



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Michael D. Page, Chair
Brenda A. Howerton, Vice Chair
Fred Foster, Jr., Commissioner
Wendy Jacobs, Commissioner
Ellen W. Reckhow, Commissioner

Monday, August 22, 2016

7:00 PM

Commissioners' Chambers

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

Closed Session (To be held at: 5:00 pm)

16-1237

Closed Session

Agenda Text:

The Board is requested to adjourn to Closed Session:

- 1) pursuant to G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee;
- 2) pursuant to G.S. 143-318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes;
- 3) pursuant to G.S. 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff as needed.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)

2. Agenda Adjustments (5 min)

3. Announcements (5 min)

16-1195 Announcements

Agenda Text:

- 1) Congratulations to Vice Chair Brenda Howerton who was sworn in as President Elect of the North Carolina Association of County Commissioners last week during the annual meeting held in Forsyth County. Durham County is set to host the meeting in August 2017 and Commissioner Howerton will become the group's President at that time.

Congratulations also go to Commissioner Ellen W. Reckhow who has been appointed as At-Large member of the NCACC Board of Directors by newly elected President Fred McClure.

Congratulations to Commissioner Wendy Jacobs who recently achieved the Mentor Status by the Local Elected Leadership Academy. The program is a collaborative between the UNC School of Government, NCACC and the NC League of Municipalities. This is the highest level of achievement in this program and represents a strong commitment to excellence.

- 2) Please contact the Clerk's Office at 919-560-0025 or clerk@dconc.gov <<mailto:clerk@dconc.gov>> to find out about opportunities to serve on one of our volunteer boards or commissions.
- 3) We invite you to tune in to Cable TV Channel 8 or 97-5 to see rebroadcasts of tonight's meeting as well as other Durham County programming that may be of interest to you. Please contact the Public Information Office at 919-560-0008 or our website www.dconc.gov <<http://www.dconc.gov>> for more information.
- 4) These announcements may also be found on the County's website or you may call the Clerk's Office at 919-560-0025.

4. Minutes (5 min)

16-1199 Minutes

Attachments: [Regular Session - May 9, 2016](#)
 [Worksession - April 4, 2016](#)
 [Regular Session - August 8, 2016](#)

5. Ceremonial Items

16-1214 Proclamation of September as National Recovery Month in Durham County

Agenda Text: The Board is requested to adopt a proclamation designating September as National Recovery Month in Durham County.

Recovery Month is a national observance to raise awareness concerning the stigma associated with brain diseases and educate Americans that addiction and mental health treatment services can enable those with these disorders to live healthy and productive lives. The observance's main focus is to laud the gains made by those in recovery from these conditions, just as we would those who are managing chronic physical health conditions, such as hypertension, diabetes, and heart disease. Recovery Month spreads the positive message that behavioral health is essential to overall health, prevention works, treatment is effective, and people can and do recover.

The 2016 Recovery Month theme, "Join the Voices for Recovery: Our Families, Our Stories, Our Recovery," emphasizes that behavioral health is now recognized as an essential part of one's overall health and wellbeing. People in recovery achieve healthy lifestyles, stable families, meaningful daily activities, strengthen neighborhoods and contribute in positive ways to the larger community.

The Recovery Community of Durham is a non-profit made up of volunteers that support and promote Recovery Month in partnership with many other community agencies and providers in Durham. This year's event is scheduled for Saturday afternoon, September 10th at Durham Central Park. This is a free, family friendly event to celebrate recovery in Durham and support SAMHSA's designation of September as National Recovery Month.

Alignment with Strategic Plan: This item aligns with Durham County's Strategic Goal 2 of Health and Well Being for All

Resource Persons: Robert Thomas, Recovery Community Of Durham

County Manager's Recommendation: The County Manager recommends that the Board adopt the proclamation.

Attachments: [Proclamation for National Recovery Month 2016](#)

6. Consent Agenda (15 min)

16-1161 Property Tax Releases and Refunds for June 2016

Agenda Text: The Board is requested to approve the Releases & Refunds for the month of June 2016. Due to property valuation adjustments for over assessments, listing

discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of June 2016.

Releases and Refunds for 2015 total equals \$21,097.40 and for 2016 equals \$718.40. Prior year's (2010-2014) releases and refunds for June 2016 are in the amount of \$19,780.34. The current year and prior year's releases and refunds amount to \$41,596.14

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: Kimberly H. Simpson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax release and refund report for June 2016 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments:

[Back Up Detail-Releases & Refunds-May 2016-June 27, 2016](#)

[BackUp-Releases & Refunds-May 2016-June 27, 2016](#)

[NCVTS April Refunds](#)

16-1202

Administrative Interpretation of Falls/Jordan Watershed Protection Overlay District

Agenda Text:

The Board is requested to authorize the Planning Director to revise the boundary of Falls-Jordan Protection Overlay (F/J-A), as approved by the NC Division of Energy, Mineral and Land Resources (DEMLR) in a letter dated June 7, 2016.

Summary. The Planning Department received a request from Kenneth B. Wrenn, P.E, for an administrative interpretation of the water supply watershed protection overlay boundaries of the Falls/Jordan Lake Critical Area (F/J-A) and Falls /Jordan Lake Protected Area (F/J-B), pursuant to the Unified Development Ordinance, Section 4.11.3, Rules and Interpretations of Overlay Boundaries. The property affected, located at 3422 Red Mill Road (PIN# 0853-02-45-8461), is owned by ZMR, LLC, which requested that a portion of the property be transferred from F/J-A to F/J-B. The applicant provided a signed a sealed land survey with their request.

The North Carolina Administrative Code requires that the North Carolina Environmental Management Commission (EMC) approve all expansions and deletions to protected and critical area boundaries prior to adoption by the local government. EMC delegated approval to the Director of the NC Division of Water Quality (DLQ) in July 2007. In August 2013 this delegation was transferred from DLQ to DEMLR. The Board of Commissioners authorized the

Planning Director to forward the applicant's request to DEMLR on May 23, 2016. The Planning Director received notification of approval of the boundary change in a letter from DEMLR, dated June 7, 2016.

Attachment A: DEMLR Letter of Approval

Attachment B: Land Owner Watershed Delineation Map

Alignment with Strategic Plan: Aligns with Goal 4, Environmental Stewardship, by providing meaningful water quality protection. (brief statement and relevant goal)

Resource Persons: Laura D. Woods, Senior Planner

County Manager's Recommendation: The County Manager recommends that the Board authorize the Planning Director to revise the boundary of Falls/Jordan Watershed Protection Overlay as approved by the North Carolina Division of Energy, Mineral and Land Resources.

Attachments:

[BOC Memo 20160822 FINAL](#)

[Attachment A DEMLR Approval Letter](#)

[Attachment B Applicant Survey](#)

16-1206

Approval of Closed Session Minutes

Agenda Text:

The Board is requested to approve Closed Session Minutes that the County Attorney has determined that public inspection would no longer frustrate the purpose of a closed session. The minutes have been sent to the Board under separate cover.

Alignment with Strategic Plan: Goal 5 - Accountable, Efficient and Visionary Government

Resource Persons: V. Michelle Parker-Evans, County Clerk

County Manager's Recommendation: The County Manager recommends that the Board approve the Closed Session minutes as submitted under separate cover.

16-1212

Refund of Overpayment of Real Estate Excise Stamps Pursuant to 105.228-37

Agenda Text:

The Board is requested to refund the overpayment of Tax/Revenue Stamps pursuant to N.C. General Statute 105-228.37 for 870.00. The statute states: "(a) A taxpayer who pays more tax than is due under this Article may request a refund of the overpayment by filing a written request for a refund with the Board of County Commissioner of the county where the tax was paid. The request must be filed within six months after the date the tax was paid and must explain why the taxpayer believes a refund is due."

On April 18, 2016 a deed was erroneously recorded in Register of Deeds office for Durham County with Excise Stamps paid in the amount of \$870.00. (See attached.) On August 1, 2016 a deed was filed in Orange County Register of

Deeds in Book 6161 page 393 (see attached) showing the amount of revenue stamps that was paid to Durham County in error. On August 2, 2016, an affidavit was filed in the Durham County Register of Deeds reflecting the erroneous recording with payment of stamps. Therefore McGibney & Jordan, PA respectfully request, that the overpayment of the revenue stamps in the amount of \$870.00 be refunded.

Alignment with Strategic Plan: Goal 5 Accountable, Efficient, Visionary Government. In the compliance with the aforementioned statute, we must be accountable and return those funds as requested by the statute when an overpayment occurs.

Resource Persons: Sharon A. Davis, Register of Deeds

County Manager's Recommendation: The County Manager recommends that the Board refund the overpayment of Tax/Revenue Stamps pursuant to N.C. General Statute 105-228.37 in the amount of \$870.00 to the law firm of McGibney and Jordan PA.

Attachments:

[Brown Tyson Refund Request](#)

[McGibney&Jordan Attachments](#)

16-1213

Property Tax Releases and Refunds for July 2016

Agenda Text:

The Board is requested to approve the Releases & Refunds for the month of July 2016. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of July 2016.

Releases and Refunds for 2016 total equals \$26,311.03. Prior year's (2010-2015) releases and refunds for July 2016 are in the amount of \$5,296.97. The current year and prior year's releases and refunds amount to \$31,608.00.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E & R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: Kimberly H. Simpsons, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax release and refund report for July 2016 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments:

[Backup Detail-Releases & Refunds-July 2016-August 22, 2016](#)

[Backup-Releases & Refunds-July 2016-August 22, 2016](#)

[NCVTS June Refunds](#)

16-1216**Proposed FY17 Planning Department Work Program****Agenda Text:**

The Board is requested to approve the proposed FY17 Planning Department Work Program.

The Interlocal Cooperation Agreement between the City and County for merged planning functions charges the Planning Director with preparing and submitting to the Joint City-County Planning Committee, the Planning Commission and both Managers a work program and annual budget that must be forwarded to both governing bodies for approval. The proposed work program is structured on the Department receiving sufficient resources for 38 full time employees, several professional consultant contracts, and operational overhead. Staff resources have been fully allocated for the tasks reflected in the proposed work program with no capacity to take on additional tasks without either revising the work program to modify tasks by deleting existing tasks or changing expected outcomes and/or timelines.

Alignment with Strategic Plan: This request aligns with County Strategic Plan Goal Five, Accountable, Efficient and Visionary Government: An effective organization committed to the pursuit of excellence through collaborative leadership, exceptional customer service, innovations, transparency and fiscal responsibility.

Resource Persons: Steven L. Medlin, Planning Director

County Manager's Recommendation: The County Manager recommends that the Board approve the Proposed FY17 Planning Department Work Program.

Attachments:

[Proposed WP FY17 BOC Memo](#)

[Attachment 1 Planning WP FY17 Part A - Draft Apr2016](#)

[Attachment 2 Planning WP FY17 Part B - Draft Apr2016](#)

16-1221**Execution of Consulting Services Agreement with Falcon Engineering, Inc. for the Construction Materials and Testing and Special Inspection Services for the Durham County Judicial Building Renovation****Agenda Text:**

The Board is hereby requested to authorize the County Manager to enter into a contract with Falcon Engineering, Inc. (FEI) pending the approval of financing to provide construction material & testing and special inspections for the Durham County Judicial Building Renovation located on 201 East Main St. for a not to exceed amount of \$149,500.00 (See Attachment 1, Page 1-20)

The request for qualifications (RFQ) for the construction materials and testing services was advertised on March 24, 2016. Seven (7) responses were received on April 26, 2016 and were evaluated by a selection committee represented by County Engineering. Falcon Engineering, Inc. was rated as the most qualified firm for the project. FEI will provide observation and testing services on the construction materials during the project including soils/earthwork, concrete,

mortar, asphalt, foundations/footings, roofing, structural steel, and masonry.

In addition to the construction materials and testing services this project will require special inspections. On September 11, 2006 the North Carolina Building Code Council adopted revisions to the 2006 NC Building Code, Section 1704, "Special Inspections". The special inspections revisions became effective on March 1, 2007. The building height exceeds 45 feet or three stories which qualifies it for the previously adopted "Special Inspections" testing. The goal of the Judicial Building Renovation is to modernize and re-purpose a building that was originally constructed in 1978. The building has seven floors, plus a basement, with a total area of 170,000 S.F. Once completed, it will house various Durham County administrative offices, multiple meeting rooms, and leasable retail space on the First Floor. The scope includes a total reconfiguration of the building interior, replacement of all the major building systems, adding a fire protection system, and completely rearranging the elevator core. The exterior envelope will be replaced with a system that meets the current energy performance standards, and will reimage the overall building. Minor alterations will be needed to the building structure. Along Main Street, the existing planters will be removed and the entry steps broadened to open the building to the street. The existing plaza will remain with selective alterations to materials and plantings. The project will also be seeking a LEED "Certified" rating. Funding for this service is available in the Judicial Building Renovation Capital Project account.

Falcon Engineering, Inc. is recognized as a WBE firm and will be providing 100% WBE participation for this service. It is recommended that the County proceed with the work in the proposal dated August 8, 2016 in the total amount of \$149,500.00. Funding for this project is available in the Judicial Building Renovation Capital account.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Jay Gibson, P.E., General Manager/Director of Engineering and Environmental Services; Peri Manns, Assoc. ASLA, Deputy Director of Engineering and Environmental Services; and Chris Norville, P.E., Falcon Engineering, Inc.

County Manager's Recommendation: The County Manager recommends that the Board authorize the execution of a consulting services agreement with Falcon Engineering, Inc. for a not to exceed amount of \$149,500.00.

Attachments: [TP-16-026 DCJB Falcon CMT-SI Proposal \(08-08-2016\)](#)

16-1222**Execution of Contract Amendment with O'Brien/Atkins Associates, P.A. for the Additional Design Services for the Durham County Judicial Building Renovation****Agenda Text:**

The Board is requested to authorize the County Manager to amend the design contract with O'Brien/Atkins and Associates, P.A. to include additional design services for the Judicial Building Renovation Project located on 201 East Main Street in the amount of \$200,000.00 thus increasing the overall total compensation for basic design, construction administration, and additional services including reimbursable expenses not to exceed the budget of \$3,326,110.00. (See Attachment 1, pages 1-3)

This project involves the renovation of the former Durham County Judicial Building located at 201 East Main Street, Durham North Carolina following the relocation of the Court Offices/Services, Sheriff's Office and associated agencies to the recently completed Durham County Courthouse. The 170,000 gross square foot, seven-story building of steel frame construction with pre-cast concrete and exterior glass curtain wall façade was built in 1978. The County Facility Master Plan completed in 2000 and amended in 2003 recommends that the building be renovated as an office building for expansion of functions currently housed in the Old Courthouse (Administration Building), Agriculture Building, and leased spaces including future growth and expansion. The current building configuration does not meet the needs of the functions intended to be relocated to the building.

On February 9, 2015, the BOCC authorized the County Manager to enter into a contract with OBA to provide design services for the proposed project. This amendment includes the additional scope of work required for the change of the construction delivery method to Construction Manager at Risk (CM@R), additional Audiovisual design, and building envelope commissioning. The scope of work is summarized in the attached proposal (See Attachment 1, pages 1-11).

It is recommended that the County proceed with all work described in the proposal dated August 5, 2016 in the amount of \$200,000.00. Funding for this amendment is available in the Judicial Building Renovation Capital Project Account.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Jay Gibson, P.E., General Manager/Director of Engineering and Environmental Services; Peri Manns, ASLA, Deputy Director of

Engineering and Environmental Services, Engineering Department; Kevin Montgomery, FAIA, O'Brien/Atkins Associates, P.A.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to amend the design contract with O'Brien/Atkins and Associates, P.A. to include the additional design services in the amount of \$200,000.00 thus increasing the overall total compensation to a not to exceed budget of \$3,326,110.00.

Attachments: [OBA Proposal to Peri Manns for Additional Service-080516REV](#)

16-1223

Execution of the Contract for the Pre-Construction Services for the Main Library Renovation Project No.: DC070-48

Agenda Text:

The Board is hereby requested to authorize the County Manager to enter into a contract with Skanska USA Building, Inc.(SUB) for the Pre-Construction Services for the Main Library Renovation located at 300 East Roxboro Street, Durham NC, in the amount not to exceed \$128,405.00. (See Attachment 1, Page 1-2).

The Request for Qualifications (RFQ) for Construction Manager at Risk Services for the Durham County Main Library Renovation was advertised in local newspapers on April 10, 2016. A pre-proposal conference was held on April 20, 2016 and seven proposals were received on May 17, 2016. A Selection Committee comprised of representatives from Durham County Library, Purchasing, General Services and Engineering Departments reviewed the proposals. (See Attachment 1, Pages 3-7). The selection committee deemed the team of Skanska/Holt Brothers Construction the most qualified team for the project. The Pre-Construction Services phase of the project is the first step in the Construction Manager at Risk process in which the contracting team will provide cost estimates, constructability reviews, schedule development and value analysis of the project design. This initial contract is necessary for the C, M @ R to provide analysis of the schematic and design development of the project. Our intent is to follow-up with an amendment to this contract for the additional services noted in the proposal pending the approval of the November 2016 Bond Referendum for the project.

The existing three-story building is located at 300 North Roxboro Street in Downtown Durham and fronts Roxboro Street to the west. The building is clad in precast panels and glass and the structural system is a two-way waffle slab on a 30' x 30' grid of concrete columns. It is expected that only the existing structural system will remain and be modified to accommodate programmatic/design changes. All other MEP/FP systems within the building will be removed and completely replaced. In addition, it is also anticipated that the majority of the building envelope will be removed and replaced to increase energy efficiency, daylighting/views, and overall building appearance. The project will also be seeking a LEED "Certified" rating. Funding for this service is available in the Main Library Renovation Capital Project account.

This agenda item has been reviewed and approved by the Purchasing Division. In review of the M/WBE participation for this project, Skanska will be utilizing 20% (\$25,681) African American (Holt Brothers Construction for Professional Services) Participation for this portion of the project. The vendor has also committed to working with Durham County to seek additional M/WBE participation if the opportunity prevails.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. Improvements to this facility also addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Jay Gibson, P.E., General Manager, Peri Manns, ASLA, Deputy Director Engineering & Environmental Services, Brenda Hayes-Bright, Assoc. AIA, CDT, Project Manager, Jacqueline Boyce, Purchasing Division Manager; Victor Vines, AIA, Vines Architecture and Bob Thomas, AIA, Vines Architecture and Joe Thompson, Project Account Manager, Skanska USA

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a contract with Skanska USA Building Inc. (SUB) for the Pre-Construction Services for the Main Library Renovation in an amount not to exceed \$128,405.00.

Attachments:

[AAF - Backups Pre-construction Services 8-10-16](#)

16-1225

Award of Contract for Inmate Meal Preparation & Food Services (RFP #16-021)

Agenda Text:

The Board is requested to authorize the County Manager to execute a service contract for the provision of inmate meal preparation and food services at the Durham County Detention Facility. The service contract includes daily preparation of and food services for breakfast, lunch and dinner for approximately 550 inmates, with a potential capacity to serve 736 inmates. In addition, the service contract will include the preparation of and food services for staff meals, Monday through Friday, including breakfast and lunch.

On May 13, 2016, RFP #16-021 was advertised and four bidders responded with proposals. The proposal ratings were tabulated by the Sheriff's Office (see attached) and a selection committee was formed consisting of key personnel from the Detention Center, Sheriff's Office Administration, the Nutrition Division of Public Health, and assistance was provided by the County's Purchasing Division. The primary review and scoring criteria included customer service friendliness, nutritional content of the inmate meals, and ability to implement an enhanced workable inmate training program.

Bidders were asked to provide a sliding scale cost schedule based on the average daily inmate population for the inmate meal preparation portion of the proposal and a flat rate for staff meals. The four bidders proposed a flat rate for

staff meals which is consistent with the current price.

ABL Management, Inc. proposed a higher inmate cost per meal based on the sliding scale, but offered the best all-around service, nutritional content, and the best alternative for an enhanced inmate training program. Therefore, it is the recommendation of the Selection Committee to offer a service contract to ABL Management, Inc. for inmate meal preparation and food services at the Durham County Detention Center. The initial term of the contract would be September 1, 2016 through June 30, 2017, with the option to renew by the County for four (4) successive one-year periods under the same terms and conditions.

Durham County established the following goals for the expenditure of funds with M/WBEs:

Ethnicity/Race/Gender Industry	African American	Asian American	Hispanic American	Native American	Women-Owned
Other Professional Services	7.20%	N/A	N/A	N/A	3.55%
Goods/Supplies	N/A	N/A	N/A	N/A	12.05%

In review of the M/WBE participation, there were no participation goals achieved on this project. ABL Management, Inc. will be utilizing their own workforce to perform this particular type of service on the project, and they have provided a responsive bid. ABL Management, Inc. has been contacted to encourage their course of action to extend their good faith efforts on MWBE participation on reaching Durham County goals for this project.

Alignment with Strategic Plan: ABL Management, Inc. provides meal preparation and service for the inmate population which aligns with County's Strategic Goal 2: Health and Well-Being for All.

Resource Persons: Kimberly Franklin, Sheriff's Finance Manager, Lt. Colonel Natalie Perkins, Detention Director

County Manager's Recommendation: The County Manager recommends the Board approves a service contract with ABL Management, Inc. in the amount not to exceed \$600,000 starting September 1, 2016.

Attachments:

[ABL Management \(Inmate Meals\) RFP 16-021 FY17](#)
[RFP16-021 Score Sheet](#)

16-1226

Adopt Resolution Allowing Sheriff to Render "Temporary Assistance" to State and Local Law Enforcement Agencies

Agenda Text:

On June 18, 1979, the Board adopted a resolution authorizing the Sheriff to provide, and request, temporary assistance from other law enforcement agencies under the authority of G.S. §160A-288. Subsequently, in 1989, the General Assembly enacted G.S. §160A-288.2, which provides authority for local law enforcement entities to render aid to State law enforcement agencies, but no

companion resolution was ever adopted by the Board. The Sheriff believes that it is desirable and would be of benefit to the citizens of North Carolina as well as aid in their protection, to permit the Sheriff to provide assistance to State Agencies as well.

In accordance with N.C. General Statutes §160A-288 and 160A-288.2, the Sheriff hereby requests that the Board of County Commissioners approve the attached Resolution allowing the Sheriff of Durham County to enter into Temporary Assistance agreements with both State and local law enforcement agencies.

Alignment With Strategic Plan: This action supports the County's Strategic Goal 3: Safe and Secure Community.

Resource Persons: Curtis Massey, Sheriff's Legal Advisor; Lowell Siler, County Attorney; and David English, Risk Manager

County Manager's Recommendation: The County Manager recommends that the Board approve the Resolution allowing for Temporary Assistance agreements with both State and local law enforcement agencies.

Attachments: [Resolution - Sheriff to Render Mutual Assistance](#)

16-1229

Interlocal Cooperation Agreement between the County of Durham and City of Durham for the Purchase and Storage of Sodium Chloride

Agenda Text:

The Board is requested to approve the Interlocal Cooperation Agreement between the County of Durham and City of Durham for the purchase and storage of Sodium Chloride for fiscal year 2016-2017. The County agrees to purchase the salt from the City at a cost of \$160.00 per ton of consumption up to a maximum of 300 tons. For next two subsequent fiscal years the City will charge the County for the actual City cost plus \$30/per ton for handling charge. The City will acquire, store and dispense the sodium chloride during inclement weather.

The City has the appropriate facilities to acquire, store and dispense road salt. A joint agreement negotiated by staff allows the County General Services Department to address snow and ice conditions at County facilities, parking lots and walkways. This agreement will be reviewed annually to adjust for sodium chloride cost fluctuations.

The General Services Department has funds in its Miscellaneous Contracted Services line to cover costs associated with this agreement.

Alignment with Strategic Plan: This agreement aligns with Goal 3: Safe and Secure Community by partnering with the city to prevent and address unsafe conditions, protect life and property and respond to emergencies.

Resource Persons: Motiryo Keambiroiro, Director of General Service

County Manager's Recommendation: The County Manager recommends that the Board approve the Interlocal Cooperation Agreement between the County of

Durham and City of Durham for the purchase and storage of Sodium Chloride for fiscal years 2016-2017; 2017-2018 and 2018-2019.

Attachments: [Durham Salt ILA - FINAL July 2016](#)

16-1231 **Durham County Naming and Renaming Policy**

Agenda Text: The Board is requested to adopt the attached Naming and Renaming Policy.

Alignment with Strategic Plan: This aligns with Goal 5: Accountable, Efficient and Visionary Government

Resource Persons: Willie S. Darby, Senior Assistant County Attorney

County Manager's Recommendation: The County Manager recommends that the Board adopt the attached Naming and Renaming Policy.

Attachments: [RENAMING POLICY--LATEST JULY 2016](#)

16-1232 **Execution of the Construction Manager @ Risk "Guaranteed Maximum Price" Contract for the Judicial Building Renovation Capital Project**

Agenda Text: The Board is hereby requested to authorize the County Manager to enter into a contract with The Whiting-Turner Contracting Company (WTCC)/Holt Brothers, Inc. for the Judicial Building Renovation located at 201 East Main Street, Durham NC, in the combined total amount of \$38,098,670.00 (Base Bid plus Alternates 1, 3 and 6), (See Attachment 1, Page 1-3).

On March 14, 2016, the BOCC awarded the Construction Manager at Risk (C, M @R) Pre-construction Services contract to Whiting-Turner Contracting Company. The Pre-Construction Services phase of the project was the first step in the Construction Manager at Risk process in which the contracting team provided cost estimating, constructability reviews, schedule development and value analysis of the project design. Following the pre-qualification of subcontractors for the project, bids were received, publicly opened and read on July 21 & 28, 2016 by the construction team. Bids for the various packages are incorporated into the overall "Guaranteed Maximum Price" proposal submitted for the renovation project (See Attachment 1, pages 4 & 5).

The goal of the Judicial Building Renovation is to modernize and re-purpose a building that was originally constructed in 1978. The building has seven floors, plus a basement, with a total area of 170,000 S.F. Once completed, it will house various Durham County administrative offices, multiple meeting rooms, and leasable retail space on the First Floor. The scope includes a total reconfiguration of the building interior, replacement of all the major building systems, adding a fire protection system, and completely rearranging the elevator core. The exterior envelope will be replaced with a system that meets the current energy performance standards, and will reimage the overall building. Minor alterations will be needed to the building structure. Along Main Street, the existing planters will be removed and the entry steps broadened to open the

building to the street. The existing plaza will remain with selective alterations to materials and plantings. The project will also be seeking a LEED “Certified” rating. Funding for this contract is available in the Judicial Building Renovation Capital Project account.

This agenda item has been reviewed and approved by the Purchasing Division. In review of the M/WBE participation for the project, 20% (\$239,846.40) of the overall C, M @R fee has been designated to Holt Brothers Construction (African-American) through a joint venture contract. In addition, WTCC will be utilizing 3.87% (\$1,008,403.00) African American, 3.16% (\$823,423.00) Hispanic and 32.46% (\$8,447,800.00) WBE participation for the subcontracting on the project. The C, M @ R, has also committed to working with Durham County to seek additional M/WBE participation if the opportunity prevails. (See Attachment 1, Page 6).

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Jay Gibson, P.E., General Manager, Peri Manns, ASLA, Deputy Director of Engineering and Environmental Services, Jacqueline Boyce, Purchasing Division Manager; Kevin Montgomery, FAIA, O’Brien/Atkins and Associates, P.A. and Gregory Tadd, Senior Project Manager, Whiting-Turner Contracting Company.

County Manager’s Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a Construction Manager @ Risk Construction Contract with Whiting-Turner Contracting Company for the Judicial Building Renovation in the combined total amount not to exceed \$38,098,670.00 (Base Bid plus alternates 1, 3 and 6).

Attachments:

[AAF - Backups C,M @ R GMP for the Judicial Building Renovation](#)

16-1234

Budget Ordinance Amendment No. 17BCC000005 - Reduce Restricted General Fund Fund Balance Appropriated to Sheriff’s Office JAG account by \$17,109.79

Agenda Text:

The Board is requested to approve Budget Ordinance Amendment No. 17BCC000005 reducing restricted General Fund fund balance appropriated to the Sheriff’s Office JAG account by \$17,109.79 to allow for FY 2015-16 purchase order and funds reservation roll forward.

The funds were over appropriated in error for FY 2016-17 due to the timing of a FY 2015-16 contract for services in May 2016.

By reducing the JAG budget by \$17,109.79 and the restricted fund balance

supporting that budget, there will be enough funds for the rollover process to occur. This amendment does not impact with any new funding or expenditures for the County in FY 2016-17

Alignment with Strategic Plan: This action supports the County's Strategic Goal 5: Accountable, Efficient, and Visionary Government.

Resource Persons: Kim Franklin, Sheriff's Finance Manager, and Keith Lane, Budget Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 17BCC000005 reducing restricted General Fund fund balance appropriated to the Sheriff's Office JAG account by \$17,109.79 to allow for FY 2015-16 purchase order and funds reservation roll forward.

Attachments: [AAF-05 Legal Form Reducing JAG Funding and Restricted Fund Balance \(\\$17,109.79\)](#)

16-1235

Parking Ordinance Chapter 24 Amendment

Agenda Text:

The Board is requested to approve the proposed amendment to county parking ordinance (chapter 24), which will add two new parking areas, plus language to add public use after business hours for certain lots, the inclusion of enforcement authority for the County contract security vendor, and raising the ordinance violation fine from \$10 to \$25. The latest version of the proposed amendment is found in Attachment A.

Attachments: Attachment A: Amendment to the Durham County Parking Ordinance (Chapter 24).

Alignment with Strategic Plan: The text amendment emphasizes Goal 3 regarding Safe and Secure Community

Resource Person(s): Motiryo Keambiroiro, Director, General Services and Ed Miller, Security Manager

County Manager Recommendation: The County Manager recommends that the Board approve the proposed amendment to Chapter 24 of the Durham County parking ordinance.

Attachments: [Amendment to Chapter 24 of the Durham County Ordinances 08022016em](#)

16-1238

Durham Public Schools - Surplus of W.G. Pearson Central Office Facility

Agenda Text:

The Manager recommends that the Board decline to offer to purchase the W.G. Pearson Central services facility from the Board of Education. The W.G. Pearson Central Services Facility is a former elementary school consisting of three parcels totaling 6.4 acres, as shown on Attachment 1 (parcels #151524, 118135, and 118152). The property is no longer needed by the Durham Public schools, and is presently occupied by Student U, which has an interest in purchasing the property from the Durham Public Schools.

Pursuant to G.S. 115C-518, before the schools can sell the property, “the board of education shall offer the property to the board of county commissioners at a fair market price or at a price to be negotiated between the two boards”. On June 23, 2016, the Board of Education declared the W.G. Pearson Central Office Facility surplus, including the adjacent parcels (see attachment 2).

The Board may purchase the property as outlined above, or waive its right. If declined, the Board of Education may dispose of the properties according to applicable law. Durham County does not have a need for the property and therefore the Manager recommends that the Board of Commissioners decline to purchase the W.G. Pearson School from the Board of Education.

Alignment with Strategic Plan: The decline to purchase the Pearson Central Facility from the Durham Public Schools aligns with Goal 5: “Accountable, Efficient and Visionary Government”.

Resource Persons: Hugh Osteen, Durham Public Schools Deputy Superintendent of Operational Services

County Manager’s Recommendation: The Manager recommends that the Board decline to purchase the W.G. Pearson Central Office Facility from the Durham Public Schools.

Attachments: [Attach 1 DPS Pearson Central Services Context Map](#)
[Attach 2 Precis W G Pearson Central Svcs BOE 6-23-16](#)

16-1240

Capital Project Amendment No. 17CPA000003 Appropriation of 2016 Authorized Limited Obligation Bond (LOBs) Funding in the Amount of \$39,500,000 for the Judicial Building Renovation Capital Project (4730DC073)

Agenda Text:

The Board is requested to approve Capital Project Amendment No. 17CPA000003 appropriating authorized 2016 Limited Obligation Bond (LOBs) funds of \$39,500,000 to the Judicial Building Renovation capital project (4730DC073). LOBs funding is authorized up to \$43.5 million, but will be appropriated if needed in future capital project amendments. General Fund dollars will fund purchases made before Limited Obligation Bond (LOBs) funds are available through an interfund loan of that amount and will be reimbursed/repaid once the loan funds become available (estimated November 2016).

Project	Current Budget	Increase/ Decrease	Revised Budget
Judicial Building Renovation Project (473DC073)		\$3,709,129.18	\$39,500,000
	\$43,209,129.18		

The goal of the Judicial Building Renovation is to modernize and re-purpose a building that was originally constructed in 1978. The building has seven floors, plus a basement, with a total area of 170,000 S.F. Once completed, it will house

various Durham County administrative offices, multiple meeting rooms, and leasable retail space on the First Floor. The scope includes a total reconfiguration of the building interior, replacement of all the major building systems, adding a fire protection system, and completely rearranging the elevator core. The exterior envelope will be replaced with a system that meets the current energy performance standards, and will reimage the overall building. Minor alterations will be needed to the building structure. Along Main Street, the existing planters will be removed and the entry steps broadened to open the building to the street. The existing plaza will remain with selective alterations to materials and plantings. The project will also be seeking a LEED “Certified” rating. Funding for this contract is available in the Judicial Building Renovation Capital Project account.

Alignment With Strategic Plan: Consistent funding support for ongoing capital projects meets the Strategic Plan Goal 5 “Accountable, Efficient, and Visionary Government” by enabling the County to provide the timely upgrades and capital purchases necessary to most efficiently meet infrastructure demands.

Resource Persons: Jay Gibson, P.E., General Manager, Peri Manns, ASLA, Deputy Director of Engineering and Environmental Services, George Quick, Finance Director, Keith Lane, Director, Budget & Management Services.

County Manager’s Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No. 17CPA000003 appropriating \$39,500,000 of authorized 2016 Limited Obligation Bond (LOBs) funds to the Judicial Building Renovation capital project. LOBs funding is authorized up to \$43.5 million, but will be appropriated if needed in future capital project amendments. General Fund dollars will fund purchases made before Limited Obligation Bond (LOBs) funds are available through an interfund loan of that amount and will be reimbursed/repaid once the loan funds become available (estimated November 2016).

Attachments: [CPA-03 Legal Form Judicial Building Renovation - LOBs Funding \(\\$39,500,000\)](#)

16-1241

Authorization of Limited Obligated Bonds (LOBs) in an Amount Not To Exceed \$84 Million to Fund Seven (7) Upcoming Capital Projects

Agenda Text:

The recent Capital Improvement Plan review identified over \$285 million in projects over the next four years funded that required debt financing. Project funding included a combination of General Obligation Bonds, Limited Obligation Bonds and short-term debt. The below list reflects projects identified for Limited Obligation Bond financing.

The current vacant courthouse will be the asset from which borrowed LOBs will be supported. This approach is needed to secure funding for all upcoming LOBs projects. The Board is hereby requested to authorize the issuance of Limited Obligation Bonds (LOBs) in an amount not to exceed \$84 million to fund seven (7) upcoming capital projects. The authorization is presented in such manner to

ensure appropriate planning can occur for upcoming projects. Approval of this amount does not mean that any particular capital project will use the full amount of LOB's available, but rather may use up to the amount shown below. Capital budget amendments will occur to authorize project funds. This process will occur over the next two fiscal years, which is consistent with the ten-year FY 2017-23 Capital Improvement Plan.

Emergency Communication Space (New City Police Building)	\$3,100,000
Judicial Building Renovations	\$43,500,000
Research Triangle Foundation Funding Support	\$20,000,000
Administration Building Renovations	\$7,300,000
Judicial Annex Renovations	\$3,800,000
Public Safety/Service Facility	\$4,000,000
Detention Center Elevators	\$1,500,000
Issuance Costs	\$800,000
Total	\$84,000,000

Alignment With Strategic Plan: Consistent funding support for ongoing capital projects meets the Strategic Plan Goal 5 "Accountable, Efficient, and Visionary Government" by enabling the County to provide the timely upgrades and capital purchases necessary to most efficiently meet infrastructure demands.

Resource Persons: George Quick, Finance Director

County Manager's Recommendation: The County Manager recommends that the Board authorize the issuance of Limited Obligated Bonds (LOB's) in an amount not to exceed \$84 million to fund seven (7) upcoming capital projects.

Attachments: [2016 LOBs Authorization AAF Backup - 8-22-16](#)

7. Public Hearings

[16-1196](#)

Public Hearing - Comprehensive Plan Amendment - Patterson Place Compact Neighborhood (A1500015)

Agenda Text:

The Board is requested to conduct a public hearing and receive comments on the Patterson Place Compact Neighborhood plan amendment (A1500015); and

Motion: To adopt a resolution to change the Future Land Use from Commercial, Medium Density Residential, and Medium-High Density Residential to Design District and Institutional; to change the Development Tier from Suburban to Compact Neighborhood; and to remove the Patterson Place Suburban Transit Area from the Future Land Use Map.

Summary. Over the past year, the Durham City-County Planning Department has re-evaluated the Future Land Use Map of the Durham Comprehensive Plan to better align Compact Neighborhood Tier boundaries with the planned Durham-Orange Light Rail Transit (D-O LRT) system, recently endorsed by Durham elected officials and the Metropolitan Planning Organization Board.

With input from the community, five areas along the D-O LRT corridor were studied. The intention of this memo is to summarize staff's recommendations for the Patterson Place Compact Neighborhood. Full documentation is available in Attachment 1.

Attachments: **Attachment 1:** Patterson Place Compact Neighborhood Report

Attachment 2: Planning Commission Written Comments

Attachment 3: Resolution

The Planning Commission recommended denial, 2-12, of the plan amendment on March 9, 2016.

Alignment with Strategic Plan: Planning for Compact Neighborhoods is aligned with Goal 4, Environmental Stewardship, by fostering a sustainable land use pattern that supports the use of environmentally preferred transportation options.

Resource Persons: Hannah Jacobson, AICP, Senior Planner and Scott Whiteman, AICP, Planning Supervisor

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing on the proposed Durham Comprehensive Plan amendment and, if appropriate based on the comments received during the hearing, approve the amendment.

Attachments:

[Attachment 1 Patterson Place Compact Neighborhood Report](#)

[Attachment2_PC Written Comments March 08](#)

[Attachment 3 resolution pattersonplace](#)

[A1500015_Patterson Place_BOCC Memo](#)

16-1197

Public Hearing - Comprehensive Plan Amendment - Leigh Village Compact Neighborhood (A1500014) Underlined

Agenda Text:

The Board is requested to conduct a public hearing and receive comments on the Leigh Village Compact Neighborhood plan amendment (A1500014); and

Motion: To adopt a resolution to change the Future Land Use from Commercial, Low Density Residential, Low-Medium Density Residential, Medium-High Density Residential to Design District, Low Density Residential, Open Space and Medium Density Residential; to change the Development Tier from Suburban to Compact Neighborhood; and to remove the Leigh Village Suburban Transit Area from the Future Land Use Map.

Summary. Over the past year, the Durham City-County Planning Department has re-evaluated the Future Land Use Map of the Durham Comprehensive Plan to better align Compact Neighborhood Tier boundaries with the planned Durham-Orange Light Rail Transit (D-O LRT) system, recently endorsed by Durham elected officials and the Metropolitan Planning Organization Board. With input from the community, five areas along the D-O LRT corridor were

studied. The intention of this memo is to summarize staff's recommendations for the Leigh Village Compact Neighborhood. Full documentation is available in Attachment 1.

Attachments: **Attachment 1:** Leigh Village Compact Neighborhood Report
 Attachment 2: Planning Commission Written Comments
 Attachment 3: Resolution

The Planning Commission recommended denial, 0-14, of the plan amendment on March 9, 2016.

Alignment with Strategic Plan: Planning for Compact Neighborhoods is aligned with Goal 4, Environmental Stewardship, by fostering a sustainable land use pattern that supports the use of environmentally preferred transportation options.

Resource Persons: Hannah Jacobson, AICP, Senior Planner and Scott Whiteman, AICP, Planning Supervisor

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing on the proposed *Durham Comprehensive Plan* amendment and, if appropriate based on the comments received during the hearing, approve the amendment.

Attachments:

[A1500014 Leigh Village BOCC Memo](#)

[Attachment 1 Leigh Village Compact Neighborhood Report](#)

[Attachment2 PC Written Comments March 08](#)

[Attachment3 resolution](#)

16-1200

Public Hearing - Comprehensive Plan Amendment - Compact Neighborhood Tier Policy Updates (A1500020)

Agenda Text:

The Board is requested to conduct a public hearing and receive comments on the Compact Neighborhood Tier Policy Updates plan amendment (A1500020); and

Motion: To adopt a resolution to amend Objectives 2.2.4 and 3.3.1 of the Comprehensive Plan.

Summary. Over the past year, the Durham City-County Planning Department has re-evaluated the Future Land Use Map of the Durham Comprehensive Plan to better align Compact Neighborhood Tier boundaries with the planned Durham-Orange Light Rail Transit (D-O LRT) system, recently endorsed by Durham elected officials and the Metropolitan Planning Organization Board. With input from the community, five areas along the D-O LRT corridor were studied. The intention of this memo is to provide project background (Attachment 1) and to recommend two additional policies be added to the Durham Comprehensive Plan (Attachment 3).

Attachments: **Attachment 1:** Compact Neighborhoods: An Introduction
 Attachment 2: Planning Commission Written Comments
 Attachment 3: Resolution

The Planning Commission recommended approval, 13-1, of the plan amendment on March 9, 2016.

Alignment with Strategic Plan: Planning for Compact Neighborhoods is aligned with Goal 4, Environmental Stewardship, by fostering a sustainable land use pattern that supports the use of environmentally preferred transportation options.

Resource Persons: Hannah Jacobson, AICP, Senior Planner and Scott Whiteman, AICP, Planning Supervisor

County Manager's Recommendation: The County Manager recommends that the Board conduct a public hearing on the proposed Durham Comprehensive Plan amendment and, if appropriate based on the comments received during the hearing, approve the amendment.

Attachments:

[A1500020 Policy Updates BOCC Memo](#)

[Attachment 1 Compact Neighborhoods Introduction](#)

[Attachment2_PC Written Comments March 08](#)

[Attachment 3 Compact Neighborhood Policy Resolution](#)

16-1211

Public Hearing - Zoning Map Change - Moe's Tavern

Agenda Text:

The Board is requested to conduct a public hearing and receive comments and, if appropriate, to adopt a consistency statement; and.

Second Motion To:

To adopt an ordinance amending the Unified Development Ordinance to change the zoning designation from Residential Suburban - 10 (RS-10) and Commercial Neighborhood (CN) to Commercial Neighborhood (CN) zoning for the property;

Summary: This is a request to change the zoning designation of 0.455 acres from Residential Suburban 10 (RS-10) to Commercial Neighborhood (CN). The site is located at 12911 North Roxboro Road, at the intersection of NC 501 and Bill Poole Road (see Attachment 1, Context Map). This zoning request is consistent with the *Comprehensive Plan* and applicable policies and ordinances.

Alignment With Strategic Plan: Review of applications for amendments to the official zoning map is aligned with Goal 5 of the County Strategic Plan: Accountable, Efficient, and Visionary Government by creating a sustainable land use pattern that supports the use of properties as provided by the Comprehensive Plan and other adopted ordinances.

Resource Persons: Kyle Taylor, Planner, and Grace Smith, Planning Supervisor

County Manager's Recommendation: The Manager recommends that the Board conduct a public hearing on the proposed zoning map change and approve it, if appropriate, based on the comments received.

Attachments: [Z1600005 staffreport BOCC Final 20160718](#)

[A1.Z1600005_context](#)

[A2.comp fluse new Z1600005](#)

[A3.Z16000005_aerial](#)

[A4.Application 20160511](#)

[A5.Z1600005_history](#)

8. Other Business

[16-1201](#)

Durham-Orange Light Rail Transit Corridor Plan

Agenda Text: **Motion:** To approve a resolution adopting the Durham-Orange Light Rail Transit Corridor Plan.

Summary: Following actions taken by the Federal Transit Administration (FTA) and the Durham-Chapel Hill Metropolitan Planning Organization (DCHC-MPO) to solidify corridor alignment and station plans, the Durham County Board of Commissioners may choose to formally adopt the Durham-Orange Light Rail Transit Corridor Plan (D-O LRT Corridor Plan). Adoption would enable Planning Staff to inform citizens and development applicants of the planned alignment and make recommendations for development planned along the corridor. Legislative development applications, such as rezoning, must demonstrate consistency with adopted plans; therefore, the D-O LRT Corridor Plan will act as a tool in reserving land needed to build the D-O LRT as adopted.

Attachments: **Attachment 1:** Durham-Orange Light Rail Transit Corridor Plan

Attachment 2: Resolution

Alignment with Strategic Plan: Planning for Light Rail is aligned with Goal 4, Environmental Stewardship, by fostering a sustainable land use pattern that supports the use of environmentally preferred transportation options.

Resource Persons: Scott Whiteman, AICP, Planning Supervisor

County Manager's Recommendation: The County Manager recommends that the Board approve a resolution adopting the Durham-Orange Light Rail Transit Corridor Plan.

Attachments: [LRTCP BOC Memo Revised](#)

[Attachment 1 - D-O LRT Project Corridor Plan_Revised](#)

[Attachment 2-Resolution Adopting the Durham-Orange Light Rail Transit Corridor Plan](#)

9. Board and Commission Appointments (10 min)**16-1219****Board and Commission Appointments****Agenda Text:**

Michelle Parker-Evans, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Adult Care Home Community Advisory Committee
- Alcoholic Beverage Control Board
- Bicycle and Pedestrian Advisory Commission
- Convention Center Authority
- Durham-Wake Counties Research and Production Service District
- Farmland Protection Advisory Board
- Juvenile Crime Prevention Council
- Library Board of Trustees
- Women's Commission

Alignment with Strategic Plan: When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant, diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: V. Michelle Parker-Evans, County Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint a member to the above-mentioned boards and commissions.

10. ITEMS PULLED FROM CONSENT AGENDA (20 min)**11. Adjournment**