



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, June 7, 2021

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

21-0363 Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)

21-0262 Approval of Memorandum of Agreement with Triangle J Council of

Governments (TJCOG) to provide planning and technical assistance for the newly formed Triangle Region Solid Waste Consortium**Agenda Text:**

The Board is requested to approve the Memorandum of Agreement with Triangle J Council of Governments (TJCOG) and to authorize the County Manager to sign the agreement. Per the agreement, TJCOG will provide planning and technical assistance for the newly formed Triangle Region Solid Waste Consortium. The Consortium is being formed to facilitate collaboration and coordination between local government jurisdictions in solid waste and recycling. The dues for the Solid Waste Division to participate in the Consortium will be \$1,880.89 and will be funded through the Solid Waste Division's operating budget.

Alignment with Strategic Plan: Durham County Government is responsible for providing solid waste services to unincorporated residents in Durham County. Participation in the Triangle Region Solid Waste Consortium aligns with Strategic Plan Goal 4 - Environmental Stewardship and Goal 5 - Accountable, Efficient and Visionary Government.

Resource Persons: Motiryo Keambiroiro, General Services Director and Chrissie Koroivui, Solid Waste Program Manager.

County Manager's Recommendation: The County Manager recommends that the Board approve the Memorandum of Agreement with Triangle J Council of Governments (TJCOG) to provide planning and technical assistance for the newly formed Triangle Region Solid Waste Consortium and to authorize the County Manager to sign the agreement.

Attachments:

[AAF Supplemental Document - TJCOG](#)

[Memorandum of Agreement Durham County FY 21-22](#)

21-0278

Approval to renew IS&T's contract engagement with Gartner consulting service with existing IS&T operational funds in the amount of \$146,700.

Agenda Text:

The Board is requested to authorize the County Manager to enter into a renewal contract in the amount of \$146,700 using existing IS&T operational funds. Gartner consulting services will continue to keep abreast on strategies and tactics to strengthen cybersecurity, cloud services, data management, and other industry-recognized best practices. Gartner is a global research and advisory firm providing Durham County Government with information, advice, and tools that assist the County across a number of business areas including IT, finance, HR, customer service and support, communications, legal and compliance.

Summary of services

There are three areas of services. 1. The "Gartner for IT leaders individual access advisor" provides clients with access to research and advice about information

technology and the functional responsibilities of specific IT roles. This includes role-specific IT research, IT key metrics data, diagnostic tools, templates, and case studies selected vendor reports; weekly picks & news analysis; individual inquiry; summit event ticket; talking technology series, and peer networking. T 2. The Technology Leadership Council Classic for Midsize Companies - Standard provides IT leaders in midsize companies with access to best practice and decision support content. 3. Also, the Gartner relationship includes programs for executives where an Executive Partner with experience in senior technology executive roles and an Executive Client Manager will serve as the Member's primary points of contact. They will help define and develop individualized strategies based on their priorities and initiatives. The Member may interact monthly with the Executive Partner and Gartner to ensure ongoing engagement and delivery of value. Interactions may include: Strategy Meetings, research advisor interactions, local events, Symposium attendance, peer networking interactions, or Executive Partner teleconferences or meetings.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient, and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, CIO; Les Hamashima, Assistant Director-IS&T; Kimberly Cook, Senior Business Manager

County Manager's Recommendation:

The County Manager recommends that the Board authorize and issue the approval to utilize existing IS&T operational funds in the amount of \$146,700 to continue usage of Gartner consulting services.

Attachments:

[GARTNER RENEWAL 07012021-06302022](#)

[Gartner 2021 Supplemental Document LH final 1](#)

21-0303

Award of Contract for Meal Preparation & Food Services at the Detention Center

Agenda Text:

The Board is requested to authorize the Interim County Manager to enter into a service contract with Aramark Correctional Services, LLC in an amount not to exceed \$800,000 for meal preparation and food services at the Detention Center. The initial term of the contract is July 1, 2021 through June 30, 2022, with the option to renew by the County for four successive one-year periods under the same terms and conditions contingent upon funding being approved annually for this service by the BOCC.

On March 24, 2021 RFP#21-033 was advertised for thirty (30) days with four vendors submitting proposals. The proposal ratings were tabulated by a selection committee comprised of key personnel from the Detention Center. The primary review and scoring criteria included experience in providing this type of service for

this size of contract, public sector experience, ability to meet commitments requested in the RFP, qualifications of staff to be assigned to this project, and specific plans and methodology for providing the proposed services.

Bidders were asked to provide a sliding scale cost schedule based on the average daily inmate population for the inmate meal preparation portion of the proposal and a flat rate for staff meals. The four bidders proposed a flat rate for staff meals which is consistent with the current price.

Aramark presented and met all the requirements of the RFP. They have the best pricing for inmate meal rates. Their capacity to provide staffing for this service is more than adequate with and without inmate labor. The Sheriff's Office is looking to move forward without inmate labor to reduce fraternization and to provide better accountability for equipment failure. Staff training for Aramark currently aligns with American Corrections Accreditation's requirement of 40 hours annually. In review of the MWBE compliance for RFP 21-033 Inmate Commissary at the Durham County Detention Center, there no MWBE participation goals achieved on this project. Aramark will be utilizing their own workforce to perform this service on the project.

After a thorough review of all the proposals, none of the vendors submitted a more comprehensive, cost-effective proposal than Aramark. Therefore, it is the recommendation of the Selection Committee to offer a service contract to Aramark. The initial term of the contract will be July 1, 2021 through June 30, 2022, with the option to renew for four successive one-year periods under the same terms and conditions.

Alignment with Strategic Plan: This agenda item aligns with the County's Strategic Goal 2: Health and Well-Being for All and Goal 3: Safe Community.

Resource Persons: Elijah Bazemore, Major of Detention Services, Durham County Sheriff's Office; Clarence Birkhead, Durham County Sheriff

County Manager's Recommendation: The Interim County Manager recommends that the Board authorize the Interim County Manager to enter into a service contract with Aramark Correctional Services, LLC in an amount not to exceed \$800,000. The initial term of the contract will be July 1, 2021 through June 30, 2022, with the option to renew by the County for four successive one-year periods under the same terms and conditions contingent upon funding being approved annually for this service by the BOCC.

Attachments: [AAF Supplemental Document - Detention Food Services](#)
[Aramark \(inmate food service\) Service Contract_FY2022](#)
[Attachment 1_Aramark \(inmate food service\) Scope of Services Form_FY2022](#)
[Attachment 1A_Inmate Meal Prep & Food Service quote](#)
[Attachment 1B_MWBE Compliance Review Form-AAF for 21-033 RFP_051721](#)
[RFP- 21-033 Inmate Meal Prep and Food Service DCo Detention Facility](#)
[Evaluation Criteria](#)
[Score Sheet Summary](#)

21-0307 **Award of Contract for Commissary at the Detention Center**

Agenda Text: The Board is requested to authorize the Interim County Manager to enter into a revenue contract with Aramark Correctional Services, LLC for commissary services inside the Detention Center. The initial term on the contract would be July 1, 2021 through June 30, 2022, with the option to renew by the County for four successive one-year periods under the same terms and conditions.

On March 7, 2021 RFP#21-029 was advertised for thirty (30) days with a total of seven vendors responding with proposals. The proposal ratings were tabulated by a selection committee comprised of key personnel from the Detention Center. The primary review and scoring criteria included experience in providing this type of service for this size of contract, public sector experience, ability to meet commitments requested in the RFP, qualifications of staff to be assigned to this project, and specific plans and methodology for providing the proposed services.

Technology was a key component with Aramark's proposal. Specifically, their approach with technology interfaces very well with the current Jail Management System (JMS) as well as the Core Banking System. Aramark demonstrated the ability to reduce costs to family members and friends while making cash or credit deposits to detainees. The initial term of the contract would be July 1, 2021 through June 30, 2022, with the option for the County to renew for four successive one-year periods under the same terms and conditions.

Annual revenues for this contract are anticipated to be in the amount of \$123,000 and will be allocated to the inmate welfare fund. This projection based on the average daily population of the detention center.

In review of the MWBE compliance for RFP 21-029 Inmate Commissary at the Durham County Detention Center, there no MWBE participation goals achieved on this project. Aramark will be utilizing their own workforce to perform this service on the project.

Alignment with Strategic Plan: This agenda item aligns with the County's Strategic

Goal 2: Health and Well-Being for All and Goal 3: Safe Community.

Resource Persons: Elijah Bazemore, Major of Detention Services, Durham County Sheriff's Office; Clarence Birkhead, Sheriff of Durham County.

County Manager's Recommendation: The Interim County Manager recommends that the Board authorize the Interim County Manager to enter into a revenue contract with Aramark Correctional Services, LLC for commissary services inside the Detention Center. The initial term on the contract would be July 1, 2021 through June 30, 2022, with the option to renew by the County for four successive one-year periods under the same terms and conditions.

Attachments:

[AAF Supplemental Document - Commissary](#)

[Aramark \(inmate commissary\) contract FY2022](#)

[Copy of Inmate Commissary Vendor Tab Sheet - 5.17.2021](#)

[Attachment 1 Aramark \(inmate commissary\) Scope of Services Form FY2022](#)

[Attachment 1A Inmate Commissary quote](#)

[Attachment 1B MWBE Compliance Review Form-AAF for 21-029 RFP 051321](#)

[RFP- 21-029 Inmate Commissary at DCo Detention Center - FINAL](#)

[Evaluation Committee Evaluation Score 1-4 \(Commissary 2021\) 3](#)

[Evaluation Committee Evaluation Score 5-8 \(Commissary 2021\) 3](#)

21-0314

Interlocal Cooperation Agreement for Durham County and the City of Durham for Consolidation of Access Services

Agenda Text:

The Board is requested to approve the Interlocal Cooperation Agreement for Durham County and the City of Durham for Consolidation of Access Services.

Since 1998, Durham County ACCESS and the City of Durham's GoDurham ACCESS Demand Response Program have operated pursuant to an interlocal agreement that provides transportation service through a coordinated service model. Terms of the interlocal agreement enabled the County to utilize the City's designated contractor to provide for the day-to-day operations of the County's Demand Response Transportation System, inclusive of the operation and maintenance of vehicles, insurance, reporting, and customer service. The coordinated service has maximized efficiencies and cost-savings in operations and services.

In 2019, the Board of Commissioners and the City Council approved a complete merger between the City and County Demand Response Services and in December 2020, extended the merger through December 31, 2020. In the merged system, the City fully manages and operates the Durham County ACCESS services.

The Parties agree that this merger is beneficial to both the City and the County and provides a highly valued service to the Durham community. This proposed agreement would restructure the financial and administrative obligations of the Parties and extend the term through June 30, 2026.

Alignment with Strategic Plan: Durham County ACCESS Services align with the Environmental Stewardship and Community Prosperity goal of the Strategic Plan by providing better transit services that connect to jobs, education, housing, healthcare, and opportunity.

Resource Persons: Ellen Beckmann, Durham County Transportation Manager; Jay Gibson, General Manager of Environmental Stewardship and Community Prosperity

County Manager's Recommendation: The County Manager recommends that the Board approve the Interlocal Cooperation Agreement for Durham County and the City of Durham for Consolidation of Access Services.

Attachments:

[City-County ACCESS New Agreement](#)

[Exhibit A for Vaccine Trips - 2021](#)

[AAF Durham County Access Agreement - 2021-05](#)

21-0320

Approval to renew IS&T's OpenSesame, Inc. contract in the amount of \$69,400.50. Requested funds will be funded from existing IS&T operational funds. Open Sesame, Inc is a content partner for Durham County Training Content & Classes to include cybersecurity and County wide training education classes.

Agenda Text:

The Board is requested to approve the renewal of the current OpenSesame contract for \$69,400.50 used by Durham County Human Resources. OpenSesame is an educational technology company used in continuing professional development for employees and professionals by offering more than 20,000 courses online. For IS&T, this supports the objective that County employees receive cybersecurity training every quarter rather than the current single annual training thus ensuring the County delivers the most up-to-date education around cybersecurity. Employees will also receive training on topics that will strengthen employee productivity.

Durham County Government's learning management system (LMS) was implemented as part of the SAP Success Factors project in September 2018. OpenSesame leverages and is seamlessly integrated into the County LMS system.

Alignment with Strategic Plan: Goal 5: Accountable Efficient and Visionary Government.

Resource Persons: Greg Marrow, Chief Information Officer; Les Hamashima, Assistant Director-IS&T; Kimberly Cook, Senior Business Manager; Mona Davis, Business Systems Analyst.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve and renew contract with OpenSesame, Inc in the amount of \$69,400.50 with use of existing IS&T operational funds to have a full curriculum of cybersecurity and County-wide training education classes.

Attachments: [Open Sesame 2021 Supplemental Document final 1](#)
[OPENSESAME RENEWAL 06222021-06212022](#)

21-0322 **Approval of an Amendment to the Contract for Architectural Design Services with Moseley Architects for the New Youth Home, Project No. DC-001**

Agenda Text: The Board is requested to approve an amendment to the Contract for Architectural Design Services with Moseley Architects for the New Youth Home, Project No. DC-001 in the amount of \$12,850, for a not-to-exceed contract amount of \$1,590,675.

This project is the design of a new 36-bed Durham County Youth Home to replace the existing 14-bed facility on the 8.1-acre site currently shared with the Durham County Fire Marshal's and Emergency Management Offices. The new expanded facility will be designed to facilitate best practices and accommodate the housing of older juveniles after SB257 Juvenile Justice Reinvestment Act (aka Raise the Age Law) takes effect on December 1, 2019. The design will follow the standards of the North Carolina Administrative Code 10A NCAC 14J, Rules and Laws Governing the Operations, Surveillance, and Monitoring of Jail Facilities, and the American Correctional Association Standards for Juvenile Detention Facilities. The existing Home will be demolished after the new facility is occupied. This project will pursue LEED Gold certification.

The Board has requested that the County seek to partner with NCDPS and regional communities in the funding of the new facility. In fall 2019, County Manager Davis sent a letter to the County's catchment area communities (Orange, Chatham, Person, Granville, and Vance) to gauge their interest in partnering with Durham County on this project. Orange, Granville and Vance counties expressed interest in partnering with Durham. In early December 2019 Durham received a letter from NCDPS Deputy Director William Lassiter indicated NCDPS's interest in partnering on this project. The County is currently working on a funding proposal to be shared with the interested partners.

Procurement of the Owner-provided furniture, fixtures, and fittings (FF&E) required for this facility is a more complex process than for other types of buildings. This request for additional fees will cover the Designer's efforts on behalf of Durham County during the procurement process with our vendors, along with development of the comprehensive environmental signage package, neither of which was originally included in the Designer's scope of services.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 3: Safe Community, Goal 4: Environmental Stewardship & Community Prosperity, and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Linda C. Salguero, AIA, CPD, Project Manager, Peri D. Manns, ASLA, Assistant General Manager/Deputy Director of E, E & S , Dan Mace, Vice President Moseley Architects

County Manager's Recommendation: The County Manager recommends that the Board approve an amendment to the Contract for Architectural Design Services with Moseley Architects for the New Youth Home, Project No. DC-001 in the amount of \$12,850, for a not-to-exceed contract amount of \$1,590,675.

Attachments: [AAF Supplemental Document - Contract Amendment Youth Home 06-2020.i](#)
[Attachment 1 - FF&E Scope-Fee Proposal Letter 2021.05.14.pdf](#)

21-0323

Extension of Interlocal Agreement for Little River Regional Park

Agenda Text:

The Board is requested to approve a six-month extension of the existing Interlocal Agreement with Orange County for the operation of the jointly owned Little River Regional Park (LRRP). The LRRP is a 391-acre park in northern Durham and Orange County jointly acquired by the two counties in 1999 with a combination of local funds, non-profit land trust assistance and a grant from the Clean Water Management Fund. The park is operated by Orange County according to the provisions of the Interlocal Agreement, with the operational costs shared equally between the two counties. The park has been a popular destination for Durham and Orange residents, with the shelters often fully booked during the summer months. Park usage is divided fairly equally between Orange and Durham residents.

The current Interlocal Agreement with Orange County for operations of the park has been in place since 2014, and was extended for one year in June 2020 until June 30, 2021 to allow time for revisions to the Interlocal Agreement and completion of the Park Master Plan and Management Plans. Revisions to the terms of the existing Interlocal Agreement are anticipated by both counties, but additional time is needed to complete revisions on the amended agreement due to the extended impact that COVID had on operational capacity. An updated Interlocal Agreement as anticipated to be ready for the Board's consideration by December 2021.

Alignment with Strategic Plan: The shared operation of Little River Park with Orange County supports the County's Strategic Plan Goal #4 Environmental Stewardship, Outcome Measure #4 which is: "Number of total acres of open space and farmland that have been protected/ influenced by Durham County., as well as Goal 2 'Health and Well Being for All,' by providing for healthy exercise. Shared operational cost with another county supports Goal 5 "Accountable, Efficient and Visionary Government".

Resource Persons: Jane Korest, Open Space & Real Estate Manager; Brendan Moore, Open Space Land Manager; Peri Manns, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve the six-month extension of the existing Interlocal Agreement with Orange County for the operation of the jointly owned Little River Regional Park.

Attachments: [AAF Supplemental Form LRRP Interlocal Extension 6-21](#)
[Attach 1 Lit Riv Reg Park Interlocal Extension 2-31-21](#)
[Attach 2 Lit Riv Reg Park Interlocal Agreement Adopted](#)

21-0326 **Medicaid Transformation - Public Ambulance Providers (PAPs) Contracts with Public Healthcare Providers (PHPs)/Managed Care Organizations (MCOs)**

Agenda Text:

North Carolina has proposed a qualified directed payment to Public Ambulance Providers (PAPs) to approximate the costs of covered services which PAPs incur in serving Medicaid and NC Health Choice beneficiaries. Enabling state legislation, [Session Law 2015-245](#) (<https://www.ncleg.gov/enactedlegislation/sessionlaws/html/2015-2016/sl2015-245.html>), requires PAPs to become in-network providers with each of the PHP/MCO companies. Failing to contract with each individual providers may result in significant loss of revenue for Durham County as compared to existing and proposed Medicaid fee schedules. As such, Durham County OES-EMS Division (Durham County EMS) is required by state legislation to contract with each of the five (5) MCOs (AmeriHealth Caritas, Blue Cross NC, Carolina Complete Health, United Health, and WellCare) before July 1, 2021. The Board was briefed on Medicaid Transformation during the February 2021 Budget Retreat. Materials shared during the Budget Retreat have been provided with this agenda item.

The state has established cost-based rates for each PAP that determined a minimum fee schedule that will serve as a rate floor (fee schedule) in managed care. The rates are subject to approval by the Center for Medicare and Medicaid Services. The draft rate schedule and the Public Ambulance Provider Addendum have been included as attachments for this agenda action item. The Public Ambulance Provider Addendum has been included in each of the contracts. Based on the proposed fee schedule and our payor mix, we are anticipating a positive impact on revenue. Additionally, there may be the potential for additional revenue sources associated with expanded program in the future.

Durham County Office of Emergency Services has been meeting with the North Carolina Department of Health and Human Services (NCDHHS), PHPs/MCOs, and other PAPs for approximately 18 months to determine the floor rates and contract processes. The floor rate was determined by blending our average rates from 2018 and 2019 and is expected to go live on July 1, 2021. The Durham County floor rate is \$774.98 as identified in the latest rate schedule provided by NCDHHS on March 31, 2021. This source accounts for approximately 25% of EMS fees, or 2.25 Million

dollars a year in revenue for Durham County. The contracts are being finalized and may be modified before the June 14, 2021 regular session. Any substantial new information as determined by the County Attorney will be provided to the BOCC before that meeting date.

The Board is requested to approve contracts with Public Healthcare Providers (PHPs)/Managed Care Organizations (MCOs) for Durham County EMS to become an in-network provider for their members/covered persons and authorize the Interim County Manager to execute the contracts.

Alignment with Strategic Plan: This item aligns with Strategic Goal 2: Health and Well-Being for All and Goal 3: Safe Community

Resource Persons: Jim Groves, OES Director, Mark Lockhart, EMS Chief Paramedic, Willie Darby, Acting County Attorney, Curtis Massey, Senior County Attorney, Jodi Miller, Goal 3 General Manager.

County Manager's Recommendation: The Interim County Manager recommends that the Board approve the five (5) contracts with the identified MCOs and authorize the Interim County Manager to execute the contracts.

Attachments:

[MASTER PUBLIC AMBULANCE PROVIDER MEDICAID ADDENDUM](#)

[DHB Managed Care PHP Ambulance Provider Fee Schedule 3-31-21 \(Revised](#)

[NC Medicaid Clinical Coverage Policy 15-Ambulance Svcs 1-15-20](#)

[North Carolina's Transformation to Medicaid Managed Care Fact Sheet](#)

[NC Medicaid Transition to Managed Care - Presentation](#)

21-0327

Execution of Building Envelope Design Services Contract with REI Engineers for the Stanford L. Warren Library

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with REI Engineers to provide building envelope design services for the Stanford L. Warren Library, located at 1201 Fayetteville Street, Durham, in the amount of \$210,615.00 plus an additional reimbursable allowance of 21,000.00 thus totaling a not-to-exceed amount of 231,615.00. The existing contract is \$101,750.00, adding \$231,615.00 will increase the contract to \$333,365.00. (See Attachment 1, Pages 1 - 11)

REI Engineers was determined to be the most qualified firm to provide design services for this project through a Request for Qualifications advertised on October 24, 2019. The initial Pre-Design services for the project included site and building evaluations, budget and cost estimates, and schematic-level design. This design services contract provides the additional design services needed to complete the project, including design development, construction documents, bidding/ negotiation support and construction administration. REI Engineers will be utilizing 2.9% MWBE certified Woman-Owned businesses to be used as MWBE subcontracting

participation on this project amendment. (See Attachment 2)

The building includes an existing historic 8,100 square feet building and a 1,500 square feet addition. Both the original building and addition have experienced significant water intrusion issues through the years. Repairs to date have helped the situation, but it has become evident that a holistic approach must be taken to fully address the problem.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The project also addresses Goal 5 - Accountable, Efficient and Visionary Government - by providing more efficient service delivery and better customer service.

Resource Persons: Tasha Barnett, Project Manager; James Faress, P.E., Senior Project Manager; Peri Manns, ASLA LEED GA, Assistant General Manager / Deputy Director; Engineering and Environmental Services; Bob Tomlinson, RRC, BECxP, Senior Project Manager, REI Engineers; Sandra Lovely, Assistant Director for Planning & Facilities, Durham County Library

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with REI Engineers to provide building envelope design services for the Stanford L. Warren Library, located at 1201 Fayetteville Street, Durham, in the amount of \$210,615.00 plus an additional reimbursable allowance of 21,000.00 thus totaling a not-to-exceed amount of 231,615.00. The existing contract is \$101,750.00, adding \$231,615.00 will increase the contract to \$333,365.00. (See Attachment 1, Pages 1 - 11)

Attachments: [Attachment 1: Fee Proposal - Stanford L. Warren Library- Above-Grade and Below-Grade](#)
[Attachment 2 - MWBE Compliance Review](#)
[AAF - Supplemental Document Form - Stanford L - Revised by APerry](#)

21-0328 **Execution of an Amendment to the Architectural Design Services Contract with RND Architects, PA for Renovations to the Durham County Sheriff's Tactical Training Facility (formerly Sheriff's Firing Range). Project No.: DC091**

Agenda Text: The Board is requested to authorize the execution of an Amendment to the Architectural Design Services Contract with RND Architects, PA for Renovations to the Durham County Sheriff's Tactical Training Facility (formerly Sheriff's Firing Range), located at 100 Electra Road Durham, North Carolina, in the amount of \$496,527.00, thus totaling a not to exceed amount of 728,220.00. (See Attachment 1, Pages 1-3)

RND Architects was determined to be the most qualified firm to provide design services for this project through a Request for qualifications advertised on November

14, 2019. The initial services rendered under this contract include pre-design, project analysis and project programming. This amendment provides the additional design services to complete the project as described in the Pre-Design Project Analysis report (See Attachment 2, Pages 1-30) including design development, construction documents, bidding/ negotiation support, construction administration, and LEED certification. RND Architects will be utilizing 14% MWBE certified Woman-Owned businesses to be used as MWBE subcontracting participation on this project amendment. (See Attachment 3)

The facility is an outdoor range supporting both pistol and rifle practice and currency training for Sheriff personnel. This project includes the renovation of existing range facilities and the construction of a new building housing maintenance and training facilities. Most of the existing range is constructed over a prior landfill. There is an area of approximately 10,000 square feet, where the current parking lot and existing maintenance structures are located, which is not located over existing landfill and is the area where the new building and associated parking is proposed. Improvements to the exterior range include re-grading and importing new fill for the pistol range for proper drainage, rebuilding of the concrete firing pads, new target reveal systems, improved night lighting, construction of new berms to create four new 180-degree firing venues, replacing the existing covered shelter and enclosed tower, a new PA system, paved parking area, and re-build of the rifle targets and shooting platforms. Additionally, a new building will be designed and constructed which will include staff offices, classroom/training rooms, locker rooms and showers and a grounds maintenance garage/workshop. The building will be seeking LEED Silver certification.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The project also addresses Goal 5 - Accountable, Efficient and Visionary Government - by providing more efficient service delivery and better customer service.

Resource Persons: Tasha Barnett, Project Manager; James Faress, P.E., Senior Project Manager; Peri Manns ASLA LEED GA, Assistant General Manager / Deputy Director; Engineering and Environmental Services; David Labarre, Director of Planning & Development, Sheriff's Office; Charles Nickelson, AIA, Principal, RND Architects

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute an Amendment to the Architectural Design Services Contract with RND Architects, PA for Renovations to the Durham County Sheriff's Tactical Training Facility (formerly Sheriff's Firing Range), located at 100 Electra Road Durham, North Carolina, in the amount of \$496,527.00, thus totaling a not to exceed amount of 728,220.00. (See Attachment 1, Pages 1-3)

Attachments: [Attachment 1 - Fee Proposal](#)
[Attachment 2 - Pre-Design Project Analysis](#)
[Attachment 3 MWBE Compliance Review Form-AAF for Sheriff Firing Range Im](#)
[AAF Supplemental Document Sheriffs Tactical Training Facility Contract Ame](#)

21-0329 **2020 Annual Report - Durham Bicycle and Pedestrian Advisory Commission**

Agenda Text: The Board is requested to receive the 2020 Annual Report of the Durham Bicycle and Pedestrian Advisory Commission (BPAC).

The Interlocal Agreement for BPAC requires that an annual report be submitted to the Board of County Commissioners.

Alignment with Strategic Plan: The mission of BPAC aligns with Goal 2 by promoting Health and Well-Being for All and Goal 4 by promoting Environmental Stewardship and Community Prosperity.

Resource Persons: Dale McKeel, Bicycle and Pedestrian Coordinator and Staff Liaison to BPAC

County Manager's Recommendation: The County Manager recommends that the Board receive the 2020 Annual Report of the Durham Bicycle and Pedestrian Advisory Commission (BPAC).

Attachments: [2020 BPAC Annual Report Final](#)

21-0334 **Capital Project Amendment No.21CPA000037 Appropriating \$549,600 of Enterprise Capital Project Fund Funding to the Triangle Wastewater Treatment Plant (TWWTP) Utilities Division's Administrative Building Project (7100SE057) to Fund Engineering Project Fees (\$300K), Execution of a Contract With Metcon, Inc. for Preconstruction Services (\$149,600), and Architect Project Related Fees (\$100K)**

Agenda Text: The Board is requested to approve Capital Project Amendment No.21CPA000037 appropriating \$549,600 to the Triangle Wastewater Treatment Plant (TWWTP) Utilities Division's Administrative Building Project (7100SE057). The funding breakdown is as follows:

- 1.) \$300,000 would fund project related costs, including environmental assessments, geotechnical investigations, and regulatory approvals.
- 2.) \$149,600 would fund a contract with Metcon Inc., (MI) for Pre-Construction Services for the TWWTP Utilities Division's New Administrative Building at 451 TW Alexander Drive, Durham, NC 27713 (See Attachment 1, Page 1-3).
- 3.) \$100,000 would fund an envelope consultant, site plan review fees and other entities.

The new total project budget is:

Project	Current Budget	Increase/ Decrease	Revised Budget
Triangle Wastewater Treatment Plant (TWWTP) Utilities Division's Administrative Building Project (7100SE057			
	\$1,172,441.42	\$549,600	\$1,722,041.42
Total	\$1,172,441.42	\$549,600	\$1,722,041.42

BACKGROUND

The Request for Qualifications (RFQ) for Construction Manager at Risk Services for the Utilities Division's New Administrative Building was advertised in local newspapers on November 3, 2020. A virtual pre-proposal conference was held on November 10, 2021 and nine proposals were received on December 3, 2020. A Selection Committee comprised of representatives from Durham County General Services and Engineering Departments reviewed the proposals. (See Attachment 1, Pages 4-6). The selection committee deemed the firm of Metcon, Inc. the most qualified team for the project. The Pre-Construction Services phase of the project is the first step in the Construction Manager at Risk process in which the contracting team will provide cost estimates, constructability reviews, schedule development and value analysis of the project design. This initial contract is necessary for the C, M @ R to provide analysis of the schematic and design development of the project. Our intent is to follow-up with an amendment to this contract for the GMP services at a later date.

This project is a new Administration building in addition to the existing Facility located at 5926 NC HWY 55 E. Durham NC 27713. The existing Administration building, the Triangle Wastewater Treatment Plant (TWWTP), is currently undersized due to increasing staff size and ongoing operational expansions resulting in outgrowth of the current facility. The 40-acre parcel is across the street from the Triangle Wastewater Treatment Plant. The intent of the new administrative building is to serve the Utilities Division professional staff with additional workspace, a new wastewater laboratory, temperature-controlled maintenance storage space, multi-purpose conference room capable of serving as a back-up emergency operations center. Space on the site is identified in the event of a future back-up server room needed for Durham County IS&T. The project will also be seeking a LEED "Gold" rating. The CPA will provide funding for this service in the Utilities Admin Building Capital Project account.

This agenda item has been reviewed and approved by the Purchasing Division (See Attachment 2, page 1 - MWBE Compliance Form). In review of the M/WBE participation for this project, Metcon, Inc. will be utilizing 100% American Indian (for Professional Services) participation for this portion of the project. The vendor has

also committed to working with Durham County to seek additional M/WBE participation if the opportunity prevails.

Alignment With Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5 by providing more efficient service delivery.

Resource Persons: Brenda Hayes-Bright, Assoc. AIA, CDT, Project Manager, Peri Manns, ASLA, , Assistant General Manager/Deputy Director of E, E & S, Jay Gibson, P.E., GM, Paul Young, AIA, DTW Architects, and Samantha Locklear, Project Manager, Metcon, Inc.

County Manager's Recommendation: The Board is requested to approve Capital Project Amendment No.21CPA000037 appropriating \$549,600 to the Triangle Wastewater Treatment Plant (TWWTP) Utilities Division's Administrative Building Project (7100SE057). The funding breakdown is as follows: \$300K would fund project related costs, including environmental assessments, geotechnical investigations, and regulatory approvals; \$149,600 would fund a contract with Metcon Inc., (MI) for Pre-Construction Services for the TWWTP Utilities Division's New Administrative Building at 451 TW Alexander Drive, Durham, NC 27713 (See Attachment 1, Page 1-3); \$100,000 would fund an envelope consultant, site plan review fees and other entities.

Attachments:

[Attachment 1 Utility Admin](#)

[AAF Supplemental Document - Utility Admin Pre-con serv CPA Metcon Con](#)

[CPA-37 LEGAL FORM Increase Budget for TWWTP for Pre-Construction Servi](#)

[MWBE Review Form-AAF for 21-015 RFQ \(Precon\) 052521](#)

21-0335

New Utility Administration Building - Approval of Plat Recombining Three Existing Parcels into One Parcel

Agenda Text:

The Board is requested to approve the attached Plat recombining three existing Durham County properties, situated at the intersection of Highway 55 and T.W. Alexander Drive, into a single parcel of land (see Attachment 1.) The three (3) properties of Durham County are defined by Durham County PIN 0737-03-24-3726, 0737-01-25-8405, and 0737-03-24-8526. The recombination of these three parcels is required to allow the appropriate impervious surface calculations that will be necessary to obtain Site Plan approval and further development of the properties.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 3: Safe Community, Goal 4: Environmental Stewardship & Community Prosperity, and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Brenda Hayes Bright, Assoc, AIA, CDT, Project Manager, Peri D. Manns, ASLA, Assistant General Manager/Deputy Director of E, E & S, Linda Salguero, AIA, CPD, Project Manager, Paul Young, AIA, DTW Architects

County Manager's Recommendation:

Attachments: [AAF Attachment UtilityAdmin_Recomb Plat](#)

21-0336 **Budget Ordinance Amendment No. 21BCC000113 Cooperative Extension to recognize \$3,000 from a Grant Contribution from the George and Susie Polsky Fund via the NC Agricultural Foundation Inc. to Increase Staff Support for the Kids Voting Durham Civic Education Efforts_**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 21BCC000113 to recognize a total of \$3,000 in funds contributed by the George and Susie Polsky Fund via the NC Agricultural Foundation Inc. to increase the hours of the part time Kids Voting Durham Program Coordinator from May 2021 through June 30, 2022.

This is a reimbursable grant contribution and will be accessed through the NC Agricultural Foundation, Inc. as needed. The position will receive increased hours for a limited period to provide additional staff support for what is expected to be a busy Kids Voting Durham summer and fall civic education season. The funds will enable the position to address virtual programming, supporting teachers and students, and providing increased support to Spanish speaking families and managing virtual student volunteer interns.

Alignment with Strategic Plan: The increased staff availability funded through this initiative is aligned with Strategic Plan Goal 1: Community and Family Prosperity and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Carolyn Kreuger, Kids Voting Durham Program Coordinator, Christa Gibson, Community Outreach Coordinator and Donna Rewalt, County Extension Director, Cooperative Extension

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000113 to recognize \$3,000 in grant funding from the George and Susie Polsky Fund via the NC Agricultural Foundation to Increase Staff Support for the Kids Voting Durham Civic Education Efforts.

Attachments: [CES Kids Voting Durham George and Susie Polsky](#)
[AAF-113 Legal Form](#)

21-0338 **Extension of Contract with Reinvestment Partners for COVID Homeless Housing**

Agenda Text: The Board is requested to extend a contract with Reinvestment Partners for COVID Homeless Housing through December 2021 and add \$900,000 to the contract to

fund the extension, funding which is planned in the FY21-22 recommended budget, supported by the use of ARPA funds.

The COVID 19 pandemic created immediate changes in the way communities were able to house their homeless populations, and it is quite possible that it will result in some permanent changes in those housing plans as well. In order to reduce the density of residents at Urban Ministries of Durham (UMD), the County first utilized the Marriott RTP and later the Carolina Duke Inn (through a contract with Reinvestment Partners) to house a significant number of our local homeless population.

It is not yet safe to operate Urban Ministries at its pre-COVID density. It is likely that a combination of higher vaccination rates among the relevant populations as well as the easing of CDC social distancing guidelines will allow current numbers at the shelter to be increased somewhat over the six month life of this proposed contract extension. Providers report that the hotel experience has helped reduce levels of trauma and dislocation among the homeless residents, which in turns helps those residents focus on and transition more successfully to stable housing and life situations. As such, our homeless Continuum of Care may press for development of more non-congregate homeless housing options, perhaps utilizing American Recovery Plan Act (ARPA) funds and perhaps with an explicit goal of *never* going back to pre-COVID densities at our homeless shelters.

In the meantime, the existing non-congregate options that have been procured on behalf of our local homeless population need to be maintained. It may be possible to reduce the number of occupied rooms at the Carolina Duke Inn over that time period, in which case the monthly cost under the contract (approximately \$150,000) can also be reduced or possibly eliminated.

Alignment with Strategic Plan: Maintaining adequate, safe, and humane housing options for the homeless during the COVID 19 pandemic aligns with Goals 1, 2, and 3 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board extend a contract with Reinvestment Partners for COVID Homeless Housing through December 2021 with funding support of \$900,000 budgeted in FY 2021-22 to fund the extension. ARPA funds are planned to offset the FY 2021-22 contract costs.

Attachments: [FR 21-473 Reinvestment Partners Amendment #2](#)
[3rd service contract amendment RPx Housing](#)

21-0339 **Extension of Contract with Southern Repair Services, Inc. for COVID Homeless Housing**

Agenda Text:

The Board is requested to extend a contract with Southern Repair Services, Inc. for COVID Homeless Housing through December 2021 with an additional \$36,000 planned in the FY 2021-22 budget to support contract costs. ARPA funding is planned to offset these contract costs.

The COVID 19 pandemic created immediate changes in the way communities were able to house their homeless populations, and it is quite possible that it will result in some permanent changes in those housing plans as well. In order to reduce the density of residents at Urban Ministries of Durham (UMD), the County first utilized the Marriott RTP and later the Carolina Duke Inn (through a contract with Reinvestment Partners) to house a significant number of our local homeless population. Local providers and Emergency Operations Center (EOC) staff soon recognized that additional housing options were needed for homeless individuals who tested positive or who did not have a safe place to serve out a period of quarantine without endangering many others.

As a result, the County entered into a contract in July of 2020 with Southern Repair Services (an arm of Bergman Rentals) for two duplexes with a total of 14 beds. Support services, including food, have been provided through Project Access of Durham County. This emergency contract was officially bid out in September 2020, when the County received no responsive bids, and November, when the County received one bid (from Southern Repair Services). The County entered into a new contract which has then been extended through June 2021. The duplexes have continued to be a very useful part of our non-congregate pandemic housing. The homeless population has been somewhat slower to achieve high vaccination rates, which suggests the some residual positive cases can be expected from time to time and require use of the duplexes.

Staff are recommending that this homeless housing contract be extended for another six months and that \$36,000 (six months worth of rent) be added to the contract. If it becomes clear that the duplexes are no longer needed, the contract can be terminated with 30 days notice.

Alignment with Strategic Plan: Maintaining adequate, safe, and humane housing options for the homeless during the COVID 19 pandemic aligns with Goals 1, 2, and 3 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board extend a contract with Southern Repair Services, Inc. for COVID Homeless Housing through December 2021 with an additional \$36,000 planned in the FY 2021-22 budget to support contract costs. ARPA funding is planned to offset these contract costs.

for Senior Life**Agenda Text:**

The Board is requested to approve a Lease Agreement with the Durham Center for Senior Life (DCSL), for the property located at 416 Rigsbee Ave. and authorize the Interim County Manager to execute the lease. This is a five-year lease, with the option for one five-year renewal. The lease rate is \$1/year.

The DCSL has operated the Senior Center to provide senior programming since 2006 when the building was initially completed. At the request of the DCSL, the lease was amended in 2020 to allow the sale and service of alcohol under certain circumstances, and related additional insurance requirements. This amendment has been incorporated into the new lease agreement.

Alignment with Strategic Plan: The lease of 406 Rigsbee to the Durham Center for Senior Life to run the Senior Center aligns with the Strategic Plan Goal 2: “Health and Well-Being for All”, as well as Goal 5: “Accountable, Efficient and Visionary Government.”

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Jane Korest, Open Space and Real Estate Division Manager

County Manager’s Recommendation: The Interim County Manager recommends that the Board approve this Lease Agreement with the Durham Center for Senior Life, for the property located at 406 Rigsbee Ave., and authorize the Interim County Manager to execute the lease.

Attachments:

[AAF Supplemental Document DCSL 2021-26](#)

[DCSL Lease July 1, 2021 - June 30, 2026 FINAL](#)

[LEASE SUMMARY 406 Rigsbee - The Senior Center](#)

21-0341**Award of the Collection System Emergency and Scheduled Repair Services for the Utilities Division (RFP 21-022) contract to Carolina Civilworks Inc., David Young Utilities Inc., and Axis Utility Inc.****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a service contract with Carolina Civilworks Inc. in the amount of \$75,000, David Young Utilities Inc. in the amount of \$30,000, and Axis Utility, Inc. in the amount of \$30,000 (RFP 21-022) to provide emergency and scheduled repairs for the collection system and also authorize renewal of the contracts yearly for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Background/Justification

Durham County owns and operates 13 sanitary sewer pump stations and 115 miles of sanitary sewer. To maintain compliance with Collection System Permit #WQCS00038, it’s imperative to maintain the system in a continual state of readiness but also be prepared for an emergency.

Based on the four responses Durham County received regarding RFP 21-022, Carolina Civilworks Inc., David Young Utilities Inc., and Axis Utility Inc. were determined to be the most qualified contractors among the four bidders. Carolina Civilworks Inc. and David Young Utilities Inc. have performed the requested services for Durham County with outstanding results.

Dixie Electro Mechanical Services Inc. was determined to not be qualified for the scope of work associated with emergency and scheduled repair services as they specialize in on-call machinery and repair services.

Durham County issued a Request for Proposal (RFP 21-022) on February 1, 2021. RFP 21-022 was advertised in local newspapers and on the Durham County website. Four proposals were received on March 2, 2021. The proposal bid tabulation and evaluation summary are attached.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as these contracts will ensure all emergency and scheduled repairs to the collection system are completed in a timely manner to prevent harm to the environment, prevent public health concerns, and to maintain compliance with Collection System Permit #WQCS00038.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Assistant General Manager; Stephanie Brixey, Deputy Director of E&ES; and Wade Shaw, Utilities Superintendent

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with Carolina Civilworks Inc. in the amount of \$75,000, David Young Utilities Inc. in the amount of \$30,000, and Axis Utility, Inc. in the amount of \$30,000 (RFP 21-022) to provide emergency and scheduled repairs for the collection system and also authorize renewal of the contracts yearly for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments:

[AAF Supplemental Document CS Emergency & Scheduled Repairs](#)

[MWBE Compliance Review Form-AAF for 21-022 RFP_042621](#)

[Bid Tabulation](#)

[RFP No. 21-022 Evaluation Summary](#)

21-0342

Award of the Triangle Wastewater Treatment Plant Emergency and Scheduled Repair Services for the Utilities Division (RFP 21-020) contract to Carolina Civilworks Inc., T.A. Loving, and Axis Utility Inc.

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with Carolina Civilworks Inc. in the amount of \$30,000, T.A. Loving in the amount of \$20,000, and Axis Utility, Inc. in the amount of \$40,000 (RFP 21-020) to

provide emergency and scheduled repairs for the Triangle Wastewater Treatment Plant and also authorize renewal of the contracts yearly for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Background/Justification

Durham County owns and operates the Triangle Wastewater Treatment Plant that is permitted to treat 12 million gallons per day and supply Reclaimed Water to industrial users and the Town of Cary. To maintain compliance with NPDES Permit #NC0026051 and Reclaimed Water Permit #WQ0032821, it's imperative to maintain the treatment plant in a continual state of readiness but also be prepared for an emergency.

Based on the four responses Durham County received regarding RFP 21-020, Carolina Civilworks Inc., T.A. Loving, and Axis Utility Inc. were determined to be the most qualified contractors among the four bidders. Carolina Civilworks Inc. and TA Loving have performed the requested services for Durham County with outstanding results.

Dixie Electro Mechanical Services Inc. was determined to not be qualified for the scope of work associated with emergency and scheduled repair services as they specialize in on-call machinery and repair services.

Durham County issued a Request for Proposal (RFP 21-020) on January 24, 2021. RFP 21-020 was advertised in local newspapers and on the Durham County website. Four proposals were received on February 16, 2021. The proposal bid tabulation and evaluation summary are attached.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as these contracts will ensure all emergency and scheduled repairs to the Triangle Wastewater Treatment Plant are completed in a timely manner to prevent harm to the environment, prevent public health concerns, and to maintain compliance with NPDES Permit #NC0026051 and Reclaimed Water Permit #WQ0032821.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Assistant General Manager; Stephanie Brixey, Deputy Director of E&ES; and Wade Shaw, Utilities Superintendent

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with Carolina Civilworks Inc. in the amount of \$30,000, T.A. Loving in the amount of \$20,000, and Axis Utility, Inc. in the amount of \$40,000 (RFP 21-020) to provide emergency and scheduled repairs for the Triangle Wastewater Treatment Plant and also authorize renewal of the contracts yearly for up to four additional one-year periods in

accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments: [AAF Supplemental Document TWWTP Emergency & Scheduled Repairs](#)
[MWBE Compliance Review Form-AAF for 21-020 RFP 042621](#)
[Bid Tabulation](#)
[RFP No. 21-020 Evaluation Summary](#)

21-0343

Award of Triangle Wastewater Treatment Plant Residuals Transport and Disposal to McGill Environmental Systems of NC, Inc. in the amount of \$272,006

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract with McGill Environmental Systems, Inc. for the transport and disposal of approximately 7,000 wet tons per year of wastewater treatment plant residuals with a total annual contract price of \$272,006 and authorize the County Manager to renew this contract yearly for up to four additional one year periods in accordance with the terms and conditions of the original contract.

Alignment with Strategic Plan: Goal 4, Environmental Stewardship: Awarding this contract to McGill Environmental Systems of NC, Inc. will allow for the disposal and beneficial reuse of the Triangle Wastewater Treatment Plant's residuals as compost.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Assistant General Manager; Stephanie Brixey, Deputy Director; Wade Shaw, Utility Superintendent

County Manager's Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a contract with McGill Environmental Systems, Inc. for the transport and disposal of approximately 7,000 wet tons per year of wastewater treatment plant residuals with a total annual contract price of \$272,006 and authorize the County Manager to renew this contract yearly for up to four additional one year periods in accordance with the terms and conditions of the original contract.

Attachments: [AAF Supplemental Doc RFP 21-023](#)
[MWBE Compliance Review Form-AAF for 21-023 RFP 041521](#)
[RFP 21-023 Proposal Tabulation](#)
[RFP 21-023 Evaluation Summary Score Sheet](#)

21-0344

Award of Painting and Coating Services for Utilities Division to Carolina Management Team, LLC in the amount of \$150,000

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract with Carolina Management Team, LLC for painting and coating services for the Utilities Division with a total annual contract price of \$150,000 and authorize the County Manager to renew this contract yearly for up to four additional one year periods in accordance with the terms and conditions of the original contract.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this contract ensures we continue to rehabilitate the aging infrastructure to allow for continued growth in the service area.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Assistant General Manager; Stephanie Brixey, Deputy Director; Wade Shaw, Utility Superintendent

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with Carolina Management Team, LLC for painting and coating services for the Utilities Division with a total annual contract price of \$150,000 and authorize the County Manager to renew this contract yearly for up to four additional one year periods in accordance with the terms and conditions of the original contract.

Attachments:

[AAF Supplemental Doc RFP 21-039](#)

[MWBE Compliance Review Form-AAF for 21-039 RFP 052021](#)

[Proposal Tabulation RFP 21-039](#)

[RFP No. 21-039 Evaluation Summary](#)

21-0347

Lease Agreement Between Durham County and the Urban Ministries of Durham

Agenda Text:

The Board is requested to approve a Lease Agreement with Urban Ministries of Durham (UMD), for the property located at 412 Liberty St. and authorize the Interim County Manager to execute the lease. This is a five-year lease, with the option for one five-year renewal. The lease rate is \$1/year.

UMD is a 149-bed, 18,000 square foot facility that provides emergency shelter for individuals and families experiencing homelessness. UMD has leased this property from the County since 2001, when the Durham Community Shelter for HOPE, St. Philip’s Community Cafe, and the United Methodist Mission Society merged to form Urban Ministries of Durham.

UMD operates as a campus, using both the Resource Center at Liberty and Queen streets and the Community Shelter at Liberty and Dillard streets to comprehensively address the emergency needs of the poor, hungry, and homeless in Durham.

Alignment with Strategic Plan: The lease of 412 Liberty St. to Urban Ministries of Durham aligns with the Strategic Plan Goal 2: “Health and Well-Being for All”, as well as Goal 5: “Accountable, Efficient and Visionary Government.”

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Jane Korest, Open Space and Real Estate Division Manager

County Manager’s Recommendation: The Interim County Manager recommends that the Board approve this Lease Agreement with Urban Ministries of Durham, for the property located at 412 Liberty St., and authorize the Interim County Manager to execute the lease.

Attachments: [AAF Supplemental Document UMD 2021-26](#)
 [LEASE SUMMARY 412 Liberty - Urban Ministries](#)
 [UMD Lease DRAFT 052521](#)

21-0352 **Capital Project Amendment No. 21CPA000036 Increasing the Administration II Capital Project (4730DC073) by \$338,000 to Support the Retail Space Lease Requirements, and Reducing the Administration I Boiler Replacement Capital Project (4190DC071) by \$500,000, and Approve Budget Amendment 21BCC000112 Transferring the Funds for the Admin II Project (\$338,000) and the Remaining \$162,000 to the Debt Service Fund for Future Use**

Agenda Text: The Board is requested to approve Capital Project Amendment No. 21CPA000036 Increasing the Administration II Capital Project (4730DC073) by \$338,000 to Support the Retail Space Lease Requirements, and Reducing the Administration I Boiler Replacement Capital Project (4190DC071) by \$500,000, and Approve Budget Amendment 21BCC000112 Transferring the Funds for the Admin II Project (\$338,000) and the Remaining \$162,000 to the Debt Service Fund for Future Use.

The recently completed Administration II Renovation requires additional funding to support the lease requirements of the (2) retail spaces that were identified during programming and design of the facility as drivers to further activate East Main St. Tenant up-fits are negotiated during the lease discussions and have been identified in the attached spreadsheet (See Attachment 3).

The Administration I Renovation project included smaller boiler units to serve Admin I only. DSS Main St. considerations will include providing new boiler equipment to support the repurposing of this facility in the future therefore, the funding is no longer needed and can be apportioned to support the Administration II Renovation Retail Space Improvements allowing the Administration I Boiler Replacement Capital Project to be reduced entirely and remaining funds transferred to the Debt Service Fund for future use.

Project	Current Budget	Increase/ Decrease	Revised Budget
Admin. Bldg. Boiler Replacement (4190DC071)	\$500,000	-\$500,000	\$0
Administration Building II Renovation (4730DC073)	\$50,409,129.18		\$338,000
	\$50,747,129.18		

Totals \$50,909,129.18(\$162,000.00) \$50,747,129.18

Alignment with Strategic Plan: This project aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The incorporation and support of retail spaces in this facility promotes a higher quality of life for all.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Engineering Department; Nancy Mitchell, Senior Real Estate Officer, Engineering Department; David Ades, Assistant Director

of Budget and Management Services and Keith Lane, Director of Budget and Management Services.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 21CPA000036 Increasing the Administration II Capital Project (4730DC073) by \$338,000 to Support the Retail Space Lease Requirements, and Reducing the Administration I Boiler Replacement Capital Project (4190DC071) by \$500,000, and Approve Budget Amendment 21BCC000112 Transferring the Funds for the Admin II Project (\$338,000) and the Remaining \$162,000 to the Debt Service Fund for Future Use.

Attachments:

[AAF Attachment - Closeout Budget Request - June 14, 2021](#)

[AAF-112 LEGAL FORM Incr Admin II project by \\$338K, Reducing Boiler Project](#)

[CPA-36 LEGAL FORM Incr Admin II project by \\$338K, Reducing Boiler Project](#)

[AAF - Supplemental Document Form - CPA for the Administration II Retail Spac](#)

21-0354

Award of Utility Locating Services Contract for Durham County Utilities Division

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with Taylor Wiseman & Taylor Inc. to provide Utility Locating Services to Durham County in the amount of \$60,000 per year for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Due to the extreme increase in locate requests associated with new buried fiber telecommunication lines it has become impossible for staff to perform locates in the minimum response time required by state statute and inspect new construction projects. Funding for this work will be from the Sewer Utility operating budget, which is funded from the Enterprise Fund.

Durham County issued a Request for Proposals (RFP 21-028) on March 1, 2021. RFP 21-028 was advertised in local newspapers and on the Durham County website. Two proposals were received on April 1, 2021. Based on a review of the two proposals, Taylor Wiseman & Taylor was chosen for this work based on their experience in providing this type of service, public sector experience, demonstrated ability to meet the RFP requirements, qualifications of the staff to be assigned to the project, specific plans and methodology for providing the proposed services, references from similar clients, financial stability, price, and safety record. The proposal bid tabulation and evaluation summary are attached.

Alignment with Strategic Plan: Goal 4, Environmental Stewardship: Awarding a contract to Taylor Wiseman & Taylor ensures the timely locating of County owned utilities resulting in less infrastructure damage and abiding by State regulations.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Assistant General Manager; Stephanie Brixey, Deputy Director; and Vince Chirichella

PE, Project Manager

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with Taylor Wiseman & Taylor Inc. to provide Utility Locating Services to Durham County in the amount of \$60,000 per year for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments:

[AAF Supplemental Document RFP 21-028](#)

[MWBE Compliance Review Form-AAF for 21-028 RFP 042921](#)

[RFP 21-028 Proposal Tabulation-Utility Locating Services-DCo Utilities Div](#)

[RFP No. 21-028 Evaluation Summary](#)

21-0356

Authorize Contract and Award for Durham County Cooperative Extension's participation in the Visit NC Farms App

Agenda Text:

The Board is requested to authorize the County Manager to sign a cost-share contract with the NC Department of Agriculture Consumer Services to enable Durham County Cooperative Extension to participate in the statewide Visit NC Farms App. The contract includes a payment of \$6,250 and a cost-share award from NCDACS of \$3,000 (the cost-share award will be received in FY 2021-22). These funds are currently available and budgeted in the department's budget for FY 20-21.

The NC Farms App is an innovative economic and agricultural development tool that enables consumers to connect directly with sources of local food and with farm experiences that connect consumers to the agricultural community and land in our county. The App will help Durham County better promote agriculture, agritourism, and local foods. Durham County has a growing number of farms, markets, events, and a robust local food scene that will benefit, including businesses owned by people of color.

The Visit NC Farms App uses cell phone technology for residents and visitors to find farms closest to them with products and activities that interest them. Visitors can use the app to explore farms, farmers markets and local restaurants that are unique to our community.

Cooperative Extension has assigned an application administrator to manage the app, recruiting assets or businesses to participate, and managing the ongoing implementation of the app, including updating information and developing push notifications and other collateral that will enhance the user experience. A formal launch of the App in Durham County will take place in Summer 2021.

Alignment with Strategic Plan: This project addresses Goal 1, Community Empowerment and Enrichment and Goal 4, Environmental Stewardship and Community Prosperity.

Resource Persons: Donna Rewalt, County Extension Director; Darnell Parker, County Associate Extension Agent and Visit NC Farms App Administrator for Durham County

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to sign the cost-share contract with the NC Department of Agriculture Consumer Services to enable Durham County to participate in the statewide Visit NC Farms App.

Attachments: [19-060-4004 Durham County 2020 OFFER 1.pdf](#)

21-0357 **Execution of the Contract Amendment with DTW Architects, Inc., for the Utilities Administration Building in the amount of \$100,000.00, Project (7100SE057)**

Agenda Text: The Board is requested to authorize the County Manager to amend the design contract with DTW Architects, (DTW) to include the additional services for the Utilities Administration building. Project located at 451 TW Alexander Drive, Durham, NC 27713 in the amount of \$100,000.00. This amendment increases the overall total compensation for basic design, construction administration and additional services including reimbursable expenses to \$1,240,580,000. Funding for this amendment is available in the Capital Project account. The current contract amount with DTW is \$1,140,580.00 (See Attachment 1, Page 1).

On May 15, 2018, a contract in the amount of \$22,000.00 was awarded to DTW Architects for professional architectural/engineering design services during the master planning phase for a new Utilities Administration Building located at 451 TW Alexander Drive, Durham, NC 27713. On October 8, 2019, the BOCC approved a contract amendment for additional services in the amount of \$1,118,580.00, thus increasing the contract to \$1,140,580.00. This amendment included modifications to the scope of the contract including the following: (1) Site plan review fees and other entities (2) Addition of a Roofing and Building Envelope Consultant. (See Attachment 1, Pages 2-5).

This agenda item has been reviewed and approved by the Purchasing Division (See Attachment 2, page 1 - MWBE Compliance Form). In review of the M/WBE participation for this project, DTW is a MWBE firm (for Professional Services) participation for this portion of the project. The vendor has also committed to working with Durham County to seek additional M/WBE participation if the opportunity prevails.

Funding for this amendment will be included in the Capital Project account. It is recommended that the County proceed with all work described in the proposal dated June 3, 2020 in an amount of \$100,000.00.

Alignment With Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. Improvements to this facility also addresses Goal 5 by providing more

efficient service delivery and better customer service.

Resource Persons: Brenda Hayes-Bright, Assoc. AIA, CDT, Project Manager, Peri Manns, ASLA,, Assistant General Manager/Deputy Director of E, E & S, Jay Gibson, P.E., GM, Linda Salguero, AIA, CPD, Project Manager, Paul Young, AIA, DTW Architects,

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to amend the design contract with DTW Architects, (DTW) to include the additional services for the Utilities Administration Building Project located at 451 TW Alexander Drive, Durham, NC 27713 in the amount of \$100,000.00. This amendment increases the overall total compensation for basic design, construction administration and additional services, including reimbursable expenses if needed, to \$1,240,580.00. Funding for this amendment is available in the Capital Project account.

Attachments:

[AAF attachment DTW Allowance Amendment06032021](#)

[AAF Supplemental Document - DTWContract Amendment - FINAL](#)

[MWBE ReviewDTW\(RFQ 18-021\) 060321](#)

21-0358

CJRC - FY22 Contract Approval for Transitional Living Facility

Agenda Text:

The Board is requested to authorize the Interim County Manager to enter into a service contract in the amount of \$101,808.84 with Just A Clean House, Inc. effective July 1, 2022 contingent upon the approval of the FY22 Durham County Budget.

Just A Clean House will operate a six-bed transitional living facility for individuals receiving services from and through the Durham County Criminal Justice Resource Center. Funding for the contract has been included in CJRC's FY22 budget proposal.

Alignment with Strategic Plan: This item aligns with Strategic Goal 3: Safe Community and Goal 2: Health and Well-Being for All.

Resource Persons: Gudrun Parmer, Director, Criminal Justice Resource Center

County Manager's Recommendation: The Interim County Manager recommends that the Board authorize the Interim County Manager to enter into a service contract in the amount of \$101,808.84 with Just A Clean House Inc. effective July 22 contingent upon the approval of the FY22 Durham County Budget.

Attachments:

[AAF 21-0358, Supplemental Document - CJRC Contract Approval FY22 Transit](#)

[AAf 21-0358, Just A Clean House, Service Contract FY2022](#)

[AAF 21-0358, JACH Attachment 1 - Scope of Services, FY22](#)

21-0359

CJRC - FY22 Contract Approval for Electronic Monitoring Services

Agenda Text:

The Board is requested to authorize the Interim County Manager to enter into a service contract in the amount of \$165,000 with Buddi US, LLC to provide

Electronic Monitoring Services pending approval of the FY22 Durham County Budget.

Buddi US, LLC will serve individuals assigned to Durham County Pretrial Services. Electronic Monitoring is an essential program component of Pretrial Services for court identified criminal defendants who are on release from the Durham County Detention Center as an alternative to detention. Individuals are assigned to electronic monitoring by a judge or by delegated authority of a magistrate or clerk of court and may also be required to attend programs in the community. The utilization of electronic monitoring devices has steadily increased over the past two years.

Alignment with Strategic Plan: This agenda item supports Durham County's Strategic Plan Goal 3: Safe Community.

Resource Persons: Gudrun Parmer, Director, CJRC

County Manager's Recommendation: The Interim County Manager recommends that the Board authorize the Interim County Manager to enter into a service contract in the amount of \$165,000 with Buddi US, LLC to provide Electronic Monitoring Services pending the approval of the FY22 Durham County Budget.

Attachments:

[AAF 21-0359 Supplemental Document - CJRC Contract Approval FY22 Electro](#)

[AAF 21-0359 Buddi, US Service Contract FY2022](#)

[AAF 21-0359 Buddi, LLC Attachment 1 - Scope of Services FY2021](#)

21-0360

CJRC - FY22 Service Contract Approval for Psychiatric Services at the Durham County Detention Center

Agenda Text:

The Board is requested to authorize the Interim County Manager to enter into a service contract in the amount of \$119,080 with Psychiatric Services and Consultation pending approval of the FY22 Durham County Budget.

Psychiatric Services and Consultation will provide psychiatric services to individuals in the Durham County Detention Facility and the Durham County Youth Home. Dr. Patricia Knaut with Psychiatric Services and Consultation, LLC serves as the Detention Center's Mental Health Director, making clinical decisions concerning the care of individuals with mental health concerns. This services agreement is necessary to ensure detainees with mental health illnesses have access to psychiatric services, including evaluation and assessment, crisis intervention, medication management, and monitoring. The funding for this contract has been included in the FY22 budget requests of the Criminal Justice Resource Center (CJRC) and the Youth Home.

Alignment with Strategic Plan: This request supports the Durham County Strategic Plan's Goals 2: Health and Well-Being for All, and Goal 3: Safe Community

Resource Persons: Gudrun Parmer, CJRC Director

County Manager's Recommendation: The Interim County Manager recommends that the Board authorize the Interim County Manager to enter into a service contract in the amount of \$119,080 with Psychiatric Services and Consultation pending

approval of the FY22 Durham County Budget.

Attachments: [AAF 21-0360, Supplemental Document - CJRC Contract Approval FY22 Psychi.](#)
[AAF 21-0360, Psychiatric Services, Service Contract FY2022](#)
[AAF 21-0360, Psychiatric Services, Attachment 1 - Scope of Services FY2022](#)

21-0361

Approval of the Maintenance Contract with Granicus, LLC

Agenda Text: The Board is requested to authorize the Interim County Manager to execute the annual maintenance contract between Durham County and Granicus, LLC in the amount of \$67,627.85 through June 30, 2023, and for future renewals through June 30, 2024 up to \$72,361.80.

The vendor provides maintenance and support for the Clerk to the Board's Office for live streaming of the Board of County Commissioners' meetings and Legistar to include the Meeting Agenda Suite, Boards and Commissions and Minutes.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The Interim County Manager recommends that the Board authorize the execution of the contract with Granicus, LLC in the amount of \$67,627.85 through June 30, 2023, and for future renewals through June 30, 2024 up to \$72,361.80.

Attachments: [Granicus Proposal for DCo](#)

21-0376

Budget Ordinance Amendment No. 21BCC000114 to Recognize \$22,982 from the City of Durham to Support Bull City United Expansion through Hiring Contract Worker Positions

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 21BCC000114 to recognize funds in the amount of \$22,982 from the City of Durham to support Bull City United (BCU) Expansion through Hiring Contract Worker Positions

These funds will be used to support Bull City United in hiring contract staff to work in census tracks 11.00, 13.04, 17.09 and 23.00 up until June 30, 2021. The County will be responsible for all other additional operating costs. Operating Costs will be funded through already budgeted FY 2020-21 funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All and Strategic Goal 3: Public Safety. Violence is a public health and safety concern and impacts the overall health of a community.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000114 to recognize funds in the amount of \$22,982 from the City of Durham to support Bull City United (BCU) Expansion through Hiring Contract Worker Positions.

Attachments: [AAF-114 Supplemental Form](#)
 [AAF-114 Legal Form](#)

21-0377 **Request for the Board of County Commissioners to support an application by Engineering & Environmental Services (E&ES) staff for an Environmental Enhancement Grant from the State of North Carolina**

Agenda Text: The Board is requested to support the Engineering and Environmental Services (E&ES) staff's application for an Environmental Enhancement Grant to the State of North Carolina and authorize the Chair of the Board of Commissioners to sign the letter of support to accompany the grant application. A web link to this grant program with the State Attorney General's office is as follows: <https://ncdoj.gov/attorney-general-josh-stein-asks-north-carolinians-to-apply-for-environmental-enhancement-grants/>

Durham County's Strategic Plan identifies one of our key goals as Environmental Stewardship and Community Prosperity, with specific objectives to improve water quality, change behaviors to achieve environmental quality, and protect open space and preserve rural character. The proposed project which this grant would cover meets all these objectives by educating our citizens on the importance of protecting and improving water quality through stormwater management.

In addition, the County adopted a set of guiding principles for its Stormwater Program, including Compliance, Efficiency, Resiliency, and Environmental Justice. The Board of Commissioners has taken significant steps to promote diversity, equity, and inclusion in all aspects of Durham County Government. The combined efforts of our Stormwater Program, Racial Equity Office, and North Carolina Central University's College of Health and Sciences along with other community stakeholders on this project will bring water quality education to our overburdened and underserved communities in Durham County.

This proposed grant application is in the amount of \$40,000 to enhance stormwater education and outreach in the County. In alignment with the E&ES - Stormwater Program's Guiding Principle of Environmental Justice and in collaboration with the Racial Equity Office and North Carolina Central University's College of Health and Sciences, the County will use grant funds to establish an internship program to develop and conduct an education program for our overburdened and underserved

communities. This program will use multiple media platforms to bring water quality education to County residents while also laying important groundwork for compliance measures for the Falls and Jordan Nutrient Management Strategies. It is anticipated this project will be fully funded by the requested grant dollars, but if necessary, Stormwater Utility revenues may also be allocated to the project.

Alignment with Strategic Plan: This item supports Goal 2 - Health & Well-being; Goal 4 - Environmental Stewardship; and Goal 5 - Visionary Government.

Resource Persons: Ryan Eaves, P.E., Stormwater/S&E Manager; Jay Gibson, P.E., General Manager; Peri Manns, ASLA, Asst. General Manager/Deputy Director of E&ES.

County Manager's Recommendation: The County Manager recommends that the Board support the staff's request Durham County's application for Environmental Enhancement Grant from the State of North Carolina and authorize the Chair to sign the attached letter of support and any accompanying grant application materials.

Attachments: [210601 BOCC Letter of Support - EEG Grant](#)

21-0381

Capital Project Amendment No. 21CPA0000038 - Appropriating \$3,967,500 of Public School Building Capital Fund Lottery Funds for Multiple Durham Public School's (DPS) Capital Projects

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 21CPA0000038 appropriating \$3,967,500 of DPS allocated Lottery Funds to the multiple Capital Projects. The Public School Building Capital Fund (Lottery funds) provides annual capital funds for each Local Educational Agency (school district). The Board of Education approved the lottery applications for the Little River Elementary School Roof Replacement project at its board meeting on August 26, 2020 and eleven (11) projects listed below at its work session on May 6, 2021.

The projects funded through this amendment are list below.

Project	Current Budget	Increase/ Decrease	Revised Budget	Project Status
Pearsonstown ES - Paint interior of gym (SH300)	\$0.00	\$8,000	\$8,000	New
Multiple Schools - Repair or replace campus access gates (SH301)	\$0	\$65,500	\$65,500	New
Multiple Schools - LED lighting installation (SH302)	\$0	\$1,239,000	\$1,239,000	New
MES, LGMS, SoCS - Safety system upgrades (SH303)	\$0	\$67,000	\$67,000	New
Merrick-Moore ES - Replace kitchen ceiling grid (SH304)	\$0	\$10,000	\$10,000	New
Little River ES - Roof replacement (SH289)	\$87,500	\$1,390,000	\$1,477,500	Bid Phase
K-5 Schools - Replace playground equipment (SH305)	\$0	\$860,000	\$860,000	New
Holt ES & Hillside HS - Replace hot water system (SH306)	\$0	\$45,000	\$45,000	New
GES, LR ES/MS, SoCS MS/HS - Replace dish washing machines (SH307)	\$0	\$120,000	\$120,000	New

George Watts & Holt ES - Replace flooring and carpet (SH308)	\$0	\$48,000	\$48,000	New
Durham School of the Arts - Replace cooling tower (SH309)	\$0	\$105,000	\$105,000	New
City of Medicine Academy - Repair entrance awning (SH310)	\$0	\$10,000	\$10,000	New
Totals	\$87,500	\$3,967,500	\$4,055,000	

On May 26, 2021, the North Carolina Department of Public Instruction (NCDPI) notified Durham County of fund transfers from the North Carolina Educational Lottery Fund, through the Public School Building Capital Fund (PSBCF). The transfer includes funds for multiple projects provided herein.

Alignment with Strategic Plan: This capital project amendment aligns with **Goal 1-Community and Family Prosperity and Enrichment**, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

Resource Persons: Travis T. Anderson, DPS Executive Director, Facilities Services; Keith Lane, Durham County Budget Director

County Manager's Recommendation: The County Manager recommends that the Board Capital Project Amendment No. 21CPA0000038 appropriating \$3,967,500 of DPS allocated Lottery Funds to the multiple Capital Projects.

Attachments:

[CPA-38 DPS Lottery Projects Supporting Documentation.pdf](#)

[CPA-38 Legal Form for Transfers and Closures of Various DPS Capital Project](#)

21-0383

Approval of Interlocal Agreement between Durham County and Alliance Health and Authorize the Manager to Execute the Agreement

Agenda Text:

The Board is requested to approve the Interlocal Agreement between Durham County and Alliance Health and authorize the Manager to execute the agreement.

Alliance is the Local Management Entity/Managed Care Organization, or LME/MCO, for public behavioral healthcare for the citizens of Durham, Wake, Cumberland and Johnston counties in North Carolina.

Through an Interlocal Cooperation Agreement, Durham County provides Alliance an annual allocation (FY 2020-21 \$6,336,751). In the FY 2021-22 Interlocal Agreement, the funding allocation is \$6,349,700. Additional funded items included are: \$225,528 to support 3.0 FTEs for System of Care activities; \$214,652 to support the Permanent Supportive Housing program, including 2.0 FTEs; \$46,000 for El Futuro to use to develop capacity to provide more MH/SU services for the Durham County Latino community; and \$12,500 for Threshold. Alliance may use up to \$62,868 (1% of the allocation) to cover administrative costs associated with administering agreed upon obligations. The remainder of the funding shall be used exclusively for the provision of mental health, intellectual/developmental disability and substance abuse services to eligible Durham residents served by Alliance. Medicaid pays these services for Medicaid eligible beneficiaries.

Alignment with Strategic Plan: Goal 2 - Health and Well-Being for All

Resource Persons: S. Keith Lane, Budget Director

County Manager's Recommendation: The County Manager recommends that the Board approves the agreement and authorize the Manager to execute the agreement.

Attachments: [Durham County-FY21-22 Funding Agreement \\$6M \(7.1.21-6.30.22\) Draft](#)

21-0384

Contract Approval for Board of Elections Supplemental Voting Equipment

Agenda Text:

The Board is requested to approve the Board of Elections to enter into a contract with Elections Systems and Software (ES&S) to purchase supplemental voting equipment in the amount of \$164,925.00. If approved, the Board of Elections will acquire 10 additional DS200 precinct tabulators and 1 refurbished DS850 Central tabulator. The request for purchase does not include new equipment to replace or supplement our current Automark ballot marking devices.

The funding for this purchase will come from a Help America Vote Act (HAVA) subgrant in the amount of \$93,208.16 from the State Board of Elections and our existing Capital Project Fund for elections equipment in the amount of \$71,716.85. Utilizing HAVA subgrant dollars will leave the Board of Elections with \$286,315.33 in capital project funds to replace the Automark ballot marking devices when a suitable replacement is available.

The additional voting equipment is necessary to support the number of early voting sites offered in Durham County, registered voter growth, and the expected division of oversized precincts.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Effective, Efficient, and Visionary Government

Resource Persons: Derek Bowens, Elections Director

County Manager's Recommendation: The County Manager recommends that the Board authorize the Board of Elections to enter into a contract with ES&S to purchase supplemental voting equipment in the amount of \$164,925.00.

Attachments: [2021_03_03_ES&S_Equipment_Purchase_Consolidated_Contract.pdf](#)

[DS200 Information](#)

[DS850 Information](#)

[2021_03_18_Meeting_Minutes.pdf](#)

21-0386

Durham Racial Equity Commission By-Laws

Agenda Text:

The Board is requested to approve the bylaws of the Durham Racial Equity Commission to establish a joint City-County Commission responsible for eliminating the burden of systemic and institutional inequities and racism in Durham County.

Alignment with Strategic Plan: This item is well aligned across Goal areas (1-5):

Goal 1 - Community and Family Prosperity

Goal 2 - Health and Well-being

Goal 3 - Secure Community

Goal 4 - Environmental Stewardship and Community Prosperity

Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: Kweli Rashied-Henry, Racial Equity Officer, Joanne Pierce, General Manager for Health and Well-being.

County Manager's Recommendation: The County Manager recommends that the Board approve the bylaws of the Durham Racial Equity Commission.

Attachments: [Final Durham Racial Equity Commission Bylaws](#)

3. Discussion Items (200 min)

21-0373 Update on Hub RTP from the Research Triangle Foundation (60min)

Agenda Text: The Board is requested to receive an update on Hub RTP from the Research Triangle Foundation (RTF) team that is led by Mr. Scott Levitan, C.E.O.

Hub RTP project was first envisioned several years ago by RTF as a bold step to redevelop a part of Research Triangle Park (RTP). RTP was initially planned and built as a research, manufacturing, and commerce park with no provision for residential. Hub RTP is planned as a live-work-play node within RTP to aid in continuing RTP's place as a premier site for employment and economic development by providing a more modern, holistic approach to development and community.

The County has been a significant partner to RTF in this visionary re-development process, having provided a funding commitment of \$20,000,000 in 2015 via a Public-Private Partnership (PPP) agreement to aid in site infrastructure and amenity development to serve the project site. More recently, the County's commitment to this project was re-affirmed by maintaining this funding level while providing certain flexibility as was requested by RTF via an amended agreement. Additionally, the County has also created new zoning districts and taken other land-use related actions to facilitate this important work to create new land-use and development concepts that facilitate RTP's redevelopment to remain a relevant and vibrant economic engine well into the future.

Today's conversation will provide an update on milestones to date since last year's presentation, including a summary of project and County funds spent to date and the current project timeline. This presentation will also provide an opportunity for an update on The Boxyard, the retail project adjacent to Hub RTP that is supporting The Frontier.

Alignment with Strategic Plan: Goal 4: Environmental Stewardship and Economic Prosperity; Goal 5: Visionary Government

Resource Persons:

Andy Miracle, Economic Development Officer; Scott Levitan, CEO, RTF; Linda Hall, Executive VP & CFO, RTF; Ray Trapp, VP of Strategic Engagement, RTF; Amanda Ronan, Director of Program, RTF; Claudia Hager, Interim County Manager; Jay Gibson, General Manager

County Manager's Recommendation: The County Manager recommends that the Board receive an update on Hub RTP from the Research Triangle Foundation team.

Attachments: [06-07-2021 DCO HUB RTP UPDATE](#)

[Original Park Center PPP](#)

[First Amendment to Park Center PPP](#)

[Revised First Amendment to Hub RTP](#)

21-0385

The Stagville Memorial Project: Establishing a Memorial in Downtown Durham in Honor of those Formerly Enslaved at Stagville Plantation (20min)

Agenda Text:

The Board is requested to receive a presentation from The Stagville Memorial Project which aims to establish a memorial in downtown Durham in honor of those formerly enslaved at Stagville Plantation.

Alignment with Strategic Plan: This item is well aligned across Goal areas (1-5):

Goal 1 - Community and Family Prosperity

Goal 2 - Health and Well-being

Goal 3 - Secure Community

Goal 4 - Environmental Stewardship and Community Prosperity

Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: Vanessa Hines, former member of the City's Racial Equity Task Force and members of the Stagville Memorial Project; Kweli Rashied-Henry, Racial Equity Officer; Joanne Pierce, General Manager for Health & Well-being

County Manager's Recommendation: The Interim County Manager recommends that the Board receive a presentation from The Stagville Memorial Project which aims to establish a memorial in downtown Durham in honor of those formerly enslaved and place the item on the next regular agenda for approval.

Attachments: [AAF Supplemental Document - Noncontract - Stagville Memorial Project Final](#)

[Stagville Memorial BOCC Information Sheet](#)

21-0345

300 and 500 Block East Main St. Redevelopment(s) - Project Update (30min)

Agenda Text:

The Board is requested to receive periodic updates from the development team on

both the 300 and 500 E. Main St. Redevelopments. The project team will be reviewing the work to date, upcoming schedule and next steps for both of these developments.

Due to the community's continued interest in these developments, the project team would like to provide an update to the BOCC to arm them with the information necessary to provide updates and scheduling information. Significant work has taken place since the previous update to the BOCC including construction commencement activities on the 300 E. Main St. project and progression of the design and agreements for the 500 E. Main St. development. Upcoming approvals of various agreements necessary for the progression of these projects are also forthcoming. The project team deems it appropriate to discuss the developments and project schedules with the Board of County Commissioners receiving feedback if appropriate for the upcoming approvals.

Alignment with Strategic Plan: This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Peri Manns, ASLA, LEED GA, Assistant General Manager/Deputy Director of Engineering and Environmental Services; Ronn Stewart, Senior Vice President, Laurel Street Development; Ben Stevens, Development Manager, Zom Living and Sarah Odio, Project Manager, DFI

County Manager's Recommendation: The County Manager recommends that the Board receive the update and provide feedback/input to the project team if appropriate.

Attachments: [2021-06-07 FINAL BOCC v2 \(1\)](#)

21-0346

Comprehensive Plan Community Goals and Objectives Adoption (45min)

Agenda Text:

The Board is requested to receive a presentation on June 7, 2021, to hold a public hearing on June 15, 2021, and to approve a resolution adopting the Community Goals and Objectives for the new Comprehensive Plan on June 28, 2021.

Summary. The Planning Department staff have worked with residents to develop and refine Community Goals and Objectives for the Comprehensive Plan. The presentation is to provide background on the project for the Community Goals and Objectives public hearing and adoption.

Attachments:

Attachment 1: Listening and Learning Engagement Summary (Attachment F in Spanish)

Attachment 2: Community Goals and Objectives Writing Process

Attachment 3: Draft Goals and Objectives Engagement Summary (Attachment G in Spanish)

Attachment 4: Revised Community Goals and Objectives - Mark Up

Attachment 5: Revised Community Goals and Objectives - Clean (Attachment H in Spanish)

Attachment 6: Planning Commission Comments

Attachment 7: Community Goals and Objectives with Edits based on Planning Commission Comments

Attachment 8: Resolution to Adopt the Community Goals and Objectives

Attachment 9: Resumen de la Participación en Escuchar y Aprender

Attachment 10: Resumen de la Participación en el Borrador de los Objetivos y las Metas

Attachment 11: Objetivos y Metas Comunitarios Revisados

Alignment with Strategic Plan: The Community Goals and Objectives emphasizes Goal 4 (Community Prosperity) by promoting equitable prosperity in Durham while adhering to Goal 5 (Accountable, Efficient, and Visionary Government) by maintaining a transparent government and welcoming public input.

Resource Persons: Scott Whiteman, AICP, Planning Manager, and Sara M. Young, AICP, Planning Director

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation, hold a public hearing, and adopt the resolution on the Community Goals and Objectives for the Comprehensive Plan.

Attachments:

[BOCC WS memo 20210607](#)

[Attachment 1 Listening and Learning Engagement Summary](#)

[Attachment 2 Goals and Objectives Writing Process](#)

[Attachment 3 Draft Goals and Objectives Engagement Summary](#)

[Attachment 4 Revised Community Goals and Objectives MarkUp](#)

[Attachment 5 Revised Community Goals and Objectives - Clean](#)

[Attachment 6 PC Written Comments 04-27-2021](#)

[Attachment 7 Revised Community Goals and Objectives - PC edits](#)

[Attachment 8 Community Goals and Objectives Resolution BOCC rev](#)

[Attachment 9 Resumen de la Participación en Escuchar y Aprender](#)

[Attachment 10 Resumen de la Participación en el Borrador de los Objetivos y la](#)

[Attachment 11 Objetivos y Metas Comunitarios Revisados del Plan Integral par:](#)

[BOCC WS ppt 20210607](#)

21-0375

Public Hearing Approval to Consider Allocating Economic Development Funds to CARsgen Therapeutics (5min)

Agenda Text:

The Board is requested to close the public hearing which was considered at the May

25th Regular Session meeting to allocate a total of \$1,000,000 to CARsgen Therapeutics and authorize the County Manager or Interim County Manager to enter into preliminary negotiations and execute an agreement with the Company. CARsgen, which specializes in CAR-T cell therapy research and production, will locate in Durham, creating 200 jobs and investing \$157 million.

CARsgen Therapeutics Corporation, a wholly-owned subsidiary of CARsgen Therapeutics Holdings Limited, is a clinical stage biotechnology company specializing in what's known as chimeric antigen receptor (CAR) T cell therapies, a type of therapy that engages people's immune systems in a new way. The therapeutic approach can yield medicines for various human cancers, including leukemia, lymphoma, and solid tumors. The company's project in North Carolina will establish a 37,000 square foot clinical/early-stage commercial manufacturing facility and then a 100,000 square foot cGMP commercial manufacturing facility in Durham that will eventually produce FDA approved cell therapies.

With approval of the award, the CARsgen has agreed to make reasonable efforts to participate in several workforce partnerships that include specific engagements with Durham Public Schools Career and Technical Education, Durham Technical Community College, North Carolina Central's University and NC Works Career Center Durham. Please find additional project details including a full list of partnerships, terms and project attributes in the briefing sheet attached to the agenda item that include specific commitments towards diversity purchasing, sustainability and workforce development.

CARsgen's presence in North Carolina will be facilitated, in part, by a Job Development Investment Grant (JDIG) approved by the state's Economic Investment Committee on May 20th. Over the 12-year life of the grant, the project is estimated to grow the state's economy by nearly \$1.04 billion. Payments for all JDIG and local awards only occur following performance verification that the Company has met its incremental job creation and investment targets. The anticipated revenue that the project will generate is at least twice the size of the proposed local award and payment to the Company occurs only after the annual verification of jobs and investment criteria starting in 2021.

Staff is recommending that the County provide \$1,000,000 in Economic Development Investment funds to CARsgen subject to performance goals being met by the Company related to timing and amount of investment, employment creation and maintenance of the created jobs as well as partnership engagement criteria.

This public hearing has been advertised as required by law.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental

Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents

Resource Persons: Andy Miracle, Economic Development Officer; Jay Gibson, General Manager, Environmental Stewardship and Community Prosperity

County Manager's Recommendation: The County Manager recommends that the Board close the public hearing and consider allocating a total of \$1,000,000 to CARsgen Therapeutics and authorize the Interim County Manager to enter into preliminary negotiations and execute an agreement with the Company.

Attachments: [CARsgen Therapeutics Briefing Sheet](#)

21-0337

Review of Commissioner Directives (10min)

Agenda Text:

The Board is requested to review the staff follow-up on board-issued directives and ask any questions they wish.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly work sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment with Strategic Plan: Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review the staff follow-up on board-issued directives and ask any questions they wish.

21-0362

Commissioner Comments (30min)

Agenda Text:

The Board is requested to allow each Commissioner six minutes to report on conferences or make comments regarding issues that may be of interest or concern to the Board.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountability, Efficient and Visionary Government

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board allow comments from each commissioner and direct staff accordingly.

4. Board and Commission Appointments (10 min)

21-0372

Board and Commission Appointments (10min)

Agenda Text:

Monica Toomer, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Durham County Hospital Corporation Board of Trustees
- Memorial Stadium Authority
- Nursing Home Community Advisory Committee

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: Monica Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

Attachments: [BC Legistar - 5.24.2021](#)

5. Closed Session

[21-0374](#)

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; pursuant to G.S. 143-318.11(a)(4)
- To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6)

Alignment with Strategic Plan: This item aligns with Strategic Goal 4 and 5

Resource Persons: Andy Miracle, Economic Development Officer; Monica W.

Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

6. Adjournment