



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, February 8, 2021

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

21-0092 Announcements (5min)

Agenda Text:

1. **COVID-19 Vaccine Waitlist Information** - Due to the limited supply of COVID-19 vaccines from the State, the Durham County Department of Public Health has temporarily closed its vaccine scheduling process. Citizens are encouraged to sign-up for the waitlist if additional vaccine doses become available.

Please note - citizens will not be able to signup unless your Group is being vaccinated. To find your group, please visit <https://findmygroup.nc.gov/>

To sign up in English visit: www.tinyurl.com/DcCoVaccineWaitlist
<<http://www.tinyurl.com/DcCoVaccineWaitlist>> and Spanish
www.tinyurl.com/DcCoListaVacunas
<<http://www.tinyurl.com/DcCoListaVacunas>>

2. **MBK Durham Network Call** - My Brother's Keeper Durham is hosting a network call on Tuesday, February 9, 2021 at 6pm.

To participate, please call 515-604-9725; conference coda 441013

3. **MPO Plan Feedback** - Durham Chapel Hill Carrboro Metropolitan Planning Organization has released the draft Public Involvement Policy and Limited English Proficiency Plan for a public comment period.

The public comment period ends of Wednesday, February 10. To share comments, please visit www.dchcmpo.org <<http://www.dchcmpo.org>>

4. **Transition to NC Medicaid Managed Care** - Enrollment opens on March 15, 2021 for NC Medicaid Managed Care. Clients will have the opportunity to choose from five (5) healthcare plans instead of the just one Medicaid program.

Interested citizens are asked to contact their County Social Services Case Worker for more details or visit

www.ncgov.servicenownservices.com/sp_beneficiary
<http://www.ncgov.servicenownservices.com/sp_beneficiary>

5. **Helping Durham County's Seniors** - We need your help with assisting seniors by volunteering through the Triangle Nonprofit & Volunteer Leadership Center. Organizations that need your help include: A Helping Hand, Durham Center for Senior Life and Meals on Wheels just to name a few.

Please visit www.handsontriangle.org <<http://www.handsontriangle.org>> to sign up.

6. **Your Feedback is Needed** - The City-County Planning Department is ready to present the initial results of input through its draft community objectives.

Please visit www.durham.mysocialpinpoint.com/comprehensiveplan <<http://www.durham.mysocialpinpoint.com/comprehensiveplan>> now through February 19th to share your feedback on the draft community objectives. For additional information about the new Comprehensive Plan process, please contact City-County Planning Department Senior Planner Lisa Miller at 919-560-4137 ext 28270.

7. **Innovate Durham 2021** - A partnership between the City of Durham, Durham County and Durham Public Schools that allows entrepreneurs to use local government as a laboratory to test products and ideas is now accepting applications until February 15, 2021.

Please apply online by visiting

www.tinyurl.com/InnovateDurham2021Application

[<http://www.tinyurl.com/InnovateDurham2021Application>](http://www.tinyurl.com/InnovateDurham2021Application)

8. **Need Help Paying your Heating Bill?** - Beginning January 2nd - March 31, 2021 the Low-Income Energy Assistance Program (LIEAP) will open to all Durham County residents.

Residents are asked to visit www.epass.nc.gov [<http://www.epass.nc.gov>](http://www.epass.nc.gov) to view eligible criteria and apply for the program.

9. **Summer 2021 Paid Internship Program** - Congressman David E. Price is now accepting applications for an undergraduate student who is interested in government or the legislative process for his Durham and Washington offices.

The application deadline for the Summer 2021 Internship Program is March 5, 2021. For questions regarding the summer internship, please email nc04.intern@mail.house.gov [<mailto:nc04.intern@mail.house.gov>](mailto:nc04.intern@mail.house.gov) or call 202-225-1784

10. **Subscribe to Durham This Week Online Newsletter** - Did you know that each week the Durham County Manager's Office releases a newsletter - Durham This Week Online - that provides updates on County services, news items, video releases, job listings and much more? Plus, each week, County Manager Wendell Davis writes a note for the community on a variety of subjects from our community.

Subscribe today at [<https://bit.ly/SubscribeDTWO>](https://bit.ly/SubscribeDTWO)

11. **Honoring Black History Month** - Each February, Black History Month is observed to highlight and honor the significant achievements made by African Americans in our nation. The noted historian Carter G. Woodson is credited with establishing this celebration, which first started in 1926 as a week-long observance. Beginning in 1976 our Presidents designated February as Black History Month and included a specific theme. This year's theme is: The Black Family: Representation, Identity and Diversity. Let's celebrate this important observance and support the various related programs taking place this month.

4. Minutes (5 min)**21-0093 Minutes (5min)**

Attachments: [Regular Session - January 25, 2021](#)
 [Regular Session - January 27 2021](#)

5. Ceremonial Items (10min)**21-0095 Durham County Proclamation to Establish A New County Holiday in Recognition of Juneteenth (10min)**

Agenda Text: The Board is requested to approve the attached proclamation entitled, establish a New County Holiday in Recognition of Juneteenth that honors the historical significance of the emancipation of the last remaining enslaved Blacks and African Americans in the United States.

Alignment with Strategic Plan: This item is well aligned across Goal areas (1-5):

Goal 1 - Community and Family Prosperity

Goal 2 - Health and Well-being

Goal 3 - Secure Community

Goal 4 - Environmental Stewardship and Community Prosperity

Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: Kathy Everett-Perry, Director of Human Resources; Kweli Rashied-Henry, Racial Equity Officer; Joanne Pierce, General Manager for Health & Well-being; Deborah Craig-Ray, General Manager for Community and Family Prosperity

County Manager's Recommendation: The County Manager recommends that the Board approve the proclamation and share it with the entire Durham community.

Attachments: [Proclamation - Juneteenth Recognition - February 2021](#)

6. Consent Agenda (15 min)**21-0018 Budget Ordinance Amendment No. 21BCC000072 to Recognize \$8,540 from the NC DHHS Division of Public Health Local Technical Assistance and Training (LTAT) Branch**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 21BCC000072 to recognize funds in the amount of \$8,540 from the North Carolina Department of Health and Human Services Division of Public Health Local Technical Assistance and Training Branch.

These funds are to be used to by the Local Health Department to support any locally identified need for COVID-19 infection prevention, through any public health program.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000072 to recognize funds in the amount of \$8,540 from the North Carolina Department of Health and Human Services Division of Public Health Local Technical Assistance and Training Branch.

Attachments: [115 - COVID-19 Infection Prevention Support R-1](#)
[AAF-71 Legal Form](#)

21-0028

Approval of Contract with WK Dickson for Nutrient Management Strategy Development and Implementation Support using funds allocated in the FY21 budget collected by the County Stormwater Utility Fee

Agenda Text:

The Board is requested to approve a contract with WK Dickson in the amount of \$221,243 for Nutrient Management Strategy Development and Implementation Support. Durham County is subject to three separate watershed rules for nutrient reduction and stormwater management: the Neuse Stormwater Rule, the Falls Lake Rules, and the Jordan Lake Rules. Durham County has already implemented nutrient reduction requirements associated with new development in the watersheds. As required by these Rules, the County must also address the impacts of existing developments through a nutrient management strategy. This strategy will include a number of stormwater control measures and other nutrient reduction projects throughout the County. It is estimated that implementation of the existing development rules will cost Durham County approximately \$70 million over the next 25 years.

In order to meet these rules and develop a stormwater management program that will meet future needs in the unincorporated areas, the County issued an RFQ for consultant support in Fall 2020. WK Dickson and their team were selected to assist the County with this new program. As the consultant team for the Stormwater Utility Study and Implementation, WK Dickson is very familiar with Durham County's requirements and policies and procedures.

WK Dickson and their team will work with County Staff to develop a nutrient management strategy in accordance with the County's priorities for implementing its

stormwater program and the use of Utility funds: Compliance, Efficiency, Resiliency, and Environmental Justice. Using these priorities, they will develop a rubric for project identification and selection. Additionally, under this contract, WK Dickson will provide conceptual 30% designs for the top 5 projects identified in the rubric.

This contract is funded by the County Stormwater Utility. As such, and because the identified projects will also be funded through the Stormwater Utility, throughout this contract a number of stakeholder meetings are planned to gain public input and support for these efforts. Also, the NC Department of Environmental Quality's Division of Water Resources has confirmed that the efforts of this contract will meet the County's financial commitment requirements of the Interim Alternative Implementation Approach supported by the UNRBA for FY2022 and perhaps beyond.

Alignment with Strategic Plan: This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity. More specifically it supports the objective of improving water quality.

Resource Persons: Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; McKenzie Myers, PE, Stormwater Manager; Tom Murray, PE, WK Dickson

County Manager's Recommendation: The County Manager recommends that the Board approve the contract with WK Dickson in the amount not to exceed \$221,243 for Nutrient Management Strategy Development and Implementation Support.

Attachments: [Durham County Nutrient Management Strategy Contract Scope](#)
[MWBE Compliance Review Form-AAF for 21-004 RFQ 010521](#)
[Supplement for approval of contract with DK Dickson for Nutrient Management](#) ;

21-0029 **Capital Project Amendment No.21CPA000020 - Increasing the Leased Convenience Site Upgrades (Northern Convenience Site) Project 4190DC079 by \$3,624,510 with Funding Source of 2021 Issuance of Limited Obligation Bonds (LOBs) and Approve the Execution of the Construction Contract to Harrod and Associates Constructors, Inc. for the Northern Durham Convenience Site Construction Project.**

Agenda Text: The Board is requested to approve Capital Project Amendment No. 21CPA000020 increasing the Leased Convenience Site Upgrades (Northern Convenience Site) Project by \$3,624,510, and to authorize the County Manager to enter into a contract with Harrod and Associates of Raleigh, N.C., for construction contract IFB No. 21-014: Northern Durham Convenience Site Construction, in the negotiated amount of \$2,897,085.20 and to execute any other related contracts including change orders, if necessary, not to exceed the current construction budget of \$3,000,000 (See Attachment 5, Pages 1-15).

The funding sources for this CPA will be \$3,624,510 from the future issuance of

2021 LOBs. Funds will be provided as an up-front funding source from the General Fund through an interfund loan and will be reimbursed to the General Fund from the issuance of a future financing source.

The existing budget for this project of \$791,380 came from County Contribution (PayGo) in prior fiscal years and was used for planning, design, and land acquisition. The total project budget will now be \$4,415,890.

Project Name	Project #	Current Budget	Increase / Decrease	Updated Budget
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Leased Convenience Site Upgrades (Northern Convenience Site) Project	4190DC079			
\$791,380	\$3,624,510	\$4,415,890		

The total for the Northern Convenience site project is \$3,624,510 which is broken down into three categories: Planning - \$180,000.00, Construction - \$3,000,000.00, Equip/Furnishings - \$150,000.00, and Contingencies - \$294,510. This new facility will consolidate the two existing leased convenience sites, Rougemont and Bahama, into one County-owned property. The development of this new convenience center will meet the long-term demands of the growing community and provide flexibility for future service changes to the waste and recycling programs. The County also desires to improve safety for residents and staff at the site by providing better separation of public traffic and material storage areas and access routes. Additional information can be found in the supplemental documents attached.

Formal bids were received by the Purchasing Department on Tuesday, December 8, 2020 at 2:00 pm. Five general contractors submitted a responsive bid package, which were opened publicly with all vendors virtually in attendance. HDR Engineering, Inc., the engineer of record for this project, was also in attendance and produced a certified bid tabulation which is attached to this document for reference.

In review of the MWBE compliance for IFB 21-014 Northern Durham Convenience Site Construction, Harrod and Assoc. Constructors, Inc. will be utilizing 19.61% MWBE certified Woman-Owned business and 13.26% MWBE certified Hispanic American business to be used as MWBE subcontracting participation on this project.

Alignment with Strategic Plan: The new facility aligns with Goal 5 by providing a state-of-the-art Convenience Site for Durham County Residents while also eliminating two outdated leased sites. Goal 4 is achieved by eliminating both the Bahama and Rougemont sites and returning a portion of each site back to their natural state.

Resource Persons: Motiryo Keambiroiro, Director of General Services; Chrissie Koroivui, Solid Waste Program Manager; Eli McCutcheon, Quality Control and Contract Specialist, Ken Ketterer, Project Facilitator.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 21CPA000020 increasing the Leased Convenience Site Upgrades (Northern Convenience Site) Project by

\$3,624,510 and to authorize the County Manager to enter into a contract with Harrod and Associates of Raleigh, N.C. for construction contract IFB No. 21-014: Northern Durham Convenience Site Construction, in the negotiated amount of \$2,897,085.20 and to execute any other related contracts including change orders, if necessary, not to exceed the current construction budget of \$3,000,000.

Attachments: [Attachment 1 - Supplemental Document Northern Convenience Site Construction](#)
[Attachment 2 - Recommendation for Award For Northern Durham Convenience](#)
[Attachment 3 - Bid Proposal Form for Harrod & Associates Constructors, Inc.](#)
[Attachment 4 - Bid Tab for IFB 21-014 Northern Durham Conv. Site Construction](#)
[Attachment 5 - Construction Contract, Harrod and Associates, Northern Conv. S](#)
[Attachment 6 - MWBE Compliance Review Form-AAF for 21-014 IFB](#)
[Attachment 7 - Renderings of New Convenience Site](#)
[CPA-20 LEGAL FORM Appropriating \\$3,624,510 to Leased Convenience Site L](#)

21-0038 **Budget Ordinance Amendment No. 21BCC000070 to Recognize Funds in The Amount Of \$43,657.00 from the NC Department of Health and Human Services Division of Public Health, Women's and Children's Health Section / Immunization Branch**

Agenda Text: The Board is requested approve Budget Ordinance Amendment No. 21BCC000070 to recognize funds in the amount of \$43,657.00 from the NC Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Immunization Branch.

This provides additional funding to the Durham County Department of Public Health to enhance and adapt influenza activities and to implement innovative local solutions to achieve increased vaccination coverage during the COVID-19 pandemic.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Rodney Jenkins, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000070 to recognize funds in the amount of \$43,657.00 from the NC Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/ Immunization Branch.

Attachments: [715 - Immunization Action Plan R-2](#)
[AAF-70 Legal Form](#)

21-0042**Budget Ordinance Amendment No. 21BCC000069 to Recognize \$150.00 from the NC DHHS Division of Public Health CDI/ Cancer Prevention and Control Branch****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000069 to recognize funds in the amount of \$150.00 from the Department of Health and Human Services Division of Public Health for Breast and Cervical Cancer Control Program (BCCCP) services in Durham County.

These funds are to be used to pay for clinical services provided to women in the BCCCP.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources to the Breast and Cervical Cancer Control Program.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000069 to recognize funds in the amount of \$150.00 from the Department of Health and Human Services Division of Public Health for Breast and Cervical Cancer Control Program (BCCCP) services in Durham County.

Attachments:

[452 - Breast and Cervical Cancer R-1](#)

[AAF-69 Legal Form](#)

21-0044**Budget Ordinance Amendment No. 21BCC000068 to Recognize \$99,949 from the NC DHHS Division of Public Health Women's and Children's Health Section/Immunization Branch****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000068 to recognize funds in the amount of \$99,949 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Immunization Branch.

This grant provides funding to the Local Health Department (LHD) to help support activities associated with COVID-19 mass vaccination planning and implementation.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19 vaccination services.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000068 to recognize funds in the amount of \$99,949 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Immunization Branch.

Attachments: [AA 716 FY21 Durham](#)
[AAF-68 Legal Form](#)

21-0047 **Budget Ordinance Amendment No. 21BCC000067 for \$168,525 for Durham County's Housing Opportunities for Persons with AIDS (HOPWA) and to amend a contract with the City of Durham**

Agenda Text:

The Durham County Board of Commissioners is requested to authorize the County Manager to approve an amendment to the budget in the sub-grant agreement (subrecipient) between the City of Durham (Grantee) and the County of Durham (Project Sponsor) for the Housing Opportunities for Persons with Aids (HOPWA) Program. This agreement continues the work of Durham County Social Services administering the Outreach, Client Intake, Permanent Housing Placement, Supportive Services and Short-Term Rental, Mortgage, and Utility Assistance portion of the HOPWA grant, which is a federal grant given to the City of Durham to support those impacted by AIDS. The Department is asking for approval to amend the budget by accepting an additional \$168,525 (the original budget for the grant as approved for FY 2020-21 was \$193,795) to bring the grant total to \$362,320.00 assigned to the following categories:

Supportive Services: \$213,480
Permanent Housing Placement Activities: \$19,500
STRMU program activities and housing/utility payments: \$79,750
Staff Time dedicated to HOPWA Activities: \$32,500
Administrative Costs: \$17,090
Total: \$362,320

Also note, the contract is extended until June 30, 2021. (It previously ran from Feb 14, 2020 to December 31, 2020. In addition, up to 7% of budget is allocated to administrative costs.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: William Rose, Director and Janeen Gordon, Assistant Director, Department of Social Services, Melva Henry, City of Durham

County Manager's Recommendation: The County Manager recommends that

the Board of County Commissioners approve Budget Ordinance Amendment No. 21BCC000067 and approve the County Manager amending the contract between the Durham County Department of Social Services, and the City of Durham and recognize the additional funds to support the HOPWA program and services.

Attachments: [DCo CONTRACT AMENDMENT ATTACHMENT II](#)
[DCo CONTRACT AMENDMENT ATTACHMENT III](#)
[DCo HOPWA CONTRACT AMENDMENT #17116](#)
[DCo HOPWA CONTRACT AMENDMENT ATTACHMENT I](#)
[AAF-67 Legal Form](#)

21-0050 **Approval of Budget Ordinance Amendment No. 21BCC000075 Appropriating \$150,000 of General Fund Fund Balance to Provide Additional Operating Funds for The Durham Convention Center**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 21BCC000075 appropriating \$150,000 of General Fund fund balance to provide additional operating funds for the Durham Convention Center so that the County may meet its full financial commitment to the facility.

The City and County of Durham have jointly owned and supported the Durham Convention Center (DCC) and its operations since its construction in the mid-1980s. Under management by Spectra, the facility had required far lower annual subsidies than were required under the previous management, when they often exceeded \$1 million annually. Though it has been some time since an economic impact study of the DCC has been conducted, earlier studies suggest that the hotel, restaurant, and other business generated due to DCC activity in a normal year may exceed \$15 million.

Spectra management and the Durham Convention Center Authority (see attached membership) prepare proposed budgets for the City and County each spring. Historically, they have budgeted conservatively - namely, the project will need more local government subsidy than they end up needing. On the County side, budgeting as if the Convention Center will actually need the full amount ties up that money all year long on the off chance it will all be needed. Eventually, County and City staff adopted the budgeting strategy of allocating less money in our annual budget than had been requested, knowing that we might need a mid-year appropriation to cover unexpectedly poor performance. Staff pursued that strategy in the current year as well to preserve maximum operating funds for COVID-related needs across the County. DCC requested a budget of \$200,000 County contribution, but only \$50,000 of that contribution was included up front in the FY 2020-21 due to reasons noted above. Staff recognized that the remaining \$150,000 might need to be appropriated mid-year depending on how the pandemic progressed. Because the convention and tourism industry has stayed mostly dormant, additional funds are indeed required.

The Convention Center's operating and capital needs are paid for out of a jointly funded Durham Convention Center Fund, which are funded out annual contributions from the City and County and the facility's operating revenues (which have been approaching \$3 million annually). A healthy fund has helped, and will help, the facility absorb a year without any substantial revenue - without it, our annual contribution would have exceeded \$500,000. By the end of FY20-21, however, the fund will be largely depleted. Depending on how this sector bounces back in FY 2021-22, a larger subsidy may be required. Since the beginning of the pandemic, DCC staffing has been progressively reduced to the bare minimum, which will allow the facility to bounce back quickly after the pandemic.

Alignment with Strategic Plan: A well-functioning Convention Center is a powerful economic development tool for the County and is strongly aligned with Goal 4 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000075 appropriating \$150,000 of General Fund fund balance to provide additional operating funds for The Durham Convention Center so that the County may meet its full financial commitment to the facility.

Attachments:

[Durham Convention Center Authority 1-25-21](#)

[History of Durham Convention Center Operational Subsidies](#)

[Legal Form AAF-75](#)

[AAF-75 Supplement Approval of Budget Ordinance Amendment No. 21BCC000](#)

21-0054

Approval of Budget Ordinance Amendment No. 21BCC000065 Appropriating \$186,394.99 of General Fund Fund Balance for Padded Cells Project in the Durham County Detention Facility, and Contract Approval with Cornerstone Detention Products Inc. for the Project

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000065 appropriating \$186,349.99 of General Fund Fund Balance to cover the cost of construction and installation of five padded cells in the Durham County Detention Facility. The Board is also requested approve a contract with Cornerstone Detention Products Inc. in the amount of \$159,197 for the construction and installation of the cells and authorize the County Manager to execute the contract. The remaining \$27,197.99 requested for the project will cover plumbing costs associated with the project to be completed by Brown Brothers (proposal attached).

The padded cells project was developed to support the mental health needs of detainees housed inside the detention facility. These cells will provide additional insulation and protection for the most vulnerable detainees during mental health crises. In partnership with the Criminal Justice Resource Center (CJRC) and American

Correctional Association, padded cells were strongly recommended as a safer option for detainees, as they are designed to decrease the chance of injury to themselves or others. Currently, there are no padded cells inside the facility.

The Board of County Commissioners approved \$193,125 in the FY19/20 budget for the project. The project was late to start in fall 2019, with the RFP ultimately not starting until December 2019. Early in 2020, the County experienced a malware attack followed by the COVID-19 pandemic. This delayed the completion of the project RFP which required an on-site visit at the detention facility. Work on the project started again in September 2020 once safety protocols were implemented at the detention facility. The RFP was finalized in November 2020.

The delay in the project resulted in the project funding inadvertently not being rolled over to the current fiscal year. This budget ordinance amendment in the amount of \$186,349.99 is requested to come from General Fund Fund Balance. See the attachment for a detailed description of the associated costs.

Alignment with Strategic Plan: This request supports the County's Strategic Goal 3: Safe Community

Resource Persons: Elijah Bazemore, Major of Programs, Durham County Sheriff's Office; Thomas Hinton, Finance Manager, Durham County Sheriff's Office.

County Manager's Recommendation: The Board is requested to approve Budget Ordinance Amendment No. 21BCC000065 appropriating \$186,349.99 of General Fund Fund Balance to cover the cost of construction and installation of five padded cells in the Detention Facility. The Board is also requested to approve a contract with Cornerstone Detention Products Inc. in the amount of \$159,197 for the project and authorize the County Manager to execute the contract. The remaining \$27,197.99 requested for the project will cover plumbing costs associated with the project to be completed by Brown Brothers (proposal attached).

Attachments:

[AAF Supplemental Document - padded cells](#)

[Cornerstone Detention Products Service Contract FY2021](#)

[Attachment 1 & 1A Cornerstone Quote \(with Scope included\)](#)

[Attachment 1B Cornerstone MWBE Compliance Review Form](#)

[Brown Brothers Quote - Padded cells](#)

[AAF-65 Appropriate Fund Balance for Padded Cells Project in Detention Center](#)

[AAF-65 LEGAL FORM Appropriate Fund Balance for Padded Cells Project in D.](#)

21-0060

Approval of Contract with E-Plus to conduct routine lifecycle replacement of telework technology thereby strengthening County telework capabilities

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract in the amount of \$311,514.45 with E-Plus-a Value-Added Reseller of IT solutions--to

modernize remote access telework technology. Through E-Plus, the County will utilize approved fiscal year 2020 capital funds this fiscal year to conduct a routine lifecycle replacement of the F5 Firepass appliances. These newer F5 appliances will improve the reliability and capacity of our virtual network enabling more a more effective telework environment.

IS&T is not requesting any additional capital funds to acquire these F5 Firepass appliances as we currently have this funding within our 2020 fiscal year capital budget. The F5 Firepass appliances will be purchased through E-Plus, per the State Convenience Contract 204X. Existing Capital Project funds (42001910DC120 - 20 IT Hardware Upgrade) are being used to fund this contract and work.

F5 Firepass appliances are essential cybersecurity technologies in that they enable employees to have remote access to County data across a secure network. The demand for remote access has sharply increased as the pandemic has forced employees to work remotely.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient, and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, Chief Information Officer; Antonio Davis, IS&T Manager-Systems, Senior Business Manager, Kimberly Cook.

County Manager's Recommendation: The County Manager recommends that the Board authorize use of existing capital improvement planning funds within IS&T budget in the amount of \$311,514.45 this fiscal year to replace and modernized the F5 Firepass appliances.

Attachments: [EPLUS TECHNOLOGY F5 03012021-02282026](#)
[AAF Supplemental Document -F5 Appliance](#)

21-0061

Approval of contract with SHI International to purchase cybersecurity-specific licenses to strengthen security associated with Microsoft data.

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract in the amount of \$260,719.77 with SHI International--a Value-Added Reseller of IT solutions--to purchase cybersecurity-specific licenses to strengthen security associated with Microsoft data. The contract would utilize existing capital improvement planning funds within the IS&T budget to purchase Varonis Cloud and Security Analytics application licenses through SHI--a trusted and long-standing vendor to DCo IS&T.

IS&T is not requesting any additional capital funds to acquire these licenses and services as we currently have this funding within our 2020 fiscal year capital budget.

These licenses and services will be purchased through SHI International, per the State Convenience Contract Omnia Partners 2018011-02. Existing Capital Project funds (42001910DC120 - 20 IT Hardware Upgrade) are being used to fund this contract and work.

This Varonis Cloud and Security Analytics application provides a proactive tool to identify risks and vulnerabilities associated with data in the Microsoft Cloud. The Microsoft Cloud is fundamental to the County's ability to telework. And, the County's usage of the Microsoft Cloud has increased dramatically as employees have made a significant shift to telework as a result of the COVID pandemic. This data governance solution gives IS&T modernized capabilities that ensure we are proactive in securing Durham County data as well as meeting compliance requirements as employees work from remote locations.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, Chief Information Officer; Antonio Davis, Information Technology Manager-Systems, Senior Business Manager, Kimberly Cook.

County Manager's Recommendation: The County Manager recommends that the Board authorize the use of existing capital improvement planning funds within IS&T budget in the amount of \$260,719.77 this fiscal year to purchase Varonis Cloud and Security Analytics licenses from SHI International.

Attachments:

[VARONIS 01302021-01292022 legal copy](#)

[AAF Supplemental Document -Varonis 365 Licenses](#)

21-0062

Approval to Amend Contract with Insight Global LLC for IS&T Technical Writer Contractor

Agenda Text:

The Board is requested to authorize the County Manager to amend the existing contract with Insight Global LLC to keep the services of the current IS&T technical writer contractor. This amendment would extend the original contract term to August 8, 2021--increasing the cost by \$38,896.00 for a total amount of \$77,792.00. In addition, this request is to give the County Manager authority to sign subsequent renewals. The approved funding for this action is from the current fiscal year 2020-2021 operational budget.

The IS&T Technical Writer contractor works with the IS&T Department to create clear end-user and intradepartmental documentation for key Cybersecurity and COVID related processes, training, and how-to information. Recent examples of the benefits of this communications work include: The strong adoption by employees of Microsoft Teams and other tools implemented by IS&T to support telework due to the COVID pandemic. A primary reason for smooth employee usage was supporting

the rollout with clear and concise instructions for employees. And, in the aftermath of the March 2020 malware attack, Multi-factor Authentication was deployed and dramatically increased the security of information technology. The effectiveness of MFA was 100% reliant on the usage of employees and having solid documentation and communications enabled a smooth rollout across the County.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Greg Marrow, Chief Information Officer; David Nicolaysen - Deputy Directory; Aaron Stone - Assistant Director, Operations; Bert White - Information Technology Manager - Client Services, Senior Business Manager, Kimberly Cook.

County Manager's Recommendation:

The County Manager recommends that the Board authorize the use of Information Services and Technology's current fiscal year operating funds in the amount of \$38,896.00 to increase the contract for Insight Global, LLC for a total amount of \$77,792 to retain the services of the IS&T Technical Writer contractor.

Attachments: [AAF Supplemental Document - Insight Global Technical Writer](#)
[INSIGHT GLOBAL AMENDMENT 08312020-08282021](#)

21-0064

Approve the Final Budget for the Trails End Road Open Space Acquisition and Approve Capital Project Amendment No.21CPA000022 Decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$31,969 and Budget Amendment No.21BCC000071_ transferring \$31,969 from Pay-As-You-Go Capital Project Fund to the General Fund as well as recognizing \$40,000 in grant funds for a total of \$71,969 to Support the Purchase of the Trails End Open Space Acquisition

Agenda Text:

The Board is requested to approve the final budget for the Trails End open space acquisition, as well as approve Capital Project Amendment No.21CPA000022 decreasing the Open Space & Farmland Preservation Capital Project by \$31,969 and Budget Amendment No.21BCC000071 transferring \$31,969 from Pay-As-You-Go Capital Project Fund to the General Fund as well as recognizing \$40,000 in grant funds for a total of \$71,969 to support the purchase of the three lots in northern Durham on Trails End Drive adjacent to the Little River. The City of Raleigh's watershed protection program (formerly called UNCWI) awarded \$10,000 in acquisition support for the protection of these properties, and the City of Durham also has a similar watershed protection program to support water quality for open space protection project and \$30,000 was awarded by the City of Durham's program. The budget amendment of \$71,969 includes the transfer of \$31,969 from the county open space capital project plus the \$40,000 received in grant funds towards the property purchase.

The Trails End properties are on the south side of the Little River across from other County-owned open space land, and less than one mile upstream from the Little River Reservoir, a drinking water supply for most county residents as shown on the attached maps. This acquisition directly supports implementation of the Little River Corridor Open Space Plan, previously adopted by the BOCC. In September 2020, the Board approved the acquisition of three parcels at 112, 1114, and 1116 Trails End Road in Bahama from Jonathon Weiner (parcels #188479, 188480, and 188481) for \$70,000 to provide water quality and open space benefits, and the County has a signed purchase contract with Mr. Weiner for \$70,000. The Trails End parcels have an appraised value of \$91,000 and a current tax value at a combined \$90,800. Mr. Weiner had agreed to sell the properties to Durham for \$70,000 representing a \$21,000 partial donation.

No new county funding is needed since the county's share of the acquisition and closing costs was previously set aside from open space capital project funds for this project when the Board approved the purchase contract for the acquisition. The attached budget summarizes the total cost for this easement and includes \$1,969 in estimated closing costs. The transfer of \$31,969 from the open space and farmland capital project account to the General fund for the purchase of the land is a technical transfer that provides the Finance Department with a more concise end of year accounting of assets purchased by the County in each fiscal year.

Alignment with Strategic Plan: The acquisition of permanent open space along the Little River directly supports two measures of the Strategic Plan Goal #4 Environmental Stewardship and Community Prosperity - both "Number of total acres of open space and farmland that have been protected/ influenced by Durham County." as well as "Maintain, protect, and improve water quality".

Resource Persons: Jane Korest, Open Space and Real Estate Manager; Celeste Burns, Open Space Coordinator, Peri Manns, Deputy Director of Environmental Engineering

County Manager's Recommendation: The County Manager recommends that the Board approve the final budget for the Trails End open space acquisition and approve Capital Project Amendment No.21CPA000022 decreasing the Open Space & Farmland Preservation Capital Project \$31,969, and Budget Amendment No. 21BCC000071 transferring \$31,969 from Pay-As-You-Go Capital Project Fund to the General Fund as well as recognizing \$40,000 in grant funds to support the purchase of the Trails End Open Space Acquisition.

Attachments: [AAF Supplemental Document - Trails End Acquisition Final Budget](#)
 [Attach 1 Trails End Acquisition Context Map](#)
 [Attach 2 Trails End Acquisition Aerial Map](#)
 [Attach 3 Trails End Final Budget](#)
 [AAF-71 and CPA-22 LEGAL FORM Ag Item for final Weiner Budget](#)
 [CPA-22 and AAF-71 LEGAL FORM Ag Item for final Weiner Budget](#)
 [AAF-71 Legal Form](#)

21-0065

Capital Project Amendment No. 21CPA000021 - Increasing Capital Project No. 4730DC150 - 300 Block East Main Redevelopment Using an Appropriation of \$44,950 of Limited Obligation Bonds (LOBs) Funding, and Budget Amendment 21BCC000066 Reducing a Transfer of \$44,950 of Debt Service Fund Fund Balance to the General Fund for Lease Improvements to 410 W. Chapel Hill St. Related to this Project

Agenda Text:

The Board is requested to approve increasing Capital Project No. 4730DC150 - 300 Block East Main Redevelopment, appropriating \$44,950 of Limited Obligation Bonds (LOBs) funding to the project, as well as approve Budget Amendment 21BCC000066 Reducing \$44,950 of Debt Service Fund fund balance transfer to the General Fund for Lease Improvements to 410 W. Chapel Hill St. Related to this Project.

On December 14, 2020, the Board approved a Debt Service Fund fund balance appropriation of \$661,136 to the General Fund for lease improvements to the temporary parking area. After further review, there was an oversight, and it has been determined that the amount needed for this lease improvement expense in the General Fund is \$616,186 (e.g., original request was an overstatement of \$44,950). As a result of this overstatement, the total project cost for the redevelopment of the 300 Block of East Main St is understated by the same amount.

To correct the overstatement of the lease improvements, the transfer from the Debt Service Fund is being reduced by \$44,950. In addition, additional LOBs from a future financing are being requested to increase the Capital Project budget by the same amount.

If you recall, financing of \$15M for 300 Block East Main St Redevelopment capital project was approved and issued in June of 2020. The remainder of the funding needed to include the corrected amount of \$44,950 for a total budgeted project cost of \$20,883,764 will be from the future issuance of LOBs. Funds will be provided as an up-front funding source from the General Fund through an interfund loan and will be reimbursed to the General Fund from the issuance of a future financing source as needed should the \$15M be fully expensed before the future issuance occurs.

Project Name	Project #	Current Budget	Increase / Decrease	Updated Budget
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300 Block East Main Redevelopment	47302635DC150	\$20,838,814	\$44,950	
		\$20,883,764		

Alignment with Strategic Plan: This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Engineering Department; Keith Lane, Director of Budget and Management Services; Susan Tezai, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board approve increasing Capital Project No. 4730DC150 - 300 Block East Main Redevelopment, appropriating \$44,950 of Limited Obligation Bonds (LOBs) funding to the project, as well as approve Budget Amendment 21BCC000066 Reducing \$44,950 of Debt Service Fund fund balance transfer to the General Fund to correct the understatement of the 300 Block Redevelopment and the overstatement of the lease improvements to 410 W. Chapel Hill St, respectively.

Attachments: [CPA-21 and AAF-66 Legal Form Increasing 300 Block E Main Cap Proj \(44,950](#)
[AAF-66 LEGAL FORM Reducing Debt Service Fund Balance by \\$44,950 due to](#)

21-0069

Execution of Design Consultant Contract with Obrien Atkins for the Detention Center Security Glass Replacement Project

Agenda Text:

The Board is requested to approve a design and construction administration consultant contract with Obrien Atkins in the amount of \$123,340.00 to provide engineering design and construction administration services to replace security cell windows at the Durham County Detention Center. Funding for this consultant contract will utilize existing pay-go dollars.

Obrien Atkins was selected to provide design and construction services through RFQ No. 21-012. Obrien Atkins will verify existing conditions at the facility, provide design documents for permitting, professional cost estimates for window installation, assemble bid packages, conduct bid meetings, conduct project site meetings, provide construction administration and punch lists for a multi-phase window replacement project.

The windows at the detention center have begun to leak, de-laminate and break from inmate damage. Several cells are not in use due to the condition of the glass. The state inspectors have noted the issue on several occasions and inquired on what actions are being taken to correct the issue.

In review of the MWBE Compliance for RFQ 21-012 Window Replacements-Architect/Engineer Services for Detention Center, there were no MWBE participation goals achieved on this phase of the project. However, O'Brien Atkins objective is to meet a minimum of 15% MWBE certified minority participation on the construction phases of the window replacement project.

Alignment with Strategic Plan: This project aligns with Goal 5- Accountable, Efficient and Visionary Government. This will allow General Services to address State inspection deficiencies at the Detention Center and begin engineering design/construction services in order to obtain bid proposals from general contractors for the replacement of the security cell glass windows.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director General Services, David Alpaugh Project Facilitator, General Services.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute design and construction administration consultant contract with Obrien Atkins Associates, PA in the amount of \$123,340.00 for the replacement of security cell windows at the Detention Center.

Attachments:

[AAF Supplemental Document - Contract Approval Cell windows](#)

[Proposal for Jail Exterior Security Glass Replacement R1 12-16-2020](#)

[MWBE Compliance Review Form-AAF for 21-012 RFQ 122120](#)

[Bid tabulation](#)

[OBA Justification](#)

21-0072

Budget Ordinance Amendment No. 21BCC000073 - Appropriate General Fund Restricted Fund Balance totaling \$1,853,393.16 for the Sheriff, Public Health, Library, CJRC and Social Services

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000073 appropriating \$1,853,393.16 of General Fund restricted fund balance for the Sheriff, Public Health, Library, CJRC and Social Services. This revenue is unspent monies that were received in FY2019-20 for specific, restricted purposes and became restricted fund balance at the end of FY2019-20. This is an annual process in which County departments identify remaining (unspent) restricted revenue (e.g., grant, federal/state award, donations, etc.). Because they are restricted in General Fund fund balance, there is no impact on unassigned fund balance. This is a budgetary entry only for FY2020-21 to allow the spending of the restricted monies for the purposes of which they were received rather than spending unrestricted funding which is per the County's spending hierarchy (e.g., restricted funding before unrestricted funding).

Below is a list of programs with restricted fund balance as of fiscal yearend 2020 to be allocated in FY2021:

Allocation of Restricted Monies	AMOUNT
Sheriff - State Forfeitures; Federal Forfeitures	\$426,041.04

CJRC - ABC Grant Funds **\$5,037.40**
Library - Durham Library Foundation **\$93,211.00**
Public Health - NALBOH Community Guide, Rural Cancer
Prevention Centers, MEANINGFUL USE, All Together Now
(SHIFT-NC), Healthiest Cities and Counties, Shift-NC, Brian
Grovenstein Donation, Benjamin C. Klein, True Deli LLC, NC
Cooperative Extension, David W. Foust, PCORI, Duke Comm
Health Assessment, Duke Funds for CHA, RWJF, Duke-Men's
Health Mini Conf, Anne Wolfe Mini Grant #1, Anne Wolfe
Mini Grant #2, Partnership Health Durham-GH Honor, CC4C -
Care Coordination for Children **\$133,904.35**
Social Services - Adoption Promotion Fund/Special Children
Adoption Fund, Child Support Settlement/Incentives, NC Shift,
HOPWA **\$1,195,199.37**
Total: \$1,853,393.16

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: The effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Susan Tezai, Chief Financial Officer and Keith Lane, Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends approval of Budget Ordinance Amendment No. 21BCC000073 appropriating \$1,853,393.16 of General Fund restricted fund balance for the Sheriff, Public Health, Library, CJRC and Social Services.

Attachments:

[AAF-73 Legal Form](#)

[AAF-73 Supplemental Form Restricted Rollover](#)

21-0075

Amendments to the Durham County Women's Commission Bylaws

Agenda Text:

The Board is requested to consider amending the Durham County Women's Commission bylaws. The County Attorney's Office has reviewed the proposed amendments.

The Durham County Women's Commission strives to educate the community and advise the Durham County Board of Commissioners as necessary on issues relating to the changing social and economic conditions of women in the County. The commission develops information systems, provides advice, conducts research, hosts educational programming, analyses policy and advocates for women's issues to improve the lives of and opportunities for all women in Durham.

The proposed bylaw amendments are as follows:

Article III Section 1 (Membership)

Commission may be composed of up to 19 (nineteen) Durham County Residents appointed by the County Commissioners.

Article IV Section 2 (Duties: Secretary)

The Secretary shall be responsible for meeting minutes, attendance records, correspondence, and communications. Communications includes Commission email accounts, social media, newsletter, and Durham County Women's Commission's Resource Booklet. The Secretary shall serve on the Communications Committee.

Article VI Section 1 (Regular Meeting)

The Commission shall meet once a month during the fourth (Monday) week of each month.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government.

Resource Persons: Vivian Slade, Durham County Women's Commission Chair

County Manager's Recommendation: The County Manager recommends that the Board review and approve the proposed amendments to the Durham County Women's Commission bylaws.

Attachments:

[DCWC Bylaws](#)

[DCWC Bylaws - Proposed Amendments](#)

21-0084**Advertisement of 2020 Tax Liens on Real Property****Agenda Text:**

The Board is requested to authorize the Tax Administrator to provide public notice and advertise the 2020 delinquent real property tax liens. North Carolina General Statute 105-369 requires the Tax Collector to report to the governing board the total amount of unpaid taxes for the current year that are liens on real property. Tax liens may be advertised any time between March 1 and June 30.

A notice alerting property owners of the pending advertisement must be mailed at least 30 days in advance of the date of advertisement. This mailed notice will state that the last day to pay 2020 taxes in order to avoid being advertised is March 10, 2021. Between the mailed notice and the advertised notice, property owners are advised that collection efforts may be underway. North Carolina General Statute 105-369 mandates both these notices.

Alignment with Strategic Plan: This action aligns with Goal 5, Accountable, Efficient, Visionary Government by ensuring the County complies with statutory requirements of North Carolina.

Resource Persons: T. Dwane Brinson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the report and authorize the Tax Administrator to advertise said tax liens in accordance with North Carolina General Statute 105-369 in the month of March.

Attachments: [Advertising of Tax Liens-2020-February 8, 2021](#)

21-0086 **Approval of Budget Amendment Ordinance No. 21BCC000076 Transferring \$491,000 Across Functional Areas to Formalize the Funding Decision Made at the January 25, 2021 Meeting Authorizing Additional Funds for the Hope (Remote) Learning Centers**

Agenda Text: The Board is requested to approve Budget Amendment Ordinance No. 21BCC000076 transferring \$491,000 across Functional Areas to formalize the funding decision made at the January 25, 2021 meeting authorizing additional funds for the Hope (Remote) Learning Centers. This is a technical amendment required to formalize the funding decision and not further changes or amendments to the plan.

Per Board concurrence at the January 25th meeting, this budget amendment is appropriating \$300,000 from Available General fund COVID Reserve Funds and \$191,000 from Budget Realignment through the use of lapsed salaries designated for revenue shortfalls and county-related expense to the County's contract with the Durham Public Schools Foundation to extend the Hope Learning Centers at Student U, the YMCA, and Kate's Korner for the remaining cost of the 3rd Quarter. The total appropriation for Hope Learning Centers is \$491,000.

Alignment with Strategic Plan: Safe, supportive remote learning centers support objectives in Goals 1-3 of the Durham County Strategic Plan.

Resource Persons: Keith Lane, Budget Director

County Manager's Recommendation: The County Manager recommends that the Board approve the contract amendment and Budget Amendment Ordinance No. 21BCC000076 transferring \$491,000 across Functional Areas to formalize the funding decision made at the January 25, 2021 meeting authorizing additional funds for the Hope (Remote) Learning Centers.

Attachments: [AAF-76 Supporting Documentation](#)
[AAF-76 Supplemental Form](#)
[AAF-76 Legal Form](#)
[COVID Funding Summary 2 8 2021 Update](#)

7. Public Hearings (20min)

21-0051 **Public Hearing to Consider Allocating Economic Development Funds to Adverum (20min)**

Agenda Text: The Board is requested to hold a public hearing to consider allocating a total of \$653,000 to Adverum and authorize the County Manager to enter into preliminary

negotiations and execute an agreement with the Company. The Company, which specializes in Gene Therapy production, will locate in Durham County, creating 202 jobs and investing \$82.8 million.

Adverum Biotechnologies is a clinical-stage gene therapy company targeting unmet medical needs in serious ocular and rare diseases. The Redwood City, Calif.-based biotechnology company is developing its lead gene therapy candidate ADV-022 in ongoing clinical trials for wet age-related macular degeneration (AMD) and diabetic macular edema (DME). ADV-022 is administered as a potential one-time, intravitreal injection for the treatment of wet AMD and DME, ocular diseases that impact millions of patients worldwide.

With approval of the award, the Company has agreed to make reasonable efforts to participate in several workforce partnerships that include engagements with Durham Public Schools Career and Technical Education, Durham Technical Community College and North Carolina Central's University. Please find additional project details including a full list of partnerships, terms and project attributes in the briefing sheet attached to the agenda item.

Adverum Biotechnologies' new presence in North Carolina will be facilitated, in part, by a Job Development Investment Grant (JDIG) approved by the state's Economic Investment Committee on January 7th. Over the 12-year life of the grant, the project is estimated to grow the state's economy by nearly \$1.36 billion. Payments for all JDIG and local awards only occur following performance verification that the company has met its incremental job creation and investment targets. The anticipated revenue that the project will generate is at least twice the size of the proposed local award and payment to the Company occurs only after the annual verification of jobs and investment criteria starting in 2022.

Staff is recommending that the County provide \$653,000 in Economic Development Investment funds to Adverum subject to performance goals being met by the Company related to timing and amount of investment, employment creation and maintenance of the created jobs as well as partnership engagement criteria.

This public hearing has been advertised as required by law.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents

Resource Persons: Andrew Miracle, Economic Development Officer; Jay Gibson, General Manager Goal 4

County Manager's Recommendation: The County Manager recommends that the Board that the Board hold a public hearing to consider allocating a total of

\$653,000 to Adverum and authorize the County Manager to enter into preliminary negotiations and execute an agreement with the Company.

Attachments: [Briefing Sheet - Adverum Biotechnologies Inc](#)

8. Other Business (75min)

[21-0088](#) **Durham County Public Health Focused Update on the COVID-19 Crisis (10min)**

Agenda Text: The Board has requested a public health focused update from County staff on the COVID-19 response and efforts.

Alignment with Strategic Plan: This item aligns with Goal 2: Health and Well-Being for All

Resource Persons: Rodney Jenkins, Public Health Director; Joanne Pierce, General Manager

County Manager's Recommendation: The County Manager recommends that the Board receive an update from County staff on the COVID-19 response and efforts

Attachments: [Resolution - Vaccinations for a Safe Return - 8Feb21](#)

[21-0063](#) **RFP 21-003 Property Tax Software Solutions (20min)**

Agenda Text: The Board is requested to authorize the Tax Administrator and County Attorney to enter into contract negotiations with Farragut. Durham County Tax Administration (DCTA), for more than 20 years, has been using a comprehensive tax software solution based on an AS400 server. The current software lacks operating, and technology efficiencies offered through newer tax systems.

DCTA issued a RFP for Property Tax Software with an initial advertisement date of August 31, 2020, last day for questions of September 16, 2020 and a proposal due date of October 1, 2020 by 2:00pm. Six (6) proposals were submitted timely for DCTA consideration. Two proposals emerged as leaders upon review. Tax Administration staff evaluated proposals including meeting with two NC counties that actively use each of the two top proposals. Additional details on the evaluation process are included on the supplemental form.

After an objective scoring approach whereby, each vendor was evaluated based on criteria as outlined in the RFP, Farragut scored significantly higher overall than other bid submissions. Staff believe Farragut has the best overall system that will afford the county opportunity to capitalize on efficiencies from the updated technology. Among many other features, the automated workflow procedures are quite impressive. In addition, the estimated cost of the system is similar to other proposals.

Additionally, in 2013 when the State modified how registered motor vehicles were billed and taxes collected, Farragut was the State's (NC Department of Revenue) vendor of choice for the process as well. The NC Association of County Commissioners

(NCACC) has served as a partner and avid supporter of Farragut for years. While the Farragut system itself is the most impressive of those included in this evaluation, and in addition to being a clear leader in scoring, it should be emphasized the Farragut is fully minority owned and is based in Durham County. Farragut has been a member of the Durham community, and taxpayer, for many years.

Funding for this project will come through the use of Pay as you Go funds and dollars set aside for tax capital infrastructure in the tax reserve fund. The contract was recently finalized and will total \$1,350,000.

Alignment With Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government.

Resource Persons: T. Dwane Brinson, Tax Administrator.

County Manager's Recommendation: The County Manager recommends that the Board authorize the Tax Administrator and County Attorney to enter into contract negotiations with Farragut.

Attachments:

[Agenda Action Form Supplemental Document Tax Software](#)

[MWBE Compliance Review Form-AAF for 21-003 RFP 111620](#)

[RFP Documentation](#)

[Farragut MSA and NCPTS Implementation](#)

[NCPTS Support Agreement](#)

21-0078

Postpone the 2023 General Reappraisal (10min)

Agenda Text:

The Tax Administrator requests that the Board postpone the next general reappraisal until January 1, 2027 to allow the full set of NCDOR Reappraisal Standards to be met along with a full new property tax system to be implemented

North Carolina State Law mandates that a county must conduct a countywide, general reappraisal of real property at least once every eight years. Counties, through NCGS 105-286(a)(3), may advance that schedule. Durham County Tax Administration (DCTA) last conducted a general reappraisal effective January 1, 2019, and the next general reappraisal is currently scheduled to take effect January 1, 2023. Prior to the 2019 general reappraisal, Durham County conducted a general reappraisal effective for 2016 and 2008.

In 2017 the NC Department of Revenue published a set of reappraisal standards with certain milestones during the multi-year reappraisal process. As DCTA was preparing to begin work on the first milestone in these standards, Durham County experienced its March 6th cyberattack. Soon thereafter, the COVID-19 pandemic took over. Having to work through these circumstances has put DCTA far behind schedule in pursuit of a 2023 general reappraisal.

In addition to the unprecedented circumstances presented above, it also was a goal of DCTA to conduct the next general reappraisal on a new, more efficient property tax system. The current system lacks operational efficiencies and modern workflow management. Conducting the next general reappraisal on a modern property tax system will produce a highly accurate and acceptable end product for the Durham community. Once a contract is awarded, full implementation would be expected to be approximately two years out. From that time, the reappraisal modeling and data collection review process can begin.

It is important to note, too, that all current measures of horizontal and vertical equity are in line currently. Therefore, no demographic group of properties will be adversely affected by postponing the general reappraisal until January 1, 2027.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government.

Resource Persons: T. Dwane Brinson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board postpone the next general reappraisal until January 1, 2027.

Attachments: [RESOLUTION DELAY REVALUATION](#)

21-0102 **FY 2020-21 Fiscal Update (20min)**

Agenda Text: The Board is requested to receive an update on projected expenditures for FY 2020-21. This is a continuation from the mid-year fiscal update held during the January 25, 2021 BOCC meeting. Additional fiscal updates will occur during subsequent Board meetings.

Alignment with Strategic Plan: Goal Five: Accountable, Efficient and Visionary Government

Resource Persons: Claudia Odom Hager, General Manager; Susan Tezai, Chief Financial Officer; Keith Lane, Budget Director and Kathy Everette Perry, Human Resources Director

County Manager's Recommendation: The County Manager recommends that the Board receives the fiscal update.

Attachments: [2.8.2021 - PowerPoint Mid-Year Fiscal Update](#)
[2.8.2021 Communication to BOCC on FY 2020-21 Budget](#)
[DCO Mid-Year Fiscal Update, 1.25.21](#)
[1.25.21 - Second Quarter Preliminary Fiscal Outlook](#)
[COVID Funding Summary 2 8 2021 Update](#)

21-0103 **Proposal for Durham County partnership with Kate's Korner and Durham Housing Authority (15min)**

Agenda Text:

The Board is requested to consider a proposal for Durham County Government to support a partnership with Kate's Korner and Durham Housing Authority to provide learning centers at three Durham Housing Authority (DHA) communities. The DHA team surveyed community parents to determine the need for additional distance learning support. Based on the survey results, 85 additional children who live in the Club Blvd., McDougald Terrace, and Hoover Rd. DHA communities that would benefit from having on-campus support for their children. In turn DHA and DPS asked Kate's Korner to be a service provider to meet these needs for the duration of the school year.

Kate's Korner is asking the County to support an additional 85 students who reside in Durham Housing Authority Communities at the costs of \$175 per student per week. The rate is consistent with fees charged for youth program. The amount translates to \$35/day per student. The cost excludes overhead fees, as DHA will not charge Kate's Korner rent for the program space. The cost reflects 7 weeks of the third quarter with a start date of February 8, 2021 and ending March 26, 2021. In addition, Kate's Korner seeks consideration for an additional 9 weeks support for the fourth quarter if Durham Public School Foundation votes not to cover the cost of the additional DHA sites for the fourth quarter. The total for both quarters would be \$238,000.

Alignment with Strategic Plan: This item aligns with Strategic Goal One: Community Empowerment and Enrichment

Resource Persons: Commissioner Brenda Howerton, Wendell Davis, County Manager and Kezia Goodwin, Kates Korner Owner

County Manager's Recommendation: The County Manager recommends that the Board receives the proposal to partner with Kate's Korner and Durham Housing Authority.

Attachments:

[Proposal for Durham County partnership with Kate's Korner](#)

9. Items Pulled from the Consent Agenda (20 min)**10. Adjournment**