



Durham County

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Durham, NC 27701
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Meeting Agenda Board of County Commissioners

Michael D. Page, Chair
Brenda A. Howerton, Vice Chair
Fred Foster, Jr., Commissioner
Wendy Jacobs, Commissioner
Ellen W. Reckhow, Commissioner

Tuesday, October 4, 2016

10:00 AM

Commissioners' Chambers

Worksession (Tuesday meeting) 10:00 am

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

10:00 am Worksession Agenda

1. Citizen Comments (30 min)

16-1278

Citizen Comments- 30 min

Agenda Text:

The Board of County Commissioners will provide a 30-minute comment period at a meeting once a month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the meeting to allow an opportunity for research prior to the meeting. **All speakers shall have three (3) minutes to speak and are requested to refrain from addressing issues related to personnel matters.**

Alignment with Strategic Plan: Citizen engagement aligns with all five of the strategic goals by allowing the Board to receive comments and concerns from the community related to important issues in Durham County.

Resource Persons: V. Michelle Parker-Evans, County Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Discussion Items:

16-1272

Removal of Citizen Board Member Due to Poor Attendance - 5 mins

Agenda Text:

The Board is requested to remove the following member from the Women's Commission in keeping with the Attendance Policy approved by the Board of County Commissioners in August, 2014. "If an appointee has absences (excused or unexcused) which constitute more than 50% of the meetings in any calendar year or three (3) consecutive unexcused absences or five (5) consecutive excused absences in any calendar year, he or she is obligated to resign."

- Jatinder Dhillon

The Clerk's Office was notified by the Women's Commission of the absences and has attempted to contact the board member. There has been no response.

Alignment with Strategic Plan: When citizens are engaged and partners on our boards and Commissions, the vision of our Strategic Plan is achieved-a thriving, vibrant, diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: V. Michelle Parker-Evans, County Clerk to the Board of Commissioners

County Manager's Recommendation: The County Manager recommends that the Board suspend the rules and take action to remove the above listed individual from the Women's Commission due poor attendance.

16-1309

Update from Research Triangle Foundation of North Carolina on Park Center Phase I - 30 min

Agenda Text:

The Board is requested to receive an update from Research Triangle Foundation of North Carolina (RTF) on changes in The Research Triangle Park leadership and on progress of Park Center Phase I development.

Alignment with Strategic Plan: This action aligns with Goal 1: Community and Family Prosperity and Enrichment.

Resource Persons: Marqueta Welton, Economic Development Officer; Jay Gibson, General Manager; Smedes York, RTF Board Chair; Dr. Phail Wynn, Jr., RTF Board Vice Chair; Robert W. Winston, RTF Development Committee Chair; Linda Hall, CFO, The Research Triangle Park

County Manager's Recommendation: The County Manager recommends that

the Board receive the update from RTF on changes in The Research Triangle Park leadership and on progress of Park Center Phase I development.

16-1302**Update on the D-O LRT Project and Proposed Extension to NCCU- 30 min****Agenda Text:**

The Board is requested to participate in an update by GoTriangle staff on the D-O LRT project and to specifically be briefed and discuss GoTriangle's effort to extend the D-O LRT Project to NCCU. This effort will require the DCHC MPO to amend the Locally Preferred Alternative (LPA) and the 2040 Metropolitan Transportation Plan (MTP). GoTriangle is requesting that the Board take formal action in support of amending the LPA to include NCCU and the 2040 MTP. On November 9th, the DCHC MPO Policy Board is anticipated to open the public comment period related to these amendments and, at their December 14th meeting, the DCHC MPO Policy Board is anticipated to vote on the amendments of the LPA and MTP.

Alignment With Strategic Plan: This item emphasizes Goal 1 by expanding transportation access to the NCCU area benefiting the citizens of Durham through mobility and access to educational and employment activities.

Resource Persons: Linda Thomas, Durham County ACCESS; Juanita Shearer-Swink, GoTriangle

County Manager's Recommendation: The County Manager recommends that the Board receive the update on the D-O LRT project and support amendment of the LPA to extend the D-O LRT to NCCU and amendment of the 2040 MTP. In addition, the Board is asked to approve this agenda item for formal action at the October 24th Meeting.

Attachments:

[WS-Published Attachment - 11406 - MAP - LOCALLY PREFERRED ALTERNATIVE - Property Owner-Community-City-MPO Mtgs](#)

[WS-Published Attachment - 11406 - MEMO - GOTRIANGLE MEMO - 10_3_20](#)

[WS-Published Attachment - 11406 - MEMO - DO LRT NCCU EXTENSION - 10_0211C PRES-NCCU-Station-161004](#)

[0211C MEMO Request-Amend LPA-2040 MTP-160923 REV 1](#)

[0211C PRES DurhamBCC-NCCU-Station-161004R1](#)

16-1303**Predictive Analytics and the Department of Social Services Child Welfare Services - 30 min****Agenda Text:**

The Board is requested to receive the update from the Department of Social Services.

The Board of County Commissioners is aware of the growing number of children and youth in foster care in Durham County. To address this issue, the Department of Social Services leadership is working to develop a multi-faceted approach to reducing the number of children entering foster care. In doing so, several things must be addressed simultaneously: the number of foster homes in

Durham need to increase in both traditional and therapeutic foster care, the foster parent stipend needs to increase to a reasonable amount so that foster families are not assuming the burden of care of these children placed in their care, and we must use the wealth of historical data about the children and families who come to the attention of the Department of Social Services to understand how to best serve families and to develop abuse and neglect prevention strategies.

The Social Services Director, the General Manager for Health and Well-Being, and the Manager have had multiple opportunities to sit with Deloitte Consulting, LLP to investigate how data can be used to assist the Department of Social Services to best serve families and children by using predictive analytics. The effective and visionary use of predictive analytics in other local and state governments is a proven strategy to more efficiently use resources to meet the demand in child welfare services.

The integration of predictive analytics in our Managing for Results environment will provide a platform for using data to make a difference in how DSS uses its allocated resources but also will make a difference in how the County develops services and programs for prevention. The best way to reduce the number of youth in foster care is to develop community based interventions that serve to prevent abuse and neglect from ever occurring.

Alignment with Strategic Plan: Goal 3: Safe and Secure community to improve outcomes for vulnerable, children, youth and adults.

Resource Persons: Michael A. Becketts, Director

County Manager's Recommendation: The County Manager recommends that the Board receive the update from the Department of Social Services Child Welfare Services.

Attachments: [FY 17 DSS Analytics Presentation_Deloitte_Draft v4bjw](#)

16-1284

Update from Urban Ministries of Durham- 30 min

Agenda Text: The Board is requested to receive an update report from Urban Ministries of Durham and ask any questions board members may have.

Durham County government has been a long-time supporter of Urban Ministries of Durham (UMD). In addition to having secured funding to build the shelter side of the facility, which the County still owns and UMD manages under a long-term lease, the County makes a substantial annual grant to UMD to help cover the operational costs for Durham main, non-denominational emergency shelter. The County's support has nearly doubled since FY10-11 (\$164,440) to FY16-17 (\$304,060), investments which have helped add reception staff, security, and additional day-service center functionality.

As part of their service contract with the County, Urban Ministries provides quarterly reports covering agreed-upon metrics. Included in this agenda item for informational purposes are the FY15-16 final report as well as UMD's 2015

annual report.

Alignment With Strategic Plan: Safe housing, which UMD provides on an emergency basis to many Durham residents every year, ties closely to Goals 1-3 of the County's strategic plan (Community and Family Prosperity, Health and Well-Being for All, and Safe and Secure Community).

Resource Persons: Sheldon Mitchell, Executive Director of Urban Ministries of Durham

County Manager's Recommendation: The County Manager recommends that the Board receive an update report from Urban Ministries of Durham and ask any questions board members may have.

Attachments:

[UMD Presentation for Durham County 10-4-16 wksession](#)

[UMD Durham County Full year 2015-16 report FINAL](#)

[UMD 2015AnnualReport Online](#)

16-1276

Presentation - Consolidated Item, East End Land Use Analysis - 30 min

Agenda Text:

The Board is requested to receive the information. No action is necessary.

Summary. As part of the approved Planning Department work program, staff initiated a land use analysis for lands potentially affected by construction of the East End Connector. The purpose of the project was to determine whether construction of the East End Connector and associated roadway projects necessitates amendments to the Future Land Use Map (FLUM) and to zoning designations. Staff proposed Future Land Use Map changes (case A1600005) and Zoning Map changes (case Z1600009) as a result of this process. Seven areas of change were identified in the project - of the 63 total properties impacted twelve fall within the County's jurisdiction (in areas 5, 6, and 7 below).

Alignment with Strategic Plan: The East End Land Use Analysis is aligned with Goal 1 by offering fair and reasonable regulations for the citizens and business community of Durham while adhering to Goal 5 by maintaining a transparent government and welcoming public input.

Resource Persons: Lisa Miller, AICP, Senior Planner and Scott Whiteman, AICP, Planning Supervisor

County Manager's Recommendation: The County Manager recommends that the Board receive this information.

Attachments: [Attachment 1 EE Adopted FLUM](#)
 [Attachment 2 EE Proposed FLUM](#)
 [Attachment 3 EE Adopted Zoning](#)
 [Attachment 4 EE Proposed Zoning rev](#)
 [Attachment 5 Proposed Changes in Area 5](#)
 [Attachment 6 Proposed Changes in Area 6](#)
 [Attachment 7 Proposed Changes in Area 7](#)
 [Attachment 8 PC Written Comments 06142016](#)
 [Presentation_EELandUse_10042016_BOC](#)
 [East End BOC info memo consolidated](#)
 [Presentation_EELandUse_10042016_BOC](#)

16-1299**City Local Historic Landmarks, Background Information - 15 min****Agenda Text:**

The Board is requested to receive a report on the proposed landmark designation of the James A. Whitted School (LD1600001) and the partial landmark repeal of the Venable Center (LD1600002).

Summary. On November 21, 2016 the City Council is scheduled to hold a public hearing to consider the repeal of local landmark designation for the land associated with one landmark property. Early next year (2017), City Council will hold a public hearing to consider the designation of another property as a local historic landmark. The purpose of this report is to provide general information regarding these applications as well as the fiscal impact of the designation and the repeal in advance of the landmark hearings.

Alignment with Strategic Plan: Historic Preservation (Landmark Designation) is aligned with Goal 5 of the County Strategic Plan: Accountable, Efficient, and Visionary Government.

Resource Persons: Karla Rosenberg, AICP, Planner; Steven L. Medlin, AICP, City-County Planning Director.

County Manager's Recommendation: The County Manager recommends that the Board receive the report.

Attachments: [LD1600001 CC Staff Report - FINAL](#)
 [LD1600002 CC Staff Report - FINAL](#)
 [Landmarks Info Item Memo-2016 Final](#)
 [Attachment C - Tax Admin Estimate](#)
 [LD1600002 Att 1 - ContextMap](#)
 [LD1600002 Att 2 - Application](#)
 [LD1600002 Att 3 - Venable Center CC 2008 landmark staff report](#)
 [LD1600002 Att 4 - 1984 NR Nomination](#)
 [LD1600002 Att 5 - 2003 NR Nomination](#)
 [LD1600002 Att 6 - NCSHPO Comments - Venable Center](#)
 [LD1600001 Att 1 - ContextMap](#)
 [LD1600001 Att 2 - Application and materials](#)
 [LD1600001 Att 3 - NCSHPO Comments - Whitted School - Hillside Park HS, Du](#)
 [Landmark Presentation](#)

16-1294**Durham County Main Library Renovation - Project Update- 45 min****Agenda Text:**

The Board is requested to receive an update on the proposed Durham County Main Library Renovation. On December 4, 2014, the Board of County Commissioners awarded a contract to Vines Architecture to provide architectural design services on the project. An update on the programming verification was presented on May 4, 2015.

Following the completion of the programming verification, a variety of meetings with the building occupants, public/stakeholders and other County staff were held as part of the schematic design phase of the project. The schematic design update was presented to the Board on August 1, 2016.

The purpose of this update is to present the project to the Board in order to receive input appropriately regarding the overall project design.

Alignment with Strategic Plan: This aligns with Goal 4 (Environmental Stewardship) through the improvement of the environmental performance of County Buildings to reduce energy & greenhouse gas emissions from the built environment. The renovation of this facility also addresses Goal 5 (Accountable, Efficient & Visionary Government) by providing more efficient service delivery and better customer service.

Resource Persons: Tammy Baggett, Director of Library Services; Jay Gibson, P.E, General Manager; Peri Manns, ASLA, Deputy Director of Engineering and Environmental Services; Brenda Hayes-Bright, Assoc. AIA, Project Manager; Victor Vines, AIA, Vines Architecture and Bob Thomas, AIA, Vines Architecture

County Manager's Recommendation: The County Manager recommends that the Board receive the update and provide direction to staff as appropriate.

Attachments: [20161004_DD Commissioner Worksession Meeting-Library](#)

16-1274 Discuss Resolution to Advance Octennial Reappraisal - 30 min

Agenda Text: The Board is requested to consider advancing the county's next general reappraisal under G.S. 105-286(a)(3). The county is required by statute to conduct a general reappraisal of real property at least every eight years. Under the minimum required schedule, the next reappraisal would occur on January 1, 2024, with subsequent reappraisals occurring every eight years thereafter.

The Durham County Tax Administrator recommends advancing the next reappraisal to January 1, 2019, with subsequent reappraisals occurring every four years thereafter.

Alignment with Strategic Plan: Goal 5: Accountable, Efficient and Visionary Government. The Durham County Tax Administrator believes that more frequent reappraisal will more equitably distribute the property tax burden across all properties in the county by being more responsive to relative value changes within the real estate market in Durham County.

Resource Persons: Kimberly Simpson, Durham County Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board consider advancing the county's next general reappraisal under G.S. 105-286.

Attachments: [DRAFT Resolution Advancing Reappraisal.doc](#)

16-1310 Proposed Paid Parental Leave Policy, Amendments to the Current Donated Leave Policy, Amendments to the Current Leave Policy and the 2016-17 Living Wage Determination - 30 min

Agenda Text: The Board is requested to review and discuss the County Manager's proposed Paid Parental Leave Policy, the County Manager's proposed amendments to the current Donated Leave Policy, the County Manager's proposed amendments to the current Leave Policy, and the County Manager's 2016-17 Living Wage Calculation for Durham County Government Employees.

The County Manager is contemplating the following additions and/or changes:

Parental Leave Policy (New Policy) Policy to provide for approved time off with pay for the birth of an employee's own child or the placement of a child with the employee in connection with adoption, foster care or *in loco parentis*

Donated Leave Policy (Policy Amendment) Add provision to allow individual donations when the donated leave bank balance is 25K or greater.

Modify definition to allow an employee to apply for leave when faced with **any** injury or illness (remove language that allows for leave only when the employee has a catastrophic illness/injury) which leaves the employee incapacitated and

unable to work for a prolonged time (in excess of four (4) consecutive weeks) that is not the result of worker's compensation, an illegal act, nor self-inflicted and the inability to work has created a loss of income and economic hardship due to exhaustion of all paid leave.

Leave Policy (Policy Amendment)

Add a section to describe 'paid parental leave'

Add 'reasonable accommodation' as a permissible example of administrative leave

Modify the approved observed holidays to include Veteran's Day and 3 days for Christmas

2016-17 Living Wage Determination (Policy Amendment) Pursuant to the Policy on Paying a Living Wage, the County Manager shall calculate or cause to be calculated the Minimum Living Wage for County Employees. The County Manager's 2016-17 Determination is \$15/hour. Modify the language in the "Payment of Minimum Compensation to Employees" section to state the living wage will be calculated on an hourly rate basis (remove the annual living wage will be pro-rated for part-time employees based on her/his work percentage).

Alignment with Strategic Plan: This action aligns with the Strategic Plan Goal 5 of Accountable, Efficient and Visionary Government

Resource Persons: Cheala Garland-Downey, HR Manager; Tony Noel, HR, Manager; and Kathy Everett-Perry, HR Director

County Manager's Recommendation: The County Manager recommends that the Board review and discuss his proposed Paid Parental Leave Policy, his amendments to the current Donated Leave Policy, his amendments to the current Leave Policy and his 2016-17 Living Wage Determination.

Attachments:

[Paid Parental Leave Policy Draft 09232016.docx](#)

[Leave Policy Draft 09272016.docx](#)

[LIVING WAGE POLICY With Revisions 09272016](#)

[Donated Leave Policy FINAL 09192016](#)

3. Adjournment