



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, February 1, 2021

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

[21-0079](#)

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)

[21-0018](#)

Budget Ordinance Amendment No. 21BCC000072 to Recognize

\$8,540 from the NC DHHS Division of Public Health Local Technical Assistance and Training (LTAT) Branch**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000072 to recognize funds in the amount of \$8,540 from the North Carolina Department of Health and Human Services Division of Public Health Local Technical Assistance and Training Branch.

These funds are to be used to by the Local Health Department to support any locally identified need for COVID-19 infection prevention, through any public health program.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000072 to recognize funds in the amount of \$8,540 from the North Carolina Department of Health and Human Services Division of Public Health Local Technical Assistance and Training Branch.

Attachments:

[115 - COVID-19 Infection Prevention Support R-1](#)

[AAF-71 Legal Form](#)

21-0028**Approval of Contract with WK Dickson for Nutrient Management Strategy Development and Implementation Support using funds allocated in the FY21 budget collected by the County Stormwater Utility Fee****Agenda Text:**

The Board is requested to approve a contract with WK Dickson in the amount of \$221,243 for Nutrient Management Strategy Development and Implementation Support. Durham County is subject to three separate watershed rules for nutrient reduction and stormwater management: the Neuse Stormwater Rule, the Falls Lake Rules, and the Jordan Lake Rules. Durham County has already implemented nutrient reduction requirements associated with new development in the watersheds. As required by these Rules, the County must also address the impacts of existing developments through a nutrient management strategy. This strategy will include a number of stormwater control measures and other nutrient reduction projects throughout the County. It is estimated that implementation of the existing development rules will cost Durham County approximately \$70 million over the next 25 years.

In order to meet these rules and develop a stormwater management program that will meet future needs in the unincorporated areas, the County issued an RFQ for

consultant support in Fall 2020. WK Dickson and their team were selected to assist the County with this new program. As the consultant team for the Stormwater Utility Study and Implementation, WK Dickson is very familiar with Durham County's requirements and policies and procedures.

WK Dickson and their team will work with County Staff to develop a nutrient management strategy in accordance with the County's priorities for implementing its stormwater program and the use of Utility funds: Compliance, Efficiency, Resiliency, and Environmental Justice. Using these priorities, they will develop a rubric for project identification and selection. Additionally, under this contract, WK Dickson will provide conceptual 30% designs for the top 5 projects identified in the rubric.

This contract is funded by the County Stormwater Utility. As such, and because the identified projects will also be funded through the Stormwater Utility, throughout this contract a number of stakeholder meetings are planned to gain public input and support for these efforts. Also, the NC Department of Environmental Quality's Division of Water Resources has confirmed that the efforts of this contract will meet the County's financial commitment requirements of the Interim Alternative Implementation Approach supported by the UNRBA for FY2022 and perhaps beyond.

Alignment with Strategic Plan: This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity. More specifically it supports the objective of improving water quality.

Resource Persons: Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; McKenzie Myers, PE, Stormwater Manager; Tom Murray, PE, WK Dickson

County Manager's Recommendation: The County Manager recommends that the Board approve the contract with WK Dickson in the amount not to exceed \$221,243 for Nutrient Management Strategy Development and Implementation Support.

Attachments:

[Durham County Nutrient Management Strategy Contract Scope](#)

[MWBE Compliance Review Form-AAF for 21-004 RFQ 010521](#)

[Supplement for approval of contract with DK Dickson for Nutrient Management](#) ;

21-0029

Capital Project Amendment No.21CPA000020 - Increasing the Leased Convenience Site Upgrades (Northern Convenience Site) Project 4190DC079 by \$3,624,510 with Funding Source of 2021 Issuance of Limited Obligation Bonds (LOBs) and Approve the Execution of the Construction Contract to Harrod and Associates Constructors, Inc. for the Northern Durham Convenience Site Construction Project.

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 21CPA000020 increasing the Leased Convenience Site Upgrades (Northern Convenience Site)

Project by \$3,624,510, and to authorize the County Manager to enter into a contract with Harrod and Associates of Raleigh, N.C., for construction contract IFB No. 21-014: Northern Durham Convenience Site Construction, in the negotiated amount of \$2,897,085.20 and to execute any other related contracts including change orders, if necessary, not to exceed the current construction budget of \$3,000,000 (See Attachment 5, Pages 1-15).

The funding sources for this CPA will be \$3,624,510 from the future issuance of 2021 LOBs. Funds will be provided as an up-front funding source from the General Fund through an interfund loan and will be reimbursed to the General Fund from the issuance of a future financing source.

The existing budget for this project of \$791,380 came from County Contribution (PayGo) in prior fiscal years and was used for planning, design, and land acquisition. The total project budget will now be \$4,415,890.

Project Name	Project #	Current Budget	Increase / Decrease	Updated Budget
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Leased Convenience Site Upgrades (Northern Convenience Site) Project				4190DC079
\$791,380	\$3,624,510	\$4,415,890		

The total for the Northern Convenience site project is \$3,624,510 which is broken down into three categories: Planning - \$180,000.00, Construction - \$3,000,000.00, Equip/Furnishings - \$150,000.00, and Contingencies - \$294,510. This new facility will consolidate the two existing leased convenience sites, Rougemont and Bahama, into one County-owned property. The development of this new convenience center will meet the long-term demands of the growing community and provide flexibility for future service changes to the waste and recycling programs. The County also desires to improve safety for residents and staff at the site by providing better separation of public traffic and material storage areas and access routes. Additional information can be found in the supplemental documents attached.

Formal bids were received by the Purchasing Department on Tuesday, December 8, 2020 at 2:00 pm. Five general contractors submitted a responsive bid package, which were opened publicly with all vendors virtually in attendance. HDR Engineering, Inc., the engineer of record for this project, was also in attendance and produced a certified bid tabulation which is attached to this document for reference.

In review of the MWBE compliance for IFB 21-014 Northern Durham Convenience Site Construction, Harrod and Assoc. Constructors, Inc. will be utilizing 19.61% MWBE certified Woman-Owned business and 13.26% MWBE certified Hispanic American business to be used as MWBE subcontracting participation on this project.

Alignment with Strategic Plan: The new facility aligns with Goal 5 by providing a state-of-the-art Convenience Site for Durham County Residents while also eliminating two outdated leased sites. Goal 4 is achieved by eliminating both the Bahama and

Rougemont sites and returning a portion of each site back to their natural state.

Resource Persons: Motiryo Keambiroiro, Director of General Services; Chrissie Koroivui, Solid Waste Program Manager; Eli McCutcheon, Quality Control and Contract Specialist, Ken Ketterer, Project Facilitator.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 21CPA000020 increasing the Leased Convenience Site Upgrades (Northern Convenience Site) Project by \$3,624,510 and to authorize the County Manager to enter into a contract with Harrod and Associates of Raleigh, N.C. for construction contract IFB No. 21-014: Northern Durham Convenience Site Construction, in the negotiated amount of \$2,897,085.20 and to execute any other related contracts including change orders, if necessary, not to exceed the current construction budget of \$3,000,000.

Attachments:

[Attachment 1 - Supplemental Document Northern Convenience Site Construction](#)

[Attachment 2 - Recommendation for Award For Northern Durham Convenience](#)

[Attachment 3 - Bid Proposal Form for Harrod & Associates Constructors, Inc.](#)

[Attachment 4 - Bid Tab for IFB 21-014 Northern Durham Conv. Site Construction](#)

[Attachment 5 - Construction Contract, Harrod and Associates, Northern Conv. S](#)

[Attachment 6 - MWBE Compliance Review Form-AAF for 21-014 IFB](#)

[Attachment 7 - Renderings of New Convenience Site](#)

[CPA-20 LEGAL FORM Appropriating \\$3,624,510 to Leased Convenience Site L](#)

21-0038

Budget Ordinance Amendment No. 21BCC000070 to Recognize Funds in The Amount Of \$43,657.00 from the NC Department of Health and Human Services Division of Public Health, Women's and Children's Health Section / Immunization Branch

Agenda Text:

The Board is requested approve Budget Ordinance Amendment No. 21BCC000070 to recognize funds in the amount of \$43,657.00 from the NC Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Immunization Branch.

This provides additional funding to the Durham County Department of Public Health to enhance and adapt influenza activities and to implement innovative local solutions to achieve increased vaccination coverage during the COVID-19 pandemic.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Rodney Jenkins, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000070 to recognize

funds in the amount of \$43,657.00 from the NC Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/ Immunization Branch.

Attachments: [715 - Immunization Action Plan R-2](#)
 [AAF-70 Legal Form](#)

21-0042 **Budget Ordinance Amendment No. 21BCC000069 to Recognize \$150.00 from the NC DHHS Division of Public Health CDI/ Cancer Prevention and Control Branch**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 21BCC000069 to recognize funds in the amount of \$150.00 from the Department of Health and Human Services Division of Public Health for Breast and Cervical Cancer Control Program (BCCCP) services in Durham County.

These funds are to be used to pay for clinical services provided to women in the BCCCP.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources to the Breast and Cervical Cancer Control Program.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000069 to recognize funds in the amount of \$150.00 from the Department of Health and Human Services Division of Public Health for Breast and Cervical Cancer Control Program (BCCCP) services in Durham County.

Attachments: [452 - Breast and Cervical Cancer R-1](#)
 [AAF-69 Legal Form](#)

21-0044 **Budget Ordinance Amendment No. 21BCC000068 to Recognize \$99,949 from the NC DHHS Division of Public Health Women's and Children's Health Section/Immunization Branch**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 21BCC000068 to recognize funds in the amount of \$99,949 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Immunization Branch.

This grant provides funding to the Local Health Department (LHD) to help support

activities associated with COVID-19 mass vaccination planning and implementation.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19 vaccination services.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000068 to recognize funds in the amount of \$99,949 from the North Carolina Department of Health and Human Services Division of Public Health, Women's and Children's Health Section/Immunization Branch.

Attachments: [AA 716 FY21 Durham](#)
[AAF-68 Legal Form](#)

21-0047 **Budget Ordinance Amendment No. 21BCC000067 for \$168,525 for Durham County's Housing Opportunities for Persons with AIDS (HOPWA) and to amend a contract with the City of Durham**

Agenda Text:

The Durham County Board of Commissioners is requested to authorize the County Manager to approve an amendment to the budget in the sub-grant agreement (subrecipient) between the City of Durham (Grantee) and the County of Durham (Project Sponsor) for the Housing Opportunities for Persons with Aids (HOPWA) Program. This agreement continues the work of Durham County Social Services administering the Outreach, Client Intake, Permanent Housing Placement, Supportive Services and Short-Term Rental, Mortgage, and Utility Assistance portion of the HOPWA grant, which is a federal grant given to the City of Durham to support those impacted by AIDS. The Department is asking for approval to amend the budget by accepting an additional \$168,525 (the original budget for the grant as approved for FY 2020-21 was \$193,795) to bring the grant total to \$362,320.00 assigned to the following categories:

Supportive Services: \$213,480
Permanent Housing Placement Activities: \$19,500
STRMU program activities and housing/utility payments: \$79,750
Staff Time dedicated to HOPWA Activities: \$32,500
Administrative Costs: \$17,090
Total: \$362,320

Also note, the contract is extended until June 30, 2021. (It previously ran from Feb 14, 2020 to December 31, 2020. In addition, up to 7% of budget is allocated to administrative costs.

Alignment with Strategic Plan: Goal 2: Health and Well-being for All which decrease health disparities within the community and Goal 3: Safe and Secure Community to improve outcomes for vulnerable, children, youth, and adults.

Resource Persons: William Rose, Director and Janeen Gordon, Assistant Director, Department of Social Services, Melva Henry, City of Durham

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners approve Budget Ordinance Amendment No. 21BCC000067 and approve the County Manager amending the contract between the Durham County Department of Social Services, and the City of Durham and recognize the additional funds to support the HOPWA program and services.

Attachments:

[DCo CONTRACT AMENDMENT ATTACHMENT II](#)

[DCo CONTRACT AMENDMENT ATTACHMENT III](#)

[DCo HOPWA CONTRACT AMENDMENT #17116](#)

[DCo HOPWA CONTRACT AMENDMENT ATTACHMENT I](#)

[AAF-67 Legal Form](#)

21-0050

**Approval of Budget Ordinance Amendment No. 21BCC000075
Appropriating \$150,000 of General Fund Fund Balance to Provide
Additional Operating Funds for The Durham Convention Center**

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000075 appropriating \$150,000 of General Fund fund balance to provide additional operating funds for the Durham Convention Center so that the County may meet its full financial commitment to the facility.

The City and County of Durham have jointly owned and supported the Durham Convention Center (DCC) and its operations since its construction in the mid-1980s. Under management by Spectra, the facility had required far lower annual subsidies than were required under the previous management, when they often exceeded \$1 million annually. Though it has been some time since an economic impact study of the DCC has been conducted, earlier studies suggest that the hotel, restaurant, and other business generated due to DCC activity in a normal year may exceed \$15 million.

Spectra management and the Durham Convention Center Authority (see attached membership) prepare proposed budgets for the City and County each spring. Historically, they have budgeted conservatively - namely, the project will need more local government subsidy than they end up needing. On the County side, budgeting as if the Convention Center will actually need the full amount ties up that money all year long on the off chance it will all be needed. Eventually, County and City staff adopted the budgeting strategy of allocating less money in our annual budget than had been requested, knowing that we might need a mid-year appropriation to cover unexpectedly poor performance. Staff pursued that strategy in the current year as well to preserve maximum operating funds for COVID-related needs across the County.

DCC requested a budget of \$200,000 County contribution, but only \$50,000 of that contribution was included up front in the FY 2020-21 due to reasons noted above. Staff recognized that the remaining \$150,000 might need to be appropriated mid-year depending on how the pandemic progressed. Because the convention and tourism industry has stayed mostly dormant, additional funds are indeed required.

The Convention Center's operating and capital needs are paid for out of a jointly funded Durham Convention Center Fund, which are funded out annual contributions from the City and County and the facility's operating revenues (which have been approaching \$3 million annually). A healthy fund has helped, and will help, the facility absorb a year without any substantial revenue - without it, our annual contribution would have exceeded \$500,000. By the end of FY20-21, however, the fund will be largely depleted. Depending on how this sector bounces back in FY 2021-22, a larger subsidy may be required. Since the beginning of the pandemic, DCC staffing has been progressively reduced to the bare minimum, which will allow the facility to bounce back quickly after the pandemic.

Alignment with Strategic Plan: A well-functioning Convention Center is a powerful economic development tool for the County and is strongly aligned with Goal 4 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000075 appropriating \$150,000 of General Fund fund balance to provide additional operating funds for The Durham Convention Center so that the County may meet its full financial commitment to the facility.

Attachments:

[Durham Convention Center Authority 1-25-21](#)

[History of Durham Convention Center Operational Subsidies](#)

[Legal Form AAF-75](#)

[AAF-75 Supplement Approval of Budget Ordinance Amendment No. 21BCC000](#)

21-0054

Approval of Budget Ordinance Amendment No. 21BCC000065 Appropriating \$186,394.99 of General Fund Fund Balance for Padded Cells Project in the Durham County Detention Facility, and Contract Approval with Cornerstone Detention Products Inc. for the Project

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000065 appropriating \$186,349.99 of General Fund Fund Balance to cover the cost of construction and installation of five padded cells in the Durham County Detention Facility. The Board is also requested approve a contract with Cornerstone Detention Products Inc. in the amount of \$159,197 for the construction and installation of the cells and authorize the County Manager to execute the contract. The remaining \$27,197.99 requested for the project will cover plumbing costs associated

with the project to be completed by Brown Brothers (proposal attached).

The padded cells project was developed to support the mental health needs of detainees housed inside the detention facility. These cells will provide additional insulation and protection for the most vulnerable detainees during mental health crises. In partnership with the Criminal Justice Resource Center (CJRC) and American Correctional Association, padded cells were strongly recommended as a safer option for detainees, as they are designed to decrease the chance of injury to themselves or others. Currently, there are no padded cells inside the facility.

The Board of County Commissioners approved \$193,125 in the FY19/20 budget for the project. The project was late to start in fall 2019, with the RFP ultimately not starting until December 2019. Early in 2020, the County experienced a malware attack followed by the COVID-19 pandemic. This delayed the completion of the project RFP which required an on-site visit at the detention facility. Work on the project started again in September 2020 once safety protocols were implemented at the detention facility. The RFP was finalized in November 2020.

The delay in the project resulted in the project funding inadvertently not being rolled over to the current fiscal year. This budget ordinance amendment in the amount of \$186,349.99 is requested to come from General Fund Fund Balance. See the attachment for a detailed description of the associated costs.

Alignment with Strategic Plan: This request supports the County's Strategic Goal 3: Safe Community

Resource Persons: Elijah Bazemore, Major of Programs, Durham County Sheriff's Office; Thomas Hinton, Finance Manager, Durham County Sheriff's Office.

County Manager's Recommendation: The Board is requested to approve Budget Ordinance Amendment No. 21BCC000065 appropriating \$186,349.99 of General Fund Fund Balance to cover the cost of construction and installation of five padded cells in the Detention Facility. The Board is also requested to approve a contract with Cornerstone Detention Products Inc. in the amount of \$159,197 for the project and authorize the County Manager to execute the contract. The remaining \$27,197.99 requested for the project will cover plumbing costs associated with the project to be completed by Brown Brothers (proposal attached).

Attachments: [AAF Supplemental Document - padded cells](#)
[Cornerstone Detention Products Service Contract FY2021](#)
[Attachment 1 & 1A Cornerstone Quote \(with Scope included\)](#)
[Attachment 1B Cornerstone MWBE Compliance Review Form](#)
[Brown Brothers Quote - Padded cells](#)
[AAF-65 Appropriate Fund Balance for Padded Cells Project in Detention Center](#)
[AAF-65 LEGAL FORM Appropriate Fund Balance for Padded Cells Project in D](#)

21-0060 **Approval of Contract with E-Plus to conduct routine lifecycle replacement of telework technology thereby strengthening County telework capabilities**

Agenda Text: The Board is requested to authorize the County Manager to **enter** into a contract in the amount of \$311,514.45 with E-Plus-a Value-Added Reseller of IT solutions--to modernize remote access telework technology. Through E-Plus, the County will utilize approved fiscal year 2020 capital funds this fiscal year to conduct a routine lifecycle replacement of the F5 Firepass appliances. These newer F5 appliances will improve the reliability and capacity of our virtual network enabling more a more effective telework environment.

IS&T is not requesting any additional capital funds to acquire these F5 Firepass appliances as we currently have this funding within our 2020 fiscal year capital budget. The F5 Firepass appliances will be purchased through E-Plus, per the State Convenience Contract 204X. Existing Capital Project funds (42001910DC120 - 20 IT Hardware Upgrade) are being used to fund this contract and work.

F5 Firepass appliances are essential cybersecurity technologies in that they enable employees to have remote access to County data across a secure network. The demand for remote access has sharply increased as the pandemic has forced employees to work remotely.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient, and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, Chief Information Officer; Antonio Davis, IS&T Manager-Systems, Senior Business Manager, Kimberly Cook.

County Manager's Recommendation: The County Manager recommends that the Board authorize use of existing capital improvement planning funds within IS&T budget in the amount of \$311,514.45 this fiscal year to replace and modernized the F5 Firepass appliances.

Attachments: [EPLUS TECHNOLOGY F5 03012021-02282026](#)
[AAF Supplemental Document -F5 Appliance](#)

21-0061**Approval of contract with SHI International to purchase cybersecurity-specific licenses to strengthen security associated with Microsoft data.****Agenda Text:**

The Board is requested to authorize the County Manager to enter into a contract in the amount of \$260,719.77 with SHI International--a Value-Added Reseller of IT solutions--to purchase cybersecurity-specific licenses to strengthen security associated with Microsoft data. The contract would utilize existing capital improvement planning funds within the IS&T budget to purchase Varonis Cloud and Security Analytics application licenses through SHI--a trusted and long-standing vendor to DCo IS&T.

IS&T is not requesting any additional capital funds to acquire these licenses and services as we currently have this funding within our 2020 fiscal year capital budget. These licenses and services will be purchased through SHI International, per the State Convenience Contract Omnia Partners 2018011-02. Existing Capital Project funds (42001910DC120 - 20 IT Hardware Upgrade) are being used to fund this contract and work.

This Varonis Cloud and Security Analytics application provides a proactive tool to identify risks and vulnerabilities associated with data in the Microsoft Cloud. The Microsoft Cloud is fundamental to the County's ability to telework. And, the County's usage of the Microsoft Cloud has increased dramatically as employees have made a significant shift to telework as a result of the COVID pandemic. This data governance solution gives IS&T modernized capabilities that ensure we are proactive in securing Durham County data as well as meeting compliance requirements as employees work from remote locations.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, Chief Information Officer; Antonio Davis, Information Technology Manager-Systems, Senior Business Manager, Kimberly Cook.

County Manager's Recommendation: The County Manager recommends that the Board authorize the use of existing capital improvement planning funds within IS&T budget in the amount of \$260,719.77 this fiscal year to purchase Varonis Cloud and Security Analytics licenses from SHI International.

Attachments:

[VARONIS 01302021-01292022 legal copy](#)

[AAF Supplemental Document -Varonis 365 Licenses](#)

21-0062**Approval to Amend Contract with Insight Global LLC for IS&T Technical Writer Contractor**

Agenda Text:

The Board is requested to authorize the County Manager to amend the existing contract with Insight Global LLC to keep the services of the current IS&T technical writer contractor. This amendment would extend the original contract term to August 8, 2021--increasing the cost by \$38,896.00 for a total amount of \$77,792.00. In addition, this request is to give the County Manager authority to sign subsequent renewals. The approved funding for this action is from the current fiscal year 2020-2021 operational budget.

The IS&T Technical Writer contractor works with the IS&T Department to create clear end-user and intradepartmental documentation for key Cybersecurity and COVID related processes, training, and how-to information. Recent examples of the benefits of this communications work include: The strong adoption by employees of Microsoft Teams and other tools implemented by IS&T to support telework due to the COVID pandemic. A primary reason for smooth employee usage was supporting the rollout with clear and concise instructions for employees. And, in the aftermath of the March 2020 malware attack, Multi-factor Authentication was deployed and dramatically increased the security of information technology. The effectiveness of MFA was 100% reliant on the usage of employees and having solid documentation and communications enabled a smooth rollout across the County.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Greg Marrow, Chief Information Officer; David Nicolaysen - Deputy Directory; Aaron Stone - Assistant Director, Operations; Bert White - Information Technology Manager - Client Services, Senior Business Manager, Kimberly Cook.

County Manager's Recommendation:

The County Manager recommends that the Board authorize the use of Information Services and Technology's current fiscal year operating funds in the amount of \$38,896.00 to increase the contract for Insight Global, LLC for a total amount of \$77,792 to retain the services of the IS&T Technical Writer contractor.

Attachments:

[AAF Supplemental Document - Insight Global Technical Writer](#)
[INSIGHT GLOBAL AMENDMENT 08312020-08282021](#)

21-0064

Approve the Final Budget for the Trails End Road Open Space Acquisition and Approve Capital Project Amendment No.21CPA000022 Decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$31,969 and Budget Amendment No.21BCC000071_ transferring \$31,969 from Pay-As-You-Go Capital Project Fund to the General Fund as well as recognizing \$40,000 in grant funds for a total of \$71,969 to Support the Purchase of the Trails End Open Space Acquisition

Agenda Text:

The Board is requested to approve the final budget for the Trails End open space acquisition, as well as approve Capital Project Amendment No.21CPA000022 decreasing the Open Space & Farmland Preservation Capital Project by \$31,969 and Budget Amendment No.21BCC000071 transferring \$31,969 from Pay-As-You-Go Capital Project Fund to the General Fund as well as recognizing \$40,000 in grant funds for a total of \$71,969 to support the purchase of the three lots in northern Durham on Trails End Drive adjacent to the Little River. The City of Raleigh's watershed protection program (formerly called UNCWI) awarded \$10,000 in acquisition support for the protection of these properties, and the City of Durham also has a similar watershed protection program to support water quality for open space protection project and \$30,000 was awarded by the City of Durham's program. The budget amendment of \$71,969 includes the transfer of \$31,969 from the county open space capital project plus the \$40,000 received in grant funds towards the property purchase.

The Trails End properties are on the south side of the Little River across from other County-owned open space land, and less than one mile upstream from the Little River Reservoir, a drinking water supply for most county residents as shown on the attached maps. This acquisition directly supports implementation of the Little River Corridor Open Space Plan, previously adopted by the BOCC. In September 2020, the Board approved the acquisition of three parcels at 112, 1114, and 1116 Trails End Road in Bahama from Jonathon Weiner (parcels #188479, 188480, and 188481) for \$70,000 to provide water quality and open space benefits, and the County has a signed purchase contract with Mr. Weiner for \$70,000. The Trails End parcels have an appraised value of \$91,000 and a current tax value at a combined \$90,800. Mr. Weiner had agreed to sell the properties to Durham for \$70,000 representing a \$21,000 partial donation.

No new county funding is needed since the county's share of the acquisition and closing costs was previously set aside from open space capital project funds for this project when the Board approved the purchase contract for the acquisition. The attached budget summarizes the total cost for this easement and includes \$1,969 in estimated closing costs. The transfer of \$31,969 from the open space and farmland capital project account to the General fund for the purchase of the land is a technical transfer that provides the Finance Department with a more concise end of year accounting of assets purchased by the County in each fiscal year.

Alignment with Strategic Plan: The acquisition of permanent open space along the Little River directly supports two measures of the Strategic Plan Goal #4 Environmental Stewardship and Community Prosperity - both "Number of total acres of open space and farmland that have been protected/ influenced by Durham County." as well as "Maintain, protect, and improve water quality".

Resource Persons: Jane Korest, Open Space and Real Estate Manager; Celeste

Burns, Open Space Coordinator, Peri Manns, Deputy Director of Environmental Engineering

County Manager's Recommendation: The County Manager recommends that the Board approve the final budget for the Trails End open space acquisition and approve Capital Project Amendment No.21CPA000022 decreasing the Open Space & Farmland Preservation Capital Project \$31,969, and Budget Amendment No. 21BCC000071 transferring \$31,969 from Pay-As-You-Go Capital Project Fund to the General Fund as well as recognizing \$40,000 in grant funds to support the purchase of the Trails End Open Space Acquisition.

Attachments:

[AAF Supplemental Document - Trails End Acquisition Final Budget](#)

[Attach 1 Trails End Acquisition Context Map](#)

[Attach 2 Trails End Acquisition Aerial Map](#)

[Attach 3 Trails End Final Budget](#)

[AAF-71 and CPA-22 LEGAL FORM Ag Item for final Weiner Budget](#)

[CPA-22 and AAF-71 LEGAL FORM Ag Item for final Weiner Budget](#)

[AAF-71 Legal Form](#)

21-0065

Capital Project Amendment No. 21CPA000021 - Increasing Capital Project No. 4730DC150 - 300 Block East Main Redevelopment Using an Appropriation of \$44,950 of Limited Obligation Bonds (LOBs) Funding, and Budget Amendment 21BCC000066 Reducing a Transfer of \$44,950 of Debt Service Fund Fund Balance to the General Fund for Lease Improvements to 410 W. Chapel Hill St. Related to this Project

Agenda Text:

The Board is requested to approve increasing Capital Project No. 4730DC150 - 300 Block East Main Redevelopment, appropriating \$44,950 of Limited Obligation Bonds (LOBs) funding to the project, as well as approve Budget Amendment 21BCC000066 Reducing \$44,950 of Debt Service Fund fund balance transfer to the General Fund for Lease Improvements to 410 W. Chapel Hill St. Related to this Project.

On December 14, 2020, the Board approved a Debt Service Fund fund balance appropriation of \$661,136 to the General Fund for lease improvements to the temporary parking area. After further review, there was an oversight, and it has been determined that the amount needed for this lease improvement expense in the General Fund is \$616,186 (e.g., original request was an overstatement of \$44,950). As a result of this overstatement, the total project cost for the redevelopment of the 300 Block of East Main St is understated by the same amount.

To correct the overstatement of the lease improvements, the transfer from the Debt Service Fund is being reduced by \$44,950. In addition, additional LOBs from a future financing are being requested to increase the Capital Project budget by the same amount.

If you recall, financing of \$15M for 300 Block East Main St Redevelopment capital

project was approved and issued in June of 2020. The remainder of the funding needed to include the corrected amount of \$44,950 for a total budgeted project cost of \$20,883,764 will be from the future issuance of LOBs. Funds will be provided as an up-front funding source from the General Fund through an interfund loan and will be reimbursed to the General Fund from the issuance of a future financing source as needed should the \$15M be fully expensed before the future issuance occurs.

Project Name	Project #	Current Budget	Increase / Decrease	Updated Budget
300 Block East Main Redevelopment		47302635DC150	\$20,838,814	\$44,950
				\$20,883,764

Alignment with Strategic Plan: This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Engineering Department; Keith Lane, Director of Budget and Management Services; Susan Tezai, Chief Financial Officer

County Manager's Recommendation: The County Manager recommends that the Board approve increasing Capital Project No. 4730DC150 - 300 Block East Main Redevelopment, appropriating \$44,950 of Limited Obligation Bonds (LOBs) funding to the project, as well as approve Budget Amendment 21BCC000066 Reducing \$44,950 of Debt Service Fund fund balance transfer to the General Fund to correct the understatement of the 300 Block Redevelopment and the overstatement of the lease improvements to 410 W. Chapel Hill St, respectively.

Attachments:

[CPA-21 and AAF-66 Legal Form Increasing 300 Block E Main Cap Proj \(44,950](#)
[AAF-66 LEGAL FORM Reducing Debt Service Fund Balance by \\$44,950 due to](#)

21-0069

Execution of Design Consultant Contract with Obrien Atkins for the Detention Center Security Glass Replacement Project

Agenda Text:

The Board is requested to approve a design and construction administration consultant contract with Obrien Atkins in the amount of \$123,340.00 to provide engineering design and construction administration services to replace security cell windows at the Durham County Detention Center. Funding for this consultant contract will utilize existing pay-go dollars.

Obrien Atkins was selected to provide design and construction services through RFQ No. 21-012. Obrien Atkins will verify existing conditions at the facility, provide design documents for permitting, professional cost estimates for window installation, assemble bid packages, conduct bid meetings, conduct project site meetings, provide construction administration and punch lists for a multi-phase window replacement project.

The windows at the detention center have begun to leak, de-laminate and break from inmate damage. Several cells are not in use due to the condition of the glass. The state inspectors have noted the issue on several occasions and inquired on what actions are being taken to correct the issue.

In review of the MWBE Compliance for RFQ 21-012 Window Replacements-Architect/Engineer Services for Detention Center, there were no MWBE participation goals achieved on this phase of the project. However, O'Brien Atkins objective is to meet a minimum of 15% MWBE certified minority participation on the construction phases of the window replacement project.

Alignment with Strategic Plan: This project aligns with Goal 5- Accountable, Efficient and Visionary Government. This will allow General Services to address State inspection deficiencies at the Detention Center and begin engineering design/construction services in order to obtain bid proposals from general contractors for the replacement of the security cell glass windows.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director General Services, David Alpaugh Project Facilitator, General Services.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute design and construction administration consultant contract with Obrien Atkins Associates, PA in the amount of \$123,340.00 for the replacement of security cell windows at the Detention Center.

Attachments: [AAF Supplemental Document - Contract Approval Cell windows](#)
[Proposal for Jail Exterior Security Glass Replacement R1 12-16-2020](#)
[MWBE Compliance Review Form-AAF for 21-012 RFQ 122120](#)
[Bid tabulation](#)
[OBA Justification](#)

21-0072 **Budget Ordinance Amendment No. 21BCC000073 - Appropriate General Fund Restricted Fund Balance totaling \$1,853,393.16 for the Sheriff, Public Health, Library, CJRC and Social Services**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 21BCC000073 appropriating \$1,853,393.16 of General Fund restricted fund balance for the Sheriff, Public Health, Library, CJRC and Social Services. This revenue is unspent monies that were received in FY2019-20 for specific, restricted purposes and became restricted fund balance at the end of FY2019-20. This is an annual process in which County departments identify remaining (unspent) restricted revenue (e.g., grant, federal/state award, donations, etc.). Because they are restricted in General Fund fund balance, there is no impact on unassigned fund balance. This is a budgetary entry only for FY2020-21 to allow the spending of the restricted monies for the purposes of which they were received rather than spending unrestricted

funding which is per the County's spending hierarchy (e.g., restricted funding before unrestricted funding).

Below is a list of programs with restricted fund balance as of fiscal yearend 2020 to be allocated in FY2021:

Allocation of Restricted Monies	AMOUNT
Sheriff - State Forfeitures; Federal Forfeitures	\$426,041.04
CJRC - ABC Grant Funds	\$5,037.40
Library - Durham Library Foundation	\$93,211.00
Public Health - NALBOH Community Guide, Rural Cancer Prevention Centers, MEANINGFUL USE, All Together Now (SHIFT-NC), Healthiest Cities and Counties, Shift-NC, Brian Grovenstein Donation, Benjamin C. Klein, True Deli LLC, NC Cooperative Extension, David W. Foust, PCORI, Duke Comm Health Assessment, Duke Funds for CHA, RWJF, Duke-Men's Health Mini Conf, Anne Wolfe Mini Grant #1, Anne Wolfe Mini Grant #2, Partnership Health Durham-GH Honor, CC4C - Care Coordination for Children	\$133,904.35
Social Services - Adoption Promotion Fund/Special Children Adoption Fund, Child Support Settlement/Incentives, NC Shift, HOPWA	\$1,195,199.37
Total:	\$1,853,393.16

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: The effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Susan Tezai, Chief Financial Officer and Keith Lane, Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends approval of Budget Ordinance Amendment No. 21BCC000073 appropriating \$1,853,393.16 of General Fund restricted fund balance for the Sheriff, Public Health, Library, CJRC and Social Services.

Attachments:

[AAF-73 Legal Form](#)

[AAF-73 Supplemental Form Restricted Rollover](#)

21-0075

Amendments to the Durham County Women's Commission Bylaws

Agenda Text:

The Board is requested to consider amending the Durham County Women's Commission bylaws. The County Attorney's Office has reviewed the proposed amendments.

The Durham County Women's Commission strives to educate the community and advise the Durham County Board of Commissioners as necessary on issues relating to the changing social and economic conditions of women in the County. The commission develops information systems, provides advice, conducts research, hosts educational programming, analyses policy and advocates for women's issues to improve the lives of and opportunities for all women in Durham.

The proposed bylaw amendments are as follows:

Article III Section 1 (Membership)

Commission may be composed of up to 19 (nineteen) Durham County Residents appointed by the County Commissioners.

Article IV Section 2 (Duties: Secretary)

The Secretary shall be responsible for meeting minutes, attendance records, correspondence, and communications. Communications includes Commission email accounts, social media, newsletter, and Durham County Women's Commission's Resource Booklet. The Secretary shall serve on the Communications Committee.

Article VI Section 1 (Regular Meeting)

The Commission shall meet once a month during the fourth (Monday) week of each month.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government.

Resource Persons: Vivian Slade, Durham County Women's Commission Chair

County Manager's Recommendation: The County Manager recommends that the Board review and approve the proposed amendments to the Durham County Women's Commission bylaws.

Attachments:

[DCWC Bylaws](#)

[DCWC Bylaws - Proposed Amendments](#)

3. Discussion Items (200min)

21-0083

Durham City-County Racial Equity Commission (30min)

Agenda Text:

The Board is requested to receive a presentation of proposed by-laws from community members in consideration of the establishment of the Racial Equity Commission.

Alignment with Strategic Plan: This item is well aligned across Goal areas (1-5):

Goal 1 - Community and Family Prosperity

Goal 2 - Health and Well-being

Goal 3 - Secure Community

Goal 4 - Environmental Stewardship and Community Prosperity

Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: City of Durham's Racial Equity Task Force Co-Chairs, Judge Elaine O'Neal and Kaaren Alderman; Kweli Rashied-Henry, Durham County Racial Equity Officer; Joanne Pierce, Durham County General Manager for Health & Well-being

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation of proposed by-laws from community members in consideration of the establishment of the Racial Equity Commission, provide guidance to staff, and place the item on the next regular agenda for approval.

Attachments: [DRAFT_Durham Racial Equity Commission By-laws_01242021](#)
[RE Commission AAF Supplemental Document - Noncontract](#)

21-0020

FY20 Durham County Transit Progress Report (30min)

Agenda Text: The Board is requested to receive a presentation of the FY20 Durham County Transit Progress Report.

GoTriangle manages the Triangle Tax District that consists of the local-option half-cent sales tax and other fees that are dedicated to public transit improvements. As required by state legislation, the funding must be used for public transit improvements identified in the Durham County Transit Plan that is approved by the Board of Commissioners, the GoTriangle Board, and the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) Board. GoTriangle is responsible for providing an annual report to Durham County on the progress achieved toward implementation of the plan, the collection of revenues, the costs of projects and transit operations, and any other relevant issues. GoTriangle and DCHC MPO staff will provide a presentation on the FY20 Durham County Transit Progress Report.

Alignment with Strategic Plan: The FY20 Durham County Transit Progress Report aligns with the Environmental Stewardship and Community Prosperity goal of the Strategic Plan by providing better transit services that connect to jobs, education, housing, healthcare, and opportunity.

Resource Persons: Ellen Beckmann, Durham County Transportation Manager; Jay Gibson, General Manager of Environmental Stewardship and Community Prosperity; Jennifer Hayden, GoTriangle Assistant Director of Finance and Administrative Services; Aaron Cain, DCHC MPO Planning Manager

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation of the FY20 Durham County Transit Progress Report.

Attachments: [AAF Supplemental Form Non Contract - FY20 Durham County Transit Plan Prc](#)
[Durham County Progress Report 2020 Final](#)
[FY2020 Annual Report to Durham BOCC FINAL\(01112021\)](#)

21-0013 **Durham County Transit Plan Update (30min)**

Agenda Text: The Board is requested to receive an update on the development of the Durham County Transit Plan from the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO), City-County Planning Department, and consultant staff.

The Durham County Transit Plan is required by state legislation that enabled the local option half-cent sales tax for public transit improvements. The plan must be adopted by the Board of Commissioners, the GoTriangle Board, and the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Board. The plan was first adopted in 2011, with an update in 2017, and was centered around the Durham-Orange Light Rail Transit project. In 2019, GoTriangle discontinued the light rail project, and there is now a need for a new Durham County Transit Plan. The plan will guide the use of approximately \$1.05 billion for public transit improvements over the twenty-year horizon.

The Board of Commissioners last received an update on the plan on August 3, 2020. The current presentation reviews public engagement that was completed in fall 2020 and the technical analysis of the existing conditions in Durham County. The plan is expected to be completed in summer 2021.

Alignment with Strategic Plan: The development of a new Durham County Transit Plan aligns with the Environmental Stewardship and Community Prosperity goal of the Strategic Plan by providing better transit services that connect to jobs, education, housing, healthcare, and opportunity.

Resource Persons: Ellen Beckmann, Durham County Transportation Manager; Jay Gibson, General Manager of Environmental Stewardship and Community Prosperity; Aaron Cain, Planning Manager, Durham-Chapel Hill-Carrboro Metropolitan Planning Organization; Brooke Ganser, Planner, Durham City-County Planning

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation on the Durham County Transit Plan.

Attachments: [AAF Supplemental Form Non Contract - Durham County Transit Plan - 2020-01](#)
[DCHC MPO Transit Plan Update Memo BOCC 2-1-21](#)
[Durham Transit Plan - BOCC 2-1-21](#)

21-0021 **Greater Triangle Commuter Rail Project Update (30min)**

Agenda Text: The Board is requested to receive a presentation on the Greater Triangle Commuter Rail project.

The Greater Triangle Commuter Rail (GTCR) project would provide commuter-oriented passenger rail service between Durham, Wake, and Johnston counties in the existing North Carolina Railroad (NCRR) corridor. This project is in the adopted Durham County Transit Plan. In March 2020, the Board of Commissioners approved a Memorandum of Understanding (MOU) between the regional partners to support continued development of this project. The MOU authorized a study led by GoTriangle that will provide information on the benefits, costs, risks, engineering challenges, public engagement, and stakeholder support to inform a decision by the regional partners on whether to continue development of this project.

The Board of Commissioners last received an update on this project on August 3, 2020. GoTriangle and their consultant will provide a presentation on the current activities of this study. The study is expected to be completed in late 2021.

Alignment with Strategic Plan: The Greater Triangle Commuter Rail project aligns with the Environmental Stewardship and Community Prosperity goal of the Strategic Plan by providing better transit services that connect to jobs, education, housing, healthcare, and opportunity.

Resource Persons: Ellen Beckmann, Durham County Transportation Manager; Jay Gibson, General Manager of Environmental Stewardship and Community Prosperity; Jay Heikes, GoTriangle Senior Transportation Planner; Elisabeth Raskopf, GoTriangle Public Engagement Specialist; Elise Bielen, Simpson Engineers and Associates Transportation Planning Project Manager

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation on the Greater Triangle Commuter Rail project.

Attachments: [AAF Supplemental Form Non Contract - GTCR 2021-01-11](#)
[GoTriangle Memo GTCR Durham-BOCC-210111](#)
[GoTriangle Presentation GTCR Durham BOCC 2021-02-01](#)

21-0081

Durham County Proclamation to Establish A New County Holiday In Recognition Of Juneteenth (10min)

Agenda Text: The Board is requested to receive a proclamation to establish a new County holiday in recognition of Juneteenth.

Alignment with Strategic Plan: This item is well aligned across Goal areas (1-5):

Goal 1 - Community and Family Prosperity

Goal 2 - Health and Well-being

Goal 3 - Secure Community

Goal 4 - Environmental Stewardship and Community Prosperity

Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: Kathy Everett-Perry, Director of Human Resources; Kweli

Rashied-Henry, Racial Equity Officer; Joanne Pierce, General Manager for Health & Well-being; Deborah Craig-Ray, General Manager for Community and Family Prosperity

County Manager's Recommendation: The County Manager recommends that the Board receive the briefing on a proposed Juneteenth holiday, provide guidance to staff, and place the item on the next regular agenda for approval.

Attachments: [Juneteenth_AAF Supplemental Document - Noncontract](#)
[JUNETEENTH RECOGNITION COUNTY HOLIDAY5_ALL](#)

21-0053

Durham County Resident Satisfaction Survey Presentation (30min)

Agenda Text: The Board is requested to receive a presentation and report on the 2020 resident survey results and ask any questions they wish.

For the sixth consecutive year, Durham County has partnered with the City of Durham to conduct a resident survey. The survey, which was conducted in late Fall 2020, presents information about service quality and resident prioritization of services. This data, which includes trends from the past several years, will be used to help Durham County make service improvements in the spirit of the County's continuous improvement model, Managing for Results. The survey also enables Durham County to compare itself to other, similar-sized communities across America.

Alignment with Strategic Plan: The resident survey aligns with all five goals of Durham County's Strategic Plan.

Resource Persons: Jason Morado, ETC Institute; Drew Cummings, Chief of Staff; Michael Davis, Strategic Initiative Manager

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation and report on the 2020 resident survey results and ask any questions.

Attachments: [AAF Supplemental Document - Noncontract RSS 2-1-21](#)
[Appendix A - Durham County 2020 Resident Survey Findings Report GIS Mapp](#)
[Durham County 2020 Crosstabs by Race-Ethnicity - Jan 15, 2021](#)
[Durham County 2020 Resident Survey Findings Report - Jan 28, 2021](#)
[Durham County 2020 Resident Survey Presentation - Jan 28, 2021](#)
[Durham 2020 Resident Satisfaction Survey - Final - Nov 19, 2020](#)

21-0080

Commissioner Comments (30min)

Agenda Text: The Board is requested to allow each Commissioner three minutes to report on conferences or make comments regarding issues that may be of interest or concern to the Board.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5:

Accountability, Efficient and Visionary Government

Resource Persons: Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board allow comments from each commissioner and direct staff accordingly.

21-0073

Follow-Up on Commissioner Directives (10min)

Agenda Text:

The Board is requested to review staff follow-up regarding previously issued directives.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly Work Sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment with Strategic Plan: Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review staff follow-up regarding previously issued directives.).

4. Closed Session

21-0077

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged to G.S. 143-318.11(a)(3).

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Lowell Siler, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direct to staff.

5. Adjournment