



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, November 9, 2020

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[20-0613](#) Announcements

Agenda Text:

1. **Durham County Nonprofit Agency Funding Program** - Durham County began accepting applications for its new COVID-focused nonprofit funding program on October 15, 2020. The 18-month program, which runs January 1, 2021 to June 30, 2022, will seek funding proposals from nonprofits that address both COVID response and recovery issues, as well as plan for stronger, more equitable systems in the aftermath of COVID, across three strategic target areas (Food Security; Child, Youth, and Family Wellness; Workforce Development).

The application process opened on Thursday, Oct. 15, with submissions due on Thursday, Nov. 12, 2020. Awards will be announced in early January. Recipients of funds will meet with County staff to finalize a quarterly report template, including a list of activities, deliverables, and performance measures.

Please use the following link to the county Budget Web page for more details:

<https://www.dconc.gov/government/departments-a-e/budget-management-services/non-profit-agency-funding-program>

If you have questions about this process, including eligibility or application procedures, please contact Anna Hawksworth in the Durham County Budget Office at ahawksworth@dconc.gov <<mailto:ahawksworth@dconc.gov>>

2. **HOPE Program Aims to Help Prevent Evictions and Utility Disconnections** - The Housing Opportunities and Prevention of Evictions (HOPE) Program is now accepting applications from low-and moderate income renters experiencing financial hardships due to COVID-19.

Renters can call 2-1-1 to get started or visit www.nc211.org.hope <<http://www.nc211.org.hope>> for more information. Applications can be found on the website in both English and Spanish.

3. **Durham Launches CARES Small Business Grant Program** - Durham is offering more financial support for small businesses affected by the COVID-19 pandemic. The City of Durham has authorized \$240,000 of its CARES Act funding to this grant program which would provide direct grants to negatively impacted small businesses.

Applications will be accepted beginning Thursday, November 12th and awardees will be notified on Monday, November 30th with the funds being released by mid December 2020. For complete program details, please visit www.durhambusiness360.com <<http://www.durhambusiness360.com>>

4. **Durham Recovery and Renewal Task Force (RRTF) Website Launch** - Have you wondered how Chair Jacobs and Mayor Steve Schewel make decisions related to Durham's Recovery from COVID-19. The RRTF is key to advising them on how to keep our community safe while helping the economy open.

Please visit the website

<https://durhamnc.gov/4329/Recovery-Renewal-Task-Force>

which was designed to share information with the public on upcoming monthly meetings, industry roundtables and planned community town halls.

5. **2020 Virtual 5K and 10K Run** - The 2020 Emergency Chaplin 5K/10K Run will be completed virtually this year and participants are invited to sign up by visiting www.echap.org/run <<http://www.echap.org/run>>

This year's participants will be able to walk or run anytime beginning November 1st - 30th and can track their time by using the RaceJoy app for awards and prizes

4. Minutes (5 min)

20-0612

Minutes

Attachments: [Regular Session - September 28, 2020](#)
[Work Session - October 5, 2020](#)

5. Ceremonial Items (10min)

20-0586

Resolution - Veterans Day 2020

Agenda Text:

The Board is requested to adopt the attached resolution in recognition of Veterans Day 2020 and in honor of the approximately 15,000 veterans of Durham County who have defended our rights, values, and freedoms.

Alignment with Strategic Plan: This request for Board action aligns with Strategic Plan Goal #1: Community Empowerment and Enrichment. The resolution enriches the community by recognizing and expressing gratitude to Durham County's veterans for their contributions and sacrifices in defense of the United States.

Resource Persons: Lois Harvin-Ravin, Director of Durham County Veteran Services

County Manager's Recommendation: The County Manager recommends that the Board adopt the resolution.

Attachments: [Resolution - Veterans Day 2020](#)

6. Consent Agenda (15 min)

20-0561

Requesting Approval to Utilize Existing Operational funds in the amount of \$82,199.44 this 2021 fiscal year to Renew Contract Support with NetApp

Agenda Text:

The Board is requested to authorize the use of existing Operational funds in the amount of \$82,199.34 this 2021 fiscal year to renew contract support with NetApp Support Agreement. The support contract and services will be maintained through Durham County IS&T and Microsoft. In addition, IS&T is requesting permission to allow the County Manager to sign off on subsequent amendments in the current fiscal year not to exceed the existing operational budget. The authority will allow the flexibility to quickly respond to time sensitive matters if needed.

The NetApp Support renewal ensures Durham County has continued professional

support and services with NetApp to maintain the storage area network (SAN) to industry standards and best practices.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, Chief Information Officer

County Manager's Recommendation: The County Manager recommends that the Board authorize the use of existing Operational funds in the amount of \$82,199.34 for this 2021 fiscal year to renew NetApp support.

Attachments: [NWN NETAPP AFF8080 RENEWAL 12012020-11302021.pdf](#)
[FY21 AAF Supplemental Document -NetApp Support Renewal .docx](#)

20-0577

Durham County Open Sesame-Training Content & Classes

Agenda Text:

The Board is requested to approve Amendment 1 to the current Human Resources Open Sesame contract in the amount of \$38,947.00 to allow an increase of \$26,103.00 for additional seats that will accommodate full cyber security and enterprise training education classes. This would bring the total amount of the contract to \$65,050. To ensure all County employees receive the most up-to-date education around cyber security and other subject matters that would help grow employee productivity. Durham County Government implemented a learning management system in September 2018 and system has been well received. However, as we continue to serve the employees of Durham County, we don't have a full catalog of content in which we would like to offer employees. The system is set up to accommodate a specific content file type and Open Sesame provides a host of content aligned with the file type in which we need to integrate into the Durham County learning management system.

Alignment with Strategic Plan: Goal 5: Accountable Efficient and Visionary Government.

Resource Persons: Greg Marrow, Chief Information Officer, Lyvon Garth, Chief Information Security Officer and Chasity Locke, Senior Business Analyst.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve a contract addition with Open Sesame in the amount of \$26,103.00 to provide adequate and modern training for all County employees in which they can participate whether on site or remote from our learning management system in which the County invested in as part of the SAP

Success Factors Projects in September of 2018.

Attachments: [Agenda Action Form Supplemental Document Open Sesame \(002\)](#)
[OPENSESAME AMENDMENT 062220201-06212021](#)

20-0587

Land Lease for 410 West Chapel Hill Street

Agenda Text: The Board is requested to approve the lease between Durham County and Go Triangle for the land at 410 West Chapel Hill Street.

As the redevelopment of the 300 block of East Main Street is scheduled to begin construction in the first quarter of 2021, the parking lot currently located on this parcel will soon be unavailable for County Health and Human Services staff to park. In preparation for this project, staff investigated several options for temporary parking to fill this need. The vacant lot at the corner of Duke Street and West Chapel Hill Street, which is owned by Go Triangle, meets the County's needs. Staff has negotiated a zero-dollar lease with Go Triangle for a term of three years, with an option to go month to month thereafter. The County's design consultant has secured a building permit to begin construction of the parking lot, which includes 131 standard spaces, and 6 ADA spaces. The lot will be secure and available only to Durham County employees, plus up to 15 spaces allocated to Go Triangle. Employees will have access cards to enter the lot, and Nighthawk Security will provide one officer to patrol onsite on weekdays. Employees using this lot will be able to board a bus at Durham Station that will drive directly past the Health and Human Services Building every 15 minutes on weekdays.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Peri Manns, Director - Engineering and Environmental Services; Jane Korest, Division Manager - Open Space and Real Estate.

County Manager's Recommendation: The County Manager recommends that the Board approve the lease between Durham County and Go Triangle for the land at 410 West Chapel Hill Street.

Attachments: [AAF Supplemental Lease of 410 W Chapel Hill Parking Lot](#)
[410 Chapel Hill DRAFT-GT-Durham County \(10-8-20\) \(003\)](#)

20-0593

Purchase of Real Property Lot 22 Electra Road PIN 171572

Agenda Text: The Board is requested to approve the Offer to Purchase and Contract to purchase the vacant parcel identified as PROP-Pope W A & C A/ Lot #22, PIN #171572 from Zella Davis for \$27,960 plus up to Five Hundred Dollars (\$500.00) to be paid toward any Seller expenses associated with the sale of this parcel, and authorize the County Manager to execute all necessary legal documents to effect this transaction.

On March 2, 2020, the Board received a report in closed session pertaining to the plan to purchase ten parcels along Electra Road to facilitate the planned upgrade of the Sheriff's Office Firing Range to include classroom space, and improved training capability on this site. The County engaged an outside attorney to perform the title examination and identify and contact all owners and where necessary, their heirs, to present offers to purchase. Staff was directed to proceed with negotiations to purchase these parcels. The property owner's heirs were contacted and an offer to purchase this property for \$27,960 plus up to \$500 toward Seller expenses, was made and accepted.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Jane Korest, Division Manager - Open Space and Real Estate

County Manager's Recommendation: The County Manager recommends that the Board approve the Offer to Purchase and Contract to purchase the vacant parcel identified as PROP-Pope W A & C A/ Lot #22, PIN #171572 from Zella Davis for \$27,960 plus up to Five Hundred Dollars (\$500.00) to be paid toward any Seller expenses associated with the sale of this parcel, and authorize the County Manager to execute all necessary legal documents to effect this transaction.

Attachments:

[AAF Supplemental Davis Lot 22 PIN 171572](#)

[Map Davis Lot 22 PIN 171572](#)

[OTP Davis Lot 22 PIN 171572](#)

20-0594

Purchase of Real Property Lot 24 Electra Road PIN 171574

Agenda Text:

The Board is requested to approve the Offer to Purchase and Contract to purchase the vacant parcel identified as PROP-Pope W A & C A/ Lot #24, PIN #171574 from Rosalynde M. Fenner, Orlando Fenner, and spouse Sonja Fenner, and Orlethia Hamilton Wearing and spouse David Wearing, the heirs of Thelma Hamilton, for \$28,000, and authorize the County Manager to execute all necessary legal documents to effect this transaction.

On March 2, 2020, the Board received a report in closed session pertaining to the plan to purchase ten parcels along Electra Road to facilitate the planned upgrade of the Sheriff's Office Firing Range to include classroom space, and improved training capability on this site. The County engaged an outside attorney to perform the title examination and identify and contact all owners and where necessary, their heirs, to present offers to purchase. Staff was directed to proceed with negotiations to purchase these parcels. The property owner's heirs were contacted and an offer to purchase this property for \$28,000, the current assessed tax value of the property, was made and accepted.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Jane Korest, Division Manager - Open Space and Real Estate

County Manager's Recommendation: The County Manager recommends that the Board approve the Offer to Purchase and Contract to purchase the vacant parcel identified as PROP-Pope W A & C A/ Lot #24, PIN #171574 from Rosalynde M. Fenner, Orlando Fenner, and spouse Sonja Fenner, and Orlethia Hamilton Wearing and spouse David Wearing, the heirs of Thelma Hamilton, for \$28,000, and authorize the County Manager to execute all necessary legal documents to effect this transaction.

Attachments: [AAF Supplemental Fenner Lot 24 PIN 171574](#)
 [Map Fenner Lot 24 PIN 171574](#)
 [OTP Fenner Lot 24 PIN 171574](#)

20-0596

Budget Ordinance Amendment No. 21BCC000053 Allocating \$37,098 of Funds Set Aside for Potential COVID-19 Related Spending to Support the Durham Recovery and Renewal Task Force (RRTF) Funding: Remaining Back on the Bull Communications Plan

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000053 transferring \$37,098 of Nondepartmental budgeted COVID-19 related funds to the County Manager's budget to support the Back on the Bull Communications Plan (<https://www.backonthebull.com/>). The Board received an update on the countywide campaign during the Nov. 2 work session.

The request matches the City of Durham's commitment to split the full cost of the campaign, fulfilling the remaining balance. The BOCC approved the initial \$95,000 during the August 3 meeting. Funding for the communications plan is an allowable Coronavirus Relief Fund (CRF) expense and has been included in the County's amended CRF plan approved during the September work session.

Approximately 250 local Durham businesses and organizations have already completed the BotB health and safety checklist. Benefits to those participating include access to an evidence-based health and safety plan, marketing support from the promotion of the campaign, and increased consumer confidence as patrons are more informed about safety measures implemented. The remaining \$37,098 will ensure the RRTF Communications Group led by Discover Durham (with participation from the City and the County) can continue to effectively reach various population groups, helping the local economy rebound in a responsible way by driving demand to support businesses and organizations committed to health and safety. The advertising plan has prioritized reaching minority and traditionally disadvantaged groups,

demonstrated by 13 of the 24 media outlets included for targeting minority audiences. The outstanding funds will be used to continue advertising with these media outlets as well as to print bilingual collateral to be distributed at public health education events, door-to-door by community health ambassadors, etc.

The remaining funds will be critical to supporting local business owners concerned about surviving the colder fall and winter months. Widespread awareness of the campaign among residents is also crucial to reinforce the steps we all must take to combat the virus as we enter flu season and are tempted to gather with friends and family over the holiday season.

The funds requested will only be allocated to buying media and the production of collateral pieces to aid grassroots outreach. All creative development will continue to be completed pro bono. BotB was developed through over \$100,000 in pro bono contributions from McKinney and Duke's Center for Advanced Hindsight. The City has already provided an additional \$24,100 to support translation of all campaign materials into Spanish as well as funds for initial marketing expenses. The City of Durham also entered an interlocal agreement with Discover Durham who will continue to handle all media purchases and lead communication efforts. A letter from RRTF Co-Chairs Katie Galbraith and Maticia Sims was included in the original request to the Board that provided additional background on the work of the task force and the request, including a detailed communications plan.

Alignment with Strategic Plan: The update and request aligns with the County's Strategic Goal 2 Health and Well-Being for All, Goal 3: Safe Community, and Goal 4: Environmental Stewardship and Community Prosperity.

Resource Persons: David Ades, Assistant Director of Budget and Management, Jodi Miller, General Manager, and Susan Amey, CEO of Discover Durham

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000053 transferring \$37,098 of Nondepartmental budgeted COVID-19 related funds to the County Manager's budget to support the Back on the Bull Communications Plan.

Attachments:

[AAF-53 Legal form](#)

[Back on the Bull Advertising Report Joint Meeting FINAL](#)

[Revised RRTF Co-Chair Letter](#)

[COVID Budget Report - Nov 9 2020.pdf](#)

20-0597

Approve the Final Budget for the McFarland Farm Conservation Easement and Approve Capital Project Amendment No. 21CPA000017 Decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$296,173 and Budget Amendment No. 21BCC000049 transferring \$296,173 from the Pay-As-You-Go Capital Project Fund to the General Fund to Support the Purchase of

the McFarland Farm Conservation Easement**Agenda Text:**

The Board is requested to approve the Final Budget for the McFarland Farm Conservation Easement and Approve Capital Project Amendment No. 21CPA000017 Decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$296,173 and Budget Amendment No. 21BCC000049 transferring \$296,173 from the Pay-As-You-Go Capital Project Fund to the General Fund to Support the Purchase of the McFarland Farm Conservation Easement. _

The McFarland farm is strategically located in northeast Durham, at the intersection of Snow Hill and Infinity Roads within Durham's suburban tier in an environmentally significant location near the confluence the Eno and Little Rivers (see attached maps). The Board previously approved the option to purchase the McFarland conservation easement, with the requirement that grant funds pay a portion of the acquisition costs. The Board also previously approved the federal cooperative agreement when the Agricultural Lands Easement Program (ALE) grant funds were awarded to assist with the easement purchase.

The (ALE) grant requires an appraisal of the conservation easement value that is federally reviewed and approved. The approved appraisal value for the easement is \$997,000, or \$11,500 per acre. In this case, the federal support will total \$489,600 or 49 percent of the appraised value. The option price for the purchase of the easement had a "not to exceed" amount of \$9,000 per acre, equaling a purchase price of \$780,624. As a result, Durham County will provide \$291,024 of the remaining purchase price that is not grant funded and Mr. McFarland will donate the remaining \$216,376 in easement value for which he will not receive payment.

No new county funding is needed since the county's share of the acquisition and closing costs was previously set aside from open space capital project funds for this project when the Board approved the purchase option for the easement. The attached budget summarizes the total cost for this easement and includes \$5,149 in estimated closing costs that needed to be transferred as well. The transfer of \$296,173 from the open space and farmland capital project account to the General fund for the purchase of the land is a technical transfer that provides the Finance Department with a more concise end of year accounting of assets purchased by the County in each fiscal year. In addition, the County Manager was previously authorized to execute the final easement documents as well.

Alignment with Strategic Plan: This acquisition helps to implement Strategic Plan Goal 4, "Environmental Stewardship and Community Prosperity," by increasing the amount of open space and farmland that has been protected by Durham County.

Resource Persons: Jane Korest, Open Space and Real Estate Manager; Celeste Burns, Open Space Coordinator, Peri Manns, Deputy Director of Environmental

Engineering

County Manager's Recommendation: The County Manager recommends that the Board approve the final Budget for the McFarland Farm Conservation Easement and Approve Capital Project Amendment No. 21CPA000017 Decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$296,173 and Budget Amendment No. 21BCC000049 transferring \$296,173 from the Pay-As-You-Go Capital Project Fund to the General Fund to Support the Purchase of the McFarland Farm Conservation Easement._

Attachments:

[CPA-17 LEGAL FORM Approve Final budget for Conservation Easement \(\\$296](#)

[AAF-49 LEGAL FORM Approve Final budget for Conservation Easement \(\\$296](#)

[AAF Supplemental - McFarland Farm Easement](#)

[Attach 4 - McFarland Easement Budget](#)

[5 - HANDOUT- Cons Easement Valuation](#)

[Attachments 1-3 McFarland Farm Easement Maps and Photos](#)

20-0598

Budget Ordinance Amendment No. 21BCC000040 - Budget Changes Related to Board of County Commissioner Policy on Capital Finance Program Dedicated Revenues, Transferring \$411,927 of General Fund Fund Balance to the Capital Financing Fund

Agenda Text:

As part of the Durham County Policy on financing capital projects, all collected Article 40 and 42 sales tax and Local Occupancy Tax are directed for support of capital projects and their related debt service. In FY 2019-20, \$411,927 from these revenue sources was realized over what was budgeted to be collected in the General Fund (Fund 101), and per capital financing policy, needs to be transferred to the Capital Financing Fund (Fund 125) where they can be applied to debt service. Per Generally Accepted Accounting Principles (GAAP) the revenues are recorded in the fiscal year that they apply, FY 2019-20. However, it is too late to amend the prior year budget to transfer the over realized funds in the prior fiscal year, therefore these monies have fallen to fund balance within the General Fund for the prior fiscal year (FY 2019-20). Thus, the Board is requested to approve Budget Ordinance Amendment No. 21BCC000040 increasing the amount of FY 2020-21 General Fund (Fund 101) fund balance appropriated by \$411,927 and transferring those funds to the Capital Financing Fund (Fund 125).

Revenues per source collected over budgeted amounts:

- Article 40: \$411,927
- **Total:** \$411,927

Moving these funds from the General Fund to the Capital Financing Fund will not affect the overall fund balance percentage for the General Funds, as both of these funds are accounted for in the overall fund balance percentage.

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Keith Lane, Director - Budget and Management and David Ades, Assistant Director of Budget and Management

County Manager's Recommendation: The Manager recommends the Board of County Commissioner approve Budget Ordinance Amendment No. 21BCC000040 appropriating \$411,927 of FY 2019-20 General Fund revenue, now residing in FY 2020-21 General Fund fund balance, and transferring it to the Capital Financing Fund to comply with the County's capital and debt financing policy.

Attachments: [AAF-40 Legal Form Appropriating FY 2019-20 Overrealized sales tax funds to F](#)
[AAF-40 Supplemental Form Appropriating FY 2019-20 Overrealized sales tax fu](#)

20-0600

Budget Ordinance Amendment No. 21BCC000050 to Appropriate \$100,000 in General Fund Fund Balance to Offset Unplanned Expenses for the Durham County Youth Home

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000050, which will appropriate \$100,000 in General Fund fund balance, to offset unplanned expenses for the Durham County Youth Home. Due to unanticipated circumstances caused by COVID-19 and recent legislative changes, the number of County juvenile residents detained at out-of-county facilities has increased. Counties with juveniles housed in other counties are charged an initial rate of \$244 per day per juvenile with NCDPS paying half of the daily cost.

The Youth Home has had to send several Durham County juveniles to out-of-county facilities. The Youth Home recently received a monthly bill for housing out-of-county juveniles, and it exceeded the annual line-item budget for that expense - more than \$18,000. There is little room in the rest of the Youth Home budget to realign dollars; therefore, the Youth Home will need a General Fund fund balance appropriation of \$100,000 to cover anticipated monthly costs until the early part of calendar year 2021. Budget and management will then re-evaluate the Youth Home's budget availability and projected costs for the remainder of the fiscal year. This expense is not eligible for FEMA reimbursement or CRF funding.

In 2008, the NC Department of Public Safety developed a new strategy and assessment tool to use the least restrictive environment, thus reducing the number of youths placed in detention facilities and providing services and programs in the community. After implementation of the assessment tool, the Youth Home's budget was reduced due to a decline in Durham's juveniles being detained in other facilities.

On December 1, 2019, the "Raise the Age" legislation became effective, which allows 16- and 17-year olds to be placed in juvenile detention rather than local jails. With this new legislation, staff continued to work on a capital improvement project to build a larger 36 bed facility to meet the demands. In addition, on August 1, 2020 new legislation (H.B. 593) was passed removing all minors from local jails. Currently, most juveniles who are being detained have serious class A-G felony charges and are being held for longer periods of time including six juveniles at the Youth Home whose

cases were transferred to Superior Court (adult court) and are awaiting trial.

Subsequently, these laws affect the County's ability to maintain all its youth at the current 14-bed facility. In August 2020, the Youth Home population was reduced to 70% capacity to maintain a safe environment for staff and juveniles. This reduced population was necessary to maintain an appropriate staff juvenile ratio due to staff shortages related to COVID-19 quarantines, FMLA, and vacancies. Operating at this capacity will be maintained until the Youth Home can meet the appropriate staffing levels.

Alignment with Strategic Plan: This item aligns with Goal 3: Safe Community and Goal 5: Accountable, Efficient, Visionary Government.

Resource Persons: Angela G. Nunn, Youth Home Director, Jodi Miller, General Manager, David Ades, Assistant Director, Budget and Management Services.

County Manager's Recommendation: The County Manager recommends that the Board approves Budget Ordinance Amendment No. 21BCC000050, which will appropriate \$100,000 of General Fund fund balance to the Youth Home to pay for Durham juveniles who are detained in other juvenile detention facilities.

Attachments:

[AAF Supplemental Document Nov](#)

[AAF-50 LEGAL FORM Appropriate Fund Balance to cover Youth Home Bill \(\\$100,000\) Juvenile Justice Reinvestment Act \(Raise the Age\)](#)

[H593v5](#)

[COVID Budget Report - Nov 9 2020.pdf](#)

20-0607

Budget Ordinance Amendment No 21BCC000051 to Appropriate \$50,000 in General Fund Fund Balance to Execute the Previously Approved Consultant Contract with Ecoshift Consulting, LLC to Develop the County's Renewable Energy Plan

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment **No 21BCC000051** to appropriate \$50,000 in the General Fund fund balance to execute the renewable energy contract with EcoShift Consulting, LLC that was previously approved by the Board on September 14, 2020. The contract will develop a plan for the County operations to transition to 80% renewable energy by 2030 and 100% renewable energy by 2050

The Board adopted a resolution in 2018 calling for a plan to transition County operations to 80% clean, renewable energy by 2030 and 100% clean, renewable energy by 2050 with the purposes of building a more resilient community, promoting job creation and sustainable economic growth, and protecting our local community and the Earth for current and future generations.

The contract with Ecoshift Consulting, LLC, was approved during the September 14, 2020 Board meeting. Due to delays related to the cyber-attack and Covid-19, this

contract process was delayed and funds were not encumbered in FY 2019-20 and rolled over to FY 2020-21. Therefore, FY 2020-21 does not have adequate funds for this contract.

Alignment with Strategic Plan: This request aligns with Strategic Plan Goal #4 (Environmental Stewardship and Community Prosperity) - by providing a plan to transition to clean, renewable energy that will help the county meet its greenhouse gas emissions reduction goals in a just and equitable way.

Resource Persons: Tobin L. Freid, Sustainability Manager; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services; David Ades, Assistant Budget Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment **No 21BCC000051** to appropriate \$50,000 in the General Fund fund balance to execute the renewable energy contract with EcoShift consulting, LLC that was previously approved by the Board on September 14, 2020.

Attachments: [AAF-51 Supplement to appropriate \\$50,000 General Fund fund fund ballance to AAF-51 Legal form](#)

20-0608 **Approve Capital Project Amendment No. 21CPA000018 and Budget Amendment No. 21BCC000052 Appropriating \$40,000 in Debt Service Fund Fund Balance for the New Durham County Youth Home Project (DC001)**

Agenda Text: The Board is requested to approve Capital Project Amendment No. 21CPA000018 and Budget Amendment No. 21BCC000052 appropriating \$40,000 in Debt Service Fund fund balance for the New Durham County Youth Home Project (4400DC001). The funding will be used for design work.

In 1945, the Durham County Youth Home came into existence as a result of an idea of Mamie Dowd Walker, Judge of the City and County Judicial Court. By 1947, the Durham County Youth Home was completed and in operation as the first county facility of this nature in the State of North Carolina. In 2017, the County renewed its almost 75-year commitment to keep our children in the Durham community rather than send them to State-run facilities elsewhere by approving funds for a Youth Home Program and Site Master Plan. This program study included an update to the 2014 Building Assessment Report and identified current and future needs of the facility. The building assessment results indicated that repairing, upgrading, and expanding the outdated facility is not cost-effective.

This project is the design of a new 36-bed Durham County Youth Home to replace the existing 14-bed facility on the 8.1-acre site currently shared with the Durham County and City Emergency Operations Center (EOC). The new expanded facility will facilitate current juvenile detention best practices and accommodate the housing

of older juveniles after SB257 Juvenile Justice Reinvestment Act (aka “Raise the Age” Law) took effect on December 1, 2019. The existing structure will be demolished after the new facility is occupied.

This project will pursue LEED Gold certification and is the County’s first new construction project that will incorporate technologies aligned with the adoption of the Renewable Energy Resolution (Durham County’s commitment to be off the grid by 2050). This facility operates 24/7, making it an excellent candidate for incorporation of these conservation strategies as an appropriate long-term investment. The current project budget includes a geothermal system and other sustainability strategies that will have budget implications now but will result in markedly reduced energy costs, carbon footprint, and maintenance for the duration of its anticipated fifty-year life span.

Geothermal systems design requires numerous types of studies and field investigations that traditional heating and air conditioning systems do not. There are currently insufficient funds to complete this necessary work in the original design phase appropriation. Additionally, the site is currently two separate parcels that must be recombined into one single parcel in order to obtain site plan approval from Durham City/County Planning. We are requesting a Capital Project Amendment of \$40,000 to the design phase account to support the geothermal activities, recombination survey/plat and other preliminary activities as necessary to facilitate completion of the construction documents.

The additional appropriation will be funded by Debt Service Fund Balance.

Project Name	Project #	Current Budget	Increase	Updated Budget
New Durham County Youth Home	4400DC001	\$1,770,833	\$40,000	\$1,810,883
Total		\$1,770,883	\$40,000	\$1,810,883

Alignment with Strategic Plan: This request aligns with the County’s Strategic Goal 3: Safe Community, Goal 4: Environmental Stewardship & Community Prosperity, and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Peri D. Manns, ASLA, Deputy Director of Engineering and Environmental Services, Angela Nunn, Youth Home Director, Linda C. Salguero, AIA, CPD, Project Manager, Brenda Hayes-Bright, AAIA, CDT, Project Manager.

County Manager’s Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 21CPA000018 and Budget Amendment No. 21BCC000052 appropriating \$40,000 in Debt Service Fund fund balance for the New Durham County Youth Home Project (4400DC001). The funding will be used for design work.

Attachments: [CPA-18 LEGAL FORM Appropriate Debt Service Funds for New Youth Home \(9](#)
[AAF-52 and CPA-18 LEGAL FORM Appropriate Debt Service Funds for New Y](#)

7. Public Hearings (10min)

20-0548 **First Public Hearing for Public Input on Durham County CDBG-CV Plan (10min)**

Agenda Text: The Board is requested to conduct a public hearing to receive any public input County residents might offer for a plan for grant-funded activities which the County might propose as part of an application to the state.

The NC Dept. of Commerce (Rural Economic Development Division) is offering grants of up to \$900,000 to non-entitlement CDBG areas, of which the unincorporated area of Durham County is one. Grant-funded programs must focus on serving individuals of low to moderate income (LMI). Areas of focus included in this grant opportunity include supporting families and communities through telehealth support and other public services, protecting the most vulnerable and high-risk populations, assisting small businesses with economic recovery, and addressing testing, tracing, and trends. Further funding priorities include payments to prevent evictions and utility disconnections, food distribution, testing and diagnosis, employment training for health care workers on the frontlines are also prioritized, enhancing internet access that supports increased connectivity to schools, jobs, and healthcare, and also potential providing financial assistance to businesses with 100 or fewer employees, including microenterprises with five or fewer employees. The focus is to support businesses that manufacture medical supplies, and to help small businesses impacted by COVID-19 create and retain jobs. Further detail is included in the additional documents attached to this agenda item.

Staff have had a number of meetings to discuss possible approaches for a grant program to be included in an application. The state requires two public hearings prior to an application, however. The first is to get broad public input on priorities, and the second to get more specific feedback on a proposed plan prior to it being submitted with the application.

This public hearing has been advertised in a variety of ways as required by the Dept. of Commerce.

Alignment with Strategic Plan: The kinds of aid available through this program would align strongly with Goals 1, 2, and 4 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing to receive any public input County residents might offer for a plan for grant-funded activities which the County might propose as part of

an application to the state.

Attachments: [2020-CDBG-CV-Grant-Guidance-and-Application_8.25.2020-FINAL](#)

8. Other Business (40min)

[20-0617](#) **Durham County Public Health Focused Update on the COVID-19 Crisis (10min)**

Agenda Text: The Board has requested a public health focused update from County staff on the COVID-19 response and efforts.

Alignment with Strategic Plan: This item aligns with Goal 2: Health and Well-Being for All

Resource Persons: Rodney Jenkins, Public Health Director; Joanne Pierce, General Manager

County Manager's Recommendation: The County Manager recommends that the Board receive an update from County staff on the COVID-19 response and efforts

[20-0614](#) **Discussion of Proposed 2021 Durham Local Legislative Goals (15min)**

Agenda Text: The 2021 North Carolina General Assembly will convene in Raleigh on January 13, 2021. The Board is requested to discuss Durham focused legislative proposals that have been submitted by departments. In addition, the Board is requested to add additional items that they may want to emphasize. Following direction of this body, staff will develop a final list of legislative proposals and bring back for subsequent approval.

The next step will be to schedule a legislative meeting with our Durham Legislative delegation at a mutually convenient time so that we may receive insight from the members regarding strategies for introducing our proposed legislation during the upcoming session.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government

Resource Persons: Deborah Craig-Ray, General Manager for Strategic Management, Public Affairs, Innovation and Special Projects

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation, discuss and direct staff on next steps.

Attachments: [City of Durham draft proposals](#)
 [2021 Durham Local Goals](#)
 [2021 NCACC Proposed Goals September 28 Approved](#)

20-0618**Board Discussion on Hazard Pay and the FEMA Reimbursement process (15min)****Agenda Text:**

The Board is requested to have a brief Board discussion on Hazard Pay and the FEMA reimbursement process.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Wendy Jacobs, Chair, Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board have a brief Board discussion on Hazard Pay and the FEMA reimbursement process.

9. Items Pulled from the Consent Agenda (20 min)**10. Closed Session****20-0619****Closed Session****Agenda Text:**

The Board is requested to adjourn to Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee, pursuant to G.S. 143-318.11(a)(6).

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff as appropriate.

11. Adjournment