



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, March 9, 2020

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

20-0115 Announcements

Agenda Text:

1. **The Durham County Juvenile Crime Prevention Council (JCPC) is requesting proposals for fiscal year 2020-2021** - The JCPC anticipates funds from the NC Department of Public Safety (DPS) in the amount of \$701,101 to fund programs that will serve delinquent and at-risk youth. The application deadline is March 31, 2020. Additional information can be found on the Criminal Justice Resource Center's website:
www.dconc.gov/government/departments-a-e/criminal-justice-resource-center/youth-services/jcpc
<<http://www.dconc.gov/government/departments-a-e/criminal-justice-resource-center/youth-services/jcpc>>.

For interested organizations, informational meetings are scheduled for Tuesday, March 10, 2020 and Tuesday, March 17, 2020 from 1:00 p.m. to

2:30 p.m. at the Criminal Justice Resource Center located at 326 East Main Street.

2. **Grand Re-Opening of the Bragtown Branch Library** - Please join us on March 11, 2020 from 12:00 p.m. - 2:00 p.m. in celebrating the re-opening of the Bragtown Branch Library at 3200 Dearborn Drive. Events are scheduled throughout the day beginning at 10:00 a.m.

For re-opening details, please visit www.dconc.gov <<http://www.dconc.gov>>

3. **2020 Golden Leaf Awards Nominations are Now Being Accepted** - Do you know of a Durham property that's outstanding for its design, preservation, curb appeal, or stewardship of the natural and built environment? Nominate it now for the 2020 Golden Leaf Awards.

Nominations can be submitted at

<<https://durhamappearance.com/entry-form>> and are due by 5:00 p.m. on Tuesday, March 13th. For additional information please contact Senior Planner Kayla Seibal at 919-560-4731 ext. 28271 or by email at kayla.seibel@durhamnc.gov <<mailto:kayla.seibel@durhamnc.gov>>.

4. **Discussions on Stormwater Management for Unincorporated Durham County** - Do you know what happens to stormwater (rainwater) when it leaves your property? Join the Durham County Stormwater and Erosion Control Division at one of the five public outreach meetings to learn more.
 - Monday, March 16, 4-6pm (South Regional Library)
 - Wednesday, March 25, 6-8pm (North Regional Library)
 - Saturday, March 28, 10am-12pm (Bahama Ruritan Club)
 - Tuesday, March 31, 5-7pm (East Regional Library)
 - Wednesday, April 1, 12-2pm (Fusion Room - 800 Park Offices Drive)
5. **Durham YouthWork Internship Program Now Seeking Applicants** - Durham youth ages 14-24 who want to explore a career, earn money and gain valuable work experience can now apply for the YouthWork Internship Program.

Hourly rates range from \$7.25 - \$12.00 per hour with job opportunities available within the City of Durham, Durham County Government, Durham Public Schools, Durham Technical Community College, North Carolina Central University, Duke Medical Center and other local businesses.

Youth interested must submit an application before Friday, March 27th at

www.durhamnc.gov <<http://www.durhamnc.gov>> and apply for positions listed under *Durham YouthWork Intern*. For additional information, please call Kelli McLean Slade, Senior Employment Program Coordinator at 919-560-4965, ext. 15221.

6. **Women's Health Awareness 2020: Transforming Communities by Enhancing Women's Health** - Save the Date for the Women's Wellness Conference on Saturday, April 4, 2020 from 8:00 a.m. - 5:00 p.m. at North Carolina Central University Mary Townes Science Center located on 1900 Concord Street.

There will be FREE health screenings, health education sessions, healthy living sessions and other health resources. Registration is FREE and lunch will be provided.

Please register by Monday, March 16th at www.niehs.nih.gov/whad <<http://www.niehs.nih.gov/whad>> and for additional information please call 984-287-4414 or email WHAD@niehs.nih.gov <<mailto:WHAD@niehs.nih.gov>>

4. Minutes (5 min)

20-0120 Minutes

Attachments: [Regular Session - February 10, 2020](#)

5. Ceremonial Items (10 min)

20-0108 Proclamation - Colorectal Cancer Awareness Month (10min)

Agenda Text: The Board is requested to issue a proclamation declaring March 2020 as Colorectal Cancer Awareness Month in Durham County.

The goal of this proclamation is to promote awareness and educate residents of Durham County on the importance of early detection through colorectal cancer screening.

Alignment with Strategic Plan: This proclamation aligns with Strategic Goal 2: Health and Well-being for All.

Resource Persons: Rodney Jenkins, MHA, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board issue a proclamation declaring March 2020 as Colorectal Cancer Awareness Month in Durham County.

Attachments: [Proclamation - Colorectal Awareness Month](#)

6. Consent Agenda (15 min)

20-0048 Contract Approval with SafeTech Solutions for Emergency Services Consulting and Training

Agenda Text:

The Board is requested to approve a contract for consultative services and leadership training for the EMS, Fire Marshal, and Emergency Management staffs in the amount of \$65,800 to be funded within the current EMS budget. Durham County EMS has contracted with SafeTech Solutions (<https://safetechsolutions.us/>) over the past several years to provide training on leadership development, culture change, and guide departmental leadership through seminars and coaching on various management issues. This request is to expand the current scope of services to include consultative work surrounding the consolidation of emergency services within Durham County. Services provided will include training for approximately 40 employees over 48 classroom hours. Additionally, two newly appointed EMS lieutenants will attend an 80 hour two week intensive leadership session. The continuation and expansion of our work with SafeTech Solutions is critical to providing the requisite resources and leadership development to ensure a smooth and effective transition to an Office of Emergency Services.

Durham County EMS is requesting to utilize a sole source exemption for the procurement of these services. The increase in the not to exceed amount of the contract will ensure that EMS adheres to the County's contract processes, procedures and policy as well as adhering to general statutes regarding encumbrances and satisfying the pre-audit. The contracted services expenditure of \$65,800 is to be funded within the current EMS budget. No budget amendment is required.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal #3: Safe Community and Goal#5: Accountable, Efficient, and Visionary Government.

Resource Persons: Jim Groves, OES Director

County Manager's Recommendation: The County Manager recommends that the Board approves a contract with SafeTech Solutions for \$65,800.00.

Attachments: [AAF Supplemental](#)
 [SafeTech Solution Emergency Services Service Contract FY20](#)
 [SafeTech Quote](#)

20-0069 Utilities Division Polymer Contract Amendment with Polydyne, Inc.

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract amendment to increase the existing purchase of goods contract with Polydyne, Inc. (FR# 20-052) for polymer (IFB 18-042) in the amount of \$22,019, bringing the total contract amount from \$85,000 to \$107,019.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as these chemicals are necessary for the Triangle Wastewater Treatment Plant to meet all permit limitations as specified in the facility’s NPDES permit.

Resource Persons: Jay Gibson, PE, General Manager; Peri Manns, ASLA, Interim General Manager; Stephanie Brixey, Deputy Director of E&ES; Shawn Davis, Utilities Supervisor of Operations

County Manager’s Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a contract amendment to increase the existing purchase of goods contract with Polydyne, Inc. (FR# 20-052) for polymer (IFB 18-042) in the amount of \$22,019, bringing the total contract amount from \$85,000 to \$107,019.

Attachments: [AAF Supplemental Document - Polydyne Contract Amendment 02.2020](#)
[Polydyne Contract Docs FR20-052](#)

20-0074 **Capital Project Amendment No. 20CPA000023 - Appropriating \$3,640 in Fund Balance From The Pay-As-You-Go Capital Project Fund for the Detention Center Jail Bed and HVAC Grille Replacement Capital Project DC090 and Execution of a Change Order for the Detention Center Jail Bed and HVAC Grille Replacement Project**

Attachments: [AAF - Supplemental Document Form - Detention Center Jail Bed and HVAC Grille Replacement](#)
[Attachment 1 - Detention Center Jail Bed + HVAC Grille Replacement - CHANGE ORDER](#)
[CPA-23 Legal Form Amend Detention Center Jail Bed and HVAC Grille Replacement](#)

20-0080 **Contract Amendment to Dixie Electro Mechanical Services, Inc. On-Call Machinery and Repair Services Contract**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract amendment with Dixie Electro Mechanical Services, Inc. (RFP 19-013 and FR# 20-381) to provide on-call machinery and repair services for the Triangle Wastewater Treatment Plant (TWWTP) in an amount of \$60,000, bringing the total contract amount from \$80,000 to \$140,000.

The increase in the contract will allow the Utilities Division to maintain compliance by ensuring there are funds to repair pumps for the remainder of the fiscal year. The Division has had an excessive amount of pump failures this year that were not anticipated. Currently, we have approximately one hundred and fifteen (115) pumps that we are required to maintain in working condition. To maintain compliance with NPDES permit #NC0026051 and Collection System Permit #WQCS00038, it’s imperative to maintain all associated equipment in a continual state of readiness.

So far, this fiscal year, two (2) of the 200-horsepower influent pumps had to be rebuilt due to excess grit in the wet well totaling a cost of \$45,066. Two (2) pumps

had to be rebuilt due to excess rags which caused issues with the pumps' impeller and volute. Three (3) had to be repaired due to normal wear. In hopes of preventing additional problems with the influent pumps, the grit was removed from the wet well and the screens are in the process of being repaired to decrease/prevent rags from entering the treatment system and causing additional pump failures. Repairs due to normal wear and age are unavoidable.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity," as these contracts will ensure all associated equipment located at the pump station and TWWTP are maintained in a continual state of readiness.

Resource Persons: Jay Gibson, PE, General Manager; Peri Manns, ASLA, Interim General Manager; Stephanie Brixey, Deputy Director of E&ES; Stephen Phillips, Utility Supervisor

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract amendment with Dixie Electro Mechanical Services, Inc. (RFP 19-013 and FR# 20-381) to provide on-call machinery and repair services for the Triangle Wastewater Treatment Plant (TWWTP) in an amount of \$60,000, bringing the total contract amount from \$80,000 to \$140,000.

Attachments:

[Renewal #1 Dixie Electro](#)

[Original Contract Dixie Electro](#)

[Dixie AAF Supplemental Document 02.10.2019](#)

20-0086

Approve the Final Budget for the Dry Creek Farm Conservation Easement and Approve Capital Project Amendment No.20CPA000024 Decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$66,824.80 and Budget Amendment No. 20BCC000047 transferring \$66,824.80 From the Pay-As-You-Go Capital Project Fund to the General Fund to Support the Purchase of the Dry Creek Farm Conservation Easement

Agenda Text:

The Board is requested to approve the final budget for the Dry Creek Farm Conservation Easement and approve Capital Project Amendment No.20CPA000024 decreasing the Open Space & Farmland Preservation Capital Project (4730DC083) by \$66,824.80 and Budget Amendment No.20BCC000047 transferring \$66,824.80 from the Pay-As-You-Go Capital Project Fund to the General Fund to support the purchase of the 29.5 acre Dry Creek Farm conservation easement. The property is part of the Adcock Family farm that at one time consisted of over 120 acres. Over years portions of the original farm were sold to Camp Butner and/or subdivided amongst heirs. The farm was traditionally used to grow tobacco (until 1983) and other traditional row crops, as well as being used as pasture for beef cattle. The open areas are all currently managed for hay production.

This property is located within one-third of a mile from Camp Butner, a National Guard training ground. The National Guard has been very supportive of farmland conservation easements within close proximity to Camp Butner as a way to reduce the number of future homes that might create potential land use conflicts adjacent to Camp Butner. The overall Dry Creek farm consists of 33 acres and is bisected by Dry Creek, a major tributary to Lake Michie, a drinking water supply for Durham residents. The stream portion of the property, totaling 3.54 acres is excluded from the county's conservation easement but included within a larger stream restoration project on Dry Creek to improve the water quality of this stretch of creek. The stream restoration project is fully funded by Wildlands Engineering and the state of North Carolina and will include a permanent conservation easement as well.

The federal Agricultural Lands Easement Program (ALE) grant awarded to the farm will pay for 50 percent of the federally approved appraisal value of the easement rights. The appraisal approved by the federal program has to meet federal standards, and the approved value for the easement was \$129,700. The federal grant pays for \$64,850 of the land cost of the easement; the remaining 50 percent is provided by Durham County plus associated closing costs. No new county funding is needed since the \$66,824.80 for the county's share of the acquisition and closing costs was previously set aside from open space capital project funds for this project when the Board approved the purchase option for the easement. The attached budget summarizes the total cost for this easement. The transfer of \$66,824.80 from the open space and farmland capital project account to the General fund for the purchase of the land is a technical transfer that provides the Finance Department with a more concise end of year accounting of assets purchased by the County in each fiscal year. In addition, the County Manager was previously authorized to execute the final easement documents as well.

Alignment with Strategic Plan: This acquisition helps to implement Strategic Plan Goal 4, "Environmental Stewardship and Community Prosperity," by increasing the amount of open space and farmland that has been protected by Durham County.

Resource Persons: Jane Korest, Open Space and Real Estate Manager; Celeste Burns, Open Space and Real Estate Coordinator, Peri Manns, Deputy Director of Environmental Engineering, Keith Lane, Budget Director

County Manager's Recommendation: The County Manager recommends that the Board approve the final budget for the Dry Creek Farm Conservation Easement and approve Capital Project Amendment No.20CPA000024 decreasing the Open Space & Farmland Preservation Capital Project (4730DC0830 by \$66,824.80 and Budget Amendment No. 20BCC000047 transferring \$66,824.80 from the Pay-As-You-Go Capital Project Fund to the General Fund to support the purchase of the Dry Creek Farm conservation easement.

Attachments: [AAF Supplemental Document -Dry Creek Farm easement](#)
[AAF-47 Legal Form Dry Creek Farm Conservation Easement \(\\$66,824.80\)](#)
[CPA-24 Legal Form Dry Creek Farm Conservation Easement \(\\$66,824.80\)](#)
[Attachments Dry Creek Farm Maps-Photos-Budget](#)

20-0088 **Budget Ordinance Amendment No. 20BCC000048 to Recognize \$75,098.00 in Program Integrity Incentive funds for Increased Funding for Continuing Education Classes and Equipment for e-learning.**

Agenda Text: The Board is requested to approve the Department of Social Services request to appropriate fund balance from Program Integrity Incentive Funds in the General Fund in the amount of \$75,098.00 for training and equipment to ensure a high level of customer service care via e-learning. Social Services training budgets were reduced in the FY20 budget which has led to vital training deficiencies. With the approval of the Board, Social Services will fund 20 training classes and the following training equipment needed for recording e-learning content, enhance training by uploading applications to iPads as well as access to online training, webinars, and seminars to enhance and expand training knowledge for staff in various settings. The training classes and equipment will ensure Social Services can provide quality, cost-effective training designed to increase individual and organizational productivity and enrichment. The Quality Assurance and Training unit is dedicated to meeting quality measures related to the County's Strategic Plan goal of Accountable, Efficient, and Visionary Government as well as all legislative performance measures including HB630. The total cost for FY19/20 will be \$75,098.00.

The primary goals of this initiative are to:

- Provide individuals and the organization with the tools to respond effectively to customer needs as well as current and future demands for service.
- To ensure that the appropriate resources are available to support growth and development of the various agency program areas.
- Enhance the internal workforce by emphasizing the characteristics of a well-managed human service agency in performance management and development.

Alignment with Strategic Plan: Goal 2: Health and Well-Being for All; Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Ben Rose, Social Services Director.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000048 for appropriating fund balance from Program Integrity Incentive Funds in the General Fund in the amount of \$75,098.00 for Social Service's training and equipment to ensure Social Services can maintain a high level of customer care. The funding source being the recognition of a partition of Program Integrity Incentive Funds received in

current Fiscal Year above the amount originally budgeted.

Attachments: [AAF-48 Supplemental Form DSS Program Integrity Incentive Funds for Increasi](#)
[AAF-48 Legal Form DSS Program Integrity Incentive Funds for Increasing Fund](#)

20-0094 **Capital Project Amendment No. 20CPA000025 Appropriating \$55,400 in Funding From Lincoln Community Health Center and the Execution of a Design Contract with Surface 678 for the Lincoln Community Health Center -Parking Lot Expansion.**

Agenda Text: The Board is hereby requested to authorize the County Manager to appropriate funding to the Lincoln Community Health Center Project 47302635DC139 for the purposes of the parking expansion and to enter into an Engineering Services contract with Surface 678 for the Parking Lot Expansion at the Lincoln Community Health Center (LCHC) located at 1301 Fayetteville St., Durham in the amount of \$40,400.00, plus \$15,000 contingency, to execute any other related fees and contracts, if necessary, not to exceed the available budget of \$55, 400.00. (See Attachment 1, Page 1-8).

November 9, 2015, the Board of County Commissioners appropriated \$1,000,000.00 of federally awarded grants funds to create the LCHC Phase II Renovation capital project account and authorized the execution of a contract with Swanson + Stewart Architects (SSA) to provide architectural design services for this project. The scope of work included 22,616 square feet.

On January 17, 2017, the Board of County Commissioners approved a Phase II Renovation contract with Harrod the execution of the construction contract with Harrod and Assoc. Constructors, Inc., in the amount \$1,774,200.00 (Base Bid plus Alternates 1-5), for a total construction budget of \$2,191,520.00. This project was completed and closed out in 2018.

As a result of these renovations, Lincoln is providing services to an additional 2400 clients which required more than 30 new staff. Additional grants over time have added approximately 50 people to inappropriate existing parking. Staff have been parking on Massey, Spaulding, Linwood, and Merrick Streets. The expanded parking will help to alleviate complaints and provide security for staff. The Existing staff lot has 51 spaces and was constructed when Lincoln had 148 staff. Currently Lincoln employs 242 staff. The new lot would include approximately 50 parking spaces.

Funding for this project will be provided by Lincoln Community Health Center. Lincoln has agreed to commit funding to Durham County to be incorporated into a capital project account. Completion of this project will provide a more reliable parking situation for staff by eliminating current parking space deficiencies at this facility. Our intent is to bring a construction contract back to the BOCC, at a later

date, once bids are received for this project.

Alignment with Strategic Plan: This project aligns with Goal 5 by providing more efficient service delivery and better customer service through the expansion of the parking lot at this location.

Resource Persons: Peri Manns, ASLA, Deputy Director of Engineering & Environmental Services, Brenda Hayes-Bright, Assoc. AIA, CDT, Project Manager, Keith Lane, Director of Budget and Management Services, Philip Harewood, Chief Executive Officer, LCHC

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 20CPA000025 appropriating \$55,400.00 to the Lincoln Community Health Center Capital Project 47302635DC139 and authorize the County Manager to enter into an engineering services design contract with Surface 678 for the Parking Lot Expansion at the Lincoln Community Health Center (LCHC) located at 1301 Fayetteville St., Durham in the amount of \$40,400.00, plus \$15,000 contingency, to execute any other related fees and contracts, if necessary, not to exceed the available budget of \$55,400.00.

Attachments:

[Attachment 1 - Lincoln CHC Surface 678](#)

[CPA-25 Legal Form Modify Lincoln Community Health Center Project 47302635](#)

[AAF Supplemental Document Lincoln Parking Lot Expansion](#)

20-0095

Capital Project Amendment No. 20CPA000026 to Amend the Main Library Renovation Project No. 6110DC094 to Accept Funding from the Duke Energy Smart Saver Custom Incentive Program

Agenda Text:

The Board is requested to authorize the County Manager to approve Capital Project Amendment No. 20CPA000026 appropriating \$49,758.00 of Duke Energy Smart Saver Custom Incentive Program funding to the Main Library Renovation Project.

This incentive program is a no-cost Duke Energy sponsored program to provide financial incentives to design and build more energy efficient buildings. The County benefits by receiving a check from Duke energy at the end of construction in addition to a 31percent reduction in annual energy costs in the new Main Library facility. The Duke Energy incentive program provides cash for the installation of qualifying high efficiency equipment for lighting, mechanical, and glazing systems.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Brenda Hayes-Bright, Assoc. AIA, CDT, Project Manager, Engineering Department; and Keith Lane, Director of Budget and

Management Services.

County Manager's Recommendation: The County Manager recommends Board authorize the County Manager to approve Capital Project Amendment No. 20CPA000026 appropriating \$49,758.00 of Duke Energy Smart Saver Custom Incentive Program funding to the Main Library Renovation Project 6110DC094.

Attachments: [AAF Supplemental Document Main Library Duke Energy Incentives](#)
[Duke incentive Main Library](#)
[CPA-26 Legal Form Main Library Renovation Project \(\\$49,758.00\)](#)

20-0103

Request to Appoint a Special Board of Equalization and Review for 2020

Agenda Text: The Board is requested to appoint the 2020 Board of Equalization and Review Members, designate a Chairperson and a Vice Chairperson, and set the compensation rates for 2020 at \$125.00 (Chairperson) and \$100.00 (Member) for the three-hour session, and \$35.00 per hour for any hour over the three-hour session.

Per North Carolina General Statute 105-322, a resolution was adopted in February 2002 (revised in January 2017) to appoint a special Board of Equalization and Review to hear tax appeal matters. Membership of the Board of Equalization and Review will be determined by Board of County Commissioners by the first Monday in March. The Board of County Commissioners shall also designate the Chairperson and Vice Chairperson for this special Board and set the compensation rates.

Alignment With Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes and to ensure we are accountable to our citizens. The Board of Equalization and Review ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: T. Dwane Brinson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board appoint the 2020 Board of Equalization and Review members, establish a Chair and Vice-Chair and set the rate of pay.

Attachments: [David Smith](#)
[David Williams](#)
[Jeanette Hussey](#)
[John Perry](#)
[Wendell Bullard](#)
[Tonya Kemble](#)
[2020 Board of ER Members](#)

20-0117**Memorandum of Understanding in Support of Continued Development of the Greater Triangle Commuter Rail Project****Agenda Text:**

The Board is requested to adopt a resolution authorizing the County Manager and Board Chair to execute a Memorandum of Understanding to express the roles, responsibilities, and cost share of the project management partners for the next phase of study for the Greater Triangle Commuter Rail (GTCR) Project.

Summary. Two recent high-level studies have been conducted on a potential GTCR project indicating the feasibility of the project and its potential eligibility for federal funding. The Board received updates on this project at its January 6th, February 3rd work sessions and the March 9th special session. For the project to proceed, additional work is required to further define the project including; engage community members, municipalities, and institutional partners; better understand key project risks; and build consensus among and seek formal endorsements from funding partners, municipalities, railroads, and institutional partners. GoTriangle recommends approximately 18 months of additional study to address these items and prepare the project for a subsequent decision on whether to pursue project design and implementation, in addition to initiating the federal New Starts process.

For this next phase of study, GoTriangle recommends that project management partner agencies adopt a Memorandum of Understanding (MOU) to outline the roles and responsibilities of each party. A draft MOU is attached. As shown in the MOU, Durham County's share of the cost of the next phase of study for the GTCR project is not to exceed \$2,700,000. This includes an additional FY20 funding request of approximately \$2,235,000 from the Durham Transit Tax fund. Board approval of this funding request is requested as a separate action.

Attachments:

MEMO: GTCR MOU

Attachment 1: Resolution

Attachment 2: Memorandum of Understanding

Alignment with Strategic Plan: The Memorandum of Understanding in support of continued development of the Greater Triangle Commuter Rail Project (herein MOU for additional GTCR study) adheres to Goal 1 "Community Empowerment and Enrichment" by providing Durham residents with better access to educational, vocational, economic and cultural opportunities throughout the community. It also follows Goal 2 "Health and Well-Being for All", by providing an integrated strategy to improve transit mobility, service and access throughout Durham County. Goal 3, "Safe Community", will be addressed through the consideration of facility improvements for transit travel. Since the MOU for additional GTCR study focuses on improving funding for a highly valued and sustainable form of transportation, it will also align with Goal 4, "Environmental Stewardship and Community Prosperity".

Lastly, the MOU for additional GTCR study aligns with Goal 5, “Accountable, Efficient and Visionary Government”, as it is focused on improving the quality of service for residents riding transit in the community.

Resource Persons: Katharine Eggleston, Chief Development Officer and Jay Heikes, Transportation Planner.

County Manager’s Recommendation: The County Manager recommends that the Board adopt the resolution authorizing the Chair of the Board and the County Manager to execute a memorandum of Understanding in support of Continued development of the greater triangle commuter rail project.

Attachments:

[MEMO - MOU - Durham-BOCC](#)

[RES-MOU-Durham-BOCC](#)

[MOU-Exhibit Signatures](#)

20-0118

FY20 Durham Transit Tax Annual Work Plan Amendment - Next Phase of GTCR Study

Agenda Text:

The Board is requested to adopt the resolution amending the FY20 Durham Transit Tax Annual Work Plan to add \$2,235,000 for the next phase of study for the Greater Triangle Commuter Rail project.

Summary. Two recent high-level studies have been conducted on a potential Greater Triangle Commuter Rail (GTCR) project indicating the feasibility of the project and its potential eligibility for federal funding. The Board received updates on this project at its January 6th, February 3rd, and March 2nd work sessions. For the project to proceed, additional work is required to further define the project including; engage community members, municipalities, and institutional partners; better understand key project risks; and build consensus among and seek formal endorsements from funding partners, municipalities, railroads, and institutional partners. GoTriangle recommends approximately 18 months of additional study to address these items and prepare the project for a subsequent decision on whether to pursue project design and implementation, in addition to initiating the federal New Starts process.

Durham County’s share of the cost of the next phase of study for the GTCR project is not to exceed \$2,700,000. This includes an additional FY20 funding request of approximately \$2,235,000 from the Durham Transit Tax fund. For this next phase of study, GoTriangle recommends that project management partner agencies adopt a Memorandum of Understanding (MOU) to outline the roles and responsibilities of each party. The MOU outlines the cost share among the funding partners, including \$2,700,000 from Durham County. Board approval of the Memorandum of Understanding is requested as a separate action.

Attachments:

MEMO: FY20 Transit Plan Amendment

Attachment 1: Resolution

Attachment 2: FY20 Work Plan Amendment 19GOT_CO2 Commuter Rail from
Garner to
Durham

Alignment with Strategic Plan: The FY20 Durham Transit Work Plan Amendment - Next Phase of GTCR Study (herein FY20 amendment for GTCR study) adheres to Goal 1 “Community Empowerment and Enrichment” by providing Durham residents with better access to educational, vocational, economic and cultural opportunities throughout the community. It also follows Goal 2 “Health and Well-Being for All”, by providing an integrated strategy to improve transit mobility, service and access throughout Durham County. Goal 3, “Safe Community”, will be addressed through the consideration of facility improvements for transit travel. Since the FY20 amendment for GTCR study focuses on improving funding for a highly valued and sustainable form of transportation, it will also align with Goal 4, “Environmental Stewardship and Community Prosperity”. Lastly, the FY20 amendment for GTCR study aligns with Goal 5, “Accountable, Efficient and Visionary Government”, as it is focused on improving the quality of service for residents riding transit in the community and the region.

The Board is requested to adopt the resolution amending the FY20 Durham Transit Tax Work Plan to add \$2,235,000 for the next phase of study for the Greater Triangle Commuter Rail project.

Resource Persons: Katharine Eggleston, Chief Development Officer and Jay Heikes, Transportation Planner.

County Manager’s Recommendation: The County Manager recommends that the Board adopt the resolution Amending the FY20 Durham Transit Tax Annual Work Plan to add \$2,235,000 for the next phase of study for the Greater Triangle Commuter Rail project.

Attachments: [MEMO - GTCR MEMO](#)
[GTCR-RES](#)
[FY20_19GoT Amendment](#)

7. Other Business (45 min)

20-0061 Presentation of a Durham County Master Aging Plan (45min)

Agenda Text: The Board is requested to receive this presentation and ask any questions they wish.

The Durham Master Aging Plan community planning meetings occurred from March 2019 - December 2019 and followed the AARP/World Health Organization Network of Age-Friendly Communities format and their Eight Domains of Livability. A Durham Master Aging Plan Celebration is scheduled for Tuesday, March 31st at

8:00 AM at the Durham County Human Services Building in which the completed plan will be formally shared with the community. It is the hope of the Durham's Partnership for Seniors and the Durham Master Aging Plan Steering Committee that funding will be considered for the implementation of this plan.

Alignment with Strategic Plan: A well-coordinated system of services to support aging residents in Durham aligns powerfully with Goals 1-4 of the Durham County Strategic Plan.

Resource Persons: Melissa Black, Coordinator of the Durham Community Resources Connections for Aging and Disabilities

County Manager's Recommendation: The County Manager recommends that the Board receive this presentation and ask any questions they wish.

Attachments:

[Durham MAP Steering Committee](#)

[AAF Supplemental Document for Durham MAP](#)

[Master Aging Plan](#)

8. Items Pulled from the Consent Agenda (20 min)

9. Closed Session

20-0109

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143-318.11(a)(3)
- To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee, pursuant to G.S. 143-318.11(a)(6)

Alignment with Strategic Plan: This item aligns with the Strategic Goals of Durham County Government

Resource Persons: Curtis Massey, Sr. Assistant County Attorney; Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

10. Adjournment

