



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, October 7, 2019

9:00 AM

Commissioners' Chambers

Work Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

9:00 am Work Session Agenda

1. Citizen Comments (30 min)

19-0495

Citizen Comments (30min)

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the meeting to allow an opportunity for research prior to the meeting. All speakers shall have three minutes to speak and are requested to refrain from addressing issues related to personnel matters.

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: Monica W. Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Consent Agenda (15 min)**19-0436****FY2018-2019 Encumbrance Rollover - Budget Ordinance Amendment No. 20BCC000015****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 20BCC000015 for FY 2019-20, amending the budgets for the outstanding encumbrances at fiscal year-end FY 2018-19. Encumbrances outstanding at fiscal year-end represent obligations/commitments entered into by the County for either services not yet completed or performed, or goods not yet received. These moneys must be restricted in the fund balance within the equity section of the balance sheet for FY 2018-19 to honor these obligations/commitments once completed and/or received. These encumbrances outstanding at year-end do not represent expenditures or liabilities. These encumbrances outstanding are included in the amount reported as "Restricted Stabilization by State Statute" in the fund balance section of the Balance Sheet in the Comprehensive Annual Financial Report (CAFR).

According to generally accepted accounting principles (GAAP), governmental type funds are the only funds to record encumbrances in the CAFR. However, during the fiscal year, the County maintains encumbrances (purchase orders and service contracts) for all fund types (governmental funds such as the general sub-funds and proprietary funds such as sewer utility) to ensure funds are set aside for obligations and commitments appropriately at the time that they are ordered and/or entered into.

Because these encumbrances lapse at year-end and are re-appropriated in the subsequent fiscal year, they do not affect unassigned fund balance. It is merely a re-appropriation in the subsequent fiscal year of funds for obligations and commitments for goods and services already ordered but not yet received in the prior fiscal year. Encumbering these funds is a statutory requirement.

Therefore, authorization is requested to amend the following funds' budgets in FY 2019-20 to honor the outstanding purchase orders and service contracts as of the end of FY 2018-19:

General Fund (1001010000)	\$ 6,679,755.10
Risk Management Fund (1001020000)	\$ 157,244.96
Reappraisal Reserve Fund (1001050000)	\$ 90,067.33
Benefits Plan Fund (1001500000)	\$ 20,416.75
Sewer Utility Fund (6006600000)	\$ 617,414.18
Total	<u>\$ 7,564,898.32</u>

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Susan Tezai, Chief Financial Officer; Keith Lane, Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends that

the Board approve Budget Ordinance Amendment No. 20BCC000015.

Attachments: [AAF-15 Legal Form Encumbrance Rollover \(PO and Funds Reservations\)-\(\\$7.56](#)

19-0442

Capital Project Amendment No. 20CPA000004 - Appropriate \$750,000 of Collection System Rehabilitation Fund Fund Balance and Transfer to the Collection System Rehabilitation Capital Project (SE051) for a Total Project Budget of \$3,094,705.67

Agenda Text: The Board is requested to approve Capital Project Amendment No. 20CPA000004 appropriating \$750,000 from the Collection System Rehabilitation Fund (6006690000) fund balance and transferring to the Collection System Rehabilitation Capital Project (SE051).

The Collection System Rehabilitation Project is used primarily for critical collection system projects that reduce the risk of sanitary sewer overflows and decrease ongoing maintenance costs for the Utilities Division. These projects include raising manholes to be above the 100-year flood plain, repairing or replacing damaged sewer pipes due to age, annual manhole labeling and inspections, and for the repair of existing pump stations as required to maintain reliability. Contractor costs associated with emergency responses to sewer spills also comes from this project. Additional work planned for the next twelve months include the rehabilitation of several thousand feet of vitrified clay pipe gravity sewer. Durham County's wastewater collection system consist of thirteen (13) pump stations and one hundred and fifteen (115) miles of piping.

Collection System Rehabilitation Capital Project Budget

Current Budget: \$2,341,705.67

Project Amendment: \$750,000.00

Revised Budget: \$3,094,705.67

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: "Environmental Stewardship and Community Prosperity". These funds ensure rehabilitation projects can be completed which reduce sanitary sewer overflows, inflow and infiltration, pipe failure, etc.

Resource Persons: Jay Gibson, PE, General Manager; Stephanie Brixey, Deputy Director; Vince Chirichella, PE, Senior Project Manager; and Keith Lane, Budget Director.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 20CPA000004 appropriating \$750,000 from the Collection System Rehabilitation Fund (6006690000) fund balance and transferring to the Collection System Rehabilitation Capital Project (SE051).

Attachments: [Supplement Form Appropriating Fund Balance to Project SE051 \(\\$750000\) 09.0](#)
[CPA-04 Legal Form Appropriating Fund Balance to Project SE051 \(\\$750,000\)](#)

19-0445 **Stormwater Utility Planning and Implementation Consultant Contract Amendment**

Agenda Text: The Board is requested to approve the amendment of the Consultant Contract with WK Dickson for the Stormwater Utility Planning and Implementation Project from \$185,000 to \$225,000.

In April 2019, the Board of Commissioners approved a consultant contract with WK Dickson to assist the County in planning and implementing a stormwater utility to meet the funding needs of the County's compliance with the Falls Lake and Jordan Lake Nutrient Management Strategy Rules. Work on this project began in May 2019. During the preliminary work, it was determined that additional impervious surface data was necessary to more accurately develop the final utility rate structure. Raftelis, a subcontractor of WK Dickson, was able to conduct the data collection and provide it for the utility project at a cost of \$40,000.

Funds for this amendment were accounted for in the FY21 budget, so no budget amendment is necessary to cover these costs.

Alignment with Strategic Plan: This project aligns with Goal 4: Environmental Stewardship by creating a funding source for water quality improvement projects across the County.

Resource Persons: Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; McKenzie Gentry, Stormwater Manager; Jay Gibson, PE, General Manager; Tom Murray, WK Dickson; Keith Readling, Raftelis

County Manager's Recommendation: The County Manager recommends that the Board approves the contract amendment as requested.

19-0452 **Approval to increase contractor hourly rate to reflect current job responsibilities**

Agenda Text: The Board is requested to approve an increase from the current employment staffing services contract rate of \$21.30/hr (based on an outdated 2015 job description) to \$32.66/hr (to reflect current role and responsibilities).

Justification:

This role has moved from a general clerical assistant (entering and posting data) to a role that includes self-directed efforts and working with many other stakeholders across vendors and Durham County Government. The organizational level of these internal and external interactions ranges from administrative to executive.

Over the years, the processes and demands of IS&T finance and budget have

increased to support a rapidly growing County and IS&T's support for Strategy 5.3a (Financial Stability and Stewardship) and 5.3b (Business Continuity). In step, this role has grown with increasing roles of responsibility, but the job description and contractual recognition have not changed across four years.

Original Contracted Scope of Work Per "Scope of Services" cited within original 12/2015 Westaff Contract

- A primary purpose of this administrative service will be to receive, verify, and prepare for approval to process, invoices;
- research vendor inquiries;
- assist with the daily ISTBusiness email account and telephone line
- receive packages and complete receiving log;
- process training and travel advancements and expense reports, enter purchase requisitions into SAP system;
- receive and distribute purchase orders;
- enter goods receipts into SAP system; receive and distribute mail; scan documents into Laserfiche system;
- reserve meeting rooms;
- post expenditures into existing Excel ledgers;
- distribute reimbursement checks;
- should possess procurement, Microsoft office; excellent interpersonal skills
- required for internal and external communications and perform other general Office skills.
- This contractor will reside in the Business Administration division of IS&T.

Current Work

All of the above plus:

- Participates in various IS&T "employee communications" committees
- Creates and maintains Standard Operation Procedures for the IS&T Purchasing function.
- Being responsible and accountable for the purchasing process and payment of, invoices; Integrates SOPs into business processes and into workflow tools.
- Train other IS&T employees in the usage of MSFT Planner and other business processes related to IS&T finance and budget administration
- Creates reports from SAP, MSFT Planner and other data sources for both strategic usage and day-to-day status
- Advises clients on how to work through purchasing and contract workflow and issues with vendor management
- New Job Preference: Working knowledge of Microsoft Planner
- Acts as a primary contact representing the entire IT Business Function

(budget, finance MFR) in the function's efforts to support other departments and all other IS&T Divisions.

The new hourly fee was determined by looking at the closest existing job function within Durham County Government and within the attachment have highlighted the typical tasks in this job function that are currently being performed by our contractor. Administrative Assistant 1, Grade: C1, Salary Range: 36,000-64,880 The requested yearly payment to the contractor is \$44,850.

Alignment with Strategic Plan:

Over the years, the processes and demands of IS&T finance and budget have increased to support a rapidly growing County and IS&T's support for Strategy 5.3a (Financial Stability and Stewardship) and 5.3b (Business Continuity). In step, this role has grown with increasing lines of responsibility in support of these Strategic Plan areas, but the job description and contractual recognition have not changed across four years.

Resource Persons: Greg Marrow, Chief Information Officer

County Manager's Recommendation: The County Manager recommends that the Board approve an increase from the current employment staffing services contract rate of \$21.30/hr (based on an outdated 2015 job description) to \$32.66/hr (to reflect current role and responsibilities).

Attachments:

[Westaff Amended Contract FY20](#)

[AAF Supplemental Document -Contractor Increase](#)

19-0453

The Board is requested to approve an amendment of \$30,000 to an existing contract with Wicresoft vendor to include reporting, analysis and user training

Agenda Text:

Approval to amend existing contract with Wicresoft vendor to include reporting, analysis and user training. Continuing to work with this vendor, versus in-house or another vendor, will enable strategic and long-term consistency of the Microsoft Project and Portfolio Management solution.

Justification:

The IS&T department is responsible for managing technology projects for the department, the County, and individual departments. Now, the department works within a solution and process that the department has outgrown-there is no resource management per project or across projects. Moreover, departments within the organization proceed with their own project management methods that align with their own departmental needs. So, there is no unified project management or high-level portfolio management program to enable consistent data collection, strategic and tactical reporting or community learning.

Durham County Government's IS&T department is working through a methodical

pilot of the Microsoft Project and Portfolio Management solution. This solution enables DCo to manage projects, delivers overall management of the portfolio and optimizes Dco's return on investment into Microsoft office productivity tools-particularly those associated with Office 365 cloud.

The initial contract with Wicresoft focused on configuring, installing and implementing the Microsoft Project and Portfolio Management solution. Continuing to work with this vendor for strategic reporting and experienced user training, versus in-house or another vendor, will enable strategic and long-term consistency of the Microsoft PPM solution.

Alignment with Strategic Plan:

Accountable and Efficient Government Goal 5 (Accountable, Efficient and Visionary Government of the Strategic Plan)

Resource Persons: Greg Marrow, Chief Information Officer

County Manager's Recommendation: The County Manager recommends that the Board approve an amendment of \$30,000 to the existing contract with Wicresoft vendor to include reporting, analysis and user training. Continuing to work with this vendor, versus in-house or another vendor, will enable strategic and long-term consistency of the Microsoft Project and Portfolio Management solution.

Attachments:

[AAF Wicresoft Supplemental](#)

[FY20 WICRESOFT Contract Amendment](#)

19-0456

Capital Project Amendment No. 20CPA000005 - Appropriating \$84,000 of Public School Building Capital Fund Lottery Funds for a Durham Public School's (DPS) Capital Project

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 20CPA000005 appropriating \$84,000 of DPS allocated Lottery Funds to the Capital Project outlined below. The Public School Building Capital Fund provides capital funds for each Local Educational Agency. The Board of Education approved the lottery application for the Glenn Elementary School Roof Replacement project at its committee work session meeting on June 6, 2019 which includes both design and construction funds.

Project	Current Budget	Inc./Dec.
Revised Budget		
Glenn ES - DESIGN - Roof replacement (SH278)	\$0	\$84,000
\$84,000		

In August 2019, the North Carolina Department of Public Instruction (NCDPI) notified Durham County of fund transfers from the North Carolina Educational Lottery Fund, through the Public School Building Capital Fund (PSBCF). The transfer includes the design funds for the Glenn Elementary School Roof Replacement Project.

Alignment with Strategic Plan: This item aligns with Goal 1-Community and Family Prosperity and Enrichment, though providing access to educational, vocational,

economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

Resource Persons: Thomas L. Griffis, Jr., DPS Executive Director, Construction & Capital Planning.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 20CPA000005 appropriating \$84,000 of DPS allocated Lottery Funds to the Capital Project outlined above.

Attachments:

[CPA-05 Legal Form Creating one new DPS Capital Project Glenn Roof Replace
Glenn Roof Replacement Design and Construction Application](#)

19-0458

Contract Amendment for Evaluation Services with University of North Carolina at Chapel Hill

Agenda Text:

The Board is requested to authorize the County Manager to amend the service contract with the University of North Carolina at Chapel Hill for the Durham County Integrated Reentry Program in the amount of \$108,890 (for a total amount of \$133,167) and authorize the County Manager to execute any related contracts, such as amendments, not to exceed budgeted appropriations. The contract amendment has been reviewed and approved by County Legal Department.

In September 2018, the Durham County Criminal Justice Resource Center received a three-year grant from the US Department of Justice to create an Integrated Reentry Program for persons in the Durham County Detention Facility who have been identified with co-occurring mental illness and substance use disorders. The program is designed to enhance existing jail- and community-based support services. A critical (and mandated) component of the project is Program Evaluation. Evaluation of programming is not only best practice, but also vital to ensure the interventions have the intended impact and function as effectively and efficiently as possible.

Durham County had entered into a contract with UNC School of Social Work to provide assistance during the Planning Phase of the project. The proposed contract amendment will extend the initial contract agreement to cover the Implementation Phase of the project, which will begin in October 2019 and cover the second and third year of the federal grant.

Alignment with Strategic Plan: This agenda item aligns with Durham County's Strategic Plan Goal 3, Safe Community, and Goal 5, Accountable, Efficient and Visionary Government.

Resource Persons: Gudrun Parmer, Criminal Justice Resource Center Director

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners authorize the County Manager to amend the service contract with the University of North Carolina at Chapel Hill for the Durham County Integrated Reentry Program in the amount of \$108,890 and authorize the County Manager to execute any related contracts, such as amendments, not to exceed budgeted appropriations.

Attachments: [AAF Supplemental Document - CJRC-UNC SSW Contract](#)
[CJRC-UNC SSW, Subrecipient Contract, Year 1](#)
[CJRC-UNC SSW, Contract Amendment 100119-093021](#)
[EXHIBIT B - Federal Uniform Guidance FY19](#)
[Attachment 2 - MWBE Utilization Form 7.16.19](#)

19-0459 **Approval to use current Operating Funds for annual Microsoft Premier Support Agreement additional support hours payment of \$155,066**

Agenda Text:

The Board is requested to authorize the use of existing Operational funds in the amount of \$155,053 for this fiscal year for additional support hours for Microsoft Premier Support Agreement. Support hours and services will be purchased through Microsoft.

The Microsoft Premier Support agreement keeps Durham County in line with the shift to cloud services and best practices across the private and government sectors including the City of Durham, Mecklenburg County, Wake County, Guilford County and many other counties and municipalities in North Carolina.

Alignment with Strategic Plan: Efficient and effective operations of business applications supporting citizens across our County departments aligns with Goal 5 (Accountable, Efficient and Visionary Government) of the Strategic Plan

Resource Persons: Greg Marrow, Chief Information Officer

County Manager's Recommendation: The County Manager recommends that the Board authorize the use of existing Operational funds in the amount of \$155,053 for this fiscal year for additional support hours for Microsoft Premier Support Agreement.

Attachments: [AAF Supplemental Document -MS Performance Support](#)
[FY20 CONTRACT RENEWAL MICROSOFT CORPORATION UNIFIED](#)

19-0462 **Capital Project Amendment No. 20CPA000006 - Reallocating \$4,500 from the Wastewater Treatment Land Purchase Capital Project (SE052) to Stirrup Iron Creek Capital Project (SE056)**

Agenda Text:

The Board is requested to approve the Capital Project Amendment No. 20CPA000006 reallocating \$4,500 from the Wastewater Treatment Land Purchase Capital Project (SE052) to Stirrup Iron Creek Capital Project (SE056).

The land acquisition was finalized in 2016 and the remaining funds are no longer needed for this purpose of project SE052. The reallocation of funds will be used to

process the final construction contract change order with Carolina Civilworks to complete the Stirrup Iron Creek Project (SE056). The change order is to replace a unistrut rack with an aluminum plate and hood over the control panels. This change was requested by Durham County Utilities Division. This change will allow staff to perform electrical work within control panels under a hood which will provide shade or protection from rain as needed.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity”. These funds ensure completion of the Stirrup Iron Creek Pump Station upgrade project.

Resource Persons: Jay Gibson, PE, General Manager; Peri Manns, Interim General Manager; Stephanie Brixey, Deputy Director; and Keith Lane, Budget Director.

County Manager’s Recommendation: The County Manager recommends the Board to approve the Capital Project Amendment No. 20CPA000006 reallocating \$4,500 from the Wastewater Treatment Land Purchase Capital Project (SE052) to Stirrup Iron Creek Capital Project (SE056).

Attachments: [CPA-06 Supplement Form Reallocating funds from SE052 to SE056 \(\\$4,500\)](#)
[CPA-06 Legal Form Reallocating funds from SE052 to SE056 \(\\$4,500\)](#)

19-0470

Budget Ordinance Amendment No. 20BCC000016 - Budget Changes Related to Board of County Commissioner Policy on Capital Finance Program Dedicated Revenues, Transferring \$699,974 of General Fund Fund Balance to the Capital Financing Fund

Agenda Text:

As part of the Durham County Policy on financing capital projects, all collected Article 40 and 42 sales tax and Local Occupancy Tax are directed for support of capital projects and their related debt service. In FY 2018-19, \$699,974 from these revenue sources was realized over what was budgeted to be collected in the General Fund (Fund 101), and per capital financing policy, needs to be transferred to the Capital Financing Fund (Fund 125) where they can be applied to debt service. Per Generally Accepted Accounting Principles (GAAP) the revenues are recorded in the fiscal year that they apply, FY 2018-19. However, it is too late to amend the prior year budget to transfer the over realized funds in the prior fiscal year, therefore these monies have fallen to fund balance within the General Fund for the prior fiscal year (FY 2018-19). Thus, the Board is requested to approve Budget Ordinance Amendment No. 20BCC000016 increasing the amount of FY 2019-20 General Fund (Fund 101) fund balance appropriated by \$699,974 and transferring those funds to the Capital Financing Fund (Fund 125).

Revenues per source collected over budgeted amounts:

- Article 40: \$558,263
- Article 42 (\$92,818)

- L o c a l
O c c u p a n c y
T a x :
\$234,529
- **Total: \$699,974**

Moving these funds from the General Fund to the Capital Financing Fund will not affect the overall fund balance percentage for the General Funds, as both of these funds are accounted for in the overall fund balance percentage.

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Keith Lane, Director - Budget and Management and David Ades, Assistant Director of Budget and Management

County Manager's Recommendation: The Manager recommends the Board of County Commissioner approve Budget Ordinance Amendment No. 20BCC000016 appropriating \$699,974 of FY 2018-19 General Fund revenue, now residing in FY 2019-20 General Fund fund balance, and transferring it to the Capital Financing Fund to comply with the County's capital and debt financing policy.

Attachments: [AAF-16 Legal Form Appropriating FY 2018-19 Overrealized sales tax funds to F](#)

19-0472

Contract amendment to increase The Select Group contract amount to \$41,168.

Agenda Text:

The Board is requested to authorize the County Manager to: enter into a collaborative agreement and pay The Select Group to increase the current contract to \$46,168 for the contracted services for a Microsoft Administrator to work with the IS&T Platform team and give the County Manager authority to sign subsequent renewals. This contracted position will assist in several capital improvement projects and will also serve to resources need that we currently do not have within County. The approved funding for this action is from the fiscal year 2019-2020 operational budget.

The IS&T Platform team is responsible for second and third level support within IS&T, and accountable for managing capital improvement projects for all Life Cycle Replacement of Servers, Business applications and Office 365. The IS&T Platforms team consist of six network administrators who are consistently improving the platform infrastructure by deploying enterprise application, Office 365 and servers. This fiscal the platform team plans to deploy features within Office 365 such as Forms, Planner and teams which will provide modern tool to enhance collaboration within the organization and citizen engagements. Extending this contract will continue to provide a dedicated resource to deploying these 365 tools and improve collaboration for employees throughout Durham County.

Alignment with Strategic Plan: Goal 5 - Accountable, efficient, and visionary government

Resource Persons: Antonio Davis, IT Manager-Systems; Aaron Stone, Assistant Director of Info Technology; Greg Marrow, Director of Information Technology

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to extend a contract with The Select Group for up to \$46,168 for the contracted services for a Microsoft Administrator to work with the IS&T Platform Team from the IS&T 2019-2020 Operational Budget.

Attachments:

[FY20 SELECT GROUP AMENDED CONTRACT](#)

[AAF Supplemental Document - Contract Approval TSG OCT2019](#)

19-0482

Capital Project Amendment No. 20CPA000007 - Appropriating \$3,330,530 of Limited Obligation Bonds (LOBS) funding to the New EMS Station #1 Project and reclassing County Contribution Funding in the amount of \$1,081,340.31 to Limited Obligation Bonds (LOBS) for a total LOBS Funding of \$4,411,870.31 and Execution of a Construction Contract with Engineered Construction Company for the New EMS Station #1 Project No. 44103100DC132

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 20CPA000007, appropriating \$3,330,530 into the EMS Station #1 Capital Project Account (See Attachment 1, Page 1) and to authorize the County Manager to enter into a contract with Engineered Construction Company to provide construction services for the New EMS Station #1, located at 402 Stadium Drive, Durham, in the amount of \$3,661,780.00 (Base Bid plus Alternate G2), and to execute any other related contracts including change orders, if necessary, not to exceed the project budget of \$5,029,029. (See Attachment 3, Pages 1-2).

An Invitation for Bids (IFB) for construction services for this work was advertised on July 7, 2019 and bids were received on August 21, 2019. Five (5) bids were received. The lowest bid was received from Engineered Construction Company in the amount of \$3,661,780.00 for the base bid plus Alternate G2. (See Attachment 2, Pages 1-15.). For M/WBE participation information, see Attachment 4, Page 1.

In order to maintain effective EMS coverage during the construction period, a leased office space in a nearby office park is being negotiated as a temporary EMS space housing two EMS crews, vehicles and a supervisor. Having this space allows us to maintain our response time standards. The expectation is that this lease will be finalized and brought forward at an upcoming October meeting for approval.

The Engineering & Environmental Services Department has reviewed the bid proposals with Purchasing and DTW Architects & Planners, Ltd., the project architect recommends that the County award the contract to Engineered Construction Company for the improvements.

It is recommended that the County proceed with the base bid and alternate G2 described in the bid dated August 21, 2019. Funding for the construction contract will be available in the EMS Station 1 Capital Project Account pending the approval of the Capital Project Amendment.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship

- through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The project also addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Engineering Department; James Faress, P.E., Senior Project Manager; Paul Young, AIA NCARB, DTW Architects & Planners, Ltd., Scott Dawson, President, Engineered Construction Company.

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 20CPA000007 appropriating \$3,330,530 of Limited Obligation Bonds (LOBS) funding and reclassing County Contribution Funding of \$1,081,340.31 to Limited Obligation Bonds (LOBS) Funding for a total LOBS Funding of \$4,411,870.31 into the EMS Station #1 Capital Project Account (See Attachment 1, Page 1) and to authorize the County Manager to enter into a contract with Engineered Construction Company to provide construction services for the New EMS Station #1, located at 402 Stadium Drive, Durham, in the amount of \$3,661,780.00 (See Attachment 3, Pages 1-2).

Attachments:

[Attachment 1 - CPA-07 Legal Form EMS Station #1 Renovation](#)

[Attachment 2 - Bid Response](#)

[Attachment 3 - AAF Supplemental Document - New EMS Station #1 Construc](#)

[Attachment 4 - MWBE Compliance Review Form - 20-002 IFB 092319](#)

19-0489

Approval of FY19-20 \$50,000 Contract for Reach Out and Read

Agenda Text:

The Board is requested to review this contract and ask any questions they wish.

This contract is for the continued provision of age and culturally appropriate books as well as literacy counseling at *all* well-child visits at Duke Children's Primary Care clinics in Durham (Roxboro, Brier Creek, Southpoint, and Lincoln Community Health Center) as well as the Samaritan Health Center clinics and the UNC Family Medicine clinic at Southpoint.

The FY18-19 year-end report is included. Reach Out and Read of the Carolinas' performance was strong and they have added two non-Duke clinics to their Durham program for FY19-20. The dollar amount for FY19-20 is the same as the previous year (\$50,000) and leverages nearly \$70,000 in other funding to complete funding for the Durham program.

Alignment with Strategic Plan: Early literacy improvements serve every other goal in Durham County's strategic plan in the long run.

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: The County Manager recommends that the Board review this contract and ask any questions they wish.

Attachments: [2020 DCo RORC Service Contract draft 9-9-19](#)
[Durham County ROR Scope of Work FY2020](#)
[Durham quarterly Report Template FY20](#)
[Durham quarterly Report Template Q4 7 12 2019 Final](#)

19-0490**Approval of Contract for DPS Central Kitchen Feasibility Study****Agenda Text:**

The Board is requested to review and approve the attached contract for a feasibility study for a DPS Central Kitchen.

The County was one of five parties approached in 2018 about the possibility of co-funding a feasibility study for a “DPS Central Kitchen” at \$24,000 apiece. The other parties are the City of Durham, Durham Public Schools, Duke University, and Blue Cross Blue Shield of North Carolina. The plan is to flesh out a vision for a central kitchen that would decrease operational costs for school meals, improve nutrition, strengthen the local agricultural economy, and potentially be a workforce development driver as well.

This concept, including a funding commitment contingent on funding from the other four partners, was agreed to by Commissioners at their March 7th, 2019 worksession and discussed again during budget discussions for the FY19-20 budget.

Durham County has agreed to be the fiscal agent for the contributions coming from the City of Durham and Durham Public Schools, which brings the total dollar amount of this contract to \$72,000, a level requiring Board approval. \$48,000 of that amount will be reimbursed by the City and Durham Public Schools.

Alignment with Strategic Plan: The DPS Central Kitchen concept has potential positive impacts on Goals 1 (Community and Family Prosperity), 2 (Health and Well-Being for All), and 4 (Environmental Stewardship and Community Prosperity) of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager’s Recommendation: The County Manager recommends that the Board review and approve the attached contract for a feasibility study for a DPS Central Kitchen.

Attachments: [FIG Central Kitchen contract FINAL](#)
[DPS Central Kitchen Scope of Work update 070119](#)
[DPS Central Kitchen signed support ltr - March 2019](#)

19-0491**Budget Ordinance Amendment No.20BCC000018 to Recognize \$2,000 Grant for CJRC Local Reentry Council****Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No.20BCC000018 to recognize \$2,000 in grant revenue from the North Carolina Office of State Budget and Management. The funding was awarded to the Criminal

Justice Resource Center for Local Reentry Council operations. The funding will be used to increase community awareness and engagement, as well as provide access to resources and employment opportunities.

Alignment with Strategic Plan: This agenda item aligns with Durham County's Strategic Plan Goal 3: Safe Community

Resource Persons: Roshanna Parker, Assistant Director, Criminal Justice Resource Center

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No.20BCC000018 to recognize \$2,000 in North Carolina Office of State Budget and Management grant revenue for the CJRC's Local Reentry Council.

Attachments: [AAF Supplemental Document - LRC Mini Grant](#)

[CJRC, LRC Mini Grant, FY19-ZSRLRC-005](#)

[AAF-18 Legal Form for OSBM grant to CJRC - Local Reentry Council \(\\$2,000\)](#)

19-0492

Approval of the 2020 Board of County Commissioners' Meeting Schedule

Agenda Text:

The Board is requested to approve the 2020 meeting schedule. This schedule includes Work Session and Regular Session meetings, Joint BOE meetings, Joint City-County meetings, Budget meetings, Crime Cabinet, County recognized holidays and National Association of Counties (NACo) conferences. The North Carolina Association of County Commissioners (NCACC) 2020 conference dates/locations have not been made available.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountability, Efficient and Visionary Government.

Resource Persons: Monica Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board approve the 2020 meeting schedule.

Attachments: [BOCC 2020 DRAFT MEETING CALENDAR](#)

19-0494

Award Contract Amendment for Security Access Control and Video Management Systems at Bragtown Library

Agenda Text:

The Board is requested to authorize the County Manager to execute a service contract amendment with Brady Integrated Security in the amount of \$16,937.14 (for a total contract amount not to exceed \$354,831.37) for the installation of S-2 access control and video management system at Bragtown Library. On August 12, 2019 the Board authorized the County Manager to enter into a service contract with Brady Integrated Security for RFP 19-030 Security Access Control and Video Management Systems for the conversion of the existing Andover access control and

DVTel Video Management Systems (VMS) to S-2 access control and VMS for various County Buildings. The current Andover Continuum system is proprietary rather than open-architecture and will be at the end of its useful life in two years.

In review of the MWBE Compliance for Security Access Control and Video Management Systems, there were no participation goals achieved on this project. Brady Integrated Security will be utilizing their own workforce to perform this particular service on the project.

Alignment with Strategic Plan: Enhancing Security at Durham County Buildings. Goal 3 Safe and Secure Community.

Resource Persons: Motiryo Keambiroiro, Director of General Services and Ed Miller, Security Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a service contract amendment with Brady Integrated Security in the amount of \$16,937.14 (for a total contract amount not to exceed \$354,831.37) for the installation of S-2 access control and video management system at Bragtown Library and be given authorization to execute future contract amendments if within the Security Manager's CIP Budget.

Attachments: [AAF Supplemental Document - Contract Amendment Approval](#)
[RFP 19-030 - Security Access Control and Video Management Systems](#)
[HHS CJRC SLW Bragtown GS S-2 Install Amendment 1 09252019](#)
[Brady Quote Bragtown Library S2 Video 8.19](#)

3. Discussion Items (195min)

19-0457 300 and 500 Block East Main St. Redevelopment - Update and Discussion of Next Steps (15min)

Agenda Text: The Board is requested to receive an update from County staff and the University of North Carolina School of Government's Development Finance Initiative on the 300 and 500 Block East Main Street Redevelopment.

The kickoff meeting with the development team, County staff, DFI and outside counsel was held on September 16, 2019 and the purpose of this update is to brief the BOCC on the anticipated next steps, receive input if appropriate and update the public on the process.

Alignment with Strategic Plan: This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Sarah Odio, Project Manager, DFI; Marcia Machado-Perritt, Associate Director, DFI; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services; Jay Gibson, P.E., General Manager - Goal 4

County Manager's Recommendation: The County Manager recommends that the Board receive the update and provide input to DFI and County staff if appropriate.

Attachments: [10-7-19 - Staff Update to BOCC](#)

19-0476

Work-Based Learning Updates from the City of Durham Office of Economic and Workforce Development, Made in Durham, and Durham Public Schools (30min)

Agenda Text: The Board is requested to receive these updates and ask any questions they wish.

The City, County, DPS, MID, Durham Tech, Workforce Development Board and other public and private partners are working with and through MID to continue to improve coordination between different parts of our workforce development system.

The City has established the goal of moving to 600 DYIP internships next summer and 1000 in the summer of 2021. The County has an important role to play in that by continuing their direct funding support to:

- The Durham Youthwork program
- The MID Durham WBL collaborative that is promoting and identifying additional partnership participation in the program (public and private),
- Durham Public Schools to accelerate the full integration of the 3-2-1 WBL system to all 9th-12th grade students by 2022.

The City is actively working to reach these goals by:

- increasing the capacity of the program to support this scaled effort by reviewing options to outsource administrative functions
- Partnering with the MID, Durham WBL Collaborative, and the DWDB Ambassadors to increase awareness and participation by employers

Durham Public Schools is also aligning with these goals by adopting the new 3-2-1 WBL program that will culminate in ensuring that all youth have a Work Experience (internship) before they graduate.

Alignment with Strategic Plan: A strong, well-coordinated system for preparing Durham's youth to be the talented Durham workforce of tomorrow aligns well with Goals 1 and 4 of the Durham County Strategic Plan.

Resource Persons: Andre Pettigrew, Director (Office of Economic and Workforce Development); Casey Steinbacher, Executive Director (Made in Durham); Dr. Julie Pack, Director (DPS - CTE); Paul Grantham, Chair (Durham Workforce Development Board)

County Manager's Recommendation: The County Manager recommends that the Board receive these updates and ask any questions they wish.

Attachments: [DWDB_CountyCommissioners Oct 2019](#)

19-0485 **Update on the Minority and Women Business Enterprise (MWBE) Program (20min)**

Agenda Text: The Board is requested to receive an update on the operation of the County's Minority and Women Business Enterprise (MWBE) Program.

On November 28, 2016, the Board of County Commissioners adopted a new MWBE Ordinance.

The MWBE Program is also included in the County's Managing for Results (MFR) approach as a best practice management model used to improve efficiencies and effectiveness to address some of the County's social and economic challenges. The County has partnered with The Institute to assist with increasing the utilization of diverse business enterprises through resources, programs, policies and events. Mr. Farad Ali and other team members will provide a 15-20minute overview of the County's 2019 MWBE Program End of Year Report.

Alignment with Strategic Plan: To align with Goal 1 Community and Family Prosperity and enrichment - increasing awareness and engagement by allowing minority and women businesses an opportunity to learn and participate in all aspects of the County's procurement and contracting activities.

Resource Persons: Angela Perry, Interim Procurement Manager; Keisha Davis, MWBE Coordinator; and, Farad Ali, The Institute.

County Manager's Recommendation: Angela Perry, Interim Procurement Manager; Keisha Davis, MWBE Coordinator; and, Farad Ali, The Institute.

Attachments: [AAF Supplemental Document - Non-contract MWBE EOY 2019 Update](#)
 [Durham County MWBE End of Year Rpt 2019-v5](#)

19-0478 **Discussion of a Proposal for Development of a Durham Early Childhood Action Plan (30min)**

Agenda Text: The Board is requested to receive information on this proposal and ask any questions they wish

Durham County government and the community around it have done much in recent years to strengthen our early childhood systems. The County's investment in universal pre-K is unusual in the level of funding committed, the system-wide level of coordination, and the system-wide focus on high quality. The work that has launched from the State of Durham's Young Children report, perhaps especially around issues of childhood trauma, is significant, and the County is also investing in a new position focused on early childhood systems coordination. Work associated with Duke University, including efforts to capitalize on the near-comprehensive contact Duke Pediatrics has with Durham's children and that Family Connects Durham has with newborns in the county, are also worthy of (and receiving) national notice.

The State of North Carolina completed its Early Childhood Action Plan (ECAP) in early 2019 (an executive summary is attached to this agenda item) and provides a helpful template of action areas and common metrics that local governments can use to create their own ECAP. The state is *interested* in having local governments create their own and in supporting that work because it believes local focus on these same areas will help strengthen early childhood work across the state. Staff also believe that having an official ECAP for Durham County will provide clarity as we pursue national grants and funding to help with implementation of our early childhood initiatives.

The East Durham Children's Initiative (EDCI) has been working for the better part of a decade to create a high-functioning pipeline of community partners serving young children in East Durham. In recent years they have repeatedly expressed interest in, and energy for, the idea of leading community-wide efforts to deepen and improve our early childhood service continuum. County staff have discussed with them the possibility of EDCI leading that kind of effort, an effort which would result in a Durham Early Childhood Action Plan. The action plan would include prioritized service changes and enhancements across all our early childhood continuum. EDCI is excited about this possibility, especially as their organization drops the "E" from their name and becomes the Durham Children's Initiative over the course of this coming year.

Staff believe that such a plan could be very helpful in guiding coordinated future action in this arena and also for the successful solicitation of private and philanthropic support for implementation. Staff are therefore supportive of the attached proposal for a three year process led by EDCI to create a Durham County Early Childhood Action Plan. Staff are also supportive of the County providing financial support for this project and, if Commissioners are supportive of this concept, would anticipate coming back with a firmer project proposal as well as 2.5 year budget proposal.

Finally, staff believe that the timing is right to launch this effort. The County itself will have more bandwidth through the hiring of an early childhood systems coordinator. The recently announced \$4 million SAMHSA grant which funds the Center for Child and Family Health and numerous other agencies to improve social and emotional wellness of Durham children ages 0-8. The County believes it will be invited to apply for a Pritzker Foundation grant later this fall which would help fund better coordinated strategies for children 0-3. The County's Pre-K investments continue to grow. Boston Basics may be launched this coming year as a community-wide early childhood communication platform. The opportunity *and* need to understand and coordinate all these related efforts as much as possible is critical. Staff do not believe the County has the internal capacity to do that; but believes that (E)DCI has both the energy and capacity to do it for us.

Alignment with Strategic Plan: Strengthening and coordinating early childhood supports in Durham County aligns strongly with goals 1-3 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff, David Reese, Executive Director (EDCI); Barker French, Board Chair (EDCI)

County Manager's Recommendation: The County Manager recommends that the Board receive information on this proposal and ask any questions they wish.

Attachments: [NC ECAP-ExecSummary-WEB](#)
[Durham ECAP proposal for 10-7-19](#)
[EDCI Proposal for Durham County ECAP_10-4](#)

4. Recess at 11:30 A.M. (120min)

5. Reconvene at 1:30 P.M.

19-0444 Stormwater Utility Planning and Implementation Update (30min)

Agenda Text: The Board is requested to receive an update on the development of a County Stormwater Utility. In FY2018, the Stormwater and Erosion Control Division contracted WK Dickson to complete a stormwater utility feasibility study including an overview of the history of the Falls Lake and Jordan Lake nutrient management rules, an assessment of the current legislative climate, and an analysis of the projected cost estimates to meet the requirements of the rules. The cost estimate analysis included a forecast of the costs as well as a timeline of how funding may be spent over time. The results of Phase I of this study were presented to Commissioners in one-on-one meetings in February 2018.

Since that time, County staff worked with officials from the North Carolina Department of Environmental Quality to refine the County's nutrient loading targets for Falls Lake and have continued working with the Jordan Lake One Water Association to better understand the requirements in that watershed. Over the next twenty-plus years, the County will be required to complete a number of activities to comply with the Falls and Jordan Lake Rules at significant cost. In April, the Board of Commissioners approved a contract with WK Dickson for Phase II of the utility project including planning and implementation.

Over the past several months, our consultant team has continued to gather information including cost estimates, impervious surface data, rules compliance updates, level of service evaluations, and more as inputs into its financial model to develop preliminary rate structures. County staff have provided additional input through meetings with involved County Departments, and the one-on-one discussions with Commissioners in September.

Following this update, County staff and its consultant team will be scheduling and hosting public information sessions to educate property owners and citizens on the Falls and Jordan Rules requirements, the necessity of a County Stormwater Utility, anticipated costs, and expected outcomes. These sessions will also provide an opportunity for questions and feedback that can be used to further refine the Utility.

Alignment with Strategic Plan: This agenda item supports Strategic Plan Goal 4: Environmental Stewardship and Community Prosperity.

Resource Persons: Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; McKenzie Gentry, PE, Stormwater Manager; Jay Gibson, PE, General Manager; Peri Manns, ASLA, Deputy Director, Engineering and Environmental Services; Tom Murray, PE, WK Dickson; Keith Readling, PE, Raftelis

County Manager's Recommendation: The County Manager recommends that the Board receives an update on the development of the County's stormwater utility and offers feedback to further inform the next steps on its planning and implementation.

Attachments: [191003 October 7 BOCC Work Session Stormwater Utility Presentation](#)

19-0460

DSS Main Street - Kickoff Discussion (30min)

Agenda Text: The Board has requested to have a kickoff discussion with staff pursuant to the DSS Main St. project. Staff will receive input from the BOCC appropriately and discuss potential next steps.

Alignment with Strategic Plan: This project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services; Jay Gibson, P.E., General Manager - Goal 4

County Manager's Recommendation: The County Manager recommends that the Board hold the kickoff discuss and provide direction to staff if appropriate.

Attachments: [DSS Main -10-7-19 WS Kickoff Discussion](#)

19-0486

2019 Resolution Amending Economic Development Policy (15min)

Agenda Text: The Board is requested to review and adopt the revised Economic Development policy.

The revisions being considered are intended to further effectuate the County goals as informed by the County's Strategic Plan, the best practice of our North Carolina peers and working within Federal and State legal parameters all while maintaining our

economic competitive and comparative advantage. Over the course of the last 18 months, the Board has received several presentations and engagements to help shape and inform what a revised policy might look like that include to the following:

1. Review of Current Policy - Board Feedback and Revision Goals (Spring Retreat, 2018)
2. School of Government Presentation - ED Fundamentals and Legal Parameters (June Work Session, 2018)
3. Policy Benchmarking of NC Peers - Identify Strategies to Revise Policy (Fall Retreat, 2018)
4. Policy Revision Phase I - Contract Strengthening, Criteria & Threshold Refinement (June Work session, 2019)

Policy revisions were presented at the June Work Session. Since that time, feedback has been incorporated into the working draft and staff is seeking additional input before potentially bringing the policy to the first Regular Meeting in September for adoption. Additionally, integrating proposed policy strategies into recent project considerations have helped further refine the policy document.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents.

Resource Persons: Andrew Miracle, Economic Development Officer; Jay Gibson, General Manager Goal 4

County Manager's Recommendation: The County Manager recommends that the Board review and adopt the revised Economic Development policy.

Attachments:

[Durham County Economic Development Policy](#)

[2019 Amended Durham County Economic Development Policy](#)

19-0475

Approval of Interlocal Agreement with City of Durham for Final Contribution to Whitted School Project, Budget Ordinance Amendment No. 20BCCC000017 to Appropriate Fund Balance from the Debt Service Fund in the Amount of \$1,301,000, Recognize Revenue from the City of Durham in the Amount of \$681,000 and transfer both to the Pay As You Go Capital Project Fund and Capital Project Amendment No. 20CPA000008 to Appropriate the City and County contributions of \$1,982,000 to the Whitted School Capital Project (10min)

Agenda Text:

The Board is requested to review the proposed interlocal, suspend the rules, and approve the interlocal so it can be operative by the October 15th final closing for the Whitted School project.

The developer in charge of the redevelopment of the Whitted School (Integral LLC) experienced significant cost overruns without properly informing the County or other

stakeholders in the project. Though both the affordable housing and pre-K classrooms in the facility have been functioning properly since 2017, the construction liens on the property have prevented the project from reaching “final endorsement” with HUD. City and County staff have been negotiating with Integral to ensure the smallest possible City and County contributions necessary to affect removal of the liens and prevent either the holder of the construction liens (CT Wilson) or HUD from foreclosing on the project, which would likely have resulted in the loss of all the affordable housing or a much higher price for preserving that affordable housing necessitated by a purchase at foreclosure auction.

The final contributions from the City and County to this project are \$681,000 from the City and \$1,301,000 from the County. The total amount of \$1,982,000 needs to flow through the County as an additional equity contribution to the project, so this interlocal is being approved to allow for the City funds to flow to and through Durham County. An associated budget amendment and capital project amendment is included in this action.

Alignment with Strategic Plan: Ensuring the long-term preservation of affordable housing at the Whitted School aligns strongly with Goals 1 and 2 of the Durham County Strategic Plan.

Resource Persons: Drew Cummings, Chief of Staff

County Manager’s Recommendation: The County Manager recommends that the Board review the proposed interlocal, suspend the rules, and approve the interlocal so it can be operative by the October 15th final closing for the Whitted School project and approve Budget Ordinance Amendment No. 20BCCC000017 to Appropriate Fund Balance from the Debt Service Fund in the Amount of \$301,000 and recognize revenue from the City of Durham in the amount of \$681,000 and transfer both to the Pay As You Go Capital Project Fund and approve Capital Project Amendment No. 20CPA000008 to Appropriate the City and County contributions of \$1,982,000 to the Whitted School Capital Project.

Attachments:

[City-County Interlocal Agreement for Final Whitted Payment](#)

[AAF-17 Legal Form Appropriate Debt Service Fund Balance to Whitted School](#)

[CPA-08 Legal Form Whitted School Project \(\\$1,982,000\)](#)

19-0474

Commissioner Directives Follow-Up (15min)

Agenda Text:

The Board is requested to review the summary of staff follow-up on directives and ask any questions they wish.

Board directives from previous meetings as well as staff follow-up are reviewed at monthly Work Sessions. Staff strive to have all directives input into the system as accurately as possible as soon after they are issued as possible and to follow-up with the board and/or with other relevant parties in an appropriate time frame.

Alignment with Strategic Plan: (brief statement and relevant goal)

Resource Persons: Drew Cummings, Chief of Staff

County Manager's Recommendation: Timely follow-up for board directives aligns clearly with Goal 5 of the Durham County Strategic Plan - Accountable, Efficient, and Visionary Government.

6. Closed Session

19-0487

Closed Session

Agenda Text:

The Board is requested to adjourn into Closed Session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations pursuant to G.S. 143-318.11(a)(4).

Alignment with Strategic Plan: This item aligns with Strategic Goal 4: Environmental Stewardship and Economic Prosperity.

Resource Persons: Andy Miracle, Economic Development Officer

County Manager's Recommendation: The County Manager recommends that the Board adjourns into Closed Session for Economic Development purposes.

7. Adjournment