



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, April 5, 2021

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

[21-0229](#)

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)

[21-0180](#)

Intergovernmental Agreement with the United States Marshals

Service and the Durham County Sheriff's Office**Agenda Text:**

The Board is requested to approve an Intergovernmental Agreement (IGA) with the United States Marshals Service (USMS) and authorize the County Manager to sign the IGA. The proposed IGA focuses on an increase in the daily per diem rate for federal detainees being housed and transported at the Detention Center.

On November 1, 2005, Durham County entered into an Intergovernmental Agreement with the United States Marshals Service Prisoner Services Division. The agreement provided for housing, safekeeping, and subsistence of federal prisoners, including guard and transportation services to medical facilities and the U.S. Courthouse. The fixed per diem rate was \$52.00 per detainee.

The Sheriff's Office Finance Department contacted the USMS and renegotiated the per diem rates. The bidding process started and after several counteroffers, a rate of \$100 per day was reached on April 1, 2020. On May 5, 2020, a rate of \$28 per hour was reached for guard and transportation services, a task previously not receiving compensation. The total projected revenues from May 2020 to May 2021 are \$1,376,229.71. There has been \$822,300 in revenues collected, not including another \$164,800 in a pending invoice since the new rates were agreed upon.

When analyzing the fiscal impact of adding federal detainees to the detention facility, the only additional material expenses are food, supplies, and uniforms. These expenses equate to \$5.60 per day. If we receive \$100 per day to house federal detainees, and deduct the \$5.60 for food, supplies and uniforms, there is \$94.40 remaining. Since May 2020, we have had an average ADP of 45 federal detainees. A federal revenue chart is provided in the supplemental document.

The increase in the per diem rates have more than doubled the previous revenues and will require three additional officers to support the agreement. The associated costs for the officer positions totals \$397,449 which includes \$178,215 in one time cost and \$219,234 in recurring annual costs. The associated costs and fiscal impact of these three officers is included in the supplemental document.

These rates align with other Sheriff's Offices across the state. The IGA lasts for three years and can be renegotiated at that time. The Sheriff's Office was made aware that the IGA needed to be approved by the Board of County Commissioners in January 2021. Since then, the Budget Office staff has met with the Sheriff's Finance staff several times to discuss the strategies and fiscal impact of participating in this agreement.

Alignment with Strategic Plan: This request aligns with Goal 3: Safe Community and Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Clarence Birkhead, Durham County Sheriff; Butch Hinton, Finance Manager, Durham County Sheriff's Office

County Manager's Recommendation: The County Manager recommends that

the Board approve the Intergovernmental Agreement with the United States Marshals Service and authorize the County Manager to sign the agreement.

Attachments:

[Supplemental](#)

[Detention Services Intergovernmental Agreement Template](#)

[Federal Housing Transportation Figures](#)

[Collected Federal Inmate Revenues FY20-21](#)

21-0191

Capital Project Amendment No. 21CPA000029 Appropriating \$1,008,885 in Debt Service Fund Fund Balance and Transferring the Funding to PAYGO Fund to fund the first two years of the Durham County Sheriff's Office Body-Worn Camera Project; Budget Amendment No. 21BCC0000101 Appropriating \$124,460 of General Fund Fund Balance in FY 2020-21 to Durham County Sheriff's Office IT fund center to offset Body-Worn Camera Project operating expenses and contractual costs incurred this fiscal year; and Approval of associated contracts for the Body-Worn Camera Project

Agenda Text:

The Board is requested to approve the following amendments and authorize the County Manager to execute the following contracts:

- 1.) Capital Project Amendment No. 21CPA000029 appropriating \$1,008,885 in Debt Service Fund Fund Balance and transferring the funding to PAYGO Fund to fund the first two years of the Durham County Sheriff's Office Body-Worn Camera Project;
- 2.) Budget Amendment No. 21BCC0000101 appropriating \$124,460 of General Fund Fund Balance in FY 2020-21 to Durham County Sheriff's Office IT fund center to offset Body-Worn Camera Project operating expenses and contractual costs incurred this fiscal year;
- 3.) Approve DSO contracts with WatchGuard Video, Inc. in the amount of \$759,265.75; NWN Corporation in the amount of \$6,758.91 and \$15,003.59; Integrated Communications Services, Inc in the amount of \$8,226 and \$2,944.80; ePLUS Technology, Inc in the amount of \$69,477.51. The contracts include the purchase of camera hardware, software, licenses, required warranties, and need peripherals for the project.

With the increase of staff and a larger project scope to meet current business needs, a phased rollout per division is recommended with the project being divided into two phases through fiscal years 2020 - 2022. The Sheriff's Office phase 1 plan for FY20-21 includes the purchase of 102 in-car cameras, 138 body worn cameras, and 102 front panoramic vehicle cameras. The phase 2 plan for FY21-22 includes the purchase of 114 body worn cameras, 14 in-car cameras, and 12 vehicle panoramic cameras. A total of 252 body worn cameras, 116 in-car cameras, 114 vehicle panoramic cameras will be purchased and implemented throughout both phases. This project is included in the County's 2020-2029 Capital Improvement Plan on page 79 ([County 2020-2029 CIP <https://www.dconcl.org/home/showpublisheddocument?](https://www.dconcl.org/home/showpublisheddocument?)

[id=32678>.](#))

This camera system captures both audio and visual data. Officers activate their body-worn cameras (BWC) during encounters with victims, witnesses, and suspects. The BWCs will provide an accurate and unbiased evidentiary recording of deputy-involved incidents. BWCs will also strengthen accountability and transparency and aid in the de-escalation of conflicts resulting in a more constructive encounter between law enforcement and the community. BWCs, in-car cameras, and vehicle panoramic cameras can be a highly effective resource to capturing evidence in the event of a crime, law enforcement-citizen interaction, and/or use-of-force. The value of modifications in behavior that occurs for both deputies and citizens when aware that their actions are being recorded strengthens agency accountability and increases public trust in the professionalism of deputies that serve the community.

Alignment with Strategic Plan: This item aligns with Goal 3: Safe Community

Resource Persons: Clarence Birkhead, Durham County Sheriff; Vincent Ritter, IT Director, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 21CPA000029 appropriating \$1,008,885 in Debt Service Fund Fund Balance and transferring the funding to PAYGO Fund to fund the first two years of the Durham County Sheriff's Office Body-Worn Camera Project; Budget Amendment No. 21BCC0000101 appropriating \$124,460 of General Fund Fund Balance in FY 2020-21 to Durham County Sheriff's Office IT fund center to offset Body-Worn Camera Project operating expenses and contractual costs incurred this fiscal year; and approve DSO contracts with WatchGuard Video, Inc. in the amount of \$759,265.75; NWN Corporation in the amount of \$6,758.91 and \$15,003.59; Integrated Communications Services, Inc in the amount of \$8,226 and \$2,944.80; ePLUS Technology, Inc in the amount of \$69,477.51 and authorize the County Manager to execute the forementioned contracts.

Attachments:

[AAF Supplemental Document - BWCv1.docx.](#)
[Attachment 1 - Scope of Services \(ICS-AP Install\)](#)
[Attachment 1 - Scope of Services \(ICS-Kiosk Setup\)](#)
[Attachment 1A ICS AP Install quote](#)
[Attachment 1A ICS Kiosk Setup quote](#)
[Attachment 1A NWN Access Points quote](#)
[Attachment 1A NWN Switch hardware quote](#)
[ICS AP Install Service Contract FY2021](#)
[ICS Kiosk Service Contract FY2021](#)
[ePlus \(NetApp\) Purchase of Goods Contract FY2021](#)
[Attachment 1 - Scope of Services \(E-Series Install\)](#)
[Attachment 1A - 22543938 Netapp DE460C 60x8TB Shelf](#)
[Attachment 1B - ePlus Statement of Work](#)
[Attachment 1C State of NC contract # 204X](#)
[Watchguard Service Contract FY2021](#)
[Attachment 1 - Scope of Services \(WatchGuard\)](#)
[Attachment 1A WatchGuard quote 3.11.2021](#)
[Attachment 1B WatchGuard Vista No-Fault 3 Year Extended Warranty](#)
[Attachment 1C State of NC Statewide Term Contract #680D](#)
[BWC Contract Budget](#)
[Sheriff CIP Projects](#)
[CPA-29 and BCC-101 LEGAL FORM Creating BWC and appropriating \\$124K](#)
[AAF-101 and CPA-29 LEGAL FORM Creating new BWC project and appropriat](#)

21-0206**Budget Ordinance Amendment No. 21BCC000102 Recognizing \$55,174.36 in Grant Funding from Alliance Health to the Durham County Sheriff's Office for Medication Assisted Treatment****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 21000102 recognizing \$55,174.36 in grant funding from Alliance Health to the Durham County Sheriff's Office. These funds will be used to purchase equipment to expand the Medication Assisted Treatment (MAT) inside the Detention Center.

Equipment is needed to obtain certification needed to manage the Opioid Treatment Program in the Detention Facility. The equipment must be in place prior to seeking approval. The needed equipment includes, but is not limited to, security cameras and medication safes. The equipment will become a fixed asset to the Durham County Detention Facility. An equipment budget is attached.

Alliance Health received an allocation from NCDHHS of State Opioid Response (SOR) on a one-time basis to continue the provisions of services and initiatives begun under the SOR grants in the previous fiscal year. These funds are intended to support

the ongoing collaborative project between the Durham County Sheriff's Office, Durham County Public Health, Alliance Health and other community stakeholders and will support the expansion of medical services for opioid use disorders within the Detention Center.

Alignment with Strategic Plan: This item aligns with the County's Strategic Plan Goal 3: Safe Community

Resource Persons: Major Elijah Bazemore, Major of Detention Service, Durham County Sheriff's Office; Dr. Carlyle Johnson, Director of Provider Network Strategic Initiatives, Alliance Health

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000102 recognizing \$55,174.36 in grant funding from Alliance Health to the Durham County Sheriff's Office.

Attachments:

[AAF Supplemental Alliance Grant Funding](#)

[AAF-102 LEGAL FORM Recognizing \\$55,174.36 in Grant Funding from Alliance](#)

[Alliance MAT Budget 03182021](#)

[Alliance MOA](#)

[Alliance 21-A-40 State Opioid Response \(SOR\) State Opioid Response \(SOR\)](#)

21-0207

Capital Project No. 21CPA0000028 transferring \$100,000 of 2016 General Obligation Bond Funding from DPS DSA Boiler Replacement Project (SH286) to DPS Security Vestibule Project (SH268) to complete the project

Agenda Text:

The Board is requested to approve Capital Project No. 21CPA0000028 transferring \$100,000 of 2016 GO Bond Funding from DPS DSA Boiler Replacement Project (SH286) to DPS Security Vestibule Project (SH268) to complete the project. The 2016 General Obligation Bond Fund provides capital funds for Capital Planning and Construction. The Board of Education approved the transfer of funds from DSA (\$100,000) to the Security Vestibule installation and additions at the School of Creative Studies, Holt, Lowes Grove, and Lucas, at its committee Work Session meeting on March 11, 2021.

Project	Current Budget	Increase/ Decrease	Revised Budget
16 GO Bond- Durham School of the Arts - Boiler Replacement (SH286)			
	\$721,645	(\$100,000)	\$621,645
16 GO Bond- Security Vestibule (SH268)		\$3,010,826	\$100,000
			\$3,110,826
Totals	\$3,732,471	0.00	\$3,732,471

The DSA Boiler project is substantially complete, and the remaining amount would

serve as the contingency as needed. Additional funds are requested to close out and complete the Safety and Security Vestibule projects listed above.

Alignment with Strategic Plan: This capital project amendment aligns with **Goal 5-Ensure Fiscal and Operational Responsibility** through improving the physical environment to enhance student learning and ensure safety.

Resource Persons: Fredrick A. Davis, II, DPS Director, Design & Construction; David Ades, Assistant Director of Budget

County Manager's Recommendation: The County Manager recommends that the Board approve No. 21CPA0000028 transferring \$100,000 of 2016 GO Bond Funding from DPS DSA Boiler Replacement Project (SH286) to DPS Security Vestibule Project (SH268) to complete the project. The 2016 General Obligation Bond Fund provides capital funds for Capital Planning and Construction.

Attachments: [LEGAL FORM CPA-28 Transferring \\$100K from SH286 to SH268](#)

21-0209

Capital Project Amendment No. 21CPA000030 Creating a Sheriff IT Life Cycle Replacement Capital Project (4310DC093) for the Durham County Sheriff's Office to Provide \$3,393,221 for Four Fiscal Years Utilizing Future Issuance of Bank Financing

Agenda Text:

The Board is requested to approve the creation of a Sheriff IT Life Cycle Replacement Capital Project (4310DC093) in the amount of \$3,393,221 for the Durham County Sheriff's Office. The source of funds will be a future issuance of bank financing. This project is included the approved Capital Improvement Plan ([County CIP <https://www.dconc.gov/home/showpublisheddocument?id=32678>](#), page 80) and provides expenses over the next four years. The expenses over the next four fiscal years include the following:

- FY 2020-21: \$774,341
- FY 2021-22: \$658,190
- FY 2022-23: \$1,361,229
- FY 2023-24: \$599,462

The Bank Financing for this project will be done in a progressive manner that ensures only the amounts needed for financing each fiscal year will be utilized.

This funding will support the Sheriff's Office replacement of business-critical hardware, workstations and peripherals that support the Sheriff's primary data center and five remote locations. Replacement will include expansion of the Storage Area Network (SAN) to provide a secondary redundancy location, replacement of the failing agency backup system, network switches for the main server room, battery backups for critical hardware, (40) Toughbooks, (25) laptops, associated scanners, and other devices. This request is consistent with DCO Strategic Plan Goal 5 Objective 5.3, maintains current, secure, effective, and efficient technology infrastructure through life-cycle replacement schedules to support technology operations of Durham County's business and service departments.

Technology is life-cycled to keep pace with technology advancements based on its function, to minimize warranty/repair cost and impacts to business operations. Many factors are taken into consideration in the planning of the life-cycle replacements to ensure technology is robust enough to handle expected growth and new requirements, and to limit exposure to risk from failure and security. Per industry standards this is normally done on a 4 to 5-year schedule. Statutory bidding requirements and County purchasing policies are required to be followed for this capital project.

Alignment with Strategic Plan: This aligns with Goal 5 - Accountable, Efficient, and Visionary Government.

Resource Persons: Vincent Ritter, IT Director, Durham County Sheriff's Office; Nequella Battle, IT Manager, Durham County Sheriff's Office

County Manager's Recommendation: The County Manager recommends that the Board approve the creation of a Sheriff IT Life Cycle Replacement Capital Project (4310DC093) in the amount of \$3,393,221 for the Durham County Sheriff's Office.

Attachments:

[AAF Supplemental - Life Cycle Replacement](#)

[CPA-30 Legal Form Creating Sheriff IT Life Cycle Project 4 years \\$3,393,221 B:](#)

21-0212

Contract Amendment - Recovery Innovations for Tele Mental Health Services at Detention Center

Agenda Text:

The Board is requested to authorize the County Manager to amend an existing service contract with Recovery Innovations for Tele Mental Health Services at the Durham County Detention Center through June 30, 2021 and increase the contract amount to \$60,000. The additional funding for this contract was included in the approved FY 20-21 budget for the Criminal Justice Resource Center.

Recovery Innovations has been providing virtual emergency mental health services for the Durham County Detention Center since November 2020 during times when mental health clinicians are not onsite. The availability of after-hours mental health services at the detention center is paramount to meeting the obligations of a 2018 legal agreement. This amendment will extend the contract for the remainder of the fiscal year.

Alignment with Strategic Plan: This agenda item aligns with Goals 2 (Health and Well-Being for All) and 3 (Safe Community) of Durham County's Strategic Plan.

Resource Persons: Gudrun Parmer, Director, Criminal Justice Resource Center.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County to amend an existing service contract with Recovery Innovations for Tele Mental Health Services at the Durham County Detention Center through June 30, 2021 and increase the contract amount to \$60,000.

Attachments: [AAF 21-0212 Supplemental Document - CJRC Service Contract, Recovery Innc](#)
[RI Contract Amendment April 2021, FY20-21](#)
[DCo-RII Attachment 1 Scope of Services, FY20](#)

21-0214 **Request Refund of Payment of Excise Tax Wyatt, Early, Harris, Wheeler**

Agenda Text: The Board is requested to refund excise tax paid in error to Durham County to Wyatt, Early, Harris, Wheeler. On February 15, 2021 a deed was recorded in Durham County, with excise tax paid in the amount of \$357.00, which should not have been applied because the transfer took place between parties already in possession of the property. (see attached)

Pursuant to the request by Kristin S. Crowe, Esq. of Wyatt, Early, Harris, Wheeler, a refund in the amount of \$357.00 is requested due to the misfiling in the office of the Durham County Register of Deeds.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient and Visionary Government. The refund is due pursuant to the statutory requirements.

Resource Persons: James R. Tabron, Assistant Register of Deeds.

County Manager's Recommendation: The County Manager recommends that the Board refund the overpayment in the amount of \$357.00 to Wyatt, Early, Harris, Wheeler.

Attachments: [Request](#)
[Affidavit](#)
[Deed](#)
[Supporting Articles](#)

21-0217 **Utilities Division Collection System Scheduled and Emergency Repair Contract Amendment with Carolina Civilworks, Inc.**

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing service contract with Carolina Civilworks, Inc. (FR# 21-486 and RFP# 17-004R) for emergency and scheduled collection system repairs in the amount of \$35,000, bringing the total contract amount from \$40,000 to \$75,000, and to execute any other related contracts, including amendments, not to exceed \$82,500.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as this project will ensure reliable operation of the collection system.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Deputy Director; Stephanie Brixey, Deputy Director; and Wade Shaw, Utilities Superintendent

County Manager's Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a contract amendment to increase the existing service contract with Carolina Civilworks, Inc. (FR# 21-486 and RFP# 17-004R) for emergency and scheduled collection system repairs in the amount of \$35,000, bringing the total contract amount from \$40,000 to \$75,000, and to execute any other related contracts, including amendments, not to exceed \$82,500.

Attachments: [AAF Supplemental Document - Contract Approval](#)
[contract scan for Legistar](#)

21-0218

Request Refund of Payment of Excise Tax

Agenda Text:

The Board is requested to refund excise tax paid in error to Durham County to Harbor City Title. On February 10, 2021 a deed was recorded in Durham County, with excise tax paid in the amount of \$7078.00, which should have been filed in Wake County. Pursuant to N.C. General Statute, 105.228.37 *Before a tax is refunded, the taxpayer must record a new instrument reflecting the correct amount of tax due. If no tax is due because an instrument was recorded in the wrong county, then the taxpayer must record a document stating that no tax was owed because the instrument being corrected was recorded in the wrong county. The taxpayer must include in the document the names of the grantors and grantees and the deed book and page number of the instrument being corrected.*

When a taxpayer records a corrected instrument, the taxpayer must inform the register of deeds that the instrument being recorded is a correcting instrument. The taxpayer must give the register of deeds a copy of the decision granting the refund that shows the correct amount of tax due. The correcting instrument must include the deed book and page number of the instrument being corrected. Before a tax is refunded, the taxpayer must record a new instrument reflecting the correct amount of tax due. (see attached)

Pursuant to the request by John C. Surles, Esq. of Harbor City Title a refund in the amount of \$7078.00 is requested due to the misfiling in the office of the Durham County Register of Deeds.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient and Visionary Government. The refund is due pursuant to the statutory requirements.

Resource Persons: James R. Tabron, Assistant Register of Deeds.

County Manager's Recommendation: The County Manager recommends that the Board refund the overpayment in the amount of \$7078.00 to Harbor City Title

Attachments: [HCTIA Letter to Durham County](#)
[Corrective Notice Affidavit 9233.818](#)
[Deed recorded in error - Durham County](#)
[Deed recorded in Wake County](#)

21-0220 **Award Contract for the Detention Center Cooler Freezer Restoration to Hobart Service**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract with Hobart Services in the amount of \$98,583.00 to renovate the existing coolers and freezers at the Durham County Detention Center. Hobart Services was selected to provide this service through RFP 21-016R1. Hobart Services will remove and replace with new, existing refrigeration equipment, piping, and associated controls. The doors will be renovated, replacing door seals, hinges, handles, and air curtains. The existing equipment is original to the facility and is prone to failure. The refrigerant utilized does not meet current environmental standards. Upgrading/renovating this system will reduce maintenance time, repairs, and cost, currently incurred in order to keep the system operative, and to current code and environmental standards.

In review of the MWBE compliance for RFP 21-016R1 Cooler and Freezer Restoration at the Durham County Detention Center, there were no MWBE participation goals achieved on this project. Hobart Services will be utilizing their own workforce to perform services on the project.

Alignment with Strategic Plan: This project aligns with Goal 5- Accountable, Efficient and Visionary Government. This will allow General Services Department to upgrade a system that no longer meets current efficiency and installation code standards, or utilizes refrigerant that's meets current standards, and will reduce maintenance cost.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director General Services, David Alpaugh Project Facilitator, General Services

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the proposed contract with Hobart Services in the amount of \$98,583.00 for the restoration/renovation of the freezers and coolers at the Durham County Detention Center.

Attachments: [Proposed Cost](#)
[AAF Supplemental Document Det Ctr Cooler Freezer](#)
[MWBE Compliance Review Form-AAF for 21-016R1 RFP 031821](#)
[Scope of Services RFP 21-016R1](#)
[Service Contract Hobart Service](#)

21-0223**Laboratory Services Contract Amendment with Meritech, Inc.****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing service contract with Meritech, Inc. (FR# 21-271 and RFP 19-025) to provide laboratory services for the Triangle Wastewater Treatment Plant (TWWTP) in the amount of \$14,952, bringing the total contract amount from \$80,048 to \$95,000.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this project will ensure sampling compliance with current permits and results will confirm we are operating in a manner that is protecting the environment. No additional policy impacts are expected.

Resource Persons: Jay Gibson PE, General Manager; Peri Manns ASLA, Deputy Director; Stephanie Brixey, Deputy Director; Amy Moore, Compliance Manager

County Manager’s Recommendation: The County Manager recommends the Board to authorize the County Manager to enter into a contract amendment to increase the existing service contract with Meritech, Inc. (FR# 21-271 and RFP 19-025) to provide laboratory services for the Triangle Wastewater Treatment Plant (TWWTP) in the amount of \$14,952, bringing the total contract amount from \$80,048 to \$95,000.

Attachments:

[AAF Supplemental Document - Meritech Inc. Contract Amendment](#)

[Meritech Contract FR#21-271](#)

[Meritech Certification 5.15.2019](#)

21-0225**Approve Budget Ordinance Amendment No. 21BCC000100 Appropriating \$260,000 Risk Management Fund Fund Balance to cover unplanned COVID-19 and Workers Compensation related expenses****Agenda Text:**

The Board is requested to approve Budget Amendment No. 21BCC000100 appropriating \$260,000 Risk Management Fund fund balance to cover unplanned COVID-19 and Workers Compensation related expenses.

This is due to the additional cost of COVID claims reported in FY 2021-21. The impact of the pandemic increased our claim count by 104%. We received a total of 384 reported exposures in FY21. Increased COVID-19 related worker’s compensation testing had led to an increase cost for the Risk Management department that was not foreseen or originally budgeted. In addition, underfunding of insurance premiums - premiums increased more than expected (Increase for FY 2021-22 is currently set at a conservative 5% across all lines). Unemployment insurance reimbursement to state was more than expected. Finally, COVID-19 testing across the County and specifically an increase in testing at the Sheriff’s department was applied to this budget which used all this budget’s funding.

Alignment With Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Janelle Owens, Safety & Risk Officer and Lowell L. Siler, County Attorney

County Manager's Recommendation:

The Board is requested to approve Budget Amendment No. 21BCC000100 to appropriate Risk Management Fund Fund Balance to Cover unplanned COVID-19 and worker's compensation related expenses.

Attachments: [AAF- 100 Risk Mngt fund bal appr 260K for covid costs](#)
[Risk Management Fund Fund Balance Appropriation Supplemental Information](#)

21-0231

Durham County Library: No Charge for Printing and Copying in the Remainder of FY 2020-21

Agenda Text: The Board is requested to approve no charges for printing and copying in the remainder of FY 2020-21. This will eliminate charges for printing and copying for the remainder of FY 2020-21. This will help residents to print documents such as for taxes, searching for work, and other needs.

The Library will only provide black and white, letter size printing and copying during this time.

Alignment with Strategic Plan: This aligns with Strategic Goal 5: Accountable, Efficient, and Visionary Government, Customer Engagement and Responsiveness.

Resource Persons: Tammy Baggett-Best, Library Director; Kathy Makens, Resources and Finance Officer; Claudia Toomes, Interim Manager of the Stanford L. Warren Library; and Kathleen Hayes, Bragtown Manager.

County Manager's Recommendation: The County Manager recommends that the Board approve no charges for printing and copying in the remainder of FY 2020-21

21-0233

Approval of Interlocal Agreement with The City Of Durham To Expand Bull City United

Agenda Text: The Board is requested to review and approve the Durham City-County interlocal agreement to expand Bull City United.

Durham City Council approved the interlocal agreement with Durham County to expand the Bull City United program to census tracts 11.00, 13.04, 17.09, and

23.00. These census tracts have the highest incidents of gun-related violent crimes.

Durham County anticipates hiring eighteen (18) full-time employees at a cost not to exceed \$935,488 annually to expand Bull City United to the four additional census tracts mentioned. The eighteen new, City-funded positions initially proposed were two (2) Supervisors, eight (8) Outreach Workers, and eight (8) Violence Interrupters. Upon Durham County's further discussions with Cure Violence International, along with current Bull City United staff, the City-funded staffing composition is amended as follows:

- 1 Supervisor
- 5 Outreach Workers
- 12 Violence Interrupters

Alignment with Strategic Plan: Goal 2: Community Health and Well-being

Resource Persons: Joanne Pierce, General Manager

County Manager's Recommendation: The County Manager recommends that the Board approve the interlocal agreement.

Attachments: [Interlocal Agreement to Expand BCU - Agenda Memo3](#)
[Interlocal Agreement to Expand BCU2](#)

3. Discussion Items (195 min)

21-0168 Building Up Local Life Sciences (BULLS) Update (60min)

Agenda Text:

The Board is requested to an update on the Building Up Local Life Sciences (BULLS) Initiative. The mission of the BULLS Initiative is to address the growing labor needs of the local life sciences industry by connecting residents to a rewarding career pathway by 1) Developing an aligned pipeline that increases industry awareness, removes barriers, and provides support for Durham residents and 2) Increasing the ability of Durham's training infrastructure and resources to meet the needs of life science companies.

This presentation will serve as an update to two presentations that occurred at the June 2020 Worksession. The first was on the topic of Durham Biotechnology Career Pathways involving a number of community partners to include Merck, Durham Public Schools Career and Technical Education, Durham Technical Community College, NC Biotechnology Center, and the DCHC MPO. The second presentation was provided by Made in Durham and was one of the first presentations on behalf of the BULLS Initiative. Both of these presentations are included as attachments to the agenda item.

The purpose of the update presentation is to detail the efforts that have occurred since

June in terms of Awareness and Engagement, Training and Infrastructure and Equitable Economic Development. Increasing Industry Awareness is one of the top BULLS priorities and one of the most accessible. BULLS partners have tackled this priority through a number of outreach and promotion efforts, and we have seen increased enrollment at Durham Tech biotechnology classes that is, in part, tied to these strategies. Additionally, the presentation will also outline short-term and long-term resource needs to fully scale up local biotech training programs with the structures in place necessary to engage and support residents as they prepare to enter the life sciences industry. While BULLS are not making a funding request at this time, we are identifying a plan and resources needed to make that plan happen. Some of the needs may be partially requested through the County's budget process but we are committed to BULLS being a public-private partnership with a mix of funding sources at every level.

Alignment with Strategic Plan: Goal 4: Environmental Stewardship and Economic Prosperity; Goal 5: Visionary Government

Resource Persons: Andrew Miracle, Durham County Economic Development Officer; Laura Rowley, NC Biotech, Director, Life Science Economic Development; Casey Steinbacher, Executive Director, Made in Durham; Kara Battle, Durham Tech, Dean, Engineering, Science and Math; JB Buxton, President, Durham Tech; Rick Lawless, Manager, Manufacturing Training and Development

County Manager's Recommendation: The County Manager recommends that the Board receive an update on the BULLS Initiative.

Attachments:

[BULLS Presentation 4-5-21](#)

[Durham Biotech Career Pathways Presentation 6-1-20](#)

[BULLS Presentation 6-1-20](#)

[Durham Biopharma Manufacturing Career Pathway](#)

[BULLS Initiative Equity Prospectus](#)

[WoW Report 2020](#)

21-0222

Update from Durham Joins Together Taskforce (DJT) on Opioid Use Disorders in Durham County (45min)

Agenda Text:

The Board is requested to receive an update from the Durham Joins Together Taskforce (DJT) on Opioid Use Disorders in Durham County. In 2017, North Carolina Association of County Commissioners charged all 100 counties to create a forum to address the opioid epidemic. The purpose of the County Leadership Forum on Opioid Abuse was to engage local elected leaders in an informed discussion about the opioid epidemic, and develop collaborative strategies that enhance prevention, education, and treatment. From that charge Durham developed a steering committee with community partners to plan their County-wide event.

The Durham Joins Together Taskforce has partnered with the Durham County

Post-Overdose Response Team: Durham County Emergency Medical Services Community Paramedics, Durham County Department of Public Health (DCoDPH), Alliance Health, Together for Resilient Youth (TRY), Durham Recovery Response Center (DRRC), Duke Health, Durham County Sheriff's Office, and Durham County Criminal Justice Resource Center (CJRC).

Alignment with Strategic Plan: This item aligns with Goal 2: Health and Well-Being for All

Resource Persons: Cindy Haynes, Co-Chair of Durham Joins Together; Wanda Boone, Founder of Together For Resilient Youth; Elijah Bazemore, Major of Detention Services, Durham County Sheriff's Office; Carlyle Johnson, Director of Provider Network Strategic Initiatives, Alliance Health; Rod Jenkins, Public Health Director; Clarence Birkhead, Durham County Sheriff.

County Manager's Recommendation: The County Manager recommends that the Board receive an update from the Durham Joins Together Taskforce (DJT) on Opioid Use Disorders in Durham County.

Attachments: [DJT Joint MAT Presentation 03222021](#)

21-0230

COVID-19 Workforce Operations (45min)

Agenda Text:

The Board is requested to receive information on the following documents: COVID-19 Workforce Operations, Guidance for Safe Workforce Operations and Safe Operating Strategies for Departments.

Summary

The purpose of these documents is to assist Departments with their workforce operational strategies during the COVID-19 pandemic. The documents focus on enhancing safety and well-being in an environment that maintains commitment to public service and a healthy work environment. The guidelines provide the framework in which we will safely and carefully manage our workforce while continuing to provide County services and programs.

Alignment with Strategic Plan: Goal 2: Health and Wellbeing for All and Goal 5: Accountable Efficient and Visionary Government.

Resource Persons: Wendell M. Davis, County Manager; Kathy R. Everett Perry, CHRO/Chief Employment Counsel; Joanne Pierce, General Manager; Jodi Miller, General Manager; Rod Jenkins, Public Health Director; Tammy Baggett, Library Director; Dara Richardson, Human Resources Project Manager.

County Manager's Recommendation: The County Manager recommends that the Board receives information on the following documents: COVID-19 Workforce Operations, Guidance for Safe Workforce Operations and Safe Operating Strategies for Departments.

Attachments: [Workforce Operations BOCC Update April 5, 2021](#)
[Safe Operating Strategies for Departments Rev-2 March 2021](#)
[Guidance for Safe Workforce Operations updated March 2021](#)

21-0226 **Review of Board Directives (15min)**

Agenda Text: The Board is requested to review staff follow-up on Board directives and ask any questions they wish.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly Work Sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment with Strategic Plan: Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review staff follow-up on Board directives and ask any questions they wish.

21-0228 **Commissioner Comments (30min)**

Agenda Text: The Board is requested to allow each Commissioner six minutes to report on conferences or make comments regarding issues that may be of interest or concern to the Board.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountability, Efficient and Visionary Government

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board allow comments from each commissioner and direct staff accordingly.

4. Closed Session

21-0227 **Closed Session**

Agenda Text: The Board is requested to adjourn into Closed Session for the following:

- To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; pursuant to G.S. 143-318.11(a)(4)
- To establish, or to instruct the public body's staff or negotiating agents

concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract; pursuant to G.S. 143-318.11(a)(5)

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged to G.S. 143-318.11(a)(3)
- To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6)

Alignment with Strategic Plan: This item aligns with Strategic Goal 4 and 5

Resource Persons: Andy Miracle, Economic Development Officer; Willie Darby, Senior Assistant County Attorney; Curtis Massey, Senior Assistant County Attorney

County Manager's Recommendation: The County Manager recommends that the Board meet in Closed Session and provide direction to staff.

5. Adjournment