



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, November 2, 2020

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

[20-0601](#)

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers were asked to provide comments prior to the start of the meeting so that staff may reply to comments and/or questions. All speakers are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)

[20-0561](#)

Requesting Approval to Utilize Existing Operational funds in the

amount of \$82,199.44 this 2021 fiscal year to Renew Contract Support with NetApp**Agenda Text:**

The Board is requested to authorize the use of existing Operational funds in the amount of \$82,199.34 this 2021 fiscal year to renew contract support with NetApp Support Agreement. The support contract and services will be maintained through Durham County IS&T and Microsoft

The NetApp Support renewal ensures Durham County has continued professional support and services with NetApp to maintain the storage area network (SAN) to industry standards and best practices.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, Chief Information Officer

County Manager's Recommendation: The County Manager recommends that the Board authorize the use of existing Operational funds in the amount of \$82,199.34 for this 2021 fiscal year to renew NetApp support.

Attachments:

[NWN NETAPP AFF8080 RENEWAL 12012020-11302021.pdf](#)

[FY21 AAF Supplemental Document -NetApp Support Renewal .docx](#)

20-0577**Durham County Open Sesame-Training Content & Classes****Agenda Text:**

The Board is requested to approve Amendment 1 to the current Human Resources Open Sesame contract in the amount of \$38,947.00 to allow an increase of \$26,103.00 for additional seats that will accommodate full cyber security and enterprise training education classes. This would bring the total amount of the contract to \$65,050. To ensure all County employees receive the most up-to-date education around cyber security and other subject matters that would help grow employee productivity. Durham County Government implemented a learning management system in September 2018 and system has been well received. However, as we continue to serve the employees of Durham County, we don't have a full catalog of content in which we would like to offer employees. The system is set up to accommodate a specific content file type and Open Sesame provides a host of content aligned with the file type in which we need to integrate into the Durham County learning management system.

Alignment with Strategic Plan: Goal 5: Accountable Efficient and Visionary Government.

Resource Persons: Greg Marrow, Chief Information Officer, Lyvon Garth, Chief Information Security Officer and Chasity Locke, Senior Business Analyst.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to approve a contract addition with Open Sesame in the amount of \$26,103.00 to provide adequate and modern training for all County employees in which they can participate whether on site or remote from our learning management system in which the County invested in as part of the SAP Success Factors Projects in September of 2018.

Attachments: [Agenda Action Form Supplemental Document Open Sesame \(002\)](#)
[OPENSESAME AMENDMENT 062220201-06212021](#)

20-0587

Land Lease for 410 West Chapel Hill Street

Agenda Text: The Board is requested to approve the lease between Durham County and Go Triangle for the land at 410 West Chapel Hill Street.

As the redevelopment of the 300 block of East Main Street is scheduled to begin construction in the first quarter of 2021, the parking lot currently located on this parcel will soon be unavailable for County Health and Human Services staff to park. In preparation for this project, staff investigated several options for temporary parking to fill this need. The vacant lot at the corner of Duke Street and West Chapel Hill Street, which is owned by Go Triangle, meets the County's needs. Staff has negotiated a zero-dollar lease with Go Triangle for a term of three years, with an option to go month to month thereafter. The County's design consultant has secured a building permit to begin construction of the parking lot, which includes 131 standard spaces, and 6 ADA spaces. The lot will be secure and available only to Durham County employees, plus up to 15 spaces allocated to Go Triangle. Employees will have access cards to enter the lot, and Nighthawk Security will provide one officer to patrol onsite on weekdays. Employees using this lot will be able to board a bus at Durham Station that will drive directly past the Health and Human Services Building every 15 minutes on weekdays.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Peri Manns, Director - Engineering and Environmental Services; Jane Korest, Division Manager - Open Space and Real Estate.

County Manager's Recommendation: The County Manager recommends that the Board approve the lease between Durham County and Go Triangle for the land at 410 West Chapel Hill Street.

Attachments: [AAF Supplemental Lease of 410 W Chapel Hill Parking Lot](#)
[410 Chapel Hill DRAFT-GT-Durham County \(10-8-20\) \(003\)](#)

20-0593

Purchase of Real Property Lot 22 Electra Road PIN 171572

Agenda Text:

The Board is requested to approve the Offer to Purchase and Contract to purchase the vacant parcel identified as PROP-Pope W A & C A/ Lot #22, PIN #171572 from Zella Davis for \$27,960 plus up to Five Hundred Dollars (\$500.00) to be paid toward any Seller expenses associated with the sale of this parcel, and authorize the County Manager to execute all necessary legal documents to effect this transaction.

On March 2, 2020, the Board received a report in closed session pertaining to the plan to purchase ten parcels along Electra Road to facilitate the planned upgrade of the Sheriff's Office Firing Range to include classroom space, and improved training capability on this site. The County engaged an outside attorney to perform the title examination and identify and contact all owners and where necessary, their heirs, to present offers to purchase. Staff was directed to proceed with negotiations to purchase these parcels. The property owner's heirs were contacted and an offer to purchase this property for \$27,960 plus up to \$500 toward Seller expenses, was made and accepted.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Jane Korest, Division Manager - Open Space and Real Estate

County Manager's Recommendation: The County Manager recommends that the Board approve the Offer to Purchase and Contract to purchase the vacant parcel identified as PROP-Pope W A & C A/ Lot #22, PIN #171572 from Zella Davis for \$27,960 plus up to Five Hundred Dollars (\$500.00) to be paid toward any Seller expenses associated with the sale of this parcel, and authorize the County Manager to execute all necessary legal documents to effect this transaction.

Attachments:

[AAF Supplemental Davis Lot 22 PIN 171572](#)

[Map Davis Lot 22 PIN 171572](#)

[OTP Davis Lot 22 PIN 171572](#)

20-0594**Purchase of Real Property Lot 24 Electra Road PIN 171574****Agenda Text:**

The Board is requested to approve the Offer to Purchase and Contract to purchase the vacant parcel identified as PROP-Pope W A & C A/ Lot #24, PIN #171574 from Rosalynde M. Fenner, Orlando Fenner, and spouse Sonja Fenner, and Orlethia Hamilton Wearing and spouse David Wearing, the heirs of Thelma Hamilton, for \$28,000, and authorize the County Manager to execute all necessary legal documents to effect this transaction.

On March 2, 2020, the Board received a report in closed session pertaining to the plan to purchase ten parcels along Electra Road to facilitate the planned upgrade of the Sheriff's Office Firing Range to include classroom space, and improved training capability on this site. The County engaged an outside attorney to perform the title

examination and identify and contact all owners and where necessary, their heirs, to present offers to purchase. Staff was directed to proceed with negotiations to purchase these parcels. The property owner's heirs were contacted and an offer to purchase this property for \$28,000, the current assessed tax value of the property, was made and accepted.

Alignment with Strategic Plan: This agenda item supports Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Jane Korest, Division Manager - Open Space and Real Estate

County Manager's Recommendation: The County Manager recommends that the Board approve the Offer to Purchase and Contract to purchase the vacant parcel identified as PROP-Pope W A & C A/ Lot #24, PIN #171574 from Rosalynde M. Fenner, Orlando Fenner, and spouse Sonja Fenner, and Orlethia Hamilton Wearing and spouse David Wearing, the heirs of Thelma Hamilton, for \$28,000, and authorize the County Manager to execute all necessary legal documents to effect this transaction.

Attachments: [AAF Supplemental Fenner Lot 24 PIN 171574](#)
 [Map Fenner Lot 24 PIN 171574](#)
 [OTP Fenner Lot 24 PIN 171574](#)

20-0597 **Approve the Final Budget for the McFarland Farm Conservation Easement and Approve Capital Project Amendment No. 21CPA000017 Decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$296,173 and Budget Amendment No. 21BCC000049 transferring \$296,173 from the Pay-As-You-Go Capital Project Fund to the General Fund to Support the Purchase of the McFarland Farm Conservation Easement**

Agenda Text: The Board is requested to approve the Final Budget for the McFarland Farm Conservation Easement and Approve Capital Project Amendment No. 21CPA000017 Decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$296,173 and Budget Amendment No. 21BCC000049 transferring \$296,173 from the Pay-As-You-Go Capital Project Fund to the General Fund to Support the Purchase of the McFarland Farm Conservation Easement. _

The McFarland farm is strategically located in northeast Durham, at the intersection of Snow Hill and Infinity Roads within Durham's suburban tier in an environmentally significant location near the confluence the Eno and Little Rivers (see attached maps). The Board previously approved the option to purchase the McFarland conservation easement, with the requirement that grant funds pay a portion of the acquisition costs. The Board also previously approved the federal cooperative agreement when the Agricultural Lands Easement Program (ALE) grant funds were awarded to assist with

the easement purchase.

The (ALE) grant requires an appraisal of the conservation easement value that is federally reviewed and approved. The approved appraisal value for the easement is \$997,000, or \$11,500 per acre. In this case, the federal support will total \$489,600 or 49 percent of the appraised value. The option price for the purchase of the easement had a “not to exceed” amount of \$9,000 per acre, equaling a purchase price of \$780,624. As a result, Durham County will provide \$291,024 of the remaining purchase price that is not grant funded and Mr. McFarland will donate the remaining \$216,376 in easement value for which he will not receive payment.

No new county funding is needed since the county’s share of the acquisition and closing costs was previously set aside from open space capital project funds for this project when the Board approved the purchase option for the easement. The attached budget summarizes the total cost for this easement and includes \$5,149 in estimated closing costs that needed to be transferred as well. The transfer of \$296,173 from the open space and farmland capital project account to the General fund for the purchase of the land is a technical transfer that provides the Finance Department with a more concise end of year accounting of assets purchased by the County in each fiscal year. In addition, the County Manager was previously authorized to execute the final easement documents as well.

Alignment with Strategic Plan: This acquisition helps to implement Strategic Plan Goal 4, “Environmental Stewardship and Community Prosperity,” by increasing the amount of open space and farmland that has been protected by Durham County.

Resource Persons: Jane Korest, Open Space and Real Estate Manager; Celeste Burns, Open Space Coordinator, Peri Manns, Deputy Director of Environmental Engineering

County Manager’s Recommendation: The County Manager recommends that the Board approve the final Budget for the McFarland Farm Conservation Easement and Approve Capital Project Amendment No. 21CPA000017 Decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$296,173 and Budget Amendment No. 21BCC000049 transferring \$296,173 from the Pay-As-You-Go Capital Project Fund to the General Fund to Support the Purchase of the McFarland Farm Conservation Easement._

Attachments: [CPA-17 LEGAL FORM Approve Final budget for Conservation Easement \(\\$296](#)
[AAF-49 LEGAL FORM Approve Final budget for Conservation Easement \(\\$296](#)
[AAF Supplemental - McFarland Farm Easement](#)
[Attachments 1-3 McFarland Farm Easement Maps and Photos](#)
[Attach 4 - McFarland Easement Budget](#)
[5 - HANDOUT- Cons Easement Valuation](#)

20-0598**Budget Ordinance Amendment No. 21BCC000040 - Budget Changes Related to Board of County Commissioner Policy on Capital Finance Program Dedicated Revenues, Transferring \$411,927 of General Fund Fund Balance to the Capital Financing Fund****Agenda Text:**

As part of the Durham County Policy on financing capital projects, all collected Article 40 and 42 sales tax and Local Occupancy Tax are directed for support of capital projects and their related debt service. In FY 2019-20, \$411,927 from these revenue sources was realized over what was budgeted to be collected in the General Fund (Fund 101), and per capital financing policy, needs to be transferred to the Capital Financing Fund (Fund 125) where they can be applied to debt service. Per Generally Accepted Accounting Principles (GAAP) the revenues are recorded in the fiscal year that they apply, FY 2019-20. However, it is too late to amend the prior year budget to transfer the over realized funds in the prior fiscal year, therefore these monies have fallen to fund balance within the General Fund for the prior fiscal year (FY 2019-20). Thus, the Board is requested to approve Budget Ordinance Amendment No. 21BCC000040 increasing the amount of FY 2020-21 General Fund (Fund 101) fund balance appropriated by \$411,927 and transferring those funds to the Capital Financing Fund (Fund 125).

Revenues per source collected over budgeted amounts:

- Article 40: \$411,927
- **Total:** **\$411,927**

Moving these funds from the General Fund to the Capital Financing Fund will not affect the overall fund balance percentage for the General Funds, as both of these funds are accounted for in the overall fund balance percentage.

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Keith Lane, Director - Budget and Management and David Ades, Assistant Director of Budget and Management

County Manager's Recommendation: The Manager recommends the Board of County Commissioner approve Budget Ordinance Amendment No. 21BCC000040 appropriating \$411,927 of FY 2019-20 General Fund revenue, now residing in FY 2020-21 General Fund fund balance, and transferring it to the Capital Financing Fund to comply with the County's capital and debt financing policy.

Attachments: [AAF-40 Legal Form Appropriating FY 2019-20 Overrealized sales tax funds to F](#)
[AAF-40 Supplemental Form Appropriating FY 2019-20 Overrealized sales tax fu](#)

20-0600**Budget Ordinance Amendment No. 21BCC000050 to Appropriate \$100,000 in General Fund Fund Balance to Offset Unplanned Expenses for the Durham County Youth Home****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000050, which will appropriate \$100,000 in General Fund fund balance, to offset unplanned expenses for the Durham County Youth Home. Due to unanticipated circumstances caused by COVID-19 and recent legislative changes, the number of County juvenile residents detained at out-of-county facilities has increased. Counties with juveniles housed in other counties are charged an initial rate of \$244 per day per juvenile with NCDPS paying half of the daily cost.

The Youth Home has had to send several Durham County juveniles to out-of-county facilities. The Youth Home recently received a monthly bill for housing out-of-county juveniles, and it exceeded the annual line-item budget for that expense - more than \$18,000. There is little room in the rest of the Youth Home budget to realign dollars; therefore, the Youth Home will need a General Fund fund balance appropriation of \$100,000 to cover anticipated monthly costs until the early part of calendar year 2021. Budget and management will then re-evaluate the Youth Home's budget availability and projected costs for the remainder of the fiscal year. This expense is not eligible for FEMA reimbursement or CRF funding.

In 2008, the NC Department of Public Safety developed a new strategy and assessment tool to use the least restrictive environment, thus reducing the number of youths placed in detention facilities and providing services and programs in the community. After implementation of the assessment tool, the Youth Home's budget was reduced due to a decline in Durham's juveniles being detained in other facilities.

On December 1, 2019, the "Raise the Age" legislation became effective, which allows 16- and 17-year olds to be placed in juvenile detention rather than local jails. With this new legislation, staff continued to work on a capital improvement project to build a larger 36 bed facility to meet the demands. In addition, on August 1, 2020 new legislation (H.B. 593) was passed removing all minors from local jails. Currently, most juveniles who are being detained have serious class A-G felony charges and are being held for longer periods of time including six juveniles at the Youth Home whose cases were transferred to Superior Court (adult court) and are awaiting trial.

Subsequently, these laws affect the County's ability to maintain all its youth at the current 14-bed facility. In August 2020, the Youth Home population was reduced to 70% capacity to maintain a safe environment for staff and juveniles. This reduced population was necessary to maintain an appropriate staff juvenile ratio due to staff shortages related to COVID-19 quarantines, FMLA, and vacancies. Operating at this capacity will be maintained until the Youth Home can meet the appropriate staffing levels.

Alignment with Strategic Plan: This item aligns with Goal 3: Safe Community and Goal 5: Accountable, Efficient, Visionary Government.

Resource Persons: Angela G. Nunn, Youth Home Director, Jodi Miller, General Manager, David Ades, Assistant Director, Budget and Management Services.

County Manager's Recommendation: The County Manager recommends that the Board approves Budget Ordinance Amendment No. 21BCC000050, which will appropriate \$100,000 of General Fund fund balance to the Youth Home to pay for Durham juveniles who are detained in other juvenile detention facilities.

Attachments:

[AAF Supplemental Document Nov](#)

[AAF-50 LEGAL FORM Appropriate Fund Balance to cover Youth Home Bill \(\\$100,000\)](#)

[Juvenile Justice Reinvestment Act \(Raise the Age\)](#)

[H593v5](#)

20-0607

Budget Ordinance Amendment No 21BCC000051 to Appropriate \$50,000 in General Fund Fund Balance to Execute the Previously Approved Consultant Contract with Ecoshift Consulting, LLC to Develop the County's Renewable Energy Plan

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment **No 21BCC000051** to appropriate \$50,000 in the General Fund fund balance to execute the renewable energy contract with EcoShift Consulting, LLC that was previously approved by the Board on September 14, 2020. The contract will develop a plan for the County operations to transition to 80% renewable energy by 2030 and 100% renewable energy by 2050

The Board adopted a resolution in 2018 calling for a plan to transition County operations to 80% clean, renewable energy by 2030 and 100% clean, renewable energy by 2050 with the purposes of building a more resilient community, promoting job creation and sustainable economic growth, and protecting our local community and the Earth for current and future generations.

The contract with Ecoshift Consulting, LLC, was approved during the September 14, 2020 Board meeting. Due to delays related to the cyber-attack and Covid-19, this contract process was delayed and funds were not encumbered in FY 2019-20 and rolled over to FY 2020-21. Therefore, FY 2020-21 does not have adequate funds for this contract.

Alignment with Strategic Plan: This request aligns with Strategic Plan Goal #4 (Environmental Stewardship and Community Prosperity) - by providing a plan to transition to clean, renewable energy that will help the county meet its greenhouse gas emissions reduction goals in a just and equitable way.

Resource Persons: Tobin L. Freid, Sustainability Manager; Peri Manns, ASLA,

LEED GA, Deputy Director of Engineering and Environmental Services; David Ades, Assistant Budget Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment **No 21BCC000051** to appropriate \$50,000 in the General Fund fund balance to execute the renewable energy contract with EcoShift consulting, LLC that was previously approved by the Board on September 14, 2020.

Attachments: [AAF-51 Supplement to appropriate \\$50,000 General Fund fund fund balance to](#)
[AAF-51 Legal form](#)

20-0608

Approve Capital Project Amendment No. 21CPA000018 and Budget Amendment No. 21BCC000052 Appropriating \$40,000 in Debt Service Fund Fund Balance for the New Durham County Youth Home Project (DC001)

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 21CPA000018 and Budget Amendment No. 21BCC000052 appropriating \$40,000 in Debt Service Fund fund balance for the New Durham County Youth Home Project (4400DC001). The funding will be used for design work.

In 1945, the Durham County Youth Home came into existence as a result of an idea of Mamie Dowd Walker, Judge of the City and County Judicial Court. By 1947, the Durham County Youth Home was completed and in operation as the first county facility of this nature in the State of North Carolina. In 2017, the County renewed its almost 75-year commitment to keep our children in the Durham community rather than send them to State-run facilities elsewhere by approving funds for a Youth Home Program and Site Master Plan. This program study included an update to the 2014 Building Assessment Report and identified current and future needs of the facility. The building assessment results indicated that repairing, upgrading, and expanding the outdated facility is not cost-effective.

This project is the design of a new 36-bed Durham County Youth Home to replace the existing 14-bed facility on the 8.1-acre site currently shared with the Durham County and City Emergency Operations Center (EOC). The new expanded facility will facilitate current juvenile detention best practices and accommodate the housing of older juveniles after SB257 Juvenile Justice Reinvestment Act (aka "Raise the Age" Law) took effect on December 1, 2019. The existing structure will be demolished after the new facility is occupied.

This project will pursue LEED Gold certification and is the County's first new construction project that will incorporate technologies aligned with the adoption of the Renewable Energy Resolution (Durham County's commitment to be off the grid by 2050). This facility operates 24/7, making it an excellent candidate for incorporation of these conservation strategies as an appropriate long-term investment. The current

project budget includes a geothermal system and other sustainability strategies that will have budget implications now but will result in markedly reduced energy costs, carbon footprint, and maintenance for the duration of its anticipated fifty-year life span.

Geothermal systems design requires numerous types of studies and field investigations that traditional heating and air conditioning systems do not. There are currently insufficient funds to complete this necessary work in the original design phase appropriation. Additionally, the site is currently two separate parcels that must be recombined into one single parcel in order to obtain site plan approval from Durham City/County Planning. We are requesting a Capital Project Amendment of \$40,000 to the design phase account to support the geothermal activities, recombination survey/plat and other preliminary activities as necessary to facilitate completion of the construction documents.

The additional appropriation will be funded by Debt Service Fund Balance.

Project Name	Project #	Current Budget	Increase	Updated Budget
New Durham County Youth Home	4400DC001	\$1,770,833	\$40,000	\$1,810,883
Total		\$1,770,883	\$40,000	\$1,810,883

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal 3: Safe Community, Goal 4: Environmental Stewardship & Community Prosperity, and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Peri D. Manns, ASLA, Deputy Director of Engineering and Environmental Services, Angela Nunn, Youth Home Director, Linda C. Salguero, AIA, CPD, Project Manager, Brenda Hayes-Bright, AAIA, CDT, Project Manager.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 21CPA000018 and Budget Amendment No. 21BCC000052 appropriating \$40,000 in Debt Service Fund fund balance for the New Durham County Youth Home Project (4400DC001). The funding will be used for design work.

Attachments: [CPA-18 LEGAL FORM Appropriate Debt Service Funds for New Youth Home \(9/18/18\)](#)
[AAF-52 and CPA-18 LEGAL FORM Appropriate Debt Service Funds for New Youth Home \(9/18/18\)](#)

3. Discussion Items (185 min)

[20-0584](#) **Quarterly Update on Durham County Early Childhood Action Plan Progress (30min)**

Agenda Text: The Board is requested to receive this update about our Durham County Early Childhood Action Plan.

In January 2020, Durham County contracted with the Durham Children's Initiative to create an Early Childhood Action Plan (ECAP) for Durham County, budgeted for \$150,000 over 18 months. Durham County is on track to be the first county in the state to develop a County-level version of the state's ECAP.

While the work had a slow start because of the COVID-19 pandemic, the planning effort is now well underway with four workgroups developing Durham-specific ECAP goals, targets, and strategies to improve outcomes in areas of maternal/infant health, child development and school success, family support, and basic needs. Needs and assets assessments for each of these focus areas have been drafted and shared with workgroups. County staff from the Department of Social Services, Department of Public Health, Cooperative Extension, and Durham County Library, are well represented in each of the workgroups, with multiple County staff serving as co-chairs for the workgroups. Over 100 stakeholders, including parents, community leaders, representatives from early childhood nonprofits and child/family-serving institutions, as well as County staff, are engaged and playing leadership roles in the process. The Early Childhood Coordinator is working closely with DCI and the ECAP team in every phase of the planning process.

The ECAP team is developing and rolling out multiple opportunities for family engagement and leadership with the ECAP project, including participation on workgroups, in focus groups, and providing information about experiences and ideas through surveys. DCI and workgroup co-chairs are also working intentionally to align with the many early childhood-related collaborative efforts in our County in order to ensure that the ECAP reflects the deep knowledge and work underway in our community that is related to ECAP goals.

The project is on budget and on-time, working toward presenting the Board with high-level recommendations in time for consideration in the 2021-2022 County budget. The full ECAP, including a braided funding plan, will be completed by June 2021.

Alignment with Strategic Plan: Work to develop an Early Childhood Action Plan aligns most closely with Goal 1 (Community Empowerment and Enrichment), Objective 1.1 (Education: Provide and support learning and enrichment opportunities that support educational achievement and life success) and Objective 1.3 (Family Success: Support and provide programs, services and systems which improve life skills and increase family success and prosperity, and; Goal 2 (Health and Wellbeing for All), Objective 2.3 (Healthy Children and Youth: Support the optimal growth and development of children and youth)

Resource Persons: Barker French, Chairman of the Board (Durham Children's Initiative); David Reese, Exec. Dir. (Durham Children's Initiative) ; Bonnie Delaune, Early Childhood Action Plan Coordinator (Durham Children's Initiative); Cate

Elander, Early Childhood Coordinator

County Manager's Recommendation: The County Manager recommends that the Board receive this update about our Durham County Early Childhood Action Plan.

Attachments: [ECAP Nov 2020 BOCC Update_vF](#)
[ECAP Update to BOCC Presentation](#)

20-0596 **Durham Recovery and Renewal Task Force (RRTF) Funding Proposal: Remaining Back on the Bull Communications Plan (20min)**

Agenda Text: The Board is requested to receive an update on the county-wide public health communication campaign developed by the Recovery and Renewal Task Force (RRTF) called *Back on the Bull (BotB)* - see www.backonthebull.com <<http://www.backonthebull.com>>. RRTF was asked in August to provide an update on the campaign in the fall for further consideration of the remaining \$37,098 requested during the August 3, 2020 Board work session. The request matches the City of Durham's commitment to split the full cost of the campaign, fulfilling the remaining balance of the initial \$132,098. The BOCC approved \$95,000 upfront during the August 3 meeting.

Approximately 250 local Durham businesses and organizations have already completed the BotB health and safety checklist. Benefits to those participating include access to an evidence-based health and safety plan, marketing support from the promotion of the campaign, and increased consumer confidence as patrons are more informed about safety measures implemented. The remaining \$37,098 will ensure the RRTF Communications Group led by Discover Durham (with participation from the City and the County) can continue to effectively reach various population groups, helping the local economy rebound in a responsible way by driving demand to support businesses and organizations committed to health and safety. The advertising plan has prioritized reaching minority and traditionally disadvantaged groups, demonstrated by 13 of the 24 media outlets included for targeting minority audiences. The outstanding funds will be used to continue advertising with these media outlets as well as to print bilingual collateral to be distributed at public health education events, door-to-door by community health ambassadors, etc.

The remaining funds will be critical to supporting local business owners concerned about surviving the colder fall and winter months. Widespread awareness of the campaign among residents is also crucial to reinforce the steps we all must take to combat the virus as we enter flu season and are tempted to gather with friends and family over the holiday season.

The funds requested will only be allocated to buying media and the production of collateral pieces to aid grassroots outreach. All creative development will continue to

be completed pro bono. BotB was developed through over \$100,000 in pro bono contributions from McKinney and Duke's Center for Advanced Hindsight. The City has already provided an additional \$24,100 to support translation of all campaign materials into Spanish as well as funds for initial marketing expenses. The City of Durham also entered into an interlocal agreement with Discover Durham who will continue to handle all media purchases and lead communication efforts. A letter from RRTF Co-Chairs Katie Galbraith and Maticia Sims was included in the original request to the Board that provided additional background on the work of the task force and the request, including a detailed communications plan.

Alignment with Strategic Plan: The update and request aligns with the County's Strategic Goal 2 Health and Well-Being for All, Goal 3: Safe Community, and Goal 4: Environmental Stewardship and Community Prosperity.

Resource Persons: Susan Amey, CEO of Discover Durham; Ryan Smith, RRTF Staff.

County Manager's Recommendation: The County Manager recommends that the Board receive an update on the *Back on the Bull* campaign and provide staff direction on next steps.

Attachments:

[Revised RRTF Co-Chair Letter](#)

[Back on the Bull Advertising Report Joint Meeting FINAL](#)

20-0590

Development Agreement Priorities (30min)

Agenda Text:

The Board is requested to endorse the Guiding Principles for Development Agreement Community Benefits.

Summary. At the September 28, 2020 meeting, the Board of Commissioners approved an amendment to the Unified Development Ordinance (UDO) that added an affirmative statement on statutory development agreements, set limitations on their use, and prescribed a process for them. Prior to the vote, the Commissioners directed the County Manager to schedule a discussion at a subsequent work session so the Board could provide guidance to staff on the priorities and expected community benefits for development agreements. Planning staff have drafted the attached Guiding Principles for Development Agreement Community Benefits (Attachment B) for the Board's consideration.

Attachments:

Attachment A: Resolution on Economic Development Incentives

Attachment B: Guiding Principles for Development Agreement Community Benefits

Alignment with Strategic Plan: The text amendment emphasizes Goal 4 (Community Prosperity) by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 (Accountable, Efficient, and

Visionary Government) by maintaining a transparent government and welcoming public input.

Resource Persons: Scott Whiteman, AICP, Planning Manager, and Sara M. Young, AICP, Planning Director.

County Manager's Recommendation: The County Manager recommends that the board endorse the guiding principles for development agreement community benefits.

Attachments:

[BOC Memo DA Revised \(1\)](#)

[Attachment A - Resolution on Economic Development Incentives](#)

[Attachment B - Guiding Principles for DA](#)

20-0592

Comprehensive Plan Update (10min)

Agenda Text:

The Board is requested to receive a presentation on the Comprehensive Plan.

Summary. The Planning Department staff are continuing to adapt the Comprehensive Plan process to the realities created by COVID-19. The Department has continued to pilot remote engagement strategies and has been working through a qualitative data analysis of the Listening and Learning input to draft objectives for resident engagement from October to December 2020.

Attachments:

Attachment A: Listening and Learning Engagement Summary

Attachment B: Sample Engagement Ambassador Questions

Alignment with Strategic Plan: The text amendment emphasizes Goal 4 (Community Prosperity) by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 (Accountable, Efficient, and Visionary Government) by maintaining a transparent government and welcoming public input.

Resource Persons: Scott Whiteman, AICP, Planning Manager, and Sara M. Young, AICP, Planning Director

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation on the Comprehensive Plan.

Attachments:

[BOC WS memo 20201102](#)

[Attachment A Listening-and-Learning-engagement-summary](#)

[Attachment B Sample Engagement Ambassador Questions](#)

[Durham Comprehensive Plan Presentation](#)

20-0558

Stormwater Utility Update and Upper Neuse River Basin Association Update (30min)

Agenda Text:

The Board is requested to receive an update on the Durham County Stormwater

Utility adopted as part of the FY2021 Budget and included on the 2020 Property Tax Bills. County staff and their consultant team have continued outreach efforts and sought feedback through surveys. That information as well as feedback since the property tax bills have been received will be presented to the Commissioners. Additionally, staff will share information on the next steps in further development of the stormwater program and strategies for meeting the requirements of the Falls and Jordan Lake Nutrient Management Strategies. This will include discussion of the UNRBA's proposed Interim Alternative Implementation Approach (IAIA) to Stage I of the Falls Rules, scheduled to go before the North Carolina Environmental Management Commission in January 2021.

Alignment with Strategic Plan: This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity. More specifically it supports the objective of improving water quality.

Resource Persons: Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; McKenzie Gentry, PE, Stormwater Manager; Tom Murray, PE, WK Dickson; Keith Readling, PE, Raftelis; Inga Kennedy, PEQ; Peri Manns, ASLA, Deputy Director of EES; Jay Gibson, P.E., General Manager

County Manager's Recommendation: The County Manager recommends that the Board receive the update on the stormwater utility and provide staff with feedback and guidance with regards to the IAIA.

Attachments: [201102 BOCC Stormwater Utility and IAIA Update](#)

20-0572

Stormwater Ordinance Update (30min)

Agenda Text:

The Board is requested to receive a presentation on proposed updates to the County Stormwater Ordinance for development. The current Ordinance outlines the stormwater requirements for new development in the County including how development addresses water quality and quantity in its stormwater runoff under the Neuse, Jordan, and Falls Rules. County Stormwater staff have evaluated the current ordinance and determined that several updates are necessary. This presentation will discuss these updates in detail. The major changes are as follows:

1. Reorganizing for better understanding and more efficient processes
2. Modifications to align with state law changes
3. Update of Permitting Process for better outcomes

Alignment with Strategic Plan: This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity. More specifically it supports the objective of improving water quality.

Resource Persons: Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; McKenzie Gentry, PE, Stormwater Manager; Larissa Williamson, Senior Assistant County Attorney

County Manager's Recommendation: The County Manager recommends that the Board receive this presentation on updates to the County Stormwater Ordinance.

Attachments: [201102 BOCC SW Ordinance Changes](#)
[201102 Stormwater Ordinance Revisions Markup](#)
[201102 Stormwater Ordinance Revisions Clean](#)

20-0595 Junction Road Site Update (15min)

Agenda Text: The Board is requested to receive an update on the Junction Road site previously purchased by Durham County as a potential Economic Development site. Staff will provide the update and discuss plans for further consideration of uses of this property.

Alignment with Strategic Plan: This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Jay Gibson, P.E., General Manager - Goal 4; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board receive the update and provide feedback to staff if appropriate.

Attachments: [Junction Road - BOCC Update 11-2-20 \(Final\)](#)

20-0611 Board Discussion on the Letter of Support for Alliance Health Tailored Plan Application (10min)

Agenda Text: The Board is requested to discuss the letter of support of Alliance Health's Tailored Plan Application.

Alignment with Strategic Plan: This item aligns with Strategic Goal 2: Health and Well-Being For All.

Resource Persons: Ben Rose, Director of Social Services; Ann Oshel, Alliance Community Health and Well-Being; Heidi Carter, County Commissioner

County Manager's Recommendation: The County Manager recommends that the Board review and discuss the letter of support of Alliance Health's Tailored Plan Application.

Attachments: [Durham - Alliance Letter re TP RFA](#)

20-0599 Follow-Up on Commissioner Directives (10min)

Agenda Text: The Board is requested to review staff follow-up on and ask any questions they wish. Board directives from previous meetings as well as staff follow-up are reviewed at monthly work sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment with Strategic Plan: Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review staff follow-up on and ask any questions they wish.

4. Adjournment