durham County Judicial Building Annex Renovations Project No. DC-141, in the amount of \$10,500, for a Not-To-Exceed amount of \$393,583.00.

**Attachments:**

[AAF - Supplemental - Judicial Building Annex Renovations - Architectural Service ATTACHMENT 1 - RND Contract Amendment.pdf](#)

**21-0449**      **HVAC Quarterly Service at Various Durham County Facilities RFP 21-041**

**Agenda Text:**

The Board is requested to approve a contract with Envirotrol, LLC in the amount of \$103,328.00 for HVAC quarterly service of HVAC equipment at various Durham County facilities. Envirotrol was selected through RFP No. 21-041. Envirotrol will provide preventive maintenance quarterly service for HVAC equipment. This contract will provide services that meet manufactures requirements for quarterly, semi-annually, and yearly service. Services will include comprehensive reports, yearly internal inspections, cleanings, and various other tasks required to meet manufactures specifications.

**Alignment with Strategic Plan:** This project aligns with Goal 5- Accountable, Efficient and Visionary Government. A comprehensive yearly maintenance/service agreement will verify operation at specific intervals, identify operational issues that need remedied, and prolong the service life of the equipment

**Resource Persons:** Motiryo Keambiroiro, Director General Services, Shawn

Swiatocha, Assistant Director General Services, David Alpaugh Project Facilitator, General Services.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute the proposed contract with Envirotrol in the amount of \$103,328.00 to provide Quarterly HVAC services at various County facilities.

**Attachments:**

[AAF \(Word\) HAVC Quarterly Service](#)

[AAF Supplemental Document - Contract Approval HVAC services](#)

[RFP 21- 041 HVAC Equipment Mtnc & Repair Svcs-Various DCo Bldg-4.28-21](#)

[MWBE Compliance Review Form-AAF for 21-041 RFP 070821](#)

[RFP 21-041 Addendum 1-HVAC Equipment Mtnc & Repair Svcs-Various Facilit  
Justification](#)

[Evaluation Committee Overall Ranking Score Sheet](#)

**21-0450**

**Interlocal Agreement Between the City of Durham, Orange County, and Durham County Regarding Cost Sharing for the Transit Plan Governance Study**

**Agenda Text:**

The Board is requested to authorize the execution of the Interlocal Agreement Between the City of Durham, Orange County, and Durham County Regarding Cost Sharing for the Transit Plan Governance Study

The purpose of the Transit Plan Governance Study is to develop new Interlocal Implementation Agreements for adoption by the Board of County Commissioners, Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) Board, and GoTriangle Board of Trustees in Durham and Orange counties and to update policies and procedures used in the administration of the two County Transit Plans. The new agreements are an opportunity to add stronger plan oversight, increased accountability, and more transparency for the public in how the County Transit Plan funding is used. The Governance Study will engage a consultant to assist with this effort.

The Interlocal Agreement (ILA) is necessary to utilize the DCHC MPO's On-Call Professional Services Contract for the study. The ILA specifies that the counties are leading and managing the study, and the City of Durham is the contracting authority. The counties will share the costs equally with reimbursement by GoTriangle through the two County Transit Plans. The funding has been approved in both county's budgets and the GoTriangle Board. This contracting arrangement allows the study to proceed quickly to correspond with the schedule for development of the two County Transit Plans and allows for regional coordination between the two counties.

The Board of Commissioners and key staff will have a critical role in the development and approval of the new Interlocal Implementation Agreements. There will be regular

updates to the Board as the Governance Study proceeds. Stakeholder interviews, surveys, and facilitated workshops will be included in the study process.

**Alignment with Strategic Plan:** The Transit Plan Governance Study aligns with the Accountability, Efficient, and Visionary Government goal of the Strategic Plan by establishing an accountability structure to monitor progress towards implementation and ensure that Durham County taxpayers receive good value for the transit taxes and fees.

**Resource Persons:** Ellen Beckmann, Durham County Transportation Manager; Jay Gibson, General Manager of Environmental Stewardship and Community Prosperity

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the execution of the Interlocal Agreement Between the City of Durham, Orange County, and Durham County Regarding Cost Sharing for the Transit Plan Governance Study.

**Attachments:**

[AAF Supplemental Form Non Contract - Transit Plans Governance Study - 202](#)

[3-WAY ILA Governance Study - Final 2021-07-30](#)

[D-O Transit Plan Governance Study - FINAL Letter-Scope-Fee](#)

**21-0453**

**Budget Ordinance Amendment No. 22BCC00007 Library to Recognize Durham County Grant Revenue: LSTA EZ Grant for the Digital Navigators Project to Expand the Library's Appointment Reservation System**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 22BCC00007 to recognize \$19,242 in grant revenue from the State Library of North Carolina for Digital Navigators for Durham.

In order to increase access to digital resources, the Digital Navigator Project will expand the library's appointment reservation system where librarians can connect patrons to the three resources demonstrated to close the digital divide: low cost/free devices, low cost/free internet and gateway digital literacy skills. These appointments will take place over the phone or as socially distanced sessions. This pilot will begin at Stanford L. Warren Branch Library and will provide knowledgeable digital navigators who can guide people through acquiring basic technology and the skills to use it independently.

This grant is made possible by funding from the Institute of Museum and Library Services under the provisions of the federal Library Services and Technology Act (LSTA) as administered by the State Library of North Carolina, a division of the Department of Natural and Cultural Resources (IMLS grant number LS-249980-OLS-21).

**AlignmentwWith Strategic Plan:** This aligns with Strategic Goal 5: Accountable, Efficient, and Visionary Government, Customer Engagement and Responsiveness.

**Resource Persons:** Tammy Baggett-Best, Library Director; Terry B. Hill, Deputy Director; Claudia Aleman, Main Library Manager; and Kathy Makens, Resources and Finance Officer.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00007 to recognize \$19,242 in grant revenue from the State Library of North Carolina for Digital Navigators for Durham.

**Attachments:**

[LSTA - Digital Navigators - Award Letter](#)

[LSTA - Digital Navigators - Signed Grant Agreement](#)

[LSTA - Digital Navigators - Signature Page -1 March 2021](#)

[LSTA - Digital Navigators - Grant Application - 1 March 2021](#)

[LSTA - Digital Navigators - Revised Budget](#)

[LSTA - Digital Navigators - Partner Statement - Digital Durham](#)

[LSTA - Digital Navigators - AAF Supplemental Form](#)

[AAF-07 Legal Form](#)

**21-0454**

**Budget Ordinance Amendment No. 22BCC00005 to Recognize \$3,311,290 from the NC DHHS Division of Public Health Epidemiology/ Communicable Disease Branch**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 22BCC00005 to recognize funds in the amount of \$3,311,290 from the North Carolina Department of Health and Human Services Division of Public Health Epidemiology/Communicable Disease Branch.

These funds are intended to prevent, prepare for, and respond to coronavirus by supporting testing, case investigation and contact tracing, surveillance, containment, and mitigation.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

**Alignment with Strategic Plan:** This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19.

**Resource Persons:** Rodney Jenkins, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00005 to recognize funds in the amount of \$3,311,290 from the North Carolina Department of Health and Human Services Division of Public Health Epidemiology/Communicable Disease Branch.

**Attachments:**      [AAF AA543 Supplemental Document - Noncontract FY 22](#)  
[AAF-05 Legal Form](#)

**21-0455**      **Budget Ordinance Amendment No. 22BCC00006 to Recognize \$75,000 from the NC DHHS Division of Public Health Women's and Children's Health Section/Immunization Branch**

**Agenda Text:**      The Board is requested to approve Budget Ordinance Amendment No. 22BCC00006 to recognize funds in the amount of \$75,000 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Immunization Branch.

This grant provides funding to the Local Health Department (LHD) to help support activities associated with COVID-19 vaccine distribution to sites where vaccines are most needed. The Local Health Department will serve as a COVID Vaccine distribution hub.

The Board of Health has approved this amendment

**Alignment With Strategic Plan:** This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19 vaccination services.

**Resource Persons:** Rodney Jenkins, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00006 to recognize funds in the amount of \$75,000 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Immunization Branch.

**Attachments:**      [AAF-06 Legal Form](#)

**21-0456**      **Approve Public Health's Receipt of Vaccine Gift Card Incentives from the NC Department of Health and Human Services (NCDHHS)**

**Agenda Text:**      The Board is requested to approve Public Health's receipt of vaccine gift card incentives from the NC Department of Health and Human Services.

The Durham County Department of Public Health received Agreement Addendum #717 COVID-19 Vaccine Incentives. This Agreement Addendum supports the Local Health Department's ability to provide vaccine incentives during the COVID-19 pandemic by providing \$25 gift cards to eligible vaccine recipients and non-commercial transporters. NCDHHS will distribute a quantity of pre-paid gift cards to use as vaccine incentives on dates to be determined.

There is no drawdown of funding associated with this Agreement Addendum.

The Board of Health has approved this amendment.

**Alignment with Strategic Plan:** This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19 vaccination services.

**Resource Persons:** Rodney Jenkins, MHA, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Public Health's receipt of vaccine gift card incentives from the NC Department of Health and Human Services.

## **21-0458**

### **Board of Elections Robert Half Amendment Contract**

**Agenda Text:**

The Board is requested to approve the Durham County Board of Elections request to increase its FY21-22 service contract with Robert Half International Inc. a temporary employment agency. Robert Half has assisted the Elections Department in the past with identifying temporary employees to assist with election activities. The temporary employees will assist with pre- and post-election activities associated with the following elections:

- October 5, 2021 Municipal Primary Election
- November 2, 2021 Municipal General Election
- March 8, 2022 Primary Election

The current contract amount is \$180,000.00, and with the amendment of \$224,914.58, the total not to exceed amount will be \$404,914.58.

**Alignment with Strategic Plan:** Acquiring this service will permit the Durham County Board of Elections to operate in an efficient and effective manner consistent with Goal 5 of the county's strategic plan. Enabling the Board of Elections to acquire this service will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

**Resource Persons:** Derek Bowens, Director of Elections

**County Manager's Recommendation:** The County Manager recommends that the Board approve the Board of Elections to enter into a contract amendment in the amount of \$224,914.58 with Robert Half International Inc. to continue providing critical election services to the residents of Durham County.

**Attachments:**

[Board of Elections Robert Half Amendment Contract](#)

## **21-0459**

### **Board of Elections Rush Computer Rental Contract Amendment**

**Agenda Text:**

The Board is requested to approve the Durham County Board of Elections request to acquire rental laptops from Electro Rent Corporation, dba Rush Computer Rentals. Service will include the delivery and pickup of laptops that are pre-loaded with items listed on the attached quote. A certified standard wipe is also included prior to delivery to the Board of Elections, and after pick-up to ensure that there is no transfer of secure information.

The total compensation paid to the Contractor will be \$52,650.00 to cover laptop

rentals for the following elections:

- October 5, 2021 Municipal Primary Election
- November 2, 2021 Municipal General Election
- March 8, 2022 Primary Election

**Alignment with Strategic Plan:** Acquiring this service will permit the Durham County Board of Elections to operate in an efficient and effective manner consistent with Goal 5 of the county's strategic plan. Enabling the Board of Elections to acquire this service will ensure continued statutory compliance and allow the Board to lead in innovative election services and internal administrative controls.

**Resource Persons:** Derek Bowens, Director of Elections

**County Manager's Recommendation:** The County Manager recommends that the Board approve the Board of Elections to enter into a contract with Electro Rent Corporation, dba Rush Computer Rentals, in the amount of \$52,650.00, to continue providing critical election services to the residents of Durham County.

**Attachments:** [Board of Elections Rush Computer Rental Contract](#)

**21-0460**

**Memorandum of Agreement (MOA) with Durham Public Schools (DPS) for Shelter Sites**

**Agenda Text:**

The Board is requested to approve the Memorandum of Agreement (MOA) with Durham Public Schools (DPS) for the use of school facilities as mass care shelters and authorize the Interim County Manager to execute the MOA. This MOA will go before the DPS Board of Education for approval on August 9, 2021.

The Office of Emergency Services - Emergency Management Division is responsible for the coordination of response and recovery operations for significant emergencies and disasters in Durham County in accordance with Chapter 10 Article II Sec. 10-26(b) and NCGS 166A-7. An important concept of preparedness is the ability to provide temporary shelter to those displaced by an emergency or disaster event. As such, this MOA between DPS and DCo identifies the primary, secondary, and tertiary schools that may be used as mass care shelters, evacuation shelters, and friend/family assistance centers and ensures that those physical facilities are available for such use.

Historically shelter activations have not resulted in any cost to the County; however, since there is a potential for cost recovery by DPS for the use of food, supplies and/or damage due to the activation of shelters at DPS schools, BOCC approval of this MOA is requested. If the shelter costs are associated with a federal emergency or major disaster declaration, FEMA reimbursement would likely be available. If there is not an emergency or major disaster declaration, in accordance with the City/County Emergency Management ILA, operational costs associated with hosting and managing a shelter at a DPS school will be shared using a 50/50 cost share between the City and County.

**Alignment with Strategic Plan:** County's Strategic Goal 3: Safe Community

**Resource Persons:** Jim Groves, OES Director

**County Manager's Recommendation:** The Interim County Manager recommends that the BOCC approve the DPS Memorandum of Agreement for sheltering and authorize the Interim County Manager to execute the agreement.

**Attachments:** [School Shelter MOA - DPS-DCo 8-2021 jq](#)  
[Darby Approval School MOA](#)  
[DPS Attorney Approval School MOA](#)

**21-0461**      **Contract Amendment between Evergreen Linen Services and Durham County**

**Agenda Text:** The Board is requested to approve a contract amendment with Evergreen Linen Services (ELS) for the provision of laundry and linen services for the Office of Emergency Services - EMS Division and authorize the Interim County Manager to the execute the contract amendment.

The County entered into the contract with ELS on December 12, 2020. This contract amendment extends the original contract through June 30, 2022 in the amount not to exceed \$65,000. Under this contract, ELS will continue to provide sanitary laundering, packaging, and delivery of sheets, towels, washcloths, pillow covers, and blankets for Durham County EMS ambulances. These items, excluding blankets, are used during each patient transport. The blankets are used mostly during cold weather months.

The funding required for this contract amendment was approved in the Office of Emergency Services FY21/22 budget.

**Alignment with Strategic Plan:** County's Strategic Goal 3: Safe Community and Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Jim Groves, OES Director and Michael Rafidi, OES Business Services Supervisor

**County Manager's Recommendation:** The Interim County Manager recommends that the BOCC approve the contract amendment and authorize the Interim County Manager to execute the contract amendment with Evergreen Linen Services for an amount not to exceed \$65,000.

**Attachments:** [Evergreen Linen Contract Packet FY22](#)  
[Darby approval Evergreen Linen contract amendment](#)  
[EverGreen Linen Executed Contract Original FY21](#)

**21-0462****EMS|MC Contract Amendments with OES's EMS Division****Agenda Text:**

The Board is requested to approve two (2) contract amendments with EMS Management & Consultants (EMS|MC). One amendment adds ESO Solutions services and the other amendment modifies the collection rate for NC Medicaid services.

Amendment No. 1 - EMS|MC is the Office of Emergency Services - EMS Division's third-party billing company and ESO Services is used by the EMS Division for our Patient Care Reports (PCR). The PCR includes patient information, treatment, transport destination, and response times.

The County entered into a contract with EMS|MC on July 1, 2019 in the amount of \$420,000. The original contract automatically renews every year through June 30, 2024. This contract amendment adds \$72,270.96 to the existing EMS|MC contract for a total amount not to exceed \$492,270.96.

The funding required for this contract amendment is available in the Office of Emergency Services approved FY 21-22 budget.

Amendment No. 2 - As a result of North Carolina Medicaid Managed Care ("NC-MMC") reimbursement changes that were implemented statewide on July 1, 2021 in connection with North Carolina's Transformation to Medicaid Managed Care. This amendment modifies the Reverse Charge Mechanism (RCM) fee as follows: For any claims that EMS|MC submits to NC-MMC on behalf of Durham County, the County will pay to EMS|MC \$11.50 per claim (the "NC-MCC Rate"). The fee is taken out of each claim, therefore there is no budgetary action that is required.

**Alignment with Strategic Plan:** County's Strategic Goal 3: Safe Community and Goal 5: Accountable, Efficient, and Visionary Government.

**Resource Persons:** Jim Groves, OES Director and Michael Rafidi, OES Business Services Supervisor

**County Manager's Recommendation:** The Interim County Manager recommends that the BOCC approve contract amendment No. 1 and Contract Amendment No. 2 and authorize the Interim County Manager to execute both contract amendments. The amount of Contract Amendment No. 1 is \$72,270.96 with EMS|MC for a total contract amount not to exceed \$492,270.96.

**Attachments:**      [EMS MC AAF Supplemental Document FY22](#)  
[Unexecuted 2021-07-22 Durham County Amend. No. 1 ePCR ESO](#)  
[EMSMC - NC Medicaid amendment - COUNTY OF DURHAM](#)  
[DCo Legal Approval of Amendment Language](#)  
[EMS MC COI FY21a](#)  
[EMS Managment & Consultants Executed Contract FY20](#)

**21-0463****Reclaimed Water Supply Interlocal Agreement (ILA) with the Town of Cary**

**Agenda Text:**      The Board is requested to approve the Reclaimed Water Supply Interlocal Agreement with the Town of Cary. On July 22, 2021, the Town Council ratified by resolution the subject interlocal agreement. The previous interlocal agreement expired June 30, 2021. A copy of the interlocal agreement is attached.

The County entered into an Interlocal Agreement with the Town of Cary on December 1, 2009, and an amendment to that agreement dated April 1, 2013, which provides for coordination between the County, supplying reclaimed water from the Triangle Wastewater Treatment Plant, and the Town accepting and distributing that reclaimed water within Wake County. This agreement is a renewal of the previous amendment for a ten (10) year period. Since the date of the original agreement and amendment, the Town and County have found that additional criteria need to be added to include a maximum chlorine residual at the point of delivery and additional boiler plate language for e-verify compliance, electronic version of agreement, performance of government functions, and no waiver of sovereign or qualified immunity. The reclaimed water rates have been reevaluated and a reclaimed rate study was performed by Freese and Nichols to determine future rates. The Interlocal Agreement has been reviewed and approved by Council for the Town and County.

**Alignment with Strategic Plan:** Objective 4.1 Natural Resource Stewardship and Protection - Protect and steward natural resources through comprehensive compliance and educational programs. Strategy 4.1A Water Quality - Maintain, protect, and improve water quality.

**Resource Persons:** Jay Gibson, PE, General Manager; Peri Manns, ASLA, Assistant General Manager; and Stephanie Brixey, Deputy Director of E&ES.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the Reclaimed Water Supply Interlocal Agreement with the Town of Cary.

**Attachments:**      [ILA Reclaimed Water AAF Supplemental Form](#)  
[2021 ILA Cary Durham Reclaimed Supply FINAL 7-12-21](#)  
[2021 ILA - Exhibit A - ILA Cary Durham Reclaimed Supply FINAL](#)  
[2021 ILA - Exhibit B - Cary Base Charge 2021-2031](#)

**21-0468****Approve Fiscal Year 2021-2022 Contract with Greater Durham Chamber of Commerce for Services Related to Industrial Recruitment and Economic Development****Agenda Text:**

The Board is requested to authorize the Interim County Manager to execute the attached contract with the Greater Durham Chamber of Commerce for services related to industrial recruitment and economic development in the amount of \$225,000.

The Scope of Services reflects the economic development responsibilities carried out by the Chamber and defines outcome metrics that are in alignment with the County's Strategic Plan. Additionally, the Scope of Services outlines reporting and communication to occur between the agencies in fulfillment of the services described within the scope. Funds for this agreement were included as part of the FY 2021-2022 Approved Budget.

**Alignment with Strategic Plan:** This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

**Resource Persons:** Andrew Miracle, Economic Development Officer; Jay Gibson, General Manager; Geoff Durham, President, Greater Durham Chamber of Commerce

**County Manager's Recommendation:** The Interim County Manager recommends that the Board authorize the Interim County Manager to execute the attached contract with the Greater Durham Chamber of Commerce for services related to industrial recruitment and economic development in the amount of \$225,000.

**Attachments:**

[Chamber Service Contract FY22](#)

[Chamber Scope of Services FY22](#)

**21-0469****Approve Fiscal Year 2021-2022 Contract with Downtown Durham, Inc. for Identified Downtown Economic Development and Business Support Services****Agenda Text:**

The Board is requested to authorize the County Manager to execute the attached agreement in the amount of \$160,000 with Downtown Durham Inc. (DDI) for services that support business and economic development in FY 2021-2022.

The agreement and Scope of Services will continue to seek service delivery that has assisted in the ongoing redevelopment of downtown Durham and concurrent tax base growth. The attached Scope of Services outlines DDI's responsibilities and metrics that align with the County's Strategic Plan as well as the schedule for reporting documents. Funds for this agreement were included as part of the FY 2021-2022 Approved Budget.

**Alignment with Strategic Plan:** This item aligns with Goal 4: Environmental

Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

**Resource Persons:** Andrew Miracle, Economic Development Officer; Jay Gibson, General Manager; Nicole Thompson, CEO, Downtown Durham, Inc.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute the attached agreement in the amount of \$160,000 with Downtown Durham, Inc. (DDI) for services that support business and economic development in FY 2021-2022.

**Attachments:**

[DDI Service Contract FY22](#)

[DDI Scope of Services FY22](#)

**21-0470**

**Approve Fiscal Year 2021-2022 Contract with Made in Durham for Identified Workforce Development Support Services**

**Agenda Text:**

The Board is requested to authorize the County Manager to execute the attached agreement in the amount of \$250,000 with Made in Durham for services that support workforce development programming in FY 2021-2022.

The agreement and Scope of Services will continue to maintain and enhance the service delivery that has assisted in the workforce development efforts to prepare residents for credentialed attainment and employment readiness. The attached Scope of Services outlines Made in Durham's responsibilities and metrics that align with the County's Strategic Plan as well as the schedule for reporting documents. Funds for this agreement were included as part of the FY 2021-2022 Approved Budget.

**Alignment with Strategic Plan:** This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

**Resource Persons:** Andrew Miracle, Economic Development Officer; Jay Gibson, General Manager; Casey Steinbacher, Executive Director, Made in Durham

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute the attached agreement in the amount of \$250,000 with Made in Durham for services that support business and economic development in FY 2021-2022.

**Attachments:**

[MID Service Contract FY22](#)

[MID Scope of Services FY22](#)

[MID FY22 Narrative](#)

**21-0474**

**BOCC Approval of the FY 2022 Governor's Highway Safety Program (GHSP) Grant Application for the Durham County Sheriff's Office**

**Agenda Text:**

The Board is requested to approve the Sheriff's Office application for the FY 2022 Governor's Highway Safety Program (GHSP) Grant in the amount of \$1,127,161 to fund three new sworn deputy positions to work traffic enforcement over a four-year

grant period, starting October 1, 2021. This is a step-down reimbursement grant that requires a match at varying percentages each year. The total federal reimbursement over the four-year grant period will be \$659,396 and the total local match over the same four-year period will \$467,764 for a total grant amount of \$1,127,161. The required local match funding from the Sheriff's Office in year one totals \$121,849 and can be covered within the DCSO FY21-22 budget allocation. Future matches will be budgeted in subsequent fiscal years as needed through operational and staffing efficiencies.

The Governor's Highway Safety Program helps fund efforts of law enforcement agencies to reduce traffic crashes in North Carolina. Specifically, this grant will provide funding to the Durham County Sheriff's Office over a four-year period for (3) new sworn officers, (3) vehicles and associated equipment. In terms of traffic related outcomes, Durham County is ranked within North Carolina for the following categories:

- 10th Highest in Overall Fatalities
- 12th Highest in Alcohol Fatalities
- 10th Highest in Unrestrained Fatalities
- 8th Highest in Speed Related Fatalities

The following goals have been identified for this program:

- To reduce traffic fatalities in Durham County by 25% from the 2015-2019 average of 29.2 fatalities per year to less than 22 fatalities during FY 21/22.
- To reduce the number of unrestrained fatalities by 10% from the 2015-2019 average of 9.2 crashes per year to less than 8 crashes during the fiscal year October 1, 2021 to September 30, 2022.
- To reduce the number of speed related crashes by 15% from the 2015-2019 average of 534.2 crashes per year to less than 454 crashes during the fiscal year October 1, 2021 to September 30, 2022.

For these reasons, and the initiative that Durham County Sheriff's Office has shown while participating in the GHSP, the initial application phase was approved by GHSP on June 14, 2021. The next phase in the application requires approval from the BOCC and a signed Local Government Resolution by Chair of the Board. GSHP will present award letters to participating agencies prior to the start date of October 1, 2021. If awarded, the Sheriff's Office will return before the BOCC for the acceptance and appropriation of grant funds in fall 2021.

A review of the Sequential Intercept Model (SIM) will occur in upcoming months as established during the FY 2021-22 budget process. In addition to this assessment, an internal review of operational budgets that currently support behavioral health services in the human services departments including Alliance, DSS and Public Health and the public safety areas including EMS, the Criminal Justice Resource Center and the Sheriff's Office will occur. This evaluation will also identify opportunities to

coordinate County and City of Durham efforts related to behavioral health service initiatives.

As behavioral health gaps are identified, the goal is to close such funding gaps through the realignment of existing budgets, use of American Rescue Plan Act (ARPA) funding, grant funding and lapsed salaries created by vacant positions. If the Governor's Highway Safety Grant Program is awarded, it will help lessen the local funding support to address highway safety issues. Such support could possibly create local capacity to address behavioral health service gaps.

Please see the attached documents for additional information regarding the yearly budgets and terms of the grant.

**Alignment with Strategic Plan:** This item aligns with the County's Strategic Goal 3: Safe Community.

**Resource Persons:** Keith Webster, Captain of Patrol Division, Durham County Sheriff's Office; Thomas Cote, Major of Operations, Durham County Sheriff's Office; Ollie Jeffers, Mothers Against Drunk Driving (MADD) Coordinator Durham/Caswell/Person; Thomas Hinton, Finance Manager, Durham County Sheriff's Office; Clarence Birkhead, Durham County Sheriff.

**County Manager's Recommendation:** The Interim County Manager recommends that the Board review and approve the Sheriff's Office application for the FY 2022 Governor's Highway Safety Program (GHSP) Grant in the amount of \$1,127,161 to fund three new sworn positions to work traffic enforcement over a four-year period, starting October 1, 2021 with the required local match funding provided using existing DCSO FY21/22 allocated funding.

**Attachments:** [Supplemental Form - GHSP](#)  
[Resolution](#)  
[GHSP3 - 3 Deputies](#)  
[GHSP Application 1000010903 Accepted le](#)  
[Updated 2021 Traffic Safety Grant](#)  
[County Data \(2015-2019\)](#)  
[DA letter of support](#)  
[MADD Support](#)  
[NCGHSP Agreement of Conditions](#)  
[GHSP Grant Presentation 2](#)

**21-0475** Capital Project Amendment No. 22CPA000001 - FY 2021-22  
Appropriation of Approved County Contribution (PAYGO) Funds  
(\$4,191,336) for Multiple Capital Projects

**Agenda Text:**

The Board is requested to consider and approve Capital Project Amendment No. 22CPA000001, a FY 2021-22 appropriation of County Contribution (PAYGO) funds (\$4,191,336) for multiple capital projects. This capital project amendment is a standard annual procedure that occurs at the beginning of each fiscal year. These funds were approved as part of the FY 2021-22 annual budget. Future Board action will be requested to complete the remaining FY 2021-22 approved PayGo projects.

The projects are as follows:

| Durham County Capital Projects                             | Current Budget  | Increase/ Decrease |              |
|------------------------------------------------------------|-----------------|--------------------|--------------|
| Updated Budget                                             |                 |                    |              |
| Ongoing HVAC Replacement (4190DC076)                       | \$2,685,195.00  | \$721,860          | \$3,407,055  |
| Ongoing Roof Replacement (4190DC073)                       | \$3,623,773.00  | \$13,653           | \$3,637,426  |
| Ongoing Building Envelope (4190DC078)                      | \$1,903,745.00  | \$470,670          | \$2,374,415  |
| Ongoing Security Improvements (4190DC081)                  | \$1,647,847.00  | \$441,116          |              |
|                                                            | \$2,088,963     |                    |              |
| Ongoing Parking Lot Replacement (4190DC074)                | \$1,812,361.00  | \$182,691          |              |
|                                                            | \$1,995,052     |                    |              |
| County Stadium Upgrades (4190DC083)                        | \$1,809,859.00  | \$1,285,729        | \$3,095,588  |
| General Services - Owned Convenience Sites (4190DC080)     |                 | \$654,618.00       | \$100,000    |
|                                                            |                 |                    | \$754,618    |
| EMS Far East County Station - Land Acquisition (4330DC001) |                 | \$0.00             | \$151,497    |
|                                                            |                 |                    | \$151,497    |
| Open Space Land Acquisition (4730DC083)                    | \$13,258,367.70 | \$500,000          | \$13,758,368 |
|                                                            |                 |                    |              |
| New Youth Home (4400DC001)                                 | \$1,810,833.00  | \$324,120          | \$2,134,953  |
| TOTALS                                                     | \$4,191,336     |                    |              |

For more detailed information about each project, please see the CPA supplement attached.

**Alignment with Strategic Plan:** Consistent funding support for ongoing capital projects meets the Strategic Plan Goal 5 “Accountable, Efficient, and Visionary Government” by enabling the County to provide the timely upgrades and capital purchases necessary to most efficiently meet infrastructure demands.

**Resource Persons:** Keith Lane, Director, Budget & Management Services and David Ades, Assistant Director, Budget & Management Services.

**County Manager’s Recommendation:** The County Manager recommends approval of Capital Project Amendment No. 22CPA000001, a FY 2021-22 appropriation of County Contribution (PAYGO) funds (\$4,191,336) for multiple capital projects. This capital project amendment is a standard annual procedure that occurs at the beginning of each fiscal year. These funds were approved as part of the FY 2021-22 annual budget.

**Attachments:**

[CPA-01 LEGAL FORM FY2021-22 County Contribution to Capital Projects \(\\$4,191,336\)](#)  
[CPA-01 FY2021-22 SUPPLEMENTAL County Contribution to Capital Projects \(\\$4,191,336\)](#)

**21-0476**

**Capital Project Amendment No. 22CPA000005 - Closing Multiple Completed Capital Projects and Reducing Multiple Completed Capital Projects Budgets to \$0 in Preparation for Closure, and**

## Budget Amendment 22BCC00008 Transferring \$971,918.45 in Unspent Project Funds to the Debt Service Fund.

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No. 22CPA000005 officially closing multiple completed capital projects, reducing multiple recently completed capital projects budget to \$0 to be closed in the future, and approve Budget Amendment 22BCC00008 transferring \$971,918.45 in remaining unspent project funds to the Debt Service Fund for future capital use or debt service funding.

The following list of projects are ready to be closed. All funds for these projects were either entirely expended or transferred (through previous Board action) to other projects; all balances are zero dollars. The closing of these completed projects is a technical issue as completed (final) capital projects cannot become a final asset (when County owned) and begin depreciation until they are officially closed by the Board.

| Project Name and Number                                    | Final Budget    | Project Status |
|------------------------------------------------------------|-----------------|----------------|
| 07 Go Southwest Elementary (59105400SH212)                 | \$717,611.06    | Closing        |
| 07 Go Whitted Project (59105400SH227)                      | \$10,282,000.00 | Closing        |
| 16 Go Boiler And Chiller Replacements (59105400SH267)      | \$2,341,420.27  | Closing        |
| 16 Go Hillside High School Renovations (59105400SH247)     | \$1,018,121.52  | Closing        |
| 16 Go Holt Roof Replacement (59105400SH257)                | \$558,502.03    | Closing        |
| 16 Go Pearsonstown Renovations (59105400SH243)             | \$1,062,371.54  | Closing        |
| 16 Go Riverside High School Renovations (59105400SH250)    | \$986,387.69    | Closing        |
| 16 Go School Of Creative Studies Renovat (59105400SH251)   | \$487,221.99    | Closing        |
| 16 Go Southern High School Renovations (59105400SH252)     | \$1,326,562.78  | Closing        |
| 16 Go Staff Development Roof Replacement (59105400SH265)   | \$333,106.38    | Closing        |
| 16 Go Tennis Court Lighting (59105400SH272)                | \$905,759.01    | Closing        |
| 16 Go Watts Roof Replacement (59105400SH261)               | \$248,260.71    | Closing        |
| 16 It Hardware Upgrade Project (42001910DC103)             | \$3,680,999.73  | Closing        |
| 18 Lf Riverside High School Phase Ii (59105400SH276)       | \$1,375,349.54  | Closing        |
| Admin. Bldg. Boiler Replacement (41904200DC071)            | \$0.00          | Closing        |
| Dtcc-Newton Building Expansion (59205300CC009)             | \$0.00          | Closing        |
| Dtcc-Northern Durham Expansion (59205300CC010)             | \$988,400.00    | Closing        |
| E911 Facility County Share - 4320DC001 (4320DC001)         | \$2,924,443.00  | Closing        |
| Emergency Responder Radio Upgrade (43203600DC002)          | \$5,921,328.46  | Closing        |
| Ems Station #17 Co-Location Project (44103100DC133)        | \$1,216,460.12  | Closing        |
| Lf 16 Southwest Elem Roof Replacement (59105400SH233)      | \$1,472,765.70  | Closing        |
| Multi-Dept. Radio And Tower Replacement (43203600DC003)    | \$0.00          | Closing        |
| New Junction Road Industrial Site (47302635DC140)          | \$1,302,233.85  | Closing        |
| Parkwood Building Upgrade (47302635DC147)                  | \$0.00          | Closing        |
| Rcws Improvements Project (47302635DC142)                  | \$123,495.92    | Closing        |
| Rougmont Comm. Water System Ph Control (47302635DC144)     | \$90,090.41     | Closing        |
| Scattered Site Housing Iii Project - 4120DC096 (4120DC096) | \$411,877.48    | Closing        |
| Single Family Rehabilitation 13 (41201200DC097)            | \$167,585.27    | Closing        |
| Single Family Rehabilitation Program (41201200DC095)       | \$292,827.04    | Closing        |

|                                                                    |                |            |
|--------------------------------------------------------------------|----------------|------------|
| Slater Road Pump Station Improvements (71006011SE053)              | \$403,216.00   | Closing    |
| Stanford L. Warren Library Upgrade - 61102511DC079 (61102511DC079) |                | \$7,500.00 |
| Closing                                                            |                |            |
| Stirrup Iron Creek Lift Station Improv. (71006011SE056)            | \$1,057,301.40 | Closing    |
| Waste Water Treatment Land Purchase Proj (71006011SE052)           | \$5,063,638.58 |            |
| Closing                                                            |                |            |

The following project is complete and has had no activity in the past fiscal year so per the financial practice noted for above projects to be closed is ready to be reduced to \$0 and officially closed. The funds will be transferred via the Budget Amendment to Debt Service Fund for future capital expense.

| Project Name and Number                       | Current Budget | Increase / Decrease | Updated |
|-----------------------------------------------|----------------|---------------------|---------|
| <b>Budget</b>                                 |                |                     |         |
| Bethesda VFD Building Support (41904200DC082) | \$145,864      | -\$145,864          | \$0     |

The following list of projects are recently complete and are ready to have their remaining balance reduced to \$0. Further Board action will be requested in the future to officially close these projects listed below. For EMS Station 19, these funds were to allow for the purchase of land, however the land was donated, so no related budget is now needed. The project is still planned to occur at a future date and relevant funding will be requested closer to that start date.

| Project Name and Number                                  | Current Budget | Increase / Decrease | Updated |
|----------------------------------------------------------|----------------|---------------------|---------|
| <b>Budget</b>                                            |                |                     |         |
| Detention Center Officers' Station Impro (43103300DC089) | \$850,000      | -\$87,154.45        |         |
| \$762,845.55                                             |                |                     |         |
| Detention Center Jail Beds/Hvac Grills (43103300DC090)   | \$949,946      | -\$4,320.00         |         |
| \$945,626.00                                             |                |                     |         |
| Ems Station #19 Co-Location Project (44103100DC137)      | \$734,580      | -\$734,580          | \$0     |

**Alignment with Strategic Plan:** This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

**Resource Persons:** Susan Tezai, Chief Financial Officer; Keith Lane, Budget Director; David Ades, Assistant Budget Director

**County Manager's Recommendation:** The County Manager recommends approval of Capital Project Amendment No. 22CPA000005 officially closing multiple completed capital projects, reducing multiple recently completed capital projects budget to \$0 to be closed in the future, and approval of Budget Amendment 22BCC00008 transferring \$971,918.45 in remaining unspent project funds to the Debt Service Fund for future capital use or debt service funding.

**Attachments:**

[AAF-08 Legal Closing, Reducing to Zero and Budg Amend multiple capital proje](#)  
[CPA-05 Legal Form Closing, Reducing to Zero and Budg Amend multiple capite](#)

**21-0477**

**BOCC Review of 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) Application**

**Agenda Text:**

The Board is requested to review the Sheriff's Office application for the 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$196,249. The local solicitation for the 2021 Edward Byrne Memorial Justice Assistance Grant was released on June 8, 2021. This award will be split in a 50/50 agreement between the Durham County Sheriff's Office and the Durham Police Department.

The Durham County Sheriff's Office will use these funds to obtain mission-critical equipment needed during life-threatening events. The emergency personal protective equipment and technology upgrades will be multi-purposed between the Emergency Response Team, Hazardous Devices Unit, Search and Recovery, Project Life-Saver Team, and the Negotiation Response Team. The Durham Police Department will use funds for technology upgrades for the Special Victims Unit, Selective Enforcement Team and Forensic Unit. Officers More information on the technology and equipment that will be purchased using this grant funding can be found at <https://www.durhamsheriff.com/Home/Components/News/News/8427/3199>.

A local match is not required as part of this grant. The Bureau of Justice Assistance (BJA) requires the Chair of the Board to sign a Certification of Assurance, no less than 30 days after the BOCC's review and the public comment requirement has been satisfied. As part of the certification, the Sheriff's Office has made this application available to the public starting the week of July 26, 2021 via the Sheriff's Office website at [www.durhamsheriff.com](http://www.durhamsheriff.com) <<http://www.durhamsheriff.com>>.

**Alignment with Strategic Plan:** This item aligns with the County's Strategic Goal 3: Safe Community and Goal 5: Accountable, Efficient, and Visionary Government

**Resource Persons:** David LaBarre, Durham County Sheriff's Office, Director of Planning & Development; Thomas Cote, Major of Operations, Durham County Sheriff's Office; Clarence Birkhead, Durham County Sheriff.

**County Manager's Recommendation:** The Interim County Manager recommends that the Board review the Sheriff's Office application for the 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$196,249 and that the Chair sign the Certification of Assurance no less than 30 days after the BOCC's review in conjunction with the application being made available for public comment.

**Attachments:**

[AAF Supplemental Document - 2021 Edward Byrne Memorial Justice Assistance](#)  
[JAG 2021 PROGRAM NARRATIVE \(001\)](#)  
[JAG21 Interlocal Agreement \(1\)](#)  
[2021 Certifications and Assurances](#)  
[JAG 2021 Solicitation](#)

**21-0478**

**Approving an increase of \$250,000.00 in the maximum construction budget for Resolute Building Company for the Administration Building Refurbishment Project (4730DC137)**

**Agenda Text:**

The Board is requested to approve an increase of \$250,000.00 in the maximum

construction budget with Resolute Building Company for the Administration Building Refurbishment Project, bringing the approved construction budget for the project to \$12,597,000.00.

The initial construction contract award, along with the subsequent change order award for phases 3 -5 of the project, included contingency amounts to allow the County Manager to execute any related contracts including change orders, if necessary, not to exceed the current construction budget of \$12,347,000.00. This has been an extremely complex renovation due to the age of the structure as well as the fact that we are renovating an occupied building. There have consequently been many unforeseen conditions requiring change orders, unplanned modifications from users as well as new requirements from inspections authorities. As a result, the project has now executed change orders under the construction contract within approximately \$200,000 of the maximum construction budget.

There are approximately \$268,000 of additional changes which are required for project completion, and the project team is currently considering additional changes in the range of \$124,000 which add considerable value to the project. Funding for these additional changes are currently available in the project budget.

The project team is also investigating the cost to replace the HVAC system within the Subway Restaurant within the Ground Floor of the building. This was omitted at the start of the project as it was unclear whether the space would continue to be used by Subway. At this time, Subway has committed to continue using the space so the HVAC replacement will be added to the project once we complete the remaining work phases 3-5. Since we do not know the full cost of the work involved, further board action will be requested in the future to officially address this portion of the project.

**Alignment with Strategic Plan:** This aligns with Goal 4: Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5: by providing more efficient service delivery and better customer service.

**Resource Persons:** Peri Manns, ASLA, LEED GA, Deputy Director, James Faress, P.E., Senior Project Manager, Engineering and Environmental Services; Robert Sotolongo, AIA, DTW Architects & Planners, Ltd., Keith Lane - Director of Budget

**County Manager's Recommendation:** The County Manager recommends that the Board approve an increase of \$250,000.00 in the maximum construction budget with Resolute Building Company for the Administration Building Refurbishment Project, bringing the approved construction budget for the project to \$12,597,000.00.

**Attachments:**      [AAF Supplemental Construction Budget Increase](#)

**21-0491**      **Budget Ordinance Amendment No. 22BCC00009 to Establish and Fund in the Amount of \$50,000 the Durham County Language Equity Program to Improve Durham County's Ability to Enhance Communications with its Citizens**

**Agenda Text:**      The Board is requested to approve Budget Amendment Ordinance No. 22BCC00009 to establish and fund in the amount of \$50,000 the Durham County Language Equity Program to Improve Durham County's ability to enhance communications with its citizens. Over the past year, a work group has researched and created a proposal to help improve our service delivery across the enterprise. This policy and funding will support and guide the provision of written and broadcast services for residents who are non-English speakers and residents who may have disabilities requiring alternate communications.

A phased action plan, included in this package, will allow for continuous improvement throughout the enterprise and add required elements of language access to better respond to the needs of our diverse community. Approval of the item includes increased funding in the County Manager's Budget of \$50,000 to fund translation services and other related expenses.

**Alignment Wwth Strategic Plan:** This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Deborah Craig-Ray, General Manager, Goal 1

**County Manager's Recommendation:** The Interim County Manager recommends that the Board approve Budget Ordinance Amendment No. 22BCC00009 to establish and fund in the amount of \$50,000 the Durham County Language Equity Program to Improve Durham County's ability to Enhance Communications with its Citizens.

**Attachments:**      [Language Equity resolution](#)  
[AAF - 09 Legal Form Lanugage Equity Program Study and Implim](#)  
[Language Equity Implementation Plan Final](#)  
[LANGUAGE EQUITY Policy final](#)

## **7. Public Hearings (15 min)**

**21-0499**      **Public Hearing to Consider Allocating Economic Development Funds to Smart Wires Inc. (15min)**

**Agenda Text:**      The Board is requested to hold a public hearing to consider allocating a total of \$125,000 to Smart Wires Inc. and authorize the County Manager or Interim County Manager to enter into preliminary negotiations and execute an agreement with the

Company. Smart Wires, which specializes in electric bulk power transmission and control, will locate its corporate headquarters in Durham, creating 250 jobs and investing \$23.5 million.

Smart Wires stands at the vanguard of today's clean energy revolution, partnering with electric utilities around the world to improve the efficiency of electric transmission grids. Despite the many benefits of renewable energy sources for power generation, integrating sources such as solar or wind introduces complexity for grid operation. Smart Wire's flagship product SmartValve™ revolutionizes the power flow control landscape by dynamically increasing or decreasing line reactance, in essence pushing power off overloaded transmission lines and pulling it onto underutilized lines, ensuring power flows are efficient and balanced. The company also offers advanced analytics services for power system operations and planning.

With approval of the award, the Smart Wires has agreed to make reasonable efforts to participate in several workforce partnerships that include specific engagements with Durham Public Schools Career and Technical Education, Durham Technical Community College and Research Triangle Cleantech Cluster. Please find additional project details including a full list of partnerships, terms and project attributes in the briefing sheet attached to the agenda item.

Smart Wires' project in North Carolina will be facilitated by a Job Development Investment Grant (JDIG) approved by the state's Economic Investment Committee on July 27th. Over the course of the 12-year term of this grant, the project is estimated to grow the state's economy by \$3.07 billion. Payments for all JDIG and local awards only occur following performance verification that the Company has met its incremental job creation and investment targets. The anticipated revenue that the project will generate is at least twice the size of the proposed local award and payment to the Company occurs only after the annual verification of jobs and investment criteria starting in 2021.

Staff is recommending that the County provide \$125,000 in Economic Development Investment funds to Smart Wires subject to performance goals being met by the Company related to timing and amount of investment, employment creation and maintenance of the created jobs as well as partnership engagement criteria.

This public hearing has been advertised as required by law.

**Alignment with Strategic Plan:** This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents

**Resource Persons:** Andy Miracle, Economic Development Officer; Jay Gibson, General Manager, Environmental Stewardship and Community Prosperity

**County Manager's Recommendation:** The County Manager recommends that the Board hold a public hearing to consider allocating a total of \$125,000 to Smart Wires Inc. and authorize the County Manager or Interim County Manager to enter into preliminary negotiations and execute an agreement with the Company.

**Attachments:** [Briefing Sheet - Smart Wires](#)

## 8. Other Business (35 min)

### [21-0492](#) **Durham County Public Health Focused Update on the COVID-19 Crisis (20min)**

**Agenda Text:** The Board has requested a public health focused update from County staff on the COVID-19 response and efforts.

**Alignment with Strategic Plan:** This item aligns with Goal 2: Health and Well-Being for All

**Resource Persons:** Elizabeth Stevens, Assistance Director of Public Health and Kristen Patterson, Assistant Director of Public Health; Joanne Pierce, General Manager

**County Manager's Recommendation:** The Interim County Manager recommends that the Board receive an update from County staff on the COVID-19 response and efforts

### [21-0493](#) **Request for Support Letter for the NC Sentinel Landscape Partnership (15min)**

**Agenda Text:** The Board is requested to hear a brief presentation about the North Carolina Sentinel Landscapes Partnership. This is an innovative partnership focused on collaboration and coordination between farmers and foresters, conservationists, and military installations in order to provide mutual benefits to protect the state's two largest economic sectors-Agriculture and Defense.

With the North Carolina National Guard's Camp Butner Training Center being located in Durham County, and Granville County, officials in both jurisdictions are being asked to craft a letter of support for additional federal funding.

Dr. Mary Lou Addor, representing the NC Sentinel Landscape Partnership will provide a brief presentation, answer questions about the program and expand on the request to support additional funding.

**Alignment with Strategic Plan:** This item aligns with Goal 4: Environmental Stewardship.

**Resource Persons:** Dr. Mary Lou Addor, North Carolina State University Professor and NC Sentinel Landscape Partnership

**County Manager's Recommendation:** The County Manager recommends that the Board receive the presentation and instruct staff to prepare the appropriate letter requesting funding for the NC Sentinel Landscape Partnership.

**Attachments:** [NC Sentinel Landscape PowerPoint](#)

## 9. Items Pulled from the Consent Agenda (20 min)

## 10. Closed Session

### [21-0494](#) Closed Session

**Agenda Text:** The Board is requested to adjourn into Closed Session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; pursuant to G.S. 143-318.11(a)(4)

**Alignment with Strategic Plan:** This item aligns with Strategic Goal 4 and 5

**Resource Persons:** Andy Miracle, Economic Development Officer; Monica W. Toomer, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

## 11. Adjournment