



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Wendy Jacobs, Chair
James Hill, Vice Chair
Heidi Carter, Commissioner
Brenda A. Howerton, Commissioner
Ellen W. Reckhow, Commissioner

Monday, January 9, 2017

7:00 PM

Commissioners' Chambers

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

17-0021

Announcements

Agenda Text:

- 1) Please join us as Durham County and the City of Durham partner for the 12th annual Martin Luther King, Jr. Observance program on January 11, 2017. The program will be held at First Presbyterian Church, 305 E. Main Street at noon. The event is open and free to the public.
- 2) Please contact the Clerk's Office at 919-560-0025 or clerk@dconc.gov <<mailto:clerk@dconc.gov>> to find out about opportunities to serve on one of our volunteer boards or commissions.
- 3) We invite you to tune in to Cable TV Channel 8 or 97-5 to see rebroadcasts of tonight's meeting as well as other Durham County programming that may be of interest to you. Please contact the Public Information Office at 919-560-0008 or our website www.dconc.gov <<http://www.dconc.gov>> for more information.
- 4) These announcements may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

4. Minutes (5 min)

17-0022

Minutes

Attachments:

[Regular Session - December 12, 2016.doc](#)

5. Ceremonial Items

17-0025

Proclamation - National Mentoring Month

Agenda Text:

The Board is requested to issue a proclamation declaring January 2017 as National Mentoring Month in Durham County. The goal of the proclamation is to urge all residents of Durham County to rededicate ourselves to preventing youth from entering the juvenile and criminal justice systems and recommit to building a community where all our youth can grow, flourish, and take Durham County to new and greater heights through effective mentoring relationships.

Created in 2002 by the Harvard School of Public Health and MENTOR: The National Mentoring Partnership, National Mentoring Month (NNM) focuses national attention on the need for mentors, as well as how each of us - individuals, businesses, government agencies, schools, faith communities and nonprofits - can work together to increase the number of mentors to assure positive outcomes for our young people.

NNM celebrates mentoring and the positive effect it can have on young lives. Its goals are to raise awareness of mentoring in its various forms, recruit individuals to mentor, especially in programs that have waiting lists of young people and promote the rapid growth of mentoring by recruiting organizations to engage their constituents in mentoring.

Alignment with Strategic Plan: Goal 1: Community & Family Prosperity and Enrichment; Goal 3: Safe & Secure Community; and Goal 5: Accountable, Efficient and Visionary Government

Resource Person(s): DeWarren K. Langley, Executive Director, Charles Hamilton Houston Foundation, Inc.

County Manager Recommendation: The County Manager recommends that the Board issue a proclamation declaring January 2017 as National Mentoring Month in Durham County.

Attachments:

[National Mentoring Month - 2017](#)

17-0030

Recognize Board of Elections Board Members, Staff, Poll Workers and Volunteers for Efforts with the November 2016 General Election

Agenda Text:

The Board is requested to recognize the Board of Elections, BOE staff, poll workers, Durham County Staff volunteers and community volunteers for efforts associated with early voting and November 8 general elections. Further, the Durham County Board of Elections completed a state ordered recount of 94,000 ballots December 4 - December 5.

The County is grateful for the Board of Elections, Board of Elections permanent and temporary staff as well as the many volunteers that helped ensure the accuracy and preserve the integrity of all votes cast in Durham County, as

evidenced by the consistent election results produced in the recount.

Alignment With Strategic Plan: Goal 5: Accountable, Efficient, and Visionary Government

Resource Persons: Bill Brian, BOE Chair, Donna Baxton, BOE Member, Margerett Griffin, BOE Member, Kate Cosner, Interim BOE Director, Lowell Siler, County Attorney, Marie Inserra, Assistant County Attorney and Claudia Hager, General Manager.

County Manager's Recommendation: The County Manager recommends that the Board recognize the Board of Elections Board members, staff, poll workers and volunteers.

6. Consent Agenda (15 min)

17-0005

Award Janitorial Contract to The A Plus Group & Amend Existing Contracts With B&R Janitorial, Frederick's House Keeping, and Kreative Koncepts

Agenda Text:

The Board is requested to approve a contract with The A Plus Group, and amend existing contracts with B&R Janitorial, Frederick's House Keeping, and Kreative Koncepts to provide janitorial services at the facilities that were once held by American Facility Services. Due to nonperformance at the HHS Building, Main Library, Southwest Library, and Memorial Stadium, the contract with American Facility Services will be terminated effective January 12, 2016.

General Services has requested and received updated proposals from current, qualified, janitorial contractors (that initially responded to RFP #15-016) to take over the subject facilities for the remainder of the existing contract term and corresponding renewal years. An evaluation committee consisting of General Service's staff has reviewed the proposals and recommends the following companies for annual contract:

The A Plus Group - Health & Human Services Building \$341,977.92

B&R Janitorial - Main Library \$88,608.00

Frederick's House Keeping - Memorial Stadium \$26,916.00

Kreative Koncepts - Southwest Library \$28,968.00

Proposed contracts/amendments are attached for reference.

In response to the new contracts for RFP 15-016 Janitorial Services for Durham County, the MWBE participation is as follows:

The A Plus Group (Health & Human Services Building-\$341,977.92) will be providing 12.5% minority participation.

B&R Janitorial (Main Library-\$88,608.00) will be providing 100% minority participation.

Frederick's House Keeping (Memorial Stadium-\$26,916.00) will be providing 0% minority participation.

Kreative Koncepts (Southwest Library-\$28,968.00) will be providing 100% minority participation.

Alignment With Strategic Plan: Goal 2-Health and Well-being for All: Improve the quality of life through preventative, behavioral, and physical care services. Reduce barriers to access services.

Resource Persons: Motiryo Keambiroiro, Director of General Services, Deborah Booth, Deputy Director of General Services, Joel T. Jones, Quality Control & Contract Specialist

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into contract with The A Plus Group, and amend existing contracts with B&R Janitorial, Fredderick's House Keeping, and Kreative Koncepts to provide janitorial services at Durham County Facilities for the specified amounts.

Attachments:

[Service Contract, HHS Janitorial, The A Plus Group](#)

[Contract Amendment, B&R Janitorial, add Main Library RFP 15-016](#)

[Contract Amendment, Fredderick's Housekeeping Services, Add Stadium RFP :](#)

[Contract Amendment, Kreative Koncepts, Add Southwest Regional Branch Libr:](#)

17-0009

Award of Utility Locating Services for Durham County, RFP 17-019

Agenda Text:

The Board is requested to authorize the County Manager to enter into a service contract with Taylor Wiseman & Taylor Inc. to provide Utility Locating Services to Durham County in the amount of \$46,800 for the remainder of the 2017 fiscal year, and also authorize that this contract may be extended yearly in an amount of \$93,600 per year for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Durham County has historically performed locate services for buried underground infrastructure (sanitary sewer, water, reclaimed water, and utility fiber) in-house with County employees. The average number of locate requests has increased from 200 per month in 2014 to 600 per month in 2016. Additionally, there has been a large increase in the number of new residential construction projects in south Durham. Due to the extreme increase in locate requests associated with new buried fiber telecommunication lines it has become impossible for staff to perform locates in the minimum response time required by state statute and inspect new construction projects. Funding for this work will be from the Sewer Utility operating budget, which is funded from the Enterprise Fund.

Durham County issued a Request for Proposals (RFP 17-019) on November 10, 2016. RFP 17-019 was advertised in local newspapers and on the Durham County website. Additionally, the requirements were emailed to eighteen contractors. Five proposals were received on December 6, 2016. Based on a

review of the five proposals, Taylor Wiseman & Taylor was chosen for this work based on their experience in providing this type of service, public sector experience, demonstrated ability to meet the RFP requirements, qualifications of the staff to be assigned to the project, specific plans and methodology for providing the proposed services, references from similar clients, financial stability, price, and safety record. The proposal price tabulation is attached.

In review of the MWBE participation, there were no participation goals achieved on this project. Taylor Wiseman & Taylor will be utilizing their own workforce to perform this particular service on the project, and they have provided a responsive bid.

Alignment with Strategic Plan: Goal 4, Environmental Stewardship: Awarding a contract to Taylor Wiseman & Taylor ensures the timely locating of County owned utilities resulting in less infrastructure damage. This action is in accordance with the Durham County Strategic Plan Goal of Environmental Stewardship.

Resource Persons: Jay Gibson, PE, General Manager, Joe Pearce PE, Deputy Director, and Kyle Manning, Project Manager

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract with Taylor Wiseman & Taylor, Inc. to provide Utility Locating Services to Durham County in the amount of \$46,800 for the remainder of the 2017 fiscal year, and also authorize that this contract may be extended yearly in an amount of \$93,600 per year for up to four additional one-year periods in accordance with the terms and conditions of the original contract and subject to budget availability.

Attachments: [RFP 17-019 Utility Locating Services for Durham County](#)

17-0017

Extension of the 2017 Listing Period for Business Personal Property

Agenda Text:

The Board is requested to give the Assessor authority to grant extensions, for the listing of business personal property upon written request showing good cause that an extension is to be granted. The format would be to extend until April 17, 2017.

Under G.S. 105-307, the period during which property is to be listed for taxation each year shall begin on the first business day of the month of January and, unless extended as herein provided shall continue through the month of January. The Board of Commissioners shall grant individual extensions of time for the listing of personal property upon written request and for good cause shown. The request may be filed with the Assessor no later than the ending date of the regular listing period. The Board may delegate the authority to grant extensions to the Assessor.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General

Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax reviews are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: Kimberly H. Simpson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board give the Tax Assessor authority to grant extensions for taxpayers, required by North Carolina General Statutes to list business personal property, who request an extension and show good cause during the month of January until April 17, 2017.

7. Public Hearings

17-0012

Public Hearing - Street Closing of a 220.66 Linear Foot Portion of Dickens Lane

Agenda Text:

The Board is requested to conduct a public hearing on and approve the permanent closing of a 220.66 linear foot portion of Dickens Lane, located north of Freeman Road, west of Valmet Drive, and east of Greyson Drive.

Attachment 1, Context Map

Attachment 2, Aerial Map

Attachment 3, Street Closing Application

Attachment 4, Street Closing Plat Reduction

Attachment 5, Street Closing Order

Alignment With Strategic Plan: Staff finds the request to align with Goal Five, "Accountable, Efficient and Visionary Government," of the strategic plan. This portion of Dickens Lane is presently unused and is not maintained by NCDOT.

Resource Persons: Kyle Taylor, Planner and Sara Young, Acting Planning Director

County Manager's Recommendation: The Manager recommends that the Board hold the public hearing and adopt an order permanently closing a 220.66 linear foot portion of Dickens Lane.

Attachments:

[A1.SC1600003_context](#)

[A2. SC1600003_aerial](#)

[A4. SC1600003 - Plat 20161020](#)

[A3.SC1600003_application](#)

[A5.Street Closing Order](#)

[SC1600003 Report_Final](#)

17-0018

Public Hearing and Award of Franchise to Provide Ambulance Service in Durham County

Agenda Text:

The Board is requested to conduct a public hearing, as required by ordinance, in order to grant an ambulance franchise for Jan Care of McDowell County, Inc. to provide the following services within Durham County: non-emergency and inter-facility transportation at the basic and advance life support level, back-up emergency ambulance service at the request of the County, and special events coverage at the request of the County. Jan Care of McDowell County, Inc. has fulfilled the requirements for an ambulance franchise set forth in Chapter 12, Article 2, Division 2 of the Durham County Code of Ordinances.

The franchise application and a copy of the public hearing advertisement are provided. The public hearing was advertised in The Herald-Sun newspaper December 23, 2016-January 6, 2017. If approved, this will be the fourth ambulance franchise authorized by the County.

Alignment with Strategic Plan: This request aligns with the County's Strategic Goal #2: Health and Well-being for All, Strategic Goal #3: Safe and Secure Community, and Strategic Goal #5: Accountable, Efficient, and Visionary Government.

Resource Persons: Skip Kirkwood, Director of EMS

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing and if appropriate based on the comments received during the hearing, award an ambulance franchise to Jan Care of McDowell County, Inc.

Attachments:

[Jan Care Public Notice](#)

[Jan Care Franchise App](#)

[JanCare Public Notice](#)

8. ITEMS PULLED FROM CONSENT AGENDA (20 min)**9. Adjournment**