



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, August 10, 2020

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

20-0401 Announcements

Agenda Text:

1. **Updated Census Deadline: Complete Census 2020 by September 30th**
- There is now less time to complete Census 2020. The date to complete the decennial has been pushed up from the original date of October 31st. Currently Durham County has the lowest response rate in the Triangle at 57.7 percent; our goal is 82 percent.

Please help spread the word and complete the Census by visiting

www.my2020census.gov <<http://www.my2020census.gov>>

2. **Duke Energy Partnership Program with Durham Technical Community College** - Duke Energy gives \$130, 000 to extend popular Electrical Line Technician program. This gift would be used for student tuition, classroom materials and tools through the 2023-24 academic year.

For more information about the Electrical Line Technician Program, please contact Nathan Hardin, DTCC Marketing and Communication Director at 919-536-7246, ext. 5206 or by email at hardinn@durhamtech.edu [<mailto:hardinn@durhamtech.edu>](mailto:hardinn@durhamtech.edu).

- 3. Durham Technical Community College Back-to-Work Initiative -** Durham Tech is offering a number of courses to help students get opportunities for immediate employment in high demand occupations. Courses being offered in the career fields listed below require less than a year of classroom time to help students get back to work quickly in fields like Biotechnology, Information Technology, Health and Wellness, Skilled Trades and more. Scholarship opportunities are available. Some courses may require a high school diploma or GED®/HiSET® as well as access to a computer and internet.

Please visit the following link for more information on the initiative, available courses and start dates:

<https://www.durhamtech.edu/academic-programs/durham-tech-back-work-initiative>

4. Minutes (5 min)

20-0348

Minutes

Attachments:

[Work Session - May 4, 2020](#)

[Budget Work Session - May 27, 2020](#)

[Work Session - June 1, 2020](#)

[Regular Session - June 8, 2020](#)

5. Ceremonial Items (25 min)

20-0324

Memorial Resolutions Honoring the Lives and Legacies of Four Leaders (15min)

Agenda Text:

The Board is requested to honor four distinguished community leaders who have transitioned over the past months during the COVID-19 pandemic. Resolutions have been created to honor:

NC Rep. MaryAnn Black, also a former Chair of the Board of County Commissioners

Ms. Andrea Harris, Co-Founder of the NC Institute of Minority Economic Development

Mr. Kenneth Edmonds, Publisher, The Carolina Times Newspaper

Mr. Raymond Eurquhart, Community Activist

Alignment with Strategic Plan: This item aligns with Goal 1: Community and Family Prosperity

Resource Persons: Wendy Jacobs, Chair, Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board approved memorial resolutions and mail copies to the families of these courageous leaders.

Attachments:

[Resolution - MaryAnn E. Black](#)

[Resolution - Andrea Lynnette Harris](#)

[Resolution - Kenneth William Edmonds](#)

[Resolution - Raymond Eurquhart](#)

20-0336

Durham County Government presented a 2020 Achievement Award Recognized by The National Association of Counties (NACo) (10min)

Agenda Text:

The Board is requested to recognize a recent award received by Durham County Government in recognition of a predictive analytics effort conducted by the County's Department of Social Services and the Information Services and Technology department.

Durham County Government has been recognized by The National Association of Counties (NACo) by awarding a 2020 Achievement Award for its use of effective predictive analytics. Durham County DSS implemented a set of predictive analysis tools to forecast the number of children in the County's foster care program--year-by-year through 2025-- and the corresponding impacts upon critical points within the system including caseworkers, foster caregivers and other items tied to County budget and resources.

After carefully preparing and managing the data--data was used from 2003 forward--the analysis and reporting were performed using Microsoft PowerBI and Microsoft Excel.

Your recognition of these achievements made by the entire staff of DSS and IS&T is appreciated!

Alignment with Strategic Plan: This item aligns with Strategic Goal 5 - Accountable, Efficient, and Visionary Government

Resource Persons: Ben Rose, Director-DSS; Les Hamashima-Assistant Director-IS&T.

County Manager's Recommendation: The County Manager recommends that the Board recognize this recent award received by Durham County's Department of Social Services and the Information Services and Technology department.

Attachments: [DSS IST NACO AAF Supplemental Document](#)

6. Consent Agenda (15 min)

20-0292 Authorization to enter into a contract with SHI International Corp. for purchase of goods related to Microsoft Volume Licensing for the Durham Sheriff's Office

Agenda Text: The Board of County Commissioners is requested to approve a contract with SHI International Corp. for the purchase of goods related to Microsoft Volume Licensing in the amount of \$402,107.27. The contract consolidates the SHI International Corp., Microsoft Windows license renewal contract completed FY19 and completes the license purchase required for the Sheriff's Office servers and agency migration to Office 365. All of these funds have already been encumbered for this contract.

The terms of the initial SHI contract are from July 16, 2018 - June 30, 2019. Due to a turnover in Sheriff's finance personnel, the initial contract dates for the start of the enterprise agreement are termed April 1, 2019 - March 31, 2020. The current contract term of April 1, 2020 - March 31, 2023 will align the contract with the enterprise agreement.

In addition, the Sheriff's Office is requesting that the County Manager have authority to sign subsequent renewals and amendments within this timeframe so long as the contract amount does not exceed \$402,107.27. This contract will assist in the migration to Microsoft Office 365 project tasks and any additional licensing for business needs.

Alignment with Strategic Plan: This item aligns with the County's Strategic Goal 3: Safe Community and Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Nequella Battle, Information Technology Manager, Durham County Sheriff's Office, David LaBarre, Director of Planning and Development

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with SHI International Corp. to renew and purchase goods related to Microsoft Volume Licensing in the amount of \$402,107.27 and that the County Manager be authorized to sign subsequent renewals and amendments within the contract term so long as the contract amount does not exceed \$402,107.27.

Attachments: [AAF Supplemental Document - Contract Approval \(SHI\)](#)
[Attachment 1 - Scope of Services Form FY2020 \(SHI International Corp\)](#)
[Attachment 1A - SHI Quote-19007110](#)
[Attachment 1B - Microsoft Volume Licensing Agreement](#)
[Attachment 1C - SHI State of NC Contract #208C - Reseller for Microsoft Enterp](#)
[Attachment 1D - NC-Iran-Divestment-Act-208C-3-22-17-SHI-Signed](#)
[SHI \(workstations & 0365\) Purchase of Goods Contract FY2020](#)

20-0314**Approval of Contract with Chirpy Bird, Inc. to Provide a HIPAA Privacy & Security Risk Assessment & GAP Analysis****Agenda Text:**

The Board is requested to approve a new contract with Chirpy Bird, Inc. in an amount not to exceed \$51,500.00 for the bi-annual HIPAA Privacy & Security Risk Assessment & GAP Analysis. The Health Insurance Portability and Accountability Act of 1996 (HIPAA), and the regulations promulgated thereunder by the United States Health and Human Services, establishes standards to protect the privacy and security of individually identifiable health information. The HIPAA Security Regulations require all covered entities to conduct an accurate and thorough assessment of potential risks and vulnerabilities to the confidentiality, integrity, and availability of the electronic protected health information it holds (45 C.F.R. 164.308(a)(1)(ii)(A)). Funds for this contract are coming from existing Risk Management contract funds.

The County Attorney's Office, Risk Management Division, has prepared a Request for Proposal (**RFP** #20-012) and Chirpy Bird, Inc presented a proposal that was deemed best suited to carry out the requested services. Chirpy Bird, Inc. was deemed the most qualified firm for the project based on the company having significant experience in conducting HIPAA privacy and security assessments as well as working with governmental entities. In addition, the corporation offers follow up assistance as well as assistance with Office of Civil Rights audits.

Alignment with Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Lowell L. Siler, County Attorney; Janelle Owens, Risk Manager; Kierra Simmons, Compliance and Privacy Officer; and Lyvon Garth, Chief Information Security Officer.

County Manager's Recommendation: The County Manager recommends that the Board approve the contract with Chirpy Bird, Inc. in an amount not to exceed \$51,500 for the bi-annual HIPAA Privacy & Security Risk Assessment & GAP Analysis.

Attachments: [AAF Supplemental Document - Contract Approval-RFP20-012](#)
[MWBE Compliance Review Form-AAF for 20-012 RFP 061720](#)
[Hybrid Entity Designation_3.09.07](#)
[Service Contract_FY2021_Chirpy Bird, Inc](#)
[Contract Attachments_Chirpy Bird, Inc.](#)

20-0343 **Budget Ordinance Amendment No. 21BCC000005 to Recognize Durham County Grant Revenue: “LSTA EZ Grant - Website Translation”**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No.21BCC000005 to recognize \$9,000 in grant revenue from the State Library of North Carolina to translate the library’s website into Spanish.

The library’s website is our virtual branch. Much like our physical branches allow people to come regardless of the language they speak, we want to ensure that our virtual branch is accessible in the same way. Approximately 34,617 people over age five in Durham County speak Spanish at home (United States Census Bureau, 2018). Of those, 51.3% or 17,759 people “speak English less than ‘very well’” (United States Census Bureau, 2018). The website is a critical access point for understanding and utilizing the library’s resources. Current options for Spanish speakers who need to access the library’s website are limited and based on confusing and often incorrect automated translations. This project will provide an accurate, user-friendly Spanish translation of the library’s website.

This grant is made possible by funding from the federal Institute of Museum and Library Services (IMLS) under the provisions of the Library Services and Technology Act (LSTA) as administered by the State Library of North Carolina, a division of the Department of Natural and Cultural Resources (IMLS grant number LS-246155-OLS-20).

United States Census Bureau. (2018). “Language Spoken at Home.” 2018: ACS 1-Year Estimates Subject Tables. American Community Survey. Durham County, NC.

https://data.census.gov/cedsci/table?q=language%20in%20durham,%20nc&g=0500000US37063&hidePreview=false&table=S1601&tid=ACST1Y2018.S1601&vintage=2018&layer=county&cid=S1601_C01_001E&lastDisplayedRow=25

Alignment with Strategic Plan: This aligns with Strategic Goal 5: Accountable, Efficient, and Visionary Government, Customer Engagement and Responsiveness.

Resource Persons: Tammy Baggett, Library Director; Kathy Makens, Resources and Finance Officer; and Sarah Dooley, Project Manager and Library Webmaster.

County Manager’s Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000005 to recognize

\$9,000 in grant revenue from the State Library of North Carolina to translate the library's website into Spanish.

Attachments: [LSTA EZ Grant - Website Translation - Final Application](#)
[LSTA EZ Grant - Website Translation - Award Letter](#)
[LSTA EZ Grant - Website Translation - Agreement Executed](#)
[LSTA EZ Grant - Website Translation - AAF Supplemental Form](#)
[AAF-05 Legal Form 1](#)

20-0345 **Budget Ordinance Amendment No. 21BC000003 - Approval of Fund Balance Appropriation and Transfer from Lebanon Service Tax District Fund in the Amount of \$25,000 to Fund Unanticipated Personnel Costs due to COVID-19**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 21BC000003 appropriating \$25,000 of Lebanon Fire District Fund fund balance and transferring these funds to the Lebanon Volunteer Fire Department. Due to COVID-19 they experienced some unanticipated overtime and personnel costs with their part-time (non-County) employees at Lebanon Volunteer Fire Department in FY 2019-20. Lebanon has twelve authorized County employees and will have some personnel lapse salary due to temporary firefighter attrition for FY 2019-20 that will default to their District Fund Balance, which will help offset this appropriation.

Alignment with Strategic Plan: Aligns with Goal 3 Safe Community and Goal 5 Efficient Government.

Resource Persons: James E. Groves, Emergency Services Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BC000003 appropriating \$25,000 of Lebanon Fire District Fund fund balance and transferring these funds to the Lebanon Volunteer Fire Department to cover District personnel costs.

Attachments: [Lebanon Budget Request 25k](#)
[AAF-SupplementalFY21 - Lebanon2020-25k](#)
[AAF-03 Legal Form Lebanon District Fund Balance Appropriation \(\\$25,000\)](#)

20-0346 **Approval of FY20-21 Contract (\$352,182) with Urban Ministries of Durham**

Agenda Text: The Board is requested to review, ask questions about, and then approve the attached contract and authorize the County Manager to execute it.

Durham County has contracted with Urban Ministries of Durham (UMD) since its creation to help support the housing of homeless individuals in Durham at UMD's Liberty Street facility. The County owns the building where the shelter sits, and on top of annual operating support maintains major building systems and has made a number of substantial capital upgrades (including a new sprinkler system and lobby and café upgrades) in the past decade.

This year's annual contract includes flat funding compared to the previous fiscal year and similar program metrics as well. The County did offer UMD an additional \$100,000 in the final three months of FY19-20 to cover additional operational costs incurred at the Marriot RTP.

Alignment with Strategic Plan: A strong, functional homeless support system in Durham is responsive to many goals in the Durham County Strategic Plan Goals 1, 2, and 3.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review, ask questions about, and then approve the attached contract and authorize the County Manager to execute it.

Attachments:

[UMD FY20-21 Contract](#)

[ATTACHMENT 1 - UMD FY20-21 Scope of Work](#)

20-0347

Budget Amendment No. 21BC000004 to recognize \$219,744.29 in Federal Funding Provided by the Coronavirus Aid, Relief and Economic Security (CARES Act)

Agenda Text:

The Board is requested to approve budget ordinance amendment No. 21BC000004 recognizing a \$219,744.29 direct appropriation from the federal Department of Health and Human Services under the CARES Act. The Office of Emergency Service (OES), EMS Division, will receive the funding.

The CARES Act direct appropriation requires that the EMS funding be used to prevent, prepare for, and respond to Coronavirus. It can be used for health care related expenses or lost revenues that are attributable to Coronavirus. Within the constraints of the terms and conditions, OES is requesting that the funding be appropriated within the EMS Division as follows:

Personal Protective Equipment: \$150,000

Vehicle Supplies: \$10,000

Other Medical Supplies: \$59,744.29

CARES Act funding will be appropriated to several line items in the OES EMS Division budget. The personal protective equipment line item will provide funding to outfit responders with the necessary protection to respond to COVID-19 cases. The vehicle supplies line item will support a contract with an industrial cleaner to deep clean ambulances. Finally, the other medical supplies line item will provide budget relief for the increased costs associated with responding to COVID-19 calls.

Durham County must certify that it will not utilize the CARES Act appropriation to reimburse expenses or losses that have been reimbursed from other sources (i.e.; services for which Durham County has been reimbursed from healthcare insurance or other sources). Additionally, Durham County is not permitted to collect from a possible or actual case of COVID-19 patient for out-of-pocket expenses greater than the in-network benefit. In addition, there are reporting requirements to ensure compliance with the terms and conditions above, and OES will coordinate with Finance to ensure compliance with all of the reporting requirements.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal #2: Health and Well-being for All, Strategic Goal #3: Safe Community, and Strategic Goal #5: Accountable, Efficient, and Visionary Government.

Resource Persons: Jim Groves, OES Director and David McNulty, OES Business Services Manager

County Manager's Recommendation: The County Manager recommends that the Board approve budget ordinance amendment No. 21BC000004 recognizing a \$219,744.29 direct appropriation from the federal Department of Health and Human Services under the CARES Act to the Office of Emergency Services' EMS Division.

Attachments: [EMS CARES Act AAF Supplemental 2020](#)
[AAF 04 Legal Form](#)

20-0350

Budget Ordinance Amendment No. 21BCC000006 to Recognize Durham County Grant Revenue: Digital Collections and Large Print Funds from The Forest at Duke

Agenda Text: The Board is requested to approve Budget Ordinance No. 21BCC000006 to recognize \$15,000 in grant revenue from the Durham Library Foundation awarded by The Forest at Duke. The funds are for the library to purchase ebooks, e-audio and large print books for the library's digital and large print collections during the fiscal year 2020-2021, ending June 30, 2021.

The first week the library was closed due to COVID-19, circulation of all Overdrive collections rose 32% over the prior week. In the month after the library closed on March 15, over 9,000 Durham County Library patrons checked out 43,000 ebook and e-audio titles and placed almost 25,000 holds.

Even after stay-at-home orders are lifted and the library reopens, demand for ebooks and e-audio will likely remain high as patrons may be cautious to return to public spaces or, in the case of those who previously had not used these collections, may find they prefer digital materials. Grant funding from The Forest at Duke for ebooks and e-audio will increase access and reduce wait times for both veteran and new users of these formats.

Prior to the closure due to the pandemic, the library experienced increased circulation

of large print books from July 2019 through February 2020 as compared to the same period the previous fiscal year. Large print best sellers attract significant holds queues just as regular editions do, and these funds will enable selection librarians to purchase more titles and copies to support the ongoing interest of the community in large print materials.

Alignment with Strategic Plan: This aligns with Strategic Goal 5: Accountable, Efficient, and Visionary Government, Customer Engagement and Responsiveness.

Resource Persons: Tammy Baggett, Library Director; Kathy Makens, Resources and Finance Officer; and Sara S. Stephens, Development Officer.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance No. 21BCC000006 to recognize \$15,000 in grant revenue from the Durham Library Foundation awarded by The Forest at Duke.

Attachments:

[6-20-20 Congratulations Durham Library Foundation](#)

[The Forest at Duke - 2020-2021 Grant Application](#)

[The Forest at Duke Grant - Letter from Durham Library Foundation](#)

[The Forest at Duke - AAF Supplemental Form](#)

[AAF-06 Legal Form Recognize Durham County Grant Revenue \(\\$15,000\)](#)

20-0353

Contract Approval for CJRC Transitional Living Facility

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract in the amount of \$84,840.70 with Just A Clean House, Inc. effective September 1, 2020 to operate a six-bed transitional living facility for individuals receiving services from the Durham County Criminal Justice Resource Center (CJRC). The current contract is for 10-months with an annualized contract amount of \$101,808.84. The funding for this contract has been approved in the Criminal Justice Resource Center's FY20/21 budget.

Alignment with Strategic Plan: This item aligns with Strategic Goal 3: Safe Community and Goal 2: Health and Well-Being for All.

Resource Persons: Roshanna Parker, Assistant Director Criminal Justice Resource Center and Gudrun Parmer, Director, Criminal Justice Resource Center

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service contract in the amount of \$84,840.70 with Just A Clean House, Inc to operate CJRC's Transitional Living Facility.

Attachments:

[AAF Supplemental Document - Contract Approval FY21 Transitional Living Faci](#)

[JACH Service Contract 9-1-2020 to 6-30-2020](#)

[FY21 Attachment 1 - Scope of Services 9-1-2020](#)

[MWBE AAF Attachment](#)

20-0354**Budget Ordinance Amendment No. 21BCC000007 to Increase Security Services Contract for Increased Security needs at the Youth Home****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No.21BCC000007 and contract Amendment 5 to the current Nighthawk Security and Consulting, LLC. contract for Fiscal Year 2020-21 in the amount of \$118,184 to allow for the added Youth Home security post.

The Youth Home Director has requested an unarmed uniformed officer presence at the main lobby to increase the safety and protection of arriving detainees, visitors and staff. Unlike other unarmed officer posts, the officer is required to carry a taser in the rare event the officer has to respond to an aggressive individual. Providing 24/7 coverage for the main lobby area translates to a \$118,184 increase. The additional security coverage is a continuation of increased security support that occurred in late May and June of the previous fiscal year. The hourly rate will range between \$18.73 to \$19.75, depending on the officer's expense. The funding also covers the equipment required for the security detail. Fund balance will be used to cover the expense.

Alignment with Strategic Plan: Goal 3 - Safe and Secure Community

Resource Persons: Ed Miller, County Security Manager; Motiryo Keambiroiro, Director, General Services

County Manager's Recommendation: The Board is requested to approve Budget Ordinance Amendment No.21BCC000007 and contract Amendment 5 to the current Nighthawk Security and Consulting, LLC. contract for Fiscal Year 2020-21 in the amount of \$118,184 to allow for the added Youth Home security post.

Attachments:

[Nighthawk Contract Amendment 5 AAF Supplemental 07202020](#)

[Security Services Contract Amendment 5 07202020](#)

[AAF-07 Legal Form Youth Home Increase security contract using fb appropriati](#)

20-0355**Restaurant Lease for Admin Building II****Agenda Text:**

The Board is requested to approve and authorize execution of a Lease Agreement with Topsy Bull Inc. to operate a restaurant in the County Administration Building II located at 201 E Main Street, in accordance with the terms and conditions as set forth in the Lease Agreement attached to this Agenda Item. This lease is for 3057 square feet of restaurant space located in the County Administrative Building II, Suite #150. The lease term is 10 years, with the option of one additional 5-year renewal. The starting lease rate for the first 10 years is \$20.00 per square foot for the first year, escalating three percent (3%) per year thereafter.

The lease agreement requires that Topsy Bull complete all upfit construction within 180

days at their cost, with the County contributing \$91,710 toward the total cost for all tenant improvements. The lease agreement stipulates that construction must be complete within 180 days. The County retains the right to terminate the lease if this timeline is not achieved. We anticipate the restaurant will be open in the 4th quarter of 2020. Topsy Bull will be a contemporary, upscale full-service restaurant and sports bar, serving lunch and dinner. The interior design will have a distinctive Durham theme with occasional live music, and a disc jockey on weekend nights. The owners will obtain all ABC permits to sell liquor, beer and wine. The hours of operation will be 11:00 a.m. to 2:00 a.m., on weekdays, and 5:00 p.m. to 2:00 a.m. on Saturday and Sunday.

Staff received a Letter of Intent from the owners of Topsy Bull in May of this year and presented to the Board in closed session. Terms and conditions of the lease were subsequently negotiated, and final agreement reached in early July.

Alignment with Strategic Plan: The attached Lease Agreement supports Goal 1 “Community Empowerment and Enrichment,” and Goal 5 “Accountable, Efficient and Visionary Government”

Resource Persons: Nancy Mitchell, Senior Real Estate Officer; Jane Korest, Division Manager Open Space and Real Estate; Peri Manns, Deputy Director Engineering and Environmental Services.

County Manager’s Recommendation: The County Manager recommends that the Board approve and authorize execution of a Lease Agreement with Topsy Bull Inc. to operate a restaurant in the County Administration Building II located at 201 E Main Street, in accordance with the terms and conditions as set forth in the Lease Agreement attached to this Agenda Item.

Attachments: [AAF Supplemental for 080320 WS](#)
[1 - Final Topsy Bull Lease](#)

20-0361

City-County Planning Department FY21 Work Program

Agenda Text: The Board is requested to approve the proposed FY21 Planning Department Work Program.

Summary. The Interlocal Cooperation Agreement between the City and County for merged planning functions charges the Planning Director with preparing and submitting to the Joint City-County Planning Committee, the Planning Commission and both Managers a work program and annual budget that must be forwarded to both governing bodies for approval. The proposed work program is structured on the Department receiving sufficient resources for 46 full-time employees and operational overhead. Staff resources have been fully allocated for the tasks reflected in the proposed work program with no capacity to take on additional tasks without either revising the work program to modify tasks by deleting existing tasks or changing expected outcomes and/or timelines.

Attachments:

Attachment 1: Proposed Work Program, FY21, Part A, Programs

Attachment 2: Proposed Work Program, FY21, Part B, Programs and Descriptions

Attachment 3: Proposed Work Program, FY21, Part C, Future Projects

Motion: To approve the City-County Planning Department FY21 Work Program.

Alignment with Strategic Plan: This request aligns with County Strategic Plan Goal Five, Accountable, Efficient and Visionary Government: An effective organization committed to the pursuit of excellence through collaborative leadership, exceptional customer service, innovations, transparency and fiscal responsibility.

Resource Persons: Sara M. Young, AICP, Acting Planning Director

County Manager's Recommendation: The County Manager recommends that the Board approve the Proposed FY21 Planning Department Work Program.

Attachments:

[WP FY21 BOCC WS Memo](#)

[Planning WP FY21 Part A](#)

[Planning WP FY21 Part B](#)

[Planning WP FY21 Part C](#)

20-0363

Request for Approval of "New Lease Line Agreement" with Duke Regional Hospital for the new EMS Station #1

Agenda Text:

The Board is requested to authorize the County Manager to negotiate the attached "New Lease Line Agreement" with Duke Regional Hospital, and upon reaching agreement without substantive change therein, approve the agreement upon recommendation by the County Manager. (see Attachment 1, Pages 1 - 4)

The new agreement makes modifications to the existing lease lines and associated access easements along the roadways in order to accommodate the changes in the building and site layout as a result of the re-design of the new EMS Station 1 facility.

The County Attorney's Office has reviewed the 'New Easement Agreement' which is attached for the Board's reference. (see Attachment 1, Pages 1 - 4)

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The project also addresses Goal 5 - Accountable, Efficient and Visionary Government - by providing more efficient service delivery and better customer service.

Resource Persons: James Faress, P.E., Senior Project Manager, Peri Manns,

Deputy Director, Engineering & Environmental Services; Willie S. Darby, Senior Assistant County Attorney

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to negotiate the attached "New Lease Line Agreement" with Duke Regional Hospital, and upon reaching agreement without substantive change therein, approve the agreement upon recommendation by the County Manager. (see Attachment 1, Pages 1 - 4)

Attachments:

[Attachment 1 - New Lease Line Agreement](#)

[AAF Supplemental Document - New Lease Line Agreement](#)

20-0364

Contract Renewal for County Funded Early Literacy Initiative-Reach Out and Read

Agenda Text:

The Board is requested to approve a contract for continued funding for the Reach Out and Read literacy initiative, budgeted at \$50,000 for FY 21.

Supporting access to educational enrichment is critical as COVID continues to disrupt learning for many young and school-aged children in Durham. Reach Out and Read (ROR) deepens efforts to support early literacy by using co-location to meet families where they are already gathering. ROR promotes literacy through co-location in pediatric practices, training providers in early literacy and providing books for children and parents at well-child visits birth-five.

Also funded in FY 20 at \$50,000, ROR made a significant change to their practice, integrating the initiative into all well-child visits from 0-5, rather than just certain well-child visits, increasing model fidelity at participating clinics.

ROR has pivoted to serve families in physically distanced ways, including training providers on how to use ROR curriculum in telehealth visits. The program is evaluating additional methods to provide children and families with literacy resources as COVID persists. For the reasons listed, and because books and reading can be a stress-reducing and connective activity for children and parents during times of crisis, we are recommending the ROR initiative be continued in FY 20-21. Board contract approval is sought for ROR, budgeted at \$50,000. See the summary document provided for additional information.

Alignment with Strategic Plan: Early childhood literacy initiatives most closely align with Goal 1 (Community Empowerment and Enrichment), Objective 1.1 (Provide and support learning and enrichment opportunities that support educational achievement and life success), Strategy 1.1A (Early Childhood Education: Provide support for children from birth-5 with early childhood educational outreach programming and services).

Resource Persons: Cate Elander, Early Childhood Coordinator; Donna Rewalt, County Extension Director; Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract to continue the Reach Out and Read program in the amount of \$50,000 for FY 21.

Attachments: [2020 RORC Report to BOCC .pdf](#)
[ROR NCECAP Alignment.pdf](#)
[RORC Contract FY2021.pdf](#)
[RORC SOW FY2021 .pdf](#)

20-0366 **Budget Ordinance Amendment No. 21BCC000010 Cooperative Extension recognition of grant contribution from the Rosetta W. Harris Charitable Lead Trust B via the NC Agricultural Foundation Inc. to Increase Staff Support for the Fall 2020 Kids Voting Durham Election_**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No.21BCC000010 to recognize a total of \$3,000 in funds contributed by the Rosetta B. Harris Lead Trust B via the NC Agricultural Foundation Inc. to increase the hours of the part time Kids Voting Durham Program Coordinator during the fall 2020 election.

This is a reimbursable grant contribution and will be accessed through the NC Agricultural Foundation, Inc. as needed. The position will receive increased hours for a limited period to provide additional staff support for what is expected to be an exceptionally busy Kids Voting Durham presidential election season. The funds will enable the position to address the complexities of a virtual election, supporting teachers and students, and providing increased support to Spanish speaking families and managing virtual student volunteer interns.

Alignment with Strategic Plan: The increased staff availability funded through this initiative is aligned with Strategic Plan Goal 1: Community and Family Prosperity and Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Christa Gibson, Community Outreach Coordinator and Donna Rewalt, County Extension Director, Cooperative Extension.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.21BCC000010 to appropriate \$3,000 in grant funding from the Rosetta W. Harris Charitable Lead Trust B via the NC Agricultural Foundation.

Attachments: [Rosetta Harris Charitable Trust Kids Voting Grant Gift 2020.pdf](#)
[AAF-10 Legal Form CSE to recognize grant contribution from the Rosetta W. H.](#)
[AAF-Supplemental Form 10 CSE to recognize grant contribution from the Rosel](#)

20-0367 **Budget Ordinance Amendment No. 21BC000008- Recognizing Coronavirus Relief Funds Received from the State Board of**

Elections to the Durham County Board of Elections (\$277,268)**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No.21BCC000008 recognizing \$277,268 of Coronavirus Relief Funds (CARES) received from the North Carolina State Board of Elections. In addition, The Board of Elections is applying for reimbursement funds through the Help America Vote Funds (HAVA). These funds will provide at a minimum of \$10,000, and not to exceed \$250,000.

The Coronavirus Relief Funds are a subgrant to support eligible expenses related to the 2020 General Election, to the Durham County Board of Elections in accordance with House Bill 1169. These funds will cover additional costs related to the execution of the forthcoming election incurred in response to the coronavirus pandemic. All expenses incurred against the subgrant will be tracked consistent with federal, state, and county guidelines. Funding allocated by this subgrant must be expended by December 31, 2020.

Additional funds will be available at a minimum of \$10,000, not to exceed \$250,000, as reimbursements against HAVA funds through the State Board of Elections consistent with the provisions of House Bill 1169. Expenses eligible for reimbursement from this funding are those incurred to improve the administration of federal elections, as authorized under HAVA Title I, Section 101. All expenses requested for reimbursement will be tracked consistent with federal, state, and county guidelines. Reimbursement requests against this subgrant may be made until June 30, 2021. As of now these funds will be sought for reimbursement of existing County budgeted funds. However due to the rapidly changing situation surrounding the upcoming election, the Board of Elections may request the Board to increase their expenditure budget at a future date.

Alignment with Strategic Plan: Goal 5

Resource Persons: Derek L. Bowens, Elections Director; Crystally Wright, Compliance Manager; Claudia Odom Hager, General Manager

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.21BCC000008 recognizing \$277 268 of Coronavirus Relief Funds (CARES) received from the North Carolina State Board of Elections.

Attachments:

[HAVA Notice - Durham.pdf](#)

[2020_07_24_AAF_Non-Contract_BOE_Grants.docx](#)

[CARES Notice - Durham.pdf](#)

[County Award Letter 2020.pdf](#)

[AAF-08 Legal Form BoE Recognize 277268 in Covid Relief and HAVA funds](#)

20-0369

Budget Ordinance Amendment No. 21BCC000009 to Recognize

\$99,460 from the NC DHHS Division of Public Health Epidemiology/Communicable Disease Branch**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000009 to recognize funds in the amount of \$99,460 from the North Carolina Department of Health and Human Services Division of Public Health Epidemiology / Communicable Disease Branch.

These funds are to be used to rapidly establish and monitor key activities in Durham County related to COVID-19 in the areas of epidemiology, laboratory, and informatics.

Please note that this amendment requires no additional County funds.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All by providing more resources for COVID-19 data driven policy decisions regarding testing, mitigation, and prevention efforts.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000009 to recognize funds in the amount of \$99,460 from the North Carolina Department of Health and Human Services Division of Public Health Epidemiology / Communicable Disease Branch.

Attachments:

[AAF-09 Legal Form to recognize funding from the NC DHHS Division of Public Health](#)

20-0371**Budget Ordinance Amendment No. 21BCC000011 to Recognize Funds in The Amount Of \$195,954 From The NC Department of Health and Human Services Division of Public Health For Covid-19 Prevention and Response****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 21BCC000011 to recognize funds in the amount of \$195,954 from the NC Department of Health and Human Services Division of Public Health.

This provides funding to the Durham County Department of Public Health to support the COVID-19 emergency response. Funds will be used to carry out surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other prevention and preparedness response activities.

The Board of Health has approved this amendment.

Alignment with Strategic Plan: This grant aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Rodney Jenkins, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 21BCC000011 to recognize funds in the amount of \$195,954 from the NC Department of Health and Human Services Division of Public Health.

Attachments: [AAF-11 Legal Form PH to REcognize funds from the NC DHHS Public Health fc](#)

20-0380

Budget Ordinance Amendment No. 21BCC000012 Appropriate \$100,000 of General Fund COVID Reserve to support COVID positive families experiencing food insecurity.

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 21BCC000012 to appropriate \$100,000 of General Fund COVID reserve to support Public Health's feeding efforts for COVID positive food insecure families. Per NC G.S. 130A, Public Health is required to provide supplies for individuals in isolation as a result of communicable disease.

Public Health currently provides food and supplies to COVID positive food insecure individuals at a cost of \$35 per week. We are averaging 300 food insecure COVID individuals per month for an average total of \$10,500 per month. As a result of increased COVID infection rate in the Latinx and Hispanic populations, the cost of telephone translation services to arrange for food and supply delivery is \$1,000 per month. Lastly, mileage averages \$7 round trip per household at \$2,100 per month.

An appropriation of \$100,000 to feed COVID positive food insecure residents of Durham County would last seven months, or through February 2021 at current infection rates.

Alignment With Strategic Plan: Goal 2: Health and Well-being for All

Resource Persons: Rod Jenkins, Public Health Director; Michelle Easterling, Deputy Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approved Budget Ordinance Amendment No. 21BCC000012 to appropriate \$100,000 of General Fund COVID Reserve to support COVID positive families experiencing food insecurity.

Attachments: [AAF-12 Supplemental Form PH to appropriate funds from General Fund Covid I](#)
[AAF-12 Legal Form PH to appropriate funds from General Fund for Covid Rese](#)

20-0397

Budget Ordinance Amendment No. 21BCC000014 Allocating \$206,550 of General Fund Fund Balance to Support the Long-time Homeowner Tax Deferment Program

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment

No.21BCC0000014 appropriating General Fund Fund Balance to support the Long-time Homeowner Tax Deferment Program. The program was approved during the August 3, 2020 BOCC work session. Under this proposal, a Durham County property owner who has a household income of 30% or less of AMI may file an agreement with Durham County Tax Administration (DCo Tax) for a perpetual payment plan. Once a qualifying household income is brought forth and verified, DCo Tax will establish a payment agreement with the qualifying owner that limits the amount of property taxes paid to 4% of annual household income. The funding for this will revert to annual appropriations within the Tax Department in subsequent years.

Under this program the need for additional staff resources shifts to a different division: Collections. Establishing payment agreements would be a less-involved annual process. Setting up the initial payment agreement would be most time consuming, then annual flagging in our system, monitoring the situation and applying the more frequent monthly payments would be necessary. Three positions are required to staff the program to include (3) additional delinquent collectors totaling \$186,300 for salaries and benefits. An additional \$20,250 is allocated for operating costs, which brings the program total expenses to \$206,550.

Alignment with Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Dwane Brinson, Tax Administrator, Claudia Hager, General Manager and Keith Lane Budget Director

County Manager's Recommendation: County Manager recommends the Board approve the budget amendment authorizing funds to support the tax relief program.

Attachments:

[AAF-14 Legal Form GF FB Approp to support Long-time Homeowner Tax Defer](#)
[Durham County Approved Tax Relief Options](#)

20-0402

Budget Amendment No. 21BCC000013 Allocating \$95,000 of COVID-19 Funding to Support the Bull Communications Plan as Presented by the Durham Community Recovery and Renewal Task Force Funding

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No.21BCC0000013 transferring Nondepartmental budgeted COVID-19 related funds to the County Manager's budget to support the Durham Recovery and Renewal Task Force (RRTF) recommended Bull Communications Plan for \$95,000. The transfer will come from the dollars originally set aside in the FY 2020-21 budget to address COVID-19 expenses.

During the August 3, 2020 BOCC work session, task force representatives gave an update on potential investments needed in several areas. During the discussion, an

update occurred on the Bull Communications Plan. The communications strategy will focus on efforts to revive the local economy using evidence-based approaches to reduce the risk of COVID-19 transmission among employees and customers. Further the plan seeks to increase accountability among businesses and encourage confidence among residents through steps established to create a safer commerce while operating during a pandemic. \$95,000 of COVID relief funds as set aside in the FY 2020-21 budget will be transferred from the Nondepartmental to the County Manager's budget to support these expenses.

The initial campaign was launched in English and Spanish and has been recognized nationally for its design and use of behavioral science for the campaign design. The project success can be attributed to over 1,000 hours of volunteer contributions from local experts at McKinney and Duke University, as well as local communication experts under the leadership of Discover Durham. Over the first couple of weeks of the campaign, over 200 businesses completed the campaign's health and safety checklist.

The \$95,000 allocation will be matched with additional funding from the City of Durham. Further the funds will support the cost associated with advertising and buying media time to promote safe and secure practices during the COVID-19 epidemic.

Alignment With Strategic Plan: Goal 2: Health and Well Being; Goal 3: Safe Community

Resource Persons: Jodi Miller, General Manager and Keith Lane, Budget Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.21BCC0000013 transferring Nondepartmental budgeted COVID-19 related funds to the County Manager's budget to support the Durham Recovery and Renewal Task Force (RRTF) recommended Bull Communications Plan for \$95,000. The transfer will come from the dollars originally set aside in the FY 2020-21 budget to address COVID-19 expenses.

Attachments:

[Letter from RRTF Co-Chairs 072820 \(2\)](#)

[Back on the Bull COVID19 Proposal](#)

[2020 Back on the Bull Campaign Planning](#)

[AAF-13 Legal Form COVID-19 Relief Reserve Funds Support Rescue Recover](#)

20-0410

Preservation of Geer Cemetery

Agenda Text:

The Board is requested to approve a letter from the County Manager, or other appropriate County official, saying that the County is asserting its authority as

protector of an abandoned cemetery under NCGS for the purpose of making the grant application and a signature as “owner” on the application.

Preservation Durham, in partnership with the Friends of Geer Cemetery, is applying for a grant provided by the National Park Service (NPS) pursuant to its Emergency Supplemental Historic Preservation Fund (ESHPPF): Florence, Yutu, and Michael (FYM) Recovery Grant Program to complete a preservation project at Geer Cemetery. The Geer Cemetery was Durham’s primary African-American burying ground between 1877 and 1927, when the city finally provided a public cemetery for African-Americans (Beechwood). There are at least 2,000 graves in Geer. The project to be funded is a thorough archeological survey of the grave evidence (tombstones, grave depressions, etc.), in the cemetery and preparation of a nomination to the National Register of Historic Places. This will, for the first time, provide us with record knowledge of what we have on the ground and we can arrest the slow disappearance of the evidence of so many Durham lives.

A requirement of the grant submittal is permission from the “owner.” The Geer Cemetery is an abandoned public cemetery under NC law. It is unknown who the owners are. There are no extant records. The question of cemetery ownership and abandoned cemeteries is so common that NC has enacted a law that empowers a County government to assert of form of statutory oversight over an abandoned cemetery in its jurisdiction. This oversight is not limited in scope or duration. The County’s authority runs to the marking of the cemetery and protecting it from encroachment. Because the grant project is essentially a survey of the cemetery, the state has informed us that we can satisfy the ownership part of the application by having the County indicate that it is asserting its power of oversight over the Geer Cemetery. The request is that the County Manager do this only for the limited purpose of helping Preservation Durham and the Friends of Geer Cemetery make this grant application. The County is not expected to administer the grant, make improvements in the cemetery, appropriate money, or take on any other responsibility with regard to the cemetery.

Therefore, the Board is requested to approve a letter from the County Manager, or other appropriate County official, saying that the County is asserting its authority as protector of an abandoned cemetery under NCGS for the purpose of making the grant application and a signature as “owner” on the application. If the grant is awarded, Preservation Durham and Friends of Geer Cemetery will share the results of the survey and the National Register Nomination with Durham County. The Geer Cemetery is an important part of Durham’s history, as it is among the most important artifacts and monuments of the African-American experience in Durham.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: Lowell L. Siler, County Attorney; Tom Miller, Jullianne Patterson and Julia Taylor, Representatives for Friends of Geer Cemetery.

County Manager's Recommendation: The County Manager recommends that the Board discuss the requests from the Preservation Durham acting for the Friends of Geer Cemetery.

Attachments: [Geer Cemetery Grant Letter](#)
[GS 65-113](#)

7. Other Business (65 min)

[20-0400](#) **Durham County Public Health Focused Update on the COVID-19 Crisis (10min)**

Agenda Text: The Board has requested a public health focused update from County staff on the COVID-19 response and efforts.

Alignment with Strategic Plan: This item aligns with Goal 2: Health and Well-Being for All

Resource Persons: Rodney Jenkins, Public Health Director; Joanne Pierce, General Manager

County Manager's Recommendation: The County Manager recommends that the Board receive an update from County staff on the COVID-19 response and efforts

[20-0356](#) **2019 Durham City-County Appearance Commission Annual Report (5min)**

Agenda Text: The Board is requested to receive the 2019 Durham City-County Appearance Commission Annual Report.

Attachments:

Attachment A: 2019 Appearance Commission Annual Report

Attachment B: 2019 Appearance Commission Attendance Report

Alignment with Strategic Plan: This item supports Goal 4, Environmental Stewardship and Environmental Prosperity, by promoting community beautification and appearance efforts.

Resource Persons: Kayla Seibel, AICP, Senior Planner, and Sara Young, AICP, Acting Planning Director

County Manager's Recommendation: The County Manager recommends that the Board receives the 2019 Durham City-County Appearance Commission Annual Report.

Attachments: [DCCAC 2019 Annual Report Combined](#)

20-0357**2019 Durham Open Space and Trails Annual Report (5min)****Agenda Text:**

The Board is requested to receive the 2019 Durham Open Space and Trails Annual Report.

Attachments:

Attachment A: 2019 DOST Annual Report

Attachment B: 2019 DOST Attendance Report

Alignment with Strategic Plan: This item supports Goal 4, Environmental Stewardship and Environmental Prosperity, by promoting community beautification and appearance efforts.

Resource Persons: Carl Kolosna, AICP, Senior Planner, and Sara Young, AICP, Acting Planning Director

County Manager's Recommendation: The County Manager recommends that the Board receives the 2019 Durham Open Space and Trails Annual Report.

Attachments:

[BOCC Staff Memo](#)

[Attachment A 2019 DOST Annual Report](#)

[Attachment B 2019 DOST Attendance Report](#)

20-0358**2019 Board of Adjustment Annual Report (5min)****Agenda Text:**

The Board is requested to receive the 2019 Board of Adjustment Annual Report.

Alignment with Strategic Plan: Staff finds the request to align with Goal Five, "Accountable, Efficient and Visionary Government", of the strategic plan.

Resource Persons: Jessica Dockery, CZO, Major Development Review Planning Supervisor, and Patrick Young, AICP, Planning Director

County Manager's Recommendation: The County Manager recommends that the Board receive the 2019 Board of Adjustment Annual Report.

Attachments:

[BOCC_BOA Annual Report 2019_8-3-20](#)

20-0359**2019 Durham Planning Commission Annual Report (5min)****Agenda Text:**

The Board is requested to receive the 2019 Durham Planning Commission Annual Report.

Attachments:

Attachment 1: 2019 Planning Commission Annual Report

Attachment 2: 2019 Planning Commission Cases

Attachment 3: 2019 Planning Commission Attendance

Alignment with Strategic Plan: Staff finds the request to align with Goal Five, "Accountable, Efficient and Visionary Government", of the strategic plan

Resource Persons: Grace Smith, AICP, Acting Assistant Planning Director, and Sara Young, AICP, Acting Planning Director

County Manager's Recommendation: The County Manager recommends that the Board receives the 2019 Durham Planning Commission Annual Report.

Attachments: [CC cover memo PC report draft](#)
[Attachment 1- 2019 PC-CC report](#)
[Attachment 2- 2019 PC Cases docx](#)
[Attachment 3- PC Attendance](#)

20-0360

2019 Historic Preservation Commission CLG Annual Report (5min)

Agenda Text: The Board is requested to receive the 2019 Historic Preservation Commission CLG Annual Report.

The Historic Preservation Commission (HPC) is required by the Interlocal Cooperation Agreement between the City of Durham and Durham County to submit an annual report to the Governing Bodies.

The City and County of Durham, as part of their Certified Local Government (CLG) status, are required annually to submit a report on the activities of the Historic Preservation Commission to the State Historic Preservation Office. Because the Interlocal Cooperation Agreement for the Historic Preservation Commission also requires an annual report, typically the CLG Annual Report has doubled as the annual report submitted to the City and the County.

During 2019, most members were in compliance with the attendance policy established in the HPC Rules of Procedure. Section 3.9 of the Rules of Procedure states: "A member who will be unable to attend the regular meeting of the Commission must contact the Chairperson or Secretary at least twenty-four (24) hours before the scheduled meeting and indicate the general reason for being absent to receive an excused absence. Unforeseen emergencies or illnesses shall be considered excused absences." On an average basis, members attended approximately 80% of the hearings.

Attachments

1. Letter from Katie Hamilton, HPC Chair, March 2, 2020
2. 2019 Historic Preservation Commission CLG Annual Report
3. 2019 Historic Preservation Annual Attendance Report

Alignment with Strategic Plan: This item align with Goal 5, "Accountable, Efficient and Visionary Government," of the strategic plan.

Resource Persons: Sara Young, AICP, Acting City-County Planning Director; Karla Rosenberg, AICP, Senior Planner

County Manager's Recommendation: The County Manager recommends that the Board receives the 2019 Historic Preservation Commission CLG Annual Report.

Attachments: [Attachment 1 - Letter 2019](#)
[Attachment 2 - CLG Annual Report 2019](#)
[Attachment 3 - HPC Attendance 2019](#)

20-0384 **Discussion on the Joint Durham Community Safety & Wellness Task Force (30min)**

Agenda Text: The Board is requested to discuss the bylaws for the Joint Durham Community Safety & Wellness Task Force. A task force which consists of partnership with the City of Durham and Durham Public Schools.

In the Spring of 2019, during conversations about the Durham Police Department's budget, community members requested that the City of Durham create a task force to explore and recommend community-based public safety models and interventions. City council members and staff believe that this effort will be best served by the participation of both Durham County, which administers and funds public health initiatives, and Durham County Public Schools. As a result, this proposal will create a joint task force with the City of Durham, Durham County, and Durham County Public Schools as partners. This joint community-led task force will be charged with examining the public safety & wellness needs of Durham residents and communities, educating residents on existing safety and wellness resources, and providing recommendations for additional programs to enhance public safety and wellness by focusing on community-based prevention, intervention, and re-entry services.

After multiple discussions, the City Council approved the bylaws at their March 2, 2020 meeting. Mayor Pro Tempore Jillian Johnson stated the Council agreed to commit \$1 million dollars towards investments that the task force recommends that would fall under the City's purview.

Alignment with Strategic Plan: This item aligns with Strategic Goal 2: Health and Well Being for All and Goal 3: Safe Community

Resource Persons: Wendy Jacobs, Chair, Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board discuss the bylaws for the Joint Durham Community Safety & Wellness Task Force and provide direction to staff.

Attachments: [Revised Safety and Wellness Taskforce Bylaws.doc](#)
[Final-Published Attachment - 13824 - MEMO - MEMO - 3-2-2020 \(003\)](#)
[Final-Published Attachment - 13824 - OTHER - DURHAM COMMUNITY S](#)
[Feedback on Safety and Wellness Task Force](#)

8. Items Pulled from the Consent Agenda (20 min)

9. Closed Session

20-0399

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session for the following:

- To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract pursuant to G.S.143-318.11(a)(5)
- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)

Alignment with Strategic Plan: This item aligns with the Strategic Goals of Durham County Government

Resource Persons: Peri Manns, Deputy Director of Engineering and Environmental Services; Lowell Siler, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direct to staff.

10. Adjournment